

5<sup>th</sup> You are not to receive any Bills of Exchange for said Duties drawn at a longer Sight than Forty Days at most, nor on any Port except London, where the Vessel shall belong to or clear for that Port: Where the Vessel does not belong to, and is not bound for London, you may, if you cannot prevail on the Master or Owner to pay London Bills; take Bills drawn on Merchants residing in other Ports of England, but in no case to take a Bill on Scotland, if you can avoid it, and unless the Vessel belongs to, and is actually bound to Scotland.

My Lord,

Revenue Board Decem. 7<sup>th</sup> 1768

In Obedience to your Lordships pleasure, We have taken into our most mature Consideration by what Means each Branch of your Lordships Revenues may, with the greatest Exactness and Convenience, be secured, collected & paid, and have particularly had it in our View to establish such Cheques as may, from time to time, discover the Persons, who shall be liable, and accountable for every part of your Lordships Revenues, and also may afford a speedy and precise Notice of Defaults, which may require coercive Measures.

In Pursuance of our Duty we have drawn out Instructions to regulate the Conduct of the several Officers immediately concerned in the respective Branches of the Revenues, and also to direct the Service of others, who in their Department, may be assistant in the forming of the proper Cheques. A Copy of these various Instructions, which constitute our Plan, We have, now, the Honour of transmitting for your Lordships Consideration—until