8/15/2011

TOWN OF CAPITOL HEIGHTS

Approved Budget for FY ending June 30 2012

(Revised on August 08 2011)

Description	Budgeted Receipts for FY 2011- 2012	Departments	Budgeted Expenses for FY 2011- 2012
Real Estate Taxes	$1,075,000.00		
State Shared Taxes	$303,500.00	Administrative Department	$1,481,300.00
Town License & Permits	$104,500.00		
Intergovernmental	$1,018,900.00	Police Department	$835,450.00
Other Revenue	$691,350.00		
		Neighborhood Department	$876,500.00
Total Expected Revenue	$3,193,250.00		$3,193,250.00

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TOWN OF CAPITOL HEIGHTS

Approved Budget FY ending June 30 2012

Revenue

	Line Item	Approved Budget FY 2012
Real Esate and Personal Propert Taxes		
Real Estate Taxes - P G County.	4027	1,000,000.00
Personal Property taxes - billing	4028	65,000.00
Real Property Taxes (Utilities)	4029	0.00
Real Estate - previous years	4032	10,000.00
PG County Tax Liens	4034	0.00
Total		**1,075,000.00**
State Shared Taxes		
Local Income Tax	4050	251,000.00
Amusement Tax	4060	2,500.00
Highway Users Taxes	4070	50,000.00
Total		**303,500.00**
Town License & Permits		
Asset Forfeiture - police dept	4108	0.00
Franchise Fee	4100	55,000.00
Business License	4110	30,000.00
Rental License	4115	15,000.00
Building Permits	4120	4,000.00
Parking Permits	4130	500.00
Total		**104,500.00**
Intergovernmental		
Community Development	4210	100,000.00
State Aid Police Protection	4220	42,626.00
Tipping fee rebate	4240	10,724.00
Police Drug Grant	4250	0.00
National Harbor Outreach Grant	4501	0.00
PG Livable Communities Grant	4502	0.00
Cops Grant	4506	0.00
Community Legacy Grant	4507	100,000.00
State Bond - HB 1364	4509	250,000.00
PG County Special grant	4510	10,000.00
Property / signage	4519	345,550.00
School Grant	4520	10,000.00
119 Bldg	4521	150,000.00
Total		**1,018,900.00**

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Other Revenue	Line Item	Approved Budget FY 2012
Ad Valorem Fee	4300	75,000.00
Refuse Collection	4310	250,000.00
Traffic Tickets / Citations	4320	15,000.00
Red Light Camera Receipts	4378	75,000.00
Impounds	4321	1,000.00
Code Enforcement receipts	4322	1,200.00
Report Requests	4323	150.00
Fingerprints	4324	10,000.00
Background Checks	4401	0.00
Donations	4325	1,000.00
Interests & Dividends	4330	7,500.00
Miscelleaneous Receipts	4370	10,000.00
Municipal Infractions	4375	0.00
Call A Bus	4380	3,500.00
Sale of Surplus property	4400	100,000.00
EPA Weatherization Grant	4511	100,000.00
MD Dept Energy Grant	4512	24,000.00
Police Grants	4513	10,000.00
Special Grant / BGRA	4514	0.00
CH Hoops Classic	4515	1,500.00
Safety programmes	4516	1,500.00
CH Day Donations	4517	4,000.00
Senior Programe Fees	4518	500.00
Office of Crimem Control	4522	500.00
Total		**691,350.00**
Total Revenue		**$3,193,250.00**

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Approved Budget for FY ending June 30 2012

Administration Department

Expenditures	Line Item	Approved Budget FY 2012
Accounting Services	5004	55,000.00
Advertising	5006	8,000.00
Administrative Salaries	5010	270,000.00
Audit Fees	5014	15,000.00
Bank charges	5015	200.00
Building Repairs	5023	12,000.00
Building -119 Capitol Heights	5024	150,000.00
Capitol Heights Day	5045	5,000.00
Capital Outlay	5050	8,000.00
Office Events	5052	1,000.00
Christmas Party Expenses	5065	500.00
Community Development	5063	0.00
Community Promotions	5070	5,000.00
Computer Tech Support	5080	7,000.00
Donations & Contributions	5100	0.00
Dues & Subscriptions	5110	2,250.00
Economic Development	5112	40,000.00
Electricity	5115	6,000.00
Equipment Rental	5130	5,000.00
Gas - Heating	5149	2,500.00
Gas & Oil	5150	5,000.00
Health Insurance	5160	20,000.00
Legal Fees / Town Attorney	5210	50,000.00
Liability Insurance - LGIT	5220	12,500.00
Life Insurance	5223	750.00
Town Administrator's Expenses	5235	1,200.00
Mayor's Traveling Expenses	5250	2,000.00
Mayor's Assn Registration	5251	300.00
Mayor & Council Salary	5260	46,700.00
Miscellaneous Expenses	5270	0.00
MML conferences	5275	5,000.00
MML Annual Registration	5276	3,500.00
PG Livable Communities Grant	5277	0.00
Community Legacy Grant	5279	0.00
Senior Citizen's Support	5280	3,000.00
Town Grants	5281	0.00
Youth Program Support	5282	6,000.00
News letter	5300	2,500.00
Office Furniture	5325	500.00

