

The State pays the same Bounty to all Volunteers, whether white or black, (except slaves,) the only difference being as between veterans, or men who have served six months at least, and new Volunteers. And this difference is only in the amount of the ultimate payment, which is retained in the Treasury until the soldier's honorable discharge from service, being in the one case \$75, and in the other \$50.

The forms, as you will perceive, consist of three divisions, applicable to the case of each Volunteer from your County. The outside division is a certificate, which you will fill up, cut out, and deliver to the Volunteer at the time you make him the cash payment of his bounty. You will have recourse to a copy of the roll which accompanies the authority for your draft on the Treasury, to ascertain the organization to which he belongs, the date of his muster, and whether he is a re-enlisted man or a new recruit. If he appears to be a veteran or re-enlisted man after six months' service, you will endorse "veteran" on the margin of his certificate, and fill up the blank for the last payment to be made by the State, with the sum of \$75 - if not, fill that blank with \$50.

When the soldier subsequently applies to you for his monthly instalments, he should bring this certificate with him, and your Clerk will then note on the certificate the time of payment of such instalment as indicated at the foot of the certificate.

The second or middle division of the forms embraces the receipts, to be given by the soldier, first of the cash payment of \$150, and afterwards of the monthly instalments. In regard to the latter it may frequently happen that several monthly instalments may be in arrear before he has an opportunity of receiving them, in which cases one receipt by him may be made to embrace them all.

These receipts should all be signed in presence of a witness, who must sign his name as witness, in the place appointed. The receipts will be retained by you in the book until such time as you may hereafter be required to account with the State, when they will be cut out and will be required by the Treasury as vouchers for your proper disbursement of the fund.

The inside or marginal division of the forms will contain the entries or annotations of your Clerk made as indicated in the blanks which I have filled up, to correspond with the receipts given by the soldier, and will be retained by you as the means of showing, at any time hereafter, when and to whom the bounties have been disbursed.

In making payments of bounties to men returned as free colored Volunteers, you should observe a proper caution, so as to correct, as far as possible, any deception which may have been practiced on the mustering officer, by such Volunteer representing himself as a free man, when in fact he was a slave.

It may be of much importance, in stimulating enlistments, that you should take the earliest possible action in the disbursement of these bounties. As regards several of