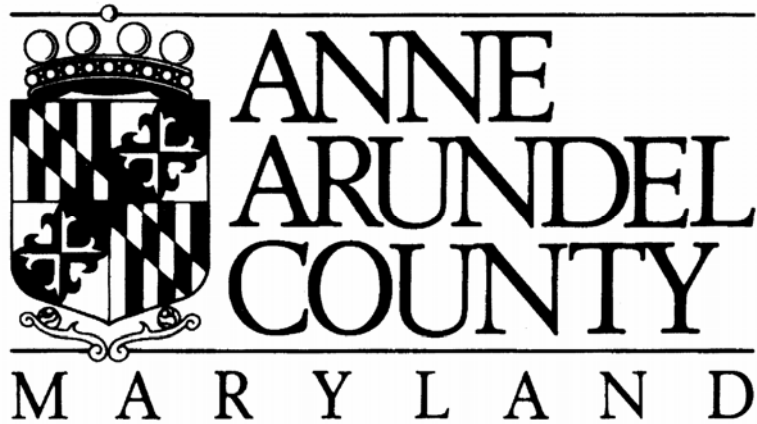


Current Expense Budget



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John R. Leopold
County Executive

**FISCAL YEAR 2008
CURRENT EXPENSE BUDGET**

JOHN R. LEOPOLD
COUNTY EXECUTIVE

ANNE ARUNDEL COUNTY, MARYLAND

DENNIS CALLAHAN
CHIEF ADMINISTRATIVE OFFICER



JOHN R. HAMMOND
BUDGET OFFICER

ANNE ARUNDEL COUNTY COUNCIL

RONALD C. DILLON, JR.
Chairperson

DARYL JONES
C. EDWARD MIDDLEBROOKS
JAMES BENOIT
CATHLEEN M. VITALE
JOSHUA J. COHEN
EDWARD R. REILLY

PREPARED BY

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ADMINISTRATIVE SUPPORT

MICHELLE L. KIRBY



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Anne Arundel County
Maryland**

For the Fiscal Year Beginning

July 1, 2006

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Anne Arundel County, Maryland for its annual budget for the fiscal year beginning July 1, 2006. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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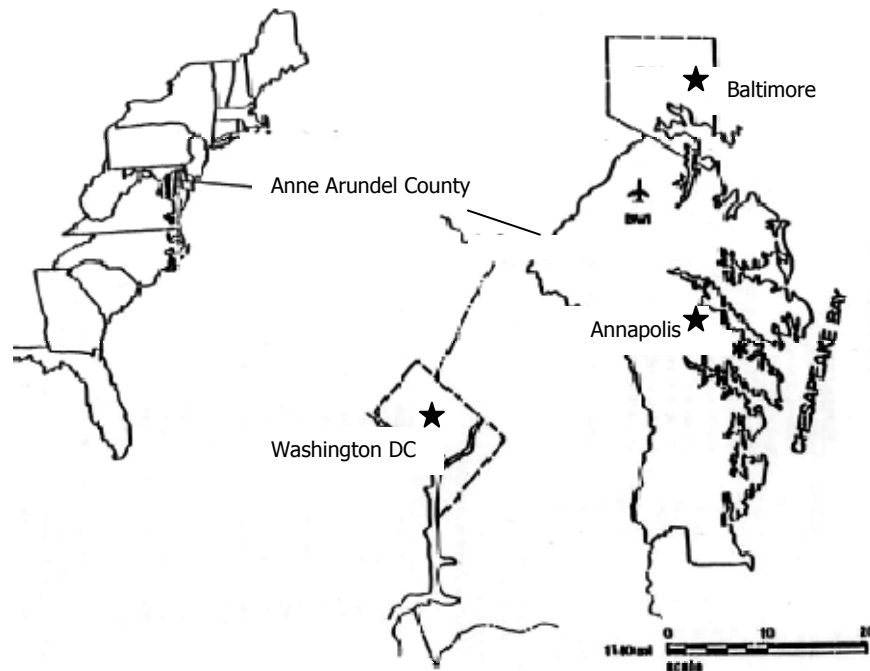
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Anne Arundel County is located thirteen miles east of Washington, D.C., with Baltimore City and Baltimore County as its northern boundary and the Chesapeake Bay as the county's entire eastern boundary. The county is also bordered by Howard County to the west, Prince George's County to the southwest and Calvert County at its southern tip. Situated within the Atlantic Coastal Plain, the elevation rises from sea level along its coast to approximately 300 feet in the northern part. The county terrain which varies from level plains to gentle rolling hills is well drained by its streams and rivers into the Chesapeake Bay. The area of the county is 416 square miles.



Annapolis, the county's seat as well as the capital of Maryland, remains the county's largest incorporated area, with a 2000 population estimated at 35,838. Annapolis serves not only as a government center, but also as the focus of boating and tourism for the Chesapeake Bay region. The city perhaps is best known as the home of the United States Naval Academy.

With more than 534 miles of coastline, the County is naturally known for boating and water sports, fishing, crabbing, water skiing, sailing and swimming. But that's just the beginning. For nature lovers, there are 2 state parks, over 70 county parks, and several nature preserves. The County also houses numerous greenways, including the 13-mile Baltimore and Annapolis Trail where walkers, runners, bicyclists and equestrians pass sunny mornings and afternoons. And there's a wide variety of recreational programs for all ages; from dance to gymnastics to fine arts to fitness and fun camps, not to mention wilderness challenge camps for youth and teens.

County Profile

FY2008 Approved Budget

For most of its 350 year history, Anne Arundel County consisted of the City of Annapolis and largely rural and agricultural tracts of land. Particularly during the last several decades, the nature of land use has changed in the county and its population has increased. Although much of the county retains a rural and agricultural character, large areas of the county have become suburbs that are closely linked to the Baltimore-Washington metropolitan area.

Housing Statistics			
2005			
	Estimate	%	U.S.
Total Housing Units	199,398		
Occupied Housing Units	190,868	95.7%	89.2%
Owner-occupied	145,148	76%	66.9%
Renter-occupied	45,720	24%	33.1%
Vacant Housing Units	8,530	4.3%	10.8%
Median Value	\$329,500	N.A.	\$167,500

Source: U.S. Census Bureau, 2005 American Community Survey

Population Characteristics			
2005			
	Estimate	%	U.S.
Total Population	494,676		
Male	242,531	49%	49%
Female	252,145	51%	51%
Median Age (years)	37.4	N.A.	36.4
Under 5 years	34,403	7%	7%
>18 years	368,544	74.5%	74.6%
>65 years	52,386	10.6%	12.1%

Source: U.S. Census Bureau, 2005 American Community Survey

The county's population, which was 298,042 in 1970, grew to 427,239 by 1990 and is estimated to be 494,676 in 2005.

Some key demographic statistics over the past decade are depicted below:

Demographic Statistics				
Fiscal Year	Population	Per Capita Income	Public School Enrollment	Unemployment Rate
1996	467,286	\$28,402	71,824	4.10%
1997	472,356	\$29,990	72,707	3.80%
1998	477,749	\$31,905	73,775	3.70%
1999	484,800	\$33,544	74,097	3.20%
2000	491,347	\$36,466	74,663	2.90%
2001	496,937	\$38,437	74,495	2.80%
2002	502,081	\$39,301	75,094	3.10%
2003	505,205	\$40,324	74,798	3.60%
2004	508,572	\$42,723	74,519	3.40%
2005	510,878	N.A.	74,000	3.50%
2006	509,300	N.A.	73,633	3.30%

Fort Meade, including its tenant organizations such as the National Security Agency, Defense Information Schools, the Environmental Protection Agency, etc., is the county's largest employer. Reflective of the county's reliance upon government as an employer, the county's top ten government employers account for nearly four times the number of employees than the county's top ten private employers.

Top Ten Government Employers in Anne Arundel County		
Employer	# of Employees	Product or Service
Ft. George G. Meade	42,000	Dept. of Defense intelligence training; 80 tenant organizations including the National Security Agency, Defense Information Schools, EPA
Anne Arundel County Public Schools	14,310	County public education K-12 (employee number includes full-time, part-time & contractual employees)
BWI Thurgood Marshall Airport	10,199	Regional airport
State of Maryland	8,616	State government services
Anne Arundel County Government	4,111	Local government services
U.S. Naval Academy	2,052	Federal naval education facility
U.S. Coast Guard Yard & Tenant Command	1,200	U.S. Coast yard, industrial supply, logistics and operational support
Anne Arundel Community College	1,100	Public two-year college
US Postal Service	650	Incoming mail service
City of Annapolis Government	550	Government services

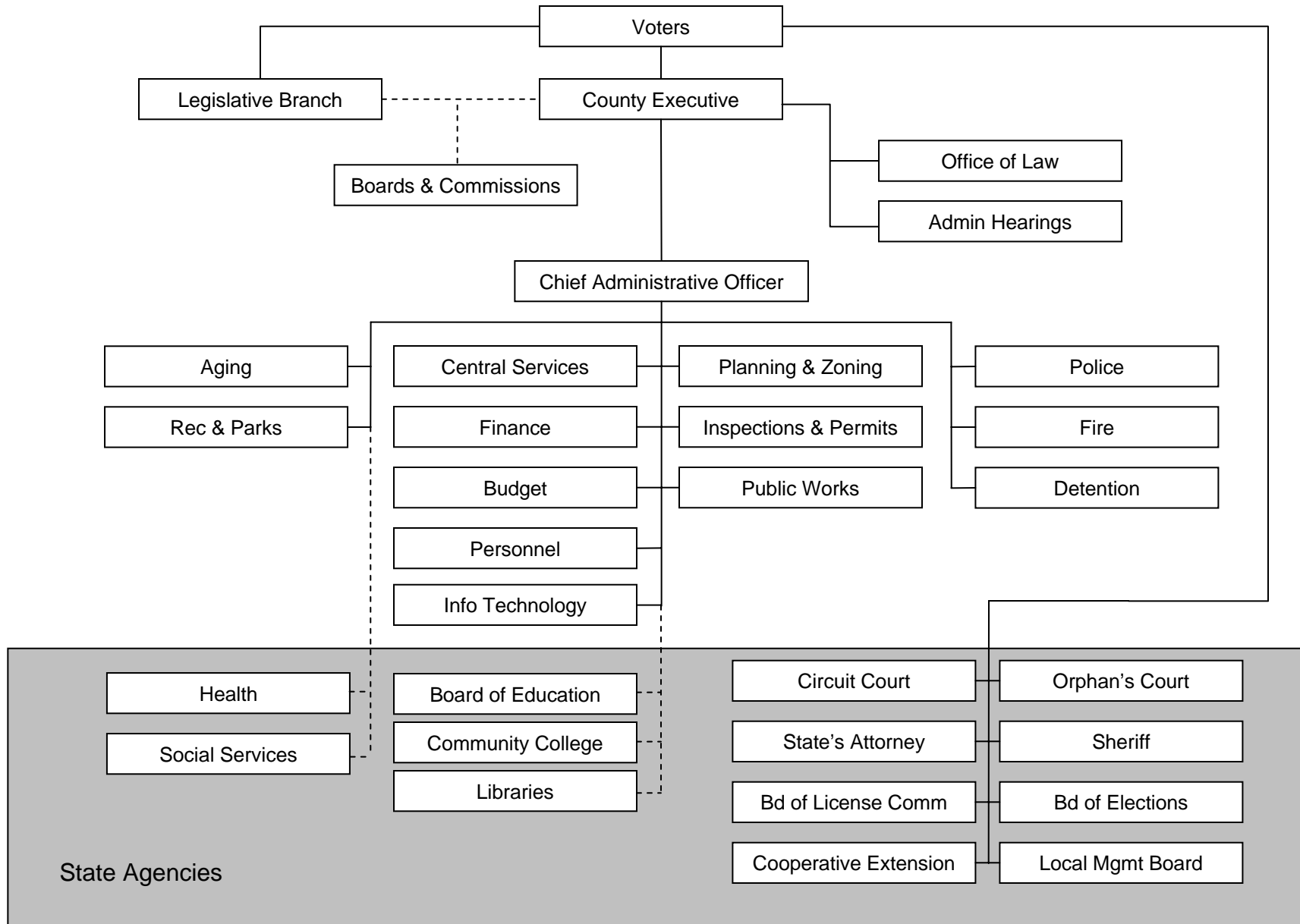
Based on the recommendations from the federal Base Realignment and Closure Commission (BRAC), Anne Arundel County expects 9,000 – 14,000 more jobs through the next six plus years connected directly and indirectly to the operations, activities and mission of Fort Meade. Up to 20,000 private contractors could follow thus creating 40,000 to 60,000 jobs in the County. In response, County Executive John R. Leopold established the Anne Arundel County BRAC Task Force on March 1, 2007. The purpose of the task force is to help Anne Arundel County prepare a plan to address the community impact associated with BRAC.

The county's economic base has broadened with the growth of high technology industries around the Baltimore-Washington International Airport and the Parole areas near Annapolis. Other major employers are shown below. Commercial employment has grown, spurred in part by the construction of large shopping malls and smaller shopping centers.

Top Ten Private Sector Employers in Anne Arundel County		
Employer	# of Employees	Product or Service
Northrop Grumman	7,500	Headquarters, Electronic Systems Sector
Baltimore Washington Medical Center	2,432	Hospital
Southwest Airlines	2,425	Airline, East coast flight center
Anne Arundel Health System	2,025	Hospital and medical services network
Computer Sciences Corp.	1,829	Information technology services
Arinc	1,300	Headquarters, aircraft and avionics telecommunication systems
Booz Allen Hamilton	1,100	Information assurance, information operations, signals intelligence solutions
Allegis Group	1,006	IT and engineering placement group
Verizon Communications MD	844	Telecommunications services
Lockheed Martin	775	Engineering services

Northwest Anne Arundel County, anchored by the National Security Agency, BWI Airport, and Fort George G. Meade, is rich with opportunity as companies cluster around the County's strategic assets. These public and private enterprises have fueled tremendous economic growth and represent the heartbeat of the informatics corridor.

Anne Arundel County, Maryland



The “form” of the comprehensive budget for FY2008 follows closely the requirements set forth in the County Charter. Section 703 of the Charter defines the comprehensive scope of the budget to include three things: the budget message, the current expense budget, and the capital budget and capital program.

In the comprehensive budget for FY2008, these three things take the form of three separate documents each of which conform to the content requirements set forth in Section 706 of the Charter. In addition to meeting these Charter-mandated content requirements, each document also attempts to meet the awards criteria set forth by the Government Finance Officers Association for their Distinguished Budget Presentation Awards Program. Finally, any additional material required by the County Council as provided for under the Charter that is not otherwise included in these three documents is provided in appendices and/or supplements to these documents.

Therefore, the broad outline of the Comprehensive Budget for FY2008 is as follows:

1. The Budget Message
2. The Current Expense Budget
 - One appendix
3. The Capital Budget and Program
 - One appendix
 - Four supplements

In addition to the above mentioned requirements regarding the content of the County budget, the County Charter also provides, in sections 610, 704 and 705, specific requirements with respect to the process of formulating both the Current Expense Budget and the Capital Budget and Program.

The steps of the annual budget process for both the Current Expense Budget and the Capital Budget and Program can be organized according to the following four phases:

1. Departmental Preparation and Affordability Recommendation
2. Review and Recommendation
3. Executive Review and Proposal
4. Legislative Review and Approval

The budget process is designed to encourage citizen input during each phase. The process is described on the following pages, and is summarized in the time-line figure shown at the conclusion of this section.

Phase 1: Departmental Preparation and Affordability Recommendation

Capital Budget and Program – September through January

County departments receive capital budget preparation instructions in early September. Under the direction of the Chief Administrative Officer, the Department of Public Works Engineering Bureau and Office of the Budget, collectively steer this phase of the capital budget preparation process. For FY2008, as is typically the case, this phase concluded at the end of January with the transmission by the Budget Officer to the Office of Planning and Zoning an itemized list of the capital projects which each agency proposes to undertake in the ensuing fiscal year and the next succeeding five fiscal years thereafter for review and recommendation by the Planning Advisory Board, comprised of citizens appointed by the County Executive.

Current Expense Budget – December through February

County departments receive overall budget preparation guidance from the Chief Administrative Officer in early December. For FY2008, as is typically the case, departments were required to submit their requests and supporting materials to the Budget Officer by early February. Section 704 of the County Charter requires this to occur no later than 120 days prior to the end of each fiscal year, or about March 1.

(An exception to this deadline for both the Capital and Current Expense Budgets is made for the Board of Education, for which state law sets a March 1 deadline for requests to the County government.)

Affordability Recommendation – October through January

There is a Spending Affordability Committee comprised of citizens appointed by the County Executive and confirmed by resolution of the County Council that makes advisory recommendations to the Office of the Budget, the County Executive, and the County Council relating to spending affordability including County spending levels to reflect the ability of the taxpayer to finance County services and long-term debt. The Committee's recommendations are provided in a report finalized by the end of January.

Phase 2: Review and Recommendation

Planning Advisory Board Review and Recommendation – February through March

The Planning Advisory Board, comprised of citizens appointed by the County Executive and responsible for review and recommendation of the General Development Plan, related Small Area Plans, and the Water and Wastewater Master Plans, reviews the itemized list of the capital projects which each agency proposes to undertake in the ensuing fiscal year and the next succeeding five fiscal years, and typically makes an interim recommendation by early March.

Administrative Review and Recommendation – February through March

The Chief Administrative Officer and the Budget Officer review the department requests, both operating and capital, during the month of February for accuracy, consistency with county goals, need, and affordability. The Chief Administrative Officer with the assistance of the Budget Officer considers the Spending Affordability Committee's recommendations and the Planning Advisory Board's recommendations, and recommends to the County Executive a comprehensive budget including both the Current Expense Budget and the Capital Budget and Program. This recommendation is typically made by mid-March.

Phase 3: Executive Review and Proposal

From mid-March through early-April, the County Executive holds a series of meetings with budget staff and with departments to discuss departmental requests and related recommendations. Final decisions are made in mid to late April, and the Proposed Comprehensive Budget document is prepared for presentation to the County Council on May 1.

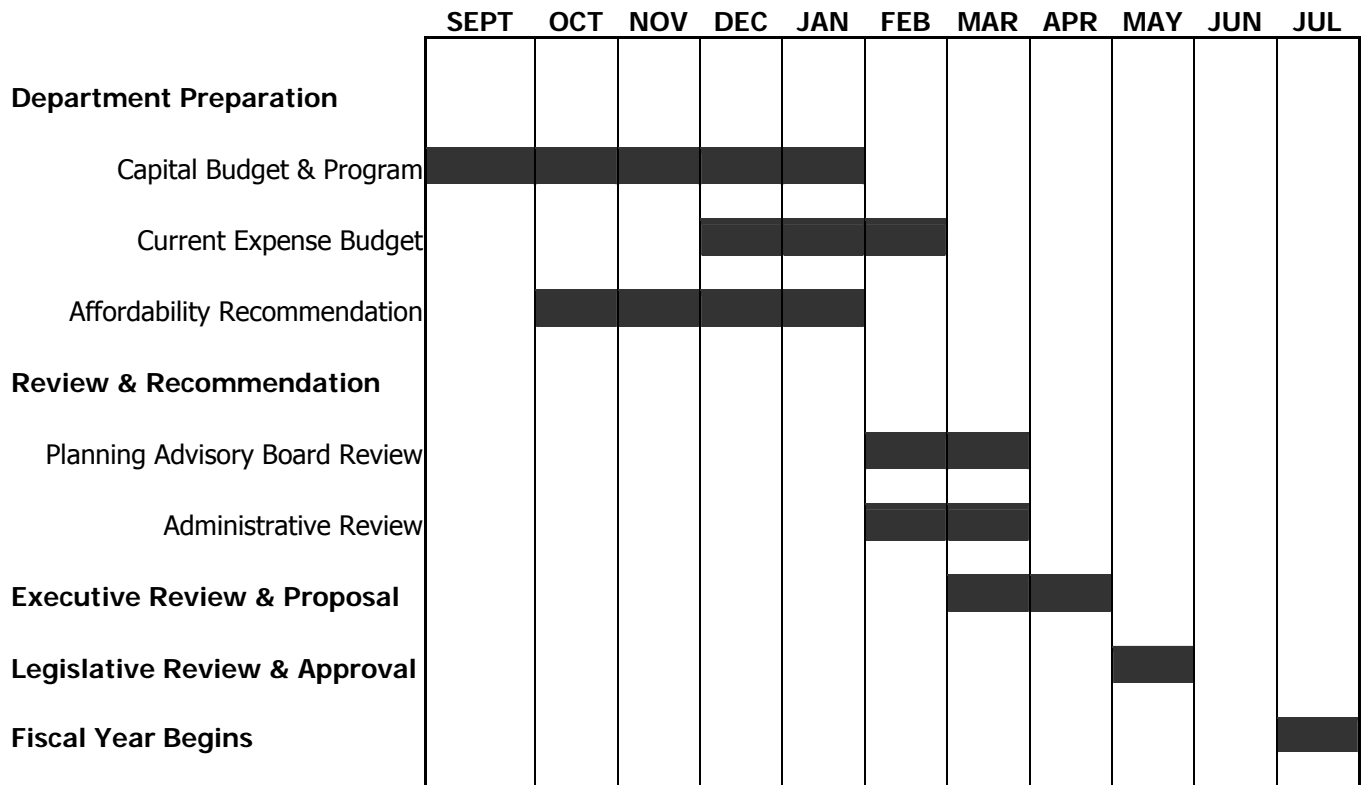
Phase 4: Legislative Review and Approval

Following the presentation by the County Executive of the proposed comprehensive budget on May 1, the County Council holds budget hearings throughout the month of May. By Charter, the County Council can reduce, but not increase, budgets for county departments. An exception is made for the Board of Education budget which can be increased or reduced by the County Council in accordance with state law. However, the total county budget cannot exceed that proposed by the County Executive.

Throughout the month of May, the County Council holds public hearings in different parts of the county to receive citizen input on the proposed budget. The Administration, primarily through the Office of Budget, provides detailed supplementary information to the county Auditor's Office for its review. The county Auditor's Office makes recommendations on the budget to the Council. The Council votes on proposed amendments to the County Executive's recommended budget. After all amendments have been considered, the County Council votes on the entire budget and sets the property tax rate. By Charter, the County Council must adopt the budget no later than June 1, otherwise the Proposed Comprehensive Budget stands adopted.

Budget Process

FY2008 Approved Budget



Fund Accounting

At the heart of government finances is the concept of fund accounting. Governments create funds to account for related expenses and revenues. For example, the Water and Sewer Operating Fund contains the budget to run the County's water supply and wastewater treatment system and the revenues collected (primarily user charges) to pay for the system. The use of fund accounting is one of the basic requirements of generally accepted accounting principles (GAAP) for government and one of the major differences between governmental and commercial accounting. It requires separate record keeping for each individual fund a government uses.

All of the County's funds fall into one of three categories: Governmental Funds, Proprietary Funds, and Fiduciary Funds. Within the Governmental Funds category, there are four primary types: the General Fund, Special Revenue funds, Capital Project funds and Debt Service funds. Within the Proprietary Funds category, there are two primary types: Enterprise funds and Internal Service funds. Within the Fiduciary Funds category, there are two primary types: Pension Trust funds and Agency funds.

Every fund that is accounted for is not necessarily subject to appropriation in the current expense budget. The following funds are reported in the County's Comprehensive Annual Financial Report (CAFR) but are not subject to appropriation in the current expense budget:

General County Capital Projects Fund – This fund accounts for all resources received and used for the acquisition or development of major capital improvements. Appropriations for expenditure of these resources are made through the Capital Budget.

Impact Fee Fund – This special revenue fund accounts for impact fees collected from developers to pay a share of the cost of school and road capacity improvements necessitated by development. Disbursements are made from these funds to the General County Capital Projects Fund as eligible expenditures are incurred. Appropriations for the expenditure of these resources are made through the Capital Budget.

Agency Funds – These fiduciary funds account for deposits that are collected and held on behalf of individuals, organizations, or other governments. Since agency funds report only assets and liabilities, these funds are not subject to appropriation.

Pension Trust Fund – This fiduciary fund accounts for the activity of the Anne Arundel County Retirement and Pension System. Employer and employee contributions are paid into this system and invested to provide guaranteed pension benefits after retirement. Because these contributions and investment earnings are not County monies, but are held in Trust, expenses related to the Pension Trust Fund are not subject to appropriation in the current expense budget.

All funds other than the General Fund that are subject to appropriation in the current expense budget are collectively referred to in this document as "other funds."

A brief description of the major fund types within which each of these “other funds” are categorized follows:

The **General Fund**: is probably the most visible part of the County budget. It includes the budgets to pay for police and fire protection, maintain roads and plow the snow, operate the detention centers, provide grants to community social service agencies and a host of other activities, including the County’s contribution toward the operation of the County schools, community college and library system. The revenue to support the general fund comes primarily from local property and income taxes.

Special Revenue Funds: a number of County revenues can only be spent for specific purposes. For example, the County dedicates 7% of its hotel / motel tax revenue to economic development within the County and isolates these revenues and related expenditures in the economic development fund. Other special revenue funds include the reforestation, Laurel impact fee, and workforce development funds.

Enterprise Funds: some government operations are fully supported by revenues they generate. The water and wastewater utility fund is an example.

Internal Service Funds: Some government departments operate purely to support other local agencies. For example, the self insurance fund provides insurance coverage for County government agencies and charges their respective funds for the cost. Other internal funds include the central garage funds, and the print shop fund.

These “other funds” and the department to which they are assigned are shown in the chart on the following page.

Departmental Assignments of Other Funds

	County Executive	Chief Admin. Office	Central Services	Finance (non-deptl)	Personnel	Inspections & Permits	Public Works	Rec & Parks	Police	Detention Facilities	Local Mgmt. Board
Enterprise Funds											
Utility Operations						✓					
Utility Debt Service						✓					
Maryland City Altern. Minimum Tax						✓					
Solid Waste						✓					
Solid Waste Financial Assurance						✓					
Child Care							✓				
Internal Service Funds											
Print Shop		✓									
Self-Insurance		✓									
Health Insurance				✓							
Central Garage - Operations Fund		✓									
Central Garage - Replacement Fund		✓									
Special Debt Service Fund											
IPA Debt Service			✓								
Special Revenue Funds											
Whitmore Garage		✓									
Developer Street Light Installation						✓					
Forfeit & Asset Seizure								✓			
Visitor & Conference	✓										
Economic Development	✓										
Incentive Loan	✓										
Piney Orchard WW Service						✓					
Systems Reform Init.										✓	
Laurel Impact Fee	✓										
Inmate Benefit									✓		
Reforestation					✓						
Workforce Development		✓									
Community Development		✓									
Tax Increment Financing and Special Tax District Funds											
Nursery Road Tax Increment			✓								
West County Tax Increment			✓								
Farmington Village Special Tax District			✓								
Park Place Tax Increment			✓								
Arundel Mills Tax Increment			✓								
Parole Tax Increment			✓								
Nat'l Business Park Tax Dist			✓								
Dorchester Special Tax District			✓								

Special Community Benefit Districts, and Erosion Control and Waterway Improvement Districts

(These districts are community-initiated and are not assigned to a particular Department - see pages 27 & 28)

Board of Education, Community College, and Library

(Funds have been established to accomodate appropriation of all funding sources for these component units)

GAAP Basis of Accounting

The basis of accounting refers to the timing of when revenues and expenditures are reported in financial documents. The County presents financial statements in its Comprehensive Annual Financial Report (CAFR) in accordance with GAAP.

The governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when measurable and available. Expenditures are generally recorded when incurred. In accordance with GAAP, the County considers revenue collected within 90 days of the end of the fiscal year as being available, except for property taxes, which must be collected within 60 days. Therefore, when revenues have not been received within these availability periods, they have been deferred into a future fiscal year.

The proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned, and expenses are recognized when a liability is incurred, regardless of the timing of cash flows.

Budgetary Basis of Accounting

The budgetary basis of accounting determines when a government charges expenditure to a budget appropriation, or when it credits revenue to its Funds for budgeting purposes. Although the County presents financial statements in its CAFR in accordance with GAAP, the budget is adopted on a modified cash basis. The major areas of difference between the two bases of accounting are as follows:

- For budgetary purposes, expenditures are recognized when encumbered. Under GAAP, encumbrances are classified as a reservation of fund balance.
- For budgetary purposes, grant revenue is recognized when the grant-related reimbursable expenditures are made. Under GAAP, these revenues are recognized when measurable and available.
- For budgetary purposes, depreciation expense is not appropriated, but capital outlays are. Under GAAP, in the proprietary funds, capital outlay transactions are recorded as an increase in capital assets, and depreciation expense is recognized on an annual basis regardless of when a capital asset is actually replaced.

In recognition of these differences, companion financial statements are presented in the CAFR according to the budgetary basis of accounting.

Appropriation Control

Section 706 of the County Charter requires the County Executive to classify proposed expenditures within the current expense budget "by agency, character and object." The nature of this classification is left to the discretion of the County Executive. The current expense budget classifies department (i.e., agency) expenditures by sub-departments (i.e., character) and seven expense objects including Personal Services, Contractual Services, Supplies & Materials, Business & Travel, Capital Outlay, Debt Service, and Grants, Contributions & Other.

Section 715 prohibits the expenditure of funds in excess of the amounts appropriated under this general classification of expenditure. The specific level of appropriation control is identified in exhibits A and B which are part of the Annual Budget and Appropriations Ordinance a copy of which is included in the appendix to the Approved Current Expense Budget.

Amendment to the Budget

The County Charter, Section 711 allows appropriations in a fiscal year to be transferred between general classifications of expenditure within the same department with the approval of the County Executive. Transfers between departments may be made only on the recommendation of the County Executive and approval of the County Council.

Section 712 provides that during any fiscal year, the County Council, upon the recommendation of the County Executive, may by ordinance make additional, supplementary or emergency appropriations as long as they do not exceed the amount of funds certified as being available by the Controller.

Balanced Budget

Section 710 (c) of the County Charter provides that the County budget shall be adopted in the Annual Budget and Appropriation Ordinance and "balanced as to proposed income and expenditures". The County encourages commitment to a balanced budget through the preparation, management and execution of the yearly budget. The FY2008 Proposed Budget is balanced.

One-Time Revenues

One-time revenues are defined as revenue sources that cannot be relied upon over time. One time revenues are generally utilized to fund capital projects or to enhance reserves.

Statement of Contingency Reserves

Under Section 706 (a) of the County Charter, contingency reserves are limited to 3% of general and other fund appropriations. A General Fund contingency account is typically funded under the Office of the Chief Administrative Officer. The Proposed Budget includes \$6.7 million in this reserve account, or 0.5% of total General Fund appropriations.

Revenue Reserve Fund

Section 8-107 of the Anne Arundel County Code creates a revenue reserve account known as the Rainy Day Fund. The Revenue Reserve Fund is a continuing, non-lapsing account in which funds are retained to support appropriations if general fund revenues fall below revenue estimates during a fiscal year. Pursuant to Section 8-107(b) the budget as proposed by the County Executive and approved by the County Council may contain an appropriation to the Revenue Reserve Fund. This contribution must not cause the balance of this fund to exceed 10% of the estimated average aggregate annual revenue derived from the income tax, real property transfer tax, recordation tax, and investment income of the General Fund in the three fiscal years preceding the fiscal year for which the appropriation is made.

Section 8-107(d) allows the County Executive with the approval of the County Council, to authorize a transfer from the Revenue Reserve Fund to the General Fund in the current expense budget if: (1) revenues for the current fiscal year will be below the estimated revenues relied on to fund the current expense budget, and (2) all reasonable reductions in expenditures have been made and will not be sufficient to offset the anticipated shortfall. Clearly, strict standards govern the use of this fund.

To date, the County has not had to draw upon the Revenue Reserve Fund, and the FY2008 Budget will fund it to the maximum permitted by the code.

Budgetary Fund Balance

Fund Balance is the difference between the assets and liabilities of a governmental fund. It is always divided into two separate pieces: a "reserved" piece and an "unreserved" piece. The "unreserved" piece is generally the amount available for new spending. In some instances, a portion of this "unreserved" fund balance may be "designated" (or planned) for a particular purpose. The Budgetary Fund Balance represents the amount of net assets that are available for appropriation, consistent with the Budgetary Basis of Accounting. Budgetary Fund Balance data as of the end of the previous fiscal year is obtained from the County's Comprehensive Annual Financial Report (CAFR).

Pension Fund

The employee contribution requirements for each employer defined benefit plan in the Retirement System are set by County legislation. The County's annual contribution is based on annual actuarial valuations. The table below provides the actuarial assumptions, funding methods and contributions related to the fiscal year 2006 financial statements.

	<u>Employees Plan</u>	<u>Police Plan</u>	<u>Fire Plan</u>	<u>Detention Plan</u>
Contribution rates:				
County	Legislated amount	Legislated amount	Legislated amount	Legislated amount
Plan members				
Tier One	4.00%	6.00%	5.00%	5.00%
Tier Two	-	Not applicable	Not applicable	Not applicable
Annual Pension Cost (APC)	\$10,351,447	\$9,005,513	\$10,236,823	\$3,280,056
Contributions made	\$10,351,477	\$9,005,513	\$10,236,823	\$3,280,056
Actuarial valuation date	January 1, 2005	January 1, 2005	January 1, 2005	January 1, 2005
Actuarial cost method	Projected unit credit	Projected unit credit	Projected unit credit	Projected unit credit
Amortization method	Level % of payroll	Level % of payroll	Level % of payroll	Level % of payroll
Remaining amortization period	30 years, closed	30 years, closed	30 years, closed	30 years, closed
Asset valuation method	5-yr smoothed market	5-yr smoothed market	5-yr smoothed market	5-yr smoothed market
Actuarial assumptions:				
Inflation rate	3.50%	3.50%	3.50%	3.50%
Investment rate of return	4.50%	4.50%	4.50%	4.50%
Projected salary increases (graded scale)	Varies by age	Varies by age	Varies by age	Varies by age
Cost of living adjustments:				
Benefits earned prior to 1/31/97	3.00%	3.50%	3.50%	3.50%
Benefits earned thereafter	2.10%	2.10%	2.10%	2.10%

Source: Comprehensive Annual Financial Report FY2006

Certain participants in the State Retirement and Pension Systems (State plans) are required to contribute 5% to 7% of compensation to the plans. The County is required to contribute the remaining amounts necessary to fund the plans, except that the State pays the employer's share of retirement costs on behalf of certain teachers, professional librarians, and related positions for the Board of Education, Library, and Community College, in accordance with State law.

For FY2008, the County is again funding the actuarially recommended amounts for the four plans:

Employees' Plan	\$12,399,040
Police Plan	\$9,777,042
Fire Plan	\$11,194,123
Detention and Sheriffs Plan	\$3,557,116

Other Post Retirement Funds

Retirees of the Primary Government, Library, and Economic Development continue to receive medical coverage. The Primary Government pays eighty percent of the cost. These retirees have the option of retaining dental and vision coverage, but must pay the full cost of these benefits. Health benefits are provided to retirees through an agreement between the Primary Government and the Police labor union, and are extended to others by administrative policy. There were 1,844 retirees and spouses receiving health benefits as of June 30, 2006.

Retirees of the Board of Education who receive benefits from the State Retirement System may elect to continue medical coverage. Retirees may also continue in the Board’s dental or vision programs. The Board pays eighty percent of the cost of the basic health care and dental programs with the balance of the cost deducted from the retirees’ monthly check. These benefits are provided through an agreement between the Board and Anne Arundel County Retired Teachers Association. There were approximately 3,400 retirees eligible for benefits at June 30, 2006.

Retirees of the Community College receive certain health care and dental benefits. The Community College contributes to the cost of these health and dental benefits at a rate of 2.5 percent per year for each year of service. Employees must have at least 10 years of service to qualify and the maximum paid by the College is 75%. Retirees have no vested rights to these benefits, which are subject to modifications by the Board of Trustees. There were 191 College retirees eligible for benefits at June 30, 2006.

These costs are recognized when paid, or on a “pay-as-you-go” basis. Total costs incurred for these benefits for the year ended June 30, 2006 were as follows:

<u>Entity</u>	<u>Amount</u>
Primary Government	\$ 9,468,545
Board of Education	23,840,000
Community College	549,698
Other Nonmajor Component Units	367,597
	<u>\$ 34,225,840</u>

The Government Accounting Standards Board (GASB) has issued Statements 43 and 45 (effective in FY07 and FY08, respectively), which pertain to reporting requirements for other post retirement benefits. This will require governments to accrue the liability and expense of these benefits over the working career of employees, rather than recognize the cost when paid. For FY2008, the annual required contribution to fully fund this accrued liability in conformance with GASB is \$75 million.

The Administration has evaluated the impact of these statements, and in this budget provides \$5 million in addition to “pay-as-you-go” costs as a first step toward funding this accrued liability. During FY2008 the Administration will be reviewing the post retirement benefits offered with employee groups with the goal of restructuring the benefit within the County’s affordability.

Comparative Summary of Revenues and Expenditures

Fund: All Funds

Type	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Revenue				
General Fund	1,104,979,000	1,127,801,800	1,160,811,000	55,832,000
Revenue Reserve Fund	3,900,000	6,081,000	500,000	(3,400,000)
Other Funds	306,003,500	312,146,300	332,439,900	26,436,400
BOE - County Contribution	515,527,900	517,177,900	544,741,400	29,213,500
BOE - Grants & Local Sources	272,651,400	272,651,200	303,836,700	31,185,300
BOE - Food Services	17,175,400	17,175,400	19,327,500	2,152,100
AACC - County Contribution	34,462,000	34,462,000	36,049,900	1,587,900
AACC - Grants & Local Sources	53,655,600	52,605,683	59,008,700	5,353,100
AACC - Auxiliary & Other	26,354,100	26,354,100	29,390,100	3,036,000
Library - County Contribution	13,661,000	13,661,000	13,948,600	287,600
Library - Grants & Local Sources	2,671,800	2,671,800	2,701,300	29,500
Special Benefit Districts	4,888,500	5,151,456	5,375,729	487,229
Total Revenues	2,355,930,200	2,387,939,639	2,508,130,829	152,200,629
		(see page 19)	(see page 20)	
Object	FY2007 Original	FY2007 Estimate	FY2008 Proposed	Inc (Dec) from Orig.
Expenditures				
Personal Services	443,484,600	435,297,800	467,238,200	23,753,600
Contractual Services	160,712,500	163,678,200	174,135,300	13,422,800
Supplies & Materials	29,198,400	29,859,100	30,582,000	1,383,600
Business & Travel	2,805,600	2,619,600	2,782,900	(22,700)
Capital Outlay	17,802,100	16,574,800	17,397,600	(404,500)
Debt Service	115,988,800	113,575,100	119,212,200	3,223,400
Grants, Contrib. & Other	698,187,000	698,708,400	738,933,700	40,746,700
BOE Categories	806,154,500	808,710,500	868,905,600	62,751,100
AACC Categories	114,471,700	114,471,700	125,048,700	10,577,000
Library Categories	16,332,800	16,332,800	16,649,900	317,100
Special Benefit Districts	8,590,739	8,590,739	9,295,123	704,384
Total Expenditures	2,413,728,739	2,408,418,739	2,570,181,223	156,452,484
		(see page 19)	(see page 20)	
Net use of (contribution to)				
Budgetary Fund balance:		20,479,100	62,050,394	
<i>General Fund</i>		31,759,200	60,880,400	
<i>All Others</i>		(11,280,100)	1,169,994	
<i>Net Use of Fund Balance</i>		20,479,100	62,050,394	

Summary of Changes in Budgetary Fund Balance
FY2007 Estimate

	Fund Balance as of 6/30/06	FY2007 Estimate		Fund Balance as of 6/30/07
		Revenues	Expenditures	
General Fund				
General Fund	92,639,600	1,127,801,800	1,159,561,000	60,880,400
Revenue Reserve Fund	38,754,372	6,081,000	0	44,835,372
Enterprise Funds				
Utility Operations	20,316,736	80,827,400	77,894,600	23,249,536
Utility Debt Service	58,798,207	33,107,100	30,153,800	61,751,507
Maryland City Altern. Minimum Tax	0	1,812,600	1,812,600	0
Solid Waste	9,032,756	47,519,500	45,544,200	11,008,056
Solid Waste Financial Assurance	(640,532)	485,500	0	(155,032)
Child Care	972,272	2,668,800	2,669,400	971,672
Internal Service Funds				
Print Shop	32,965	0	0	32,965
Self-Insurance	1,536,356	17,529,300	16,237,500	2,828,156
Health Insurance	1,971,449	68,489,900	68,604,400	1,856,949
Central Garage - Operations Fund	269,106	13,516,600	13,229,200	556,506
Central Garage - Replacement Fund	1,911,937	7,887,100	6,907,300	2,891,737
Special Debt Service Funds				
IPA Debt Service	4,480,826	2,315,000	875,000	5,920,826
Special Revenue Funds				
Whitmore Garage	0	406,900	406,900	0
Developer Street Light Installation	1,181,229	1,000,000	1,000,000	1,181,229
Forfeit & Asset Seizure	621,389	400,000	500,000	521,389
Visitor & Conference	477	945,000	945,000	477
Economic Development	477	945,000	945,000	477
Incentive Loan	272	250,000	250,000	272
Piney Orchard WW Service	0	735,000	735,000	0
Systems Reform Init.	660,218	3,426,500	3,809,800	276,918
Laurel Impact Fee	1,223,484	400,000	322,000	1,301,484
Inmate Benefit	692,674	1,165,000	1,080,000	777,674
Reforestation	6,382,790	1,100,000	1,580,500	5,902,290
Workforce Development	0	1,800,000	1,800,000	0
Community Development	0	6,258,900	6,258,900	0
Tax Increment Financing and Special Tax District Funds				
Tax Increment Financing Districts	344,195	15,512,000	15,512,000	344,195
Special Tax Districts	N.A.	1,643,200	1,678,900	N.A.
Special Community Benefit/Waterway Improvement/Erosion Control Districts				
aggregate	7,358,677	5,151,456	8,590,739	3,919,394
Component Units				
Board of Education	12,172,524	807,004,500	808,710,500	10,466,524
Community College	8,511,573	113,421,783	114,471,700	7,461,656
Public Libraries	137,277	16,332,800	16,332,800	137,277

Totals

2,387,939,639	2,408,418,739
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(see page 18)

Summary of Changes in Budgetary Fund Balance
FY2008 Approved

	Fund Balance as of 6/30/07	FY2008 Approved		Fund Balance as of 6/30/08
		Revenues	Expenditures	
General Fund				
General Fund	60,880,400	1,160,811,000	1,221,691,400	0
Revenue Reserve Fund	44,835,372	500,000	0	45,335,372
Enterprise Funds				
Utility Operations	23,249,536	77,501,600	82,882,200	17,868,936
Utility Debt Service	61,751,507	46,127,000	31,369,300	76,509,207
Maryland City Altern. Minimum Tax	0	1,810,400	1,810,400	0
Solid Waste	11,008,056	47,880,600	48,331,100	10,557,556
Solid Waste Financial Assurance	(155,032)	705,000	0	549,968
Child Care	971,672	3,379,900	3,562,200	789,372
Internal Service Funds				
Print Shop	32,965	0	0	32,965
Self-Insurance	2,828,156	17,628,700	17,421,500	3,035,356
Health Insurance	1,856,949	77,315,100	77,315,100	1,856,949
Central Garage - Operations Fund	556,506	13,527,500	13,441,500	642,506
Central Garage - Replacement Fund	2,891,737	7,879,100	8,533,600	2,237,237
Special Debt Service Funds				
IPA Debt Service	5,920,826	50,000	2,880,000	3,090,826
Special Revenue Funds				
Whitmore Garage	0	413,000	413,000	0
Developer Street Light Installation	1,181,229	1,000,000	1,000,000	1,181,229
Forfeit & Asset Seizure	521,389	450,000	550,000	421,389
Visitor & Conference	477	980,000	980,000	477
Economic Development	477	980,000	980,000	477
Incentive Loan	272	250,000	250,000	272
Piney Orchard WW Service	0	795,000	795,000	0
Systems Reform Init.	276,918	3,590,000	3,840,000	26,918
Laurel Impact Fee	1,301,484	400,000	405,000	1,296,484
Inmate Benefit	777,674	1,270,000	1,400,000	647,674
Reforestation	5,902,290	1,200,000	3,024,000	4,078,290
Workforce Development	0	1,600,000	1,600,000	0
Community Development	0	6,836,300	6,836,300	0
Tax Increment Financing and Special Tax District Funds				
Tax Increment Financing Districts	344,195	17,119,000	17,119,000	344,195
Special Tax Districts	N.A.	1,751,700	1,851,300	N.A.
Special Community Benefit/Waterway Improvement/Erosion Control Districts				
aggregate	3,919,394	5,375,729	9,295,123	0
Component Units				
Board of Education	10,466,524	867,905,600	868,905,600	9,466,524
Community College	7,461,656	124,448,700	125,048,700	6,861,656
Public Libraries	137,277	16,649,900	16,649,900	137,277

Totals

2,508,130,829 | 2,570,181,223

(see page 18)

Notes to Summary of Changes in Budgetary Fund Balance

The FY2007 Expenditures "Estimate" is the estimate at the time of the Proposed Budget, consistent with the revenue estimate at that same time. The FY2007 "Adjusted" Expenditure shown elsewhere in this document memorializes the final budget approved by the County Council. The "Estimate" represents estimated spending levels at a point in time, while the "Adjusted" figure represents the legal spending limit. For this presentation of estimated changes in budgetary fund balance, the "Estimate" for FY2007 Expenditures has been used rather than the final budget figure.

