

# *For the Record*

Maryland's Records Management Newsletter

## Get to Know the Maryland State Archives

October is American Archives Month. Why not take this opportunity to learn more about what the Maryland State Archives has to offer?

The Maryland State Archives serves as the central depository for state, county, and municipal government records of permanent value. Its holdings date from Maryland's founding in 1634 and include colonial and state executive, legislative, and judicial records; county probate, land, and court records; church records; business records; state publications and reports; and special collections of private papers, maps, photographs, and newspapers. Any necessary preservation measures for these collections are conducted in the Archives' conservation laboratory.

Traditionally, the State Archives has produced finding aids, guides to research, directories, historical monographs, and essays. Now, through electronic media, the Archives has made many of these accessible on the World Wide Web. For guides to our principal collections, visit our website at <http://www.msa.md.gov/msa/homepage/html/collections.html>. The State Archives also maintains and continuously updates the *Maryland Manual On-Line*, a comprehensive guide to Maryland Government, at <http://www.msa.md.gov/msa/mdmanual/html/mmtoc.html>.

The Maryland State Archives is an excellent resource for anyone doing legal, academic, or family history research. If you would like to learn more about the services that we offer, visit our home page at <http://www.msa.md.gov/> or visit us in person at 350 Rowe Blvd in Annapolis. Our public search room is open Tuesday through Friday and most Saturdays from 8:30 a.m. to 4:30 p.m.

## Free Photographic Preservation Workshop

Come hear Michael McCormick, the director of the Maryland State Archives' Reference Department, discuss the basics of photographic preservation. This workshop is a distillation of those manuals and techniques that Mr. McCormick has found helpful in his years as a photographic archivist, both at the Western Reserve Historical Society of Cleveland, Ohio, and in private practice. The most important information that this workshop can impart is a few basic procedures to extend the life of the photographic image. This workshop is part of a new lecture series hosted by the Maryland State Archives.

When: Saturday October 20, 10 a.m. - 12 p.m.

Where: Maryland State Archives 350 Rowe Blvd. Annapolis MD 21401

Admission: Free

Reservations: Due to limited seating, reservations are required. To reserve a seat, please contact Dan Ramirez at 410-260-6411 or [dan.ramirez@maryland.gov](mailto:dan.ramirez@maryland.gov)

*In the market to digitize permanent records?*

Contact the Maryland State Archives at 410-260-6467 to find out more about our scanning and online access services.

**Questions? Suggestions?**

Contact us at  
410-260-6467 or  
[msa.helpdesk@maryland.gov](mailto:msa.helpdesk@maryland.gov)

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