

Hall of Records Commission

Meeting Minutes, Friday December 13, 2013

Maryland State Archives



Earliest known image of Anne Arundel, with her husband, Cecil Calvert, 2nd Lord Baltimore, ca. 1640. Map from medal cast for Cecil Calvert, second Lord Baltimore, ca. 1632. All three used as the official trademarks of the **Maryland State Archives**. The medal features the Latin motto *Ut sol lucebis Americae* which translates: *As the sun thou shalt enlighten America*, both medal and motto are used as trademarks for the **Friends of the Maryland State Archives**.

Call to Order by Chair

The Fall 2013 meeting of the Hall of Records Commission began at 12:15 p.m., December 13, 2013, in the Electronic Classroom of the Maryland State Archives. Chair Mary Ellen Barbera presided.

Attendees

(http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/hrc_attendees_13dec2013.pdf).

Opening Remarks/Special Announcements

Chair Mary Ellen Barbera welcomed special guests:

- Major General James A. Adkins, Adjutant General
- Pamela Q. Harris, State Court Administrator
- Veronica P. Jones, Legal Counsel to the Chief Judge
- Bonnie Kirkland, formerly of the Office of the Attorney General
- Israel “Izzy” Patoka, Director, Governor’s Office of Intergovernmental Affairs

With the retirement of the Honorable Robert M. Bell, Acting State Archivist Tim Baker and the rest of the Commission and staff extended a warm welcome to Chief Judge Mary Ellen Barbera as the new

Chair of the Hall of Records Commission.

“Maryland’s new chief judge lauded as forthright, diplomatic,” *The Sun*, July 3, 2013
http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/barbera_sun.pdf

“Gov. Martin O’Malley appoints 1st female chief judge,” WBAL TV, July 3, 2013
http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/barbera_wbaltv.pdf

Dr. Edward C. Papenfuse retired as State Archivist on November 1, 2013. Mr. Baker announced that the Archives will host an event honoring Dr. Papenfuse’s retirement sometime in February or March. Chair Barbera explained that Mr. Baker, formerly Deputy State Archivist, is now serving as Acting State Archivist and Commissioner of Land Patents.

"Papenfuse puts archivist job in past," *The Baltimore Sun*, Nov. 4, 2013
http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/papenfuse_sun_4nov2013.pdf

New Business

Chair Barbera saluted Bonnie A. Kirkland, who is leaving her position as Assistant Attorney General to assume her new role as Assistant Chief Administrative Officer of Montgomery County. As a token of appreciation for Ms. Kirkland’s work in supporting the Maryland State Archives and the State of Maryland, Elaine Rice Bachmann presented her with an historic print of the Maryland State House by Charles Wilson Peale. Delegate Rosenberg also thanked Ms. Kirkland for her sound advice, as did Vicki Gruber on behalf of Senator Miller.

Reports & Minutes of Previous Meetings

Hall of Records Commission Meeting, April 29, 2013
http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/hrc_minutes_29april13.pdf

Special Meetings, Advisory Boards & Celebratory Events

May 14, 2013: Dr. Papenfuse, Tim Baker, Elaine Rice Bachmann, Sasha Lourie, and Chris Kintzel participated in the Spring Meeting of the [Commission on Artistic Property](#).

June 17, 2013: Ed Papenfuse, Tim Baker, Rob Schoeberlein, and Maria Day hosted the Spring Meeting of the Maryland Historical Records Advisory Board at the Baltimore City Archives.

September 19, 2013: The Maryland State Archives hosted the book launch for Pulitzer Prize-winning author Alan Taylor’s [The Internal Enemy: Slavery and War in Virginia, 1772-1832](#), featuring Dr. Taylor’s lecture on events in the Chesapeake Bay and Maryland.

October 7, 2013: Tim Baker, Rob Schoeberlein, Maria Day, Emily Oland Squires, and Chris Haley hosted the Fall Meeting of the Maryland Historical Records Advisory Board at the Maryland State Archives.

November 19, 2013: Tim Baker, Elaine Rice Bachmann, Sasha Lourie, and Chris

Kintzel participated in the Fall Meeting of the [Commission on Artistic Property](#).

