

**BOARD OF EDUCATION  
QUEEN ANNE'S COUNTY, MARYLAND  
FINANCIAL STATEMENTS,  
REQUIRED SUPPLEMENTARY INFORMATION,  
AND OTHER SUPPLEMENTARY INFORMATION**

Year Ended June 30, 2017

## C O N T E N T S

	<u>PAGE</u>
<b><u>INDEPENDENT AUDITORS' REPORT</u></b>	1
<b><u>INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS</u></b>	4
<b><u>MANAGEMENT'S DISCUSSION AND ANALYSIS</u></b>	6
<b><u>BASIC FINANCIAL STATEMENTS</u></b>	
GOVERNMENT – WIDE FINANCIAL STATEMENTS:	
Statement of Net Position	14
Statement of Activities	15
FUND FINANCIAL STATEMENTS:	
Balance Sheet – Governmental Funds	16
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	17
Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	18
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities	19
Statement of Fiduciary Net Position – Agency Funds	20
NOTES TO FINANCIAL STATEMENTS	21
<b><u>REQUIRED SUPPLEMENTARY INFORMATION</u></b>	
SCHEDULE OF FUNDING PROGRESS – OPEB	47
SCHEDULE OF REVENUES, EXPENDITURES AND ENCUMBRANCES – BUDGET AND ACTUAL – GENERAL FUND	48
SCHEDULE OF BOARD'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY	49
SCHEDULE OF BOARD CONTRIBUTIONS	50
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION	51
<b><u>OTHER SUPPLEMENTARY INFORMATION</u></b>	
COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS	52
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS	53
SCHOOL CONSTRUCTION EXPENDITURES	54
FOOD SERVICE FUND OPERATIONS	55
SCHOOL ACTIVITIES FUND ACCOUNTS	56



# BSC GROUP, LLC

Certified Public Accountants

An Independently Owned and Operated CPA Firm

---

## INDEPENDENT AUDITORS' REPORT

Board Members

### BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Board of Education of Queen Anne's County, Maryland (the Board), a component unit of Queen Anne's County, Maryland, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Board's basic financial statements as listed in the foregoing table of contents.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditors' Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Board of Education of Queen Anne's County, Maryland, as of June 30, 2017, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the *management's discussion and analysis, schedule of funding progress – OPEB, budgetary comparison information for the general fund, schedule of board's proportionate share of net pension liability, schedule of board contributions, and notes to required supplementary information*, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Board's basic financial statements. The combining nonmajor fund financial statements, and schedules of school construction expenditures, food service fund operations, and school activities fund accounts, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements, and schedules of school construction expenditures, food service fund operations, and school activities fund operations are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements, and schedules of school construction expenditures, food service fund operations, and school activities fund accounts are fairly stated in all material respects in relation to the basic financial statements as a whole.

Board Members

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 29, 2017 on our consideration of the Board's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board's internal control over financial reporting and compliance.

*BSC Group LLC*

Easton, Maryland  
September 29, 2017





**BSC GROUP, LLC**

Certified Public Accountants

An Independently Owned and Operated CPA Firm

---

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF THE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS**

Board Members

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Board of Education of Queen Anne's County, Maryland, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the board's basic financial statements, and have issued our report thereon dated September 29, 2017.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Board's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control. Accordingly, we do not express an opinion on the effectiveness of the Board's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility a material misstatement of the Board's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Board Members

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Board's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Board's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Board's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*BSC Group LLC*

Easton, Maryland  
September 29, 2017

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**



## THE BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY

### MANAGEMENT'S DISCUSSION AND ANALYSIS YEAR ENDED JUNE 30, 2017

Our discussion and analysis of the Board of Education of Queen Anne's County financial performance provides an overview of the Board's financial activities for the fiscal year that ended on June 30, 2017. Please read it in conjunction with the Board's financial statements, which immediately follow this section.

The goal of Management's Discussion and Analysis (MD&A) is for the School District's financial managers to present an objective and easily readable analysis of the district's financial activities based on currently known facts, decisions, or conditions.

#### **FINANCIAL HIGHLIGHTS**

Key financial highlights for the fiscal year ended June 30, 2017 include the following:

- The unrestricted General Fund actual revenues were \$98,862 or eleven one-hundredths of one percent (0.11%) over the approved budget. While revenues from interest and out of county tuition payments continue to be lower than expected, revenues from rent of facilities and participation in the retiree drug subsidy program produced positive variances. The increased cost of tuition for students in non-public placements resulted in a positive variance in state revenue for that program.
- Actual expenditures in the unrestricted General Fund were \$556,431 or 0.63% under the approved budget. This positive variance was due in part to attrition of staff both at the central office and the schools, a reduction in fuel costs for transportation, a reduction of heating fuel cost due to a mild winter, and a reduction in retirement expense due to the passage of HB 1109.
- The restricted General Fund actual revenues and expenditures were under the approved budget by \$960,687. The majority of this variance was due to grants such as 21st Century, Title I, and Title IIA, which had significantly less carryover than anticipated and budgeted.
- Additions to capital assets before depreciation are attributable to the continued renovation of Stevensville Middle School, the planning of the Grasonville Elementary addition, the purchase of school buses, several roof projects, and the ongoing upgrade of our technology and security infrastructure.

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

##### ***Government-wide Financial Statements***

The government-wide perspective is designed to provide readers with a complete financial view of the entity known as the Board of Education of Queen Anne's County. The financial presentation of this perspective is similar to a private sector business.

**THE BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017**

**OVERVIEW OF THE FINANCIAL STATEMENTS – continued**

***Government-wide Financial Statements – continued***

The statement of net position presents information on all of the assets and liabilities of the Board with the difference between the two reported as net position. The statement of activities presents information showing how the Board's net position changed during the most recent fiscal year.

These statements measure the change in total economic resources during the period utilizing the accrual basis of accounting. This means that any change in net position is reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in a future fiscal period (such as earned but unused employees' compensated absences), or for which cash has already been expended (depreciation of buildings and equipment already purchased).

The government-wide perspective is unrelated to the budget and, accordingly, budget comparisons are not provided.

**Fund Financial Statements**

A fund is a group of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The Board of Education of Queen Anne's County uses fund accounting to ensure and demonstrate compliance with finance-related requirements. The Board's funds are in two categories, governmental funds and fiduciary funds. The Board of Education of Queen Anne's County does not operate any enterprise activities that are to be reported as proprietary funds.

The measurement focus of these statements is current financial resources; therefore, the emphasis is placed on the cash flows of the organization within the reporting period or near future. Accordingly the modified accrual basis of accounting, that measures these cash flows, is used. In the case of the Board of Education of Queen Anne's County, open encumbrances are excluded from expenditures and the State of Maryland's contribution to the teacher's retirement system is added to revenue and expenditures.

Fund financial statements are also unrelated to the budget and, accordingly, budget comparisons are not provided in the presentation.

**Budgetary Financial Statements**

Budgetary presentation of individual fund financial information utilizing the current financial resources measurement focus and the budgetary basis of accounting is presented as part of the Required Supplementary Information. In the budgetary presentation, available cash flows of the Board itself are measured as well as the commitment to acquire goods or services with that cash. Encumbrances open at year-end are included in the expenditures in the budgetary presentation.

**THE BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017**

**OVERVIEW OF THE FINANCIAL STATEMENTS – continued**

**Budgetary Financial Statements – continued**

Since this is the legal basis upon which the budget is adopted, budget comparisons are provided in this presentation. GASB Statement No. 34 requires that we present the original adopted budget as well as the final budget and discuss the changes between them.

The table below presents the differences in the presentation of the basic financial statements.

	<b><u>District-wide Statements</u></b>	<b><u>Fund Statements</u></b>	<b><u>Budgetary Fund Statements</u></b>
Measurement Focus	Economic resources	Current financial resources	Current financial resources
Basis of Accounting	Accrual	Modified accrual	Cash and commitments
Budget	No	No	Yes

**FINANCIAL ANALYSIS OF THE BOARD AS A WHOLE**

	<b><u>June 30,</u></b>		<b><u>Change</u></b>	
	<b><u>2017</u></b>	<b><u>2016</u></b>	<b><u>\$</u></b>	<b><u>%</u></b>
<b>ASSETS</b>				
Current and other assets	\$ 15,746,301	\$ 16,559,592	\$ (813,291)	(4.91)
Capital assets	166,314,492	170,886,452	(4,571,960)	(2.68)
<b>TOTAL ASSETS</b>	<b>182,060,793</b>	<b>187,446,044</b>	<b>(5,385,251)</b>	<b>(2.87)</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
State pension plan	1,430,997	1,091,215	339,782	100.00
<b>LIABILITIES</b>				
Current and other liabilities	11,612,366	12,597,822	(985,456)	(7.82)
Long-term liabilities	65,677,007	54,678,458	10,998,549	20.11
<b>TOTAL LIABILITIES</b>	<b>77,289,373</b>	<b>67,276,280</b>	<b>10,013,093</b>	<b>14.88</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
State pension plan	325,666	386,144	(60,478)	100.00
<b>NET POSITION</b>				
Net investment in capital assets	163,885,592	168,123,706	(4,238,114)	(2.52)
Restricted assets	950,115	563,503	386,612	68.61
Unrestricted	(58,958,956)	(47,812,374)	(11,146,582)	23.31
<b>TOTAL NET POSITION</b>	<b>\$ 105,876,751</b>	<b>\$ 120,874,835</b>	<b>\$ (14,998,084)</b>	<b>(12.41)</b>

**THE BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017**

**FINANCIAL ANALYSIS OF THE BOARD AS A WHOLE – continued**

Net position represents the difference between assets and liabilities. The unrestricted deficit at June 30, 2017 is the result of recording the Board's unfunded other post-employment benefit obligation. Note 6 of the financial statements provides more detail regarding the Board's OPEB plan.

**Changes in Net Position**

The Board's government-wide changes in net assets for the years ended June 30, 2017 and 2016 are summarized below.

