



**MARYLAND**

Department of Public Safety and Correctional Services

# **MARYLAND COMMISSION ON CORRECTIONAL STANDARDS**

*2016 - 2017  
ANNUAL REPORT*

Larry Hogan, Governor  
Boyd K. Rutherford, Lt. Governor  
Stephen T. Moyer, Secretary  
Robert L. Green, Chairman  
Howard Ray, Jr., Executive Director



## Department of Public Safety and Correctional Services

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DAVID N. BEZANSON  
ASSISTANT SECRETARY  
CAPITAL PROGRAMS

December 15, 2017

The Honorable Larry Hogan  
Governor of the State of Maryland  
100 State Circle  
Annapolis, Maryland 21401-1991

Dear Governor Hogan:

I am pleased to make available to you the Annual Report for the Maryland Commission on Correctional Standards, documenting the agency activities for Fiscal Year 2016 and Fiscal Year 2017 (FY 2016 and FY 2017). The information contained herein satisfies the reporting requirements set for in the ANN. CODE MD., *Correctional Services Article, § 8-110*.

During FY 2016 and FY 2017, the Commission continued to address its mission of auditing State, local and private adult correctional facilities and programs. This reporting period covers a portion of the cycles of auditing over 34 places of confinement and five private home detention monitoring agencies in Maryland.

The Commission will continue to provide effective, sound, quality control services for the State's adult correctional system. This process will ensure the highest level of safety and protection for the citizens of Maryland, as well as provide for the utilization of sound management principles for correctional operations.

Sincerely,

Stephen T. Moyer  
Secretary

- C: Mr. Matthew Clark, Governor's Chief of Staff  
Mr. Christopher Shank, Governor's Chief Legislative Officer  
Ms. Shanetta Paskel, Governor's Deputy Legislative Officer  
Ms. Rebecca Ruff, Policy Analyst, Department of Legislative Services

Mr. Kyle Mansfield, Budget Analyst, Department of  
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Ms. Sarah Albert, Department of Legislative Services

Mr. J. Michael Zeigler, Deputy Secretary, Department of  
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Mr. William Stewart, Deputy Secretary, Department of  
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Ms. Rhea Harris, Assistant Secretary, Department of Public  
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Ms. Rachel Sessa, Director of Legislative Affairs,  
Department of Public Safety and Correctional Services



## Department of Public Safety and Correctional Services

### Maryland Commission on Correctional Standards

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ROBERT L. GREEN  
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HOWARD RAY, JR.  
EXECUTIVE DIRECTOR

December 18, 2017

Stephen T. Moyer, Secretary  
Department of Public Safety and Correctional Services  
300 East Joppa Road, Suite 1000  
Towson, Maryland 21286-3020

Dear Secretary Moyer:

I am pleased to present the thirty third and thirty fourth Annual Reports of the Maryland Commission on Correctional Standards accounting for the agency activities during Fiscal Year 2016 and Fiscal Year 2017. The issuance of this report is intended to satisfy the requirements set forth in the Annotated Code of Maryland, Correctional Services Article, Section §8-110.

In the year covered by this report, the key objectives identified under the agency's Managing for Results process continue to demonstrate encouraging progress in conducting timely audits for Maryland's adult places of confinement. During this year the Commission concluded the twelfth cycle of auditing and commenced the thirteenth audit cycle of auditing.

During these fiscal years, correctional facilities audited continue working to achieve total compliance with the minimum standards at the time of the initial audit. This demonstrates the managing official's commitment to utilizing standards as a management tool. The Commission continues to utilize new and innovative ideas to provide technical assistance to correctional facilities. The Commission remains committed to encouraging the application of sound correctional management principles and practices.

As Executive Director of the Commission, I look forward to the challenges and accomplishments ahead. Through leadership, partnership, communication and advocating the use of standards as a management tool, we will make the State of Maryland's correctional system a model for the nation which the citizens of Maryland can be proud of.

Thank you for your support as we faithfully dedicate ourselves to carrying out this important mission for the citizens of Maryland.

Very truly yours,

Howard Ray, Jr.  
Executive Director

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# *EXECUTIVE SUMMARY*

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The Maryland Commission on Correctional Standards is an agency within the Department of Public Safety and Correctional Services with legal authority referenced in the Annotated Code of Maryland, Correctional Services Article, Section §8-101, et seq. The Commission is empowered to develop and enforce minimum mandatory standards for all adult places of correctional confinement. In addition, the Commission provides technical assistance to these facilities. Some of the key events of Fiscal Year 2016 and Fiscal Year 2017 are noted below.