In accordance with the County Charter, the FY2008 General Fund budget appropriates all revenues and estimated fund balance, including an appropriation of a contingency reserve not to exceed 3% of the General Fund. This explains why the estimated fund balance as of 6/30/07 changes to zero as 6/30/08. In addition to the inclusion of a contingency reserve, the FY2008 Budget increases the level of the Revenue Reserve Fund to the maximum amount allowed under County Code.

In the Utility Operating Fund, the reduction in budgetary fund balance is mitigated by a 5% rate increase effective January 1, 2008, and the one-time recognition of a \$7 million transfer of surplus cash in the Utility Capital Projects Fund in FY2007. The estimated fund balance as of 6/30/08 exceeds the two-months operating expense target.

The Print Shop Fund was eliminated in the FY2007 budget and the residual fund balance as of 6/30/06 will be transferred to the General Fund in FY2007. The FY2008 Budget fully funds the actuarially determined Self Insurance Fund reserves; the budgetary fund balance shown here is in addition to these designated funds. While a significant budgetary fund balance is projected at the conclusion of FY2008, it is County practice to defer taking budgetary action with respect to projected deficits or surpluses until the actuarial report is completed which typically occurs in October. The Central Garage Operations Internal Service Fund is managed with the goal of maintaining no budgetary fund balance. The Central Garage Replacement Fund, on the other hand, is expected to maintain a balance to accommodate the planned replacement of vehicles in the future.

The Tax Increment/ Special Tax Funds are managed with the goal of maintaining no budgetary fund balance. Similar to the General Fund, the budgetary practice for the Special Districts is to appropriate all revenues and estimated fund balance.

Financial Summaries
All Funds

FY2008 Approved Budget

Statement of Unduplicated Expenditures

Funding Source	FY2007 Original	FY2007 Estimate	FY2008 Approved	Inc (Dec) from Orig.
General Fund	\$1,164,561,100	\$1,159,561,000	\$1,221,691,400	\$57,130,300
Other Funds	\$303,617,900	\$300,752,000	\$328,590,500	\$24,972,600
BOE Component Unit	\$806,154,600	\$808,710,500	\$868,905,600	\$62,751,000
AACC Component Unit	\$114,471,700	\$114,471,700	\$125,048,700	\$10,577,000
Library Component Unit	\$16,332,800	\$16,332,800	\$16,649,900	\$317,100
Special Benefit Districts	\$8,592,500	\$8,590,739	\$9,295,123	\$702,623
Total Operating Budget (with duplication)	\$2,413,730,600	\$2,408,418,739	\$2,570,181,223	\$156,450,623
		(see pages 18, 19 and 20)		
Less Duplicate Appropriations				
GF Contr to BOE	\$515,527,900	\$517,177,500	\$544,741,400	\$29,213,500
GF Contr to AACC	34,462,000	34,462,000	36,049,900	\$1,587,900
GF Contr to Library	\$13,661,000	\$13,661,000	\$13,948,600	\$287,600
GF Contr to Whitmore	\$95,000	\$130,000	\$95,000	\$0
GF Contr to Conf and Visitor	\$910,000	\$945,000	\$980,000	\$70,000
GF Contr to Econ Devel	\$910,000	\$945,000	\$980,000	\$70,000
GF Contr to IPA Debt Service	\$300,000	\$300,000	\$0	-\$300,000
GF Contr to Self Insurance	\$7,021,000	\$7,021,000	\$7,214,000	\$193,000
Other Fund Contr to SIF	\$1,296,000	\$1,296,000	\$1,542,000	\$246,000
GF Contr to Retiree Health	\$10,300,000	\$11,500,000	\$18,900,000	\$8,600,000
GF Contr to Community Devel	\$279,000	\$279,000	\$279,000	\$0
Health Insurance Charges	\$114,107,300	\$110,460,300	\$125,145,300	\$11,038,000
Central Garage Charges	\$22,291,800	\$22,881,100	\$22,322,600	\$30,800
Print Shop Charges	\$757,400	\$513,600	\$422,200	-\$335,200
Pro Rata Share Charges				
- Whitmore Garage	\$30,000	\$30,000	\$30,000	\$0
- Child Care Fund	\$132,500	\$132,500	\$132,500	\$0
- Utility Opns Fund	\$6,720,000	\$6,720,000	\$7,120,000	\$400,000
- Utility Debt Serv Funds	\$462,400	\$462,400	\$498,200	\$35,800
- Solid Waste Fund	\$1,920,300	\$1,920,300	\$1,779,300	-\$141,000
- SIF Fund	\$0	\$0	\$272,700	\$272,700
- Health Ins Fund	\$25,000	\$25,000	\$300,000	\$275,000
- Pension Fund	\$55,000	\$55,000	\$500,000	\$445,000
- Central Garage Fund	\$783,900	\$783,900	\$519,000	-\$264,900
TIF Districts Contrib to GF	\$11,482,000	\$11,780,000	\$13,453,000	\$1,971,000
Total Operating Budget "Unduplicated"	\$1,670,201,100	\$1,664,938,139	\$1,772,956,523	\$102,755,423

Add FY2008 Capital Budget: \$406,755,745

Less FY2008 PayGo contrib.:

General Fund \$62,994,000

Utility Fund \$14,848,000

Solid Waste Fd \$350,000

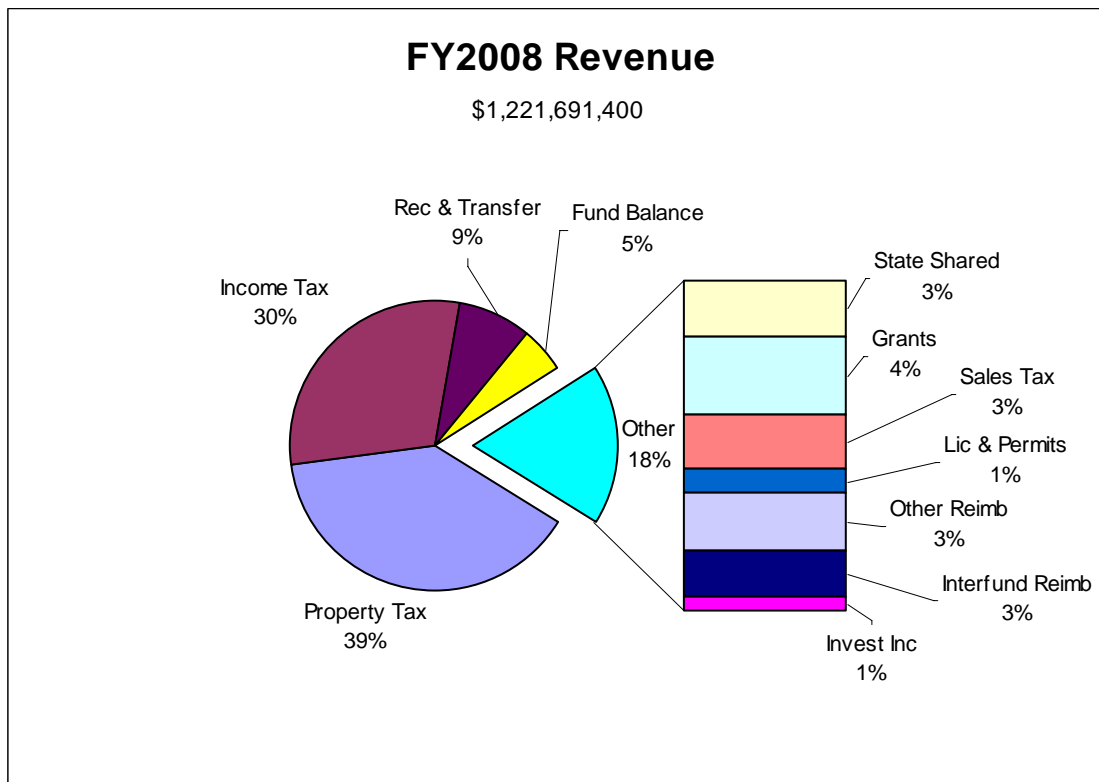
Total Unduplicated Comprehensive Budget: \$2,101,520,268

Comparative Statement of Revenues

Fund: General Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Property Taxes	427,357,627	450,653,000	454,239,000	474,036,000	23,383,000
Local Income Tax	328,424,355	345,500,000	349,500,000	368,700,000	23,200,000
State Shared Revenues	35,843,196	38,600,000	38,975,000	38,185,000	(415,000)
Grants and Aid - State/Federal	45,333,823	47,280,600	46,255,200	50,868,800	3,588,200
Recordation and Transfer Tax	129,932,542	105,000,000	105,000,000	100,800,000	(4,200,000)
Local Sales Taxes	32,376,605	32,460,000	33,690,000	34,710,000	2,250,000
Licenses and Permits	16,766,915	16,252,000	16,751,500	16,498,800	246,800
Investment Income	8,684,134	6,800,000	9,435,000	8,950,000	2,150,000
Other Reimbursements	35,691,485	35,366,400	38,896,100	36,960,400	1,594,000
Interfund Reimbursements	27,196,964	27,067,000	35,060,000	31,102,000	4,035,000
Total County Revenue	1,087,607,646	1,104,979,000	1,127,801,800	1,160,811,000	55,832,000
Fund Balance (Appropriated)	0	59,582,000	59,582,000	60,880,400	1,298,400
Total	1,087,607,646	1,164,561,000	1,187,383,800	1,221,691,400	57,130,400

As illustrated in the chart below, Property Taxes and Income Taxes represent over two-thirds of all General Fund revenue collected by the County:



Comparative Statement of Expenditures

Fund: General Fund

Department/Agency	FY2006 Actual	FY2007 Original	FY2007 Adjusted	FY2008 Approved	Inc (Dec) from Orig.
Legislative Branch					
Legislative Branch	3,080,013	3,313,700	3,313,700	3,498,500	184,800
Executive Branch					
County Executive	3,776,565	4,027,600	4,027,600	3,847,600	(180,000)
Law	2,701,283	2,984,500	3,184,500	3,453,700	469,200
Administrative Hearings	273,979	291,100	291,100	292,000	900
Administrative Core Group					
Chief Administrative Officer	4,651,512	14,520,900	11,921,700	12,194,400	(2,326,500)
Central Services	19,197,752	20,697,400	21,222,400	22,408,700	1,711,300
Finance	5,546,287	6,079,100	6,109,100	6,669,200	590,100
Finance (Non-Departmental)	147,823,577	131,362,500	132,350,000	143,698,400	12,335,900
Budget	967,144	1,105,700	1,105,700	1,114,400	8,700
Personnel	4,544,811	5,403,000	5,403,000	6,060,800	657,800
Information Technology	13,714,785	15,769,900	15,769,900	15,777,200	7,300
Board of Education	477,186,326	515,527,900	517,177,900	544,741,400	29,213,500
Community College	31,616,856	34,462,000	34,462,000	36,049,900	1,587,900
Libraries	13,188,300	13,661,000	13,661,000	13,948,600	287,600
Land Use and Environment Core Group					
Land Use and Environment	2,116,500	2,133,000	704,200	0	(2,133,000)
Planning and Zoning	6,914,461	8,668,000	9,550,200	9,924,800	1,256,800
Inspections and Permits	10,560,778	11,523,000	11,938,800	12,065,300	542,300
Public Works	33,096,301	34,577,600	37,379,000	36,606,800	2,029,200
Human Services Core Group					
Aging	11,563,196	11,969,100	12,304,100	12,627,700	658,600
Recreation and Parks	19,978,493	23,910,600	23,910,600	24,628,200	717,600
Health	48,291,104	51,998,000	50,770,000	50,134,300	(1,863,700)
Social Services	5,883,149	7,021,000	7,121,000	6,548,400	(472,600)
Public Safety Core Group					
Police	84,868,304	91,086,600	90,157,500	95,431,700	4,345,100
Fire	85,375,171	89,234,600	89,693,600	95,305,400	6,070,800
Detention Facilities	33,923,158	37,822,000	36,822,000	39,236,100	1,414,100
State Agencies					
Circuit Court	5,372,133	5,771,400	5,910,600	5,817,100	45,700
Orphans' Court	92,365	110,800	110,800	129,100	18,300
State's Attorney	7,478,013	8,086,700	8,163,900	8,373,700	287,000
Sheriff	6,421,292	6,973,200	6,975,800	7,127,400	154,200
License Commissioners	483,473	524,400	524,400	634,000	109,600
Supervisors of Elections	1,516,436	3,515,700	3,265,700	2,908,800	(606,900)
Cooperative Extension Service	194,872	243,600	243,600	254,200	10,600
Other					
Ethics Commission	157,241	185,500	185,500	183,600	(1,900)
	<u>1,092,555,629</u>	<u>1,164,561,100</u>	<u>1,165,730,900</u>	<u>1,221,691,400</u>	<u>57,130,300</u>

Comparative Statement of Revenues

Fund: Other Funds

	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Enterprise Funds					
Utility Operations	73,440,800	74,737,800	80,827,400	77,501,600	2,763,800
Utility Debt Service	41,622,500	37,276,000	33,107,100	46,127,000	8,851,000
Maryland City Alt. Min. Tax	1,673,100	1,812,600	1,812,600	1,810,400	(2,200)
Solid Waste	46,012,900	46,778,900	47,519,500	47,880,600	1,101,700
Solid Waste Financial Assur.	431,600	485,500	485,500	705,000	219,500
Child Care	2,689,956	2,892,400	2,668,800	3,379,900	487,500
Internal Service Funds					
Print Shop	1,238,200	0	0	0	0
Self-Insurance	21,457,800	16,200,000	17,529,300	17,628,700	1,428,700
Health Insurance	58,941,445	68,489,900	68,489,900	77,315,100	8,825,200
Central Garage - Operations	12,846,100	13,346,100	13,516,600	13,527,500	181,400
Central Garage - Replacement	9,339,600	8,071,800	7,887,100	7,879,100	(192,700)
Special Debt Service Funds					
IPA Debt Service	484,568	350,000	2,315,000	50,000	(300,000)
Special Revenue Funds					
Whitmore Garage	409,900	378,000	406,900	413,000	35,000
Developer Street Light	733,200	1,000,000	1,000,000	1,000,000	0
Forfeit & Asset Seizure	369,528	510,700	400,000	450,000	(60,700)
Visitor & Conference	899,700	910,000	945,000	980,000	70,000
Economic Development	899,700	910,000	945,000	980,000	70,000
Incentive Loan	0	250,000	250,000	250,000	0
Piney Orchard WW Service	585,000	715,000	735,000	795,000	80,000
Systems Reform Init.	2,851,554	2,926,200	3,426,500	3,590,000	663,800
Laurel Impact Fee	568,947	400,000	400,000	400,000	0
Inmate Benefit	1,167,428	1,080,000	1,165,000	1,270,000	190,000
Reforestation	1,598,423	1,500,000	1,100,000	1,200,000	(300,000)
Workforce Development	1,597,100	1,800,000	1,800,000	1,600,000	(200,000)
Community Development	6,460,400	6,324,400	6,258,900	6,836,300	511,900
Tax Increment Financing and Special Tax District Funds					
Nursery Road Tax Increment	3,771,948	4,112,000	4,089,000	4,146,000	34,000
West County Tax Increment	1,750,145	2,402,000	2,522,000	2,651,000	249,000
Farmington Village Spcl Tax	476,873	555,300	555,300	571,400	16,100
Park Place Tax Increment	40,625	50,000	48,000	56,000	6,000
Arundel Mills Tax Increment	3,501,361	3,715,000	3,817,000	3,938,000	223,000
Parole Tax Increment	3,721,312	4,936,000	5,036,000	6,328,000	1,392,000
Nat'l Business Park Tax Dist	0	0	0	0	0
Dorchester Special Tax Dist	1,147,714	1,087,900	1,087,900	1,180,300	92,400
	<u>302,729,428</u>	<u>306,003,500</u>	<u>312,146,300</u>	<u>332,439,900</u>	<u>26,436,400</u>

Comparative Statement of Expenditures

Fund: Other Funds

	FY2006 Actual	FY2007 Original	FY2007 Adjusted	FY2008 Approved	Inc (Dec) from Orig.
Enterprise Funds					
Utility Operations	73,039,818	77,894,300	77,894,300	82,882,200	4,987,900
Utility Debt Service	27,443,011	30,652,400	30,652,400	31,369,300	716,900
Maryland City Alt. Min. Tax	1,792,146	1,812,600	1,812,600	1,810,400	(2,200)
Solid Waste	43,438,993	46,284,100	46,284,100	48,331,100	2,047,000
Solid Waste Financial Assur.	0	0	0	0	0
Child Care	2,556,040	3,025,600	3,025,600	3,562,200	536,600
Internal Service Funds					
Print Shop	1,220,057	0	0	0	0
Self-Insurance	13,851,149	16,237,500	16,237,500	17,421,500	1,184,000
Health Insurance	59,756,854	68,489,900	69,689,900	77,315,100	8,825,200
Central Garage - Operations	12,320,397	13,346,100	13,346,100	13,441,500	95,400
Central Garage - Replacement	8,293,852	8,210,600	8,210,600	8,533,600	323,000
Special Debt Service Funds					
IPA Debt Service	896,326	1,800,000	1,800,000	2,880,000	1,080,000
Special Revenue Funds					
Whitmore Garage	376,027	378,000	413,000	413,000	35,000
Developer Street Light	158,278	1,000,000	1,000,000	1,000,000	0
Forfeit & Asset Seizure	425,833	510,700	510,700	550,000	39,300
Visitor & Conference	900,000	910,000	945,000	980,000	70,000
Economic Development	900,000	910,000	945,000	980,000	70,000
Incentive Loan	0	250,000	250,000	250,000	0
Piney Orchard WW Service	584,979	715,000	715,000	795,000	80,000
Systems Reform Init.	2,988,572	3,176,200	3,828,400	3,840,000	663,800
Laurel Impact Fee	288,835	322,000	322,000	405,000	83,000
Inmate Benefit	967,212	1,080,000	1,180,000	1,400,000	320,000
Reforestation	737,794	1,594,600	1,594,600	3,024,000	1,429,400
Workforce Development	1,597,098	1,800,000	1,800,000	1,600,000	(200,000)
Community Development	0	6,324,400	6,327,200	6,836,300	511,900
Tax Increment Financing and Special Tax District Funds					
Nursery Road Tax Increment	3,842,000	4,112,000	4,112,000	4,146,000	34,000
West County Tax Increment	2,939,303	2,402,000	2,516,000	2,651,000	249,000
Farmington Village Spcl Tax	471,103	555,300	555,300	571,400	16,100
Park Place Tax Increment	278	50,000	50,000	56,000	6,000
Arundel Mills Tax Increment	4,113,600	3,715,000	3,817,000	3,938,000	223,000
Parole Tax Increment	4,265,376	4,936,000	5,036,000	6,328,000	1,392,000
Nat'l Business Park Tax Dist	0	0	0	0	0
Dorchester Special Tax Dist	1,041,478	1,123,600	1,123,600	1,279,900	156,300
	271,206,408	303,617,900	305,993,900	328,590,500	24,972,600

APPROPRIATION AND REVENUE SUMMARY
SPECIAL COMMUNITY BENEFIT DISTRICTS

District	Original FY2007 Appropriation	Assessable Base, Lots/Tax Accts.	Tax Rate	Tax Amount FY2008	Co.-held Surplus	FY2008 Funds	Community Held Funds/ Revenues	Appropriation FY2008
Amberley	32,182	182	68.47	12,462	5,100	17,562	8,688	26,250
Annapolis Roads	329,597	101,700,000	0.273	277,641	16,600	294,241	77,933	372,174
Arundel on the Bay	132,170	107,900,000	0.10	107,900	9,100	117,000	18,861	135,861
Avalon Shores	26,242	584 t.a.	38.94	22,742	0	22,742	5,900	28,642
Bay Highlands	97,700	26,100,000	0.20	52,200	5,100	57,300	87,890	145,190
Bay Ridge	272,954	467 t.a.	429.53	200,592	29,300	229,892	0	229,892
Beverly Beach	30,280	366 t.a.	77.50	28,365	14,400	42,765	7,214	49,979
Birchwood	4,224	96 t.a.	26.00	2,496	4,300	6,796	0	6,796
Bittersweet	13,440	11 t.a.	800.00	8,800	0	8,800	4,796	13,596
Cape Anne	21,672	152 t.a.	50.00	7,600	0	7,600	18,145	25,745
Cape St. Claire	257,536	2,265 t.a.	64.74	146,640	0	146,640	113,701	260,341
Carrollton Manor	79,050	527 t.a.	150.00	79,050	1,300	80,350	0	80,350
Cedarhurst on the Bay	126,080	53,500,000	0.19	101,650	9,000	110,650	3,000	113,650
Chartwell	102,775	669 t.a.	50.00	33,450	0	33,450	40,145	73,595
Columbia Beach	68,286	39,000,000	0.0682	26,599	4,700	31,299	31,681	62,980
Crofton	1,107,718	664,800,000	0.113	751,224	30,100	781,324	361,666	1,142,990
Deale Beach	0	180	25.00	4,500	0	4,500	0	4,500
Eden Wood	26,880	12 t.a.	105.00	1,260	0	1,260	18,293	19,553
Epping Forest	392,550	85,300,000	0.24	204,720	12,100	216,820	317,585	534,405
Fairhaven Cliffs	3,748	28 t.a.	125.00	3,500	6,319	9,819	0	9,819
Felicity Cove	39,579	34 t.a.	1120.74	38,105	200	38,305	6,133	44,438
Franklin Manor	50,600	102,100,000	0.04	40,840	0	40,840	51,713	92,553
Gibson Island	240,266	212,900,000	0.10	212,900	12,900	225,800	37,742	263,542
Greenbriar Gardens	11,063	48 t.a.	189.07	9,075	0	9,075	1,888	10,963
Greenbriar II	21,000	35 t.a.	600.00	21,000	0	21,000	0	21,000
Herald Harbor	13,500	0	0.00	0	0	0	2,500	2,500
Heritage	38,380	101 t.a.	380.00	38,380	0	38,380	0	38,380
Hillsmere	174,064	1,225 lots	156.45	191,651	2,400	194,051	60,116	254,167
Hunters Harbor	15,450	103 t.a.	150.00	15,450	7,400	22,850	0	22,850
Indian Hills	94,260	40,500,000	0.23	94,355	1,200	95,555	24,029	119,584
Landhaven	7,892	60 t.a.	40.94	2,456	0	2,456	5,830	8,286
Little Magothy River	69,333	101 t.a.	350.00	35,350	0	35,350	97,400	132,750
Long Point on the Severn	63,955	53 t.a.	250.00	13,250	0	13,250	30,256	43,506
Magothy Beach	4,390	156 t.a.	25.00	3,900	0	3,900	2,080	5,980
Manhattan Beach	14,825	592 t.a.	25.00	14,800	0	14,800	9,331	24,131
North Beach Park	14,384	61,300,000	0.023	14,099	1,177	15,276	4,191	19,467
Owings Beach	33,999	14,800,000	0.19	28,120	8,100	36,220	7,925	44,145
Oyster Harbor	1,063,046	78,000,000	0.32	249,600	5,000	254,600	808,642	1,063,242
Parke West	88,218	424 t.a.	75.00	31,800	0	31,800	65,838	97,638
Pine Grove Village	18,515	138 t.a.	80.00	11,040	0	11,040	7,932	18,972
Pines on the Severn	0	235 t.a.	142.94	33,590	0	33,590	0	33,590
Provinces	22,187	883 t.a.	12.00	10,596	100	10,696	13,049	23,745
Queens Park	39,675	447 t.a.	75.00	33,525	0	33,525	6,000	39,525
Rockview Beach/Riviera Isles	5,942	230 t.a.	20.40	4,692	0	4,692	0	4,692
Selby on the Bay	130,766	833 t.a.	90.00	74,970	11	74,981	80,335	155,316
Severna Forest	3,411	0 t.a.	0.00	0	0	0	3,415	3,415
Severndale	21,992	131 lots	49.57	6,494	0	6,494	18,132	24,626
Sherwood Forest	916,267	341 lots	2687.00	916,267	88	916,355	0	916,355
Shoreham Beach	19,847	140 lots	192.00	26,880	300	27,180	12,744	39,924
Snug Harbor	65,474	96 t.a.	210.00	20,164	200	20,364	41,065	61,429
Southgate	4,300	0 t.a.	0.00	0	4,300	4,300	0	4,300
South River Heights	8,502	83 t.a.	91.95	7,632	0	7,632	0	7,632
South River Manor	5,052	31 t.a.	150.00	4,650	0	4,650	290	4,940
South River Park	41,153	111 t.a.	300.00	33,300	0	33,300	761	34,061
Steedman Point	26,263	15 t.a.	250.00	3,750	26,075	29,825	0	29,825
Stone Haven	2,942	112 t.a.	24.25	2,716	0	2,716	219	2,935
Sylvan View on the Magothy	16,806	142 t.a.	86.18	12,238	0	12,238	6,373	18,611
Upper Magothy Beach	14,900	297 t.a.	50.00	14,850	0	14,850	0	14,850
Venice Beach	68,987	12,700,000	0.17	21,590	6,300	27,890	45,363	73,253
Venice on the Bay	12,457	202 t.a.	30.00	6,060	0	6,060	7,248	13,308
Warthen Knolls	18,730	11	1083.76	11,921	9,300	21,221	0	21,221
Wilelinor	24,520	57 t.a.	400.00	22,800	0	22,800	5,348	28,148
Woodland Beach	371,500	6,262 lots	50.00	313,100	4,300	317,400	48,000	365,400
Woodland Bch, Pasadena	19,200	21 t.a.	300.00	6,300	5,500	11,800	13,552	25,352
Totals	7,062,677			4,727,647	242,270	4,969,917	2,640,938	7,610,855

Financial Summaries

FY2008 Approved Budget

APPROPRIATION AND REVENUE SUMMARY SHORE EROSION CONTROL DISTRICTS

District	Original FY2007 Appropriation	Assessable Base, Lots/Tax Accts.	Tax Rate	Tax Amount FY2008	Estimated Fund Balance as of 6/30/07	Appropriation FY2008
Annapolis Cove	5,210	210 lots	26.00	5,460	0	5,460
Annapolis Landing	8,217	249 t.a.	33.00	8,217	200	8,417
Arundel on the Bay	50,450	107,900,000	0.0250	26,975	11,300	38,275
Bay Ridge	441,804	233,055,636	varies	144,756	358,986	503,742
Cape Anne	24,108	26,200,000	0.0329	8,630	800	9,430
Cedarhurst on the Bay	65,160	53,500,000	0.0858	45,903	3,100	49,003
Columbia Beach	71,700	39,000,000	0.1210	47,200	72,819	120,019
Elizabeths Landing	22,646	84,700,000	0.0184	15,594	7,100	22,694
Franklin Manor	39,900	102,100,000	0.0400	40,840	51,714	92,554
Gibson Island	0	212,900,000	0.00	0	0	0
Idlewilde	27,300	16,300,000	0.00	0	33,500	33,500
Mason's Beach	120,500	13,900,000	0.2400	33,360	91,600	124,960
North Beach Park	55,608	61,300,000	0.0380	23,294	65,600	88,894
Pine Grove Village	2,662	138 t.a.	19.17	2,645	0	2,645
Riviera Beach	385,600	203,000,000	0.0400	81,200	305,767	386,967
Snug Harbor	11,610	96 t.a.	111.68	10,721	900	11,621
Totals	1,332,475			494,796	1,003,386	1,498,181

APPROPRIATION AND REVENUE SUMMARY WATERWAY IMPROVEMENT DISTRICTS

District	Original FY2007 Appropriation	Assessable Base, Lots/Tax Accts.	Tax Rate	Tax Amount FY2008	Estimated Fund Balance 6/30/07	Appropriation FY2008
Browns Pond	28,869	11 shrs.	1,042.60	11,469	19,900	31,369
Buckingham Cove	10,700	15 t.a.	615.00	9,225	0	9,225
Cattail Creek	10,000	Varies cu.yd.	1.19	5,400	0	5,400
Johns Creek	7,950	9 t.a.	850.00	7,650	0	7,650
Lake Hillsmere	7,580	6,700,000	0.09	6,030	1,400	7,430
Lake Hillsmere II	8,350	14 t.a.	575.00	8,050	200	8,250
Lake Placid	20,650	10,500,000	0.17	17,850	6,100	23,950
Romar Estates	12,975	25 t.a.	515.00	12,875	100	12,975
Snug Harbor	54,000	44 t.a.	1,200.00	52,800	5,000	57,800
Spriggs Pond	15,676	33 t.a.	450.00	14,850	0	14,850
Whitehall	7,488	13.5 shrs.	525.00	7,088	100	7,188
Totals	184,237			153,286	32,800	186,086

Debt Limit

The Annotated Code of Maryland, Article 25A, Section 5P provides that the aggregate amount of bonds and other evidences of indebtedness outstanding at any one time shall not exceed a total of 6% of the assessable basis of real property of the county and 15% of the county’s assessable basis of personal property and operating real property.

In compliance with State Code, Section 9-101 of the County Code authorizes the County Council to approve the issuance of general obligation bonds up to a limit of 5.2% of the assessable basis of real property and 13% of the assessable base of personal property and certain operating real property of the County. Section 9-103 of the Code allows general obligation water and sewer bonds to be issued up to a debt limit of 5.6% of the assessable basis of real property and 14% of the assessable base of personal property and certain operating real property within the County’s sanitary district.

	General Bonds (5.2%/13% Limitations)	Water and Wastewater (5.6%/14% Limitations)
Charter imposed limitation	\$ 2,935,542,902	\$ 2,914,974,844
Bonded debt outstanding		
Bond anticipation notes	38,000,000	21,000,000
Long-term serial bonds	573,080,001	265,996,249
Tax increment bonds	54,795,000	-
	<u>665,875,001</u>	<u>286,996,249</u>
Legal debt margin	<u>\$ 2,269,667,901</u>	<u>\$ 2,627,978,595</u>

Source: Comprehensive Annual Financial Report FY2006

Statement of Debt Service Requirements

Fund: All Funds

Funding Source	FY2006 Actual	FY2007 Estimate	FY2008		
			Total	Principal	Interest
General Fund					
- General County	36,691,654	39,022,000	38,553,000	28,212,000	10,341,000
- Board of Education	28,230,521	28,923,500	32,627,500	21,638,000	10,989,500
- Community College	3,374,156	3,337,700	3,510,600	2,136,800	1,373,800
- Golf Course	444,602	914,000	1,356,700	1,356,700	0
General Fund Total	68,740,933	72,197,200	76,047,800	53,343,500	22,704,300
Enterprise Funds					
Utility Debt Service	26,948,602	29,586,400	30,484,100	17,866,400	12,617,700
Maryland City Alt. Min. Tax	1,792,146	1,812,600	1,810,400	1,665,000	145,400
Solid Waste	4,108,027	3,351,800	4,194,700	3,168,000	1,026,700
Fiduciary and Special Debt Service Funds					
IPA Debt Service	519,425	600,000	700,000	0	700,000
Tax Increment Financing and Special Tax District Funds					
Nursery Road Tax Increment	167,095	248,500	175,500	75,000	100,500
West County Tax Increment	757,425	757,400	757,400	0	757,400
Farmington Village Spcl Tax	458,000	467,900	476,800	112,000	364,800
Arundel Mills Tax Increment	1,501,956	1,502,000	1,502,000	0	1,502,000
Parole Tax Increment	1,054,125	1,056,900	1,053,000	800,000	253,000
Nat'l Business Park Tax Dist	0	0	0	0	0
Dorchester Special Tax Dist	1,021,695	1,089,400	1,110,500	0	1,110,500
	107,069,428	112,670,100	118,312,200	77,029,900	41,282,300

STATEMENT OF LONG-TERM OUTSTANDING DEBT

As of March 31, 2007 (as of 6/30/06 plus March 2007 Bond Issue)

General Improvements Bonds	649,016,562
Solid Waste Bonds	19,963,439
Water and Wastewater Utility Bonds	308,496,249
Installment Purchase Agreements	8,662,000
State & Federal Loans	3,176,922
Tax Increment Bonds:	
Arundel Mills (Rt. 100) - Bonds	30,350,000
Nursery Road - Bonds	2,570,000
Parole Town Center - Bonds	6,220,000
West County (National Business Park) - Bonds	15,655,000
TOTAL DEBT OUTSTANDING	1,044,110,172

(Source: Preliminary Official Statement dated March 15, 2007)

Position Summary

FY2008 Approved Budget

Fund / Department Summary

Fund Department/Agency	FY2006 Approved	FY2007 Approved	FY2007 Adjusted	FY2008 Proposed	Inc (Dec) from Adj.
General Fund					
Legislative Branch					
Legislative Branch	40	40	40	40	0
Executive Branch					
County Executive	22	21	21	20	(1)
Law	31	33	33	33	0
Administrative Hearings	2	2	2	2	0
Administrative Core Group					
Chief Administrative Officer	9	9	9	5	(4)
Central Services	128	132	132	131	(1)
Finance	77	78	78	81	3
Finance (Non-Departmental)					0
Budget	8	8	8	8	0
Personnel	43	44	44	44	0
Information Technology	83	87	87	86	(1)
Land Use and Environment Core Group					
Land Use and Environment	17	19	7	0	(7)
Planning and Zoning	81	81	86	85	(1)
Inspections and Permits	144	148	151	151	0
Public Works	299	304	308	308	0
Human Services Core Group					
Aging	84	90	90	89	(1)
Recreation and Parks	102	110	110	113	3
Health	66	72	72	76	4
Social Services	13	13	13	13	0
Public Safety Core Group					
Police	921	923	923	933	10
Fire	833	833	833	860	27
Detention Facilities	409	415	415	415	0
State Agencies					
Circuit Court	58	61	62	61	(1)
Orphans' Court	3	3	3	3	0
State's Attorney	103	105	105	105	0
Sheriff	100	101	101	101	0
License Commissioners	24	24	24	27	3
Supervisors of Elections	4	4	4	4	0
Other					
Ethics Commission	2	2	2	2	0
General Fund Total	3,706	3,762	3,763	3,796	33
Other Funds					
Utility Operations	348	348	348	348	0
Solid Waste Operations	84	85	85	85	0
Child Care	7	8	8	8	0
Print Shop	5	0	0	0	0
Self Insurance	14	14	14	14	0
Central Garage - Operations	71	68	68	68	0
Reforestation Agency	1	3	3	3	0
All Funds Total	4,236	4,288	4,289	4,322	33

Position Summary

FY2008 Approved Budget

**GENERAL
FUND**

AGING

DELETIONS

QTY.

Program Specialist I -1

BOARD OF LIC. COMMISS.

NEW POSITIONS

QTY.

Inspector Bd of Lic Commiss. 3

CHIEF ADMIN. OFFICER

DELETIONS

QTY.

Human Services Officer -1
 Program Manager -1
 Exec. Administrative Secretary -1
 Exec. Mgmt. Asst. I -1
 -4

CENTRAL SERVICES

DELETIONS

QTY.

Mail Clerk -1

CIRCUIT COURT

DELETIONS

QTY.

Juvenile Drug Court Clerk -1

COUNTY EXECUTIVE

DELETIONS

QTY.

Human Relations Officer -1

RECLASS. FROM

RECLASS. TO

Chief of Staff 1

Asst to the County Exec

Position Summary

FY2008 Approved Budget

FINANCE

<u>NEW POSITIONS</u>	<u>QTY.</u>
Financial Operations Supervisor	1
Financial Clerk II	1
Financial Clerk I	2
	<u>4</u>

<u>DELETIONS</u>	<u>QTY.</u>
Accountant I	-1

FIRE DEPARTMENT

<u>NEW POSITIONS</u>	<u>QTY.</u>
Fire Communication Operator	1
Fire Fighter II	5
Fire Fighter III	10
Fire Fighter - PM	10
Fire Lieutenant	4
Fire Captain	1
	<u>31</u>

<u>DELETIONS</u>	<u>QTY.</u>
Fire Battalion Chief	-2
Dir of Emergency Management	-1
Mail Clerk	-1
	<u>-4</u>

RECLASS. FROM

Fire Battalion Chief 1

RECLASS. TO

Fire Captain

HEALTH DEPARTMENT

<u>NEW POSITIONS</u>	<u>QTY.</u>
Environmental Sanitarian Supervisor	1
Environmental Sanitarian III	1
Environmental Sanitarian I	2
	<u>4</u>

INFORMATION TECHNOLOGY

<u>DELETIONS</u>	<u>QTY.</u>
Asst. Information Tech. Officer	-1

Position Summary

FY2008 Approved Budget

LAND USE & ENVIRONMENT

DELETIONS

QTY.

Land Use & Environmental Officer	-1
Admin Secty to Dpt/Agency Head	-1
Land Use & Envirn. Impact Coord.	-1
Secretary II	-1
Planner II	-2
Planning Administrator	-1
	<u>-7</u>

PERSONNEL

RECLASS. FROM

RECLASS. TO

Management Assistant II	1	Assitant Personnel Officer
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PLANNING AND ZONING

NEW POSITIONS

QTY.

Planner I	1
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POSITION TRANSFERS

QTY.

Program Specialist II	-1
Planner I	-1
	<u>-2</u>

POLICE DEPARTMENT

NEW POSITIONS

QTY.

Police Officer	5
Police Commun. Operator III	5
	<u>10</u>

PUBLIC WORKS

RECLASS. FROM

RECLASS. TO

Engineer III	1	Planner II
Engineer Manager	1	Planning Administrator

RECREATION AND PARKS

NEW POSITIONS

QTY.

Park Ranger	1
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POSITION TRANSFERS

QTY.

Program Specialist II	1
Planner I	1
	<u>2</u>

Position Summary

FY2008 Approved Budget

GENERAL FUND SUMMARY	FY2007 Original Positions:	3,762
	FY2007 Adjusted Positions:	3,763
	FY2008 New Position Requests (net):	33
	FY2008 Total Requested Positions:	3,796

SOLID WASTE FUND SUMMARY	FY2007 Original Positions:	85
	FY2007 Adjusted Positions:	85
	FY2008 New Position Requests (net):	0
	FY2008 Total Requested Positions:	85

CHILD CARE FUND SUMMARY	FY2007 Original Positions:	8
	FY2007 Adjusted Positions:	8
	FY2008 New Position Requests (net):	0
	FY2008 Total Requested Positions:	8

WATER/WASTEWATER FUND SUMMARY	FY2007 Original Positions:	348
	FY2007 Adjusted Positions:	348
	FY2008 New Position Requests (net):	0
	FY2008 Total Requested Positions:	348

RECLASS. FROM

RECLASS. TO

Wastewater System Tech I	1	Program Specialist I
--------------------------	---	----------------------

SELF-INSURANCE FUND SUMMARY	FY2007 Original Positions:	14
	FY2007 Adjusted Positions:	14
	FY2008 New Position Requests (net):	0
	FY2008 Total Requested Positions:	14

CENTRAL GARAGE FUND SUMMARY	FY2007 Original Positions:	68
	FY2007 Adjusted Positions:	68
	FY2008 New Position Requests (net):	0
	FY2008 Total Requested Positions:	68

Position Summary

FY2008 Approved Budget

REFORESTATION FUND SUMMARY

FY2007 Original Positions:	3
FY2007 Adjusted Positions:	3
FY2008 New Position Requests (net):	0
FY2008 Total Requested Positions:	3

ALL COUNTY FUNDS

FY2007 Original Positions:	4,288
FY2007 Adjusted Positions:	4,289
FY2008 New Position Requests (net):	33
FY2008 Total Requested Positions:	4,322

Comparative Statement of Revenues

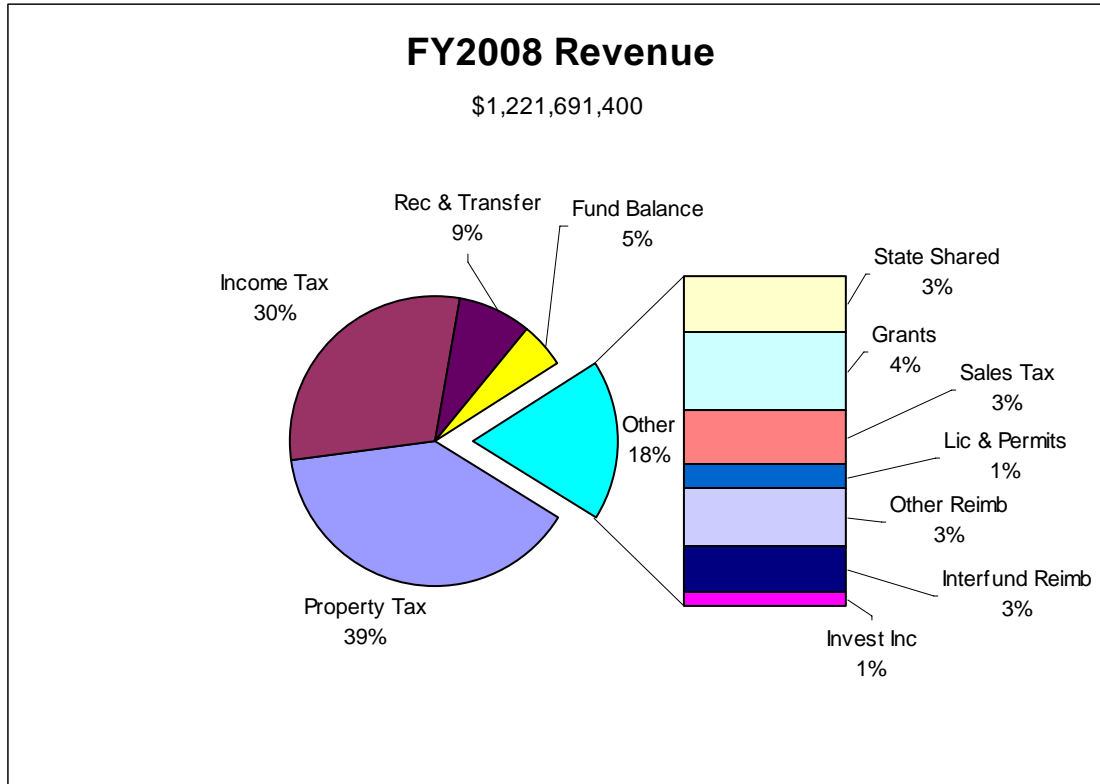
Fund: General Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Property Taxes	427,357,627	450,653,000	454,239,000	474,036,000	23,383,000
Local Income Tax	328,424,355	345,500,000	349,500,000	368,700,000	23,200,000
State Shared Revenues	35,843,196	38,600,000	38,975,000	38,185,000	(415,000)
Grants and Aid - State/Federal	45,333,823	47,280,600	46,255,200	50,868,800	3,588,200
Recordation and Transfer Tax	129,932,542	105,000,000	105,000,000	100,800,000	(4,200,000)
Local Sales Taxes	32,376,605	32,460,000	33,690,000	34,710,000	2,250,000
Licenses and Permits	16,766,915	16,252,000	16,751,500	16,498,800	246,800
Investment Income	8,684,134	6,800,000	9,435,000	8,950,000	2,150,000
Other Reimbursements	35,691,485	35,366,400	38,896,100	36,960,400	1,594,000
Interfund Reimbursements	27,196,964	27,067,000	35,060,000	31,102,000	4,035,000
Total County Revenue	1,087,607,646	1,104,979,000	1,127,801,800	1,160,811,000	55,832,000
Fund Balance (Appropriated)	0	59,582,000	59,582,000	60,880,400	1,298,400
Total	1,087,607,646	1,164,561,000	1,187,383,800	1,221,691,400	57,130,400

Commentary

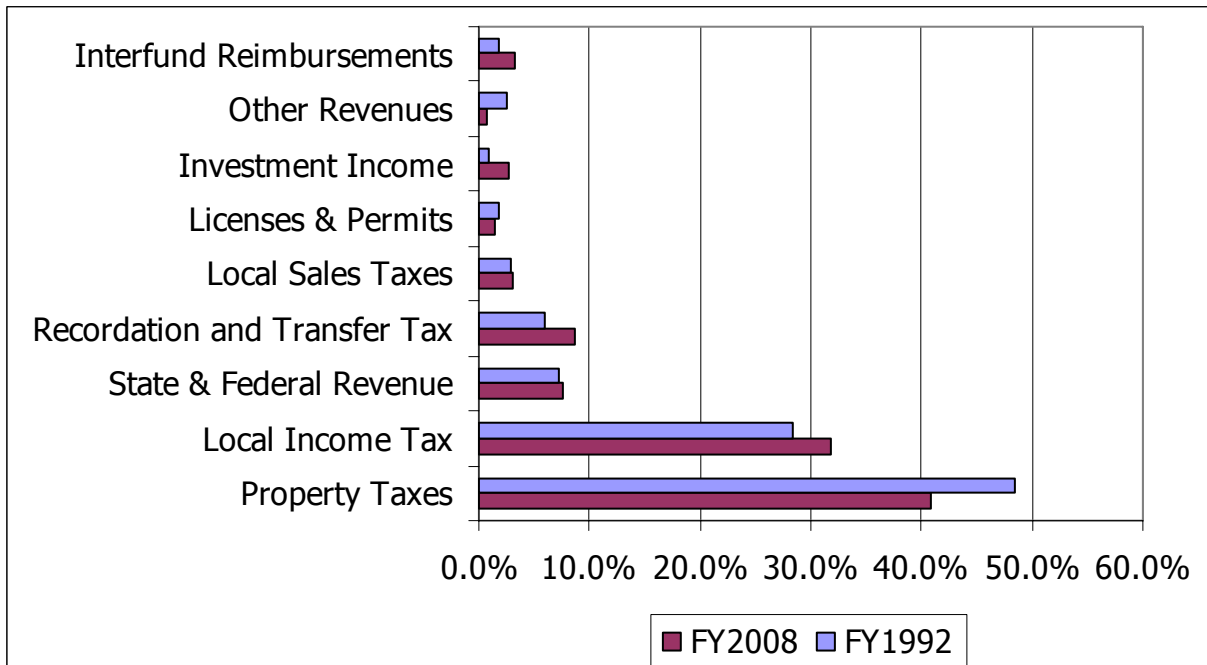
- Excluding appropriated fund balance, General Fund revenues are projected to increase by 5.1% over the original FY2007 estimate of one year ago, and 2.9% over the revised FY2007 estimate.
- At the present time, the most volatile revenue category is recordation and transfer taxes. FY2007 receipts are estimated to be \$25 million less than just a year ago, a 20% decline. On a positive note, the FY2007 budget anticipated this decline.
- Investment income continues to improve as interest rates continue to increase contributing to a 32% increase.