	<u>June 30,</u>		<u>Change</u>	
	<u>2017</u>	<u>2016</u>	<u>\$</u>	<u>%</u>
<b>REVENUES</b>				
Program revenues				
Charges for services	\$ 1,473,605	\$ 1,409,452	\$ 64,153	4.55
Federal, state and local grants	19,163,488	12,290,146	6,873,342	55.93
General revenue				
County appropriation	54,187,293	52,850,293	1,337,000	2.53
State of Maryland	27,746,682	33,351,998	(5,605,316)	(16.81)
Capital contributions	3,354,515	6,353,230	(2,998,715)	(47.20)
Other	203,911	180,513	23,398	12.96
<b>TOTAL REVENUES</b>	<u>106,129,494</u>	<u>106,435,632</u>	<u>(306,138)</u>	<u>(0.29)</u>
<b>EXPENSES</b>				
Instructional services				
and special education	51,428,724	50,261,628	1,167,096	2.32
Restricted programs	5,685,691	5,660,697	24,994	0.44
Administration	1,852,158	1,809,789	42,369	2.34
Operation & maintenance of plant	7,775,916	7,697,297	78,619	1.02
Other support services	13,483,521	12,449,409	1,034,112	8.31
Fixed charges	36,450,789	31,077,765	5,373,024	17.29
Depreciation - unallocated	4,450,779	4,478,374	(27,595)	(0.62)
<b>TOTAL EXPENSES</b>	<u>121,127,578</u>	<u>113,434,959</u>	<u>7,692,619</u>	<u>6.78</u>
<b>CHANGE IN NET POSITION</b>	<u><u>\$ (14,998,084)</u></u>	<u><u>\$ (6,999,327)</u></u>	<u><u>\$ (7,998,757)</u></u>	<u><u>114.28</u></u>

THE BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY

MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

**FINANCIAL ANALYSIS OF THE BOARD AS A WHOLE – continued**

**Changes in Net Position – continued**

The majority of revenue received by the Board of Education of Queen Anne's County is from county sources. The Board of Education is required to submit to the County Commissioners a budget request in March. The county then reviews this request along with those from all other county agencies and determines a funding level. The County Commissioners usually finalize the county budget in June. The Board of Education then revises their budget allocations based on this funding level. The State of Maryland uses multiple formulas to calculate the allocation of aid to Maryland school systems. Grant revenues can be derived by formula or awarded on a competitive basis. Charges for services are principally meal revenue derived from food services. Currently, the Board contracts the food services operation with Sodexo Services, Inc. The current contract is for a one-year period with the possibility of four one-year extensions ending June 30, 2019. The food services program is designed to be self-funded.

**ANALYSIS OF BUDGET AND ACTUAL COMPARISONS**

**General Fund – Unrestricted and Restricted**

Below is an explanatory list of modifications made to the original budget, which were funded by a reduction and reallocation of funds between categories. These changes were made as part of the reorganization of administrative staff, to cover transportation costs primarily related to the bus contract, and to purchase software license renewals. The funds became available through savings associated with attrition of staff and heating fuels cost.

Reduction and reallocation of funds between categories		
i.	Administration	\$ 18,000
ii.	Mid-Level Administration	\$ (31,405)
iii.	Instruction	\$ 16,296
iv.	Special Education	\$ (113,500)
v.	Student Personnel Services	\$ (13,500)
vi.	Transportation	\$ 390,000
vii.	Operation of Plant	\$ (175,000)
viii.	Maintenance of Plant	\$ 75,000
ix.	Fixed Charges	\$ (165,891)

**THE BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017**

**ANALYSIS OF BUDGET AND ACTUAL COMPARISONS – continued**

**General Fund – Unrestricted and Restricted – continued**

A schedule of changes between the original and final budgets for the year ended June 30, 2017 support the list presented on the previous page.

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Additions</b>	<b>Reductions</b>	<b>Net Change</b>
<b>REVENUES</b>					
Local	\$ 54,187,293	\$ 54,187,293	\$ -	\$ -	\$ -
State	33,644,402	33,644,402	-	-	-
Restricted, federal, state and other	6,646,378	6,646,378	-	-	-
Other sources	474,000	474,000	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 94,952,073</b>	<b>\$ 94,952,073</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES AND ENCUMBRANCES</b>					
Administration	\$ 1,801,940	\$ 1,819,940	\$ 18,000	\$ -	\$ 18,000
Mid-level administration	5,000,329	4,968,924	-	31,405	(31,405)
Instructional costs	38,139,364	38,155,660	16,296	-	16,296
Special education	8,264,862	8,151,362	-	113,500	(113,500)
Student personnel services	447,516	434,016	-	13,500	(13,500)
Health services	746,596	746,596	-	-	-
Transportation	6,320,860	6,710,860	390,000	-	390,000
Operation of plant	6,321,495	6,146,495	-	175,000	(175,000)
Maintenance of plant	1,729,555	1,804,555	75,000	-	75,000
Fixed charges	19,533,178	19,367,287	-	165,891	(165,891)
Restricted programs	6,646,378	6,646,378	-	-	-
<b>TOTAL EXPENDITURES AND ENCUMBRANCES</b>	<b>\$ 94,952,073</b>	<b>\$ 94,952,073</b>	<b>\$ 499,296</b>	<b>\$ 499,296</b>	<b>\$ -</b>

Please note that local and state revenues account for over 93% of the total General Fund revenues and over 99% of the unrestricted General Fund revenues.

Other revenues are budgeted very conservatively due to the unpredictable nature of the receipts. These receipts include, but are not limited to, facilities rental, bus rental, interest income, retiree prescription drug subsidy program, and tuition payments received. Tuition can be collected from other county boards of education under the informal kinship care arrangements and out of county living arrangements. For the kinship care arrangements, criteria established by the state legislature must be met in order for counties to be eligible to bill for these students. Since the inception of this program, only a few counties have met this criterion. Queen Anne's County did qualify in the current fiscal year. Because the determination is made on an annual basis, we do not budget this revenue.

This positive variance was due in part to attrition of staff both at the central office and the schools, a reduction in fuel costs for transportation, a reduction of heating fuel cost due to a mild winter, and a reduction in retirement expense due to the passage of HB 1109. However, a significant portion of these savings were moved to transportation to cover bus contracts and driver expenses.



THE BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY

MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets**

At June 30, 2017, the Board had approximately \$235 million invested in a broad range of capital assets including land, buildings and improvements, furniture, vehicles and other equipment. Capital assets increased by approximately \$400,000 from the same time last year, excluding the effect of depreciation, as shown in the table below. This increase is attributable to the continued renovation of Stevensville Middle School, the planning of the Grasonville Elementary addition, the purchase of school buses, several roof projects, and the ongoing upgrade of our technology and security infrastructure.

	June 30,		Change
	2017	2016	
Construction in progress	\$ 553,519	\$ 23,652,415	\$ (23,098,896)
School properties	218,886,579	195,926,990	22,959,589
Furniture, fixtures and equipment	15,775,855	15,275,820	500,035
<b>TOTAL CAPITAL ASSETS</b>	<b>\$ 235,215,953</b>	<b>\$ 234,855,225</b>	<b>\$ 360,728</b>

The Board has no long-term debt related to the construction of school properties. To the extent that such debt is required to make local capital contributions, it is issued by, and reported on the books of, Queen Anne's County Government.

**Long-term Liabilities**

The Board has \$65,111,343 due or payable after one year. The amount consists of the following:

- \$645,748 of accrued compensated absences
- \$2,083,057 capital lease obligations
- \$57,241,825 OPEB benefit obligation
- \$653 in retirement incentives
- \$5,140,060 of the Board's proportionate share of the state's net pension liability

**FACTORS IMPACTING THE SCHOOL SYSTEM**

Effective with fiscal year 2015, the Board was required to implement the provisions of GASB 68, *Accounting and Financial Reporting for Pensions*. As a result of this pronouncement, the Board must report its allocated share of the net pension liability, deferred financing inflows and outflows, and net pension expense from the Employees' Retirement and Pension System of the Maryland State Retirement and Pension System. The impact of this reporting requirement is discussed in note 5.

**THE BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY**

**MANAGEMENT'S DISCUSSION AND ANALYSIS  
YEAR ENDED JUNE 30, 2017**

**FACTORS IMPACTING THE SCHOOL SYSTEM – continued**

Beginning with fiscal year 2009, the system was required to adhere to the standard issued by the Government Accounting Standards Board (GASB) for reporting other postemployment benefits (OPEB) known as GASB 45. GASB 45 stipulates standards for the measurement, recognition, and display of OPEB expenses and related liabilities and assets, note disclosures, and required supplementary information in the financial reports of state and local governmental employers. GASB 45 requires the measurement and disclosure of actuarial accrued liabilities and funding status. Under GASB 45, the Board is not only reporting OPEB expense, but the associated accrued financial obligations. Funding of the long-term obligation is optional. The Board is also required to disclose the funding status of the benefits as of the most recent valuation and to present as Required Supplementary Information (RSI) multi-year trend information about funding progress.

During a special session of the Maryland General Assembly – Teacher Pension Cost, it was determined the State and Local school boards will share the cost of teacher retirement by phasing in a requirement for school board payment of annual normal cost over a four year period in increments of 50%, 65%, 85%, and 100%. This action outlines the payment required of each school board for fiscal years 2013 through 2016, and the additional maintenance of effort payments required by each county in the same period. In fiscal year 2017, the legislature passed HB1109 which reduced pension responsibilities for school systems across the state, wherein each county received a credit toward their 4<sup>th</sup> quarter billing.

**CONTACTING THE BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY FINANCIAL  
MANAGEMENT**

Our financial report is designed to provide our citizens, taxpayers, parents, and students with a general overview of the Board's finances and to demonstrate its accountability for the money it receives. If you have questions about this report or wish to request additional financial information, contact Robin H. Landgraf, Chief Financial Officer, (410) 758-2403 at the Board of Education of Queen Anne's County, 202 Chesterfield Avenue, Centreville, Maryland 21617.