- The Maryland Commission on Correctional Standards remains focused on its mission of encouraging correctional administrators to utilize sound management principles and practices to maintain efficient operations. During FY16, the Commission continued and concluded its twelfth audit cycle of conducting high quality compliance audits for all places of adult confinement and private home detention monitoring agencies. In FY-17, the Commission commenced its thirteenth audit cycle.
- The results of key objectives identified under the agency's Managing for Results process continue to demonstrate encouraging progress. In FY16 and FY17, the agency continued to utilize outcome measures to evaluate the audit process and technical assistance provided. A total of fifteen audits were conducted at adult places of correctional confinement and one audit was conducted at private home detention monitoring agency in FY16. The Commission continued to utilize the senior staff members to act as Audit Team Leaders, while continuing to solicit the volunteer services of the Duly Authorized Inspectors to participate in the completion of standards audits. Ninety-eight percent of the managing officials of audited facilities rated the audit process as good or better in terms of accuracy, helpfulness and objectivity.
- Of the fifteen correctional facilities audited during FY16, eight facilities were found to be in compliance with all of the minimum standards for places of adult confinement at the time of the audit. The Recognition of Achievement award was awarded to seven adult places of confinement for 100% compliance upon completion of the monitoring process. This achievement continues to be the benchmark for correctional facilities in the State, and represents a commitment to the standards and the audit process by managing officials.
- Of the nineteen correctional facilities audited during FY17, seven facilities were found to be in compliance with all of the minimum standards for places of adult confinement at the time of the audit. The Recognition of Achievement award was awarded to eleven places of confinement for 100% compliance upon completion of the monitoring process.
- Private home detention monitoring companies are audited on a two-year cycle. FY16 began a new auditing cycle with one private home detention monitoring agency receiving a full scale compliance audit. Commission staff continues to remain a resource to aid private home detention companies in achieving compliance with standards. FY17 began a new auditing cycle with four private home detention monitoring agencies receiving a full scale compliance audit. In FY17, there were a total of five licensed companies in Maryland.
- The Duly Authorized Inspector program continues to be a vital part of the Commission's success. This unique program remains a model for other correctional auditing agencies around the country. The Maryland Commission on Correctional Standards also began to allow individuals who will be trained at a later date, to "shadow" on audits to gain experience as a Duly Authorized Inspector. The training of DAI's enables the individuals to assist their facilities in preparation for future MCCS audits and to aid with achieving the highest level of compliance with a greater understanding of the audit process. The DAI's will also enhance facility procedures and provide additional tools to conduct in-house audits to assess compliance before the Commission conducts its initial audits. The Commission continues to receive tremendous support from both State and local managing officials for the DAI program which demonstrates the value in utilizing correctional standards as a management tool.



## *EXECUTIVE SUMMARY (CONT'D)*

- \* Collaboration with regulatory agencies and criminal justice organizations continues to support the overall mission of the agency. Commission staff actively participates in the Maryland Correctional Administrators' Association (MCAA), the Maryland Criminal Justice Association (MCJA) and the American Correctional Association (ACA). The MCCA Executive Director serves on the Executive Board of the MCAA. Executive Director Howard Ray, Jr., is also actively involved in the National Jail Inspectors Network, a group operating under the auspices of the National Institute of Corrections addressing concerns of detention centers throughout the country.

The Commission strives to provide training in technical assistance in areas that benefit both the agency and correctional facilities. The Commission continues to receive tremendous support from both State and local managing officials for the DAI program which demonstrates the value of utilizing correctional standards as a management tool.

MCCA held two DAI Trainings in FY16 (October 21, 2015 and April 27, 2016). MCCA held one DAI Training in FY17 (June 14, 2017).

The primary function of the Maryland Commission on Correctional Standards is to enforce, through regular on-site audits, the regulations for all adult places of confinement to determine levels of compliance. The thirteenth audit cycle began in 2015 and will conclude in 2018.

The major concerns of health, safety and constitutional issues continued to be aggressively addressed. The facilities that attained full compliance with the applications standards during this period received the Recognition of Achievement award (ROA)

In FY16, there were 15 complete audits performed (4 DPSCS operated prisons, 1 Local Community Correctional Facility, 10 Local Detention Centers, and 1 Private Home Detention Agency).

