

THE RUTH ENLOW LIBRARY OF GARRETT COUNTY

ANNUAL REPORT 2015



Oakland (Main Library) - 6 N. Second St., Oakland, MD 21550, 301-334-3996

Branches in Accident, Friendsville, Grantsville, and Kitzmiller

www.relib.net

October 2015

BOARD OF TRUSTEES OF THE RUTH ENLOW LIBRARY

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Director:

Cathy Ashby

MISSION STATEMENT OF THE RUTH ENLOW LIBRARY OF GARRETT COUNTY

To the residents of Garrett County, Maryland, The Ruth Enlow Library will be the PEOPLE, whose helpfulness, courtesy and expertise will ensure access to the MATERIALS of appropriate level and format through the SERVICES designed to meet the informational, recreational, educational, and cultural needs of the community.

CODE OF SERVICE

- Citizens using the library are entitled to easily accessible library collections in a safe, clean, organized and appropriate environment staffed with friendly, courteous people.
- Each member of the public is to be welcomed courteously and will receive the best possible service while using the library and its resources.
- Service to the public takes precedence over the library's internal paperwork and internal communications.
- Information given to the public will be based on verifiable, current sources, clearly communicated and given in a timely manner.

A LETTER FROM THE DIRECTOR

In fiscal year 2015, the Ruth Enlow Library's circulation and user population remained constant, but our county funding was cut for the second year in a row. In response to the cuts and to the increases in the cost of books, we've reduced staff and cut back on the number of items purchased.

State and federal funding increases for staff development helped our remaining staff provide better customer service and gain knowledge of cutting edge technology applications for libraries. Our staff continues to shine despite flat funding for salaries and benefits.

We had strong participation in our Summer Reading Club and we introduced Science, Technology, Engineering, and Mathematic programming for school-aged children at all of our branches. Libraries throughout the county continue to present weekly storyhour programs for preschoolers, LapSit programs for the 3 and under crowd, and monthly programs for home-schooled children.

We increased the number of library programs for adults. The Oakland Library continued its popular book discussion series, and both the Accident and Oakland libraries participated in the One Maryland One Book program. Gloria Salazar facilitated the discussions of the OMOB selection - *The Distance Between Us* - and led participants in their exploration of the Hispanic experience in the United States. The library's partnership with the Garrett County Master Gardeners from University of Maryland Extension resulted in a series of fantastic programs for gardeners and aspiring gardeners. And the Mountain Laurel Garden Club beautified our libraries in Oakland, Accident, and Grantsville.

The Oakland Library is well on its way to recovering from water damage caused by a leak at a roof drain over the non-fiction and biography sections of the library. The Friends of the Library is helping us raise funds to replace the damaged volumes.

We are proud that our libraries remain a vital and integral part of the Garrett County community. The staff of the Ruth Enlow Library looks forward to continuing to provide the library services needed by Garrett County residents.

OUR PLAN FOR GARRETT COUNTY'S LIBRARIES 2014 – 2017

THRIVING LIBRARIES IN THRIVING COMMUNITIES

Everyone in Garrett County will have access to well-staffed, safe, functional facilities and the information they need to succeed in life.



STIMULATE IMAGINATION AND CREATIVITY

Everyone in Garrett County will have materials and services that provide pleasurable and stimulating reading, viewing, and listening experiences.



CONNECT TO THE ONLINE WORLD

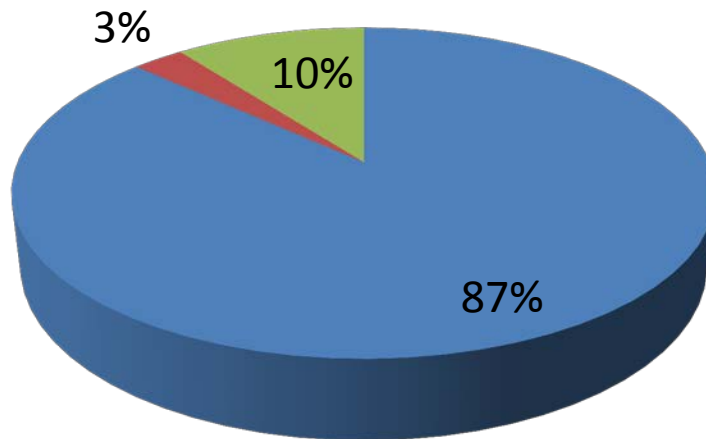
Everyone in Garrett County will have free high-speed access to the online world and access to the resources and materials that they need for success.