Secretary Collins moved to approve the minutes (as amended, if amended), and recognize the special meetings of the Commission as defined by standing resolution, seconded by Mr. Steele. Unanimously approved.

Records Retention & Disposal

Retention Schedules:

http://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/hrc_schedules_13dec2013.pdf

Disposal Certificates:

http://msa.maryland.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/hrc_disposals_13dec2013.pdf

Dr. Phillips moved to approve Records Retention and Disposal Schedules as presented, seconded by Ms. Benik. Unanimously approved.

State Archivist's Report

Budget

Storage

One of the largest and most long-standing problems facing the State Archives is the lack of storage. The Archives ran out of space in 2000, with the issue becoming even more urgent due to active mold being found in several hundred boxes. Efforts continue to identify a suitable building for purchase and renovation to provide additional archival storage. The intent is to purchase a suitable candidate property through the Department of General Services, using bonds from the [Maryland Economic Development Corporation](#). The Archives then would request a capital budget allocation for any necessary renovations.

Staff Conversions

The FY2015 budget includes an “over-the-target” request to convert an additional six contractual positions to full-time State employment.

Artistic Property

Upon recommendation of the Commission on Artistic Property and with the concurrence of the Hall of Records Commission, an “over-the-target” request was submitted with the FY2015 budget in the amount of \$70,000 for targeted art conservation services based on curatorial evaluation and priority.

Joint Chairmen’s Report

At the request of the budget committees of the General Assembly, the State Archives and the Department of General Services are to use the records scheduling process to encourage the use of electronic records and achieve reduction in the creation and use of paper records. Included in the Archives' response to the joint chairs' request are recommendations on agency records management. Mr. Baker directed the Commission to the list under Appraisal and Description, and thanked Michael Swygert and the Department of General Services for assisting in the recommendations. The formal response to the report is linked below.

http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/2013_p21_msa_records_management.pdf

Another requirement of the Joint Chairmen's Report concerned the conservation of the Peabody Art Collection. As noted above, an over-the-target request for funding has been submitted. The Archives' response to the item is linked below.

http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/2013_p21_msa_peabody_art_conservation.pdf

Chronology: activities since the last meeting

http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/hrc_chronology_13dec2013.pdf

Interpreting the State House

Old Senate Chamber Restoration & Exhibits

Elaine Rice Bachmann provided an update on the multi-year capital project to restore the Old Senate Chamber in the historic Maryland State House. The project, being managed by the Department of General Services, includes significant funding for interpretation and exhibits. Archives staff are researching and developing the exhibits, which are in their final stages of design. They include sculptural figures of George Washington and Molly Ridout.

Images of proposed statue poses from Studio EIS for George Washington in the act of resigning his commission:

http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/eis_studios_washington.pdf

Image of proposed statue pose from EIS Studio for Molly Ridout. No images exist of Molly Ridout, so the statue will be based on her descendant Rachel Ridout, daughter of the late Orlando Ridout:

http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/molly_ridout_poses_eisstudio.pdf

The reconstruction remains on track for completion in December 2014.

Art Conservation

Sasha Lourie reported that several paintings are undergoing conservation in conjunction with the

Old Senate Chamber restoration. The most visible and complex of these conservation campaigns is the treatment of the monumental painting, *Washington Resigning His Commission*, installed on the grand stairwell of the State House. Approximately sixteen feet wide by ten feet tall, the painting has been in the State House since 1859 and in the stairwell since 1904.

Ms. Bachmann thanked the Governor's Office and the Department of General Services for the full-size replica of the painting on display for visitors while the painting is out for conservation.

Video of the deinstallation of Washington Resigning His Commission:

http://video.mdsa.net/msa/washington_restoration.mp3

“Washington taking leave of State House... again.” *The Capital*, November 3, 2013

http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/capital_article_3nov13.pdf

The Old Senate Chamber project has prompted a reexamination of the existing documentation about the John Shaw furniture made for the Maryland State House. This has led to new information about both Shaw himself and the origins of these treasured items in the state owned art collection. This research will inform the historic furnishings plan being made for the Chamber in anticipation of its reopening in December 2014.