## **BASIC FINANCIAL STATEMENTS**

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**STATEMENT OF NET POSITION**

June 30, 2017

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Cash and equivalents	\$ 13,439,005
Certificates of deposit	300,000
Due from other units of government	1,661,882
Accounts receivable	267,599
Inventory, at cost	36,515
Prepaid expenses	41,300
Capital assets:	
Land and construction in progress, at cost	6,916,559
Other depreciable capital assets, at cost, less accumulated depreciation	<u>159,397,933</u>
<b>TOTAL ASSETS</b>	<u><b>182,060,793</b></u>
 <b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred outflows - state pension plan	<u>1,430,997</u>
 <b>LIABILITIES</b>	
Accounts payable	1,191,920
Employee salary deferrals	8,284,544
Employee and other withholdings	997,467
Unearned revenues	1,005,827
Due to agency fund	132,608
Noncurrent liabilities:	
Due within one year	565,664
Due in more than one year	<u>65,111,343</u>
<b>TOTAL LIABILITIES</b>	<u><b>77,289,373</b></u>
 <b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred inflows - state pension plan investment activity	<u>325,666</u>
 <b>NET POSITION</b>	
Net investment in capital assets, net of related debt	163,885,592
Restricted for:	
Food service	40,532
Capital projects	909,583
Unrestricted deficit	<u>(58,958,956)</u>
<b>TOTAL NET POSITION</b>	<u><b>\$ 105,876,751</b></u>

The accompanying Notes to Financial Statements are an integral part of this statement

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**

**STATEMENT OF ACTIVITIES**

Year Ended June 30, 2017

Functions/Programs	Expenses	Program Revenues		Net (Expenses) Revenues and Changes in Net Position
		Charges For Services	Operating Grants and Contributions	
<b>GOVERNMENTAL ACTIVITIES</b>				
Administration	\$ 1,852,158	\$ -	\$ -	\$ (1,852,158)
Instructional services	43,257,620	70,053	498,246	(42,689,321)
Special education	8,171,104	-	2,179,057	(5,992,047)
Student personnel services	433,457	-	-	(433,457)
Health services	747,162	-	-	(747,162)
Student transportation	6,902,675	-	3,244,021	(3,658,654)
Operation of plant	5,963,572	-	-	(5,963,572)
Maintenance of plant	1,812,344	276,652	-	(1,535,692)
Fixed charges	36,450,789	-	6,225,567	(30,225,222)
Capital outlay	2,860,437	-	-	(2,860,437)
Food services	2,539,790	1,126,900	1,330,906	(81,984)
Federal, state and other restricted programs	5,685,691	-	5,685,691	-
Unallocated depreciation and loss on disposal of fixed assets	4,450,779	-	-	(4,450,779)
<b>TOTAL GOVERNMENTAL ACTIVITIES</b>	<b>\$ 121,127,578</b>	<b>\$ 1,473,605</b>	<b>\$ 19,163,488</b>	<b>\$ (100,490,485)</b>
<b>General Revenues</b>				
				54,187,293
Local appropriations				27,746,682
State aid - unrestricted				3,354,515
Capital outlay/construction funding				174,795
Miscellaneous				29,116
Unrestricted investment earnings				<u>85,492,401</u>
<b>TOTAL GENERAL REVENUES</b>				
				<b>(14,998,084)</b>
<b>CHANGE IN NET POSITION</b>				
				<u>120,874,835</u>
<b>NET POSITION AT JULY 1, 2016</b>				
				<u>\$ 105,876,751</u>
<b>NET POSITION AT JUNE 30, 2017</b>				

The accompanying Notes to Financial Statements are an integral part of this statement

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**

June 30, 2017

	<b>Major Fund</b>	<b>Nonmajor</b>	<b>Total</b>
	<b>General</b>	<b>Governmental</b>	<b>Governmental</b>
	<b>Fund</b>	<b>Funds</b>	<b>Funds</b>
<b>ASSETS</b>			
Cash and equivalents	\$ 12,122,021	\$ 1,316,984	\$ 13,439,005
Certificates of deposit	300,000	-	300,000
Accounts receivable:			
Federal funds from state	706,054	37,434	743,488
State of Maryland	792,008	15,273	807,281
Other governmental funds	107,833	80,951	188,784
Queen Anne's County	-	111,113	111,113
Other	267,599	-	267,599
Inventory, at cost	36,515	-	36,515
Prepaid expense	41,300	-	41,300
	<u>\$ 14,373,330</u>	<u>\$ 1,561,755</u>	<u>\$ 15,935,085</u>
<b>LIABILITIES</b>			
Accounts payable:			
Vendors	\$ 736,771	\$ 455,149	\$ 1,191,920
Other governmental funds	80,951	107,833	188,784
Agency funds	132,608	-	132,608
Employee salary deferrals	8,284,544	-	8,284,544
Employee and other withholdings	997,467	-	997,467
Accrued compensated absences	217,259	-	217,259
Unearned revenues	957,169	48,658	1,005,827
<b>TOTAL LIABILITIES</b>	<u>11,406,769</u>	<u>611,640</u>	<u>12,018,409</u>
<b>FUND BALANCES</b>			
Nonspendable	77,815	-	77,815
Spendable			
Restricted	-	950,115	950,115
Committed	264,413	-	264,413
Assigned	1,806,646	-	1,806,646
Unassigned	817,687	-	817,687
<b>TOTAL FUND BALANCES</b>	<u>2,966,561</u>	<u>950,115</u>	<u>3,916,676</u>
<b>TOTAL LIABILITIES</b>			
<b>AND FUND BALANCES</b>	<u>\$ 14,373,330</u>	<u>\$ 1,561,755</u>	<u>\$ 15,935,085</u>

The accompanying Notes to Financial Statements are an integral part of this statement



**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET**  
**TO THE STATEMENT OF NET POSITION**

June 30, 2017

TOTAL FUND BALANCES - GOVERNMENTAL FUNDS	\$	3,916,676
--	----	-----------

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds:

Cost of assets		235,215,953
Less accumulated depreciation		(68,901,461)

Deferred financing outflow for change in assumptions in net pension liability		1,430,997
---	--	-----------

Deferred financing inflows for investment activity in net pension liability		(325,666)
---	--	-----------

Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds:

Compensated absences		(645,748)
Retirement incentives		(3,215)
Capital leases		(2,428,900)
OPEB obligation		(57,241,825)
Net pension liability		<u>(5,140,060)</u>

TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES	\$	<u>105,876,751</u>
--	----	--------------------

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**STATEMENT OF REVENUES, EXPENDITURES,**  
**AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**

Year Ended June 30, 2017

	<b>Major Fund General Fund</b>	<b>Nonmajor Governmental Funds</b>	<b>Total Governmental Funds</b>
<b>REVENUES</b>			
County funds	\$ 54,187,293	\$ 3,213,714	\$ 57,401,007
State of Maryland funds	33,668,005	194,549	33,862,554
Restricted federal, state and other	5,685,691	-	5,685,691
Federal sources	-	1,277,158	1,277,158
Other sources	549,259	1,358	550,617
State of Maryland on-behalf pension payments	6,225,567	-	6,225,567
Charges for food services	-	1,126,900	1,126,900
<b>TOTAL REVENUES</b>	<b>100,315,815</b>	<b>5,813,679</b>	<b>106,129,494</b>
<b>EXPENDITURES</b>			
Administration	1,804,367	-	1,804,367
Mid-level administration	4,876,088	-	4,876,088
Instructional salaries & wages	36,298,704	-	36,298,704
Instructional textbooks & supplies	1,069,998	-	1,069,998
Other instructional costs	643,004	-	643,004
Special education	8,171,104	-	8,171,104
Student personnel services	433,457	-	433,457
Health services	747,162	-	747,162
Student transportation	6,711,367	-	6,711,367
Operation of plant	6,093,111	-	6,093,111
Maintenance of plant	1,773,955	-	1,773,955
Fixed charges	19,140,116	-	19,140,116
Food service	-	2,451,099	2,451,099
Restricted federal, state and other	5,685,691	-	5,685,691
Capital outlay	-	3,679,568	3,679,568
State of Maryland on-behalf pension payments	6,225,567	-	6,225,567
<b>TOTAL EXPENDITURES</b>	<b>99,673,691</b>	<b>6,130,667</b>	<b>105,804,358</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)</b>	<b>642,124</b>	<b>(316,988)</b>	<b>325,136</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfer in (out)	(703,600)	703,600	-
<b>NET CHANGE IN FUND BALANCES</b>	<b>(61,476)</b>	<b>386,612</b>	<b>325,136</b>
<b>FUND BALANCES, BEGINNING OF YEAR</b>			
	<b>3,028,037</b>	<b>563,503</b>	<b>3,591,540</b>
<b>TOTAL FUND BALANCES</b>	<b>\$ 2,966,561</b>	<b>\$ 950,115</b>	<b>\$ 3,916,676</b>

The accompanying Notes to Financial Statements are an integral part of this statement

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND  
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF  
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
TO THE STATEMENT OF ACTIVITIES**

Year Ended June 30, 2017

NET CHANGE IN FUND BALANCES - GOVERNMENTAL FUNDS	\$	325,136
--	----	---------

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.

Capital outlays		614,824
Depreciation expense and loss on disposal of capital assets		(5,186,784)

Increases in the long-term portion of accrued compensated absences do not require the use of current financial resources, and, therefore, are not reported as expenditures in the governmental funds		(17,180)
--	--	----------

Decreases in accrued retirement incentives do not require the use of current financial resources, and, therefore, are not reported as expenditures in the governmental funds		2,562
--	--	-------

Repayment of capital lease obligations is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position		333,846
--	--	---------

Decreases in deferred inflows of resources do not use current financial resources and, therefore, are not reported as expenditures in governmental funds.		60,478
---	--	--------

Increases in deferred outflows of resources do not create current financial resources and, therefore, are not reported as revenues in governmental funds.		339,782
---	--	---------

Increases in the net pension liability do not use current financial resources and, therefore, are not reported as expenditures in governmental funds.		(593,192)
---	--	-----------

OPEB costs reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the government funds		<u>(10,877,556)</u>
---	--	---------------------

CHANGE IN NET POSITION - GOVERNMENTAL ACTIVITIES	\$	<u>(14,998,084)</u>
--	----	---------------------

The accompanying Notes to Financial Statements are an integral part of this statement

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**STATEMENT OF FIDUCIARY NET POSITION – AGENCY FUNDS**

June 30, 2017

	<b>AGENCY FUNDS</b>		<b>Total</b>
	<b>Regional Education Funds</b>	<b>School Activities Fund</b>	
<b>ASSETS</b>			
Cash	\$ -	\$ 578,289	\$ 578,289
Due from general fund	132,608	-	132,608
	<b>\$ 132,608</b>	<b>\$ 578,289</b>	<b>\$ 710,897</b>
<b>LIABILITIES</b>			
Accounts payable	\$ 14,876	\$ -	\$ 14,876
Funds held for school activities	-	578,289	578,289
Unearned revenue	117,732	-	117,732
	<b>\$ 132,608</b>	<b>\$ 578,289</b>	<b>\$ 710,897</b>

The accompanying Notes to Financial Statements are an integral part of this statement

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(1) Summary of significant accounting policies**

The Board of Education of Queen Anne's County (the Board) is a component unit of Queen Anne's County, Maryland by virtue of the County's responsibility for levying taxes and its budgetary control over the Board of Education. Accordingly, the financial statements of the Board are included in the financial statements of Queen Anne's County.

