



**Maryland Department of Transportation**  
The Secretary's Office

**Martin O'Malley**  
Governor

**Anthony G. Brown**  
Lt. Governor

**Beverley K. Swaim-Staley**  
Secretary

**Darrell B. Mobley**  
Deputy Secretary

August 23, 2011

The Honorable Martin O'Malley  
Governor of Maryland  
State House  
Annapolis MD 21401-1991

Dear Governor O'Malley:

The State Coordinating Committee on Human Services Transportation (the "Committee") was established by Executive Order in 1997. The Governor's Executive Order 01.01.2010.10 expanded the membership and added a requirement for the Committee to provide you with an update on the Committee's progress annually. Specifically, the Executive Order directs that the Committee:

- "1. Examine the transportation needs of citizens who are elderly, who have disabilities, and individuals requiring transportation to access jobs, medical and health appointments, senior citizens programs and other programs requiring the transportation of individuals who qualify as transportation disadvantaged;*
- 2. Coordinate Maryland's efforts to provide quality human services transportation services by working with appropriate federal, State and local agencies, transit customers and transportation providers to develop a cooperative, coordinated human services transportation system;*
- 3. Devise a five-year human services transportation plan, which sets goals and objectives to help transportation disadvantaged citizens access jobs, education and training programs, healthcare services and other activities by providing cost-effective, affordable, high capacity, high quality, easily understood, safe and accessible transportation; and*
- 4. Serve as the clearinghouse for human services transportation coordination issues throughout the State of Maryland, identify and facilitate a resolution to local and statewide issues regarding human services transportation, participate in the identification of possible allocations of human services transportation resources during emergency evacuations, evaluate cost-savings measures, investigate the need for the establishment of standards for vehicles and drivers within the human services transportation program, and examine other appropriate areas that facilitate the development of a quality human services transportation system in Maryland.*

My telephone number is 410-865-1000  
Toll Free Number 1-888-713-1414 TTY Users Call Via MD Relay  
7201 Corporate Center Drive, Hanover, Maryland 21076

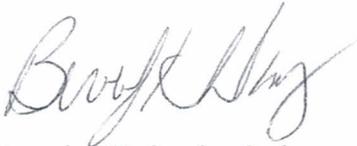
Since the submission of our June 2011 report, the Committee was organized under new leadership, and a reorganizational meeting was held on July 27, 2011. The meeting was held at the Maryland Department of Transportation (MDOT) with representation from the following agencies: Washington Metropolitan Area Transit Authority (WMATA), Maryland Transit Administration, Maryland Transportation Authority, Maryland Department of Disabilities, Maryland Department of Aging, Maryland Department of Health and Mental Hygiene, Maryland State Department of Education, Maryland Department of Human Resources, Maryland Department of Planning, Maryland Department of Veterans Affairs, Maryland Department of Labor, Licensing, and Regulation, Maryland Developmental Disabilities Council, and the Governor's Office of the Deaf and Hard of Hearing. Committee meetings will be held on a monthly basis.

The mission of the Committee was outlined and, in an attempt to bring greater organizational structure, an MDOT internal steering committee was established. Committee members have agreed to: assess the transportation needs of seniors, people with disabilities, veterans and those with modest incomes; identify traditional, non-traditional and other transportation resources available; and, assess the costs and funding sources for transportation services for those populations. The intent is to develop and implement new ideas to execute the charge of the Five Year Human Services Transportation Plan. In an effort to coordinate human services transportation more effectively, we requested that each participating agency provide data detailing any transportation services provided and corresponding budgets. Once this information is provided, the data will be synthesized and presented to the Committee for further discussion and action. The next Committee meeting is scheduled for September 21, 2011.

Additionally, the Committee is planning a summit which is tentatively scheduled for May 2012. The purpose of the summit is to assemble key stakeholders of human services transportation to examine collective resources and opportunities for partnership and coordination. The summit will also address the growing demand for human services transportation. Inasmuch as funding is a critical aspect of the initiative to coordinate human services transportation more effectively, representatives from federal, state and local funding sources will also participate in the summit.

If you have any further questions or concerns regarding this matter, please feel free to contact Ms. Karen Williams Gooden, Assistant Secretary for Administration at 410-865-1125. You may also contact me directly.

Sincerely,



Beverley K. Swaim-Staley  
Secretary

cc: Ms. Karen Williams Gooden, Assistant Secretary for Administration, Maryland Department of Transportation  
Members of the State Coordinating Committee for Human Services Transportation