Educational Outreach & Research

The Archives' Research staff provides excellent information resources for the public and for teachers. Much of the Archives research activity, however, has been funded through various grants which are ending. Emily Oland Squires and her staff have been working very hard to identify other grant opportunities. Ms. Squires stressed the importance of ensuring that communities and schools grasp the great value and significance of Maryland's archival records. Just as we must groom future generations of archivists to take over as staff retire, we need to help children understand the value of the historical record to ensure that these records survive in the future.

Grant Applications

The Legacy of Slavery Program currently is seeking grant funding to continue the project beyond Fall 2014. Federal grant applications have been submitted to the following agencies:

- National Endowment for Humanities Reference Resources grant for \$214,872
To process and digitize 19th-century County Court Papers from the Eastern Shore, which include petitions for freedom
- National Historic Publications and Records Commission - Documenting Democracy grant for \$200,000

To process and digitize Freedom Papers, including manumissions and certificates of freedom.

In addition, the Maryland State Archives has submitted a Star-Spangled 200 grant application to the [War of 1812 Bicentennial Commission](#) to fund the creation of [Documents for the Classroom](#) packets and teacher training programs to meet the requirement for incorporating more War of 1812 material into Core Curriculum Standards. If funded, this project would break new ground for the State Archives by allowing for the creation of online professional development tools for teachers, such as webcasts and podcasts of training classes. This grant would supply \$126,468 to the Educational Program of the Archives.

Research team members continue their involvement in statewide educational initiatives. Along with the Social Studies Core Curriculum Standards Committee of the State Department of Education, research archivist Ryan Cox also sits on the Department's Diversity in Curriculum Committee, the Education Committee of the War of 1812 Bicentennial Commission, and the Howard County Social Studies Core Curriculum Committee. In addition, Chris Haley and Emily Oland Squires are developing a new outreach program teaching hands-on genealogy and archives to preschool students.

Research staff also is pursuing an educational partnership with The University of Maryland Baltimore County public history faculty. Dr. Denise Meringolo, Director of the Public History Program, is collaborating with the Research staff in writing a graduate-level class that includes archival resources and class time spent at the State Archives. Research staff members will team-teach this course with Dr. Meringolo who is putting forth proposals for grant funding from UMBC. In addition, the Research staff is establishing a connection with the Center for History Education at UMBC through Dr. Anne Sarah Rubin to further develop the education and outreach initiatives of the State Archives.

Smaller grant opportunities are also being pursued. Examples include the Rotary Club of Annapolis for an Archives Month program in October 2014 to introduce more people in the community to the Archives. We also are looking into one or more Maryland Heritage Grant applications. The Research Department welcomes any suggestions from the Commission for potential grants or partners.

Working in cooperation with Historic London Town, the Research staff also will participate in a National Endowment for the Humanities Landmarks of American History grant in summer 2014. State Archives staff will host and conduct two weeks of teacher training workshops in July 2014, exploring African-American history, culture, food ways and religion. This grant supplies \$12,000 in funding for staff time and development of educational materials.

2013 Summer Intern Program

The 2013 Summer Internship was a great success. Final reports for all the student projects are linked below.

<http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/2013summerin ternreports.pdf>

War of 1812 / Brookeville

Working in conjunction with the Town of Brookeville in Montgomery County, Archives' staff have been exploring the War of 1812. After providing an interactive map and biographies of the Town founders, the current phase of the project centers on conducting research on community and business of Brookeville during the War era. Presently, staff are focused on studying the Quaker and African-American communities, as well as local industry of Brookeville. The project website can be found at: <http://msa.maryland.gov/brookeville/index.html>.

Funding for this project runs through June 2014, and staff plans to participate in the Brookeville Bicentennial celebrations in August 2014.

Legacy of Slavery Program

The U. S. Department of Education has approved a no-cost extension of this grant through September 30, 2014.

Currently, staff is completing the study of five Eastern Shore Counties (Caroline, Dorchester, Talbot, Queen Anne's, and Kent), and preparing all materials for online publication.