In FY 17, there were 19 complete audits performed (4 DPSCS operated prisons, 4 Local Community Correctional Facilities, 10 Local Detention Facilities, 1 Office of Inmate and Clinical Services and 5 Private Home Detention Agencies).

When deficiencies are noted during formal audits, compliance plans are developed in partnership with facility officials. The plan is then presented to the Commission for approval. Upon approval, the Commission staff implements a compliance plan and regularly monitors each plan until total compliance is achieved.

Facilities must implement the plan within a time frame of 6 months from the date the Commission approves the final report. If the compliance plan's requirements are met within the time frame, the Commission votes on facility's eligibility to receive the ROA. The Commission has found that the Recognition of Achievement award has become a symbol of excellence in the correctional environment.

Also, in FY16 and FY17, the Maryland Commission on Correctional Standards continued its collaboration with the Office of the State Fire Marshal, the Maryland Police and Correctional Training Academy and the Maryland Commission on Correctional Standards led by Executive Director Howard Ray, Jr. continued to conduct the enhanced Fire Safety Officers Training Program for institutional environmental safety compliance officers.

The objective is to provide the Fire Safety Officer(s) with the information necessary to construct, implement, and document an in-house fire safety inspectional program. Such a program is vital for the maintenance of devices, equipment, systems, conditions, arrangements, levels of protection, and other features that are required for compliance with the provisions of the State Fire Prevention Code.





# ***MANAGING FOR RESULTS***

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The State of Maryland's Managing for Results (MFR) is a strategic planning process that emphasizes achieving measurable results in state government that met or exceed customer and stakeholder needs. This initiative is linked to the State budget process and strategies for efficient agency operations. As authorized under the Correctional Services Article, §8-101 et seq. (Maryland Annotated Code), the Maryland Commission on Correctional Standards (MCCS) develops standards and enforces regulations addressing: life, health, safety, and constitutional issues for the operation of Maryland's prisons, detention centers, and community correctional centers. In 1998, the MCCS acquired regulatory and licensing authority over private home detention monitoring agencies. The Commission ensures adherence to requirements for both public adult correctional facilities and private home detention monitoring agencies through regular auditing and submission of formal reports of compliance. The compliance results are incorporated as a part of this report for fiscal year reporting requirements for MFR.

<b>Performance Measures:</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
	Actual	Actual	Actual	Actual
<b>Input:</b> Number of correctional facilities	53	53	49	49
<b>Output:</b> Number of adult correctional facilities audited	21	18	18	18
Number of DPSCS operated prisons	17	17	19	18
Number of DPSCS operated pre-release units	9	9	4	3
Number of local community correctional facilities	3	3	2	2
Number of local detention centers	25	25	25	25
Quality: Percentage of facilities audited during the last three years of audit cycles:				
DPSCS operated prisons	100%	100%	100%	100%
DPSCS operated pre-release units	100%	100%	100%	100%
Local community correctional facilities	100%	100%	100%	100%
Local detention centers	100%	100%	100%	100%
Private home detention agencies	100%	100%	100%	100%
<b>Input:</b> Number of PHDMA	10	10	6	5
<b>Output:</b> Number of PHDMA audited	1	7	1	4
<b>Quality:</b> Percentage of private home detention monitoring agencies audited during the two-year period ending in the fiscal cycle	100%	100%	100%	100%

## Institution Non-compliance Breakdown – 13<sup>th</sup> Cycle (July 2015- June 2016) – FY 2016

Institution	Date	Type	#TC	#M/V	.01	.02	.03	.04	.05	.06	.07	.08	Total
Wicomico Co. Dept. of Corr.	7/14-17/2015	ADC	√										0
North Branch Correctional Inst	8/11-14/2015	ACI	√										0
Howard Co. Dept. of Corr.	9/15-18/2015	ADC		√				1					1
Kent Co. Det. Ctr.	10/6-8/2015	ADC		√	2	2		1					5
Frederick Co Det. Ctr. & Annex	10/27-30/2015	ADC	√										0
Baltimore Co. Dept. of Corr.	12/7-11/2015	ADC		√		1							1
Charles Co. Det. Ctr.	1/12-14/2016	ADC	√										0
Harford Co. Det. Ctr.	2/2-5/2016	ADC		√	1		3						4
Jessup Correctional Inst.	2/29-3/4/2016	ACI		√	1	1						1	3
Queen Anne’s Co. Det. Ctr.	3/22-24/2016	ADC		√	3								3
MD Correctional Inst. – Women	4/11-15/2016	ACI	√										0
Cecil Co. Det. Ctr.	5/10-13/2016	ADC		√	1		1		1	1			4
Cecil Co. Community Corr. Ctr.	5/10-13/2016	ACCF	√										0
Brockbridge Corr. Facility	6/14-17/2016	ACI	√										0
Allegany Co. Det. Ctr.	6/28-30/2016	ADC	√										0
<b>13<sup>th</sup> Cycle Audit Totals</b>	<b>15</b>		<b>8</b>	<b>7</b>	<b>8</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>		<b>1</b>	<b>21</b>

