Maryland State Archives
Facility Program

Space Specifications and Proximity Diagram for Maryland State Archives facility

Summary of usable space

Description	Requirement
Storage of Records	98,110
Processing of Records	2,500
Electronic Records Archives	10,000
Cold Storage	1,000
Storage of Artistic Property	10,000
Exhibits Area	8,000
Office Space	3,305
Conference Space	2,500
Total	135,415

Office Space is further broken down as follows.

Warehouse / Reference	
Professional Supervisor Private (1)	126
Professional Supervisor Open (1)	120
Professional Open (6)	360
Artistic Property	
Professional Supervisor Private (1)	126
Professional Supervisor Open (2)	240
Information Technology	
Professional Supervisor Open (6)	720
Scanner Operator	
Professional Supervisor Open (1)	120
Operators (6)	540

Storage of Artistic Property is further broken down:

Object Storage	8,000
Art Conservation Laboratory	1,000
Art Processing Space	1,000

Additional Staff Parking

Maryland State Archives
Site Plan 3/26/2009

Convert to open space

Storage Addition

Ground plus 3 floors
and basement

Exhibit and Conference Space

Ground plus basement

Visitor Parking