Earlier this year, the Legacy of Slavery Program launched its new website (<http://slavery.msa.maryland.gov>). The Archives information technology staff now are developing a more versatile and powerful search engine for the program's database. This search tool will offer advanced search capabilities as well as sorting and filtering of results.

In partnership with the Dorchester County Historical Society, the Legacy of Slavery Program is also working on a \$50,000 Maryland Heritage Area Authority grant. This grant was awarded to digitize all original nineteenth-century newspaper holdings of the Historical Society. The scanned newspapers will be placed online and mined by research staff for all articles about slavery, runaway ads, domestic traffic ads, committal notices, and African-American history in general. The articles will be placed online in a searchable database, and will be shared with the Historical Society which will use them to create an exhibit and enhance heritage tourism programming.

Staff members continue to serve as consultants to the Harriet Tubman National Park and Discovery Center in Cambridge.

Commission on the Commemoration of the 100th Anniversary of the Passage of the 19th Amendment to the United States Constitution

Senate Bill 1067 ([Chapter 603, Acts of 2013](#)): The State Archives is to provide support for the Commission.

Commission membership:

<http://msa.maryland.gov/msa/mdmanual/26excom/html/26n19th.html>

Emancipation Day

On November 1, 2013, staff members participated in Emancipation Day ceremonies throughout the State, including the official commemorations of the State of Maryland, Annapolis, Montgomery County, and University of Maryland. Chris Haley spoke at both the Annapolis and University of Maryland events. Mr. Haley shared with the Commission the program's efforts in reaching not only researchers and universities, but also children as young as kindergarten to convey the significance of this important day. Mr Haley also noted that 2014 will mark the 150th anniversary of Maryland's Constitution of November 1, 1864.

Maryland Day

The Research staff will partner with Artistic Properties during the Maryland Day celebrations in March 2014. The State House staff will highlight the newly restored Old House of Delegates Chamber and then direct visitors to the Maryland State Archives for a preview of the upcoming Emancipation Day celebrations. Special tours will feature archival documents relating to the legacy of slavery in Maryland, including the original 1864 Constitution of Maryland and the birth recording of Frederick Douglass.

Maryland 400

Owen Lourie reported on the Maryland 400 Project, which began in June 2013. The State Archives partnered with the Office of the Adjutant General, the Maryland Military Historical Society, Washington College, and the Moss Family Foundation in researching the history and biographies of the Maryland 400 at the Battle of Long Island during the Revolutionary War. Using archival primary sources to document service, staff has identified not 400, but 1145 soldiers associated with the First Maryland Regiment. The goal is to not only identify but also provide biographies of as many soldiers as possible. Exploring untapped historical records has led to many exciting discoveries which intern Emily Huebner publishes on the project's online blog: <http://msamaryland400.wordpress.com/>. Funding for this project runs out in several weeks, so staff currently is seeking additional funding to continue the work.

Chair Barbera then recognized General Adkins for his support of the project. The General presented the Chair with his official coin in recognition of the work of the Archives and her appointment to the Commission. The coin bears a representation of a First Maryland Regiment soldier and the caption "Maryland 400."

General Adkins also noted that December 13th, 2013, was the 377th anniversary of the birth of the National Guard, and encouraged the Commission to visit the Maryland Museum of Military History at the Fifth Regiment Armory in Baltimore City.

Secretary Collins and Delegate Rosenberg moved to express appreciation for the organizations that have provided the Archives with funding, particularly General Adkins for his leadership and support in this important effort. Dr. Phillips seconded the motion. Unanimously approved.

Publications

***Mdlandrec.net* Version 3 Roll Out**

One of the rolls of the Commission, as stated by law, is to remain informed of publications at the Archives, many of which take the form of web-based information resources.

The general public and the title industry has positively received and widely used version 2 of *mdlandrec.net* for almost ten years. This month, the State Archives began successfully moving over thousands of users to version 3, which offers enhanced database searching, upgraded security features, and better site navigation. This is one of the most important records series that the State Archives supports, since it in turn helps support the economy of Maryland, particularly the real estate community.