**Note:** Number of “Adult Detention Center” Facilities Audited – **10**

Number of “Adult Correctional Institution” Facilities Audited – **4**

Number of “Adult Community Correctional Facilities” Audited – **1**

#TC = Total Compliance – **8**

#MV = Monitoring Visits – **7**

## AUDIT RESULTS (CONT'D)

### Institution Non-compliance Breakdown – 13<sup>th</sup> Cycle (July 2016- June 2017) – FY 2017

Institution	Date	Type	#TC	#M/V	.01	.02	.03	.04	.05	.06	.07	.08	Total
MD Correctional Trn. Ctr.	7/19-22/2016	ACI		√			1						1
Central MD Corr. Facility	8/9-12/2016	ACCF	√										0
St. Mary's County Det. Ctr.	8/23/-25/2016	ADC	√										0
Montgomery Co. Corr. Fac.	9/13-16/2016	ADC		√			1						1
MD Corr. Institution-Jessup	10/3-7/2016	ACI		√				3		1			4
Montgomery Co. Det. Ctr.	10/25-27/2016	ADC		√			1	1					2
Threshold, Inc.	11/15-16/2016	ACCF	√										0
Caroline County Det. Ctr.	12/6-8/2016	ADC		√			1						1
Baltimore City Corr. Ctr.	12/20-22/2016	ACI	√										0
Prince Georges Co. Det. Ctr.	1/10-13/2017	ADC		√			1					1	2
Eastern Pre-Release Unit	1/31-2/2/2017	ACCF		√				1					1
Baltimore Pre-trial Complex	2/13-17/2017	ADC		√	2	3	5	4	1				15
Washington Co. Det. Ctr.	3/7-9/2017	ADC	√										0
Somerset Co. Det. Ctr.	3/21-23/2017	ADC		√	1	1							2
Carroll Co. Det. Ctr.	4/4-6/2017	ADC				1		1					2
Southern MD Pre-Release Unit	4/25-27/2017	ACCF		√			1						1
Dorchester Co. Det. Ctr.	5/9-11/2017	ADC		√	1		1					1	3
Patuxent Institution	6/5-9/2017	ACI	√										0
DPSCS Office of Inmate Health Services – Clinical Services	6/21/2017	HQ	√										0
<b>13<sup>th</sup> Cycle Audit Totals</b>	<b>19</b>		<b>7</b>	<b>11</b>	<b>4</b>	<b>5</b>	<b>12</b>	<b>10</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>35</b>

**Note:** Number of “ADC” Facilities Audited – 10

Number of “ACI” Facilities Audited – 4

Number of “ACCF” Facilities Audited – 4

Number of “HQ” Facilities Audited - 1

#TC = Total Compliance – 7

#MV = Monitoring Visits – 11

## ***AUDIT RESULTS (CONT'D)***

### Private Home Detention Monitoring Agencies (PHDMA) – Non-Compliance Breakdown – 13<sup>th</sup> Cycle (July 2015- June 2016)

PHD Monitoring Agency	Date	S Type	T #TC	A #M/V	N .01	D .02	A .03	R .04	D .05	S Total
Alert, Inc.	6/22/2016	PHDMA		√	1			1	2	4
<b>13<sup>th</sup> Cycle Audits</b>										

#M/V – Monitoring Visits needed to attain total compliance status - Pending

### Private Home Detention Monitoring Agencies (PHDMA) – Non-Compliance Breakdown – 13<sup>th</sup> Cycle (July 2016- June 2017)

