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Certified Local Government FFY 2019 Annual Report

Introduction

Per the National Park Service, the Maryland Historical Trust (MHT) must monitor and evaluate Certified Local Government (CLG) performance. This Annual Report -- a requirement for participation in the CLG program -- provides useful data to help develop training and support for CLGs, while charting the success of the program. In addition to the Annual Report, MHT will conduct in-depth evaluations of each CLG every four years.

For this Annual Report, please report only on activities for the 2019 federal fiscal year (October 1, 2018 through September 30, 2019). The FFY 2019 Annual Report is due on February 28, 2020.

Questions? Contact Nell Ziehl, Chief of MHT's Office of Planning, Education and Outreach at nell.ziehl@maryland.gov or (410) 697-9592.

* 1. Certified Local Government Name:

Washington County, MD (Historic District Comm)

* 2. Contact First Name:

Jill

* 3. Contact Last Name:

Baker

* 4. Contact Telephone:

240-313-2433

* 5. Contact Email:

jbaker@washco-md.net

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Part 1: Program Changes

* 6. Has the Commission changed its designation criteria or adopted new criteria for designation?

Yes

No

7. If you answered "Yes" to the previous question, please describe the change(s) here. You may cut and paste language directly from the ordinance.

N/A

* 8. Has the Commission limited or expanded its ability to review archeological sites, cultural landscapes or other non-architectural features?

Yes

No

9. If you answered "Yes" to the previous question, please describe the change(s) here. You may cut and paste language directly from the ordinance.

N/A

* 10. Has the Commission adopted or made substantial revisions to its design guidelines?

Yes

No

11. If you answered "Yes" to the previous question, please describe the change(s) here and include a link to your design guidelines.

N/A

* 12. Has the Commission created or made substantial changes to its local tax credit program?

Yes

No

13. If you answered "Yes" to the previous question, please describe the tax credit program change(s) here and include a link to your program information.

N/A

* 14. Has the Commission changed its member make-up or qualifications?

Yes

No

15. If you answered "Yes" to the previous question, please describe the change(s) to the commission requirements here.

N/A

16. Has the Commission made any other changes to its ordinance, program or procedures? Please describe.

NO

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Part 2: Summary of Activities/Design and Development Review

17. How many staff does your Commission have?

1 staff liaison with other planning duties

18. Please enter the number of cases approved by your Commission. (Please do not include approvals given due to expiration of time.)

Alteration	3
Demolition	1111 (4)
New Construction	1 (1)

19. Please enter the number of cases denied by your Commission.

Alteration	0
Demolition	0
New Construction	0

20. Please enter the number of Commission decisions appealed.

Alteration	0
Demolition	0
New Construction	0

21. If you conduct reviews for archeological resources, please list the number of cases completed.

Approved	N/A
Phase 1 Required	
Phase 2 Required	

22. How many alterations, demolitions or new construction projects were approved at the staff level?

0

23. How many cases were automatically approved through expiration of time limit for review?

0

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Part 2: Summary of Activities/Survey and Designation

24. How many National Register nominations did your Commission review?

1

25. How many new or revised Maryland Inventory of Historic Properties (MIHP) forms did your Commission submit to MHT?

0

26. Were all the MIHP forms submitted by your Commission approved by MHT?

Yes
 No
 N/A

27. How many new or revised Maryland Archeological Site Survey (MASS) forms did your Commission submit to MHT?

0

28. Were all the MASS forms submitted by your Commission approved by MHT?

- Yes
 No
 N/A

29. Please list any new local designations made during this fiscal year. In your answer, please include the name of each designated site, property or district; the relevant MIHP or MASS number; and the number of resources included in each designation.

0

30. Have you conducted survey or inventory work that did not result in MIHP or MASS forms? If so, please describe.

No

31. What are your top three priorities for survey and/or designation in the coming year?

Completing County inventory is always the priority
however funds are severely limited indefinitely

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Part 2: Summary of Activities/Special Programs

* 32. How many historic properties were assisted through the local tax credit program? (If you do not have a local tax credit, write "N/A.")

0

* 33. How many projects involving historic properties were reviewed as a result of local government undertakings (i.e., a "local Section 106" review)? (If you are not required to review local government undertakings, write "N/A.")

2

C/O Canal
Beaver Lake bridge
Popponesset Pt bridge

* 34. How many historic properties were assisted through local grant or loan programs? (If you do not have local grant or loan programs, write "N/A.")

N/A

* 35. How many historic properties were acquired, in whole or in part, by the local government?

0

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Part 3: Commission Qualifications and Procedures

* 36. Please describe your Commission by listing each member (Last Name, First Name) and documented area of interest.

If applicable, please also indicate if a member meets the Secretary of the Interior's Professional Qualifications Standards by noting, for example, "SOI-Historic Architecture" or "SOI-Architectural History."

Tom Columbus - SOI Historian
Gary Rohrer SOI Engineer
Edie Wallace SOI Arch Historian

Ann Albrecht
Vernell Doyle

37. If you have vacancies, please list the type of vacancy (qualified or not) and the duration.

2 vacancies each 1+ year - extremely difficult to find willing and qualified volunteers.

* 38. Please list the trainings and/or educational sessions attended by each member (Last Name, First Name) in this fiscal year.

—

* 39. Number of meetings held:

5

* 40. How are regular meetings advertised?

Calendar on County web page

* 41. How are special meetings advertised?

N/A

* 42. How are meeting minutes made available to the public?

upon request - in future available for
NW Co. website

* 43. How are the Commission's rules and procedures made available to the public?

upon request - in future available for
NW Co website

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Part 4: General Feedback

44. Please describe any great projects you completed or successes you achieved during this federal fiscal year.

participated in local review of SITA proposal
to replace stone bridge in MD 49 over Bender Creek.
SITA is ~~rethinking~~ reevaluating and expected outcome will be rehabilitation instead
a replacement

45. Please describe any major new projects or plans anticipated for the coming year.

revision of Demolition permit review policy to
mean wait time to discover and advise on alt. to demo

46. Do you have any training or educational needs that are not met by existing offerings from the Maryland Association of Historic District Commissions or the Maryland Historical Trust?

No

47. Please share any concerns, issues or additional comments you may have about the Certified Local Government program or preservation in your jurisdiction.

Difficult to find willing and qualified volunteers for membership
Difficult for members to attend training
Lack of budget limits projects

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Thank You!

Thank you for completing your Annual Report!

Please do not forget to email nell.ziehl@maryland.gov with:

- **Maps showing newly designated properties**
- **Resumes of new Commission members**
- **Any other material you wish to share!**