Print Publications

Mimi Calver, Executive Director of the Friends of the Maryland State Archives, reported on two formal, printed publications currently in production:

Omenhauser Sketch Book

John Jacob Omenhauser, a native of Baltimore, was a private in the Confederate Army during the Civil War. From 1864 to 1865, he was held at Point Lookout, the Union prison for captured Confederate troops. Omenhauser spent much of his time making drawings of daily life in the camp. Through different collections including the Maryland Historical Society, the State Archives, and private collections of descendants, Ross Kimmel and Michael Musick have assembled many of these drawings into the book, *I am Busy Drawing Pictures: The Civil War Drawings and Letters of John Jacob Omenhauser, C.S.A.* The book, which reveals the daily life of the prisoners, is now in design stage and will be ready for publication early next year.

War of 1812 Diary

Staff has submitted a Star-Spangled 200 grant application to the [War of 1812 Bicentennial Commission](#) for publication of MSA SC 210-1-3. This is a planter's diary from the War era that was used in a recent State House exhibit (<http://msa.maryland.gov/msa/mdstatehouse/war1812/html/index.html>).

This diary gives insight into the daily life of a local resident while the War of 1812 raged on in his very own backyard. The grant would fund full scanning, transcription, posting online, and publication of an annotated version of this valuable, unique archival resource.

Land Office Activities

Currently, the Land Office has the following work before it:

- Six Certificate of Reservation requests from the Department of Natural Resources. Two were

completed in December, and the rest will be finished in early 2014.

- One full Patent application alleging vacant land in Cecil County is currently in progress.
- Over the last several months, the Land Office has provided research and document searches on a number of miscellaneous requests to clarify land ownership and boundary issues.

Appraisal & Description

Recommendations included in response to the Joint Chairmen's Report

The State Archives long has advocated for additional space needed to house permanent government records. Language in the Joint Chairmen's Report from this last legislative session required the State Archives, in conjunction with the Department of General Services, to report on how physical storage space can be reduced by transitioning to the use of electronic records (2013 Joint Chairmen's Report, p. 21). In addition to providing an overview of the background of and current challenges facing the State's records management program, the Archives' report provided a number of suggestions including those related to records management and government publications:

Records Management

1. The Legislature or the Executive should consider mandating that government agencies create, maintain, and manage records electronically by the year 2025.
2. Agencies should be required to appoint an accountable records management officer with specified skills and authority.
3. Agencies should be encouraged to contract with records management consultants to quickly and cost effectively bring them into compliance with existing records management laws.
4. Laws or court rules specifying a particular form or format for records (e.g., paper, microfilm, etc.) should be modified to remove references to particular record formats. In addition, where necessary, legislation should be adopted to clarify that the electronic record is the official record.
5. Agencies should expend an appropriate level of effort to carry out the records management program.
6. Records scheduling and disposition should be automated to simplify the development of records schedules and enhance compliance with the statutory requirement periodically to describe and appraise State government records (State Government Article sec. 10 - 634).
7. Available records management guidance should be updated to reflect current practices.
8. The Office of Legislative Audits should request a copy of an agency's retention schedule as

part of the routine for an entrance meeting of a fiscal compliance audit and note in the report if an up-to-date schedule is not available.

9. A records management training program, including new employees' introductory training, should be developed and offered to State and local government agencies.
10. All information technology projects should include an information life-cycle management component as part of the functional requirements analysis.

Government Publications

The Archives also makes the following recommendations regarding government publications:

11. Develop systems to ensure the permanency of electronic government publications.
12. Build redundancy into the State's holdings of electronic government publications to ensure the ongoing availability of this material. This redundancy could be accomplished within the State Archives' repository with duplicate electronic copies at multiple sites and by having holdings of electronic government publications at other State government libraries and facilities.
13. Ensure the longevity of a program for identifying, acquiring, and providing permanent public access to electronic government publications by incorporating it into the proposed program for managing electronic records. This would combine funding and reinvestment in electronic infrastructure for publications and records to achieve fiscal, structural and managerial efficiencies.
14. Require for both paper and electronic formats the use of certain traditional, essential features of a publication: a title, the name of the government agency responsible for the publication, the date of publication, and where appropriate, the names of contributors to the publication, all placed in a prominent location on the title page. A cover could be included but is not necessary for an electronic format. Additionally, standard metadata for State government publications should be developed.
15. Determine if it is necessary to have different but compatible methods for acquiring publications of the executive, legislative and judicial branches of State government.
16. Post electronic publications on agency websites in a standard, organized way to make current publications more easily found and accessed. For example, some executive branch agencies have created a publications tag to improve the accessibility of their electronic publications.
17. Once best practices for publishing and disseminating government publications have been established, update available records management guidance accordingly.