The accounting policies of the Board of Education of Queen Anne's County conform to generally accepted accounting principles (GAAP) for governmental units. The following is a summary of the significant policies employed by the Board:

**Government-wide and fund financial statements** – The statement of net position and the statement of activities report information on all of the non-fiduciary activities of the Board as a whole. For the most part, the effect of interfund activity has been removed from these statements. The exceptions to this general rule are immaterial charges between the Board's food service and general funds for catering of special functions provided by the Board's food service management company. The activities of the General Fund (Current Expense Fund), Special Revenue Fund (Food Service Fund) and Capital Projects Fund (School Construction Fund) have been presented as governmental activities in the government-wide financial statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are specifically associated with a service, program, or department, and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the program, and grants and contributions that are restricted to meeting the operational requirements of a particular program. Local appropriations, state and federal aid, and other items that are not classified as program revenues are presented as general revenues of the Board.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The individual major governmental funds and the non-major governmental funds are reported in separate columns in the fund financial statements.

**Measurement focus, basis of accounting and financial statement presentation** – The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Local appropriations and state and federal aid are recognized as revenues in the year for which they were approved by the provider. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

**BOARD OF EDUCATION OF QUEEN ANNE’S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(1) Summary of significant accounting policies – continued**

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Board considers revenues to be available if they are collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to certain compensated absences and termination benefits are recognized when the obligations are expected to be liquidated with expendable available resources.

Local appropriations and state and federal aid associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria have been met. Expenditure-driven grants are recognized as revenues when the qualifying expenditures have been incurred and all other grant requirements have been met.

Agency funds are custodial in nature and do not measure results of operations or have a measurement focus. Agency funds do, however, use the accrual basis of accounting.

The Board reports the following funds in the fund financial statements:

**Governmental funds**

**Major funds**

*General Fund (Current Expense Fund)* – The general fund is the general operating fund of the Board. It is used to account for all financial resources except those required to be accounted for in another fund. Special state and federal programs are included in the restricted portion of the fund.

**Non-Major Fund**

*Capital Projects Fund (Construction Fund)* – Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities.

*Food Service Fund (Special Revenue Fund)* – Special revenue funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. The Food Service Fund is used to account for and report all activities of the Board’s nonprofit food service operation.



**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(1) Summary of significant accounting policies – continued**

**Fiduciary funds**

*Agency Funds* – Agency funds represent assets held by the Board on behalf of others. The Regional Education Funds are educational programs for which the Board acts as the processing agent for invoices. The School Activities Fund consists of transactions at the schools for student insurance, pictures, athletics, clubs, other student activities, and principals' miscellaneous expenses.

The accounting policies of the Board of Education of Queen Anne's County conform to accounting principles generally accepted in the United States of America. Accordingly, the Board applies all applicable Governmental Accounting Standards Board (GASB) pronouncements as well as the following pronouncements issued on or before November 30, 1989, unless those pronouncements conflict with or contradict GASB pronouncements: Statements and Interpretations of the Financial Accounting Standards Board, Accounting Principles Board Opinions, and Accounting Research Bulletins.

**Cash and Cash Equivalents** – The Board considers all highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

**Capital assets** – Capital assets, which include property, plant and equipment, are reported as governmental activities in the government-wide financial statements. Capital assets are defined by the Board as assets with an initial, individual cost of more than \$1,000. Capital assets are recorded at historical cost, or estimated historical cost if actual historical cost is not available. Donated capital assets are valued at their estimated fair value on the date donated. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment is depreciated using the straight-line method over estimated useful lives of 50 years for buildings, 20 years for land improvements, and 5-20 years for equipment, computers, and vehicles.

Assets that have been acquired with funds received through federal grants must be used in accordance with the terms of the grant. Federal regulations require, in some cases, that the Board must reimburse the federal government for any assets which the Board retains for its own use after the termination of the grant unless otherwise provided by the grantor.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(1) Summary of significant accounting policies – continued**

**Budgets and budgetary accounting** – The Board follows these procedures in establishing the budgetary data reflected in the financial statements:

*Operating Budget (General Fund)* - The Board of Education of Queen Anne's County, Maryland operated within the following budget requirements for local educational agencies as specified by state law.

1. The Board of Education must submit an annual school budget in writing to the County Commissioners each year.
2. The County Commissioners must approve the budget ordinance by June 30 of each year.
3. The budget is prepared and approved by major categories as specified in the state law.
4. The Board of Education may transfer funds within the major categories without recourse to the County Commissioners, and a report of the transfer shall be submitted to the County Commissioners. Transfers between major categories can only be made with the approval of the County Commissioners. No action within 30 days after receipt of the written request constitutes an approval.
5. Unexpended appropriations of current expense funds lapse at the end of each fiscal year.

The expenditures under special state and federal programs may exceed budgeted amounts. The grants included in this category are not part of budget categories subject to the spending limitations of the operating budget. Expenditures under these programs are limited to the amounts of the respective grants.

*Capital Budget – School Construction Fund (Capital Projects Fund)* – Annual budgetary comparisons to actual expenditures are not presented in the financial statements for the capital projects fund. School construction is budgeted on a project basis with funds primarily provided by Queen Anne's County and State of Maryland. State funds are approved by the State's interagency committee.

Budgetary compliance is measured using the budgetary basis of accounting, the purpose of which is to demonstrate compliance with legal requirements of Queen Anne's County, the State of Maryland, and special federal and state programs.

The budgetary basis differs from GAAP and the fund financial statements in that encumbrances, which represent commitments to purchase goods and services, are treated as expenditures of the current period rather than as reservations of the fund balance. The statement of revenues, expenditures and encumbrances – budget and actual – general fund and restricted grants is presented using the budgetary basis of accounting.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(1) Summary of significant accounting policies – continued**

**Encumbrances** – Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the general fund, special revenue fund, and capital projects fund. Encumbrances outstanding at year end are reported as reservations of fund balances since they do not constitute expenditures or liabilities.

**Use of restricted funds** – When both restricted and unrestricted resources are available for use, it is the Board's policy to use restricted resources first, then unrestricted resources as they are needed.

**Bank deposits** – The Board is authorized to invest in certificates of deposit and federal securities (i.e., U.S. Treasury and federal agency securities) as specified in Section 6-222 of the Maryland State Finance and Procurement Article.

Article 95, Section 22 of the Annotated Code of Maryland requires that deposits with financial institutions by local boards of education be fully collateralized. Full collateralization is necessary to minimize the risk of loss of a deposit in the event of the default of a financial institution. In addition, this section of the law requires that collateral be of the types specified in the State Finance and Procurement Article, Section 6-202 of the Code (i.e., direct obligations of the United States, or its agencies and/or obligations of states, counties, or municipalities).

**Due to/from other funds** – All transactions between funds represented by *“due to/from other board of education funds”* are caused by cash from one fund paying for expenditures or expenses of another. The Board did not incur transactions between funds that would represent lending/borrowing arrangements outstanding at the end of the fiscal year.

**Interfund transfers** – Permanent reallocation of resources between funds of the reporting entity are classified as interfund transfers. Upon approval of the County Commissioners, the Board transferred \$703,600 of excess fund balance out of the general fund into the capital projects fund during fiscal year 2017.

**Inventories and donated commodities** – Food commodities donated by federal agencies are valued at market value and included in revenues and expenditures when received. Unused quantities on hand at year-end are not significant. The inventories of the current expense fund are valued at cost, primarily on the first-in, first-out method, and consist of paper products and various janitorial supplies.

**Accrued compensated absences** – The Board accrues a liability for compensated absences (vacation pay) employees have earned but have not yet been paid. The Board adopted the practice of paying for any unused vacation time, up to the maximum amounts employees can carry over from one year to the next, upon the termination of employment. The full amount of this obligation has been provided for in the accompanying Statement of Net Position.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(1) Summary of significant accounting policies – continued**

**Pensions** – For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the State Retirement and Pension System (SRPS) and additions to/deductions from SRPS's fiduciary net position have been determined on the same basis as they are reported by SRPS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Deferred outflows of resources** – A deferred outflow of resources represents a consumption of net position that applies to a future period and will not be recognized as an outflow of resources (expense/expenditure) until that future time.

**Deferred inflows of resources** – A deferred inflow of resources represents an acquisition of net position that applies to a future period and will not be recognized as an inflow of resources (revenue) until that future time.

**Net position** – Net position represents the difference between assets and liabilities. Net position invested in capital assets consists of capital assets, net of accumulated depreciation and related debt. Net position is reported as restricted when there are external restrictions imposed by grantors, or laws or regulations of other governments.

**Fund balances** – As of June 30, 2017, fund balances of the governmental funds are classified as follows:

**Nonspendable** – amounts that cannot be spent either because they are not in a spendable form or because they are legally or contractually required to be maintained intact.

**Restricted** – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Committed** – amounts that can be used only for specific purposes determined by a formal action of the Board of Education members. The Board of Education is the highest level of decision-making authority for the entity. Commitments may be established, modified, or rescinded only through formal actions approved by the Board members.

**Assigned** – amounts that do not meet the criteria to be classified as restricted or committed but are intended to be used for specific purposes. These amounts are designated by management.

**Unassigned** – all other spendable amounts.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(1) Summary of significant accounting policies – continued**

When an expenditure is incurred for which both restricted and unrestricted fund balance is available, the Board considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Board considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the Board has provided otherwise in its commitment or assignment actions.

**On-behalf payments** – The Board recognizes as revenue and expenditures amounts expended on its behalf during the fiscal year for amounts paid by third parties.

**Use of estimates** – The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

**New Accounting Pronouncements** – During fiscal year 2017, the Board implemented GASB Statement No. 82, *Pension Issues – an amendment of GASB Statements No. 67, No. 68, and No. 73*. Specifically, this Statement addresses issues regarding (1) the presentation of payroll-related measures in required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The requirement for the selection of assumptions was not implemented for year ended June 30, 2017 because the employer's pension liability is measured as June 30, 2016. The requirements for the selection of assumptions will be effective in the first reporting period in which the measurement date of the pension liability is on or after June 15, 2017.

