

5<sup>th</sup> When the Debt Books shall have been compared, examined and adjusted, and the allowances to be made you settled, and the Rent Roll Keeper shall have drawn up and stated an account, debiting you with the Gross Amount of said Debt Books and crediting you for every allowance, Two fair Draughts thereof are required to be prepared and signed by yourself, as well as the Rent Roll Keeper, one of which you are to take and produce, with your Debt Books on a Settlement with the Receiver General

6<sup>th</sup> You are immediately after Settlement with the Rent Roll Keeper to produce to His Lordships Receiver General, the Debt Books that shall have been laid before, and examined by the Rent Roll Keeper, and also the State of the account by the said Rent Roll Keeper and you signed and to pay to him the whole amount of the Quit Rents due to His Lordship in --- County except such Sum, or Sums of Money as shall have been before by you paid to him, the said Receiver General allowing you at the rate of --- per Cent Commission on the whole sum by you paid for the years Collection

7<sup>th</sup> You are to be very punctual in settling with the Rent Roll Keeper and in making due Payments to His Lordships Receiver General, at the respective times herein before directed

8<sup>th</sup> You are to mention in the Receipts by you given for Rent, the Sum, time when due, the quantity of Land and the Name thereof taking Care that arrears of Rent be first accounted for and discharged

9<sup>th</sup> You are in your Remarks to note down where the Tenant in Charge holds not in his own Right, and what Lands are thought or reported to be Escheat

10<sup>th</sup> Whereas there may be Tracts or Parcels of Land, charged in the Debt Books that are cut off by the divisional Lines now run between this Province and the Province of Pennsylvania