Disaster Recovery (IPER Update)

We have been continuing to provide Intergovernmental Preparedness for Essential Records (IPER) training. This training helps government employees identify and protect essential records and create response plans for records emergencies. Since we started providing the training in May 2011, we've given 19 two-day training sessions and trained a total of 244 people.

Register of Wills Project

We reported at the last meeting that the State Archives has entered into a Memorandum of Understanding with the Maryland Register of Wills Association. A major part of this MOU was to establish a project for the scanning of Register of Wills paper probate records in Archives custody. So far, volunteers working at the Archives have indexed and prepared for scanning over 100 cubic feet of records in nine record series from the Carroll County Register of Wills. Scanning of these records is underway.

Recent Gifts, Deposits, & Acquisitions

Grant from Friends of the Maryland State Archives (\$5,195.00)

Elaine Rice Bachmann thanked the Friends for providing matching funds for the Archives to take advantage of an offer from conservator Eli Wilner of New York to reunite an original frame, designed by architect Stanford White, with the painting *Lady with a Fan* by Thomas Wilmer Dewing [MSA SC 4680-10-223]. Separated due to deterioration of the frame, the treatment will allow the display of the framed painting in the newly installed American Wing of the Baltimore Museum of Art next year, where the unframed painting has been on loan.





Report on records received since last Hall of Records Commission Meeting:

http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/hrc_reco_rds_transfers_13dec2013.pdf

Special Collections

http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/html/speccol_hrc_13dec2013.html

Delegate Rosenberg proposed a resolution of appreciation for all recent gifts, seconded by Mr. Steele. Unanimously approved.

Mr. Steele inquired about the status of appointing a new permanent State Archivist. Chair Barbera explained the Commission would make a recommendation to the Governor and the matter would be discussed sometime in the future.

Forthcoming Special Meetings of the Commission & Events of Interest

Date TBA: Tribute to Dr. Papenfuse

January, date TBA: Reception to celebrate installation of exhibit of portraits of Maryland's comptrollers in the Assembly Room, Treasury Building.

January 9, 2014 (tentative): First meeting of the Commission on the Commemoration of the

100th Anniversary of the Passage of the 19th Amendment to the United States Constitution.

January 10, 2014: Maria Day, Allison Seyler, and Maya Davis will host a preview of the Archives' new exhibit on music in Maryland, "Harmony & Discord: Songs of Our State," featuring Special Collections including some recent gifts by local composer Hollis Thoms and others.

January 16, 2014: Vicki Lee will lecture on the preservation of family treasures. Susquehanna Museum at Lock House, Havre de Grace.

February, date TBA: African American History Month Celebration event by the Legacy of Slavery Program.

February 6, 2014: Elaine Rice Bachmann and Sasha Lourie will present the lecture "Last Moments of Command: The significance of George Washington's resignation in Annapolis and the Restoration of Maryland's Historic Old Senate Chamber." Annapolis Maritime Museum.

February 28, 2014: Maya Davis will present "Slavery and the War of 1812." Belair Mansion, Bowie.

March 21-22, 2014: Special Maryland Day celebrations commemorating the 150th Anniversary of the 1864 Maryland Constitution and the end of slavery in our state at both the State House and the Archives building.

Next meeting

Upon the call of the Chair.

Adjournment

The meeting adjourned at 1:40 p.m.

Mr. Timothy D. Baker, Acting State Archivist
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On this day, December 13, in the records of the Maryland State Archives:

http://www.msa.md.gov/megafile/msa/stagsere/se1/se14/000000/000038/pdf/onthisday_13dec2013.pdf