GASB has issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions* which is effective for financial statements for periods beginning after June 15, 2017. This statement may have a material effect on the Board's financial statements once implemented. The Board is analyzing the impact of this pronouncement on the Board's financial statements.

GASB has issued Statement No. 85, *Omnibus 2017* which is effective for financial statements for periods beginning after June 15, 2017. This statement may have a material effect on the Board's financial statements once implemented. The Board is analyzing the impact of this pronouncement on the Board's financial statements.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(2) Deposits**

At June 30, 2017, the Board had deposits of approximately \$14.7 million with local banks. Of the total deposits, approximately \$14.1 million not covered by FDIC was collateralized by securities held by the pledging financial institution's trust department or agent, but not in the Board's name. The value of the pledged securities exceeded the amount of deposits in excess of coverage by the FDIC. Custodial credit risk for deposits is the risk that in the event of failure of a depository financial institution, the Board would not be able to recover collateral securities that are in the possession of the financial institution or Federal Reserve.

The Board's deposits include certificates of deposit. These deposits are not cash equivalents as defined by generally accepted accounting principles.

The components of cash and cash equivalents on the government-wide statements are:

Cash in bank	\$ 14,015,682
Certificates of deposit	300,000
Cash on hand	<u>1,612</u>
 Total cash and cash equivalents	 14,317,294
 Less:	
Temporary investments	300,000
School activities agency fund	<u>578,289</u>
 TOTAL CASH AND CASH EQUIVALENTS (GOVERNMENT WIDE)	 <u>\$ 13,439,005</u>

**(3) Interfund receivable – payables**

Outstanding balances resulting from transactions between funds as of June 30, 2017 consist of the following:

	<b>Due from Other Funds</b>	<b>Due to Other Funds</b>
General fund	\$ 107,833	\$ 213,559
Capital projects fund	-	107,833
Food service fund	80,951	-
Trust and Agency	<u>132,608</u>	<u>-</u>
 TOTAL	 <u>\$ 321,392</u>	 <u>\$ 321,392</u>



**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(4) Capital assets**

Capital asset balances and activity for the year ended June 30, 2017 were as follows:

	<u>Balance July 1, 2016</u>	<u>Additions</u>	<u>Reclass/ Retirements</u>	<u>Balance June 30, 2017</u>
CAPITAL ASSETS NOT BEING DEPRECIATED				
Cost				
Land	\$ 6,363,040	\$ -	\$ -	\$ 6,363,040
Construction in progress	23,652,415	729,426	(23,828,322)	553,519
TOTAL COST OF CAPITAL ASSETS NOT BEING DEPRECIATED	<u>30,015,455</u>	<u>729,426</u>	<u>(23,828,322)</u>	<u>6,916,559</u>
CAPITAL ASSETS BEING DEPRECIATED				
Cost				
Land improvements	5,369,691	33,030	-	5,402,721
Buildings	184,194,259	22,926,559	-	207,120,818
Furniture, fixtures and equipment	15,275,820	754,131	(254,096)	15,775,855
TOTAL COST OF CAPITAL ASSETS BEING DEPRECIATED	<u>204,839,770</u>	<u>23,713,720</u>	<u>(254,096)</u>	<u>228,299,394</u>
Accumulated depreciation				
Land improvements	4,152,268	178,511	-	4,330,779
Buildings	51,702,082	3,717,073	-	55,419,155
Furniture, fixtures and equipment	8,114,423	1,283,721	(246,617)	9,151,527
Total accumulated depreciation	<u>63,968,773</u>	<u>5,179,305</u>	<u>(246,617)</u>	<u>68,901,461</u>
NET CAPITAL ASSETS BEING DEPRECIATED	<u>140,870,997</u>	<u>18,534,415</u>	<u>(7,479)</u>	<u>159,397,933</u>
NET GOVERNMENTAL ACTIVITIES CAPITAL ASSETS	<u>\$ 170,886,452</u>	<u>\$ 19,263,841</u>	<u>\$ (23,835,801)</u>	<u>\$ 166,314,492</u>

Depreciation expense for the year ended June 30, 2017 was charged to governmental functions as follows:

SUPPORT SERVICES	
Administration	\$ 47,791
Instructional services	362,347
Student transportation	191,308
Maintenance of plant	38,389
Food services	88,691
Unallocated	<u>4,450,779</u>
TOTAL	<u>\$ 5,179,305</u>

At June 30, 2017, the Board was contractually obligated under various construction related contracts totaling \$697,500, of which \$240,804 had been incurred. These projects are financed primarily by capital grants from Queen Anne's County and the State of Maryland. Contracts are not entered into with contractors until such funding is obtained.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(5) Pension plan**

**Plan description** – The Board contributes to the State Retirement and Pension System (SRPS), a cost sharing multiple-employer defined benefit pension plan administered by the State of Maryland. Article 73B of the Annotated Code of the State of Maryland assigns the authority to establish and amend benefit provisions to the SRPS Board of Trustees. The State of Maryland issues a publicly available financial report that includes financial statements and required supplementary information for SRPS. The report may be downloaded by visiting <http://www.sra.maryland.gov/Agency/Downloads/CAFR/>.

The Teachers' Retirement System (TRS) was established on August 1, 1927, to provide retirement allowances and other benefits to teachers in the State. Effective January 1, 1980, the TRS was closed to new members and the Teachers' Pension System (TPS) was established. As a result, teachers hired after December 31, 1979, became members of the TPS as a condition of employment. On or after January 1, 2005, an individual who is a member of the TRS may not transfer membership to the TPS.

On October 1, 1941, the Employees' Retirement System (ERS) was established to provide retirement allowances and other benefits to State employees, elected and appointed officials, and the employees of participating governmental units. Effective January 1, 1980, the ERS was essentially closed to new members and the Employees' Pension System (EPS) was established. As a result, State employees (other than correctional officers) and employees of participating governmental units hired after December 31, 1979, became members of the EPS as a condition of employment, while all State correctional officers and members of the Maryland General Assembly continue to be enrolled as members of the ERS. On or after January 1, 2005, an individual who is a member of the ERS may not transfer membership to the EPS.

All individuals who are members of the TPS on or before June 30, 2011, participate in the Alternate Contributory Pension Selection (ACPS) except for the few members who transferred from the TRS after April 1, 1998 or former vested members who terminated employment prior to July 1, 1998. All individuals who enroll in the Teachers' Pension System on or after July 1, 2011, participate in the Reformed Contributory Pension Benefit (RCPB).

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(5) Pension plan – continued**

The Employees' Pension System (EPS) consists of four parts. The Non-Contributory Pension System (NCPS) was established on January 1, 1980 and consists only of those participating employers that did not elect membership in the Employees' Contributory Pension System (ECPS) or the Alternate Contributory Pension Selection (ACPS). The Employees' Contributory Pension System (ECPS) was established as of July 1, 1998 and consists of those participating employers that elected participation in the ECPS effective July 1, 1998 through July 1, 2005 and did not elect membership in the ACPS as of July 1, 2006. Employees who transferred from the ERS to the EPS after April 1, 1998 were not eligible for the benefits of the ECPS. The Alternate Contributory Pension Selection (ACPS) was established as of July 1, 2006 and consists of all eligible State employees and those participating employers that elected participation in the ACPS effective July 1, 2006. Employees who transferred from the ERS to the EPS after April 1, 1998 were not eligible for the benefits of the ACPS. The Reformed Contributory Pension Benefit (RCPB) was established as of July 1, 2011 and consists of all State employees and employees of participating governmental units enrolling in the EPS on or after July 1, 2011. It does not apply to employees of participating governmental units participating in the NCPS or ECPS who enroll in the Employees' Pension System on or after July 1, 2011.

**Benefits provided** – SRPS provides retirement, disability, and death benefits as well as annual cost-of-living adjustments to plan members and beneficiaries.

*Teachers' and Employees' Retirement Systems*

A member is generally eligible for full retirement benefits upon the earlier of attaining age 60 or accumulating 30 years of creditable service regardless of age. Retirement allowances are computed using both the highest three years' average final compensation (AFC) and the actual number of years of accumulated creditable service.

A member may retire with reduced benefits after completing 25 years of eligibility service prior to attaining age 60. Benefits are reduced by 0.5% per month for each month remaining until the retiree either attains age 60 or would have accumulated 30 years of creditable service, whichever is less. The maximum reduction is 30%. The maximum reduction for a member who elected Selection C (details provided in Contributions section below) is 30% on the first part and 42% on the second part of the benefit calculation.

Any individual who terminates employment before attaining retirement age but after accumulating 5 years of eligibility service is eligible for a vested retirement allowance. A member who terminates employment prior to attaining retirement age and before vesting receives a refund of all member contributions and interest.

Generally, a member covered under retirement plan provisions who is permanently disabled after 5 years of service receives a service allowance based on a minimum percentage (usually 25%) of the member's AFC. Members are eligible for accidental disability benefits if the Medical Board certifies that, in the course of job performance and as the direct result of an accidental injury, they became totally and permanently disabled. Accidental disability allowances equal the sum of an annuity determined as the actuarial value of the members' accumulated contributions, plus 66.7% of AFC. Allowances may not exceed the members' AFC.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(5) Pension plan – continued**

To be eligible for death benefits, members must have either accumulated at least one year of eligibility service prior to the date of death or died in the line of duty. The benefit provided upon death for members equals the members' annual earnable compensation at the time of death plus accumulated contributions. There is a special death benefit paid to the surviving spouse, dependent children, or dependent parents of employees killed in the line of duty equal to 66.7% of the deceased member's average final compensation.

Retirement and pension allowances are increased annually to provide for changes in the cost of living according to prescribed formulae. Such adjustments for retirees are based on the annual change in the CPI. For the Teachers' and Employees' Retirement Systems the method by which the annual COLA's are computed depends upon elections made by members who were active on July 1, 1984 (or within 90 days of returning to service, for members who were inactive on July 1, 1984) enabling the member to receive either an unlimited COLA, a COLA limited to 5%, or a two part combination COLA depending upon the COLA election made by the member.

*Teachers' and Employees' Pension Systems*

An individual who is a member on or before June 30, 2011, is eligible for full retirement benefits upon the earlier of attaining age 62, with specified years of eligibility service, or accumulating 30 years of eligibility service regardless of age. An individual who becomes a member on or after July 1, 2011, is eligible for full retirement benefits if the member's combined age and eligibility service equals at least 90 years or if the member is at least age 65 and has accrued at least 10 years of eligibility service.

