

by the personal attention of the Inspectors in checking, much unnecessary waste, a still larger saving, I understand may be secured by the use of a malleable nail, now manufactured, which answers every purpose of the wrought nail heretofore used in the Warehouses and can be had at half the cost.

In reference to the quarterly accounts required of the Inspectors, they must be made to the Comptroller on the first day of January, April, July & October commencing 1st July next and must embrace an accurate account, shewing on the one side the entire receipts of the Warehouses whether for Inspections, storage, sales of scrap tobacco or any other account whatever; and specifying the amount received on each particular account; and shewing the whole number of Wtds inspected &c - The disbursements must be stated with equal particularity and distinctness and all general charges such as "incidental expenses" &c be avoided - Every disbursement for which an allowance is claimed must be invariably accompanied with a voucher in the shape of a receipt from the party to whom the payment is made - and no payments to day laborers will be allowed beyond the days they are actually engaged -

The account of these receipts and disbursements must be always verified by the affidavit of the Inspector taken before the Justice of the Peace or other officer authorized to administer an oath.

By a strict observance of these rules and others such as an intelligent officer may be well able to introduce for the economical and at the same time effective discharge of the duties of his office, I have reason to hope for a highly improved administration of the affairs of the Tobacco Warehouses creditable to the several Inspectors and which will justify the selections made by the appointing power

Yours very Respectfully
A. W. Bradford

Same day copies of the foregoing circular sent to Philemon Griffith, James Turner, William Welsh and John Moorehead (the other Tobacco Inspectors lately appointed)

Wm. Marlboro. Md.
Prince Georges County
March 1st 1862

Hon. A. W. Bradford
Dear Sir

I am instructed by the "County Commissioners" of Prince Georges County to make the following statement to your Excellency and to ask if