NUMBER OF PROGRAMS: 355 FY 2015

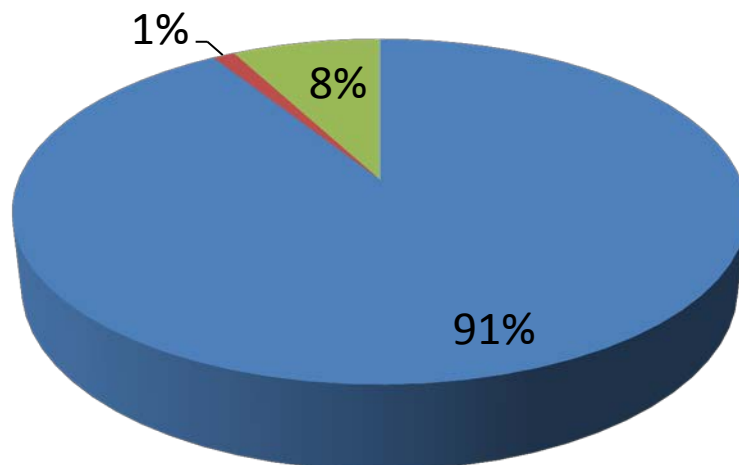
Programs

■ Child 0 -12 yrs: 308 ■ Teen/YA: 10 ■ Adult: 37



Program Attendance: 6,409

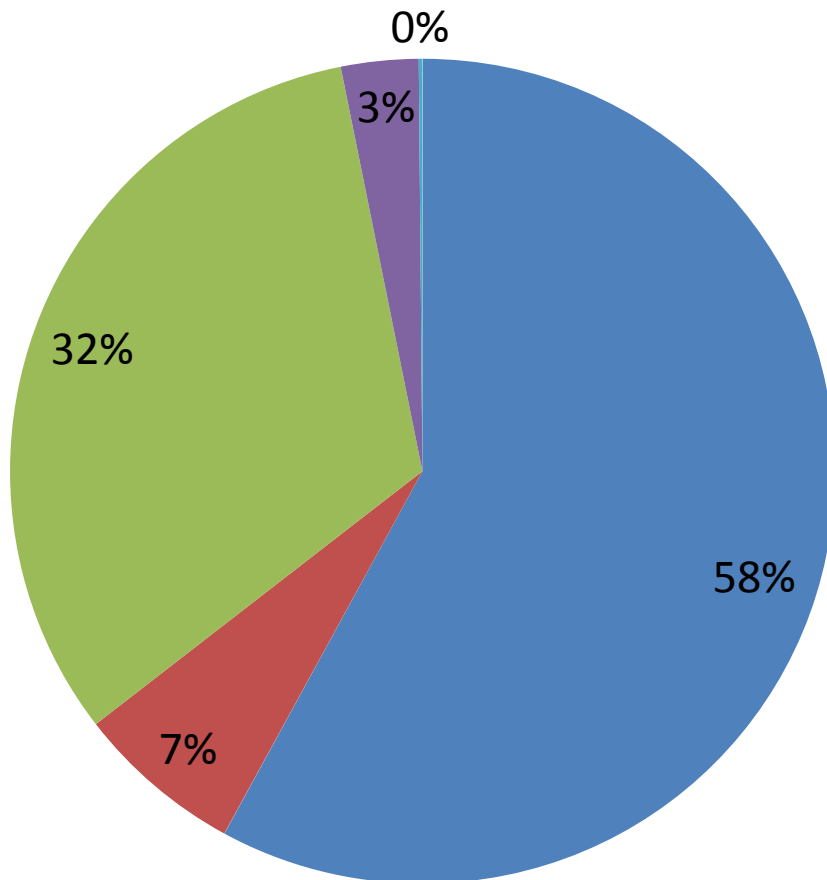
■ Child 0 - 12 years: 5,835 ■ Teen/YA: 74 ■ Adult: 500



MATERIALS COLLECTION: 101,778 ITEMS

Total Circulations: 248,768

■ Books: 144,203 ■ Audio: 16,252 ■ Visual: 80,417
■ Magazines: 7,542 ■ Other: 354