An individual who is a member on or before June 30, 2011, may retire with reduced benefits upon attaining age 55 with at least 15 years of eligibility service. Benefits are reduced by 0.5% per month for each month remaining until the retiree attains age 62. The maximum reduction for these members is 42%. An individual who becomes a member on or after July 1, 2011, may retire with reduced benefits upon attaining age 60 with at least 15 years of eligibility service. Benefits are reduced by 0.5% per month for each month remaining until the retiree attains age 65. The maximum reduction for these members is 30%.

For all individuals who are members on or before June 30, 2011, pension allowances are computed using both the highest three consecutive years' AFC and the actual number of years of accumulated creditable service. For any individual who becomes a member on or after July 1, 2011, pension allowances are computed using both the highest five consecutive years' AFC and the actual number of years of accumulated creditable service.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(5) Pension plan – continued**

Any individual who is a member on or before June 30, 2011, and who terminates employment before attaining retirement age but after accumulating 5 years of eligibility service is eligible for a vested retirement allowance. Any individual who joins on or after July 1, 2011, and who terminates employment before attaining retirement age but after accumulating 10 years of eligibility service is eligible for a vested retirement allowance. A member, who terminates employment prior to attaining retirement age and before vesting, receives a refund of all member contributions and interest.

A member who is permanently disabled after accumulating 5 years of eligibility service receives a service allowance computed as if service had continued with no change in salary until the retiree attained age 62. A member who is permanently and totally disabled as the result of an accident occurring in the line of duty receives 66.7% of the member's AFC plus an annuity based on all member contributions and interest.

To be eligible for death benefits, members must have either accumulated at least one year of eligibility service prior to the date of death or died in the line of duty. Death benefits are equal to a member's annual salary as of the date of death plus all member contributions and interest. There is a special death benefit paid to the surviving spouse, dependent children, or dependent parents of employees killed in the line of duty equal to 66.7% of the deceased member's average final compensation.

Retirement and pension allowances are increased annually to provide for changes in the cost of living according to prescribed formulae. Such adjustments for retirees are based on the annual change in the CPI. With certain exceptions, effective July 1, 1998, the adjustment is capped at a maximum 3% compounded and is applied to all benefits which have been in payment for one year.

However, beginning July 1, 2011, for benefits attributable to service earned on or after July 1, 2011, the adjustment is capped at the lesser of 2.5% or the increase in CPI if the most recent calendar year market value rate of return was greater than or equal to the assumed rate. The adjustment is capped at the lesser of 1% or the increase in CPI if the market value return was less than the assumed rate of return. In years in which COLAs would be less than zero due to a decline in the CPI, retirement allowances will not be adjusted. COLAs in succeeding years are adjusted until the difference between the negative COLA that would have applied and the zero COLA is fully recovered.

**Contributions** – The Board is required to contribute at an actuarially determined rate, which are currently 15.79% of covered compensation for teachers and 18.28% for classified employees. The contribution requirements of plan members and the Board are established, and may be amended by, the SRPS Board of Trustees.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(5) Pension plan – continued**

The State makes a substantial portion of the Board's annual required contributions to the Teachers system on behalf of the Board. The State's contributions on behalf of the Board to the Teachers system for the year ended June 30, 2017, amounted to \$6,225,567. The fiscal 2017 contributions made by the State on behalf of the Board have been included as both revenues and expenditures in the general fund in the accompanying statement of activities and statement of revenues, expenditures, and changes in fund balances and are also included as revenue and expenses in the statement of activities. The Board makes the entire employer required annual contributions to the Employees systems as well as those that relate to positions in the Teachers systems funded through the federal and state restricted programs.

The employer's total payroll covered under the various state plans, and contributions paid are as follows for the three most recent fiscal years:

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Total Payroll	\$ 58,787,614	\$ 57,583,209	\$56,773,986
Payroll Covered under the Plans	\$ 55,042,032	\$ 54,372,599	\$53,333,367
Contributions Paid In:			
Board Payments	\$ 414,089	\$ 424,398	\$ 2,129,471
State On-Behalf Payments	\$ 6,225,567	\$ 5,799,139	\$ 5,642,855

*Teachers' and Employees' Retirement Systems*

Members of the Teachers' and Employees' Retirement Systems are required to contribute 7% or 5% of earnable compensation depending upon the retirement option selected.

Members who elected in 1984 to receive unlimited future cost-of-living adjustments (COLA) contribute 7% if enrolled after June 30, 1973. Members enrolled before July 1, 1973 contribute the lesser of 7% or 2% more than the rate of contribution in effect on the date of their enrollment. This option is referred to as Selection A (Unlimited COLA).

Members who elected in 1984 to receive limited future COLA's contribute 5% if enrolled after June 30, 1973. Members enrolled before July 1, 1973 contribute the lesser of 5% or the rate of contribution in effect on the date of their enrollment. This option is referred to as Selection B (Limited COLA).

All other members contribute in accordance with the provisions of the Teachers' Pension System or Employees' Pension System. This option is referred to as Selection C (Combination Formula), which provides a two-part benefit calculation upon retirement.

Members who are in Selection A, B, or C will remain in these until their retirement. As of January 1, 2005, they were no longer permitted to change selections.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(5) Pension plan – continued**

*Teachers' and Employees' Pension Systems*

Beginning July 1, 2011, the member contribution rate was increased for members of the Teachers' Pension System from 5% to 7%.

For the Employee's Pension System, NCPS members are required to contribute 5% of earnable compensation in excess of the social security wage base, ECPS members are required to contribute 2% of earnable compensation, and ACPS and RCPB members are required to contribute 7% of earnable compensation.

**Pension liabilities, pension expense, deferred outflows of resources, and deferred inflows of resources** – At June 30, 2017, the Board reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the Board. The amount recognized by the Board as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the Board were as follows:

Board's proportionate share of the net pension liability	\$ 5,140,060
State's proportionate share of the net pension liability associated with the Board	80,415,579
Total	\$ 85,555,639

The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Board's proportion of the net pension liability was based on the actual employer contributions billed to the Board for the year ending June 30, 2016 compared to the total billings to all participating government units. That percentage was then multiplied by the total net pension liability for the SRPS to calculate the liability related to the Board. At June 30, 2016 the Board's portion was .0217854%.

For the year ended June 30, 2017, the Board recognized pension expense of \$576,060. At June 30, 2017, the Board reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Changes in assumptions	\$ 206,687	\$ -
Net difference between projected and actual investment earnings	810,221	-
Net difference between projected and actual earnings on pension plan investments	-	195,352
Difference between actual and expected experience	-	130,314
Board contributions subsequent to the measurement date	414,089	-
Total	\$ 1,430,997	\$ 325,666

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(5) Pension plan – continued**

The \$414,089 reported as deferred outflows of resources related to pensions resulting from Board contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended June 30:		
2018	\$	158,858
2019		158,857
2020		243,625
2021		139,912
2022		(10,010)

**Actuarial Assumptions** – The total pension liability in the June 30, 2017 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.70% general, 3.20% wage
Salary increases	3.3% to 9.2% including inflation
Investment rate of return	7.55%

Mortality rates were based on the RP-2014 Mortality Tables with generational mortality projections using scale MP-2014, calibrated to MSRPS experience.

The actuarial assumptions used in the June 30, 2016 valuation were based on the results of an actuarial experience study for the period 2010 to 2014.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of geometric real rates of return were adopted by the Board after considering input from the System's investment consultant(s) and actuary(s).



**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(5) Pension plan – continued**

For each major asset class that is included in the System's target asset allocation, these best estimates are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Public Equity	37%	6.60%
Private Equity	10%	7.40%
Rate Sensitive	20%	1.30%
Credit Opportunity	9%	4.20%
Real Assets	15%	4.70%
Absolute Return	9%	3.70%
Total	<u>100%</u>	

**Discount rate** – A single discount rate of 7.55% was used to measure the total pension liability. This single discount rate was based on the expected rate of return on pension plan investments of 7.55%. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Sensitivity of the Board's proportionate share of the net pension liability to changes in the discount rate** – The following presents the Board's proportionate share of the net pension liability calculated using the discount rate of 7.55%, as well as what the Board's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower (6.55%) or 1% higher (8.55%) than the current rate.

	Discount rate	District's proportionate share of the net pension liability
1% decrease	6.55%	\$7,060,309
Current discount rate	7.55%	\$5,140,060
1% increase	8.55%	\$3,542,113

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(5) Pension plan – continued**

**Plan Fiduciary Net Position** – Detailed information about the Schedule of Employer Allocations and the Schedule of Pension Amounts by employer is located at <http://www.sra.maryland.gov/Employers/>.

**(6) Postemployment benefits other than pension benefits**

It is the Board's policy to contribute a portion of the cost of including its retired teachers and administrators in its group major medical insurance program. The Board's contribution can be applied to the coverage of the retiree, spouse, and dependents, but it is limited to the amounts below and it ceases upon the death of the retiree.

Teachers are required to provide at least ten years of service to the Board before becoming eligible for retiree healthcare benefits. Once ten years of service is reached, the Board covers 36 percent of the cost of the individual's EPO health plan. The percentage subsidized by the Board increases 3.6 percent per year for every year of service in excess of ten. At 25 years of service, the maximum subsidy of 90 percent is reached.

The plan for administrators is similar to that for teachers, with the following exceptions. Administrators are required to provide at least five years of service to the Board before becoming eligible for retiree healthcare benefits. Once five years of service is reached, the Board covers 35 percent of the cost of the individual's EPO health plan. The percentage subsidized by the Board increases 5.5 percent per year for every year of service in excess of five. At 15 years of service, the maximum subsidy of 90 percent is reached.

In addition, the Board is contractually obligated to pay the full cost of medical insurance for certain retired directors, superintendents, and their spouses.

The Board recognizes the cost of its contribution in the year it is made in the governmental funds. The total cost of the plan to the Board for the year ended June 30, 2017 was approximately \$1.9 million for 353 retired employees.

The Board also pays the cost of providing term life insurance for its retirees in varying amounts depending upon length of service and date of retirement. The cost of this program in fiscal 2017 was approximately \$33,000.