As illustrated in the chart below, Property Taxes and Income Taxes represent over two-thirds of all General Fund revenue collected by the County:



The chart below compares the mix of revenue, excluding fund balance, in FY1992 with today, and illustrates the reduced reliance on Property Taxes from 48% to 41% since passage of the Property Tax Cap. Note also the increased reliance upon the Income Tax from 28% to 32% of the whole despite no rate increase during this time period.

General Fund Revenue Mix - FY1992 vs. FY2008



Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Real Property Tax	438,561,864	502,080,000	505,016,000	573,198,000	71,118,000
Corporate Property Tax	55,406,360	55,782,000	56,173,000	52,311,000	(3,471,000)
Personal Property Tax	849,257	777,000	800,000	737,000	(40,000)
Homestead Tax Credit	(65,143,498)	(104,341,000)	(103,958,000)	(148,618,000)	(44,277,000)
Homeowner Credit - Local	(1,123,360)	(1,556,000)	(1,188,000)	(1,498,000)	58,000
Homeowner Credit - State	(2,726,884)	(5,005,000)	(3,238,000)	(3,456,000)	1,549,000
Other Property Tax Credits	(906,239)	(1,072,000)	(1,425,000)	(1,625,000)	(553,000)
Sub-Total (see p. 43)	424,917,500	446,665,000	452,180,000	471,049,000	24,384,000
State Circuit Breaker Reimb.	2,726,884	5,005,000	3,238,000	3,456,000	(1,549,000)
Prior Year Tax & Credits	(1,739,409)	(2,425,000)	(3,160,000)	(2,460,000)	(35,000)
Interest, Penalties & Chrgs	1,452,652	1,408,000	1,981,000	1,991,000	583,000
	427,357,627	450,653,000	454,239,000	474,036,000	23,383,000

Background

County property taxes are levied against real property and personal property. Both residential and business real property is subject to property tax while only business personal property is subject to property tax. In addition to the exemptions for properties that are owned and used by religious, charitable, or educational organizations, and for property owned by the Federal, State, or local governments, these property taxes are the subject of many credit programs, as well as the Property Tax Revenue Limit (i.e., "Tax Cap") imposed by county voters in November of 1992.

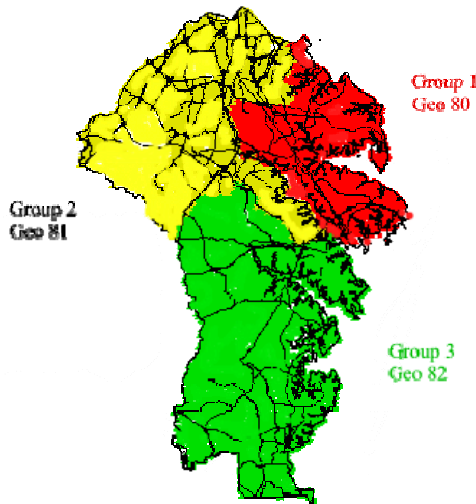
The general process of estimating property taxes can be described as follows:

1. The assessable base for real and personal property is estimated
2. The impact of property tax credit programs is estimated and subtracted from the assessable base
3. Tax rates are then identified and applied to this adjusted assessable base, and an associated revenue yield is determined.

While this generally describes the estimation process, the actual estimation process is more complicated due to the specific requirements of the different property tax credit programs, the Tax Cap, and the calculation of the City of Annapolis tax differential.

Assessment of Real Property

Each year the Department of Assessments and Taxation values one-third of all real property. Over a three-year period, all properties in the State are required to be appraised based on a physical inspection. Any increase in the full cash value (market value) is phased in over the next three years. The phased-in full cash value is the assessed value for each taxable year. The assessment areas for Anne Arundel County are shown in the following figure and the cycle is as follows:



State Department of Assessments and Taxation
Data as of May 2001

- Group 1 will be reassessed for January 1, 2007
- Group 2 will be reassessed for January 1, 2008
- Group 3 will be reassessed for January 1, 2009

Assessment of Personal Property

Personal property includes such items as business furniture, fixtures, and equipment; commercial or manufacturing inventory; and manufacturing machinery. The assessment of personal property is also the responsibility of the Department of Assessments and Taxation. All assessments are made on the full cash value of the property on the date of finality, subject to the many exemptions allowed by the local governments. Assessments are made annually on the basis of sworn reports filed by businesses with the department's central office and covering all tangible personal property located in Maryland. Separate provisions apply to the assessment of operating property of railroads and public utilities.

Electricity deregulation legislation enacted by the 1999 General Assembly resulted in a 50% exemption for certain personal property used to generate electricity for sale. This property tax exemption reduced the assessable base by over \$400 million and reduced revenues by an estimated \$10 million. A portion of this revenue reduction is offset by a state deregulation grant to the county, which is reflected under the Grants and Aid category.

Revenue Detail
General Fund Detail

FY2008 Approved Budget
Property Taxes

Estimated Assessable Base

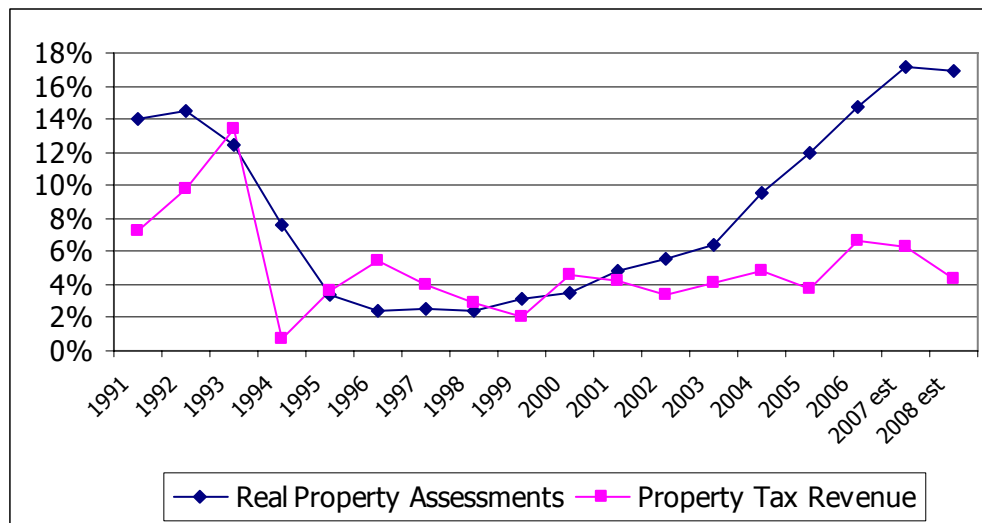
The County's assessable tax base is estimated to increase by 16% to \$71 billion. The real property component of this assessable base is also estimated to increase by 17% while the personal property component is estimated to actually decline somewhat.

(\$ in millions)

Fiscal Year	Real Property		Personal Property		Total Property	
	Amount	Change	Amount	Change	Amount	Change
1991	18,449.5	14%	1,487.6	6%	19,937.1	13%
1992	21,131.1	15%	1,544.9	4%	22,675.9	14%
1993	23,753.8	12%	1,960.0	27%	25,713.8	13%
1994	25,548.5	8%	1,985.8	1%	27,534.3	7%
1995	26,405.4	3%	2,074.3	4%	28,479.7	3%
1996	27,051.8	2%	2,187.7	5%	29,239.5	3%
1997	27,735.8	3%	2,305.0	5%	30,040.8	3%
1998	28,408.0	2%	2,340.6	2%	30,748.6	2%
1999	29,299.1	3%	2,383.3	2%	31,682.4	3%
2000	30,332.9	4%	2,532.4	6%	32,865.3	4%
2001	31,785.6	5%	2,409.1	-5%	34,194.7	4%
2002	33,564.1	6%	2,419.7	0%	35,983.8	5%
2003	35,715.6	6%	2,445.0	1%	38,160.6	6%
2004	39,116.6	10%	2,379.4	-3%	41,496.0	9%
2005	43,803.1	12%	2,406.5	1%	46,209.5	11%
2006	50,253.5	15%	2,478.8	3%	52,732.3	14%
2007 est	58,849.3	17%	2,542.7	3%	61,392.0	16%
2008 est	68,782.8	17%	2,446.9	-4%	71,229.7	16%

The annual rate of growth estimated for real property assessments in FY2007 has not been so great since FY1992; the fiscal year preceding the passage of the Tax Cap which first limited FY1994 property tax receipts.

**Real Property Assessments and Property Tax Revenue
Comparison of Historical and Estimated Change**



Property Tax Credit Programs

The largest property tax credit program is the Homestead Tax Credit. This state law (<http://www.dat.state.md.us/sdatweb/homestead.html>) was established to help homeowners deal with large assessment increases. The Homestead Credit limits the increase in taxable assessments each year to a fixed percentage. Every county and municipality in Maryland is required to limit taxable assessment increases to 10% or less each year. Anne Arundel County has established this limit to be 2%. In the City of Annapolis, the limit is set at 10%. The Homestead Credit applies only to the principal residence of the property owner.

Technically, the Homestead Credit does not limit the market value of the property as determined by the Department of Assessments and Taxation. It is actually a credit applied against the tax due on the portion of the reassessment exceeding 2% from one year to the next. The credit is calculated based on the 10% limit for purposes of the State property tax, and 2% for purposes of local taxation. In other words, the homeowner pays no property tax on the assessment increase which is above the limit.

The next largest tax credit program is the Homeowner's Property Tax Credit (i.e., "Circuit Breaker"). This State funded (<http://www.dat.state.md.us/sdatweb/htc.html>) program provides relief to homeowners who meet the income eligibility criteria, regardless of age. The tax credit is determined according to the relationship between the homeowner's income and actual property tax that is levied against the property owner's principal residence. The tax credit does not cover the full amount of the property tax. Rather, credits are computed according to a sliding scale, with the result that the tax credit diminishes as the gross household income increases. Anne Arundel County provides a local supplement to the credits provided under this program. Because the State funds their component of this program, the budget summary for Property Taxes shows the foregone revenue associated with this program along with a reimbursement from the State for a comparable amount.

The impact of a variety of other property tax credit programs is also included in the revenue estimate. However, the Homestead and Homeowner's Tax Credit Programs account for about 98% of all credits.

The following table shows the estimated assessable base for FY2008, subtracts the estimated amounts associated with all of the tax credit programs, and estimates the revenue yield using the proposed property tax rates.

Revenue Detail
General Fund Detail

FY2008 Approved Budget
Property Taxes

FY2008 Property Tax Estimate

	<u>County</u>	<u>City</u>	<u>Total</u>
A. Assessable Base Estimate⁽¹⁾			
Real Property			
Full Year - Existing Properties	\$60,273,841,000	\$5,719,053,000	\$65,992,894,000
Full Year - New Construction	415,000,000	25,000,000	440,000,000
Half Year - New Construction ⁽²⁾	212,500,000	12,500,000	225,000,000
Total Real Property	<u>\$60,901,341,000</u>	<u>\$5,756,553,000</u>	<u>\$66,657,894,000</u>
Personal Property			
Unincorporated Businesses	31,801,000	2,195,000	33,996,000
Corporations	1,454,849,000	123,091,000	1,577,940,000
Public Utilities	799,850,000	35,070,000	834,920,000
Total Personal Property	<u>\$2,286,500,000</u>	<u>\$160,356,000</u>	<u>\$2,446,856,000</u>
Total Assessable Base Estimate	\$63,187,841,000	\$5,916,909,000	\$69,104,750,000
B. Less Tax Credits			
Real Property Tax Credits			
Agricultural Tax Credit	\$62,920,000	\$0	\$62,920,000
Airport Noize Zone Tax Credit	413,000	0	413,000
Civic Association Tax Credit	210,000	0	210,000
Community Revitalization Tax Credit	12,000,000	0	12,000,000
Conservation Property Tax Credit	9,135,000	0	9,135,000
Homeowners Tax Credit--Local	159,392,000	14,652,000	174,044,000
Homeowners Tax Credit--State	356,703,000	52,393,000	409,096,000
Homestead Tax Credit (102%)	15,825,202,000	1,434,092,000	17,259,294,000
Total Real Property Tax Credits	<u>\$16,425,975,000</u>	<u>\$1,501,137,000</u>	<u>\$17,927,112,000</u>
Personal Property Tax Credits			
Foreign Trade Zone Tax Credit	39,105,000	0	39,105,000
Total Personal Property Tax Credits	<u>39,105,000</u>	<u>0</u>	<u>39,105,000</u>
Total Tax Credits	16,465,080,000	1,501,137,000	17,966,217,000
Assessable Base Less Credits			
Real Property Base Less Credits	44,475,366,000	4,255,416,000	48,730,782,000
Personal Property Base Less Credits	2,247,395,000	160,356,000	2,407,751,000
Total Assessable Base Less Credits	<u>46,722,761,000</u>	<u>4,415,772,000</u>	<u>51,138,533,000</u>
C. Tax Rates and Revenue Yield			
Real Property Tax Rate			
Tax Rate	\$0.891	\$0.531	
Total Yield	396,276,000	22,596,000	418,872,000
Personal Property Tax Rate			
Tax Rate	\$2.227	\$1.327	
Total Yield	50,049,000	2,128,000	52,177,000
Total Property Tax Yield	<u>446,325,000</u>	<u>24,724,000</u>	<u>471,049,000</u>

¹ Assessable base excludes exempt property, abatements and tax increments.

² Half Year - New Construction Assessable Base has been halved to reflect it will be taxed for just half a year.

Property Tax Rates and Revenue Yield

The property tax rates maximize property tax revenue under the Tax Cap. The FY2008 budget is the fifteenth budget following the Property Tax Revenue Limit (i.e., "Tax Cap") approved by county voters in November of 1992. The Tax Cap provisions can be summarized as follows:

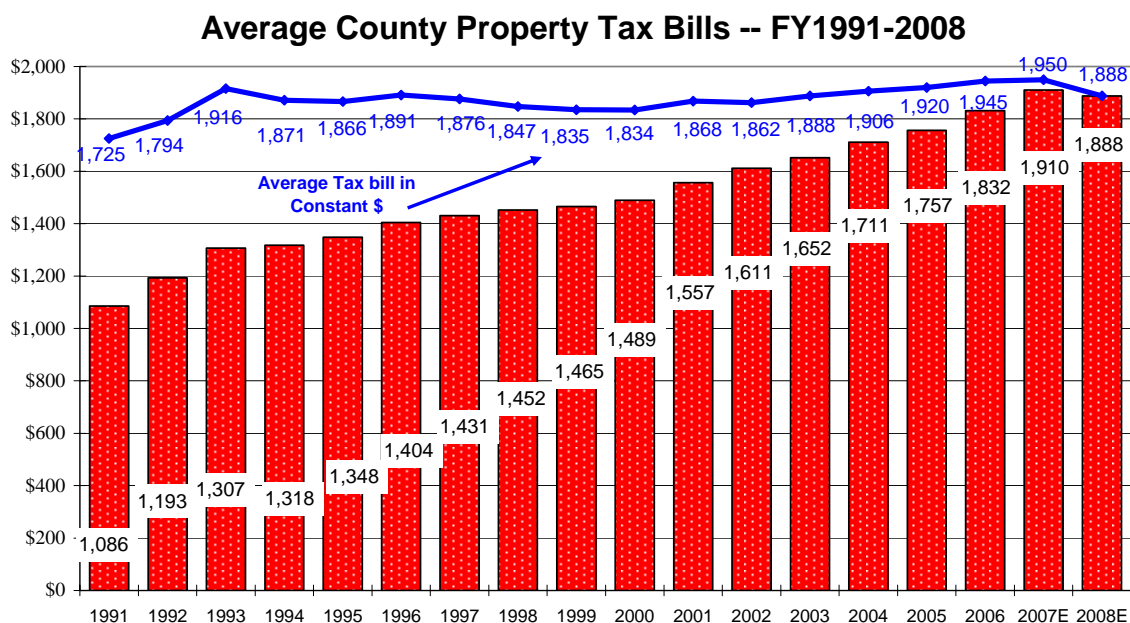
- The percentage change of property tax revenues derived from properties on the rolls at the beginning of the fiscal year (i.e., "existing properties") cannot be more than the change in the Consumer Price Index (CPI), or 4.5%, whichever is less. For FY2008, the maximum percentage allowed for existing properties is 2.9%.
- Property tax revenues from new properties coming onto the tax rolls during FY2008 are excluded from the revenue limit. Similarly, certain other revenues including prior year accounts and the State Circuit Breaker reimbursement are excluded from the limit. Therefore, growth of total property tax revenue can be greater than the percentage noted above. The estimated amount of FY2008 revenues generated by such new construction is \$5.8 million.
- Estimated FY2007 property tax revenues subject to the limit are \$453 million. This is the base for estimating the allowable revenue amount for FY2008.
- The increase in FY2008 revenues, excluding revenues from new construction added to the property tax rolls, cannot exceed \$13.1 million. That is, 2.9% of \$453 million.
- The estimated FY2008 growth rate of the existing properties assessable base (net of credits) is 6.2%. If current property tax rates are applied to the FY2008 net amount, an additional \$27.2 million of additional revenues will be generated, which is \$14.1 million more than the allowable increase (\$13.1 million).
- The FY2008 budget includes a decrease of property tax rates from \$0.918 to \$0.891 for real property located outside of Annapolis and a decrease from \$0.548 to \$0.531 for real property located within Annapolis.

Revenue Detail
General Fund Detail

FY2008 Approved Budget
Property Taxes

The following table and chart summarizes property taxes for an average homeowner-occupied property both within and outside of the City of Annapolis:

	<u>Outside Annapolis</u>	<u>Within Annapolis</u>
1. FY07 tax rates (real property / personal property)	\$0.918 / \$2.295	\$0.548 / \$1.37
2. FY07 tax differential (real property / personal property)		\$0.37 / \$0.925
3. FY07 avg. property tax bill for homeowner-occupied property	\$1,910	\$1,188
4. FY07 property tax yield per penny	\$4,709,000	\$423,500
5. FY08 tax rates (real property / personal property)	\$0.891 / \$2.227	\$0.531 / \$1.327
6. FY08 tax differential		\$0.36 / \$0.90
7. FY08 avg. property tax bill for homeowner occupied property	\$1,888	\$1,170
8. \$ and percent changes from FY2007 average tax bill	(\$11) / -1.2%	(\$8) / -1.5%
9. FY08 avg. full mkt. value of homeowner occupied property	\$332,700	\$395,100
10. FY08 average taxable value of homeowner occupied property (full value minus average homestead tax credit)	\$211,800	\$220,300
11. Effect of 1¢ change (\$ and %) on average property tax bill	\$21 / 1.1%	\$22 / 1.9%
12. FY08 property tax yield per penny	\$5,045,500	\$471,000



Constant Yield Tax Rate Provision

The constant yield tax rate is the rate that, when applied to the current base, yields the same property tax revenue as in the prior year. Generally, when there is growth in the real property assessable base, the constant yield tax rate is lower than the existing tax rate. Under the State mandated constant yield tax rate program, taxing authorities are required to: (1) provide extensive information to the public about the constant yield tax rate and the assessable base; and (2) hold public hearings regarding proposals to enact a tax rate that is higher than the constant yield rate.

Although this budget lowers the real property tax rate by 2.7 cents from \$0.918 to \$0.891 per \$100 of assessment, such a rate is still 2.5% higher than the constant yield rate and will generate \$10.0 million in additional property tax revenues. Therefore, as required by law, a public hearing is scheduled.

City of Annapolis Tax Differential

Residents of the City of Annapolis pay both a City and a County property tax. The tax differential represents the "non-city" portion of the County property tax rate. The City of Annapolis tax differential is calculated by allocating county spending into countywide and non-city categories. Countywide services include the Board of Education, the Community College, judicial services and detention facilities, health, and human services functions. Examples of non-city services include recreation and parks, and most police services, fire services and planning and zoning services. All taxes, grants and other revenues, except for property taxes, are allocated to offset the costs of either countywide or non-city services. An annual report that provides details pertaining to this calculation and which sets the tax differential amount is presented by the County Executive to the City of Annapolis each May.

The calculated FY2008 Annapolis tax differentials (i.e., the property tax rates for services that the county provides only outside Annapolis and that Annapolis provides for itself) using amounts in the County Executive's proposed budget are \$0.354 for real property and \$0.884 for personal property. The calculated real property rate differential is \$0.006 less than the proposed FY2008 real property tax differential (\$0.36). The calculated personal property rate differential is \$0.016 less than the proposed FY2008 personal property tax differential (\$0.90).

Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Local Income Tax	328,424,355	345,500,000	349,500,000	368,700,000	23,200,000
	328,424,355	345,500,000	349,500,000	368,700,000	23,200,000

Background

Historically, the income tax rate was stated as a percent of the State tax due. In 1999 State legislative action altered the manner by which income taxes are calculated for counties. This legislation was intended to simplify the calculation of local income taxes by taxpayers when they complete their state income tax forms. Most notably, county taxpayers now use one personal exemption amount to determine both their state and local income tax liability.

The income tax rate is now expressed as a percent of Maryland Net Taxable Income. The rate in Anne Arundel County is 2.56%. No change in this rate is proposed for FY2008.

Revenue from the income tax is derived from personal income from County residents like salaries and social security payments as well as income from capital gains, interest and some business income.

Historically, strong annual income tax growth rates averaged more than 10% throughout most of the 1980's. However, the 1990's saw modest employment and personal income growth, which brought income tax growth rates down dramatically from the 1980's. The few years up until FY2003 exhibited a resurgent healthy growth rate due to capital gains income as a result of the booming stock market and a change in federal income tax treatment of capital gains income.

Local income tax revenues consist of two components: (a) distributions of quarterly withholdings and estimated income tax payments; and (b) other miscellaneous distributions, including penalty and interest payments, delinquent filings, fiduciary returns and previous tax year distributions from tax returns filed on or before April 15th. Over the past several years, the former component has accounted on average for about 85% of total revenues. Furthermore, the second component, though relatively much smaller, has historically shown great variability, as shown clearly in the following table:

Historical Changes in Income Tax Revenues
FY1992-2005

<u>Fiscal Year</u>	<u>Quarterly Withholdings & Estimated Payments</u>	<u>Other Misc. Distributions</u>
1992	2.0%	12.0%
1993	9.1%	(4.5%)
1994	6.2%	1.9%
1995	6.0%	2.6%
1996	2.5%	21.2%
1997	5.3%	31.1%
1998	12.9%	6.4%
1999	6.6%	38.3%
2000	11.9%	3.8%
2001	6.0%	3.3%
2002	0.9%	(5.6%)
2003	1.3%	(10.4%)
2004	8.3%	36.8%

FY2007 and FY2008 Estimates

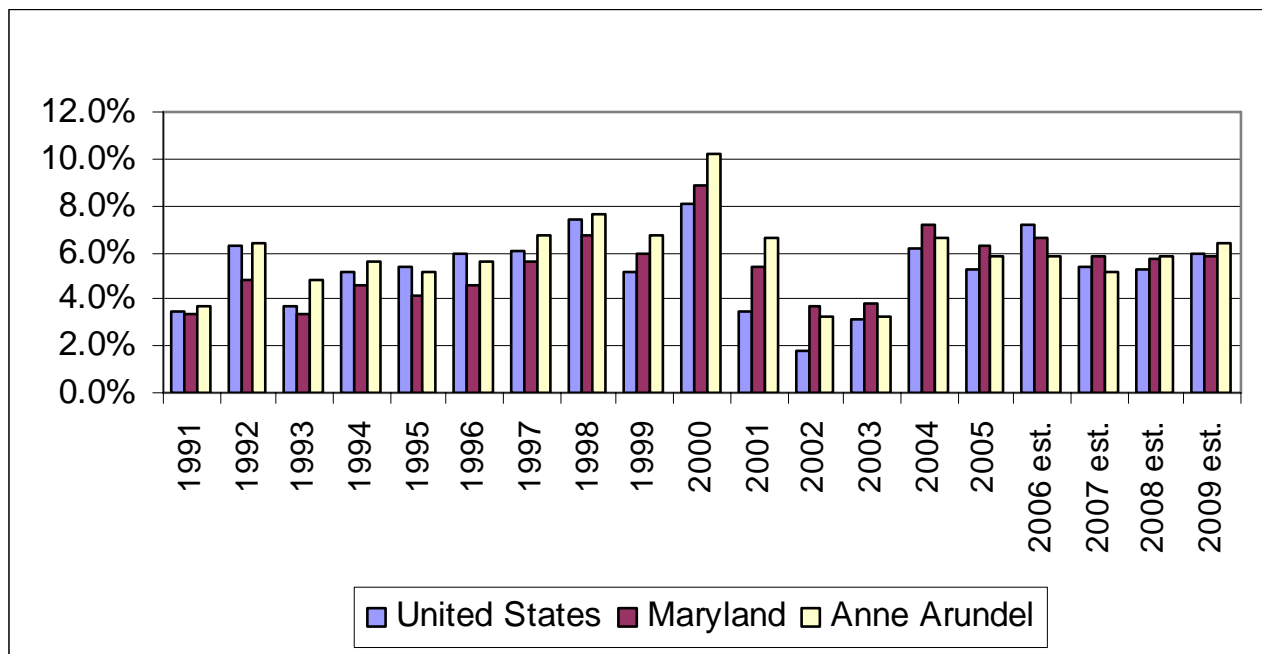
The FY2008 estimate represents a 5.5% increase over the revised FY2007 estimate. The revised FY2007 estimate represents a 6.4% increase over the FY2006 actual. The 5.5% increase for FY2008 is consistent with the projected growth in county personal income.

Comparison of State and County Personal Income Forecasts

	Calendar Year			
	2006	2007	2008	2009
State of Maryland				
Bureau of Revenue Estimates	6.7%	5.8%	5.7%	5.8%
Sage Policy Group (Nov)	6.6%	5.9%	5.9%	n/a
University of Maryland (Nov)	6.5%	6.0%	6.1%	n/a
Economy.com (Nov)	6.6%	5.5%	5.0%	5.0%
RESI of Towson University (Jan)	5.8%	5.1%	5.7%	6.3%
Anne Arundel County				
Economy.com (Jan)	6.6%	5.9%	5.2%	5.1%
RESI of Towson University (Jan)	5.8%	5.2%	5.8%	6.4%
	Fiscal Year			
	2006	2007	2008	2009
RESI of Towson University (Jan)	5.9%	5.3%	5.5%	6.1%

Growth in Anne Arundel County personal income has consistently outperformed both the nation and the State as shown in the chart below. In recent years, while the State has seen slightly larger increases, the County has continued to outperform the nation as a whole. Anne Arundel County is expected to track the State in terms of personal income growth going forward. Indeed, based on the January forecast for Anne Arundel County by RESI Research and Consulting of Towson University (RESI), the County is set to expand its personal income base by 5.8 percent in calendar year 2008, slightly ahead of the 5.7 percent rate of growth forecasted for Maryland.

National, State and Local Personal Income Growth



Employment Trends

Recent employment data indicates that Anne Arundel County’s job market continues to outpace Maryland’s job market. Average annual employment growth is projected at a rate of 3.1% for the County which compares to a rate of 1.4% for the State of Maryland.

Revenue Detail
General Fund Detail

FY2008 Approved Budget
State Shared Revenue

Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Highway User Revenue	28,906,010	31,770,000	31,770,000	30,480,000	(1,290,000)
Admis. & Amusement Tax	6,931,761	6,825,000	7,200,000	7,700,000	875,000
Other Fees	5,425	5,000	5,000	5,000	0
	<u>35,843,196</u>	<u>38,600,000</u>	<u>38,975,000</u>	<u>38,185,000</u>	<u>(415,000)</u>

Commentary

- The estimated decline in state shared revenues of about 1% is primarily due to the decrease in Highway User Fee revenues included in the State budget.

Revenue Detail
General Fund Detail

FY2008 Approved Budget
Grants and Aid – State/Federal

Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Administrative Hearings	0	0	0	0	0
Aging	3,799,089	3,172,000	3,554,800	3,538,700	366,700
Board of License Commissioners	0	0	0	0	0
Central Services	0	0	0	0	0
Chief Administrative Office	91,020	50,000	146,300	1,459,600	1,409,600
Circuit Court	999,260	1,262,100	1,272,100	1,152,100	(110,000)
Detention Facilities	36,607	0	0	0	0
Finance	0	0	0	0	0
Finance (Non-Departmental)	7,820,202	7,820,200	7,820,200	7,820,200	0
Fire	3,610,539	2,554,200	2,124,000	2,887,800	333,600
Health	19,478,644	21,245,200	21,147,900	22,383,600	1,138,400
Information Technology	72,588	0	0	0	0
Inspections and Permits	0	0	0	0	0
Land Use and Environment	84,287	0	0	0	0
Legislative Branch	0	0	0	0	0
Planning and Zoning	350,457	1,084,200	729,300	1,700,400	616,200
Police	5,784,529	5,936,600	6,094,600	5,974,500	37,900
Public Works	193,630	202,600	202,600	190,000	(12,600)
Recreation and Parks	26,261	0	0	0	0
Sheriff	410,596	479,800	426,000	482,400	2,600
Social Services	2,448,610	3,224,200	2,533,400	3,002,700	(221,500)
State's Attorney	127,505	249,500	204,000	276,800	27,300
	45,333,823	47,280,600	46,255,200	50,868,800	3,588,200

Commentary

- This category of revenues is where most state and federal grants to the County are recorded, the largest single area being the Health Department.
- The next largest area is the \$7.8 million Utility Deregulation Grant reflected under Finance (Non-Departmental) and which was mentioned earlier under the Assessment of Personal Property section of the commentary for Property Taxes.
- Also shown here is the County's share of grants from the State Aid for Police Protection Fund which is allocated according to the police aid formula. Essentially, the police aid formula distributes funds on a per capita basis.
- Additional information on a department-specific basis is provided in the section starting on page 59.

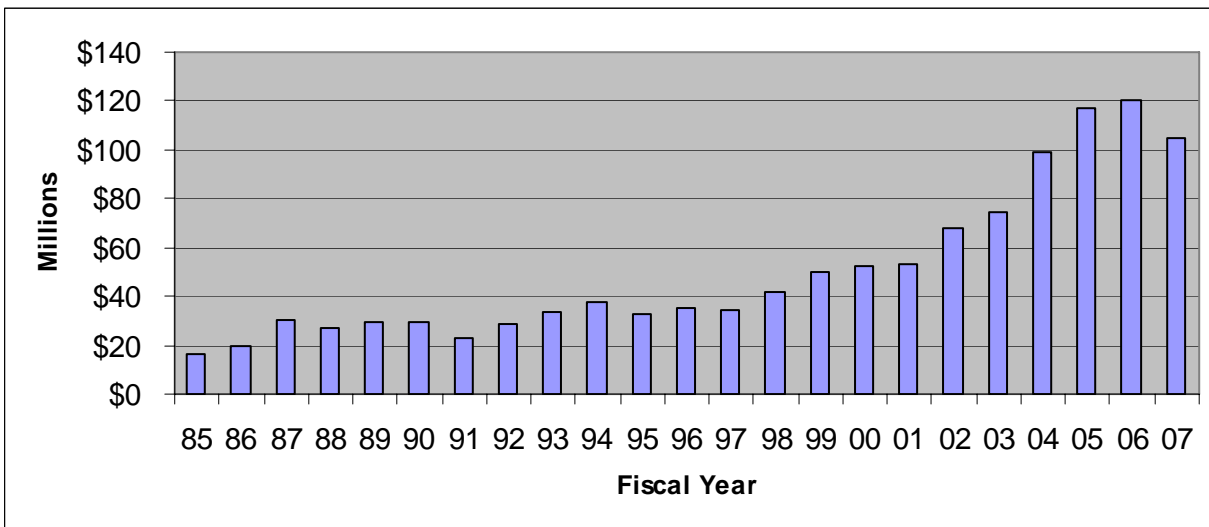
Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Recordation Tax	68,113,312	53,000,000	55,000,000	52,800,000	(200,000)
Transfer Tax	61,819,230	52,000,000	50,000,000	48,000,000	(4,000,000)
	129,932,542	105,000,000	105,000,000	100,800,000	(4,200,000)

Commentary

- At the present time, the most volatile revenue category is recordation and transfer taxes. The rampant pace of home sales over the past five years has come to an end.
- FY2007 receipts are estimated to be \$25 million less than just a year ago, a 20% decline. On a positive note, the FY2007 budget anticipated this decline. While the FY2008 budget projects another decline, the magnitude is smaller consistent with an expectation of stabilization in the housing market over the coming year.
- The FY2008 Recordation Tax estimate includes an additional \$800,000 which represents the half-year savings resulting from the elimination of the 3% administrative fee charged by the State due to the County's collection of this fee.

Recordation and Transfer Taxes
A Long Term History



Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Electricity	5,069,302	5,270,000	5,000,000	5,100,000	(170,000)
Gas	663,727	715,000	680,000	700,000	(15,000)
Telephone	7,942,981	7,500,000	8,500,000	8,700,000	1,200,000
Fuel	64,763	80,000	80,000	80,000	0
Hotel/Motel	12,828,708	13,000,000	13,400,000	13,900,000	900,000
Parking	4,853,798	4,965,000	5,100,000	5,300,000	335,000
Trailer Park Rentals	953,327	930,000	930,000	930,000	0
	<u>32,376,605</u>	<u>32,460,000</u>	<u>33,690,000</u>	<u>34,710,000</u>	<u>2,250,000</u>

Commentary

- The FY2008 estimate for this category of revenues is up 7% compared to the original estimate of one year ago
- The FY2008 estimate reflects a 3% increase when compared to the revised estimate for FY2007 due to better than anticipated FY06 actual receipts and FY07 year-to-date results

Revenue Detail
General Fund Detail

FY2008 Approved Budget
Licenses and Permits

Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Administrative Hearings	0	0	0	0	0
Aging	489	0	0	0	0
Board of License Commissioners	774,873	711,500	711,500	772,000	60,500
Central Services	0	0	0	0	0
Chief Administrative Office	0	0	0	0	0
Circuit Court	1,070,601	970,000	970,000	970,000	0
Detention Facilities	0	0	0	0	0
Finance	0	0	0	0	0
Finance (Non-Departmental)	0	0	0	0	0
Fire	0	0	0	0	0
Health	1,993,421	2,276,800	2,131,000	2,131,000	(145,800)
Information Technology	0	0	0	0	0
Inspections and Permits	11,194,920	10,979,700	11,240,000	11,228,500	248,800
Land Use and Environment	0	0	0	0	0
Legislative Branch	0	0	0	0	0
Planning and Zoning	221,399	234,600	189,300	198,900	(35,700)
Police	350,457	363,400	363,400	381,400	18,000
Public Works	1,160,726	716,000	1,146,300	817,000	101,000
Recreation and Parks	0	0	0	0	0
Sheriff	0	0	0	0	0
Social Services	0	0	0	0	0
State's Attorney	0	0	0	0	0
	16,766,885	16,252,000	16,751,500	16,498,800	246,800

Commentary

- Although the FY2007 revised and the FY2008 budget year estimates are down slightly compared to FY2006 actual revenues, these estimates are about 2% better than the original estimate of one year ago. This reflects a stable rather declining construction market.
- Additional information on a department-specific basis is provided in the section starting on page 59.

Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Investment Income	8,684,134	6,800,000	9,435,000	8,950,000	2,150,000
	8,684,134	6,800,000	9,435,000	8,950,000	2,150,000

Commentary

- This category of revenues is projected to significantly exceed budget expectations for FY2007.
- A return to levels consistent with our FY2006 experience is estimated for FY2008
- In the 1990s, and in FY2000 and FY2001, investment income was in the range of \$5 to \$7 million per year. Market conditions of the past three to four years have negatively affected this category, but this condition has improved to these former levels.

Revenue Detail
General Fund Detail

FY2008 Approved Budget
Other Reimbursements

Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Administrative Hearings	405	600	600	200	(400)
Aging	430,328	508,200	521,400	521,600	13,400
Board of License Commissioners	0	0	0	0	0
Central Services	1,461,692	647,300	785,800	752,000	104,700
Chief Administrative Office	0	0	0	0	0
Circuit Court	816,503	957,900	808,600	1,019,800	61,900
Detention Facilities	4,676,420	4,379,000	3,990,000	3,990,000	(389,000)
Finance	490,017	420,000	420,000	420,000	0
Finance (Non-Departmental)	9,351,012	7,968,500	12,522,000	8,941,000	972,500
Fire	325	0	0	0	0
Health	1,268,497	1,175,100	1,090,300	965,100	(210,000)
Information Technology	15,430	20,000	20,000	20,000	0
Inspections and Permits	2,317,299	1,965,000	1,560,000	1,560,000	(405,000)
Land Use and Environment	0	0	0	0	0
Legislative Branch	27,961	30,000	30,000	30,000	0
Planning and Zoning	750,363	680,000	780,000	730,000	50,000
Police	4,190,110	4,794,000	4,995,000	5,505,100	711,100
Public Works	53,421	29,000	17,000	29,000	0
Recreation and Parks	8,739,998	10,683,400	10,291,900	11,397,400	714,000
Sheriff	759,752	695,400	680,400	701,500	6,100
Social Services	316,971	373,000	343,100	337,700	(35,300)
State's Attorney	24,982	40,000	40,000	40,000	0
	35,691,485	35,366,400	38,896,100	36,960,400	1,594,000

Commentary

- This category of revenues is where most of the County's fees are recorded, with the exception of licensing & permits fees which have a category of their own.
- Major revenues in this category include the 911 Service Fee, state prisoner reimbursements, public works subdivision fees, cable TV franchise fees, various parks and recreation fees, including the Eisenhower and Compass Pointe golf courses, and a wide variety of Aging Department fees.
- The increase in the FY2007 revised estimate is attributable to some one-time events including \$2 million from the sale of surplus property and the transfer of \$2.6 million in accumulated surplus funds from the Capital Projects Fund. This is partially offset by a reduction in State prisoner reimbursements.
- Additional information on a department-specific basis is provided in the section starting on page 59.

Revenue Detail
General Fund Detail

FY2008 Approved Budget
Interfund Reimbursements

Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Enterprise Recoveries	9,071,188	9,100,000	9,085,000	9,383,000	283,000
Internal Service Recoveries	645,500	785,000	810,000	1,418,000	633,000
Capital Projects Recoveries	5,606,478	5,485,000	5,270,000	5,285,000	(200,000)
Special Revenue Recoveries	177,261	160,000	8,060,000	1,063,000	903,000
Debt Service Recoveries	11,641,537	11,482,000	11,780,000	13,453,000	1,971,000
Fiduciary Recoveries	55,000	55,000	55,000	500,000	445,000
	<u>27,196,964</u>	<u>27,067,000</u>	<u>35,060,000</u>	<u>31,102,000</u>	<u>4,035,000</u>

Commentary

- This category of revenues includes dollars that are paid to the General Fund from dedicated revenue funds to reimburse the General Fund for services it has provided to those funds.
- Most of these funds come from the Utility Operations and Solid Waste Enterprise Funds and the Capital Projects Fund
- The revenue associated with Tax Increment Funds (TIFs) is shown in the Debt Service Recoveries line item and represents the fastest growing component of this revenue category.
- The FY2007 revised estimate recognizes a one-time realization of lapsed developer contributions / waiver fees that have accumulated over time.