PHD Monitoring Agency	Date	S Type	T #TC	A #M/V	N .01	D .02	A .03	R .04	D .05	S Total
Home Monitoring Services	3/2/2017	PHDMA	√							
Jesus Christ Home Detention	4/13/2017	PHDMA	√							
Alternative Sentencing, Inc.	5/4/2017	PHDMA		√	18			4	9	31
Advantage Sentencing Alternative Programs	5/23/2017	PHDMA	√							
<b>13<sup>th</sup> Cycle Audits</b>										

#M/V – Monitoring Visits needed to attain total compliance status - Pending

#### PHDMA Standards

- .01 Management of Monitored Individuals
- .02 Contingency Plans
- .03 Rights of Monitored Individuals
- .04 Records of Monitored Individuals
- .05 General Administration

# ***RECOGNITION OF ACHIEVEMENT AWARD***

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The following adult places of correctional confinement received the Recognition of Achievement Award during FY16 and FY17.

July 30, 2015 – Eastern Correctional Institution-Annex – Warden Darryl Webster  
July 30, 2015 – Worcester County Jail – Garry Mumford, Warden  
July 30, 2015 – Talbot County Department of Corrections – Douglas Devenyns, Director  
July 30, 2015 – Dorchester County Detention Center – Steve Mills, Warden  
July 30, 2015 – Maryland Correctional Institution-Hagerstown  
November 19, 2015 – Eastern Correctional Institution – John Wolfe, Warden  
November 19, 2015 – Wicomico County Department of Corrections – George Kaloroumakis  
November 19, 2015 – North Branch Correctional Institution – Frank B. Bishop, Jr., Warden  
November 19, 2015 – Calvert County Detention Center – T.D. Reece, Administrator  
March 31, 2016 – Frederick County Detention Center & Annex – Lieutenant Colonel W. Victor DeLauter, Warden  
March 31, 2016 – Charles County Detention Center and Annex – Brandon Foster, Director  
March 31, 2016 – Chesapeake Detention Center – Robert Koppel, Warden  
March 31, 2016 – Baltimore Central Booking and Intake Center – Carolyn Scruggs, Warden  
March 31, 2016 – Western Correctional Institution – Richard Graham, Jr., Warden  
March 31, 2016 – Garrett County Detention Center – Captain James Tichnell, Administrator  
July 28, 2016 – Maryland Correctional Institution for Women – Margaret Chippendale, Warden  
July 28, 2016 – Cecil County Community Corrections – Major Barry Janney, Sr., Director  
July 28, 2016 – Dorsey Run Correctional Facility – Casey Campbell, Acting Warden  
July 28, 2016 – Maryland Reception, Diagnostic and Classification Center – Tina Stump, Acting Warden  
January 26, 2017 – Brockbridge Correctional Facility – Michele D. Jones, Facility Administrator  
January 26, 2017 – Allegany County Detention Center – Captain R. Lee Cutter, Administrator  
January 26, 2017 – Central Maryland Correctional Facility – Michele D. Jones – Facility Administrator  
January 26, 2017 – St. Mary’s County Detention Center – Major Michael Merican, Commander  
January 26, 2017 – Baltimore County Department of Corrections – Deborah J. Richardson, Director  
January 26, 2017 – Kent County Detention Center – Herbert Dennis, Warden  
January 26, 2017 – Howard County Department of Corrections – Jack Kavanagh, Director  
January 26, 2017 – Harford County Detention Center – Michael Capasso, Warden

## *MEETINGS OF THE COMMISSION*

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The Commission meets on a regular basis (on a bi-monthly basis) in locations throughout the state. The meetings usually are held at correctional facilities, so that a tour can be provided for members. Attendance by administrators of facilities whose audit reports are being considered is encouraged. Members maintain detailed meeting minutes on file after formal approval. Over the past 34 years, the Commission has met a total of 256 times. A quorum of the majority of the members is required in order to hold the meeting. During this reporting period, the Commission held meetings on four occasions at the following locations:

### FY 16

- |   |                                      |                   |  |
|---|--------------------------------------|-------------------|--|
| ❖ | 257 <sup>th</sup> Commission Meeting | July 30, 2015     | Dorsey Run Correctional Facility<br>Jessup, Maryland |
| ❖ | 258 <sup>th</sup> Commission Meeting | November 19, 2015 | Patuxent Institution<br>Jessup, Maryland             |
| ❖ | 259 <sup>th</sup> Commission Meeting | March 31, 2016    | Brockbridge Correctional Facility                    |