In addition to the contributions financed on a pay-as-you-go basis, the Board contributed \$500,000 toward the net OPEB obligation during fiscal year 2009. The additional funds are held in the Other Post-Employment Benefit Trust (the "Trust"), an irrevocable trust established with Queen Anne's County Government, Kent County Government, and the Queen Anne's County Library, to fund all or a portion of the benefits provided under the plan. The Trustees of the Trust are charged with management of all co-mingled funds in the Trust. None of the aforementioned entities are required to make any contribution to the Trust, but may contribute any amounts so appropriated. The Board contributed no additional funds to the Trust during fiscal year 2017. The Trust publishes its own annual report based on a fiscal year end of June 30.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(6) Postemployment benefits other than pension benefits – continued**

**Annual OPEB cost and net OPEB obligation** – The Board's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the *annual required contribution of the employer (ARC)*, an amount actuarially determined in accordance with the parameters of GASBS No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The following table shows the components of the Board's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Board's net OPEB obligation:

Annual required contribution	\$ 13,339,000
Interest on OPEB obligation	1,843,000
Amortization of net OPEB obligation	<u>(2,406,000)</u>
Annual OPEB cost (expense)	12,776,000
Benefits paid	<u>(1,898,444)</u>
Increase in net OPEB obligation	10,877,556
Net OPEB obligation - beginning of year	<u>46,364,269</u>
Net OPEB obligation - end of year	<u><u>\$ 57,241,825</u></u>

The Board's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2017 and the preceding two years are as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
6/30/17	\$ 12,776,000	14.9%	\$ 57,241,825
6/30/16	\$ 8,032,000	21.8%	\$ 46,364,269
6/30/15	\$ 7,590,000	21.1%	\$ 40,085,868

**Funded status and funding progress** – As of the most recent actuarial valuation date, the plan was 0.4% funded. The actuarial accrued liability for benefits and unfunded actuarial accrued liability (UAAL) was \$137,400,000. The covered payroll (annual payroll of active employees covered by the plan) was \$37,018,430, and the ratio of the UAAL to the covered payroll was 371 percent.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(6) Postemployment benefits other than pension benefits – continued**

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

**Actuarial methods and assumptions** – Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the June 30, 2017 actuarial valuation, the projected unit credit cost method, with linear pro-ration to assumed benefit commencement was used. The actuarial assumptions included a 4 percent investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan at the valuation date, a projected salary increase of 3 percent per year, and an annual health care cost trend rate of 6 percent initially, reduced by decrements to an ultimate rate of 3.7 percent. The actuarial value of assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a five-year period. The UAAL is being amortized as a level percentage of projected payroll on a closed basis. The remaining amortization period at June 30, 2017 was 23 years.

**(7) Risk management**

**General insurance** – The Board is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Board is a member of the Maryland Association of Boards of Education Group Liability Insurance Pool and the Workmen's Compensation Self Insurance Fund (MABE).

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(7) Risk management – continued**

These pools are self-insurance funds for the various member Maryland Boards of Education. The pools were organized for the purpose of minimizing the cost of insurance and related administrative expenses. Coverage is provided up to specified limits and the Board pays an annual premium for the coverage provided by those pools. In addition to general liability insurance, the Group Liability Insurance Pool also provides coverage for property liability and automobile liability. Coverage above these limits is provided by third party insurance carriers. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

As of June 30, 2017, MABE had total fund equity of approximately \$29 million. It is believed that there are no outstanding claims in excess of the equity.

MABE publishes its own audited financial report based on a June 30 year-end. This report may be obtained from the Maryland Association of Boards of Education, 621 Ridgely Avenue, Suite 301, Annapolis, Maryland 21401.

**Health insurance** – Effective with the 1996 fiscal year, the Board joined together with the Eastern Shore of Maryland Boards of Education to form the Eastern Shore of Maryland Education Consortium Health Insurance Alliance, a public entity risk pool currently operating as a common risk management and insurance program for health insurance coverage. Currently, only five counties are participating in the alliance for their health insurance coverage. CareFirst BlueCross/BlueShield of Maryland administers the program.

The agreement for formation of the alliance provides that the pool will be self-sustaining through member premiums. In addition to the annual premiums, the pooling agreement provides for additional assessments, if needed. For fiscal year 2017, no additional assessments were required. As of the date of this report, it is believed there are no outstanding claims in excess of the trust.

**(8) Unearned revenues**

Unearned revenues consist of federal and state grants and other refundable advances that have not been expended by June 30, 2017 and consist of the following:

Restricted federal, Maryland and other grant programs	\$ 946,357
Advanced meal payments	48,658
Other sources	<u>10,812</u>
TOTAL	<u>\$1,005,827</u>

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(9) Long-term liabilities**

The following is a summary of the long-term liabilities transactions and balances for the year ended June 30, 2017:

	<u>Balance</u> <u>July 1, 2016</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>June 30, 2017</u>	<u>Amounts</u> <u>Due Within</u> <u>One Year</u>
GOVERNMENTAL ACTIVITIES					
Compensated absences	\$ 998,798	\$ -	\$ 135,791	\$ 863,007	\$ 217,259
Retirement incentives	5,777	-	2,562	3,215	2,562
Capital leases	2,762,746	-	333,846	2,428,900	345,843
OPEB benefit obligation	46,364,269	12,776,000	1,898,444	57,241,825	-
Net pension liability	<u>4,546,868</u>	<u>593,192</u>	<u>-</u>	<u>5,140,060</u>	<u>-</u>
TOTAL	<u>\$ 54,678,458</u>	<u>\$ 13,369,192</u>	<u>\$ 2,370,643</u>	<u>\$ 65,677,007</u>	<u>\$ 565,664</u>

During fiscal year 2017, reductions in long-term liabilities attributable to the governmental activities were liquidated by the general fund.

Interest expense of approximately \$68,495 has been included in the direct expenses of individual functions on the government-wide statement of activities.

**(10) Leases**

**Operating leases** – At June 30, 2017, the Board was obligated under various operating leases for photocopying, maintenance, and other equipment for which future lease payments aggregated \$810,800. Total rent expense under these leases for fiscal 2017 was \$381,562. Future lease payments are as follows:

<u>Year ended June 30,</u>	<u>Amount</u>
2018	\$ 379,538
2019	372,252
2020	38,719
2021	19,828
2022	463
TOTAL LEASE COMMITMENTS	<u>\$ 810,800</u>

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(10) Leases – continued**

**Capital leases** – At June 30, 2017, the Board has entered into various lease agreements as lessee to finance performance contracting equipment that will expire in January 2029. The assets acquired and capitalized as fixed assets under capital leases are as follows:

	<b>Governmental Activities</b>
Equipment at cost	\$ 3,246,662
Less accumulated depreciation	(1,066,376)
 TOTAL	 \$ 2,180,286

The future minimum lease obligations and net present value of these minimum lease payments as of June 30, 2017, were as follows:

<u>Year ended June 30,</u>	<u>Amount</u>
2018	\$ 408,128
2019	210,664
2020	223,001
2021	229,691
2022	236,582
2023-2027	1,293,724
2028-2029	203,552
Total minimum lease payments	2,805,342
Less amount representing interest	(376,442)
 PRESENT VALUE OF MINIMUM LEASE PAYMENTS	 \$ 2,428,900

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(11) Fund balances**

As of June 30, 2017, fund balances are composed of the following:

	<b>Major Fund General Fund</b>	<b>Nonmajor Governmental Funds</b>	<b>Total Governmental Funds</b>
Nonspendable:			
Inventories	\$ 36,515	\$ -	\$ 36,515
Deferred expenditures	41,300	-	41,300
	77,815	-	77,815
Restricted:			
By County Commissioners for capital projects	-	909,583	909,583
By Federal law to nonprofit food service fund	-	40,532	40,532
	-	950,115	950,115
Committed:			
Current Expense Budget	264,413	-	264,413
Assigned:			
Future insurance costs	807,925	-	807,925
Long-term accrued annual leave	645,748	-	645,748
Retirement incentives	3,215	-	3,215
Encumbrances	349,758	-	349,758
	1,806,646	-	1,806,646
Unassigned			
Prior years	182,920	-	182,920
Current	634,767	-	634,767
	817,687	-	817,687
Total fund balances	\$ 2,966,561	\$ 950,115	\$ 3,916,676



**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(12) Termination benefits**

The Board established a temporary retirement incentive program, offered December 1, 2010 until June 10, 2011, for the purpose of encouraging eligible employees considering a retirement decision to accelerate their retirement plans. Eligible employees included those age 55 with 15 years of service or age 62 and older. Forty employees elected to voluntarily retire from Board employment no later than July 1, 2011. Additionally, two employees elected to voluntarily retire from Board employment no later than January 1, 2012. As material inducement, the Board agreed to an incentive payout equal to 10% of scheduled fiscal year 2012 salary. The employees were able to select from four different payout options as follows:

Option 1 – payout of the incentive in one lump sum as of the first pay date in July 2011.

Option 2 – payout of the incentive in four equal installments over the four pay dates occurring in July and August 2011.

Option 3 – total incentive applied to the retirees' health insurance premiums until completely utilized.

Option 4 – any specified combination of the above three options.

These amounts are in addition to any accrued sick leave otherwise payable upon retirement.

At June 30, 2017, the liability in the government-wide financial statements was \$3,215, which represents actual future payments to be made. In the governmental fund financial statements, liability and expense are not recognized until employees actually terminate employment; therefore, an expenditure of \$2,562 was recognized in the statement of revenues, expenditures and changes in fund balances – governmental funds for fiscal year 2017 for this program. The Board has assigned fund balance of \$3,215 in the general fund to cover the future payments.

**(13) Budget reconciliation**

The accompanying Schedule of Revenues, Expenditures and Encumbrances – Budget and Actual has been prepared on a legally prescribed budgetary basis of accounting, which differs from generally accepted accounting principles (GAAP). The purpose of the budgetary basis of accounting is to demonstrate compliance with the legal requirements of Queen Anne's County and the State of Maryland.

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO FINANCIAL STATEMENTS**

**(13) Budget reconciliation – continued**

Adjustments necessary to convert the results of operations and fund balances at the end of the year on the modified accrual basis to the budgetary basis are as follows:

	<b>GENERAL FUND</b>		
	<b>Total Revenues</b>	<b>Total Expenditures</b>	<b>Fund Balance</b>
Modified accrual basis	\$ 100,315,815	\$ 99,673,691	\$ 2,966,561
Encumbrances, June 30, 2016	-	(362,927)	-
Encumbrances, June 30, 2017	-	349,758	(349,758)
Less state on-behalf payments	(6,225,567)	(6,225,567)	-
<b>BUDGETARY BASIS</b>	<b>\$ 94,090,248</b>	<b>\$ 93,434,955</b>	<b>\$ 2,616,803</b>

**(14) Subsequent events**

On July 27, 2017, the Board executed a construction contract for an addition to Grasonville Elementary School at a cost of \$4,062,277.