Revenue Detail
General Fund Detail

FY2008 Approved Budget
Fund Balance (Appropriated)

Budget Summary

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Fund Balance (Appropriated)	0	59,582,000	59,582,000	60,768,400	1,186,400
	0	59,582,000	59,582,000	60,768,400	1,186,400

Statement of Estimated Unappropriated County
General Fund Balance at June 30, 2007

Fund Balance, June 30, 2006	\$92,639,600
Less: Appropriated to Finance FY2007 Budget	(59,582,000)
Less: FY2007 Fourth Quarter Transfer Appropriation	<u>0</u>
Fund Balance, July 1, 2007 (Unappropriated and Undesignated)	\$33,057,600

FY2007 Budget Operations:

Budgeted Appropriations	\$1,164,561,000
Estimated Expenditures	<u>1,159,561,000</u>
Expenditures less Appropriations	5,000,000
Budget Revenue Estimate	\$1,104,979,000
Revised Revenue Estimate	<u>1,127,801,800</u>
Increase in Estimated Revenues	\$22,822,800
General Fund Balance at June 30, 2007 (Projected)	\$60,880,400

Revenue Detail
General Fund

FY2008 Approved
Department-Specific Revenue Details

Department Detail Overview

Grants, Licenses & Permits, and Other Reimbursements

Department	FY2008 Estimate		
	State & Fed Grants	Licenses & Permits	Other Reimb.s
Administrative Hearings	-	-	200
Aging	3,538,700	-	521,600
Board of License Commissioners	-	772,000	-
Central Services	-	-	752,000
Chief Administrative Office	1,459,600	-	-
Circuit Court	1,152,100	970,000	1,019,800
Detention Facilities	-	-	3,990,000
Finance	-	-	420,000
Finance (Non-Departmental)	7,820,200	-	8,941,000
Fire	2,887,800	-	-
Health	22,383,600	2,131,000	965,100
Information Technology	-	-	20,000
Inspections and Permits	-	11,228,500	1,560,000
Land Use and Environment	-	-	-
Legislative Branch	-	-	30,000
Planning and Zoning	1,700,400	198,900	730,000
Police	5,974,500	381,400	5,505,100
Public Works	190,000	817,000	29,000
Rec - Golf Courses	-	-	5,376,100
Recreation and Parks	-	-	6,021,300
Sheriff	482,400	-	701,500
Social Services	3,002,700	-	337,700
State's Attorney	276,800	-	40,000
Total	50,868,800	16,498,800	36,960,400

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Administrative Hearings

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
none				
Grants Subtotal	-	-	-	-
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
Misc. Reimbursements	405	600	600	200
Other Reimbursements Subtotal	405	600	600	200
Total	405	600	600	200

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Department of Aging and Disabilities

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
<u>Nutrition</u>				
Nutrition T-IIIC	882,674	423,100	422,700	421,700
Preventive Health Services	24,601	21,600	21,600	15,500
Home Delivered Meals IIIC-2	265,360	225,400	247,500	247,500
<u>Transportation</u>				
Senior Transportation	-	-	-	-
SSTAP	221,696	246,600	246,600	246,600
<u>Senior Centers</u>				
Senior Center Plus	18,383	21,000	21,000	21,000
<u>Outreach</u>				
O&R - Information & Assistance	381,620	206,000	197,300	265,900
Senior Inform & Assistance	53,962	54,000	54,000	54,000
<u>Volunteers</u>				
RSVP	74,219	72,500	72,500	72,700
Foster Grandparents	219,370	247,400	247,400	247,400
Friendly Visiting	32,266	24,300	24,500	24,500
<u>Long Term Care</u>				
Sr. Hlth Ins Counsel Program	29,116	52,600	160,900	117,900
Senior Care	1,009,341	994,600	1,022,300	991,700
Guardianship	9,064	9,000	9,000	9,000
Ombudsman	119,455	101,100	84,900	80,700
Shelter Housing	283,345	311,800	560,200	560,200
Respite Care	-	-	-	-
LTC Assess/Case Mgmt	22,899	-	-	-
Care Givers	151,719	161,000	162,400	162,400
Grants Subtotal	3,799,089	3,172,000	3,554,800	3,538,700
<u>Licenses & Permits</u>				
Pascal Senior Center	489	-	-	-
Licenses & Permits Subtotal	489	-	-	-
<u>Other Reimbursements</u>				
Nutrition T-IIIC	173,184	220,000	233,200	233,200
Home Delivered Meals IIIC-2	15,064	57,100	57,100	57,300
Senior Transportation	29,776	26,000	26,000	26,000
SSTAP	144,499	127,000	127,000	127,000
Arnold Senior Center	-	-	-	-
South County Senior Center	69	-	-	-
Senior Center Plus	62,528	46,400	46,400	46,400
Senior Care	393	-	-	-
Respite Care	4,816	4,700	4,700	4,700
LTC Assess/Case Mgmt	-	27,000	27,000	27,000
Care Givers	-	-	-	-
Other Reimbursements Subtotal	430,328	508,200	521,400	521,600
Total	4,229,906	3,680,200	4,076,200	4,060,300

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Board of License Commissioners

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
none				
Grants Subtotal	-	-	-	-
<u>Licenses & Permits</u>				
State Legislated Liquor Licenses	774,873	711,500	711,500	772,000
Licenses & Permits Subtotal	774,873	711,500	711,500	772,000
<u>Other Reimbursements</u>				
Other Reimbursements Subtotal	-	-	-	-
Total	774,873	711,500	711,500	772,000

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Office of Central Services

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
none				
Grants Subtotal	-	-	-	-
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
Workmans Compensation	776,300			-
Rental Income	538,700	497,300	619,900	602,000
Cty Vehicle Commuter Fees	146,700	150,000	165,900	150,000
Other Reimbursements Subtotal	1,461,700	647,300	785,800	752,000
Total	1,461,700	647,300	785,800	752,000

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Chief Administrative Officer

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
Food Bank Inc. TEFAP	26,000	26,000	26,000	26,000
Community Offender			50,900	
Byrne Memorial Justice		24,000	24,000	
Ft Meade Brac Planning				1,433,600
Drug Court	65,000	-	45,400	
Grants Subtotal	91,000	50,000	146,300	1,459,600
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
none				
Other Reimbursements Subtotal	-	-	-	-
Total	91,000	50,000	146,300	1,459,600

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Circuit Court

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
Local Law Enf. Block Grant	9,436	-	-	-
JTC Commission	-	-	68,700	107,900
Juvenile Drug Court	110,318	141,000	141,000	-
MACRO Grant - Mediation	32,200	7,300	7,300	32,200
CINA Alternative Dispute	-	9,700	9,700	7,000
Family Rel. Cases Grant	714,088	878,300	780,000	786,200
Drug Courts Special Proj	52,501	95,800	165,400	150,000
Adult Treatment Program	80,718	120,000	90,000	68,800
Byrne Memorial Justice Grant	-	10,000	10,000	-
Grants Subtotal	999,261	1,262,100	1,272,100	1,152,100
<u>Licenses & Permits</u>				
Trader licenses	857,971	760,000	760,000	760,000
Marriage licenses	212,630	210,000	210,000	210,000
Licenses & Permits Subtotal	1,070,601	970,000	970,000	970,000
<u>Other Reimbursements</u>				
Juror fee reimbursement	142,435	185,000	200,000	220,000
Masters reimbursement	573,616	496,000	509,100	514,600
Circuit Court fines	71,852	80,000	80,000	80,000
Miscellaneous revenue	28,600	196,900	19,500	205,200
Other Reimbursements Subtotal	816,503	957,900	808,600	1,019,800
Total	2,886,365	3,190,000	3,050,700	3,141,900

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Department of Detention Facilities

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
State Criminal Alien Assist	36,607	-	-	-
Grants Subtotal	36,607	-	-	-
<u>Licenses & Permits</u>				
none	-	-	-	-
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
<u>Fees Charged to Inmates</u>				
Live In Work Out	155,755	200,000	105,000	105,000
House Arrest Alt. Sentence	50,585	33,000	55,000	55,000
Inmate Medical Fees	19,744	25,000	20,000	20,000
Weekend Fees	-	46,000	35,000	35,000
Alternative Sentence	23,800	45,000	45,000	45,000
Subtotal	249,884	349,000	260,000	260,000
<u>Reimbursements and Misc. Revenue</u>				
State Prisoner Reimbursement	4,213,062	4,000,000	3,700,000	3,700,000
Misc. Revenues	213,474	30,000	30,000	30,000
Subtotal	4,426,536	4,030,000	3,730,000	3,730,000
Other Reimbursements Subtotal	4,676,420	4,379,000	3,990,000	3,990,000
Total	4,713,027	4,379,000	3,990,000	3,990,000

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Office of Finance

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
none				
Grants Subtotal	-	-	-	-
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
Adm Fees Spec Assess	88,050	90,000	90,000	90,000
Certification of liens	84,050	85,000	85,000	85,000
Sales Tax Pen & Int	80,631	45,000	45,000	45,000
Tax Sales	220,893	185,000	185,000	185,000
Dishonored Check Fee	16,393	15,000	15,000	15,000
Miscellaneous revenues	-	-	-	-
Other Reimbursements Subtotal	490,017	420,000	420,000	420,000
Total	490,017	420,000	420,000	420,000

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Office of Finance (Non-Departmental)

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
Utility Deregulation Grant	7,820,202	7,820,200	7,820,200	7,820,200
Grants Subtotal	7,820,202	7,820,200	7,820,200	7,820,200
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal				
<u>Other Reimbursements</u>				
Cable Fees	5,932,266	6,089,000	6,522,000	6,891,000
Boys & Girls Club HUD	237,585	-	-	-
Prior Yr Encumbrance Write-Off	1,445,623	1,000,000	500,000	1,000,000
Misc. Revenues (various accts)	1,569,884	829,500	3,500,000	1,000,000
Sale of Surplus Property	73,551	50,000	2,000,000	50,000
Misc. Other Reimb.	92,103	-	-	-
Other Reimbursements Subtotal	9,351,012	7,968,500	12,522,000	8,941,000
Total	17,171,214	15,788,700	20,342,200	16,761,200

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Fire Department

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
State Aid for Fire Protection	817,292	817,000	817,000	820,000
Wellness and Fitness Program	-	-	-	777,300
Homeland Security Program	1,820,115	933,200	560,000	300,000
Law Enforcement Terrorism Prev	635,054	514,300	410,000	300,000
Medical Surge Equipment	-	-	-	500,000
Other Grants	338,108	289,700	337,000	190,500
Grants Subtotal	3,610,569	2,554,200	2,124,000	2,887,800
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
Miscellaneous	325			
Other Reimbursements Subtotal	325	-	-	-
Total	3,610,894	2,554,200	2,124,000	2,887,800

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Health Department

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
Health Dept Admin Grants	638,647	761,000	902,500	932,700
Clinic and School Health Grants	2,422,862	2,508,900	2,515,900	2,778,600
Community Health Grants	6,754,486	6,994,000	6,509,900	7,068,500
Environmental Health Grants	361,182	675,000	790,500	964,900
Health Info & Promotion Grants	3,105,090	3,688,400	3,823,600	3,888,500
Behavioral Health Grants	6,196,377	6,617,900	6,605,500	6,750,400
Grants Subtotal	19,478,644	21,245,200	21,147,900	22,383,600
<u>Licenses & Permits</u>				
Multi Dwelling	401,523	350,000	390,000	390,000
Scavenger Inspections	4,325	2,800	3,000	3,000
Food Service Facilities	700,727	695,000	700,000	700,000
Percolation	463,050	602,000	500,000	500,000
Swimming Pool Prmts	65,645	79,000	75,000	75,000
Swim Pool Oper Lic	28,849	28,000	28,000	28,000
Septic System Permit	235,020	302,000	255,000	255,000
Well Water Tests	1,242	2,000	2,000	2,000
Well Drilling Permits	93,040	178,000	140,000	140,000
I&A Non-Conventional Systems	-	38,000	38,000	38,000
Licenses & Permits Subtotal	1,993,421	2,276,800	2,131,000	2,131,000
<u>Other Reimbursements</u>				
Health Dept Admin Collections	141,705	139,500	143,500	143,500
Clinic and School Health Collections	560,554	498,900	405,600	280,400
Community Health Collections	563,117	534,000	538,500	538,500
Environmental Health Collections	3,120	2,700	2,700	2,700
Other Reimbursements Subtotal	1,268,497	1,175,100	1,090,300	965,100
Total	22,740,561	24,697,100	24,369,200	25,479,700

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Office of Information Technology

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
Network MD Fiber Connection	72,588	-	-	-
Grants Subtotal	72,588	-	-	-
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
Cable TV R/W	15,430	20,000	20,000	20,000
Other Reimbursements Subtotal	15,430	20,000	20,000	20,000
Total	88,018	20,000	20,000	20,000

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Department of Inspections and Permits

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
none	-	-	-	-
Grants Subtotal	-	-	-	-
<u>Licenses & Permits</u>				
Electrical Permits/Applications	1,013,424	1,048,000	1,065,000	1,065,000
Gas Permits/Applications	278,940	253,000	257,000	257,000
Plumbing Permits/Applications	590,258	580,000	578,000	578,000
Mechanical Permits/Applications	612,781	605,000	650,000	650,000
Building Permits/Applications	4,909,290	5,138,000	4,992,500	5,085,000
Grading Permits/Applications	2,659,554	2,212,500	2,615,000	2,515,000
Water/Sewer/Septic Apps & Insp	142,480	150,500	107,000	107,000
Other Permit Fees	105,697	127,200	115,000	121,000
Fines	107,186	55,000	50,000	40,000
Electrician Exams, Licenses, etc.	118,100	115,600	115,600	115,600
Plumbers Exams, Licenses, etc.	72,735	76,500	76,500	76,500
Mechanic Exams, Licenses, etc.	67,820	75,000	75,000	75,000
Other Exams, Licenses, etc.	18,107	18,500	18,500	18,500
Taxicab Registration, License, etc.	101,790	102,400	102,400	102,400
Other Licensing	369,679	394,500	394,500	394,500
Occupancy Permits	27,080	28,000	28,000	28,000
Licenses & Permits Subtotal	11,194,920	10,979,700	11,240,000	11,228,500
<u>Other Reimbursements</u>				
Public Works Subdivision Fees	2,213,976	1,900,000	1,500,000	1,500,000
Developers Fees - Street Lighting	78,351	50,000	40,000	40,000
Zoning Violation Penalties	24,972	15,000	20,000	20,000
Other Reimbursements Subtotal	2,317,299	1,965,000	1,560,000	1,560,000
Total	13,512,219	12,944,700	12,800,000	12,788,500

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Land Use

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
Maryland Impart Assistantship	-			
DNR Yellow Perch Grant	84,287	-	-	-
Coastal Communities Initiative	-	-	-	-
Grants Subtotal	84,287	-	-	-
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
none				
Other Reimbursements Subtotal	-	-	-	-
Total	84,287	0	0	0

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Legislative Branch

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
none				
Grants Subtotal	-	-	-	-
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
Bd of Appeals Fees	27,605	30,000	30,000	30,000
Misc. Reimbursements	355	-	-	-
Other Reimbursements Subtotal	27,960	30,000	30,000	30,000
Total	27,960	30,000	30,000	30,000

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Office of Planning and Zoning

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
Ridesharing Grant	193,397	193,400	193,400	193,400
Critical Area Grant	36,000	35,000	34,000	34,000
UPWP Grant	85,855	87,900	87,900	83,700
Rural Transit Capital & Operat	35,205	102,800	97,200	208,600
Rural & Community Based Servic	-	488,000	245,800	614,400
ADA Funding Program	-	177,100	-	130,800
Section 5303 Technical Assistance	-	-	67,500	-
Federal Transit Administration	-	-	-	432,000
Maryland Impart Assistantship	-	-	3,500	3,500
Grants Subtotal	350,457	1,084,200	729,300	1,700,400
<u>Licenses & Permits</u>				
Zoning Fees	116,730	128,400	122,300	140,500
Non-Conforming Use	6,530	11,200	7,000	8,400
5969-Waiver Requests	41,135	50,000	50,000	50,000
5970-Landscape Screening	57,004	45,000	10,000	-
Licenses & Permits Subtotal	221,399	234,600	189,300	198,900
<u>Other Reimbursements</u>				
6499-Base Maps	52,023	30,000	30,000	30,000
6511-Development Serv Fee	698,340	650,000	750,000	700,000
Other Reimbursements Subtotal	750,363	680,000	780,000	730,000
Total	1,322,219	1,998,800	1,698,600	2,629,300

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Police Department

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
State Aid - Police Protection	5,353,250	5,400,000	5,400,000	5,400,000
Other Grants	431,279	536,600	694,600	574,500
Grants Subtotal	5,784,529	5,936,600	6,094,600	5,974,500
<u>Licenses & Permits</u>				
Dog Licenses	217,611	220,000	220,000	228,900
Animal Control Summons	55,176	54,000	54,000	57,200
Spay/Neuter Fees	75,034	79,000	79,000	83,900
Other Animal Control Fees	2,635	10,400	10,400	11,400
Licenses & Permits Subtotal	350,456	363,400	363,400	381,400
<u>Other Reimbursements</u>				
911 Fee	3,865,367	4,300,000	4,300,000	4,500,000
Bay Ridge Special Police	90,496	104,000	104,000	109,100
Hidta Drug Reimb O/T	10,363	28,000	9,000	9,000
Parking Fines	118,090	-	120,000	125,000
Other Fines	92,370	350,000	450,000	750,000
Misc. Other Reimb.	13,424	12,000	12,000	12,000
Other Reimbursements Subtotal	4,190,110	4,794,000	4,995,000	5,505,100
Total	10,325,095	11,094,000	11,453,000	11,861,000

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Department of Public Works

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
State Aid Road Resurf	193,700	202,600	202,600	190,000
Grants Subtotal	193,700	202,600	202,600	190,000
<u>Licenses & Permits</u>				
Individual Space Permits	832,900	567,000	711,400	567,000
Maintenance Space Permits	327,900	149,000	434,900	250,000
Licenses & Permits Subtotal	1,160,800	716,000	1,146,300	817,000
<u>Other Reimbursements</u>				
Traffic Sign Fees	53,421	29,000	17,000	29,000
Other Reimbursements Subtotal	53,421	29,000	17,000	29,000
Total	1,407,921	947,600	1,365,900	1,036,000

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Department of Recreation and Parks

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
School Comm Cntr Parks Recs	22,961	-	-	-
56510-Jug Bay - MDNR	3,000	-	-	-
56515-Weed Control Grant	300	-	-	-
Subtotal	26,261	-	-	-
<u>Other Reimbursements</u>				
Parks Mgmt - Rents	297,226	252,000	285,000	295,000
Recreation Program Fees				
- South County	776,383	893,500	902,500	1,032,000
- West County	282,403	332,100	305,000	309,600
- North County	439,389	519,000	442,000	520,800
- East County	-	-	-	-
Special Program Fees	69,286	156,800	155,000	140,000
Therapeutic Program Fees	144,536	309,300	293,800	327,900
Athletic Facility/Prgm Fees	419,568	463,400	460,900	461,400
Randazzo Softball Complex	31,895	74,700	38,000	36,000
Cannon Stadium	18,451	23,000	23,000	25,100
Adult Athl. Complex Ord. Rd.	199,774	206,600	206,600	155,400
Arundel Olympic Swim Center	678,670	763,000	700,000	792,500
North County Swim Center	-	376,000	353,500	490,000
Down's Park	178,982	175,000	179,000	202,800
Lake Waterford Park	18,995	20,000	20,000	22,600
Mayo Beach Park	57,211	53,000	55,000	57,000
Quiet Waters Park	423,074	487,500	460,000	526,700
Jug Bay	10,505	14,000	12,500	14,000
Kinder Farm Park	112,289	110,000	110,000	115,000
Ft. Smallwood Park	28,398	50,000	50,000	89,000
Other Misc. Reimbursements	1,092	25,000	25,100	408,500
Subtotal	4,188,127	5,303,900	5,076,900	6,021,300
<u>Golf Courses</u>				
Eisenhower Operations	1,711,416	1,751,000	1,765,000	1,879,400
Compass Pointe Golf Course	2,840,455	3,628,500	3,450,000	3,496,700
Subtotal	4,551,871	5,379,500	5,215,000	5,376,100
Other Reimbursements Subtotal	8,739,998	10,683,400	10,291,900	11,397,400
Total	8,766,259	10,683,400	10,291,900	11,397,400

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Sheriff

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
Sheriff's COOP Grant	405,311	446,800	400,000	446,800
Domestic Violence Protective	5,285	33,000	26,000	35,600
Incentive Payment	-	-	-	-
Grants Subtotal	410,596	479,800	426,000	482,400
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
Sheriff Fees	116,354	105,000	75,300	99,000
Sheriff Sales	-	100	-	100
Suppt Case Admin Fees	-	300	1,000	400
Sheriff Civil Process Fee	643,398	590,000	604,100	602,000
Other Reimbursements Subtotal	759,752	695,400	680,400	701,500
Total	1,170,348	1,175,200	1,106,400	1,183,900

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

Department of Social Services

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
<u>Adult Services</u>				
Service-Linked Housing Program	35,686	35,700	35,700	35,700
Homeless Women-Crisis Shelter	73,670	73,700	73,700	73,700
ETHS-Sarah's House	125,000	125,000	125,000	125,000
Homeless Mgmt Inform System	30,225	-	-	-
Sarah's House	292,676	437,300	400,000	415,500
<u>Family & Youth Services</u>				
Success By 6-United Way	8,914	20,000	-	-
Community Partnership Agreemen	114,617	150,000	135,000	150,000
Dept Social Service Reimburse	1,168,645	1,632,000	1,070,000	1,310,400
Young Father's Program	74,300	143,900	65,000	103,600
Federal Administration Grant	281,457	363,200	280,000	372,200
Family Support Center Grant	243,420	243,400	249,000	249,000
Promoting Safe & Stable Families	-	-	100,000	100,000
Winning Fathers Program	-	-	-	67,600
Grants Subtotal	2,448,610	3,224,200	2,533,400	3,002,700
<u>Other Reimbursements</u>				
<u>Family & Youth Services</u>				
Child Advocacy Center	3,060	4,200	4,000	4,200
<u>Family Preservation</u>				
DSS Reimb	313,911	368,800	339,100	333,500
Other Reimbursements Subtotal	316,971	373,000	343,100	337,700
Total	2,765,581	3,597,200	2,876,500	3,340,400

Revenue Detail
General Fund

FY2008 Approved Budget
Department-Specific Revenue Details

State's Attorney

Revenue Category Revenue Item	Actual FY2006	Original FY2007	Revised FY2007	Estimate FY2008
<u>State & Federal Grants</u>				
LLEBG	913	-	-	-
Drug Treatment Court	-	-	-	80,500
VOCA-Victims of Crime	105,449	110,600	110,000	130,000
Victim Adv. White Collar	21,143	21,100	20,000	-
Byrne Memorial Justice Grant	-	65,000	36,000	35,000
Victim Advocate District Court	-	35,000	35,000	26,300
Solving Cold Cases with DNA	-	17,800	3,000	5,000
Grants Subtotal	127,505	249,500	204,000	276,800
<u>Licenses & Permits</u>				
none				
Licenses & Permits Subtotal	-	-	-	-
<u>Other Reimbursements</u>				
Extradition Reimbursement	13,370	12,000	12,000	12,000
State's Attorney Revolv Fund	11,612	28,000	28,000	28,000
State's Attorney Bad Check	-	-	-	-
Other Reimbursements Subtotal	24,982	40,000	40,000	40,000
Total	152,487	289,500	244,000	316,800

Revenue Detail by Fund
Other Funds

FY2008 Approved Budget

Comparative Statement of Revenues

Fund: Other Funds

	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Enterprise Funds					
Utility Operations	73,440,800	74,737,800	80,827,400	77,501,600	2,763,800
Utility Debt Service	41,622,500	37,276,000	33,107,100	46,127,000	8,851,000
Maryland City Alt. Min. Tax	1,673,100	1,812,600	1,812,600	1,810,400	(2,200)
Solid Waste	46,012,900	46,778,900	47,519,500	47,880,600	1,101,700
Solid Waste Financial Assur.	431,600	485,500	485,500	705,000	219,500
Child Care	2,689,956	2,892,400	2,668,800	3,379,900	487,500
Internal Service Funds					
Print Shop	1,238,200	0	0	0	0
Self-Insurance	21,457,800	16,200,000	17,529,300	17,628,700	1,428,700
Health Insurance	58,941,445	68,489,900	68,489,900	77,315,100	8,825,200
Central Garage - Operations	12,846,100	13,346,100	13,516,600	13,527,500	181,400
Central Garage - Replacement	9,339,600	8,071,800	7,887,100	7,879,100	(192,700)
Special Debt Service Funds					
IPA Debt Service	484,568	350,000	2,315,000	50,000	(300,000)
Special Revenue Funds					
Whitmore Garage	409,900	378,000	406,900	413,000	35,000
Developer Street Light	733,200	1,000,000	1,000,000	1,000,000	0
Forfeit & Asset Seizure	369,528	510,700	400,000	450,000	(60,700)
Visitor & Conference	899,700	910,000	945,000	980,000	70,000
Economic Development	899,700	910,000	945,000	980,000	70,000
Incentive Loan	0	250,000	250,000	250,000	0
Piney Orchard WW Service	585,000	715,000	735,000	795,000	80,000
Systems Reform Init.	2,851,554	2,926,200	3,426,500	3,590,000	663,800
Laurel Impact Fee	568,947	400,000	400,000	400,000	0
Inmate Benefit	1,167,428	1,080,000	1,165,000	1,270,000	190,000
Reforestation	1,598,423	1,500,000	1,100,000	1,200,000	(300,000)
Workforce Development	1,597,100	1,800,000	1,800,000	1,600,000	(200,000)
Community Development	6,460,400	6,324,400	6,258,900	6,836,300	511,900
Tax Increment Financing and Special Tax District Funds					
Nursery Road Tax Increment	3,771,948	4,112,000	4,089,000	4,146,000	34,000
West County Tax Increment	1,750,145	2,402,000	2,522,000	2,651,000	249,000
Farmington Village Spcl Tax	476,873	555,300	555,300	571,400	16,100
Park Place Tax Increment	40,625	50,000	48,000	56,000	6,000
Arundel Mills Tax Increment	3,501,361	3,715,000	3,817,000	3,938,000	223,000
Parole Tax Increment	3,721,312	4,936,000	5,036,000	6,328,000	1,392,000
Nat'l Business Park Tax Dist	0	0	0	0	0
Dorchester Special Tax Dist	1,147,714	1,087,900	1,087,900	1,180,300	92,400
	302,729,428	306,003,500	312,146,300	332,439,900	26,436,400

Revenue Detail
Other Funds

FY2008 Approved Budget

Fund: Utility Operating Fund

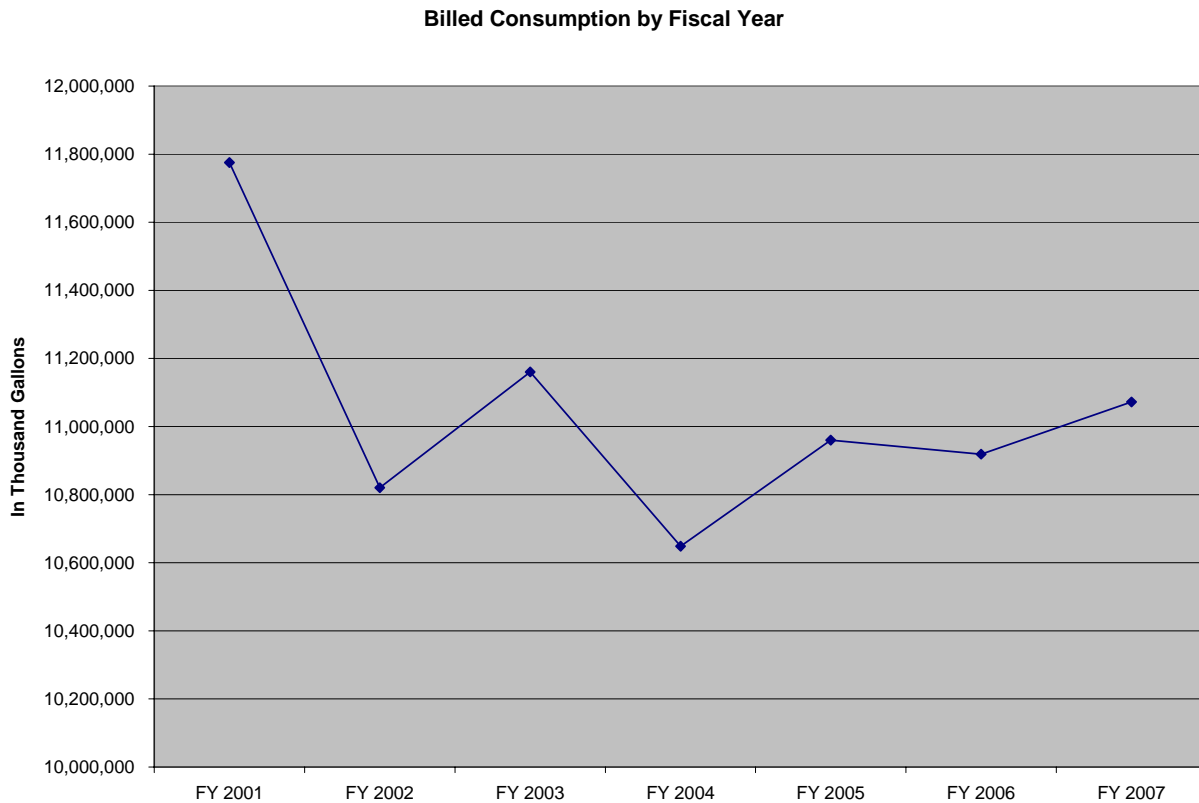
Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Usage Charges	60,714,200	63,237,300	61,975,200	65,060,700	1,823,400
Service Fees	2,766,600	2,798,400	2,798,400	2,854,400	56,000
User Connection Chrgs	1,495,000	1,725,600	1,350,000	1,600,000	(125,600)
Penalty Charges	1,263,500	1,038,300	1,038,300	1,085,000	46,700
Investment Income	159,900	80,000	80,000	50,000	(30,000)
Annapolis Reimb.	2,897,700	2,405,700	2,846,200	2,903,200	497,500
Septic Tank Waste	68,100	44,700	44,700	50,000	5,300
Leachate & Haulers	55,000	45,800	45,800	45,800	0
Holding Tank Waste	13,800	12,000	12,000	14,000	2,000
Reimb. Lake Shore	47,600	50,100	55,100	62,500	12,400
Allocation reservation chrgs	1,576,200	1,026,700	1,026,700	1,186,000	159,300
Developer Service Fees	149,900	114,500	150,000	150,000	35,500
Pretreatment	233,600	227,800	200,000	227,800	0
Rental Income	803,200	748,500	835,300	868,800	120,300
Mayo Charges	997,200	992,900	992,900	1,000,000	7,100
Pro-Rata Reimb. SW	415,600	477,200	477,200	463,000	(14,200)
One-time CIP Fund Surplus	0	0	7,000,000	0	0
Miscellaneous Revenues	339,300	284,600	284,600	284,600	
Usage Credits Wastewater	(555,600)	(572,300)	(385,000)	(404,200)	168,100
	<u>73,440,800</u>	<u>74,737,800</u>	<u>80,827,400</u>	<u>77,501,600</u>	<u>2,763,800</u>

The increase from FY2007 Revised to FY2008 Estimate reflects a change in the water rates from \$2.10 per thousand gallons to \$2.21 per thousand gallons and wastewater rates from \$3.70 per thousand gallons to \$3.89 effective January 1, 2008. The FY2007 Revised also includes \$7 million which represents a "one-time" recognition of surplus in the Utility Capital Projects Fund.

The revenue projection process for water and wastewater usage revenue is primarily based upon current year actual consumption combined with current year estimated revenue increased by an assumed growth factor for new customers. Historically, billed consumption is slightly higher in the first half of the fiscal year, therefore usage billed for the six month period is assumed to represent 52% of the year's consumption. Adjustments are then made for any applicable rate changes. Usage revenue is reflective of weather conditions; typically more revenue in "dry" years and less revenue in "wet years".

Fund: Utility Operating Fund (Continued)

The estimation calculation is: first six months of fiscal year billed consumption in gallons divided by 52% equals annual projection for gallons times growth factor times the usage rate per 1000 gallons equals projected usage revenue. The following chart reflects a few years history as well as next years projection.



Revenue Detail
Other Funds

FY2008 Approved Budget

Fund: Utility Debt Service Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Capital Connection Charges	20,635,300	16,849,500	12,000,000	20,936,400	4,086,900
Front Foot Benefit Assessment	6,627,400	6,629,300	6,098,000	6,098,000	(531,300)
Capital Facility Assessment	1,430,900	1,287,100	1,287,100	1,287,100	0
Environmental Protection Fee	6,012,800	6,165,300	6,110,900	9,725,000	3,559,700
Investment Income	5,403,000	5,458,000	6,653,000	7,104,200	1,646,200
Interest on Installments	5,600	4,100	4,600	4,100	0
Penalties	65,700	42,700	24,000	42,700	0
Misc Income	1,196,300	610,000	699,500	699,500	89,500
Mayo Charges	245,500	230,000	230,000	230,000	0
	<u>41,622,500</u>	<u>37,276,000</u>	<u>33,107,100</u>	<u>46,127,000</u>	<u>8,851,000</u>

The Utility Debt Service Fund accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest incurred for the construction of water and wastewater facilities. The FY2008 increase reflects a change in the Environmental Protection Fee from 10% of usage charges to 20% effective January 1, 2008. In addition, the wastewater Capital Facility Connection Charge will increase from \$3,000 to \$7,000 per equivalent dwelling unit effective July 1, 2007. The water Capital Facility Connection Charge will remain the same at \$4,500 per equivalent dwelling unit.

Fund: Maryland City Alternative Minimum Tax Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Interest Income	1,389,000	644,000	485,900	405,700	(238,300)
Developer Contribution	284,100	1,168,600	1,326,700	1,404,700	236,100
	<u>1,673,100</u>	<u>1,812,600</u>	<u>1,812,600</u>	<u>1,810,400</u>	<u>(2,200)</u>

The Maryland City Alternative Minimum Tax Fund accounts for developer payment of debt service on the Maryland City water and wastewater expansion project.

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Fund: Solid Waste Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Customer Service Charges	40,024,600	40,110,700	40,351,300	40,520,600	409,900
Commercial Fees	1,496,000	1,858,100	1,858,100	2,000,000	141,900
Salvage from Recycling Progs.	705,300	875,000	875,000	864,000	(11,000)
Recycling Sales	1,376,800	1,822,200	1,822,200	2,000,000	177,800
Investment Income	1,086,000	600,000	1,100,000	1,000,000	400,000
Equip Buyback	0	90,000	90,000	84,000	(6,000)
Host Fees/Misc	1,324,200	1,422,900	1,422,900	1,412,000	(10,900)
	<u>46,012,900</u>	<u>46,778,900</u>	<u>47,519,500</u>	<u>47,880,600</u>	<u>1,101,700</u>

There are no changes to the fee structure in the Solid Waste Fund for FY2008. The increase from FY2007 to FY2008 reflects a growth in the customer base.

Fund: Solid Waste Financial Assurance Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Payment from Solid Waste Fund	431,600	485,500	485,500	705,000	219,500
	<u>431,600</u>	<u>485,500</u>	<u>485,500</u>	<u>705,000</u>	<u>219,500</u>

The Solid Waste Financial Assurance Fund provides a mechanism for the collection and disbursement of funds necessary to meet financial requirements of the Federal Resource and Conservation Act. These funds are estimated and adjusted on an annual basis to meet the closure and post-closure monitoring costs. The estimate is based upon an analysis of the capital construction program, estimates of fill rates, and estimates of landfill life in order to determine the rate at which funds must be accumulated. The increase from FY2007 to FY2008 reflects new estimated cost for the closure and post-closure based on a September 2006 study.

Fund: Child Care Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Participant Charges and Fees	2,689,956	2,892,400	2,668,800	3,379,900	487,500
	<u>2,689,956</u>	<u>2,892,400</u>	<u>2,668,800</u>	<u>3,379,900</u>	<u>487,500</u>

The increase provides for services provided at 33 child care sites as well as the provision of health insurance benefits for center directors initiated in FY2006 and health insurance for assistant directors in FY2008. The health insurance benefit is being funded through the levy of a rate increase for charges to participants and operations will be partially funded by use of existing fund balance.

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Fund: Print Shop Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Transfer from general fund	0	0	0	0	0
Service to Using Agencies	614,400	0	0	0	0
Copier Program Charges	623,800	0	0	0	0
	<u>1,238,200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

The Print Shop Fund was eliminated in the FY2007 budget.

Fund: Self-Insurance Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Utilities Fund Contribution	1,824,000	1,121,000	1,121,000	1,426,000	305,000
Solid Waste Fund Contribution	66,000	86,000	86,000	116,000	30,000
BOE Contribution	6,488,000	6,203,000	6,203,000	6,319,000	116,000
Child Care Fund Contribution	17,000	3,000	3,000	5,000	2,000
Community College Contribution	132,000	62,000	62,000	91,000	29,000
Library Contribution	100,000	84,000	84,000	41,000	(43,000)
General Fund Contribution	10,482,700	7,021,000	7,021,000	7,214,000	193,000
Investment Income	1,641,000	1,420,000	2,749,300	2,216,700	796,700
Miscellaneous Recoveries	707,100	200,000	200,000	200,000	0
	<u>21,457,800</u>	<u>16,200,000</u>	<u>17,529,300</u>	<u>17,628,700</u>	<u>1,428,700</u>

Although the number of claims is decreasing, the increase from FY2007 to FY2008 is primarily due to the County experiencing an increase in the cost of each workers compensation, general liability and vehicle liability claim.

The actuarial analysis provides the County with a report which allows the Finance Office to correctly reflect the financial status of the fund and the Budget Office to determine the funding level for the next fiscal year. The analysis supports the allocation of the funding requirements, as well as provides Central Services with information to use in the management of claims.

The recommended funding level is taken from a combination of the actuarial report and loss history. The loss history of each of the funds that contribute to the SIF reflects the average use of the SIF and is the basis to determine the contribution from each Fund. As an example, if the General Fund represents 89% of the workers compensation expenditure of the SIF, it therefore is budgeted to contribute 89% of the funding recommended by the actuary for the workers compensation expenses projected to be incurred in the next fiscal year. This is done for each line of self insurance for each fund and the final adjustment takes into consideration any fourth quarter transfer that was

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made the proceeding fiscal year. This amount is allocated to each of the funds based on their total loss history and is reduced from the General Fund contribution since the fourth quarter transfer contribution comes directly from the General Fund.

Allocation of the funding of the SIF is a tool that can motivate reduction of claims. Changes to this contribution by each fund are a direct reflection of their safety experience.

Fund: Health Insurance Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Employee Contributions	11,978,873	7,289,200	7,289,200	8,422,300	1,133,100
Employer Contributions	45,662,652	60,410,700	60,410,700	67,992,800	7,582,100
Investment Income	269,674	0	0	0	0
Miscellaneous Income	1,030,247	790,000	790,000	900,000	110,000
	<u>58,941,445</u>	<u>68,489,900</u>	<u>68,489,900</u>	<u>77,315,100</u>	<u>8,825,200</u>

The revenues reflect a projected increase in the cost to the County and the component units of Anne Arundel County's government whose employees and retirees participate in the County Health Plan.

Fund: Central Garage Operating Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Transfer from Replacement Fund		0		0	0
Leased Vehicles	8,592,700	9,312,200	9,399,900	9,169,600	(142,600)
Direct Charges	4,224,200	4,010,700	4,100,000	4,334,700	324,000
Miscellaneous	29,200	23,200	16,700	23,200	0
	<u>12,846,100</u>	<u>13,346,100</u>	<u>13,516,600</u>	<u>13,527,500</u>	<u>181,400</u>

The revenue in this fund is derived from two major sources. For lease rate vehicles (mostly cars and light trucks), a monthly fee is assessed to the using agency for each vehicle based on its annual operating costs. For direct charge equipment (heavy trucks and specialized equipment), costs are incurred on an as needed basis. The decrease in lease rate vehicle revenue reflects the reduction of the fleet. This reduction, creates less departmental lease expenses, which in turn nets less revenue to this fund.

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Fund: Central Garage Replacement Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Replacement Charges	8,098,200	7,405,600	7,222,900	7,294,800	(110,800)
Auction Revenue	671,600	336,000	432,400	460,000	124,000
Miscellaneous	569,800	330,200	231,800	124,300	(205,900)
	<u>9,339,600</u>	<u>8,071,800</u>	<u>7,887,100</u>	<u>7,879,100</u>	<u>(192,700)</u>

The vehicle replacement function of the Central Garage reflects the funds required to purchase vehicles identified by the replacement schedule. Vehicles are generally replaced based on set criteria of age and mileage conditions which are different for each class of vehicle. This budget reflects the cost of routine, scheduled replacement of vehicles within the "lease rate" program.

The revenue to this fund is a function of several variables. The cost to replace, residual auction value, projected mileage and the projected economic life of each vehicle is considered. These variables result in an annual contribution rate. There are also two large lump-sum contributions from the Fire Department (approximately \$1.75 million) and Public Works (approximately \$876,000) for the annual replacement of heavy direct charge equipment.

The reduction from FY2007 to FY2008 reflects a combination of the reduction of the fleet as well as a review of the estimated economic life and replacement cost variables which have been adjusted downward to better reflect actual experience.

Revenue Detail
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Fund: IPA Debt Service Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Gen Fund Contribution	416,000	300,000	300,000	0	(300,000)
One-time Funds	0	0	1,965,000	0	0
Investment Income	68,568	50,000	50,000	50,000	0
	484,568	350,000	2,315,000	50,000	(300,000)

The County has instituted an Installment Purchase Agreement (IPA) Program to facilitate County purchase of real property easements to maintain farmland and other open space. Under this program the County signs long-term debt agreements with property holders with a minimal down payment, typically 10%. Interest and nominal principal payments are made over the life of the agreement and a balloon payment is due at the end of the term to pay off the remaining principal. In order to pay the balloon payment, the County purchases and reserves a zero coupon U.S. Treasury Strip. This investment matures when the agreement expires and effectively earns the same interest rate that the County pays on the debt.

The revenues shown here represent this Fund's receipt of the General Fund contribution required to cover these debt service requirements, purchase the investments mentioned above, and to pay for consultant costs associated with settlement of these IPAs. The one-time funding source shown in the FY2007 Revised estimate represents the receipt of federal grant funds which must be used to pay the debt service on specific IPA purchases as well as the transfer in of surplus State Agricultural Transfer Tax receipts from the Agricultural Preservation capital project into which these transfer taxes are deposited and must be used for agricultural preservation purposes within a two year period of time.

Fund: Whitmore Garage Special Revenue Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
AA County Fees	115,000	95,000	130,000	107,500	12,500
State Fees	120,600	114,000	112,700	126,500	12,500
Transient Fees	174,300	169,000	164,200	179,000	10,000
	409,900	378,000	406,900	413,000	35,000

A private vendor under contract with Anne Arundel County operates the Whitmore Parking Garage, located in Annapolis near the Arundel Center. The County and the State each contribute to the funding of the garage based upon the number of spaces allocated to each. Other revenues are collected from fees charged to the general public. The increase from FY2007 to FY2008 reflects the increased costs for contractors and maintenance.

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Fund: Developer Streetlight Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Developer Contributions	733,200	1,000,000	1,000,000	1,000,000	0
	733,200	1,000,000	1,000,000	1,000,000	0

The Developer Streetlight Special Revenue Fund accounts for the installation of streetlights through developer contributions. Developers pay for installation and any associated repair and electrical costs for a two-year period after which the fixture reverts to the county.

Fund: Forfeit & Asset Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Federal Forfeiture Proceeds	191,200	350,000	300,000	300,000	(50,000)
County Forfeiture Proceeds	150,596	160,700	100,000	150,000	(10,700)
Investment Income	27,732	0	0	0	0
	369,528	510,700	400,000	450,000	(60,700)

The Forfeit and Asset Seizure Team (F.A.S.T.) Fund derives its funds from assets seized by law enforcement authorities in Anne Arundel County. This fund was created in FY1992 to provide management and control over the seizure and forfeiture of funds and property involved in drug cases.

Fund: Conference & Visitor Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Sales Hotel/Motel	899,700	910,000	945,000	980,000	70,000
	899,700	910,000	945,000	980,000	70,000

The county provides a dedicated revenue grant to the Conference and Visitor's Bureau. This grant, by code, is equivalent to 7% of the estimated FY2008 revenue of \$14 million or \$980,000. The increase is due solely to the increase in gross receipts of the Hotel Motel Tax.

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Fund: Economic Development Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Sales Hotel/Motel	899,700	910,000	945,000	980,000	70,000
	899,700	910,000	945,000	980,000	70,000

The county provides a dedicated revenue grant to the Economic Development Fund. This grant, by code, is equivalent to 7% of the estimated FY2008 revenue of \$14 million or \$980,000. The increase is due solely to the increase in gross receipts of the Hotel Motel Tax.

Fund: Incentive Loan Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Industrial Revenue Bonds	0	250,000	250,000	250,000	0
	0	250,000	250,000	250,000	0

The Incentive Loan Fund (ILF) provides incentives for extraordinary economic development opportunities within Anne Arundel County. The ILF will provide a local match that will focus primarily on projects for which the Maryland Department of Business and Economic Development (DBED) has proposed financial incentives.

Fund: Piney Orchard Wastewater Service Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
WW Service Charge	585,000	715,000	735,000	795,000	80,000
	585,000	715,000	735,000	795,000	80,000

The Piney Orchard Wastewater Service Fund accounts for the allocation of net operating revenues between the developer who built and operates the Piney Orchard wastewater plant and the county Department of Public Works.

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Fund: System Reform Initiative Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Base Grant	2,812,124	2,902,400	3,417,500	3,559,800	657,400
Investment Income	39,430	23,800	9,000	30,200	6,400
	<u>2,851,554</u>	<u>2,926,200</u>	<u>3,426,500</u>	<u>3,590,000</u>	<u>663,800</u>

The System Reform Initiative Fund is the revenue source for the Local Management Board. The increase reflects anticipated federal funding increases for this program.

Fund: Laurel Impact Fee Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Laurel Racetrack Revenue	530,000	400,000	400,000	400,000	0
Other Revenue	38,947	0	0	0	0
	<u>568,947</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>	<u>0</u>

The Laurel Racetrack Special Revenue Fund accounts for the funds paid to the County as impact aid for the Laurel Racetrack. The collection of the Laurel Impact Fee is outlined in the Annotated Code of Maryland, Section 11-404(d) of the Business Regulation Article. Pursuant to State Code, the Laurel Race Course shall pay Anne Arundel County \$2,000 for each day of live racing and \$1,000 for each day of inter-track betting without live racing. These funds must be used for facilities and services in the communities within three miles of the Race Course.

The County Executive has established a committee to recommend how best to spend these funds.

Fund: Inmate Benefit Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Commissary Sales	700,626	754,000	790,000	900,000	146,000
Telephone Commissions	435,372	308,000	340,000	340,000	32,000
Investment Income	31,430	18,000	35,000	30,000	12,000
Misc. Revenues	0	0	0	0	0
	<u>1,167,428</u>	<u>1,080,000</u>	<u>1,165,000</u>	<u>1,270,000</u>	<u>190,000</u>

Average daily population in the Detention Facilities system has grown rapidly from an average level of about 960 inmates to approximately 1,150. This increase has driven up the need for commissary items as well as educational and personal hygiene items acquired with these funds.

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Fund: Reforestation Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Reforestation Fee	1,598,423	1,500,000	1,100,000	1,200,000	(300,000)
	1,598,423	1,500,000	1,100,000	1,200,000	(300,000)

The Reforestation Fund accounts for fees collected in lieu of required reforestation pursuant to the provisions of the State's Forest Conservation Act and Chesapeake Bay Critical Area Act, as implemented through Anne Arundel County Code. If a citizen or developer demonstrates that reforestation cannot be reasonably accomplished either on-site or off-site, and that they cannot purchase reforestation credit in an approved Forest Mitigation Bank, a fee is collected in lieu of the required reforestation. These fees paid in lieu of replanting are paid before the signing of the record plat for a development involving subdivision, or upon the issuance of a grading permit for a development not involving subdivision.

Reforestation fees-in-lieu, collected for development outside of the critical area, are subject to the requirements of the Forest Conservation Act. Those funds may only be used for program activities directly related to forest conservation, acquisition, and reforestation/afforestation. Monies paid into the Reforestation Fund are to be spent within two years or three growing seasons after receipt, whichever time period is longer. If not spent within that time frame, the monies are to be returned to the person who made the payment, except that if two good faith attempts are made to locate the person and those attempts fail, the money is then forfeited to the Fund.

Reforestation fees-in-lieu, collected for development inside the critical area, are subject to the Critical Area Law. These funds may only be used for those program activities directly related to reforestation/afforestation, and identification and acquisition of forested sites for conservation within the critical area. There is no time limit associated with expending these funds.