### FY 17

- |   |                                      |                  |                                 |
|---|--------------------------------------|------------------|---------------------------------|
| ❖ | 260 <sup>th</sup> Commission Meeting | July 28, 2016    | Jessup Correctional Institution |
| ❖ | 261 <sup>st</sup> Commission Meeting | January 26, 2017 | Jessup Correctional Institution |



# *ADVISORY BOARDS*

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The Standards Act mandates that the Commission establish advisory boards to assist in the development of regulations. These boards also provide information and advice regarding various issues presented to them by the Commission. A Commission member chairs each board. Advisory board members are volunteers appointed by the board's chairperson, with the approval of the Commission. In May 1981, the following boards were instituted:

## *ADULT DETENTION CENTERS*

## *ADULT CORRECTIONAL INSTITUTIONS*

## *ADULT COMMUNITY CORRECTIONAL FACILITIES*



## **TECHNICAL ASSISTANCE**

Technical assistance is, also, mandated by the Standards Act. The Commission Chairperson appointed a Technical Assistance Committee, which is co-chaired by the Chairperson and the Executive Director. This Committee assists the boards with issues such as fire safety, health, life safety and training, and also serves as a continuing resource to the staff.

Board and committee memberships include citizens, state and local correctional administrators, regulatory officials, legal authorities, academicians, government officials and others. The Commission periodically reviews the membership of each board.

In September 1993, the Chairperson appointed a Committee on Correctional Facility Safety. This committee was formed to network further with other regulatory agencies. A Committee on the Duly Authorized Inspector (DAI) Program was formed in August 1992 to assess the efficiency and effectiveness of this unique approach to auditing. These committees are comprised of Commission members and have met on several occasions.

The Boards and Committee members were instrumental in providing continuing support for the implementation of standards for private home detention monitoring agencies. The advisory boards and committees have played an integral role in shaping the direction of the Commission and will continue to assist in meeting its mandate.

# *ESTABLISHMENT OF THE COMMISSION*

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The Maryland Commission on Correctional Standards was created to improve the manner in which standards for correctional facilities are established, ensure compliance with those standards, and to better protect the health, safety and welfare of Maryland's citizens, correctional staff and the inmate population.

The Commission's origin was at a state and local correctional administrators' conference in May 1979. The conference participants agreed that a need existed to revise the jail inspection program and to develop a mechanism to audit state facilities. The fact that several administrators were involved in civil lawsuits brought by inmates or special interest groups on their behalf, alleging unconstitutional facility conditions and/or management practices, hastened the need.

The state correctional system was engaged in a voluntary national accreditation process at that time. Some concerns; however, were raised by the Maryland General Assembly that this involvement required a sizeable expenditure of public funds prior to achieving accreditation. It was concluded that Maryland should develop regulations reflecting this state's correctional climate to meet professional standards.

The 1980 Session of the General Assembly passed an act establishing the Commission on Correctional Standards. This is codified in the Correctional Services Article, Title 8, Subtitle 8-101 seq., Annotated Code of Maryland. Its salient provisions require the Commission to:

- Advise the Secretary of Public Safety and Correctional Services regarding regulations, which the Secretary is authorized to promulgate for state and local correctional facilities;
- Inspect facilities to determine compliance with standards and prepare reports;
- Determine schedules for remedial action when jurisdictions are in noncompliance with certain standards;
- Review and act on appeals of staff inspection reports;
- Provide technical assistance to jurisdictions to aid in their efforts to meet standards;
- Hold public hearings in regard to the possible closure of a correctional facility or cessation of one of its elements/functions for failure to meet standards determined to be life-threatening or health-endangering;
- Consult and coordinate with national bodies promulgating correctional standards to ensure a reasonable compatibility between state regulations and nationally established standards; and
- Consult and cooperate with other state agencies and local jurisdictions concerning standards development and enforcement.

# ***COMMISSION MEMBERSHIP***

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The twelve-member Commission includes nine persons appointed by the Governor with the advice and consent of the Senate. They serve terms of three years. The statute requires members to be appointed as follows: two citizens; two state correctional officials; two local correctional officials; an elected official from a local governing body, a member with medical and/or mental health credentials and an official of a national standards-setting and accrediting body. There are also three ex-officio members, including the Attorney General, the Secretary of the Department of General Services, and the Secretary of the Department of Budget and Management. Effective July 1, 1982, the General Assembly authorized ex-officio members to designate representatives. On July 1, 1989, the Secretary of the Department of State Planning was replaced with the Secretary, Department of Budget and Fiscal Planning. In 1996, that agency was renamed the Department of Budget and Management. Each November, the Commission elects a Chairperson and Vice-Chairperson.