**REQUIRED SUPPLEMENTARY INFORMATION**

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**SCHEDULE OF FUNDING PROGRESS – OPEB**

Year Ended June 30, 2017

<u>Valuation Date</u>	<u>Value of Assets</u>	<u>Accrued Liability (AAL)</u>	<u>Unfunded AAL (UAAL)</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a % of Covered Payroll</u>
7/1/2016	\$526,000	\$ 137,926,000	\$ 137,400,000	0.38%	\$ 37,018,430	371%
7/1/2015	\$505,788	\$ 88,527,000	\$ 88,021,212	0.57%	\$ 30,426,251	289%
7/1/2014	\$524,000	\$ 83,226,000	\$ 82,702,000	0.63%	\$ 34,622,026	239%

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**SCHEDULE OF REVENUES, EXPENDITURES AND ENCUMBRANCES –**  
**BUDGET AND ACTUAL – GENERAL FUND**

Year Ended June 30, 2017

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual</b>	<b>Variance - Favorable (Unfavorable)</b>
<b>REVENUES</b>				
County funds	\$ 54,187,293	\$ 54,187,293	\$ 54,187,293	\$ -
State of Maryland funds	33,644,402	33,644,402	33,668,005	23,603
Restricted federal, state and other	6,646,378	6,646,378	5,685,691	(960,687)
Other	474,000	474,000	549,259	75,259
<b>TOTAL REVENUES</b>	<b>94,952,073</b>	<b>94,952,073</b>	<b>94,090,248</b>	<b>(861,825)</b>
<b>EXPENDITURES AND ENCUMBRANCES</b>				
Administration	1,801,940	1,819,940	1,788,792	31,148
Mid-level administration	5,000,329	4,968,924	4,874,288	94,636
Other instructional costs	38,139,364	38,155,660	38,086,617	69,043
Special education	8,264,862	8,151,362	8,094,959	56,403
Student personnel services	447,516	434,016	433,855	161
Student health services	746,596	746,596	746,434	162
Student transportation	6,320,860	6,710,860	6,686,016	24,844
Operation of plant	6,321,495	6,146,495	6,116,002	30,493
Maintenance of plant	1,729,555	1,804,555	1,779,297	25,258
Fixed charges	19,533,178	19,367,287	19,143,004	224,283
Restricted programs	6,646,378	6,646,378	5,685,691	960,687
<b>TOTAL EXPENDITURES AND ENCUMBRANCES</b>	<b>94,952,073</b>	<b>94,952,073</b>	<b>93,434,955</b>	<b>1,517,118</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES AND ENCUMBRANCES BEFORE OTHER FINANCING USES</b>				
	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 655,293</b>	<b>\$ 655,293</b>

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**SCHEDULE OF THE BOARD'S PROPORTIONATE SHARE**  
**OF THE NET PENSION LIABILITY**  
**Employees' Pension Plan**

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Board's proportion of the net pension liability	0.0217854%	0.0218792%	0.0201135%
Board's proportionate share of the net pension liability	\$ 5,140,060	\$ 4,546,868	\$ 3,569,488
State's proportionate share of the net pension liability associated with the Board	<u>80,415,579</u>	<u>61,362,581</u>	<u>46,484,733</u>
Total	<u>\$ 85,555,639</u>	<u>\$ 65,909,449</u>	<u>\$ 50,054,221</u>
Board's covered employee payroll	\$ 55,042,032	\$ 54,372,599	\$ 53,333,397
Board's proportionate share of the net pension liability as a percentage of its covered employee payroll	9.338427%	8.362425%	6.692782%
Plan fiduciary net position as a percentage of the total pension liability	65.79%	68.78%	71.87%

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**SCHEDULE OF BOARD CONTRIBUTIONS**  
**Employees' Pension Plan**

	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contributions	\$ 414,089	\$ 424,398	\$ 461,154
Contributions in relation to the contractually required contribution	<u>(414,089)</u>	<u>(424,398)</u>	<u>(461,154)</u>
Contributions deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Board's covered employee payroll	\$ 55,042,032	\$ 54,372,599	\$ 53,333,397
Contributions as a percentage of covered employee payroll	0.752314%	0.780537%	0.864663%

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

**Changes of assumptions** – Amounts reported in 2017 reflect an adjustment to the inflation assumption of 2.90% to 2.70%.



## **OTHER SUPPLEMENTARY INFORMATION**

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**COMBINING BALANCE SHEET**  
**NONMAJOR GOVERNMENTAL FUNDS**

June 30, 2017

	<b>Capital Projects</b>	<b>Food Services</b>	<b>Total Nonmajor Governmental Funds</b>
<b>ASSETS</b>			
Cash and equivalents	\$ 981,420	\$ 335,564	\$ 1,316,984
Accounts receivable:			
Federal funds from state	-	37,434	37,434
State of Maryland	14,713	560	15,273
Other governmental funds	-	80,951	80,951
Queen Anne's County	111,113	-	111,113
TOTAL ASSETS	\$ 1,107,246	\$ 454,509	\$ 1,561,755
<b>LIABILITIES AND FUND BALANCES</b>			
Accounts payable:			
Vendors	\$ 89,830	\$ 365,319	\$ 455,149
Other governmental funds	107,833	-	107,833
Unearned revenues	-	48,658	48,658
TOTAL LIABILITIES	197,663	413,977	611,640
Fund balances:			
Spendable			
Restricted	909,583	40,532	950,115
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,107,246	\$ 454,509	\$ 1,561,755

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND**  
**CHANGES IN FUND BALANCES**  
**NONMAJOR GOVERNMENTAL FUNDS**  
Year Ended June 30, 2017

	<b>Capital Projects</b>	<b>Food Services</b>	<b>Total Nonmajor Governmental Funds</b>
<b>REVENUES</b>			
County funds	\$ 3,213,714	\$ -	\$ 3,213,714
State of Maryland funds	140,801	53,748	194,549
Federal sources	-	1,277,158	1,277,158
Other sources	905	453	1,358
Charges for food services	-	1,126,900	1,126,900
<b>TOTAL REVENUES</b>	<b>3,355,420</b>	<b>2,458,259</b>	<b>5,813,679</b>
<b>EXPENDITURES</b>			
Food service	-	2,451,099	2,451,099
Capital outlay	3,679,568	-	3,679,568
<b>TOTAL EXPENDITURES</b>	<b>3,679,568</b>	<b>2,451,099</b>	<b>6,130,667</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES BEFORE OTHER FINANCING SOURCES</b>			
	(324,148)	7,160	(316,988)
<b>OTHER FINANCING SOURCES</b>			
Transfer in	703,600	-	703,600
<b>NET CHANGE IN FUND BALANCES</b>	<b>379,452</b>	<b>7,160</b>	<b>386,612</b>
<b>FUND BALANCES, BEGINNING OF YEAR</b>			
	530,131	33,372	563,503
<b>TOTAL FUND BALANCES</b>	<b>\$ 909,583</b>	<b>\$ 40,532</b>	<b>\$ 950,115</b>

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**SCHOOL CONSTRUCTION EXPENDITURES**

Year Ended June 30, 2017

Aging Schools program	\$ 6,801
Centreville Elementary - pump station	46,129
Church Hill Elementary School - roof	285,500
General Improvements	516,205
Grasonville Elementary School - addition	268,018
Grasonville Elementary School - fire	13,103
Kennard Elementary School - roof	149,488
Relocatable classrooms	68,110
School bus	341,305
Security upgrades	241,918
Stevensville Middle School - renovation	175,908
Storefront replacement	1,480
Technology	1,269,623
Textbooks	<u>295,980</u>
TOTAL SCHOOL CONSTRUCTION EXPENDITURES	<u>\$ 3,679,568</u>

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**

**FOOD SERVICE FUND OPERATIONS**

Year Ended June 30, 2017

REVENUES

Federal through state funds	\$ 1,117,131
USDA donated commodities	160,027
State of Maryland funds	53,748
Other sources - principally sale of meals	1,127,353
TOTAL REVENUES	<u>2,458,259</u>

EXPENDITURES

Salaries and wages	26,982
Contracted services	2,216,540
Equipment	9,821
Other charges	12,841
Supplies - principally USDA donated commodities	184,915
TOTAL EXPENDITURES	<u>2,451,099</u>

EXCESS OF EXPENDITURES OVER REVENUES \$ 7,160

**BOARD OF EDUCATION OF QUEEN ANNE'S COUNTY, MARYLAND**  
**SCHOOL ACTIVITIES FUND ACCOUNTS**

Year Ended June 30, 2017

	<b>BALANCE</b>			<b>BALANCE</b>
	<b>JULY 1, 2016</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>JUNE 30, 2017</b>
<b>ELEMENTARY</b>				
Bayside	\$ 8,067	\$ 41,237	\$ 42,676	\$ 6,628
Centreville	5,550	35,962	35,009	6,503
Church Hill	9,514	23,345	22,440	10,419
Grasonville	7,379	50,783	49,968	8,194
Kennard	2,783	64,727	58,318	9,192
Kent Island	6,343	35,938	32,142	10,139
Matapeake	21,564	47,306	52,784	16,086
Sudlersville	6,105	26,779	27,759	5,125
<b>TOTAL ELEMENTARY</b>	<u>67,305</u>	<u>326,077</u>	<u>321,096</u>	<u>72,286</u>
<b>MIDDLE</b>				
Centreville	25,000	116,740	125,774	15,966
Matapeake	12,829	74,424	82,024	5,229
Stevensville	15,985	90,439	89,078	17,346
Sudlersville	16,142	85,356	76,951	24,547
<b>TOTAL MIDDLE</b>	<u>69,956</u>	<u>366,959</u>	<u>373,827</u>	<u>63,088</u>
<b>HIGH</b>				
Queen Anne's County	133,797	297,443	267,522	163,718
Kent Island	269,306	496,271	486,380	279,197
<b>TOTAL HIGH</b>	<u>403,103</u>	<u>793,714</u>	<u>753,902</u>	<u>442,915</u>
<b>TOTAL</b>	<u>\$ 540,364</u>	<u>\$ 1,486,750</u>	<u>\$ 1,448,825</u>	<u>\$ 578,289</u>