

VOTES AND PROCEEDINGS NOVEMBER, 1781

10. No motion shall be debated until the same be seconded, and, if desired by the speaker, reduced to writing, delivered in at the table, and read by the clerk.
 11. When a motion is made and seconded, the matter of the motion shall receive a determination by the question, or be postponed by general consent, or the previous question, before any other motion shall be received.
 12. Every question shall be entered on the journal; and the yeas and nays may be called for by any member, if seconded, on any question, and the names of the member requiring them shall be entered on the journal; and the name of every member making a motion shall be entered on the journal, and the name of the member seconding the same.
 13. The previous question, that is, Whether the question propounded be now put? may be called for by any member on any question, except to an amendment, or other matter which cannot in its nature be postponed.
 14. If a question in debate contains more parts than one, any member may, of right, have the same divided into as many questions as parts.
 15. All questions shall be determined by the majority of the members present; and whenever the speaker, or a division, if called for, shall declare any question in the affirmative or negative, such declaration shall decide the majority, unless the yeas and nays be called for, in which case the question shall be determined as the majority shall appear on the journal.
 16. Every bill brought in by a member, or received from the senate, shall be read on two several days, with an intermission of one day at least; during which time it shall lie on the table, for the perusal of the members, unless on very urgent occasions the house shall, by especial order, dispense with this rule, which order shall be entered on the journal.
 17. Conferees shall be elected by ballot, and the number shall in no case exceed seven; committees of elections and privileges, and of grievances, shall be appointed by the house; and all other committees may be nominated by the speaker, unless required by any member to be chosen by the house, in which case the members shall be elected by ballot, and the number shall in no case exceed seven.
 18. No bill or resolve shall have a second reading, until every member in the city be called upon to attend, except he be excused by the house for indisposition or necessary attendance on the public business, if such call be requested by any three members.
 19. No petition, memorial, or other application to the house, shall be received, unless presented by a member.
 20. On an election to any office of trust or profit, no ballot shall be counted, unless the person for whom the ballot shall be given be named to the house before the balloting be gone into.
 21. All questions of order shall be declared by the speaker.
 22. No motion shall be made after the hour of adjournment without leave of the house.
 23. Before any person is named to any office or appointment to which any salary or allowance is to be annexed, the allowance or salary shall be first ascertained.
 24. No member shall appear in the house while sitting with sword or other weapon, under penalty of such fine as shall be imposed on him by the speaker, not exceeding five shillings current money.
 25. All misdemeanors which shall happen in the house, shall be censured or fined by the house.
 26. If any member shall depart without leave of the house, or having leave of absence for a time shall not return agreeable thereto, he shall forfeit all his preceding allowance for his attendance during the session, and the committee of claims shall not make any allowance for the preceding attendance of such member, unless by special order of the house, on such member making reasonable excuse for such departure or neglect to return as aforesaid.
 27. If any member shall, before the hour of adjournment, absent himself from the business of the house without leave, or shall not appear on a special call of the house, he shall be fined not exceeding two shillings and six-pence current money for every such absence.
 28. No member shall answer on the yeas and nays who did not divide on the question, and if any member divides on one side and on the yeas and nays answers on the other, it shall be noted on the journal.
 29. The substance of all petitions, memorials, or other applications to the house, shall be entered on the journal.
 30. The clerk of the house shall, on the first day of every session, put into the hands of the speaker a correct list of every matter referred from the preceding session.
 31. On motion or debate, any member may call for the reading any law, journal, record, or other public proceeding, which may relate to the subject matter.
- A letter of resignation from Peter Mantz was laid before the house and read, and thereupon ORDERED, That Mr. Speaker issue his warrant to the sheriff of Frederick county, for electing a delegate for said county in the room of Mr. Mantz; which issued accordingly, returnable on or before the first day of December next.