Fund: Workforce Development Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Federal/State Aid	1,597,100	1,800,000	1,800,000	1,600,000	(200,000)
	1,597,100	1,800,000	1,800,000	1,600,000	(200,000)

The decrease reflects an anticipated reduction in federal funding toward this program.

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Fund: Community Development Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Fed Comm Block Grant	2,438,400	2,186,100	2,186,100	2,175,400	(10,700)
Fed Emergency Shelter Grant	94,300	93,800	93,800	94,300	500
Fed HOME Invest Prtnrsp Prgm	945,500	888,500	888,500	883,600	(4,900)
Fed Amer. Dream Dwnpmt Int	41,300	20,700	20,700	20,600	(100)
Fed Supportive Housing Prgm	807,300	869,800	869,800	1,413,600	543,800
Fed HOPWA				374,600	374,600
FEMA, Post-Disaster Mitigation	487,600				0
MEMA	92,800	65,500			(65,500)
County Contribution	390,000	270,000	270,000	270,000	0
Program Income	1,163,200	1,930,000	1,930,000	1,604,200	(325,800)
	6,460,400	6,324,400	6,258,900	6,836,300	511,900

The Community Development Fund was created effective July 1, 2005 and replaces the Community Development class of capital projects in the Capital Budget and Program in order to comply with Generally Accepted Accounting Principles.

Fund: Nursery Road Tax Increment District Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Property Taxes	3,658,411	4,092,000	3,989,000	4,066,000	(26,000)
Investment Income	113,537	20,000	100,000	80,000	60,000
Other	0	0	0	0	0
	3,771,948	4,112,000	4,089,000	4,146,000	34,000

The Nursery Road Tax Increment Fund was established in 1984 to provide funding for some public improvements for an area to the north of the BWI Airport. Funds come from the incremental real property taxes generated from the value of the property above the base assessment of the district determined as of January 1, 1984.

Fund: West County Tax Increment District Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Property Taxes	1,665,713	2,382,000	2,442,000	2,611,000	229,000
Investment Income	84,432	20,000	80,000	40,000	20,000
Other	0	0	0	0	0
	1,750,145	2,402,000	2,522,000	2,651,000	249,000

The West County Tax Increment Fund was established in 1997 to provide funding for the public improvements for the National Business Park development in the Jessup area of the County. Funds come from the incremental real property taxes generated from the value of the property above the base assessment of the district determined as of January 1, 1996.

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Fund: Farmington Village Special Tax District Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Property Taxes	439,996	450,000	450,000	450,000	0
Investment Income	36,877	29,400	29,400	29,400	0
Other	0	75,900	75,900	92,000	16,100
	<u>476,873</u>	<u>555,300</u>	<u>555,300</u>	<u>571,400</u>	<u>16,100</u>

The Farmington Village Special Tax Fund was established in 1998 to provide funding for some public improvements to the Farmington Village residential development in Pasadena. Funds come from an assessment of an additional tax rate on properties within the district based upon the size of the residential unit.

Fund: Park Place Tax Increment District Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Property Taxes	39,230	50,000	48,000	56,000	6,000
Investment Income	1,395	0	0	0	0
Other	0	0	0	0	0
	<u>40,625</u>	<u>50,000</u>	<u>48,000</u>	<u>56,000</u>	<u>6,000</u>

The Park Place Tax Increment Fund was established in 2001 to provide funding for the public improvements for the Park Place development in the City of Annapolis. Funds come from the incremental real property taxes generated from the value of the property above the base assessment of the district determined as of January 1, 2000.

Fund: Arundel Mills Tax Increment District Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Property Taxes	3,408,082	3,685,000	3,727,000	3,878,000	193,000
Investment Income	93,279	30,000	90,000	60,000	30,000
Other	0	0	0	0	0
	<u>3,501,361</u>	<u>3,715,000</u>	<u>3,817,000</u>	<u>3,938,000</u>	<u>223,000</u>

The Arundel Mills Tax Increment Fund was established in 1998 to provide funding for the public improvements for the Arundel Mills development in the Severn area of the County. Funds come from the incremental real property taxes generated from the value of the property above the base assessment of the district determined as of January 1, 1997.

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Fund: Parole Tax Increment District Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Property Taxes	3,626,364	4,926,000	4,946,000	6,258,000	1,332,000
Investment Income	94,948	10,000	90,000	70,000	60,000
Other	0	0	0	0	0
	<u>3,721,312</u>	<u>4,936,000</u>	<u>5,036,000</u>	<u>6,328,000</u>	<u>1,392,000</u>

The Parole Tax Increment Fund was established in 1999 to provide funding for some public improvements in the area to the west of the City of Annapolis. Funds come from the incremental real property taxes generated from the value of the property above the base assessment of the district determined as of January 1, 1999.

Fund: National Business Park Special Tax District Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Property Taxes	0	0	0	0	0
Investment Income	0	0	0	0	0
Other	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

The National Business Park Special Tax Fund was established in 1997 to provide back-up funding for the West County Tax Increment Fund. Funds come from an assessment of an additional tax rate on properties within the district based upon assessed value of the real property.

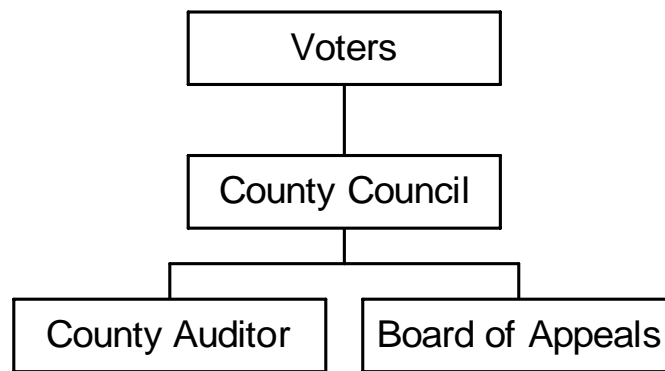
Fund: Dorchester Special Tax District Fund

Funding Source	FY2006 Actual	FY2007 Original	FY2007 Revised	FY2008 Estimate	Inc (Dec) from Orig.
Property Taxes	1,068,634	1,087,900	1,087,900	1,180,300	92,400
Investment Income	79,080	0	0	0	0
Other	0	0	0	0	0
	<u>1,147,714</u>	<u>1,087,900</u>	<u>1,087,900</u>	<u>1,180,300</u>	<u>92,400</u>

The Dorchester Special Tax Fund was established in 1996 to provide funding for some public improvements to the Dorchester Mixed Use development in the Severn area of the County. Funds come from an assessment of an additional tax rate on properties within the district.

Mission Statement

We the people of Anne Arundel County, State of Maryland, in order to form a more orderly County government, establish separate legislative and executive branches, insure responsibility of and accountability for public funds, promote the general welfare and secure the benefits of home rule, do, in accordance with the Constitution and the laws of the State of Maryland, adopt, ordain and establish as our Charter and form of government this Charter of Anne Arundel County, Maryland.



Legislative Branch
General Fund

FY2008 Approved Budget

- Council Districts**
With Council Person
- District 1 - Daryl Jones
 - District 2 - Edward Middlebrooks
 - District 3 - Ron Dillon Jr.
 - District 4 - James Benoit
 - District 5 - Cathleen M. Vitale
 - District 6 - Joshua J. Cohen
 - District 7 - Edward R. Reilly



Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0180 County Auditor	E	07	1	1	1	0
0185 Admin Officer to County Council	E	05	1	1	1	0
0190 Asst Admin Officer to Co Counl	E	03	1	1	1	0
0192 Legis Aide II CC	EL	03	7	7	7	0
0193 Legis Counsel To Co Council	E	06	1	1	1	0
0227 Legislative Audit Manager	NR	21	0	1	1	0
0229 Legis Management Asst II	NR	17	1	1	1	0
0230 Legis Administrative Secretary	NR	12	2	3	3	0
0233 Legislative Secretary	NR	09	2	2	2	0
0234 Legislative Senior Secretary	NR	10	3	2	2	0
0236 Legis Auditor II	NR	18	2	2	2	0
0237 Legis Auditor III	NR	20	2	1	1	0
0238 Asst County Auditor	NR	22	2	0	0	0
0238 Asst County Auditor	NR	23	0	2	2	0
8010 Council Member	EO	03	7	5	5	0
8010 Council Member	EO	04	0	1	1	0
8010 Council Member	EO	05	0	1	1	0
8020 Clerk I To Council	ET	12	1	1	1	0
8020 Clerk I To Council	ET	13	0	0	0	0
8550 Board Member Bd of Appeals	ET	02	7	7	7	0
Department Summary			40	40	40	0

Comparative Statement of Expenditures

Agency: Legislative Branch
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
County Council	1,821,891	1,893,300	1,893,300	1,969,500	76,200
County Auditor	895,350	1,044,200	1,019,200	1,116,000	71,800
Board of Appeals	362,772	376,200	401,200	413,000	36,800
Total by Character	3,080,013	3,313,700	3,313,700	3,498,500	184,800
Object					
Personal Services	2,612,950	2,804,900	2,764,900	2,983,200	178,300
Contractual Services	262,299	359,100	364,100	374,600	15,500
Supplies & Materials	53,687	67,300	82,300	64,900	(2,400)
Business & Travel	59,587	73,800	73,800	69,800	(4,000)
Capital Outlay	91,490	8,600	28,600	6,000	(2,600)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	3,080,013	3,313,700	3,313,700	3,498,500	184,800

Commentary

- Personal Services changes result from an increase in pension and health insurance costs as well as merit and cola increases for the staff.

Program Statement

The constitution of the State of Maryland requires all charter counties to have a council which is vested with the power to enact local legislation. The County Council is the elected body of the County and is vested with the power to enact legislation. The seven member council generally meets the first and third Mondays of each month, in addition to budget deliberations in May. The Council must adopt a budget by June 1 or the County Executive's request stands as proposed. With the exception of the Board of Education budget, the Council may only delete programs and funding from the County Executive's proposal.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,603,023	1,726,300	1,706,300	1,791,900	65,600
Contractual Services	42,409	50,800	50,800	65,800	15,000
Supplies & Materials	39,787	51,500	61,500	49,100	(2,400)
Business & Travel	46,671	56,700	56,700	56,700	0
Capital Outlay	90,000	8,000	18,000	6,000	(2,000)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	1,821,891	1,893,300	1,893,300	1,969,500	76,200
Allocation of Authorized Positions	23	23	23	23	0

Commentary

- Personal Services changes result from an increase in pension and health insurance costs as well as merit and cola increases for the staff.

Program Statement

The County Auditor serves at the pleasure of the County Council and acts in an oversight capacity to ensure that public funds are spent in accordance with the budget and applicable county laws. The Auditor is also responsible for submitting a financial audit of the preceding fiscal year.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	779,629	847,600	807,600	921,900	74,300
Contractual Services	98,204	173,200	173,200	173,700	500
Supplies & Materials	6,190	8,400	13,400	8,400	0
Business & Travel	11,327	15,000	15,000	12,000	(3,000)
Capital Outlay	0	0	10,000	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	895,350	1,044,200	1,019,200	1,116,000	71,800
Allocation of Authorized Positions	8	8	8	8	0

Commentary

- Personal Services changes result from an increase in pension and health insurance costs as well as merit and cola increases for the staff.

Program Statement

Independent of both the executive and legislative branches, the Board of Appeals renders final decisions on appeals relating to zoning, licenses, permits, executive, administrative, and judicatory orders. The seven members of the Board are appointed by the County Council to terms coterminous with those of the Council. Appellants of decisions on special exceptions, rezonings and variances have already appeared before the Administrative Hearings Officer, and may subsequently pursue their cases in Circuit Court if they are not satisfied with the decision of the Board. Board members each receive an annual stipend of \$5,250, and a per diem allowance of \$50.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	230,298	231,000	251,000	269,400	38,400
Contractual Services	121,686	135,100	140,100	135,100	0
Supplies & Materials	7,709	7,400	7,400	7,400	0
Business & Travel	1,589	2,100	2,100	1,100	(1,000)
Capital Outlay	1,490	600	600	0	(600)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	362,772	376,200	401,200	413,000	36,800
Allocation of Authorized Positions	9	9	9	9	0

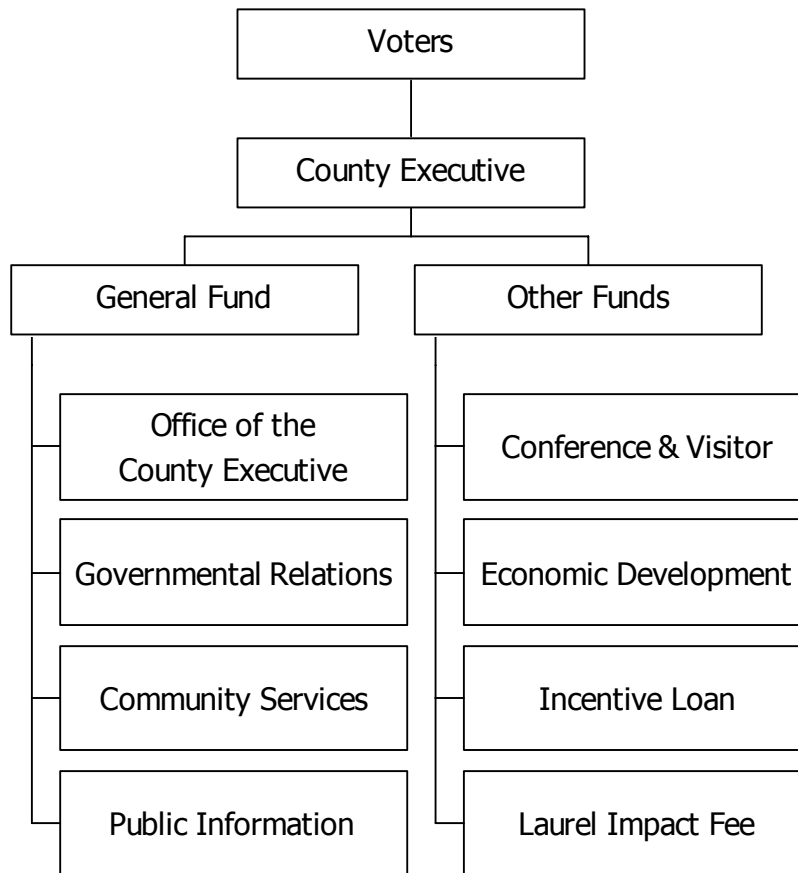
Commentary

- Personal Services changes result from an increase in pension and health insurance costs as well as merit and cola increases for the staff.

Office of the County Executive
General Fund
Mission Statement

FY2008 Approved Budget

The County Executive shall be responsible for the proper and efficient administration of such affairs of the County as are placed in the charge or under the jurisdiction and control of the County Executive under the Charter or by law.



Program Statement

The Office of the County Executive is responsible for providing management and policy direction for the operation of county government. Specifically, this budget includes public information, government relations, human relations and Community Services.

- Public Information – this office is responsible for media relations, speech writing and editing, ceremonial documents and correspondence, and special events.
- Governmental Relations – this office assists the County Executive in the development and passage of local and state legislation that enables and enhances the operation of county government through a critical review of all proposed legislation by the Legislative Review Committee.
- Human Relations – responsibilities within this office include fostering, encouraging and guaranteeing equal treatment to all persons regardless of race, creed, color, sex, national origin, age, religion, or mental/physical handicap.
- Community Services – this is the focal point for communication between local government and the communities of the County. The goal being better informed citizens as to the actions and programs of the government as well as the government being continuously informed as to the needs and desires of the community.

Personnel Summary

Job Code - Title	Plan	Grade	FY2007	FY2007	FY2008	Variance
			Approved	Adjusted	Approved	
0100 County Executive	EO	01	1	1	1	0
0101 Dir Of Programming	E	07	1	1	1	0
0102 Public Information Officer	E	05	1	1	1	0
0103 Chief of Staff	E	06	1	1	0	-1
0141 Executive Clerical Aide	EX	02	0	0	0	0
0142 Exec Office Support Assist I	EX	05	1	1	1	0
0144 Exec Office Support Specialist	EX	10	1	1	1	0
0151 Exec Administrative Secretary	EX	13	5	5	5	0
0152 Co Exec Appointment Coordinatr	EX	15	1	1	1	0
0153 Exec Management Assistant I	EX	16	4	4	4	0
0154 Exec Management Assist II	EX	18	1	1	1	0
0163 Legislative Liaison Officer	E	05	0	0	0	0
0163 Legislative Liaison Officer	E	06	1	1	1	0
0165 Asst To The County Executive	E	05	2	2	3	1
0285 Human Relations Officer	NR	21	1	1	0	-1
Department Summary			21	21	20	-1

Comparative Statement of Expenditures

Agency: Office of the County Executive
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
County Executive	3,776,565	4,027,600	4,027,600	3,847,600	(180,000)
Total by Character	3,776,565	4,027,600	4,027,600	3,847,600	(180,000)
Object					
Personal Services	1,970,491	1,971,500	1,971,500	1,857,700	(113,800)
Contractual Services	78,591	101,100	101,100	84,200	(16,900)
Supplies & Materials	65,362	89,000	89,000	73,600	(15,400)
Business & Travel	17,121	25,000	25,000	21,900	(3,100)
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	1,645,000	1,841,000	1,841,000	1,810,200	(30,800)
Total by Object	3,776,565	4,027,600	4,027,600	3,847,600	(180,000)

Commentary

- The Personal Services decrease results from the elimination of one (1) position, as well as personnel changes due to the change in administration.
- The grants amount of \$1,810,200 consists of the County’s contribution to the Anne Arundel Economic Development Corporation (AAEDC). In addition, the County also contributes 7% (\$980,000) of the Hotel Motel Tax to the corporation for support of general operating expenses. AAEDC is a privatized agency of county government responsible for promoting Anne Arundel County as an attractive place for business. In addition to the operating subsidy provided by the county, its non-profit status allows the corporation to receive grants and aid that otherwise would not be available to government agencies.
- The Director of Programming, an exempt position in the county system, is the Executive Director of AAEDC and is appointed by the County Executive.

**Office of the County Executive
Conference and Visitor's Fund**

FY2008 Approved Budget

The county provides a dedicated revenue grant to the Conference and Visitor's Bureau. This grant, by code, is equivalent to 7% of the estimated FY2008 revenue of \$14 million or \$980,000.

Budget Summary

**Agency: Office of the County Executive
Fund: Conference and Visitor's Fund**

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	900,000	910,000	945,000	980,000	70,000
Total by Object	900,000	910,000	945,000	980,000	70,000

Commentary

- The increase is due solely to the increase in gross receipts of the Hotel Motel Tax.

Personnel Summary

All of the employees of this fund are employed by the Conference and Visitor's Bureau, Inc.

Office of the County Executive
Economic Development Fund

FY2008 Approved Budget

The county provides a dedicated revenue grant to the Economic Development Fund. This grant, by code, is equivalent to 7% of the estimated FY2008 revenue of \$14 million or \$980,000.

Budget Summary

Agency: Office of the County Executive

Fund: Economic Development Fund

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	900,000	910,000	945,000	980,000	70,000
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	900,000	910,000	945,000	980,000	70,000

Commentary

- Anne Arundel Economic Development Corporation (AAEDC) is a privatized agency of county government responsible for promoting Anne Arundel County as an attractive place for business. In addition to the operating subsidy provided by the county, its non-profit status allows the corporation to receive grants and aid that otherwise would not be available to government agencies.
- The increase is due solely to the increase in gross receipts of the Hotel Motel Tax.

Personnel Summary

All of the employees of this fund are employed by the Economic Development Corporation.

Office of the County Executive
Incentive Loan Fund

FY2008 Approved Budget

The Incentive Loan Fund (ILF) provides incentives for extraordinary economic development opportunities within Anne Arundel County. The ILF will provide a local match that will focus primarily on projects for which the Maryland Department of Business and Economic Development (DBED) has proposed financial incentives.

Budget Summary

Agency: Office of the County Executive
Fund: Incentive Loan Fund

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	250,000	250,000	250,000	0
Total by Object	0	250,000	250,000	250,000	0

Personnel Summary

There are no positions authorized in this Fund.

Program Statement

The Laurel Impact Fee Special Revenue Fund accounts for the funds paid to the County as impact aid for the Laurel Racetrack. The County Executive has established a committee to recommend how best to spend these funds.

Budget Summary

Agency: Office of the County Executive
Fund: Laurel Impact Fee Fund

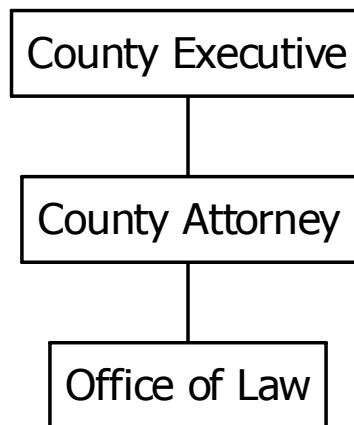
Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	288,835	322,000	322,000	405,000	83,000
Total by Object	288,835	322,000	322,000	405,000	83,000

Commentary

- FY2008 budget of \$405,000 contains the following items:
 - Fire Truck Replacement - \$150,000
 - Maryland City VFD Butler building - \$150,000
 - Library Weekend Hours - \$55,000
 - Library additions and materials - \$12,000
 - Route 198 Beautification - \$30,000
 - High speed copier at Police sub-station - \$3,000
 - Construction of Speed Humps in Russett - \$5,000

Mission Statement

The Office of Law provides virtually all legal services to the Executive and Legislative branches of County Government and to certain other specified agencies or entities. These services include extensive litigation, contract review, advice, opinions, and the drafting of legislation. The mission of the Office of Law is to provide high quality legal representation on a timely basis to all clients.



Major Accomplishments

- The Office of Law has developed a Litigation Forms Library, to facilitate the preparation of legal documents, which improves the efficiency of the office.
- The Office of Law enforced 390 code enforcement citations and 56 injunction cases received from the Department of Inspections and Permits. The fines assessed totaled \$91,317. One of these enforcement actions resulted in an agreement by the defendants to pay \$7,000 in fines for building and grading without permits. In addition, this office has successfully represented the County in administrative appeals alleging that the County's application of its critical area laws constituted a "regulatory taking" of private property without just compensation.
- The continued training and education to prevent employment discrimination provided by the Office of Law to the Office of Personnel staff and the successful implementation of the training and education, has resulted in only one related lawsuit filed by a County employee this year.
- A new Purchasing Manual was drafted with the assistance of the Office of Law. It has been twenty years since the manual had been written.
- A new Cable Franchise law was passed.

Key Objectives

- Final review and approval of the Landscape Manual, "Anne Arundel County Landscape Manual" referenced in §§17-6-201, 17-6-202, 17-7-904, 18-2-206, 18-10-109 and 18-16-304 of the County Code.
- Implementing the electronic filing of documents as required by the Circuit Court for Anne Arundel County.
- The Office will continue to collect and store electronically the many letters, opinions, and memoranda of legal advice generated by the Office of Law.
- The Office will continue to evaluate procedures, equipment, and software in an effort to reduce costs and improve efficiency.
- The Office will continue to provide training and educational opportunities for the attorneys and staff in order to provide increased expertise and assistance in the various areas of law.
- The Office will continue to provide high quality legislation.

Program Statement

The Office of Law provides legal services for the County and its offices, departments, boards, commissions, and agencies.

- Litigation – provides representation to the County and its officers and employees in civil litigation. The program includes civil rights actions, employment discrimination claims, premise liability matters, code enforcement, and contract disputes. It also includes bankruptcy and collection matters.
- Self-Insurance Fund – represents the County and its officers and employees in civil litigation matters, including Worker's Compensation claims, as mandated by § 3-11-108 of the County Code, and motor vehicle torts. Personnel costs for three Law Office employees, an attorney, a paralegal, and a legal secretary, are funded by the Self Insurance Fund.
- Department of Social Services -- State law (Article 88A, Section 7(a)) requires the Office of Law to represent the Anne Arundel County Department of Social Services in Child in Need of Assistance cases before the Circuit Court for Anne Arundel County, sitting as the juvenile court, and in termination of parental rights cases before the Circuit Court. The Office of Law dedicates three attorneys and a legal secretary to this activity. Personnel funding is provided by the State through the Department of Social Services. One of the three attorneys does not appear in the Office of Law's Personal Services Computation but resides in the Department of Social Services' Personal Services Computation.
- Legal Advice – encompasses the review of legal papers and the provision of legal opinions for the County and all of its offices, departments, boards, commissions, and agencies, including the County Council. Pursuant to Charter Section 526, the County Attorney approves all contracts and other legal instruments for form and legal sufficiency prior to execution by the County.
- Legislation – encompasses reviewing all ordinances passed by the County Council and advising the County Executive as to their legality prior to signing. Additionally, the Office of Law is responsible for drafting ordinances and resolutions.

**Office of Law
General Fund**

FY2008 Approved Budget

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0120 County Attorney	E	07	0	0	0	0
0120 County Attorney	E	08	1	1	1	0
0200 Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0209 Secretary II (NR)	NR	07	1	1	1	0
0242 Management Assistant II	NR	17	1	1	1	0
0500 Senior Paralegal	NR	14	1	1	1	0
0501 Paralegal	NR	12	4	4	4	0
0502 Legal Secretary	NR	10	6	6	6	0
0511 Attorney I	NR	17	1	1	1	0
0512 Attorney II	NR	19	3	3	3	0
0513 Attorney III	NR	21	5	5	5	0
0520 Senior Assistant Co Attorney	NR	22	5	5	5	0
0521 Deputy County Attorney	NR	24	2	2	2	0
0522 Supervising County Attorney	NR	23	2	2	2	0
Department Summary			33	33	33	0

Condition Assessment and Performance Measures

Description	Act FY2005	Act FY2006	Est FY2007	Proj FY2008
Civil Litigation	1,614	2,042	2,108	2,000
Self-Insurance Fund*	1,373	1,561	1,675	1,700
Social Service Representation (cases remain open until the minor turns 18)**	623	541	650	625
Legislation	165	139	134	130
Legal Advice (Opinions and Doc Review)	2,839	3,541	4,918	4,000

Bankruptcy Collections	\$184,640.07	\$128,982.21	\$96,380.06
Personal Property Collections	\$377,277.38	\$1,005,711.64	\$312,208.95
Tax Sale Foreclosures***	\$1,503,682.38	\$1,464,681.89	\$654,919.09

* Workers' Compensation cases remain open until a full and final settlement is reached.

** Department of Social Service cases remain open until the minor turns 18.

***The majority of the money is collected in the second half of the fiscal year

Comparative Statement of Expenditures

Agency: Office of Law
Fund: General Fund

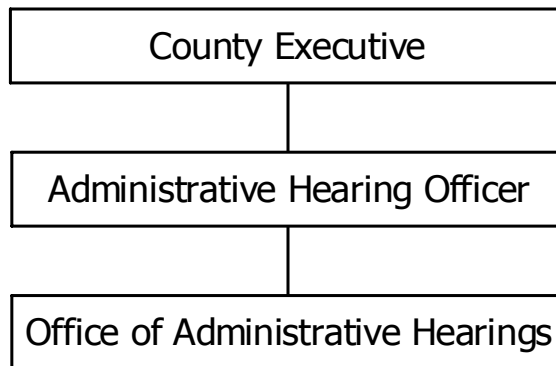
General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Office of Law	2,701,283	2,984,500	2,994,700	3,453,700	469,200
Total by Character	2,701,283	2,984,500	2,994,700	3,453,700	469,200
Object					
Personal Services	2,516,553	2,766,000	2,776,800	3,274,700	508,700
Contractual Services	102,988	134,900	132,900	102,800	(32,100)
Supplies & Materials	26,866	26,200	25,700	19,200	(7,000)
Business & Travel	53,539	53,400	53,300	53,000	(400)
Capital Outlay	134	1,500	1,500	1,500	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	1,203	2,500	4,500	2,500	0
Total by Object	2,701,283	2,984,500	2,994,700	3,453,700	469,200

Commentary

- FY2008 budget increased 15.72% or \$469,200.
- Personal Services increase is attributed to routine changes to salaries and associated benefits. In addition, this amount includes three Law Office positions which support the Self Insurance Fund, previously reported in the Self Insurance Fund's Personal Services.
- Reductions to Contractual Services, Supplies & Materials and Business & Travel reflect actual expenditure levels.

Mission Statement

The mission of the Office of Administrative Hearings is to provide the requisite public notice of pending applications, conduct quasi-judicial hearings, and decide pending matters in a timely manner.



Highlights

- This program accounts for the Administrative Hearing Officer. Duties are to provide public notice, conduct quasi-judicial hearings, and write decisions in a timely manner for all zoning petitions (zoning reclassifications, special exceptions, variance and critical area reclassifications). The next level of appeal is the County Board of Appeals. The Administrative Hearing Officer may also hear and decide certain construction contract disputes, which are appealed directly to the Circuit Court.
- The Administrative Hearing Officer is responsible for conducting public hearings on petitions to change or reclassify the zoning of individual or particular parcels of property. The Administrative Hearing Officer may grant variances from and make special exceptions to the zoning laws, regulations, ordinances or resolutions.

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0135 Administrative Hearing Officer	E	07	1	1	1	0
0200 Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
Department Summary			2	2	2	0

Condition Assessment and Performance Measures

	Actual FY2006	Estimated FY2007	Projected FY2008
Variances	441	366	375
Special Exceptions	22	20	20
Re-zonings	13	9	10
Contract Construction Cases	0	0	1

Comparative Statement of Expenditures

Agency: Office of Administrative Hearings
 Fund: General Fund

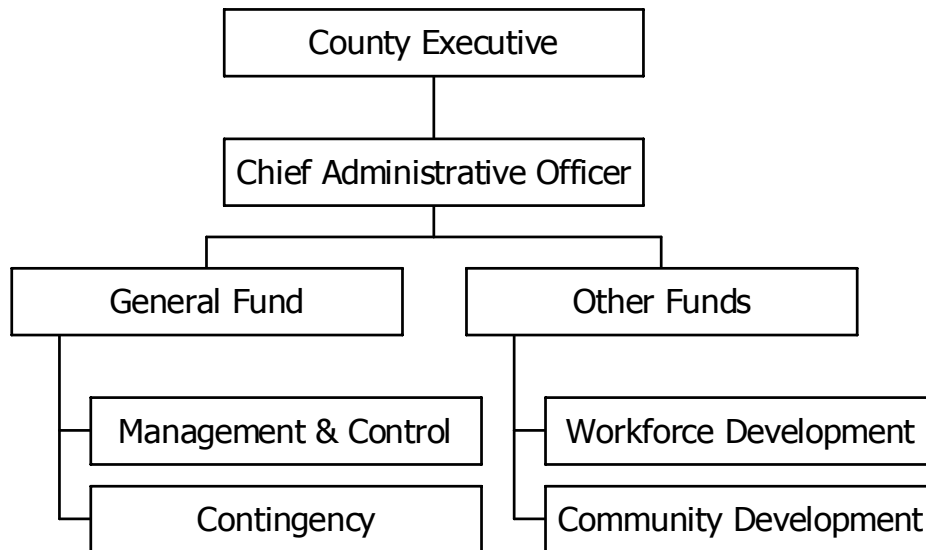
General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Office of Admin. Hearings	273,979	291,100	291,100	292,000	900
Total by Character	273,979	291,100	291,100	292,000	900
Object					
Personal Services	247,523	262,600	262,600	268,300	5,700
Contractual Services	11,238	12,100	12,100	8,100	(4,000)
Supplies & Materials	10,470	14,500	14,500	14,200	(300)
Business & Travel	225	1,400	1,400	1,400	0
Capital Outlay	4,523	500	500	0	(500)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	273,979	291,100	291,100	292,000	900

Commentary

- FY2008 budget increased 0.3% or \$900.
- Decrease in Contractual Services is due to the elimination of legal notices and a decrease in legal services to reflect actual expenditure levels.

Mission Statement

The Chief Administrative Officer is appointed by and is responsible directly to the County Executive. The Chief Administrative Officer shall have supervisory authority over the executive branch offices and departments as provided in Article V of the County Charter, and over other executive offices as the County Executive may direct.



Program Statement

The Chief Administrative Officer has the overall responsibility for the functions performed by the Office of the Budget, Office of Finance, Office of Central Services, and the Office of Personnel. As such, the Chief Administrative Officer is responsible for many of the daily activities of county government.

- Management and Control – in addition to the above functions, this bureau is responsible for the coordination of administrative and financial functions with the independent Board of Education and the trustees of the community college and library.
- Contingency – this bureau accounts for those funds held in contingency. In general, these funds have been utilized to cover unforeseen items such as snow removal expenses above that which is budgeted for in the Department of Public Works. In the past, contingency funds have also been reserved for items such as pay packages that were still in negotiations, as well as performance increases for non-represented employees.

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0105 Chief Administrative Officer	E	08	0	0	0	0
0105 Chief Administrative Officer	E	09	1	1	1	0
0127 Human Services Officer	E	07	1	1	0	-1
0151 Exec Administrative Secretary	EX	13	2	2	1	-1
0153 Exec Management Assistant I	EX	16	2	2	1	-1
0164 Asst To Chief Admin Officer	E	05	1	1	1	0
0264 Program Manager	NR	19	1	1	0	-1
0473 Accountant III	NR	19	1	1	1	0
Department Summary			9	9	5	-4

Comparative Statement of Expenditures

Agency: Office of the Chief Administrative Officer
 Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Management & Control	4,651,457	5,947,900	6,000,100	4,801,200	(1,146,700)
Contingency	0	8,573,000	5,921,600	7,393,200	(1,179,800)
Total by Character	4,651,512	14,520,900	11,921,700	12,194,400	(2,326,500)
Object					
Personal Services	749,722	890,100	902,100	599,300	(290,800)
Contractual Services	87,143	60,100	60,100	1,154,900	1,094,800
Supplies & Materials	8,557	14,500	15,500	23,400	8,900
Business & Travel	18,536	30,000	31,000	33,000	3,000
Capital Outlay	0	0	0	2,000	2,000
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	3,787,554	13,526,200	10,913,000	10,381,800	(3,144,400)
Total by Object	4,651,512	14,520,900	11,921,700	12,194,400	(2,326,500)

Commentary

- The decrease in personal services reflects the elimination of four positions as well as personnel changes due to the new administration. The total of nine (9) positions in FY2007 has been reduced to five (5) for FY2008.
- The increase in contractual services includes approximately \$860,000 in BRAC grant funding as well as \$250,000 for a fire station relocation study.
- The contingency total reflects \$7.4 million in unanticipated needs. \$5 million of this amount is for items such as snow removal and storm related expenses, possible fuel cost increases, as well as other unanticipated needs. The remaining portion is held for charter schools (\$2 million), the Center for Applied Technology (\$100,000) and National Board Certifications for teachers (\$200,000).
- The grants/contribution object includes the \$7.4 million mentioned above, plus contributions to Government Grants of approximately \$2.4 million (a reduction of \$2.4 million from FY2007 levels), and a portion of the BRAC Planning grant (\$500,000).

Office of the Chief Administrative Officer
General Fund

FY2008 Approved

Government Grants	FY2007	FY2008	Increase/ (Decrease)
AA Conf & Visitor Ctr Bond Match	100,000	100,000	0
AA Conflict Resolution Center	45,000	20,000	(25,000)
AA County Commission for Women		3,000	3,000
AA County Mental Health Agency	228,000	200,000	(28,000)
AA Economic Opportunity Committee	285,000	200,000	(85,000)
AA Food and Resource Bank	98,000	75,000	(23,000)
AA Workforce Development Corp	300,000	250,000	(50,000)
American Red Cross	10,000	10,000	0
Annapolis Area Ministries	400,000	210,000	(190,000)
ARC of AA County	150,000	100,000	(50,000)
ARC of AA County - (One Time)	75,000	5,000	(70,000)
Arts Council of AA Cty(Cult Arts Found)	350,000	250,000	(100,000)
Arundel Child Care Connections	55,000	55,000	0
Arundel Community Development Services	200,000	170,000	(30,000)
CASA-Court Appointed Special Advocates	40,000	30,000	(10,000)
Chesapeake Center for the Creative Arts	70,000	40,000	(30,000)
Childrens Theater of Annapolis	75,000	35,000	(40,000)
Chrysalis House	15,000	10,000	(5,000)
Community Center at Woods	150,000		(150,000)
Ethnic Initiatives:	180,000		(180,000)
Falcon Athletic Booster Club	125,000		(125,000)
Food Link		5,000	5,000
Habitat for Humanity		5,000	5,000
HAVEN	25,000	4,000	(21,000)
Historic Annapolis Foundation	50,000	5,000	(45,000)
Home Ownership Initiatives Program	765,000	300,000	(465,000)
HOPE		5,000	5,000
Hospice of the Chesapeake	20,000	14,000	(6,000)
Jessup Community Hall	50,000		(50,000)
Korean Scholarship Fund	3,500		(3,500)
Human Service Office Grantee Training	8,500		(8,500)
Leadership Anne Arundel	5,000		(5,000)
Legal Aid Bureau of AA County	75,000	35,000	(40,000)
Linthicum Walks	50,000		(50,000)
Martin Luther King Breakfast	5,000		(5,000)
Maryland Hall for the Creative Arts	100,000	45,000	(55,000)
Metro Washington EAR	1,700	1,000	(700)
OIC-Opportunity Industrialization Center	33,300		(33,300)
Opportunity Builders, Inc	300,000	110,000	(190,000)
Partners in Care	45,000	45,000	0
Partners in Care Transportation Initiative	80,000		(80,000)

(continued next page)

Office of the Chief Administrative Officer
General Fund

FY2008 Approved

(continued)

Government Grants	FY2007	FY2008	Increase/ (Decrease)
Pascal Family and Youth Services	25,200	25,000	(200)
Remember, Inc Pip & Zastro	50,000		(50,000)
U of Md Med Ctr - Shock Trauma	100,000		(100,000)
Volunteer Center Anne Arundel	30,000		(30,000)
Womens Club of Linthicum Heights	25,000		(25,000)
YWCA	85,000	75,000	(10,000)
	<hr/> 4,883,200	<hr/> 2,437,000	<hr/> (2,446,200)

Program Statement

Arundel Community Development Services, Inc. (ACDS), on behalf of and with the approval of the County, plans and implements housing and community development activities which principally benefit low and moderate income residents, remove slum and blighting conditions, or meet an urgent need:

- **Community Development Block Grant (CDBG) & Emergency Shelter Grant (ESG)** - Anne Arundel County receives entitlement funds from the U.S. Department of Housing and Urban Development which are used for affordable housing, community development programs and emergency shelter programs.
- **Home Investment Partnerships Program (HOME)** - Anne Arundel County receives entitlement funds from the U.S. Department of Housing and Urban Development which are used for the development of affordable housing for low income households through acquisition, rehabilitation, construction and the conversion of properties.
- **American Dream Downpayment Initiative (ADDI)** – Anne Arundel County receives federal entitlement funds which are used to assist low and moderate income first-time homebuyers purchase homes through down payment and closing cost assistance.
- **Supportive Housing Program (SHP)** – Anne Arundel County receives federal funds on a competitive basis from the U.S. Department of Housing and Urban Development. These federal funds support the Continuum of Care services provided in Anne Arundel County in order to move a person from homelessness to independent living. The funds are provided to local nonprofit homeless service providers.
- **Housing Opportunities for Persons with Aids (HOPWA)** – Anne Arundel County receives entitlement funds from the U.S. Department of Housing and Urban Development which are passed through the City of Baltimore and are used to promote supportive housing opportunities for persons with HIV/AIDS.

Personnel Summary

All of the employees of this fund are employed by Arundel Community Development Services, Inc.

Comparative Statement of Expenditures

Agency: Office of the Chief Administrative Officer
 Fund: Community Development Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Comm Dev Blk Grant/ESG	3,212,673	3,429,900	3,429,900	2,989,700	(440,200)
HOME Invst Prtnr Grant	1,755,479	1,938,500	1,938,500	2,037,700	99,200
Supportive Housing Prog	807,260	869,800	869,800	1,413,600	543,800
Amer Dream Down Pymt	41,310	20,700	20,700	20,700	0
Home Elevation Grant	700,300	65,500	65,500	0	(65,500)
HOPWA	0	0	0	374,600	374,600
Total by Character	6,517,022	6,324,400	6,327,200	6,836,300	511,900
Object					
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	6,517,022	6,324,400	6,327,200	6,836,300	511,900
Total by Object	6,517,022	6,324,400	6,327,200	6,836,300	511,900

Commentary

- The Community Development Fund was created effective July 1, 2005 and replaces the Community Development class of capital projects in the Capital Budget and Program in order to comply with Generally Accepted Accounting Principles.
- Funding levels for these programs was \$6,536,000 in the FY2005 Capital Budget.

The Anne Arundel Workforce Development Corporation is a 501 (c) 3 corporation that is Anne Arundel County's administrative agent and operator of the federal Workforce Investment Act.

The Corporation provides employment services to the County's dislocated workers and adults otherwise seeking entry and skills development. The Corporation also funds youth employment programs.

Comparative Statement of Expenditures

Agency: Office of the Chief Administrative Officer
Fund: Workforce Development Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Workforce Development	1,597,098	1,800,000	1,800,000	1,600,000	(200,000)
Total by Character	1,597,098	1,800,000	1,800,000	1,600,000	(200,000)
Object					
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	1,597,098	1,800,000	1,800,000	1,600,000	(200,000)
Total by Object	1,597,098	1,800,000	1,800,000	1,600,000	(200,000)

Commentary

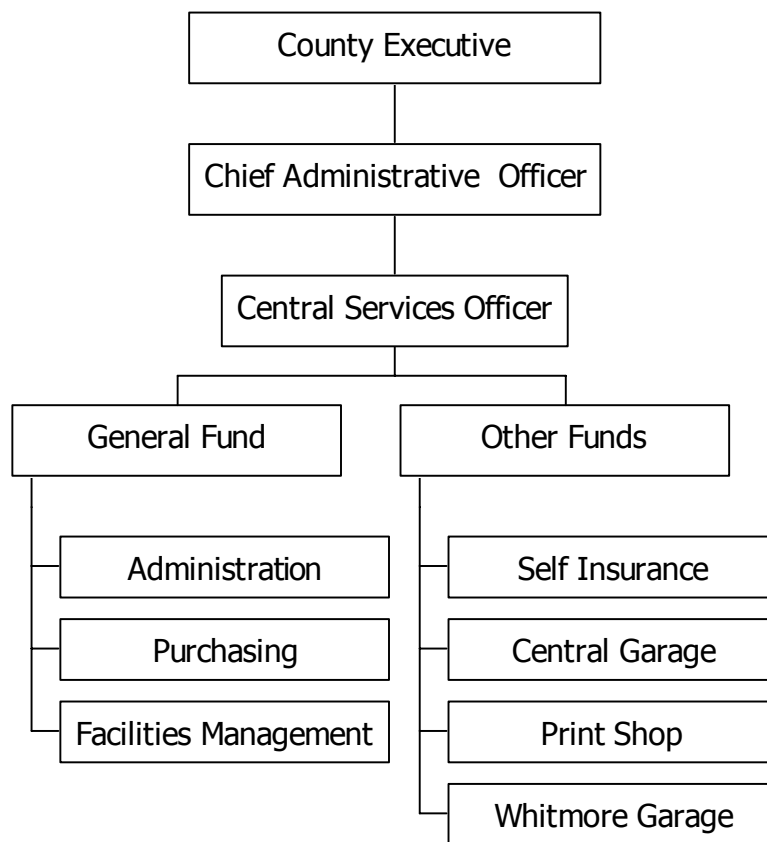
- With the exception of approximately \$40,000 in miscellaneous and investment income, all of the Agency's revenues are grants from Federal, State and local sources.
- The FY2008 budget is less than prior year as a result of anticipated reductions in Federal funds.

Personnel Summary

All of the employees of this fund are employed by the Anne Arundel Workforce Development Corporation.

Mission Statement

The mission of the Office of Central Services is to provide efficient and cost effective services to county operating departments. This support consists of centralized purchasing, risk management insurance and safety, facilities management, fleet management and real estate.



Major Accomplishments

- Implemented a new market-based electricity procurement strategy working together with the Baltimore Regional Cooperative Purchasing Committee – Baltimore Metropolitan Council.
- Implemented first year of Facility Master Plan – 197 projects started.
- Completed installation/upgrade of surveillance systems at Whitmore & Glen Burnie Garages, Arundel Center, and Heritage Complex. Initiated card access system upgrades at Police Headquarters and Southern Police.
- Continued efforts to expand placement of AED's throughout the County. To date, 40 AED's are located in County facilities.
- Expanded procurement activities to women and minority owned businesses in calendar year 2006 by 13% over previous year. WMBE vendors were awarded a total of \$31.9 million.
- Eliminated the Print Shop Central Stores Fund and Operation. Outsourcing this provides greater efficiency and cost savings.

Key Objectives

- Continue to update the Facilities Master Plan to accommodate life-cycle analysis and to develop engineering specifications for projects in preparation for bidding.
- Expand web-based print portal to serve County agencies.
- Continue to install Energy Management Systems to improve energy efficiency in existing and newly constructed facilities and to control equipment remotely.
- Install wiring connections and transfer switches for building connection to mobile emergency generators at key facilities.
- Improve customer service through user agency service agreements that define maintenance responsibilities.

