

*Book*: and all the persons who compose any house, keeping an account, or transacting business with the bank, shall subscribe their names and the signature of the firm in the said book.

XI. No director, individually, shall be permitted to inspect the cash account of any person with the bank.

XII. The books and accounts of the bank shall be regularly balanced on the first Mondays of May and November in each year, after the first Monday of May next.

XIII. A committee on the state of the bank shall be appointed by ballot every six months to examine and count the discounted notes, and other securities of the institution, and compare the several and respective amounts with the general ledger, and other books; they shall also count the cash in bank, and the printed and unprinted paper in possession of the president, make an inventory of the same, to be compared with the books, in order to ascertain their agreement, and to make a special and detailed report thereof, under their several signatures to the board, who shall cause a copy of the said report to be forthwith transmitted to the Clerk of the Executive Council and the Treasurer of the Western Shore, to be filed in their respective offices.

XIV. It shall be the duty of the president to take into his separate custody at the bank, the plates, paper moulds, and bank paper; to superintend the printing of all bills or notes ordered by the directors to be printed; and to keep a regular account of the bank paper in his possession, and of the quantity ordered from time to time for impression, which account shall be checked by semi-annual examinations by the committee on the state of the bank. He shall also sign all bills and notes issued by the bank, and have in his custody the seal, which he shall cause to be affixed to all such instruments and documents as the directors shall order.

XV. It shall be the duty of the Cashier to countersign at the bank all bills or notes to be signed by the president, or by order of the board, and to cause the same to be regularly registred and recorded, carefully to observe the conduct of all persons employed under him, and report to the board such instances of neglect, incapacity, or bad conduct, as he may discover in any of them; daily to examine the settlement of the cash accounts of the bank; to take charge of the cash, and whenever the actual amount disagrees with the balance of the cash account, to report the same to the president and directors without delay; to attend all meetings of the board;