The following were the members of the Commission during the reporting period(s).



## **CITIZEN MEMBERS**

Delores Alexander

Milton M. Crump–Vice Chairperson–Elected as Vice Chairperson, 9/2014 (resigned January 2017)

## **STATE CORRECTIONAL OFFICIALS**

### **FY 16**

Wayne Webb

Deputy Secretary of Operations, DPSCS

John Wolfe

Commissioner – Central Region, DPSCS

### **FY 17**

Dayena Corcoran

Commissioner, DOC

Michael R. Resnick

Commissioner, DPDS

## COMMISSION MEMBERSHIP (CONT'D)

### LOCAL CORRECTIONAL OFFICIALS

Robert Green (2007) – Chairperson  
Director, Montgomery County Department of Corrections and Rehabilitation

Thomas D. Reece  
Administrator, Calvert County Detention Center

### MEDICAL/MENTAL HEALTH PROFESSIONAL

Maria Elmo, M.D.

### LOCAL ELECTED OFFICIAL

Vacant since 9/2014

### NATIONAL STANDARDS REPRESENTATIVE

Jeffrey Washington  
Director of Standards and Accreditation, American Correctional Association

### EX-OFFICIO MEMBERS

Brian E. Frosh, Attorney General, State of Maryland  
(Represented by Beverly H. Hughes, Assistant Attorney General)

Ellington C. Churchill, Jr., Secretary, Department of General Services  
(Represented by Nelson Reichart, Legislative Liaison)

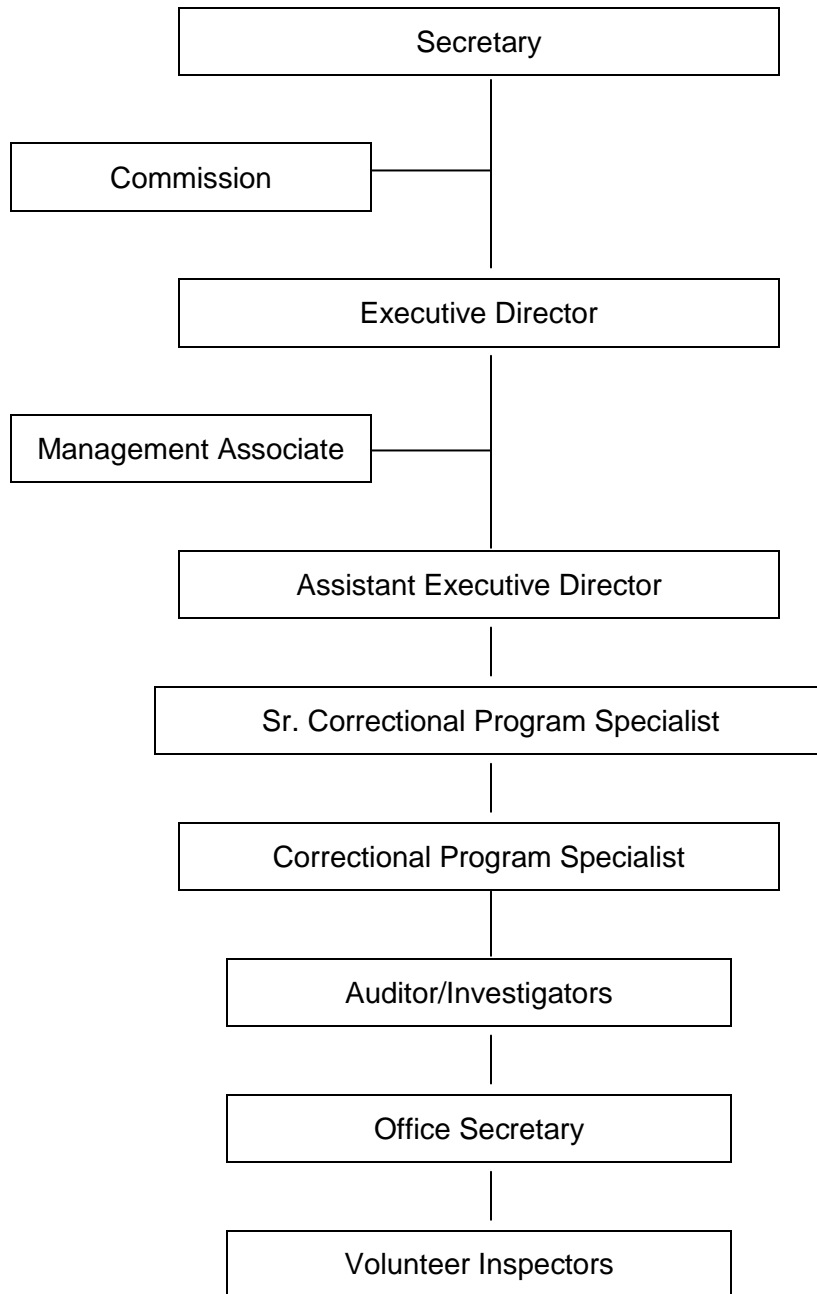
David R. Brinkley, Secretary, Department of Budget and Management  
(Represented by Susan Gore, Budget Analyst)