Significant Changes

- Revamp County facilities' recycling program to participate in the Curbside Recycling Collection program managed by Waste Management Services. A mutually beneficial arrangement, Central Services estimates \$30,000 (30%) cost avoidance in this first year of a 3-year program that will incrementally add routes until fully implemented.

Comparative Statement of Expenditures

Agency: Office of Central Services
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Administration	388,892	543,200	543,200	644,500	101,300
Purchasing	2,006,974	2,107,400	2,107,400	2,097,700	(9,700)
Risk Management	0	0	0	0	0
Facilities Management	16,348,172	17,567,400	18,092,400	19,365,400	1,798,000
Real Estate	357,587	384,200	384,200	301,100	(83,100)
Information Services	0	0	0	0	0
Telecommunications	96,127	95,200	95,200	0	(95,200)
Total by Character	19,197,752	20,697,400	21,222,400	22,408,700	1,711,300
Object					
Personal Services	7,045,061	7,787,200	7,662,000	7,889,700	102,500
Contractual Services	11,172,558	11,932,100	12,495,100	13,593,600	1,661,500
Supplies & Materials	833,636	872,300	918,700	828,700	(43,600)
Business & Travel	40,799	53,100	43,000	44,000	(9,100)
Capital Outlay	105,698	52,700	103,600	52,700	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	19,197,752	20,697,400	21,222,400	22,408,700	1,711,300

Commentary

- The Facilities Management Bureau's increase includes approximately \$1,500,000 in utility costs increases, as well as \$140,000 in increased preventive maintenance contract costs as a result of new and/or renegotiated contracts for security/surveillance, exhaust, and fire sprinkler systems.
- Also included is approximately \$150,000 in various items, which represent the costs of new responsibilities for Facilities Management.

**Office of Central Services
General Fund**

FY2008 Approved Budget

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0125 Central Services Officer	E	07	1	1	1	0
0211 Office Support Assistant I	OS	02	0	0	0	0
0212 Office Support Assistant II	OS	04	4	4	4	0
0213 Office Support Specialist	OS	06	2	2	2	0
0223 Secretary III	OS	06	3	3	3	0
0224 Management Aide	NR	12	3	3	3	0
0241 Management Assistant I	NR	15	1	1	1	0
0242 Management Assistant II	NR	17	2	2	2	0
0245 Senior Management Assistant	NR	19	1	1	1	0
0252 Budget Mgmt Analyst III	NR	20	0	0	0	0
0265 Program Specialist I	NR	15	1	1	1	0
0266 Program Specialist II	NR	17	1	1	1	0
0270 Office Automation Specialist	NR	19	0	0	0	0
0300 Property Contrl & Acct Mgr	NR	18	0	0	0	0
0325 Peripheral Equipment Operator	OS	03	1	0	0	0
0326 Copy Center Operator	OS	05	0	1	1	0
0552 Real Estate Manager	NR	21	1	1	1	0
0701 Mail Clerk	OS	02	4	4	3	-1
0702 Mail Room Supervisor	NR	11	1	1	1	0
0711 Storekeeper I	LM	04	1	1	1	0
0716 Warehouse Manager	NR	14	0	0	0	0
0719 Buyer's Assistant	OS	05	2	2	2	0
0722 Buyer II	NR	13	2	2	2	0
0723 Buyer III	NR	16	3	3	3	0
0724 Buyer IV	NR	18	3	3	3	0
0725 Minority Bus/Small Bus Coord	NR	16	1	1	1	0
0731 Assistant Purchasing Agent	NR	19	2	2	2	0
0741 Purchasing Agent	NR	22	1	1	1	0
0802 Telephone Clerk	OS	03	3	3	3	0
2101 Facilities Attendant	LM	01	8	8	8	0
2101 Facility Attendant	LM	01	0	0	0	0
2111 Custodial Worker	LM	02	27	27	27	0
2112 Custodial Supervisor	NR	08	4	4	4	0
2121 Facilities Maintenance Mech I	LM	07	12	12	12	0
2122 Facilities Maintenance Mech II	LM	09	20	20	20	0
2131 Facilities Maintenance Supvr	NR	14	1	1	1	0
2132 Fac Maint Mobile Crew Leader	NR	14	3	3	3	0
2141 Fac Construction Supervisor	NR	16	1	1	1	0
2143 Fac Maint Mobile Crew Supervr	NR	16	3	3	3	0
2150 Facilities Administrator	NR	20	1	1	1	0
2151 Asst Facilities Administrator	NR	18	2	2	2	0
2275 Construction Inspector Supervr	NR	17	1	1	1	0
2412 Maintenance Worker II	LM	05	4	4	4	0
3055 Horticulturist II	NR	16	1	1	1	0
Department Summary			132	132	131	-1

Condition Assessment and Performance Measures

<i>Performance Measures</i>	FY05 Actual	FY06 Actual	FY07 Est	FY08 Proj
Number of FMD work orders requested	7,683	7,796	9,000	9,400
Back log of work orders	140	175	400	500
Emergency call Ins	950	1,000	1,100	1,200
Routine maintenance sq ft per employee	58,149	59,243	63,508	63,508
Custodial operations sq ft per employee	31,506	31,506	32,000	32,100
Number of P-Card Transactions	54,625	58,504	63,133	70,000
Number of purchase orders	10,394	9,510	9,000	8,500
Number of purchasing agreements	167	275	330	390

Program Statement

The mission of the Office of Central Services is to provide efficient and cost effective services to county operating departments. This support consists of centralized purchasing, risk management insurance and safety, facilities management, fleet management and real estate. The Administration program's function is to provide support and coordination of the different bureaus and varied activities within the department including the Minority Business Enterprise Program. This program is also responsible for operating the telephone information center. The director oversees a staff of 214 merit system personnel with general fund and special fund programs of over \$58 million.

The Minority Business Enterprise (MBE) Program consists of one (1) MBE Coordinator (full time). Through the MBE Program and MBE Committee, we plan, coordinate and implement a number of special projects designed to identify new business opportunities for local women and other minorities. There are several hundred Woman and Minority-Owned firms successfully conducting business with the Purchasing Office. These firms provide the County with a variety of commodities, supplies, and services at competitively bid prices.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	311,707	444,100	444,100	548,200	104,100
Contractual Services	65,256	76,700	87,700	76,800	100
Supplies & Materials	5,503	13,900	8,500	13,000	(900)
Business & Travel	6,425	8,500	2,500	6,500	(2,000)
Capital Outlay	0	0	400	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	388,892	543,200	543,200	644,500	101,300
Allocation of Authorized Positions	4	5	5	7	2

Commentary

- The increase in personal services reflects the internal shifting of two (2) positions from Telecommunications.

Program Statement

This unit oversees all of Anne Arundel County's purchasing activities, including the procurement card and assets control programs. The Purchasing Agent and his staff approve non-personnel expenditures to assure that agencies meet the Anne Arundel County Code and Charter requirements for competitive bids and quality assurance.

- **Purchasing Administration** – This program accounts for the Purchasing Agent, Assistant Purchasing Agent, Management Aide II and an Office Secretary III. Duties of the Purchasing Agent include those duties as contained in Article 8 of the Anne Arundel County Code and serving as Chairman of the Consultant Selection Committee. The Procurement Card Program and the consultant engaged to provide services to support the EnterpriseOne System are also managed out of this section. The consultant coordinates implementation of new software releases, produces special reports, and performs system troubleshooting.
- **Service and Commodity Buyers** – The Service and Commodity Buyers Program is responsible for procuring all equipment, supplies, materials and services required to sustain the County's operations.
- **Public Works Buyer Group** – The Public Works Buying Group purchases all the Capital Construction and services for projects contained in the Capital Program as well as all purchases required by the Department of Public Works. This also includes administering all of the bid requirements for capital projects, including architectural, engineering and construction contracts.
- **Fixed Assets/Property Control** – This program maintains the non-Capital fixed assets identification system and coordinates the annual physical inventory.
- **Mail Room** – This program is responsible for countywide delivery, pick-up and processing of incoming and outgoing mail and packages. Fixed Assets/Property Control is also handled out of this program.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,537,704	1,694,600	1,694,600	1,781,300	86,700
Contractual Services	378,845	217,700	246,700	192,400	(25,300)
Supplies & Materials	51,418	166,300	90,900	99,000	(67,300)
Business & Travel	20,370	25,500	21,600	21,700	(3,800)
Capital Outlay	18,636	3,300	53,600	3,300	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	2,006,974	2,107,400	2,107,400	2,097,700	(9,700)
Allocation of Authorized Positions	27	27	27	26	(1)

Commentary

- The decrease in authorized positions reflects the elimination of a Mail Clerk in the FY2008 budget.
- Contractual services includes \$80,000 for consultant support of the PeopleSoft/EnterpriseOne system, \$73,000 for Mail Room equipment leases/maintenance, \$20,000 for Mail Room vehicles, \$13,000 in phone expenses, and \$12,000 for various items such as web support, software and legal notices.

Program Statement

Facilities Management Division acknowledges the necessity of proactive planning and the implementation of programs to address security, indoor air quality, energy conservation and maintenance management. As a customer service organization, Facilities Management strives to continuously evaluate the services provided as well as the utilization of funding and personnel resources in the most economical manner and in the best interests of its internal customers.

- Facilities Management is responsible for general operation and maintenance of approximately 220 County buildings, totaling 3.1 million sq ft, 11 miles of highway landscape maintenance, and 5 County Gateways. Of this total, Facilities Management has full maintenance responsibilities for 126 buildings and on-call responsibilities in the remaining 94 buildings.
- Administration – The administrative staff consists of managers and clerical staff. Mid level managers are responsible for day-to-day operations, organizational development, supervision, project management, project technical review, special projects, contractor coordination and routine contract specification. Clerical support staff is responsible for miscellaneous clerical duties, customer service concerns, routine contract compliance, maintaining the work order system, purchasing, paying, receiving, special projects, develop and maintain the division's operation data bases.
- Mobile Crews – Maintenance and repair of primary building systems is the responsibility of three mobile maintenance crews. These crews are assigned facility responsibilities within three geographical districts. In addition, Construction crews are responsible for painting and general office renovations, overseeing projects to include office modifications, carpet replacement, concrete work, etc.
- Horticulture – The Horticulture Crew is responsible for grounds maintenance at twenty-three locations and on-call at an additional forty-three locations.
- Custodial – The Custodial Operation provides housekeeping at sixteen locations and Security Attendants at five locations.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	4,837,523	5,242,500	5,117,500	5,331,500	89,000
Contractual Services	10,645,045	11,575,500	12,100,500	13,262,600	1,687,100
Supplies & Materials	766,364	682,900	807,900	707,300	24,400
Business & Travel	13,048	17,100	17,100	14,600	(2,500)
Capital Outlay	86,192	49,400	49,400	49,400	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	16,348,172	17,567,400	18,092,400	19,365,400	1,798,000
Allocation of Authorized Positions	91	94	94	94	0

Commentary

- Personal services reflects routine increases to salaries and associated benefits. The increase is minimized by a \$50,000 increase in turnover based on history.
- The increase in contractual services is due to \$1,500,000 in utility costs increases, as well as \$140,000 in increased preventive maintenance costs as a result of new and/or renegotiated contracts for security/surveillance, exhaust, and fire sprinkler systems.
- Also included is approximately \$150,000 in various items, which represent the costs of new responsibilities, as follows:
 - Median Maintenance \$22,500
 - Fire Stations Exhaust Systems Preventive Maintenance \$50,000
 - Security & Card Access Systems Preventive Maintenance \$80,000

Program Statement

The Real Estate Division's primary mission is to service the needs and reasonable expectations of the County employers, customers and employees by managing all Real Estate issues in a professional manner, with the County's best interest always in mind, and to assist all Departments with Space Planning when requested.

- Real Estate Administration – The Real Estate Manager, with the assistance of a secretary and a clerical-typist, is responsible for the administering of all leases, deeds, contracts of sale, etc. The Real Estate Manager oversees all space planning projects, as well as all surplus property activity.
- Lease Management – This program handles the preparation and management of all lease agreements between the County and tenant, deeds, contracts of sale, surplus property, sales and conveyance. Currently, there are fourteen (14) rental houses, nine (9) tower sites, twenty-seven (27) water tanks, and 114 lease agreements for office buildings, community centers, senior centers, etc. currently bringing in approximately \$1.5 million annually.
- Surplus Property –A database of over 1,700 County owned properties is maintained within this program. This database contains properties actively being utilized by County Agencies as well as properties that may be deemed surplus by the County Council in the future.
- Space Planning – This includes determining the specific needs of the requestor, determining the cost and funding source, providing information and input concerning color choices, fabrics, furniture, etc.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	268,448	310,900	310,900	228,700	(82,200)
Contractual Services	76,971	62,200	60,200	61,800	(400)
Supplies & Materials	10,343	9,100	11,100	9,400	300
Business & Travel	955	2,000	1,800	1,200	(800)
Capital Outlay	870	0	200	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	357,587	384,200	384,200	301,100	(83,100)
Allocation of Authorized Positions	4	4	4	4	0

Commentary

- The decrease in personal services reflects the addition of turnover for a Program Specialist II position.

Program Statement

This bureau consists of two Telephone Clerk positions. Duties include: answering/transferring of calls to other County departments, scheduling conference rooms, handling pool cars as well as providing reception at the Central Services headquarters office.

This unit is being moved into the Administration Bureau for FY2008.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	89,679	95,100	94,900	0	(95,100)
Contractual Services	6,440	0	0	0	0
Supplies & Materials	8	100	300	0	(100)
Business & Travel	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	96,127	95,200	95,200	0	(95,200)
Allocation of Authorized Positions	2	2	2	0	-2

Commentary

- The decreased budget within this bureau results from the internal shifting of two (2) positions to the Administration Bureau.

Program Statement

The primary mission of Risk Management is to protect the assets of the County. This is accomplished through a program of safety advocacy, commercial insurance and Self-Insurance with centralized claims management and administration.

- The Self-Insurance Program is self-administered with in-house management of claims. Self-Insurance includes Comprehensive General Liability, Vehicle Liability, Collision and Comprehensive coverage for the County and the Board of Education, and Workers' Compensation coverage for the County, the Board of Education and the Community College.
- The commercial policies purchased include Contractor School Bus Liability for the Board of Education; Real & Personal Property coverage; Boiler & Machinery coverage; Public Official Bonds and Blanket Bonds for the County and the Board of Education; and Vehicle Liability Coverage for the Department of Aging's Seniors Transportation Program. These policies provide coverage where the County has elected to remain commercially insured. Policy premiums are apportioned to, and budgeted within, the appropriate fund. The general fund portion is appropriated in the Facilities Management Division.
- The safety advocacy program includes: 1) The development of policies and procedures to implement MOSH/OSHA regulations and to address identified problem areas. 2) The development and implementation of safety awareness training for County, Community College and Board of Education employees. 3) The inspection of County work places and equipment to identify and correct hazardous conditions and operations. 4) The participation in Safety Committees, supervisor/manager consultation, and departmental meetings to promote safety and encourage a positive safety culture.

<i>Performance Measures</i>	FY05 Actual	FY06 Actual	FY07 Est	FY08 Proj
Workers Comp claims	1,542	1,533	1,500	1,500
Vehicle claims	862	1,061	1,120	1,120
General liability claims	229	188	200	200

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,149,395	1,219,200	1,244,200	1,025,900	(193,300)
Contractual Services	12,645,944	14,956,500	14,941,500	16,059,200	1,102,700
Supplies & Materials	27,888	30,000	20,000	32,500	2,500
Business & Travel	18,470	21,800	21,800	21,200	(600)
Capital Outlay	9,452	10,000	10,000	10,000	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	272,700	272,700
Total by Object	13,851,149	16,237,500	16,237,500	17,421,500	1,184,000

Commentary

- This fund's increase is primarily due to the County experiencing an increase in the cost of worker's compensation claims. The contractual services amount reflects the expenses for workers compensation, general liability and vehicle liability claims.
- The majority of contractual services in this fund include:
 - Worker's compensation payments of \$14,311,000
 - General liability payments of \$846,000
 - Automobile liability payments of \$438,000
 - Vehicle collision payments of \$306,000

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0212 Office Support Assistant II	OS	04	4	4	4	0
0845 Assistant Claims Adjustor	NR	12	2	2	2	0
0846 Claims Adjustor	NR	16	4	4	4	0
0851 Safety Coordinator	NR	15	2	2	2	0
0861 Asst Manager, Safety & Insur	NR	19	1	1	1	0
0871 Manager, Safety & Insurance	NR	20	1	1	1	0
Department Summary			14	14	14	0

Program Statement

The mission of the Central Garage is to provide the highest quality, economically efficient, environmentally responsive, and safest fleet maintenance and fueling services to our intra-county user agencies that serve the citizens of Anne Arundel County.

- Fleet Administration – This program accounts for the Fleet Administrator, three Management Assistants, a Warehouse Supervisor, a Secretary III, and an Office Support Assistant. Duties include overseeing and assisting with all fleet maintenance management functions.

- Millersville (Truck Side) Garage – This program accounts for Supervisors, Technicians, and a portion of the activities of a Maintenance Manager, and Storekeepers. Duties include managing the services, and repairs for the Fire Department’s fleet of vehicles and equipment.

- Millersville (Car Side) Garage – This program accounts for Supervisors, Technicians, and a portion of the activities of a Maintenance Manager, and Storekeepers. Duties include managing the services, and repairs of vehicles and equipment in the central region of the County.

- Glen Burnie Garage – This program accounts for Managers, Supervisors, Technicians, and Storekeepers. The duties include managing the services, and repairs for vehicles and equipment in the northern region of the County.

- Davidsonville Garage – This program accounts for Managers, Supervisors, Technicians, and Storekeepers. The duties include managing the services, and repairs for vehicles and equipment in the southern region of the County.

- Vehicle Replacement – Functions of the program include the cyclic replacement of County vehicles, their subsequent disposal by means of auction, and the inception of new vehicles to the County fleet.

- Fuel System – This program accounts for the Fuel System Technician. Duties include managing the operations for the gasoline and diesel fuel inventory, and fuel dispensing systems.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	4,086,782	4,202,800	4,202,800	4,368,300	165,500
Contractual Services	609,854	667,900	667,900	672,700	4,800
Supplies & Materials	6,987,499	7,640,800	7,640,800	7,872,200	231,400
Business & Travel	9,384	16,800	16,800	16,300	(500)
Capital Outlay	6,377	33,900	33,900	16,600	(17,300)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	620,500	783,900	783,900	495,400	(288,500)
Total by Object	12,320,397	13,346,100	13,346,100	13,441,500	95,400

Commentary

- The minimal increase in personal services reflects the vacating of positions at maximum salaries and funding at the minimum which slightly offsets increases in routine salary and benefit costs for existing employees.
- Supplies & Materials expenditures reflect parts and fuel for all County vehicles.
- The decrease in grants and contributions reflects a decrease in the prorated share contribution to the general fund.

Personnel Summary

Job Code – Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0211 Office Support Assistant I	OS	02	0	0	0	0
0212 Office Support Assistant II	OS	04	1	1	1	0
0223 Secretary III	OS	06	1	1	1	0
0241 Management Assistant I	NR	15	2	2	2	0
0242 Management Assistant II	NR	17	1	1	1	0
0711 Storekeeper I	LM	04	4	4	4	0
0712 Storekeeper II	LM	06	4	4	4	0
0715 Warehouse Supervisor	NR	11	1	1	1	0
2011 Automotive Service Worker	LM	05	3	3	3	0
2021 Automotive Mechanic I	LM	07	9	9	9	0
2022 Automotive Mechanic II	LM	09	15	15	15	0
2023 Automotive Mechanic III	LM	11	14	14	14	0
2025 Automotive Machinist	LM	11	2	2	2	0
2026 Fuel Systems Technician	NR	15	1	1	1	0
2032 Welder	LM	10	1	1	1	0
2041 Automotive Maintenance Supervr	NR	15	5	5	5	0
2061 Automotive Maintenance Manager	NR	16	3	3	3	0
2071 Automotive Fleet Administrator	NR	20	1	1	1	0
Department Summary			68	68	68	0

Program Statement

The Replacement Fund's mission is the cyclic replacement of County vehicles and disposal of replaced vehicles by auction.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	8,000	5,000	2,500	5,000	0
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	8,285,852	8,205,600	8,208,100	8,135,000	(70,600)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	(119,000)	0	0	393,600	393,600
Total by Object	8,174,852	8,210,600	8,210,600	8,533,600	323,000

Commentary

- The vehicle replacement function of the Central Garage reflects the funds required to purchase vehicles identified by the replacement schedule. This budget reflects the cost of routine, scheduled replacement of vehicles within the "lease rate" program as well as heavy equipment replacements by the Department of Public Works and the Fire Department.

- The increase in the grants/contributions reflects a prorata share charge of \$43,600 to the general fund as well as a \$350,000 contribution to the general fund to reflect the savings of the elimination of 23 lease rate vehicles from the fleet.

- The approximate breakdown of expenses for FY2008 are as follows:
 - Police Lease Rate vehicles \$2.3 million
 - Fire Lease Rate vehicles \$1.0 million
 - Fire Direct Charge equipment \$2.0 million
 - Public Works Lease Rate vehicles \$607,000
 - Public Works Direct Charge equipment \$876,000
 - Aging Lease Rate vehicles \$334,800
 - Other Dept Lease Rate vehicles \$1 million

Program Statement

The mission of the Print Shop Fund is to provide the County government with printing, copying and design services. The Print Shop Fund is an internal service fund overseen by the County's Purchasing Agent. The Fund includes only the Print Shop and it finances the County-wide copier program.

During FY2005, a committee of print shop representatives from the County, Board of Education and Community College was assembled to discuss the possibilities of joint partnerships and consolidating operations to gain efficiencies. Throughout FY2006, the offset printing services once provided by this fund were eliminated whereas many outside vendors now provide such a service. In FY2007, the Print Shop Fund was eliminated. All offset printing services are outsourced.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	315,746	0	0	0	0
Contractual Services	666,559	0	0	0	0
Supplies & Materials	235,288	0	0	0	0
Business & Travel	2,408	0	0	0	0
Capital Outlay	56	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	1,220,057	0	0	0	0

Commentary

- This fund was eliminated in the FY2007 budget.

Personnel Summary

Job Code – Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0325 Peripheral Equipment Operator	OS	03	0	0	0	0
0712 Storekeeper II	LM	06	0	0	0	0
0731 Assistant Purchasing Agent	NR	19	0	0	0	0
0811 Duplicating Equipment Operator	OS	06	0	0	0	0
0812 Duplicating Equipment Supervsr	NR	11	0	0	0	0
Department Summary			0	0	0	0

Program Statement

A private vendor under contract with Anne Arundel County operates the Whitmore Parking Garage, located in Annapolis near the Arundel Center. The County and the State each contribute to the funding of the garage based upon the number of spaces allocated to each. Other revenues are collected from fees charged to the general public.

Budget Summary

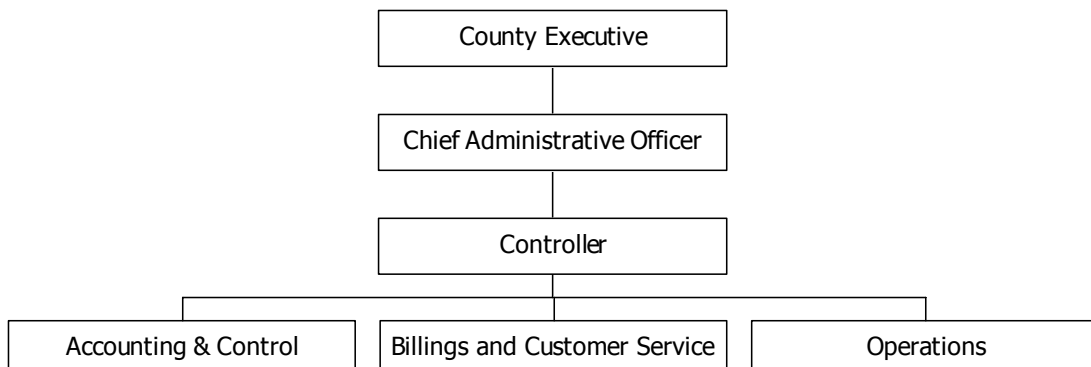
Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	343,623	348,000	383,700	383,000	35,000
Supplies & Materials	2,404	0	(600)	0	0
Business & Travel	--	--	--	--	--
Capital Outlay	0	0	(100)	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	30,000	30,000	30,000	30,000	0
Total by Object	376,027	378,000	413,000	413,000	35,000

Commentary

- The general fund contribution to the Whitmore Garage is funded at \$95,000. The increase in contractual services reflects the increasing cost of electricity and contractor repairs.

Mission Statement

The Anne Arundel County Office of Finance bills and collects most of Anne Arundel County's revenues, oversees the expenditure of funds in accordance with approved operating and capital budgets, invests funds, and accounts for all revenues and expenditures. The Office also oversees and coordinates the issuance of debt and provides a range of financial services to County departments. The Office of Finance, headed by the County's Controller, produces Anne Arundel County's Comprehensive Annual Financial Report and the disclosure statements used by the investors who purchase the County's debt issuances.



Major Accomplishments

- Received the Certificate of Achievement for Excellence in Financial Reporting-Anne Arundel County's Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2005.
- Received the Certificate of Excellence in Financial Reporting-Anne Arundel County's Retirement and Pension System's Comprehensive Annual Financial Report for the Year Ended December 31, 2005.
- Converted the tax mass pay from checks to electronic payment receipt.
- Upgraded MUNIS software system used for the tax, utility billing and cashiering services to Version 2005.
- Installed specialized cashier peripheral equipment (slot scanners and validators) to replace obsolete equipment.
- Implemented Utility Rate changes effective January 1 through rotation of quarterly bills.
- Scheduled and completed Tyler Forms and Adobe Server training for selected staff to design and make changes as needed to bill forms.

Key Objectives

- Secure Certificate of Achievement for Excellence in Financial Reporting-Anne Arundel County's Retirement and Pension System's Comprehensive Annual Financial Report for the Year Ended December 31, 2006.
- Secure Certificate of Achievement for Excellence in Financial Reporting-Anne Arundel County's Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2006.
- Report Other Post Employment Benefit (OPEB) liabilities in the County's financial statements as of June 30, 2008.
- Upgrade MUNIS software to V.6
- Implement the Sales Tax module and Tyler Content Manage in MUNIS.
- Assist DPW in transferring Front Foot record maintenance to MUNIS.
- Modify tax sale procedure from auction of individual properties to sealed auction of bulk properties.

- Enhance MUNIS Self Serve (formerly MUNIS On-line) to access additional information and discontinue use of Automated Telephone Response (ATR) telephone service.
- Develop method to accept on-line bill payments from third-party providers.
- Draft of Policy and Procedures Manual for Accounting & Control and Accounts Payable divisions.
- Begin program to move vendors from check payment to automated on-line payments through the automated clearing house or "ACH".
- Begin collecting County the Recordation Tax and consolidate cashier operations.

Significant Changes

- The County will leverage an estimated \$1 million annually in recordation taxes by begin collecting the tax through the County Controller's office. Savings will result from eliminating the County's collection fee to the State.

Office of Finance
General Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0116 Controller	E	07	1	1	1	0
0200 Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0212 Office Support Assistant II	OS	04	4	4	4	0
0224 Management Aide	NR	12	2	2	2	0
0244 Info System Support Specialist	NR	14	1	1	1	0
0253 Assistant Controller	NR	22	0	0	0	0
0253 Assistant Controller	NR	23	2	2	2	0
0430 Cashier II	NR	08	3	3	3	0
0431 Cashier I	OS	03	4	4	4	0
0432 Customer Service Representativ	OS	07	14	13	13	0
0450 Investment Analyst	NR	19	1	1	1	0
0462 Financial Clerk I	OS	07	15	16	18	2
0463 Financial Clerk II	NR	11	5	5	6	1
0471 Accountant I	NR	15	7	7	6	-1
0472 Accountant II	NR	17	3	3	3	0
0473 Accountant III	NR	19	7	7	7	0
0482 Financial Reporting Manager	NR	21	2	2	2	0
0484 Financial Operations Supervisr	NR	16	5	5	6	1
0501 Paralegal	NR	12	1	1	1	0
Department Summary			78	78	81	3

Condition Assessment and Performance Measures

	Actual FY2005	Actual FY2006	Estimate FY2007	Projected FY2008
Inquiries:				
Telephone	109,400	108,970	105,000	104,000
Deeds				
Processed:	30,535	27,921	24,500	24,000

Comparative Statement of Expenditures

Agency: Office of Finance
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Accounting & Control	1,594,677	1,800,400	1,830,400	1,897,900	97,500
Billings & Customer Service	3,450,769	3,730,900	3,730,900	4,190,900	460,000
Operations	500,841	547,800	547,800	580,400	32,600
Total by Character	5,546,287	6,079,100	6,109,100	6,669,200	590,100
Object					
Personal Services	4,647,935	5,085,100	5,023,100	5,394,300	309,200
Contractual Services	426,437	503,600	502,600	667,700	164,100
Supplies & Materials	426,877	432,900	512,900	493,700	60,800
Business & Travel	35,315	47,400	47,400	50,200	2,800
Capital Outlay	9,724	10,100	23,100	63,300	53,200
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	5,546,287	6,079,100	6,109,100	6,669,200	590,100

Commentary

- The Office of Finance’s budget increases primarily as a result of the added one time and recurring costs of establishing a Recordation Tax collection program in the Billing and Customer Service Bureau.
- Other costs include incremental increases for pay package increase for existing staff as well as services such bank lock boxes, service charges, and postage each of which add respectively to the costs of contractual services and to supply costs.

Program Statement

The Accounting and Control Unit comprises the general County government's financial accounting staff and services. This includes:

- Administering the daily operations of the Office of Finance.
- Administering the financial affairs of the County including investments, cash and debt management as well as collecting taxes other than property taxes, fees, fines, and other revenues.
- Preparing the Comprehensive Annual Financial Report, the Single Audit Schedule of Federal Financial Assistance, the County Indirect Cost Report, the Uniform Financial Report for filing with the state, and various other reports for internal and external use. Grant accounting and reporting includes filing and aiding others in filing grant reimbursement reports.
- Handling the offering statements for County General Obligation Debt, and coordinates the sale of these bonds and the "commercial paper" program of short term debt, as well as originating all debt service payments.
- The Unit also handles the financial aspects of the County's special assessment and tax increment districts.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,375,545	1,530,800	1,556,800	1,616,300	85,500
Contractual Services	165,846	207,000	206,000	208,100	1,100
Supplies & Materials	36,035	35,000	40,000	44,500	9,500
Business & Travel	16,462	24,600	24,600	27,000	2,400
Capital Outlay	789	3,000	3,000	2,000	(1,000)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	1,594,677	1,800,400	1,830,400	1,897,900	97,500
Allocation of Authorized Positions	18	19	19	19	0

Commentary

- The budget for FY2008 increases in part as a result of the annualization of the salary of a new financial reporting position funded for part of FY2007; increased costs of the pay package of health and pensions also contribute.
- Contractual service includes a variety of items such as telephones, but principally the costs of financial and auditing services.
- Supply costs increase on the basis of postage and general office supplies for 19 staffers.
- The increase in Business & Travel is entirely attributable to training-related expenses.

Program Statement

The Billings and Customer Service Unit comprises the principal revenue collection functions of the County's government. The Unit's main office is in Annapolis; satellite operations are located at the Heritage Office and in Glen Burnie. The Office will be opening operations in FY2008 to take over collecting the County's recordation tax from the State. This action will eliminate the need to pay a State mandated 3% service charge and by doing so will increase net revenues of recordation taxes by about \$1 million annually.

- Cashier Operations – collects the vast majority of all County funds. This program controls deposits of County collections, manages lockbox operations and the County mass payment program. Offices are currently maintained in Annapolis, the Heritage Office Complex and Glen Burnie.
- Utility Billing – bills for water and wastewater services for 120,000 customers, as well as front foot, capital facility assessments and installment agreements. The Unit also administers utility credit programs, commercial surcharges, as well as disconnecting and reconnecting delinquent accounts.
- Tax Billing – bills for real and personal property taxes for 200,000 accounts for the State, the City of Annapolis and Highland Park, and numerous special community benefit districts. This program also bills County Waste Collection Fees and Local Sales and Use Taxes while administering various property tax credit programs including County and State Homeowner and Homestead Credits.

The Unit also manages tax sales and handles bankruptcy cases, as well as debt collection and sales tax audits.

The FY2008 budget provides funds for starting a recordation tax collection program.

- Customer Service – communicates with public by telephone, letter, in-person and electronically with regard to all County billing and collection issues. A major function is educating the public regarding eligible credit programs, available services, and remediate utility, tax and waste collection problems. Other important functions handled by customer service is processing deeds, preparing lien certificates and providing support to title and mortgage companies.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	2,779,214	3,020,700	2,932,700	3,211,400	190,700
Contractual Services	257,646	292,100	292,100	455,100	163,000
Supplies & Materials	389,698	392,900	467,900	444,200	51,300
Business & Travel	15,277	18,100	18,100	18,900	800
Capital Outlay	8,935	7,100	20,100	61,300	54,200
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	3,450,769	3,730,900	3,730,900	4,190,900	460,000
Allocation of Authorized Positions	49	49	49	52	3

Commentary

- The budget for the Billing and Customer Services Bureau increases primarily on the strength of starting up a recordation tax collection program. This program will ultimately save the County about \$1 million annually in net tax collections; the budget is premised on starting this January 1, 2008.
- One time costs for renovations, equipment, and related items are about \$148,000.
- Four new staff positions are provided at 60% of annual cost to start up the recordation collection office.
- The Council eliminated funds from the proposed budget for the one time costs of converting two cashier offices to self-service payment centers in late FY2008; funds were restored to retain four cashier positions that would have been slated for elimination in FY2009 once the two cashier offices are converted to self-service.
- One vacant accountant's position is eliminated.
- Contractual services provides funds for a variety of purposes such as lock box services, software contracts and so forth; the increase is for actual costs increases in advertising, almost exclusively for legal notifications, as well as for a new fee to reimburse the State for its calculation services of tax credits provided to the County residents.

Program Statement

- The Operations Unit provides accounts payable functions for the general County government. This Unit processes all County payments to vendors and prepares federal and state mandated reports.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	493,176	533,600	533,600	566,600	33,000
Contractual Services	2,945	4,500	4,500	4,500	0
Supplies & Materials	1,144	5,000	5,000	5,000	0
Business & Travel	3,576	4,700	4,700	4,300	(400)
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	500,841	547,800	547,800	580,400	32,600
Allocation of Authorized Positions	10	10	10	10	0

Commentary

- The budget for FY2008 increases almost entirely on the costs attributable to the staff.

Mission Statement

The expenditures included in this agency are of a Non-Departmental nature. That is, they represent costs of government that cannot be readily tied to any one particular department. Debt Service payments and Pay-as-you-Go contributions to the Capital Budget are two of the largest such expenditures included here.

Comparative Statement of Expenditures

Agency: Office of Finance (Non-Departmental)
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Pay-As-You-Go	82,975,000	64,056,500	64,056,500	72,903,400	8,846,900
General County Debt Service	39,227,195	42,483,000	42,095,500	40,873,000	(1,610,000)
General County Mandated Grants	1,064,839	1,108,000	1,178,000	1,161,000	53,000
Contrib to Whitmore Garage	115,000	95,000	130,000	95,000	0
Contrib to Conf & Vis Bureau	899,654	910,000	945,000	980,000	70,000
Contrib to Ec Development	899,654	910,000	945,000	980,000	70,000
Contrib to IPA Debt Service	416,000	300,000	300,000	0	(300,000)
Contrib to Self Insurance	10,482,661	7,021,000	7,021,000	7,027,000	6,000
Contrib to Retiree Health Ins	9,468,473	10,300,000	11,500,000	18,900,000	8,600,000
Contrib to Rev Reserve Fund	1,700,000	3,900,000	3,900,000	500,000	(3,400,000)
Contrib to ACDS Fund	390,000	279,000	279,000	279,000	0
Contrib to Cent Str Print Shp	185,100	0	0	0	0
Total by Character	147,823,577	131,362,500	132,350,000	143,698,400	12,335,900
Object					
Personal Services	--	--	--	--	--
Contractual Services	345,537	200,000	200,000	200,000	0
Supplies & Materials	0	0	0	0	0
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	37,686,304	41,028,000	40,640,500	39,353,000	(1,675,000)
Grants, Contrib. & Other	109,791,737	90,134,500	91,509,500	104,145,400	14,010,900
Total by Object	147,823,577	131,362,500	132,350,000	143,698,400	12,335,900

Program Statement

Pay-as-you-Go funding for capital projects is utilized in lieu of bond sale proceeds to pay for various capital improvement projects. The result is substantial savings over issuing additional bonded indebtedness. Some projects mandate Pay-as-you-Go funding because they are not eligible for bond funding.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	82,975,000	64,056,500	64,056,500	72,903,400	8,846,900
Total by Object	82,975,000	64,056,500	64,056,500	72,903,400	8,846,900

Commentary

- The large amount of PayGo funding in recent years has been supported by undesignated fund balance. Consistent with County financial policy, undesignated fund balance is utilized as a source of PayGo funding for the capital budget.
- Detailed descriptions of the projects under these categories can be found in the Capital Budget and Program, and highlights are presented in the Budget Message.
- A portion of the FY2008 appropriation will be used to support the replenishment of the Impact Fee Fund for fees used between FY1988 and FY2002 on projects that were subsequently determined by the Circuit Court to be ineligible. The placement of these funds back into the Impact Fee Fund makes them available for use in supporting appropriations in the Capital Budget. All of these funds, in the amount of \$9,909,400, are used to support appropriations in the FY2008 Capital Budget.

Program Statement

Debt Service provides for principal and interest payments on county bonds and short-term commercial borrowing. It also includes funds for other costs related to county debt issuances. This program also includes an annual payment to the State of Maryland for the county's state pension liability for employees and retirees who were either members of the State Retirement System before 1969 or who remained in the state system after 1969.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	345,537	200,000	200,000	200,000	0
Supplies & Materials	0	0	0	0	0
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	37,686,304	41,028,000	40,640,500	39,353,000	(1,675,000)
Grants, Contrib. & Other	1,195,355	1,255,000	1,255,000	1,320,000	65,000
Total by Object	39,227,195	42,483,000	42,095,500	40,873,000	(1,610,000)

Commentary

- The lower estimate for FY2007 and FY2008 is the result of the application of bond premiums related to prior year bond issues toward the payment of debt service related to these issues.

Program Statement

Mandated Grants provides for the following payments to the City of Annapolis:

- The City's share of sales tax revenues
- A state mandated payment representing financial institutions' revenues
- The City's share of the State 911 Trust Fund payments and Fire Protection Aid

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	1,064,839	1,108,000	1,178,000	1,161,000	53,000
Total by Object	1,064,839	1,108,000	1,178,000	1,161,000	53,000

Commentary

- No notable changes

Program Statement

A private vendor under contract with Anne Arundel County operates the Whitmore Parking Garage, located in Annapolis near the Arundel Center. In addition to other revenues collected from fees charged to the general public, the County and the State each contribute to the funding of the garage based upon the number of spaces allocated to each. This is where the County's contribution is appropriated.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	115,000	95,000	130,000	95,000	0
Total by Object	115,000	95,000	130,000	95,000	0

Commentary

- No notable change is estimated in the contribution to this fund

Program Statement

The county provides a dedicated revenue grant to the Conference and Visitor’s Bureau. This grant, by code, is equivalent to 7% of the estimated FY2008 revenue of \$13.9 million or \$980,000. The increase is due solely to the increase in gross receipts of The Hotel Motel Tax.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	899,654	910,000	945,000	980,000	70,000
Total by Object	899,654	910,000	945,000	980,000	70,000

Commentary

- Over the past ten years, the amount of annual tax revenue transferred to this fund has grown at an average rate of over 10% per year

Program Statement

The county provides a dedicated revenue grant to the Economic Development Fund. This grant, by code, is equivalent to 7% of the estimated FY2008 revenue of \$13.9 million or \$980,000. The increase is due solely to the increase in gross receipts of The Hotel Motel Tax.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	899,654	910,000	945,000	980,000	70,000
Total by Object	899,654	910,000	945,000	980,000	70,000

Commentary

- Over the past ten years, the amount of annual tax revenue transferred to this fund has grown at an average rate of over 10% per year

Program Statement

The County has instituted an Installment Purchase Agreement (IPA) Program to facilitate County purchase of real property easements to maintain farmland and other open space. Under this program the County signs long-term debt agreements with property holders with a minimal down payment, typically 10%. Interest and nominal principal payments are made over the life of the agreement and a balloon payment is due at the end of the term to pay off the remaining principal. In order to pay the balloon payment, the County purchases and reserves a zero coupon U.S. Treasury Strip. This investment matures when the agreement expires and effectively earns the same interest rate that the County pays on the debt.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	416,000	300,000	300,000	0	(300,000)
Total by Object	416,000	300,000	300,000	0	(300,000)

Commentary

- The appropriation shown here is the General Fund contribution required to cover these debt service requirements, purchase the investments mentioned above, and to pay for consultant costs associated with settlement of these IPAs.
- No appropriation is required in FY2008 due to the receipt of federal grant funds which must be used to pay the debt service on specific IPA purchases as well as the transfer into this Fund of surplus State Agricultural Transfer Tax receipts from the Agricultural Preservation capital project into which these transfer taxes are deposited and must be used for agricultural preservation purposes within a two year period of time.

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Program Statement

The Self-Insurance Program is self-administered with in-house management of claims. Self-Insurance includes Comprehensive General Liability, Vehicle Liability, Collision and Comprehensive coverage for the County and the Board of Education, and Workers' Compensation coverage for the County, the Board of Education and the Community College.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	10,482,661	7,021,000	7,021,000	7,027,000	6,000
Total by Object	10,482,661	7,021,000	7,021,000	7,027,000	6,000

Commentary

- The appropriation shown here is the General County General Fund contribution required to adequately fund the Self-Insurance Fund. Contributions from the Enterprise Funds, and Board of Education, Community College, and Library Funds are made separately under those sections of the budget.

Program Statement

Retirees of County government continue to receive medical coverage. The County pays 80% of these costs. These retirees have the option of retaining dental and vision coverage, but must pay the full cost of these benefits.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	9,468,473	10,300,000	11,500,000	18,900,000	8,600,000
Total by Object	9,468,473	10,300,000	11,500,000	18,900,000	8,600,000

Commentary

- The appropriation shown here represents the General Fund contribution to the County's Health Insurance Fund necessary to pay retiree healthcare costs in the upcoming year.
- In FY2008, an additional \$5 million is appropriated for transfer to the County's Health Insurance Fund as a first step in funding the accrued liability associated with other post-retirement benefits (OPEB).

Program Statement

The Revenue Reserve Fund is a continuing, non-lapsing account in which funds are retained to support appropriations if estimated general fund revenues decline below current expense budget appropriations during a fiscal year.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	1,700,000	3,900,000	3,900,000	500,000	(3,400,000)
Total by Object	1,700,000	3,900,000	3,900,000	500,000	(3,400,000)

Commentary

- The Revenue Reserve Fund must not exceed 10% of the estimated average aggregate annual revenue derived from the income tax, real property transfer tax, recordation tax, and investment income of the General Fund in the three fiscal years preceding the fiscal year for which the appropriation is made.
- The Budget for FY2008 is necessary to maintain the level of this reserve at the maximum allowed under County law.

Program Statement

The Community Development Fund was created effective July 1, 2005 and replaced the Community Development class of capital projects in the Capital Budget and Program in order to comply with Generally Accepted Accounting Principles. Grant funds awarded to the County are accounted for in this special fund. These funds are then passed on to Arundel Community Development Services, Inc. (ACDS) who, on behalf of and with the approval of the County, plans and implements housing and community development activities which principally benefit low and moderate income residents, remove slum and blighting conditions, or meet an urgent need.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	390,000	279,000	279,000	279,000	0
Total by Object	390,000	279,000	279,000	279,000	0

Commentary

- The appropriation shown here represents the General Fund contribution to this special fund. These General Fund contributions are limited to the local match requirements associated with the state or federal grants accounted for in this fund.
- The County also makes funding contributions to ACDS, Inc. directly. These contributions are shown under the Chief Administrative Officer's budget under the Grant category.

Office of Finance (Non-Departmental)
Nursery Road Tax Increment Financing Fund

FY2008 Approved

Program Statement

The Nursery Road Tax Increment Fund was established in 1984 to provide funding for some public improvements for an area to the north of the BWI Airport. Funds come from the incremental real property taxes generated from the value of the property above the base assessment of the district determined as of January 1, 1984.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	3,640	10,000	10,000	10,000	0
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	167,095	248,500	248,500	175,500	(73,000)
Grants, Contrib. & Other	3,671,265	3,853,500	3,853,500	3,960,500	107,000
Total by Object	3,842,000	4,112,000	4,112,000	4,146,000	34,000

Commentary

- New debt was issued in FY2004 in the amount of \$2.6 million to pay for some additional public improvements. The incremental property taxes are utilized to pay the debt service on the bonds. Funds in excess of this debt service are budgeted to be transferred to the General Fund and are reflected in the FY2008 revenue estimates under the Inter-fund Reimbursements category.