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TOWN OF CAPITOL HEIGHTS

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Expenditures	Line Item	Approved Budget FY 2012
Office Supplies	5340	8,000.00
Overtime - Administration	5347	0.00
Payroll Services	5349	1,500.00
Petty office expenses	5360	100.00
Merrill Lynch - contribution	5367	2,500.00
Pest Control	5368	500.00
Merrill Lynch - fees	5369	300.00
Green Grant	5370	10,000.00
Computer Supplies	5371	3000.00
Postage	5375	5,000.00
Professional Development	5380	1,500.00
Propery Development	5581	500.00
Real Estate Tax Abatements	5395	0.00
Reference Materials	5397	250.00
Alarm Security	5430	1,500.00
Social Security	5450	15,000.00
Telephone & Faxes	5490	6,000.00
CH Hoops Classic Expenses	**5491**	1,500.00
Mayor's Expenses	5503	2,500.00
Council Expenses	5504	1,500.00
Council Meeting Expenses	5501	1,000.00
Council travelling expenses	5502	2,500.00
Unemployment Insurance	5535	10,000.00
Vehicle Maintenance	5550	0.00
Veteran's Day Expenses	5554	750.00
WSSC (Water & Sewage)	5555	500.00
Workmens Comp (IWIF)	5560	100,000.00
Transfer to Reserve Fund	5562	25,000.00
Contingency/ Emergency Fund	5561	2,500.00
Cell Phones - Administration	5595	6,500.00
PG County Special Grant	**5565**	500,000.00
Property Signage	**5567**	10,000.00
School Grant	**5568**	10,000.00
Total Expenditures		**$1,481,300.00**

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POLICE DEPARTMENT

Approved budget for FY ending June 30 2012

Expenditures	Line Item		Approved Budget
Ammunition	5011		5,000.00
Building / Repairs	5023		10,000.00
Capital Outlay	5050		60,000.00
Police Chief's expenses	5053		500.00
Computer Support	5080		1,500.00
Crime Watch	5092		200.00
Electricity	5115		4,000.00
Office Equipment.	5119		4,500.00
Equipment contract / repairs	5121		1,000.00
Equipment Rental	5130		1,500.00
Dues & Subscription	5110		250.00
Gas - Heating	5149		2,000.00
Vehicles - Gasoline	5150		25,000.00
Health Insurance	5160		65,000.00
Liability Insurance - LGIT	5220		25,000.00
Life Insurance	5223		1,000.00
National Night Out	5224		500.00
Safety Programes	**5226**		1,500.00
Office Supplies	5340		1,000.00
Salaries - Overtime	5347		1,000.00
Payroll Services	5349		2,000.00
Merrill Lynch	5367		300.00
Pest Control	5368		750.00
Postage	5375		200.00
Police Chief's Luncheon	5376		0.00
Professional Development	5377		1,000.00
Police Grant (Overtime)	5378		5,000.00
Office of Crime Control	5379		5000
Radio Maintenance Contract	5390		0.00
Radio Repairs - police cars	5391		2,500.00
Salaries	5410		500,000.00
Security Alarm	5430		1,500.00
Social Security	5450		45,000.00
Telephone & Faxes	5490		7,500.00
Training - Police Officers	5518		4,000.00
Uniform Purchases	5529		5,000.00
Uniform Cleaning	5530		3,500.00
Vehicle Maintenance	5550		25,000.00
WSSC (Water & Sewage)	5555		1,000.00
Weapons	5557		3,500.00
Cell Phones	5595		500.00
Police Grants	5596		5,000.00
GPS	5597		750.00
Air Cards	5598		6,000.00
Total Expenditures		**$0.00**	**$835,450.00**

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Neighborhood Services Department
Approved Budget for FY ending June 30 2012

Expenditures	Line Item	Approved Budget
Building Repairs	5023	500.00
Capitol Outlay	5050	15,000.00
Merrill Lynch - town contrib..	5067	0.00
Dues & Subscription	5110	0.00
Electricity	5115	1,200.00
Equipment & Tools	5119	2,000.00
Equipment contracrs	5121	250.00
Equipment - Repairs	5122	250.00
Equipment Rental	5130	500.00
Gas - Heating	5149	500.00
Gas & Oil	5150	6,000.00
Health Insurance	5160	8,000.00
Janitorial	5163	5,500.00
Landscaping Services	5165	15,000.00
Landfill Charges	5195	2,500.00
Liability Insurance - LGIT	5220	10,000.00
Materials & Supplies purchases	5240	5,000.00
Mosquito Control	5280	400.00
Office Supplies	5340	250.00
Payroll Services	5349	750.00
Pest Control	5368	750.00
Professional Development	5380	250.00
Salaries (Overtime)	5347	0.00
Speed Humps	5379	3,500.00
Reference Materials	5397	0.00
Salaries	5410	200,000.00
Sanitation (Trash Pick Up)	5420	287,000.00
Security Alarm	5430	1,200.00
Signage - Traffic	5435	1,500.00
Snow & Ice removal	5440	15,000.00
Social Security	5450	9,000.00
Special Projects	5451	10,000.00
Street Light (Electricity)	5470	45,000.00
Street Maintenance	5480	10,000.00
Street Improvement / CDBG	5065	75,000.00
Telephone - land line	5490	1,000.00
Tree Cutting / Removal	5516	5,000.00
Unemployment Insurance	5535	2,200.00
Uniform lease / cleaning	5530	500.00
Vehicle Maintenance	5550	10,000.00
WSSC (Water & Sewer)	5555	1,000.00
Cell Phones	5595	1,000.00
MD Energy Grant (New Grant)	5599	100,000.00
EPA Weatherization (New Grant)	6001	24,000.00
Cell Phones	5595	0.00
Total Expenses		**876,500.00**