**\*\*For dates, times, locations of the Commission Meetings and MCCA Audit Schedule, visit the MCCA webpage at:**

**<http://www.dpscs.maryland.gov/agencies/mcca.html>**

# ORGANIZATIONAL CHART

## MARYLAND COMMISSION ON CORRECTIONAL STANDARDS



## ***AGENCY STAFF***

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### FY-16

Howard Ray, Jr.  
Executive Director

Veronica D. Moore  
Assistant Executive Director

Cheryle Y. Moyer  
Senior Correctional Program Specialist

Otis Merritt III  
Correctional Program Specialist

Vacant  
Auditor/Investigator

Vacant  
Auditor/Investigator

LaDonna Newman  
Management Associate

Vacant  
Office Secretary

### FY-17

Howard Ray, Jr.  
Executive Director

Veronica D. Moore  
Assistant Executive Director

Cheryle Y. Moyer  
Senior Correctional Program Specialist

Otis Merritt III  
Correctional Program Specialist

Regina G. Russell  
Auditor/Investigator

Vacant  
Auditor/Investigator

LaDonna Newman  
Management Associate

Vacant  
Office Secretary

### **STAFF OFFICES**

Suite 1000, Hampton Plaza  
300 East Joppa  
Towson, Maryland 21286-3020  
(410) 339-6373  
(410) 339-6306 – facsimile

Website Address:  
<http://www.dpscs@maryland.gov/mccs>

The Executive Director is an appointed position selected by the Commission with the approval of the Secretary. The Assistant Executive Director position is an appointed position with the approval of the Secretary and the remaining agency positions are in the merit system.



# ***BUDGET REPORT***

## FISCAL YEAR 2016

### BUDGET APPROPRIATION AND ACTUAL EXPENDITURES

	<u>2016 APPROPRIATION</u>	<u>2016 EXPENDITURES</u>
.01 Salaries and Wages	410,688	405,103.83
.02 Technical & Special	64,086	48,087.68
.03 Communication	3,750	2,912.91
.04 Travel	15,350	9,191.58
.06 Utilities	3,400	1,915.98
.07 Motor Vehicle Operational/Maintenance	1,540	1,070.52
.08 Contractual Services	4,850	4,137.46
.09 Supplies/Materials	3,000	1,221.89
.10 Equipment Replacement	0	0
.11 Equipment Additional	0	0
.13 Fixed Charges	25,040	25,411.94
TOTAL	531,704	499,053.79

# ***BUDGET REPORT***

## FISCAL YEAR 2017

### BUDGET APPROPRIATION AND ACTUAL EXPENDITURES

	<u>2017 APPROPRIATION</u>	<u>2017 EXPENDITURES</u>
.01 Salaries and Wages	419,638	423,961.24
.02 Technical & Special	106,9873	49,445.42
.03 Communication	3,200	3,102.37
.04 Travel	17,225	13,147.13
.06 Utilities	3,100	0
.07 Motor Vehicle Operational/Maintenance	1,860	1,086.54
.08 Contractual Services	4,350	1,100.79
.09 Supplies/Materials	3,000	2,280.89
.10 Equipment Replacement	0	0
.11 Equipment Additional	0	0
.13 Fixed Charges	18,580	26,470.32
TOTAL	577,936	520,594.70