Program Statement

The West County Tax Increment Fund was established in 1997 to provide funding for the public improvements for the National Business Park development in the Jessup area of the County. Funds come from the incremental real property taxes generated from the value of the property above the base assessment of the district determined as of January 1, 1996.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	15,478	41,200	41,200	41,200	0
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	757,425	757,400	757,400	757,400	0
Grants, Contrib. & Other	2,166,400	1,603,400	1,717,400	1,852,400	249,000
Total by Object	2,939,303	2,402,000	2,516,000	2,651,000	249,000

Commentary

- The incremental real property taxes are utilized to pay the debt service on \$14 million of bonds sold to finance the public improvements in the district. Funds in excess of this debt service are budgeted to be transferred to the General Fund and are reflected in the FY2008 revenue estimates under the Inter-fund Reimbursements category.

Office of Finance (Non-Departmental)
Farmington Village Special Tax District Fund

FY2008 Approved

Program Statement

The Farmington Village Special Tax Fund was established in 1998 to provide funding for some public improvements to the Farmington Village residential development in Pasadena. Funds come from an assessment of an additional tax rate on properties within the district based upon the size of the residential unit.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	13,103	87,400	87,400	94,600	7,200
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	458,000	467,900	467,900	476,800	8,900
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	471,103	555,300	555,300	571,400	16,100

Commentary

- The additional tax assessment funds are utilized to pay the debt service on \$7 million of bonds sold to finance some of the public improvements in the district.

Office of Finance (Non-Departmental)
Park Place Tax Increment Financing Fund

FY2008 Approved

Program Statement

The Park Place Tax Increment Fund was established in 2001 to provide funding for the public improvements for the Park Place development in the City of Annapolis. Funds come from the incremental real property taxes generated from the value of the property above the base assessment of the district determined as of January 1, 2000.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	278	0	0	0	0
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	50,000	50,000	56,000	6,000
Total by Object	278	50,000	50,000	56,000	6,000

Commentary

- The incremental real property taxes are utilized to pay the debt service on \$25 million of bonds sold by the City of Annapolis to finance the public improvements in the district. In FY2008 the interest on the bonds sold by the City of Annapolis is being capitalized and there is no principal repayment scheduled. The incremental funds generated will be minimal as the assessment of the property has not increased as the project is still under construction.

Office of Finance (Non-Departmental)
Arundel Mills Tax Increment Financing Fund

FY2008 Approved

Program Statement

The Arundel Mills Tax Increment Fund was established in 1998 to provide funding for the public improvements for the Arundel Mills development in the Severn area of the County. Funds come from the incremental real property taxes generated from the value of the property above the base assessment of the district determined as of January 1, 1997.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	17,072	66,000	66,000	66,000	0
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	1,501,956	1,502,000	1,502,000	1,502,000	0
Grants, Contrib. & Other	2,594,572	2,147,000	2,249,000	2,370,000	223,000
Total by Object	4,113,600	3,715,000	3,817,000	3,938,000	223,000

Commentary

- The incremental real property taxes are utilized to pay the debt service on \$28 million of bonds sold to finance the public improvements in the district. Funds in excess of this debt service are budgeted to be transferred to the General Fund and are reflected in the FY2008 revenue estimates under the Inter-fund Reimbursements category.

Program Statement

The Parole Tax Increment Fund was established in 1999 to provide funding for some public improvements in the area to the west of the City of Annapolis. Funds come from the incremental real property taxes generated from the value of the property above the base assessment of the district determined as of January 1, 1999.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	1,951	0	0	5,000	5,000
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	1,054,125	1,056,900	1,056,900	1,053,000	(3,900)
Grants, Contrib. & Other	3,209,300	3,879,100	3,979,100	5,270,000	1,390,900
Total by Object	4,265,376	4,936,000	5,036,000	6,328,000	1,392,000

Commentary

- The incremental real property taxes are utilized to pay the debt service on \$8.3 million of bonds sold to finance the public improvements in the district. Funds in excess of the debt service charges are budgeted to be transferred to the General Fund and are reflected in the FY2008 revenue estimates under the Inter-fund Reimbursements category.

Program Statement

The Dorchester Special Tax Fund was established in 1996 to provide funding for some public improvements to the Dorchester Mixed Use development in the Severn area of the County. Funds come from an assessment of an additional tax rate on properties within the district.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	19,784	34,200	34,200	169,400	135,200
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	1,021,695	1,089,400	1,089,400	1,110,500	21,100
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	1,041,478	1,123,600	1,123,600	1,279,900	156,300

Commentary

- Bonds were sold in FY2005 and the additional tax assessment funds are utilized to pay the debt service on the \$16 million of bonds sold to finance some of the public improvements in the district.

Program Statement

The County has instituted an Installment Purchase Agreement (IPA) Program to facilitate County purchase of real property easements to maintain farmland and other open space. Under this program the County signs long-term debt agreements with property holders with a minimal down payment, typically 10%. Interest and nominal principal payments are made over the life of the agreement and a balloon payment is due at the end of the term to pay off the remaining principal. In order to pay the balloon payment, the County purchases and reserves a zero coupon U.S. Treasury Strip. This investment matures when the agreement expires and effectively earns the same interest rate that the County pays on the debt.

Budget Summary

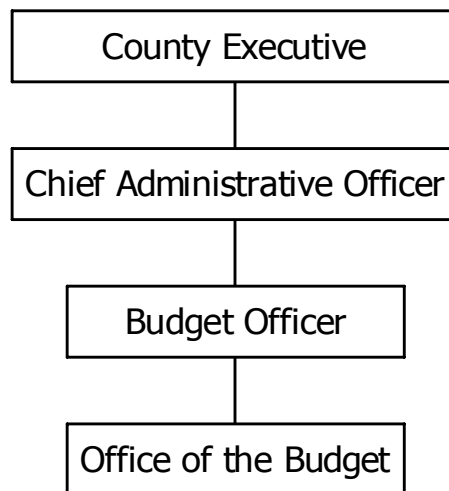
Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	34,308	100,000	100,000	50,000	(50,000)
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	519,425	700,000	700,000	700,000	0
Grants, Contrib. & Other	342,593	1,000,000	1,000,000	2,130,000	1,130,000
Total by Object	896,326	1,800,000	1,800,000	2,880,000	1,080,000

Commentary

- The appropriation shown here is used to actually pay debt service on existing IPAs, purchase the investments mentioned above, and to pay for consultant costs associated with settlement of these IPAs.
- Funding to support this Fund comes from the accumulation of General Fund contributions as shown on page 170 of this document.
- As noted on page 170, the receipt of federal grant funds as well as the transfer into this Fund of surplus State Agricultural Transfer Tax receipts has resulted in a surplus in this Fund and enables the return of \$1 million of previous contributions to the General Fund.

Mission Statement

The mission of the Office of the Budget is to provide a comprehensive range of fiscal, revenue and budgetary management, coordination, planning and analysis functions for County government and to provide fiscal, policy, and management advisory services to the County Executive in order to assure that necessary public services are delivered effectively at least possible cost.



Major Accomplishments

- Received distinguished budget presentation award from the Government Finance Officers Association (GFOA).
- Pension fund assets totaled \$1,364,150,000 in December 2006. The rate of return on the invested assets was 12.7% for the calendar year 2006.
- Coordinated the development and adoption of a balanced operating and capital budget for FY2007.
- Published electronic version of the FY2007 operating and capital budget documents on the County's web site for sixth year in a row.

Key Objectives

- Continue to provide professional budgetary and managerial advice and support to departments, Chief Administrative Officer and County Executive.
- Continue to make the operating budget presentation more understandable through user-friendly design and more descriptive narrative.
- Receive the GFOA Distinguished Budget Award for the FY2008 budget.
- Continue to develop a method to better link existing performance measures with budget decision-making processes, and to develop additional performance measures where cost effective.
- Continue the annual update of the County's debt affordability model and maximization of the use of restricted funding sources (e.g., impact fees, program open space and waterway improvement fund grants) in the development of a balanced capital budget and five year capital program.
- Link operating department performance to County's long-range objectives.

Comparative Statement of Expenditures

Agency: Office of Budget
Fund: General Fund

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	930,693	974,700	974,700	1,033,400	58,700
Contractual Services	11,075	86,000	86,000	36,000	(50,000)
Supplies & Materials	21,022	28,000	28,000	28,000	0
Business & Travel	4,354	16,000	16,000	16,000	0
Capital Outlay	0	1,000	1,000	1,000	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	967,144	1,105,700	1,105,700	1,114,400	8,700

Commentary

- In addition to the Budget Officer and a Management Aide, this office is staffed by six other professional positions.
- The increase in personal services reflects routine changes to salaries and associated benefits.
- The decrease in contractual services is due to reductions in funding for consultants and financial studies.

Program Statement

The Office of the Budget is responsible for the analysis, formulation, and control of the annual county operating and capital budgets, and also provides management advisory services to the County Executive and the departments and offices of county government. These efforts involve staffing two citizens' advisory groups, the Spending Affordability Committee and the Planning Advisory Board, as well as the analysis of the fiscal impact of proposed county and state government legislation. In addition to these basic functions, the Office is responsible for:

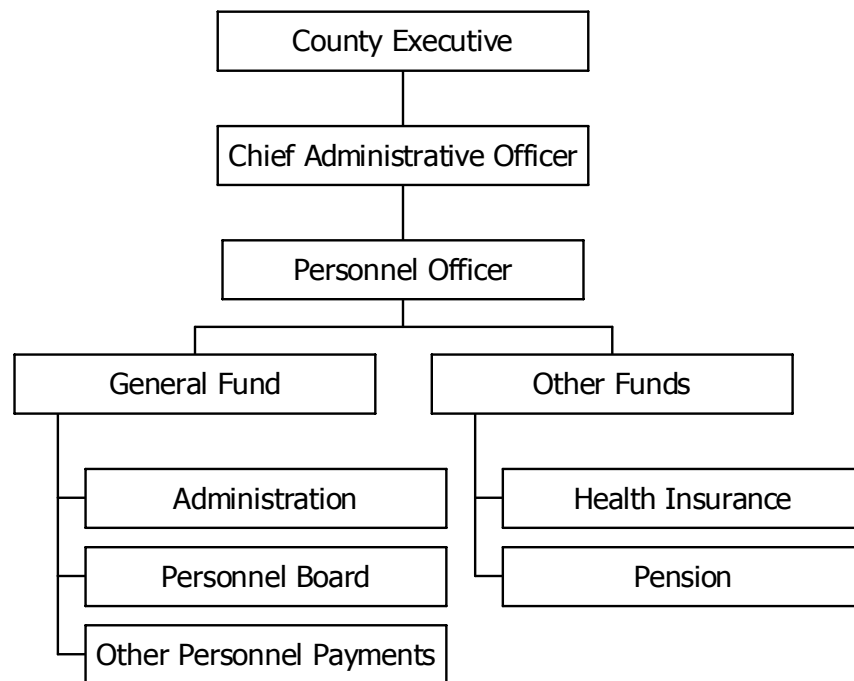
- County Pension System Investments – One of the primary duties of the Budget Officer includes serving as Chairman of the Investment Committee of the Board of Trustees of the County pension system and serving as a member of the pension system Board of Trustees.
- Special Taxing District Coordination – About one-third of an analyst's time is devoted to the administration of the County's Special Community Benefit, Shore Erosion Control and Waterway Improvements Special Taxing Districts including nearly 100 active districts.

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0118 Budget Officer	E	07	1	1	1	0
0200 Admin Secty To Dpt/Agency Head	E	01	1	0	0	0
0224 Management Aide	NR	12	0	1	1	0
0246 Senior Budget Mgmt Analyst	NR	21	2	2	2	0
0247 Assistant Budget Officer	NR	22	0	0	0	0
0247 Assistant Budget Officer	NR	23	2	2	2	0
0252 Budget Mgmt Analyst III	NR	20	2	2	2	0
0473 Accountant III	NR	19	0	0	0	0
Department Summary			8	8	8	0

Mission Statement

The mission of the Office of Personnel is to support the employees of Anne Arundel County Government who provide public services to our citizens. The Office of Personnel provides human resources services that promote a work environment characterized by open communications, personal accountability, and fair treatment of all employees, trust, mutual respect, and equal opportunity for learning and personal growth.



Major Accomplishments

- Developed a prescription RFP in coordination with Anne Arundel County Public Schools.
- Completed RFPs to support background verifications; for Pre-employment Medical Evaluations -consolidating and inclusive of CDL physicals and Fitness-For-Duty; as well as for the County's Deferred Compensation program.
- Implemented new Medicare Part D subsidy program.
- Implemented a new photo ID badge system and rolled out the Exit Interview process.
- Transitioned 1,200 retirees from AETNA to County payroll system.
- Implemented alternative work schedules and a Telework program and the Fire Department's 4th shift changes.

Key Objectives

- Complete negotiations of collective bargain of 10 union contracts.
- Perform FLSA audit, particularly Police Lts. and Deputy Sheriff III positions.
- Integrate vacancy data with projected turnover data to help determine succession plans.
- Create mentorship and leadership development program.
- Audit major vendor Health Care claims.
- Reinstitute an internship program in County government.

Significant Changes

- The Pension Fund appropriation statement previously reported in the Office of Personnel has been deleted as discussed in the summary section of the budget.
- The Fund makes a pro-rate share contribution to the County General Fund to recoup overhead expenses borne by the staff budgeted in the Office of Personnel's (General Fund) appropriation. That amount in FY2008 will be \$500,000.

Comparative Statement of Expenditures

Agency: Office of Personnel
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Administration	4,389,594	5,186,800	5,186,800	5,902,800	716,000
Personnel Board	8,036	36,500	36,500	11,800	(24,700)
Other Personnel Payments	147,181	179,700	179,700	146,200	(33,500)
Total by Character	4,544,811	5,403,000	5,403,000	6,060,800	657,800
Object					
Personal Services	2,792,206	3,008,100	3,008,100	3,730,500	722,400
Contractual Services	1,471,874	2,037,200	2,033,100	1,977,900	(59,300)
Supplies & Materials	94,854	117,700	121,700	113,600	(4,100)
Business & Travel	173,888	239,500	239,600	238,300	(1,200)
Capital Outlay	11,488	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	500	500	500	500	0
Total by Object	4,544,811	5,403,000	5,403,000	6,060,800	657,800

Commentary

- Increase in Personal Services reflects pay package changes and a reporting change in the cost allocation of positions supporting the Health and Pension Funds. Here-to-fore, the County charged portions of individual staff positions engaged in health and pension benefit administration to those funds. Since these individuals only work part of the time in these benefit areas, the positions costs were disconnected. To simplify the budgets, the staff positions and salaries are budgeted to the General Fund but now the Health and Pension funds pay a Pro-Rata fee to the General Fund.
- In the absence of this change the net change in the Office of Personnel budget would decrease by about \$100,000 from FY2007.

**Office of Personnel
General Fund**

FY2008 Approved Budget

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0122	Personnel Officer	E	07	1	1	1	0
0200	Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0205	Office Support Asst I (NR)	NR	05	1	0	0	0
0206	Office Support Asst II (NR)	NR	07	1	1	1	0
0207	Office Support Specialist (NR)	NR	09	4	4	4	0
0211	Office Support Assistant I	NR	05	0	1	1	0
0224	Management Aide	NR	12	0	1	1	0
0241	Management Assistant I	NR	15	1	1	1	0
0242	Management Assistant II	NR	17	1	1	0	-1
0245	Senior Management Assistant	NR	19	1	1	1	0
0463	Financial Clerk II	NR	11	1	0	0	0
0611	Personnel Assistant I	NR	10	8	8	8	0
0612	Personnel Assistant II	NR	12	6	6	6	0
0622	Personnel Analyst II	NR	17	1	0	0	0
0623	Personnel Analyst III	NR	19	9	10	10	0
0624	Senior Personnel Analyst	NR	20	5	5	5	0
0631	Assistant Personnel Officer	NR	22	3	3	4	1
Department Summary				44	44	44	0

Condition Assessment and Performance Measures

As predicted over the last several years the talent pool is shrinking due to the baby boom. This trend is expected to continue and peak in 2010, especially in the areas of information technology, engineering and blue-collar positions.

Historically the stability, pay and benefits of the public sector were enough to remain competitive against the private sector. Changing generation characteristics require the public sector to value their employees as their most valuable asset. It is time to re-think how we retain and attract applicants. Anne Arundel County has taken first steps by automating the application process and expanding the pool of applicants by moving from printed media to the Internet. Recruitment now focuses on preparing the County for succession planning and with training key positions to increase leadership skills as well as avoid the effects of "brain drain" with the retirement of long standing employees.

Indicator	FY05 Act.	FY06 Act.	FY07 Est.	FY08 Proj
Educ. Assistance Recipients	104	115	150	150
Announcement Advertisements	449	396	450	455
Examinations	4,952	5,191	5,200	5,700
Internal/External Hires	332	1,073	800	650
Re-Class & Class Maint. Studies	139	104	335	200
CDS/Alcohol testing	1,565	1,250	1,283	1,642
Personnel Authorizations	18,504	17,019	17,500	18,500
Contract & Temp Empl's Hired	656	931	700	750
ID Badges	226	5900	667	700
Payroll Checks	132,318	143,872	160,800	160,800
Retirements	150	141	224	280
Grievance Hearings	48	35	37	40
Enrolled Benefits Participants	5,813	5,975	6,151	6,212

Program Statement

- Direction – consists of the senior management of the Office of Personnel who provide guidance and leadership to the staff in the form of task assignment, project development, work policies, and program planning.
- Classification and Compensation – maintains the County’s classification plan through individual and class series studies and analysis with peer organizations and supports collective bargaining through compensation and benefits survey and analysis.
- Employee Services and Development – handles recruitment and selection of County employees. This includes developing of appropriate screening and proper examination processes, background investigations/verifications, medical evaluations, and setting assessment criteria. These tasks increase the County’s visibility as an employer, and increase diversify of the workforce. Customer services that this unit provides to employees include training and reward programs as well drug and alcohol assistance.
- Human Resources Information System – Ensures accurate and timely payment of employee pay for work while maintaining compliance with all legal and fiduciary regulations. This unit works with a contractor applying position and pay changes, maintaining deductions, accruals, and timely interfaces with vendor’s automated human resource system.
- Benefits – maintains County employee benefit programs to provide for the mental, physical, and financial health of our employees, retirees and their families. This is accomplished by obtaining health coverage at competitive rates and administering pension benefits according to federal, state and county law, and by providing meaningful opportunities for employees to secure their post employment financial security through deferred compensation, life insurance, and health insurance offerings. Staff advocate on behalf of the County and its employees and proactively facilitate communications. General County government as well as Library and Anne Arundel Community College employees receive services from the benefits unit.
- Employee and Labor Relations – Promotes harmonious and cooperative relationships between the County and its employees by negotiating collective bargaining agreements and processing representation petitions as well as conducting elections for new unions. The unit administers pay and leave rules to ensure with compliance for County, State and Federal labor laws.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	2,777,920	2,993,400	2,993,400	3,715,700	722,300
Contractual Services	1,332,517	1,839,400	1,839,400	1,837,700	(1,700)
Supplies & Materials	94,010	114,500	114,500	111,100	(3,400)
Business & Travel	173,660	239,500	239,500	238,300	(1,200)
Capital Outlay	11,488	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	4,389,594	5,186,800	5,186,800	5,902,800	716,000
Allocation of Authorized Positions	43	44	44	44	0

Commentary

- The increase in personal services reflects pay package changes, new reporting methodology as discussed for the Health Fund and Pension Fund as well as the re-institution of an internship program for students (\$60,000).
- The principal contractual services budget items include:
 - \$ 1.2 million for payroll contractor & \$42,000 for training & consultants
 - \$ 130,000 background checks and testing
 - \$ 156,000 for drug testing, pre-employment physicals, fitness for duty
 - \$ 115,000 for labor relations and counsel for arbitration
 - \$ 86,000 for the Employee Assistance Program contractor
 - \$ 60,000 for recruitment expenses primarily advertising
 - \$ 40,000 for consulting services to review selected positions for compliance with the Fair Labor Standards Act.

The Council reduced proposed medical testing by \$25,000.

- Business and Travel expenses include the cost of:
 - College tuition reimbursement for employees employed throughout County government;
 - Vendor-provided training in technology, Controlled and Dangerous Substance – use identification, supervisory refreshers courses et cetera, and ;
 - Training specific to Office of Personnel employees.

Program Statement

The Personnel Board is appointed by the County Executive and confirmed by resolution of the County Council. The primary duty of the Board is to hear appeals from any action designated by law or collective bargaining agreement to be subject to grievance procedures. This budget provides funds for hearing transcripts, legal services and funds for grievance arbitration.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	6,964	33,300	29,200	9,300	(24,000)
Supplies & Materials	844	3,200	7,200	2,500	(700)
Business & Travel	228	0	100	0	0
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	8,036	36,500	36,500	11,800	(24,700)
Allocation of Authorized Positions	0	0	0	0	0

Commentary

- The budget represents the costs of supporting the appointees to the Personnel Board with items such printing as well contractual legal counsel.
- Reductions reflect the actual expenditure history of the Personnel Board while providing funds sufficient to meet the Board's mandate.

Program Statement

Other Personnel Payments – This budget includes unemployment compensation, administrative costs for employee benefit plans, and other payments to certain retirees and widows.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	14,287	14,700	14,700	14,800	100
Contractual Services	132,394	164,500	164,500	130,900	(33,600)
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	500	500	500	500	0
Total by Object	147,181	179,700	179,700	146,200	(33,500)
Allocation of Authorized Positions	0	0	0	0	0

Commentary

- The Personal Services costs are the costs of State mandated retirement payments for Orphan's Court Judges.
- The budget includes \$101,000 for unemployment insurance compensation taxes for County government including the cost of administering that program. The reductions represent the savings yielded by the County's vendor who reviews these claims.
- Included in the budget is \$29,700 for the administration of the County's Flexible Spending Program. The employees of the Library and of the College participate in that program.

Program Statement

The Health Insurance Fund is an intergovernmental service fund. The fund will account for all the expenses of administering health benefits for participants who include current and retired employees of Anne Arundel County Government, the Library and the Community College. The fund will account for both employee and employer premium costs as well as account for the costs of staff and expenses to administer the plans. The fund, although not legally established like the Pension Trust Fund, operates in a similar manner with respect to the costs of health insurance.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	59,288,081	68,021,500	69,221,500	76,421,400	8,399,900
Contractual Services	421,676	413,200	413,200	545,700	132,500
Supplies & Materials	19,976	24,900	24,900	42,400	17,500
Business & Travel	2,120	5,300	5,300	5,600	300
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	25,000	25,000	25,000	300,000	275,000
Total by Object	59,756,854	68,489,900	69,689,900	77,315,100	8,825,200
Allocation of Authorized Positions	0	0	0	0	0

Commentary

- The County health care costs are reflected at a weighted average increase of about 10% and more significant increases for retiree health costs.
- The increase in contractual services reflect expenses for a prescription and health care RFP.
- Staffing for the Health Funded is appropriated in the Administration Bureau of the Office of Personnel (General Fund). The Health Insurance fund provides a pro-rate share contribution to County to recoup Health Insurance overhead costs; this is reflected in the Grants and Contribution line above.

Program Statement

The Anne Arundel County Retirement and Pension System, established to provide benefits for participants in the plans of which it consists, is an agency in the Executive Branch of County Government and has the powers and privileges of a corporation to the extent permitted by law.

The Anne Arundel County Retirement and Pension system consists of

- (1) the Employees' Retirement Plan,
- (2) the Fire Service Retirement Plan,
- (3) the Police Service Retirement Plan and;
- (4) the Pension Plan for Detention Officers and Deputy Sheriffs.

The Pension Trust Fund was established in FY1998 after the passage of Bill 88-96 creating a Board of Trustees with budgetary responsibility for pension assets and expenses. The Pension Trust Fund accounts for all items of expenditure which are related to asset management and retirement administration.

Budget Summary

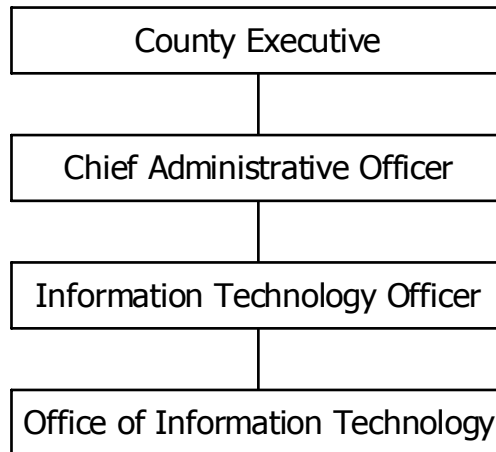
Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	444,907	454,200	454,200	0	(454,200)
Contractual Services	5,378,173	6,739,300	6,739,300	6,843,400	104,100
Supplies & Materials	22,930	28,000	28,000	31,000	3,000
Business & Travel	6,270	17,400	17,400	16,800	(600)
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	45,071,366	55,000	55,000	500,000	445,000
Total by Object	50,923,646	7,293,900	7,293,900	7,391,200	97,300

- All of the County employee Personal Services expenses attributable to operating the pension system are reflected in General Fund portion of the Office of Personnel - Administration budget. The Fund reimburses these costs via a pro-rata share expenditure.
- The Contractual Service expenses represent the costs of management services for the various plans in which County employees participate.
- Supplies and travel expenses required to support the operation of the pension fund are paid by the Fund.
- The Contributions line is the Fund's pro-rate share contribution to County overhead costs.

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Mission Statement

It is the mission of the Office of Information Technology (OIT) to provide value, leadership and support to the County Executive and Anne Arundel County's key goals by facilitating the identification, implementation and use of technology to support these goals, and to the Citizens by enhancing customer service.



Major Accomplishments

- Phase V 800 MHz Radio System – Completed Phase's IV and V. The 10-Tower configuration is fully operational and radio subscriber units for the Detention Center, Public Works, Health, Inspections and Permits, Aging, and Recreation and Parks have been deployed. Final system *Coverage and In-Building* testing is in progress.
- Mobile Data Computing – Continuation of a multi-year project to implement mobile computing in Police and Fire Department vehicles. For FY07: Police vehicle deployment was completed, Fire EMS Reporting deployment was completed. The program includes all hardware, software wireless services and training.
- Reverse 911 – Completed implementation of new modernized system for Emergency County Operations, expanded functionality includes: Police, Fire, Board of Education, Public Works and Health Department.
- New Emergency Operations Center – Completed implementation of new audio and video systems.
- Completed new Cable TV franchise negotiations for Verizon, completed renegotiations for Comcast and Millennium. All 3 County franchises have 15 year terms.
- Computing/Network Infrastructure – Completion of enhancements for County Fiber Optic Network infrastructure and P.E.G. Studio.
- Web-Based Permitting – Expanded web-based permitting to include Plumbing and Electrical and Tank permits.
- Recreation & Parks – Completed the internet reservation system. This system allows citizens to make online rental reservations of County park facilities.
- Public Safety – Implemented electronic fingerprint scanning at County police stations.
- Implemented and produced County *Week in Review* Television program. This program airs on the County P.E.G television channel every weekend.
- Election Technology – Completed implementation of Electronic Poll Books.
- County Council Document Scanning – Completed electronic scanning and storage of all documents.

Key Objectives

- Citizen Relationship Management - Define and implement automated and WEB based enhancements for enterprise constituent outreach and customer service.
- E-Permitting – Add WEB based Permitting for the Water/Sewer and Building Permits functions.
- GIS – Completion of the Geodatabase (Phase VI) that integrates spatial and business data for real property. This project will benefit business practices in Planning & Zoning, Inspections & Permits, Public Works and Public Safety.
- Document Management – *Business Overview:* Plans to develop an environment within our Intranet that better supports information management, exchange, and collaboration. The goal is to have an environment that is easily accessible, works within the existing Intranet, supports document sharing, versioning, and archiving for both inter-departmental and intra-departmental purposes.
Technology Overview: There are several major technology components that will need to be installed and integrated including application servers, storage servers, a database server, web applications, integration applications, and permissions management services.
- Countywide Telephone System Replacement – This multi-year project plans and replaces obsolete and unsupported telephone (voice) system infrastructure Countywide. The goal is to have a single countywide phone system instead of several disparate systems, implemented with a more cost-effective recurring cost model.
- Infrastructure Replacement – This on-going project is part of the overall life cycle replacement program for hardware/software used in the County as well as network equipment necessary to activate installed dark fiber optic cable. This also includes the new federally mandated email archiving program.

Significant Changes

- The Department eliminated a vacant Assistant Information Technology Officer position in efforts to reduce the overall budget request.

Program Statement

The Office of Information Technology provides essential technical services to the county agencies.

- Administration – accounts for the staff, which supports the entire department. Duties include overseeing all activities of Information Technology, including all computers, network, GIS, Telecommunications and Cable Television related functions for the County. Provides operational and strategic management, financial and budget management, and office management activities for the department.
- Application Services – provides for enterprise and departmental computer program application development and maintenance support. Additionally, all commercial computer applications are supported from this area. Four core application support areas include: Administration and Finance, Human Resources, Land Use and Public Safety.
- Cable Television – regulates the cable television industry within Anne Arundel County. Its primary focus includes, but is not limited to, setting customer service standards and negotiating franchise agreements to provide services to the citizens. In addition, this program is overseeing the development of the Public, Educational and Governmental program (PEG).
- Geographic Services – supports centralized Geographic Information System (GIS) functions for the entire County, including: Street Centerline development and maintenance, GIS data maintenance, GIS data standards, GIS Aerial photography and topography, and GIS data access tool administration (MapOptix and CountyView).
- Technical Services – includes Circuit Court audio-visual systems, County Home Page/Intranet, data cable installation, enterprise functions, network administration, financial system support and Police Fire 911 support.
- Telecommunications – administers all County Telecommunications functions, such as telephone (wired & wireless), 800 MHz Public Safety Radio system as well as computer communications systems. Coordinates installations and repair of phone systems, management of the 800MHz radio system, pagers, wireless phones as well as representing the County in 911 communication issues.

Comparative Statement of Expenditures

Agency: Office of Information Technology
 Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Office of Info. Technology	13,714,785	15,769,900	15,769,900	15,777,200	7,300
Total by Character	13,714,785	15,769,900	15,769,900	15,777,200	7,300
Object					
Personal Services	6,304,447	7,093,700	7,093,700	7,571,700	478,000
Contractual Services	5,146,161	5,470,200	5,470,200	5,835,000	364,800
Supplies & Materials	154,078	135,500	135,500	114,000	(21,500)
Business & Travel	193,980	214,500	214,500	214,500	0
Capital Outlay	1,916,119	2,856,000	2,856,000	2,042,000	(814,000)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	13,714,785	15,769,900	15,769,900	15,777,200	7,300

Commentary

- FY2008 budget increased of \$7,300.
 - Personal Services increase of \$478,000 is attributed to the salary package, including health insurance and pension costs and the full year funding of positions added in FY07.
 - The Department eliminated an Assistant Information Technology Officer position in FY2008.
- Contractual Services increased \$364,800 primarily due to maintenance software packages.
- Capital Outlay budget of \$2,042,000 includes the County PC & Printer Replacement Program (4-year replacement cycle) of \$1.4 million and hardware/software purchases to support various County agencies.
 - Reduction of \$814,000 reflects one-time funded projects that were completed in FY07.

Office of Information Technology
General Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0130	Information Technology Officer	E	07	1	1	1	0
0200	Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0213	Office Support Specialist	OS	06	2	2	2	0
0221	Secretary I	OS	03	1	1	1	0
0241	Management Assistant I	NR	15	3	3	3	0
0243	Sr Info Syst Support Specialis	NR	15	3	3	3	0
0244	Info System Support Specialist	NR	14	18	17	17	0
0333	Manager Computer Operations	NR	19	1	1	1	0
0335	Computer Operations Supervisor	NR	14	1	1	1	0
0343	Programmer II	NR	14	0	0	0	0
0343	Programmer II	NR	16	4	4	4	0
0351	Programmer-Analyst I	NR	17	7	7	7	0
0352	Programmer-Analyst II	NR	18	7	7	7	0
0353	Systems Analyst	NR	20	14	13	13	0
0354	I/S Quality Assurance Analyst	NR	18	1	1	1	0
0361	Systems Programmer I	NR	17	11	12	12	0
0362	Systems Programmer II	NR	19	0	0	0	0
0363	Data Base Administrator	NR	18	2	2	2	0
0365	Chief, Data Resources	NR	21	1	1	1	0
0374	Chief, Telecommunication Servcs	NR	21	1	1	1	0
0384	Chief, Client Support	NR	20	0	1	1	0
0388	Asst Info Technology Officer	NR	24	2	2	1	-1
0711	Storekeeper I	LM	04	0	0	0	0
0803	Communications Services Managr	NR	16	1	1	1	0
0873	GIS Specialist	NR	15	1	1	1	0
1165	Cable Television Administrator	NR	19	1	1	1	0
1302	Communications Officer	NR	19	2	2	2	0
2345	Engineer Manager	NR	21	1	1	1	0
Department Summary				87	87	86	-1

Condition Assessment and Performance Measures

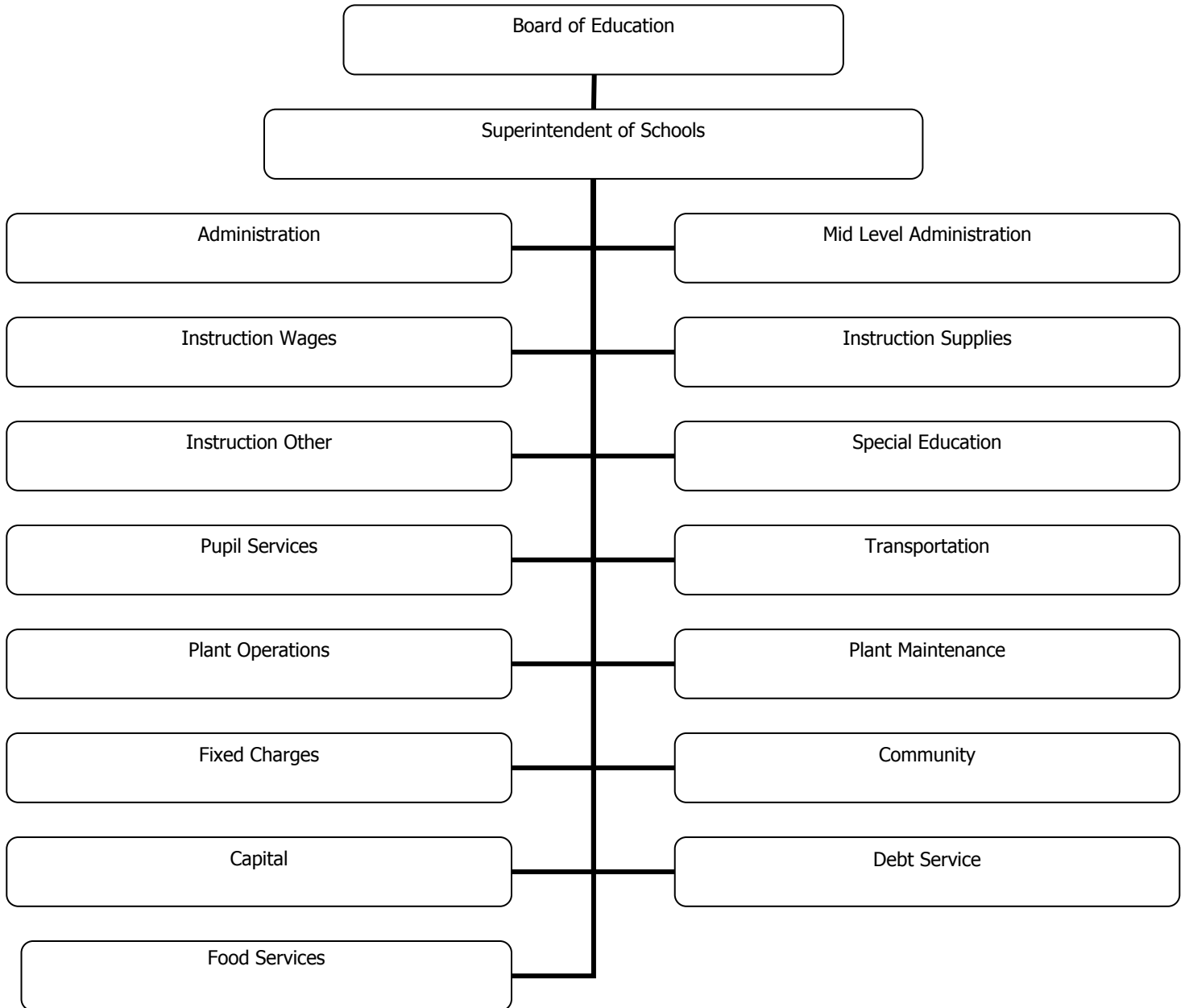
	FY05	FY06	FY07	FY08
	Actual	Actual	Estimated	Projected
Help Center Calls (monthly computer & telephone)	1,376	1,472	1,650	1,700
% of Help Center Calls resolved on initial contact	88%	90%	92%	93%
CATV Subscriber complaints received (monthly)	282	404	400	400
Total number of Citizen WEB site hits (per month)	673,045	737,507	950,929	1,100,000
E911 CAD Call's for Service (monthly)	43,000	47,300	49,800	51,300
Business Applications Supported	88	92	96	100
Geographic Data Layers Supported	132	152	192	200

FY2008 Projected Workload Measures

Network Availability: 99.95%
 800MHz Radio System Availability: 99.999%
 Electronic Mail messages processed: 1,100,000
 Network locations supported: 88
 Network Devices connected: 4,200
 Computer Servers supported: 93
 Number of PC's supported: 3,800
 Number of Printers supported: 2,000
 Number of Wired Telephones supported: 4,000
 Number of Wireless Telephones supported: 954
 Number of Telephone Systems supported: 150
 Radio Towers supported: 10
 800 MHz Radios supported: 2,733
 Cable Television Franchises Managed: 3

Mission Statement

Anne Arundel County Public Schools will accelerate achievement for all students and minimize the achievement disparities among all groups of students, provide a safe and orderly learning environment that promotes accelerated achievement and establish community collaboration and partnerships to promote accelerated achievement, in a welcoming school environment.



Overview

Maryland Law requires local governments to adopt a budget for their school systems or "Local Education Agencies", in specific, comparative categories. The budget includes revenues from all State, Federal and Local sources. The categories include:

- **Administration** which includes those activities and costs associated with the general regulation, direction, and control of the school system. Activities such as establishing and administering operating policy, providing the fiscal and internal services. Administrative expenditures affect the school system as a whole and are not confined to a single school building.
- **Mid-level Administration** which incorporates all activities and functions related to the management of the instructional program including school-based administrative positions and costs related, for example to the office of the principal.
- **Instructional Salaries and Wages** is a subset of instruction and includes all individuals whose responsibilities, on a regular basis, are at the school level interacting with students in the delivery of instructional programs. In addition to teachers and aides, instructional program employees funded in this category include media services, guidance and psychological services, instructional staff development, and school department chairpersons. Fringe benefit costs are budgeted separately in the fixed charges category.
- **Instructional Supplies and Materials** is a subset of instruction, and includes all supplies and materials used in support of classroom instruction. Supplies and materials for non- instructional staff are funded in each relevant category. In the FY2008 Budget, textbooks have been funded in project E524600 of the capital budget.
- **Other Instructional Costs** include the ancillary costs associated with contracted items, travel, and other charges as well as equipment used by the instructional staff. Ancillary costs for non- instructional staff are funded in each relevant category.
- **Special Education** includes costs associated with programs for children with disabilities. There are many services available for these children, including Intensity I through Intensity VI educational and related services based upon an Individualized Education Program, vision and hearing programs, and speech therapy. Students needing services the school system is unable to provide are sometimes placed in non-public facilities, and that cost is included in this category.

- **Pupil Services** includes the salaries and wages and the operating costs of those personnel assigned the task of working with children who demonstrate problems which make them at-risk of dropping out of school.
- **Pupil Transportation** is responsible for getting students from home to school and back in a safe and efficient manner. The cost of the school bus operation and other costs related to the transportation of students to class are charged here.
- **Operation of Plant** covers all costs of operating and cleaning the physical facilities of the school system, including heat and electric, water and sewer, trash removal, and general janitorial services.
- **Plant Maintenance** personnel maintain the buildings and grounds owned by the school system; the costs of materials and contracted repair services are funded in this category.
- **Fixed Charges** include the cost of payroll taxes, insurance, and employee fringe benefits for all of the employees.
- **Community** supports annual exhibits of school work, multicultural festivals, community-student performance activities, and hosting international education teams.
- **Capital Outlay** funds the activities related to the cost of directing and managing the acquisition, construction, and renovations of land, buildings, and equipment.
- **Debt Service** includes the cost of interest and the repayment of principal for building school facilities. Like other Boards of Education in Maryland, the Board does not have the legal authority to issue debt on its own, so the County borrows capital funds and accounts for the Board's share through this category.
- **Food Services** includes the operating expenses for providing meals in the school.

The Food Services account stands alone as it is funded by cash sales and federal and State reimbursement. The Anne Arundel County Board of Education oversees a food services budget and sets rates for the services. Heretofore the County received a funding report but did not appropriate the funds. The appropriation request included here is the BOE's proposal.

Board of Education
All Funding Sources

FY2008 Approved Budget

The "All Funding Sources" budget depicted on the opposing page includes \$35.1 million of restricted grant funds; grant funds in this category represent highly targeted student groups, schools, and or functions. These restricted grant funds represent a \$700,000 or 2% increase from the FY2007 appropriation.

The "Operating Budget" depicted in the following section excludes these grants to illustrate the increases in flexible and basic education funding provided from State, Federal, and Local resources.

Additional County Support of Schools

Anne Arundel County also provides direct support to the Board of Education day-to-day operations through the County's operating budget as well as through the Capital program. In Fiscal Year 2008, Anne Arundel County's Health Department budget includes \$11.8 million for school-based health programs and the Police Department budget includes \$3.2 million for school-based programs including five additional School Resource Officers.

Board of Education			
<i>Share of General Fund Operating Budget</i>			
<i>(excluding PayGo, Reserves, and Golf Courses)</i>			
	<i>(in millions)</i>		
	FY2006	FY2007	FY2008
General County Contribution	\$477.5	\$515.5	\$544.7
Textbooks	\$13.0	\$13.0	\$13.0
Charter Schools / other (in CAO)	\$1.7	\$2.6	\$2.3
Health Department	\$14.5	\$15.1	\$11.8
Police Department	\$2.7	\$2.8	\$3.2
Total General Fund Support	\$509.4	\$549.0	\$575.0
Total General Fund Budget	\$1027.8	\$1,107.9	\$1,149.3
% Share of Budget	49.6%	49.6%	50.0%

Comparative Statement of Expenditures

General Classification of Expenditure	FY2006 Actual	FY2007 Original	FY2007 Adjusted	FY2008 Approved	Inc (Dec) From Orig
Character					
Administration	20,789,879	22,776,200	23,813,000	22,032,800	(743,400)
Mid-Level Administration	50,864,644	51,890,400	54,966,800	55,012,200	3,121,800
Instructional Salaries	278,766,206	309,009,900	314,006,900	340,191,500	31,181,600
Instructional Supplies	13,696,685	16,066,900	16,336,500	16,748,800	681,900
Other Instruction	13,371,245	13,751,800	16,064,100	14,185,600	433,800
Special Education	86,076,709	89,516,600	97,393,600	101,320,600	11,804,000
Pupil Services	2,720,016	2,944,400	3,560,400	4,406,700	1,462,300
Transportation	34,772,156	35,897,800	35,999,900	38,043,300	2,145,500
Plant Operations	47,138,031	50,815,900	54,404,200	53,188,500	2,372,600
Maintenance of Plant	11,418,161	11,546,000	13,039,400	11,837,600	291,600
Fixed Charges	139,254,706	152,422,400	147,523,700	156,473,700	4,051,300
Community Services	170,765	188,500	276,500	163,400	(25,100)
Capital Outlay	2,512,482	3,229,000	3,113,900	3,345,900	116,900
Debt Service	28,235,405	28,923,500	28,923,500	32,627,500	3,704,000
Food Services	-	17,175,400	19,000,000	19,327,500	2,152,100
Total	729,787,090	806,154,700	828,422,400	868,905,600	62,750,900
				Textbooks in Capital Budget:	13,000,000
				Funds in CAO Contingency for Charter School & other purposes:	<u>2,300,000</u>
				Adjusted Total:	884,205,600

Highlights of the Operating Budget

The Operating Budget discussed below excludes restricted grant funds.