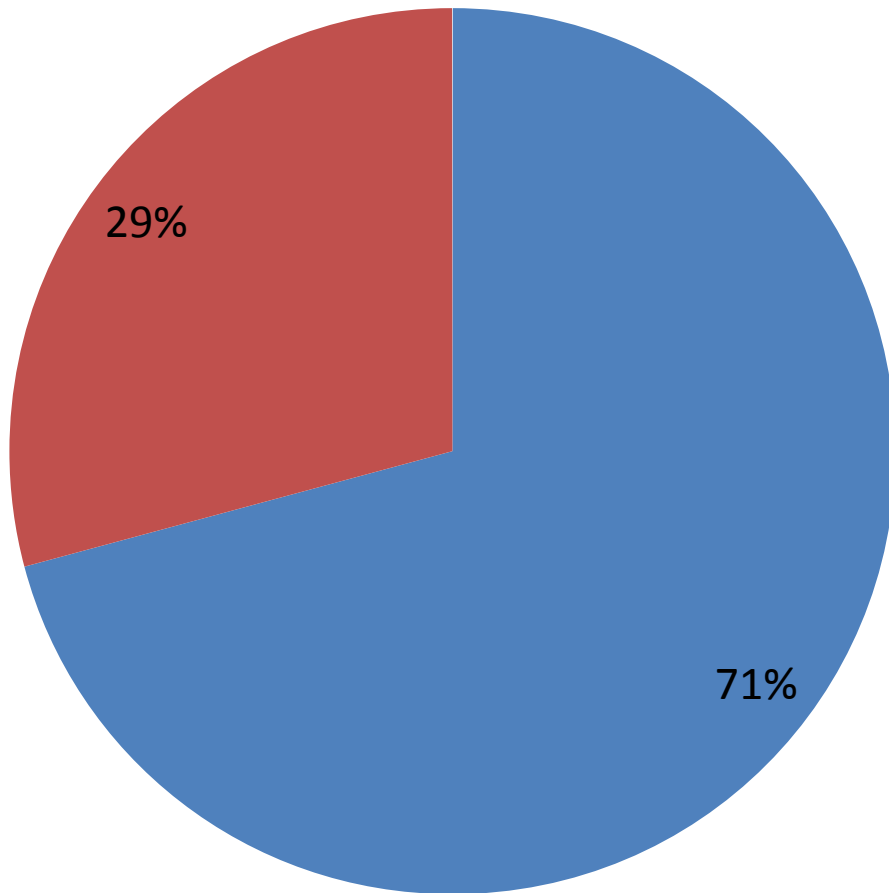
Other = juvenile items such as educational toys, electronic games, and Leap Pad.

CIRCULATION ADULT VERSUS JUVENILE

Total Circulations: 248,768

■ Adult: 176,149

■ Juvenile: 72,619

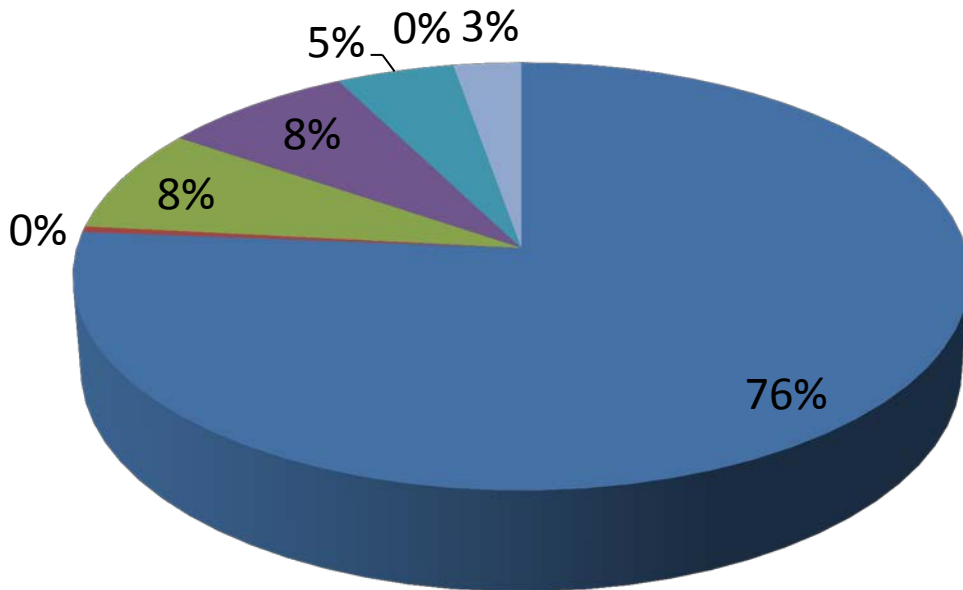


MISCELLANEOUS STATISTICS

- Reference Questions Answered = 14,610
- Registered Borrowers = 20,022
- Number of Library Visits = 213,953
- Meeting Room Usage = 205 Individuals
- ILL: Borrowed = 25,570; Loaned = 16,573
- Personnel = 22.47 FTE

Expenditures: \$1,182,318

- Salaries & Benefits: \$901,209
- Staff Training: \$5,128
- Materials & Programming: \$92,832
- Rents & Utilities: \$93,217
- Capital Expenditures: \$57,125
- Technology: \$0
- Other Expenses: \$32,807



REVENUE: \$1,170,921

Operating Budget: \$1,158,514

- Local: \$982,700
- State: \$114,153
- E-Rate: \$19,079
- Other income: \$14,207
- Capital: \$0
- Grants: \$40,782