- The FY2008 budget for the Board of Education increases by \$59.9 million in the operating budget.
- The capital program provides \$13 million per year for text books in each of the next five years. County funding increases, \$29.2 million; increases in State aid of \$28.6 million, as well as BOE funds, continues numerous BOE initiatives begun in recent years and funds new programs as well. The budget provides for sufficient funds for positions, 29 of which were formerly paid for by grants. The Board also receives funding for the staffing complement for the transfer of OT/PT program in late FY2007.
- The Board will draw down on \$6 million of its \$12.8 million health care reserve fund to pay for inflationary costs of health care; this fund had grown to nearly 15% of spending. Recognizing these funds requires no further appropriation authority.
- In addition to providing new funds for new positions, the budget adds funds for operating expenses, including:
 - \$31 million request for a Cola, merit steps and longevities.
 - Costs of electricity, fuel and utility, an increase of \$1.5 million.
 - Increased funds for bus contractors \$1.5 million.
- Funds requested for potential charter schools (\$2 million) are provided in the County's contingency account. An additional \$300,000 is in the contingency account to fund the certification expenses associated with National Teacher's Board Certification, Certification for IB teaching, as well as programming in the Centers for Applied Technology.
- The Police Department will receive \$386,500 to assign 5 new School Resource Officers at middle schools.

The budget provides sufficient funds for 205 positions not previously funded by County and State funds. The Council provided \$2.2 million in funds for instructional purposes and these may result in added positions. The following table breaks out the new positions that the Board receives funds for in FY2008.

- Enrollment for FY2008 for purposes of State aid is projected to be 71,245. This is a decline of about 300 students, an overall 657 enrollment decline since FY2005.
- The County's increase in direct funding of \$29.2 million will exceed Maryland's "maintenance of effort" formula by more than 5%.

FY2008 Position Increase Summary - Anne Arundel County Board of Education

Program Area	Teachers	Aides	Other	Total
Occupation & Physical Therapy Program	-	-	61.0	61.0
Seven Oaks Staffing	1.0	-	5.9	6.9
Ferndale Staffing	-	-	1.0	1.0
Full - Day Kindergarten	49.7	23.0	-	72.7
Pre - Kindergarten	13.5	11.5	-	25.0
Special Education Realignment	7.0	7.0	21.8	35.8
International Bacc. @ Meade High	2.0	-	-	2.0
Title 1 Grant Replacement	9.0	1.0	7.5	17.5
Challenge Grant Replacement	6.0	-	5.5	11.5
Pupil Personnel Worker Restoration	-	-	12.0	12.0
Middle School Spec Ed Inclusion Teachers	10.0	-	-	10.0
High School Spec Ed Inclusion Teachers	12.0	-	-	12.0
Infant & Toddlers Program	1.0	-	-	1.0
Speech Pathology	-	-	3.0	3.0
Secondary Support for Spec Ed	1.0	-	13.0	14.0
Alternative Education	4.0	-	-	4.0
ESOL expansion	4.0	-	-	4.0
Science, Tech'y, Engineering, & Math	1.0	-	-	1.0
World & Classical Languages	1.0	-	-	1.0
Total	122.2	42.5	130.7	295.4
Grant Replacement	15.0	1.0	13.0	29.0
Health department re-allotments	-	-	61.0	61.0
New	107.2	41.5	56.7	205.4

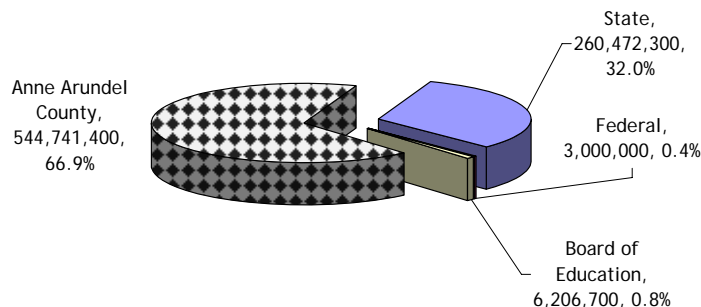
Significant Changes in the Operating Budget

- Administration decreases by approximately 3%.
- Mid-Level Administration increases to fund pay package increases and funds are included for added staff at Seven Oaks Elementary School as well as the Ferndale Early Childhood Center.
- Instructional Salaries and Wages increase to fund a Cola, pay package increase and new teachers and support staff for: reducing middle school class sizes; full-day kindergarten and Pre-K programs; for IB program at Meade High School; the STEM and ESOL programs; as well as Alternative Education. The County also provides fund for programs formerly paid for by grants. The County Council added \$1.4 million for instructional programs.
- Instructional Supplies funds teacher supplies and materials of instruction. Funding for these items increases by \$540,000 to \$16 million; the increase is sufficient to pay for Advanced Placement testing fees, instructional items for the STEM, IB and other programs such as Project Lead-the-Way and computer technology. This allotment is further bolstered as a result of funding a \$13 million textbook replacement program requested by the BOE in the capital budget (project E524600).
- Other Instructional Costs increases to a total of \$12.9 million; the increase provides sufficient funds for expanding the AVID program.
- Special Education increases by \$11.7 million to include funds for out-of-district tuition increases, funds to realign the special education program in keeping with State requirements and new inclusion programs for secondary schools.
- Pupil Services receives pay increases requested and sufficient funds to hire about 12 Pupil Personnel Workers previously eliminated by the Board.
- Pupil Transportation increases for the pay package and operational costs for a total of \$38 million, an increase of \$2.2 million; this increase covers the inflationary cost of the program and provides funds for the Pre-K and IB programs.
- Plant Operations and Plant Maintenance increases include funds for pay package increases, as well as increased gas, utility and property insurance by a total of \$2.8 million. Capital Outlays increases for the requested pay package.
- Fixed Charges includes FICA and health insurance; as discusses above, the FY2008 appropriation is defrayed by a one time use of built up health insurance reserves; the County Council added \$770,000 to correspond to the increase in instructional salaries.
- Debt service cost for the BOE construction program increases by \$3.7 million to \$32.6 million.

Comparative Statement of Expenditures

General Classification of Expenditure	FY2006 Actual	FY2007 Original	FY2007 Estimate	FY2008 Approved	Inc (Dec) From Orig
Character					
Administration	19,819,300	21,964,100	22,682,000	21,196,100	(768,000)
Mid-Level Administration	50,344,711	51,457,600	53,468,500	54,605,200	3,147,600
Instructional Salaries	267,678,849	300,623,600	302,633,700	331,561,400	30,937,800
Instructional Supplies	12,439,725	15,529,800	15,058,500	16,080,900	551,100
Other Instruction	11,582,009	12,542,800	13,314,200	12,939,200	396,400
Special Education	70,857,378	74,362,100	78,453,400	86,060,800	11,698,700
Pupil Services	2,563,614	2,811,000	3,335,700	4,236,500	1,425,500
Transportation	34,569,183	35,843,300	35,640,600	38,021,400	2,178,100
Plant Operations	47,104,460	50,815,900	54,273,800	53,188,500	2,372,600
Maintenance of Plant	11,418,161	11,546,000	12,990,800	11,837,600	291,600
Fixed Charges	131,309,906	144,811,900	139,263,600	148,655,000	3,843,100
Community Services	64,386	64,400	105,200	64,400	-
Capital Outlay	2,460,665	3,229,000	3,108,900	3,345,900	116,900
Debt Service	28,235,405	28,923,500	28,923,500	32,627,500	3,704,000
Food Services	-	-	-	-	-
Total By Character	690,447,751	754,525,000	763,252,400	814,420,400	59,895,400
Textbooks in Capital Budget:				13,000,000	
Funds in CAO Contingency for Charter School & other purposes:				<u>2,300,000</u>	
Adjusted Total:				829,720,400	

Anne Arundel Co Board Of Education
FY2008 Operating Budget Revenue Sources

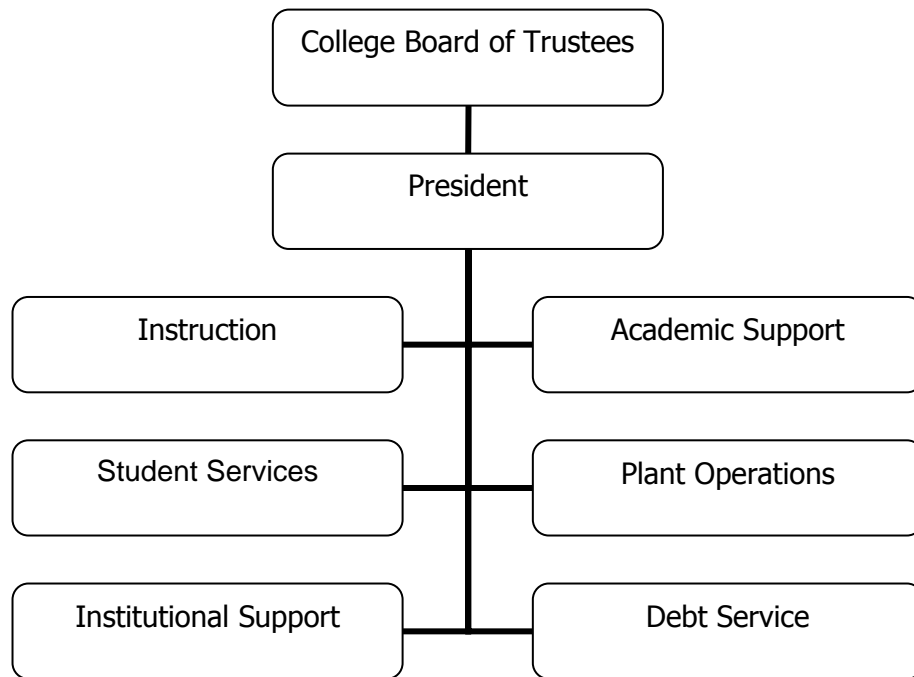


Funding Source	FY2006 Actual	FY2007 Orig.	FY2007 Adjusted	FY2008 Approved	Inc (Dec) Form Org.
General Fund	477,186,325	515,527,900	517,177,900	544,741,400	29,213,500
Other Sources	213,261,426	238,997,100	246,074,500	269,679,000	30,681,900
Total by Sources	690,447,751	754,525,000	763,252,400	814,420,400	59,895,400

Mission Statement

The Mission of Anne Arundel Community College is to provide high quality, affordable higher education that is accessible and responsive to the needs of our Community.

Anne Arundel Community College is a multi-site higher education institution serving more than 55,000 students per year at its main campuses in Arnold and two facilities located in Glen Burnie and a campus in Hanover at the Arundel Mills mall. The College also serves the community at nearly 100 locations throughout the County and serves about 1 in 5 students through distance learning via on-line and telecourses.



Significant Changes

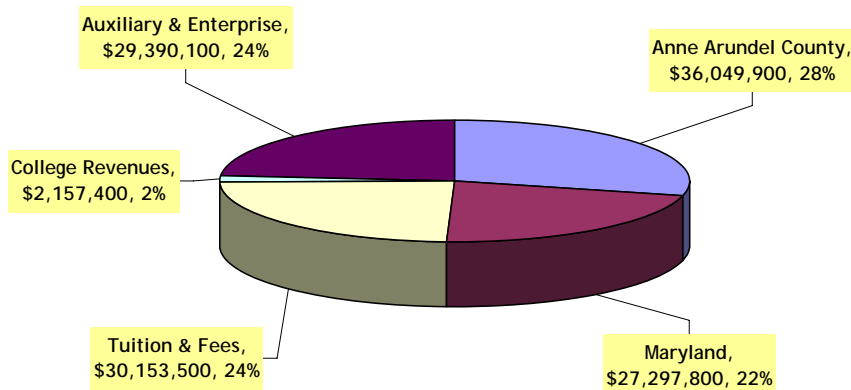
- The FY2008 Budget reflects the reporting change in the Community College budget for funding auxiliary, enterprise and restricted purposes. FY2007 was the first year for reporting an all funding source budget for Anne Arundel Community College.
- The primary difference between the "unrestricted budget" and the "all funds budget" is \$29.4 million for services such as food services and book store sales as well as services the college engages in with businesses on a contractual basis. These later services include training-related services the College provides to specific firms. Finally, the college receives funds in the form of restricted funds which cannot be commingled with the ongoing operations of the college.
- For comparison's sake, the section that follows, entitled "Unrestricted Funds", discusses the Community College's use of State, County, and tuition revenues in greater detail.

Comparative Statement of Expenditures

Agency: Community College
Fund: All Funding Sources

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Instruction	39,468,836	42,769,700	42,769,700	47,301,000	4,531,300
Academic Support	12,278,763	11,675,000	11,675,000	12,530,500	855,500
Student Services	5,984,545	7,486,800	7,486,800	7,800,500	313,700
Plant Operations	9,376,469	9,959,500	9,959,500	10,688,400	728,900
Institutional Support	11,380,911	12,888,900	12,888,900	13,827,500	938,600
Debt Service	3,411,000	3,337,700	3,337,700	3,510,700	173,000
Auxiliary & Other	23,843,006	26,354,100	26,354,100	29,390,100	3,036,000
Total by Character	105,743,530	114,471,700	114,471,700	125,048,700	10,577,000

Anne Arundel Community College
Approved FY2008 All Funds Budget Revenues



**Community College
Unrestricted Funds**

FY2008 Approved Budget

Significant Changes

- The increase in the Community College budget is a 9 % increase in total and features: about a 5 % increase in County contributions; a 19% increase in State revenues; a 59% increase in miscellaneous college revenues; as well as a 3% increase in tuition generated revenues.
- The FY2008 Budget reflects the increased costs of operating the College, an increase of approximately \$7.5 million. That budget increase provides for the Community College’s added operational costs and includes a salary increase for the College’s permanent staff at parity with County employees.
- The increase in State aid, the County’s increase, as well as other college-generated income will pay to restore staff positions eliminated when past funding reductions by the State forced staff reductions. New funds will provide for improvements in the College’s technology as well as for improvements in student enrollment, safety and capital planning. Finally, new funds are committed to programs are also funded to create a Center for Aging, A Parenting Center, and increased faculty positions in Nursing and Allied Health Services.
- The budget does not include a tuition rate increase. As a consequence, the College’s rate will remain one of the lowest tuition rates among Maryland community colleges: in FY2007 its tuition rate ranked 13th among Maryland’s 16 community colleges.
- The County supplements its cash contribution to the college with an in-kind contribution of lease-free space in Glen Burnie, estimated to be conservatively valued at \$490,000 per year. The college pays for most of the operating expenses. Staff and students at the Glen Burnie sites also have free use of the Glen Burnie parking garage whose annual operating costs were \$127,000 in FY2006.

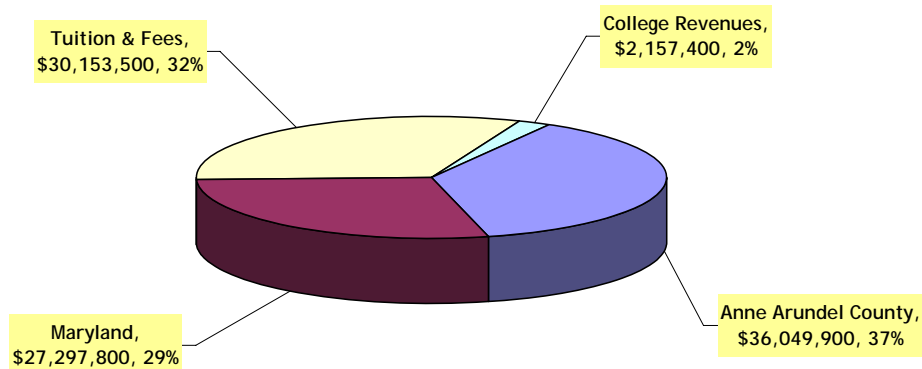
Unrestricted Funding Source	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
General Fund	31,616,856	34,462,000	34,462,000	36,049,900	1,587,900
Other Sources	50,955,066	53,655,600	53,655,600	59,608,700	5,953,100
Total by Funding Source	82,571,922	88,117,600	88,117,600	95,658,600	7,541,000

Comparative Statement of Expenditures

Agency: Community College
Fund: Unrestricted Funding Sources

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Instruction	39,468,836	42,769,700	42,769,700	47,301,000	4,531,300
Academic Support	12,278,763	11,675,000	11,675,000	12,530,500	855,500
Student Services	5,984,545	7,486,800	7,486,800	7,800,500	313,700
Plant Operations	9,376,469	9,959,500	9,959,500	10,688,400	728,900
Institutional Support	11,380,911	12,888,900	12,888,900	13,827,500	938,600
Debt Service	3,411,000	3,337,700	3,337,700	3,510,700	173,000
Auxiliary & Other	-	-	-	-	-
Total by Character	81,900,524	88,117,600	88,117,600	95,658,600	7,541,000

Anne Arundel Community College
Approved FY2008 Unrestricted Funds Budget Revenues



Mission Statement

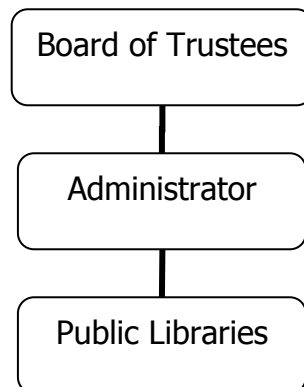
AACPL is the essential connection to learning and enrichment.

- 1) Provide the services our community wants.
- 2) Make library services visible in our communities.
- 3) Make library resources and services accessible and convenient.
- 4) Enhance staff productivity and provide a supportive work environment.

The Anne Arundel County Public Library is a public library system with 15 branches ranging in size from 6,100 square feet to 40,000 square feet. In addition to traditional reference and circulation services, the Library also offers Internet access and educational programs.

The Anne Arundel County Public Library provides facilities for the collection and dissemination of educational, informational, cultural, and recreational materials in response to the specific needs of the community it serves. The public library supplies a wide range of opportunities for all persons to develop individually and in groups by providing accurate and reliable information, stimuli for general community and intellectual awareness through programming and exhibits, and a place for a variety of programming activities within the community. The public library has a rich history as one of the most diverse and economically effective institutions organized and designed to provide all people with access to knowledge and information.

The Anne Arundel County Public Library is governed by a self-perpetuating Board of Trustees. The Library is created under 522 of the Code and authorized under the Maryland Education Article, Title 23 et seq.



Major Accomplishments

- Increased program offerings for teens and adults, including sponsor clubs for teen literature as well as adult programs in parenting, job seeking, and technology training.
- Awarded the Leadership in Energy and Environmental Design certification for the West County Library by the Green Building Rating System. This site is one of only 13 nationally to be recognized for human and environmental whole-building designs.
- Placed Spanish language collections of books, music, DVDs and periodicals in six branches as well as provided Internet and computer training in Spanish on a limited basis.
- Completed a comprehensive personnel study, the first in 10 years.
- Installed AED –defibrillators- in the Annapolis and North County branches and trained 27 staff members in basic CPR and AED use.
- Expanded the virtual collection by adding the World Book Online Reference Center, MyLibraryDV, a service offering educational programming as well as classic and recently released Hollywood movies.

Key Objectives

- Secure architectural and engineering studies of the Annapolis and North County branches for potential expansions of those facilities.
- Redesign the AACPL Website to improve the ease of use.
- Formulate a new Strategic Plan to guide the system into the year 2010 and beyond.
- Initiate supplemental programming to existing educational and entertainment for teens and adults to include paid performances in music, author visits and more.

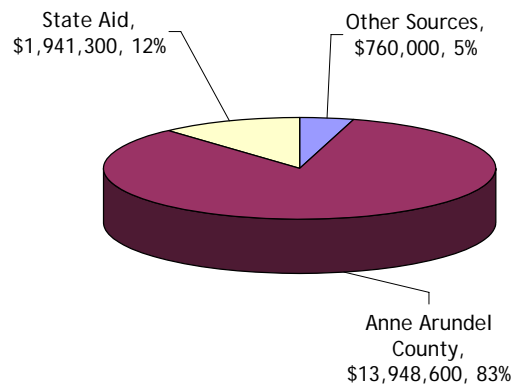
Public Libraries
All Funding Sources

FY2008 Approved Budget

Significant Changes

- Establish a foundation to provide a mechanism to encourage philanthropy to AACPL to acquire special collections, enhance the Summer Reading program and other initiatives not Possible with County Funding.
- Apply for State capital grants to upgrade fire safety and to renovate service desks to meet ADA standards.
- The overall budget for the Library System increases by 2 % to a total of \$16.6 million. County support for the Library’s operating budget is \$13,948,600 million, a 2% increase or more than \$287,000 from FY2007. Additionally, the Library’s materials budget is funded, as it has been since FY2002, in the Capital Budget, at \$3 million.
- In addition to the direct support shown under the Library’s appropriation, and in the Capital Budget, the County’s Office of Central Services funds the full cost of utilities for the Library. In FY2006, those costs were \$855,000. In FY2008, the State’s pension system allocation on behalf of the Library, also not appropriated to the Library, will be \$977,000.

Anne Arundel County Public Libraries
Approved FY2008 Funding Sources



Funding Source	FY2006 Actual	FY2007 Original	FY2007 Adjusted	FY2008 Approved	Inc / Dec From Orig.
General Funds	13,188,300	13,661,000	13,661,000	13,948,600	287,600
Other Sources	2,493,601	2,671,800	2,671,800	2,701,300	29,500
Total by Source	15,681,901	16,332,800	16,332,800	16,649,900	317,100

Public Libraries
All Funding Sources

FY2008 Approved Budget

Personnel Summary

The Library has 229 authorized positions and also employs a cadre of part time staff.

Performance Measures and Condition Assessment

- **Growing Population.** The County population grew 15 percent from 1990 to 2000, with the largest part of that growth coming in the western part of the County. This growth supports the need for larger regional libraries equipped with state-of-the-art technologies and expanded collections to supplement the smaller community branches in those areas.
- **Aging Population.** The fastest growing segments of the County population are the 45-64 age group and the 65+ age group. This suggests that services should be adjusted to place a greater emphasis on the needs of our older patrons.
- **Educational Level.** Anne Arundel County ranks third in the State in terms of percentage of the population who have earned a Bachelor’s Degree or higher. In 1990, it ranked fifth. Adults with advanced degrees and their families can be expected to make greater use of Library resources.
- **Proliferation of Technology.** As technology becomes more integrated into daily life, patrons expect the Library to keep pace. Beginning with the introduction of Internet access and our online catalog in 1995, the need to provide more and faster computers to the public has created tremendous expenditure pressure for the Library. In older Library buildings, books compete for space occupied by technology that didn’t even exist when some of those facilities were built. The Library’s network once a single server, now requires 28. As technology continues to advance, the Library will need to invest at least at its current rate simply to continue to provide the level of public service patrons have come to expect.

	FY 05 Actual	FY 06 Actual	FY07 Estimated	FY08 Projected
Patron Visits	2,815,127	2,931,722	3,100,000	3,200,000
Active Borrowers	245,925	249,879	252,000	255,000
Web Catalog/Internet Hits	25,597,267	27,062,146	32,000,000	36,000,000
Circulation	5,302,767	5,465,062	5,550,000	5,600,000

Comparative Statement of Expenditures

Agency: Public Libraries
Fund: All Funding Sources

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Public Libraries	15,773,939	16,332,800	16,332,800	16,649,900	317,100
Total by Character	15,773,939	16,332,800	16,332,800	16,649,900	317,100
Object					
Personal Services	13,153,067	14,203,400	13,903,400	14,666,200	462,800
Contractual Services	1,247,319	1,286,200	1,306,200	1,204,300	(81,900)
Supplies & Materials	945,876	475,600	575,600	367,500	(108,100)
Business & Travel	81,668	77,200	97,200	84,400	7,200
Capital Outlay	346,009	290,400	450,400	327,500	37,100
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	15,773,939	16,332,800	16,332,800	16,649,900	317,100

Commentary

- Personnel costs increase as a result of pay package increases to the Library's merit system employees.
- Contractual services, covers a wide range of Library operating expenses, such as rent for the leased branches, equipment servicing, phones, insurance and vehicle operating cost. Reductions represent reduced liability in contributions to the County's Self-Insurance Fund and property insurance.
- Increases in business and travel are for travel and staff training; the State expanded training requirements for library staff in FY2006.
- Decreases in supplies reflect expenditure history for items such as postage costs and other miscellaneous supplies. In FY 2006, the Library used approximately \$500,000 of supply expenses for library materials that are ordinarily funded within the capital budget.
- Capital outlays, is used primarily for technology purchases.

Mission Statement

The mission of the Land Use, Environmental and Cultural Resources Offices was to provide high level guidance, oversight and coordination of activities between all Land Use Core Group Agencies, and to manage, protect and restore the County's natural, historic and cultural resources through sound resource policies and practices.

In FY2007, the Land Use and Environment Office was eliminated in efforts to streamline County government. The programs and services administered in this Department were reassigned as follows:

Department of Inspections & Permits:

- Reforestation
- Buffer Management

Office of Planning & Zoning:

- Archeology and Historical Preservation
- Agricultural Preservation
- Critical Area

Department of Public Works:

- Watershed Management

**Land Use and Environment
General Fund**

FY2008 Approved Budget

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0151	Exec Administrative Secretary	EX	13	1	0	0	0
0166	Land Use & Environment Officer	E	07	1	1	0	-1
0200	Admin Secty To Dpt/Agency Head	E	01	0	1	0	-1
0222	Secretary II	OS	04	1	1	0	-1
0224	Management Aide	NR	12	1	0	0	0
0264	Program Manager	NR	19	1	0	0	0
0266	Program Specialist II	NR	17	1	0	0	0
0297	Land Use & Environ Affairs Mgr	NR	19	1	0	0	0
0298	Land Use & Environ Impact Coor	NR	21	1	1	0	-1
0911	Planner I	NR	15	1	0	0	0
0912	Planner II	NR	17	4	2	0	-2
0913	Planner III	NR	18	1	0	0	0
0914	Senior Planner	NR	19	2	0	0	0
0921	Planning Administrator	NR	21	1	1	0	-1
2343	Engineer III	NR	18	1	0	0	0
2344	Senior Engineer	NR	19	1	0	0	0
Department Summary				19	7	0	-7

The FY2007 Adjusted Personnel Summary includes:

- 5 positions were transferred to Planning and Zoning:
 - (1) Program Specialist II
 - (1) Planner I
 - (2) Planner II (Planner III was downgraded)
 - (1) Senior Planner

- 3 positions were transferred to Inspections and Permits:
 - (1) Land Use & Environ Affairs Mgr
 - (1) Management Aide
 - (1) Planner II

- 4 positions were transferred to Public Works:
 - (1) Program Manager
 - (1) Senior Planner
 - (1) Engineer III
 - (1) Senior Engineer

The FY2008 Approved Personnel Summary includes:

- 7 Positions were eliminated from the County:
 - (1) Land Use & Environment Officer
 - (1) Exec Administrative Secretary
 - (1) Land Use & Environ Impact Coor
 - (1) Planning Administrator
 - (1) Secretary II
 - (2) Planner II

Comparative Statement of Expenditures

**Agency: Land Use and Environment
Fund: General Fund**

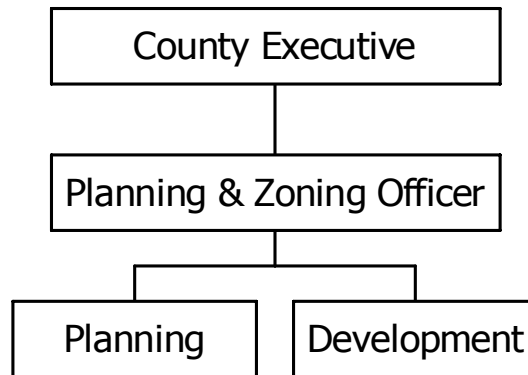
General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Land Use Office	674,537	612,600	351,000	0	(612,600)
Environ & Cultural Resources	1,441,962	1,520,400	353,200	0	(1,520,400)
Total by Character	2,116,500	2,133,000	704,200	0	(2,133,000)
Object					
Personal Services	1,514,134	1,740,100	671,800	0	(1,740,100)
Contractual Services	569,716	331,700	18,900	0	(331,700)
Supplies & Materials	20,150	44,200	13,500	0	(44,200)
Business & Travel	12,221	17,000	0	0	(17,000)
Capital Outlay	279	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	2,116,500	2,133,000	704,200	0	(2,133,000)

Commentary

- There is no budget for the FY2008.
- In FY2007, the Department was dissolved into the Department of Inspections and Permits, Office of Planning and Zoning and the Department of Public Works.
- This dissolution resulted in a savings of over \$700,000.

Mission Statement

The Office of Planning and Zoning (P&Z) is responsible for planning and managing the physical growth and development of the county. P&Z performs its planning responsibility by periodically reviewing and updating the General Development Plan and preparing functional master plans and small area plans. P&Z fulfills its growth management role by administering zoning, subdivision and environmental regulations.



Major Accomplishments

- Completion of the development of Consolidated Property Geodatabase is anticipated for the Spring of 2007.
- Converted paper aerial photo archive into a digital format –75% of photos have been scanned, and indexes have been created for all years.
- Completed comprehensive update of zoning maps to parcel boundaries – All corrections that have been given to GIS (map 1-15) have been digitized.
- Improved the County Web Site by adding development activity, more citizen information and posting of additional reports to encourage use by community associations and the public in general.
- Completed Commercial and Industrial Land Use Analysis, July 2006.
- Completed Residential Building Permit Activity Report, July 2006.
- Completed Annual Development Activity Impact on School Facilities.
- Completed update of demographic and employment information on the web and in a brochure.

Key Objectives

- Complete vacant lot/holding capacity analysis to update inventory of vacant lots, housing and commercial properties.
- Adopt Comprehensive Zoning for the Annapolis Neck Small Area Plan.
- Participate in comprehensive planning studies to accommodate the impacts of BRAC.
- Draft and adopt the Water Sewer Master Plan Update 2007.
- Complete the Edwin Raynor Phase II Study for Complete Streets.
- Obtain and manage consultant services to complete a marginal cost fiscal analysis to evaluate public facilities and recommend a pace of growth.
- Draft and adopt a Growth Management Plan.
- Complete revisions to Landscape Manual, Stormwater Management Manual, and coordinate with DPW and I&P on Design Manual.
- Continue preservation programs, education and public outreach on historic and archeological issues.
- Execute travel demand models to develop forecasts for West County and Annapolis Neck.
- Continue in-house training, cross training, inter-departmental training for consistency of reviews in all aspects of the site design process.
- Extend and improve transit service in the Glen Burnie area consistent with the Transit Development Plan, 2003.

Significant Changes

- In FY2007, the Department assumed responsibility for the Agricultural, Archeology & Historical Preservation and the Critical Area Programs that were once housed in the Land Use and Environment Office. In FY2008, the Agricultural Preservation program was transferred to the Department of Recreation and Parks.
- The Office of Planning and Zoning will complete the background studies needed to support the comprehensive update of the 1997 General Development Plan (GDP).

Comparative Statement of Expenditures

Agency: Office of Planning and Zoning
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Administration	3,929,722	5,281,400	6,163,600	6,456,800	1,175,400
Development	2,984,739	3,386,600	3,386,600	3,468,000	81,400
Total by Character	6,914,461	8,668,000	9,550,200	9,924,800	1,256,800
Object					
Personal Services	5,849,622	6,543,200	6,978,900	7,119,200	576,000
Contractual Services	282,376	307,200	676,600	456,000	148,800
Supplies & Materials	69,351	122,800	131,000	112,600	(10,200)
Business & Travel	24,167	49,500	50,900	38,900	(10,600)
Capital Outlay	0	0	0	540,000	540,000
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	688,946	1,645,300	1,712,800	1,658,100	12,800
Total by Object	6,914,461	8,668,000	9,550,200	9,924,800	1,256,800

Commentary

- FY2008 Budget increased 14.5% or \$1,256,800.
- Personal Services increase is primarily attributed to the employees transferred to the Department from the Land Use and Environment Office.
- Increase in Contractual Services is attributed to the support staff for the Archaeology Program that was transferred to the Department from the Land Use and Environment Office.
- Increase in Capital Outlay is due to a new transportation grant to purchase buses.

Office of Planning and Zoning
General Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0131	Planning & Zoning Officer	E	07	1	1	1	0
0200	Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0211	Office Support Assistant I	OS	02	1	1	1	0
0212	Office Support Assistant II	OS	04	3	3	3	0
0222	Secretary II	OS	04	5	5	5	0
0223	Secretary III	OS	06	3	3	3	0
0224	Management Aide	NR	12	1	1	1	0
0241	Management Assistant I	NR	15	0	0	0	0
0242	Management Assistant II	NR	17	1	1	1	0
0266	Program Specialist II	NR	17	1	2	1	-1
0872	GIS Technician	NR	11	1	1	1	0
0873	GIS Specialist	NR	15	3	3	3	0
0901	Planning Technician I	OS	07	1	1	1	0
0902	Planning Technician II	OS	09	6	6	6	0
0911	Planner I	NR	15	3	4	4	0
0912	Planner II	NR	17	13	15	15	0
0913	Planner III	NR	18	8	8	8	0
0914	Senior Planner	NR	19	4	5	5	0
0921	Planning Administrator	NR	21	7	7	7	0
1181	Assistant Plan & Zoning Officer	NR	22	2	2	2	0
2312	Traffic Analyst II	LM	11	0	0	0	0
2312	Traffic Analyst II	LM	12	2	2	2	0
2342	Engineer II	NR	17	3	3	3	0
2343	Engineer III	NR	18	9	9	9	0
2344	Senior Engineer	NR	19	1	1	1	0
2345	Engineer Manager	NR	21	1	1	1	0
Department Summary				81	86	85	-1

Condition Assessment and Performance Measures

	FY2005 Actual	FY2006 Actual	FY2007 Estimate	FY2008 Projected
Building & Grading Permits	n.a.	12,440	10,300	9,000
Licenses Reviewed	81	80	80	83
Subdivision – Commercial/Industrial	133	124	170	150
Subdivision – Residential	230	173	100	100
Subdivision Fees	\$797,000	\$770,000	\$750,000	\$700,000
Board of Appeals Cases	77	73	75	65
Nonconforming Applications	35	41	40	30
Zoning Cases	550	553	484	447
Archaeological Sites Discovered	20	22	38	35
Customers assisted by phone/email	8,574	3,315	3,500	4,000
Customers assisted in person	6,774	6,018	6,300	6,300

Program Statement

The Planning Division provides management control, administration and program direction for the Planning and Zoning Department.

- Zoning Division – responsible for the processing, review, and presentation of zoning applications. Other duties include the research and writing of administrative decisions, the registration of nonconforming uses and the review of zoning certificates of use. Zoning also serves to answer all public inquiries regarding zoning regulations, including telephone inquiries, zoning verification letters, and walk-in customers.
- Long Range Planning Division – responsible for updating and revising the County’s General Development Plan. The GDP guides the future growth and development in the County and recommends goals and policies to protect and enhance its natural and cultural resources.
- Research & GIS Division – responsible for providing demographic, geographic, and economic information through the collection, maintenance, and analysis of county data. The Division provides Geographic Information System (GIS) services to the Department, other governmental agencies and the public.
- Transportation Division – responsible for the coordination of transportation system planning efforts throughout the County. The program consists of identification and prioritization of near term and long-range surface transportation projects, including highway, transit and non-motorized (bicycle and pedestrian) projects.
- Cultural Resources – responsible for the review of all development activities that potentially effect archaeological sites, historic structures, cemeteries and scenic and historic roads. The Division also coordinates preservation projections to maintain cultural resources in the County.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	2,874,383	3,170,100	3,605,800	3,651,200	481,100
Contractual Services	280,986	307,200	676,600	456,000	148,800
Supplies & Materials	65,542	119,800	128,000	112,600	(7,200)
Business & Travel	19,866	39,000	40,400	38,900	(100)
Capital Outlay	0	0	0	540,000	540,000
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	688,946	1,645,300	1,712,800	1,658,100	12,800
Total by Object	3,929,722	5,281,400	6,163,600	6,456,800	1,175,400
Allocation of Authorized Positions	40	39	39	43	4

Commentary

- FY2008 Budget increased 22% or \$1,175,400.
- Personal Services increase is attributed to the salary package, including insurance and pension costs, three employees transferred to the Department from the Land Use and Environment Office and a new Planner I position.
- Increase in Contractual Services is attributed to the support staff for the Archaeology Program that was transferred to the Department from the Land Use and Environment Office.
- Increase in Supplies & Materials and Business & Travel is due to a transfer of costs from the Development bureau to streamline expenditures.
- Capital Outlay of \$540,000 represents a grant to the County to purchase three new buses.
- Grant Expenditure Budget includes County Grants to the Corridor Transportation Corporation (CTC), Annapolis City Transportation and to Annapolis Regional Transportation Management Association (ARTMA) for local transit services.

Program Statement

The Development Division is responsible for the review and approval of all commercial and residential subdivisions, grading permits, Board of Education projects, Capital Projects, and major projects that support economic development. Additionally, the Development Division is responsible for the review, tracking and decision on all waivers to the subdivision regulations, as well as waivers for permits being reviewed.

- This Division consists of four (4) review teams:
 - Two geographic teams made up of planners, engineers and clerical staff that review residential and commercial projects;
 - A regional review team made up of planners, engineers and clerical staff that review priority commercial and economic development projects;
 - A Critical Area Team which will concentrate on strict enforcement and consistent interpretation of existing Critical Area regulations.

Budget Summary

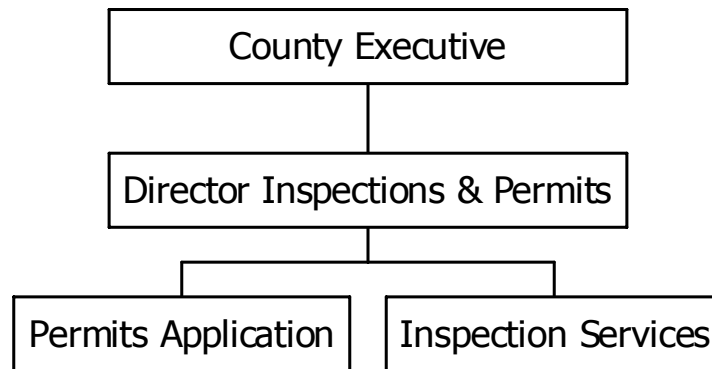
Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	2,975,240	3,373,100	3,373,100	3,468,000	94,900
Contractual Services	1,390	0	0	0	0
Supplies & Materials	3,809	3,000	3,000	0	(3,000)
Business & Travel	4,301	10,500	10,500	0	(10,500)
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	2,984,739	3,386,600	3,386,600	3,468,000	81,400
Allocation of Authorized Positions	46	42	42	42	0

Commentary

- FY2008 Budget increased 2.1% or \$81,400.
- Increase in Personal Services is due to the salary package, including insurance and pension costs.
- Decreases in the Supplies & Materials and the Business & Travel reflect a transfer of costs to the Planning bureau to streamline expenditures.

Mission Statement

The mission of the Department of Inspections and Permits is to become the most efficient, and cost effective providers of inspection services for the citizens of Anne Arundel County and to assure public safety, health, and welfare insofar as the entire construction and development process affects them. The Department is dedicated to providing the best technological and innovative approaches to protect the citizens of Anne Arundel County.



Major Accomplishments

- Expanded the e-Permit program and placed all license and permit applications on County website.
- Implemented an incentive program for building and trade inspectors for certification bonus.
- Completed on-line inspection requests for grading permits.
- Implemented an online system for inspectors to enter inspection results and data.

Key Objectives

- Expand e-permit program to include Water/Sewer permitting.
- Automate the Certificate of Occupancy approvals to streamline the process.
- Utilize Civil Citation process to address license violations.
- Complete Code Compliance Division for investigations of all non-permit and Critical Area code complaints.
- Initiate legislation to implement 2006 International Construction Codes.
- Update Article 16 of the County Code for Floodplain, Grading and Stormwater Management.

Significant Changes

- The Reforestation and Buffer Management programs will be fully integrated within the Department of Inspections and Permits for the FY2008.

Comparative Statement of Expenditures

Agency: Department of Inspections and Permits
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Permits Application	2,443,715	2,835,500	2,976,900	2,914,400	78,900
Inspection Services	8,117,063	8,687,500	8,961,900	9,150,900	463,400
Total by Character	10,560,778	11,523,000	11,938,800	12,065,300	542,300
Object					
Personal Services	9,626,830	10,388,900	10,663,300	10,936,200	547,300
Contractual Services	667,820	851,400	860,400	854,900	3,500
Supplies & Materials	237,357	237,500	240,200	230,700	(6,800)
Business & Travel	9,244	37,600	45,600	37,400	(200)
Capital Outlay	11,229	7,600	7,600	6,100	(1,500)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	8,298	0	121,700	0	0
Total by Object	10,560,778	11,523,000	11,938,800	12,065,300	542,300

Commentary

- FY2008 Budget increased 4.7% or \$542,300.
- Personal Services increase of \$547,300 is primarily attributed to the increases of the salary package, including insurance and pension costs. In addition, employees were transferred to the Department from the dissolution of the Land Use & Environment Office.

Department of Inspections and Permits
General Fund

FY2008 Approved

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0132	Director Inspections & Permits	E	07	1	1	1	0
0200	Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0211	Office Support Assistant I	OS	02	7	6	6	0
0212	Office Support Assistant II	OS	04	8	9	9	0
0213	Office Support Specialist	OS	06	2	2	2	0
0222	Secretary II	OS	04	1	1	1	0
0223	Secretary III	OS	06	2	2	2	0
0224	Management Aide	NR	12	1	2	2	0
0241	Management Assistant I	NR	15	1	1	1	0
0242	Management Assistant II	NR	17	1	1	1	0
0245	Senior Management Assistant	NR	19	1	1	1	0
0264	Program Manager	NR	19	1	1	1	0
0297	Land Use & Environ Affairs Mgr	NR	19	0	1	1	0
0902	Planning Technician II	OS	09	8	8	8	0
0912	Planner II	NR	17	0	1	1	0
0917	Zoning Inspector	OS	12	7	7	7	0
0919	Zoning Inspector Supervisor	NR	18	1	1	1	0
1103	Residential Permit Coordinator	NR	17	2	2	2	0
1108	Permits Processor I	OS	06	8	8	8	0
1114	License Inspector	LM	09	2	2	2	0
1115	Commercial Inspector	LM	09	0	0	0	0
1116	Combination Inspector	NR	16	6	6	6	0
1118	Combination Inspections Suprvr	NR	18	1	1	1	0
1120	Construction Code Inspector	LM	12	0	21	21	0
1121	Building Inspector	LM	12	7	0	0	0
1122	Building Inspector Supervisor	NR	17	2	2	2	0
1123	Chief, Building Inspection	NR	19	1	1	1	0
1131	Electrical Inspector	LM	12	7	0	0	0
1132	Electrical Inspections Supervr	NR	17	1	1	1	0
1140	Code Enforce Administrator	NR	21	2	2	2	0
1141	Environmental Control Inspectr	LM	12	21	21	21	0
1142	Environ Contrl Inspector Supvr	NR	17	2	2	2	0
1153	Mechanical Inspector	LM	12	2	0	0	0
1161	Plumbing Inspector	LM	12	5	0	0	0
1162	Plumbing Inspection Supervisor	NR	17	1	1	1	0
1167	Chief Of Licensing	NR	19	1	1	1	0
1169	Project Development Administra	NR	21	1	1	1	0
1191	Asst Director Inspect & Permit	NR	22	2	2	2	0
2272	Construction Inspector	LM	12	12	12	12	0
2275	Construction Inspector Supervr	NR	17	3	3	3	0
2342	Engineer II	NR	17	2	2	2	0
2343	Engineer III	NR	18	3	3	3	0
2344	Senior Engineer	NR	19	1	1	1	0
2345	Engineer Manager	NR	21	1	1	1	0
8701	Soil Conservation Office Asst	ES	01	1	1	1	0
8702	Soil Conservation District Sec	ES	02	1	1	1	0
8703	Soil Conservation Office Mangr	ES	03	1	1	1	0
8704	Soil Conservation Specialist	ES	04	3	3	3	0
8705	Sr Soil Conservation Specialist	ES	05	2	2	2	0
8706	Soil Conservation District Mgr	ES	06	1	1	1	0
Department Summary				148	151	151	0

Condition Assessment and Performance Measures

	FY06 Actual	FY07 Estimated	FY08 Projected
Building Permits	11,868	9,700	11,400
Electric Permits	11,678	12,000	12,000
Grading Permits	572	630	600
Mechanical Permits	6,614	6,800	6,800
Plumbing Permits	10,888	9,000	9,000
Tank Permits	902	880	900
Water/Sewer Permits	1,566	1,000	1,200
Total Permits	44,088	40,010	41,900
Building Inspections	29,622	27,465	29,424
Electrical Inspections	26,051	29,989	29,867
Combination Inspections	27,320	27,984	28,648
Plumbing/Mechanical Inspections	27,549	28,036	28,412
Grading Inspections	19,152	20,000	20,000
Infrastructure Inspections	24,603	22,000	20,000
Total Inspections	154,297	155,474	156,351
Building/Combination Violations	9,814	9,521	9,988
Plumbing/Mechanical Violations	5,612	5,711	5,787
Electrical Violations	6,394	7,360	7,330
Complaint Investigations	1,352	1,400	1,400

Program Statement

The Permit Application Division provides management control, administration and program direction for all divisions within the Permit Application Center (PAC).

- Permit Issuance – responsible for processing various construction permit applications. This staff operates at the Hein Building in Glen Burnie and the Heritage Complex in Annapolis. This work program acts as custodian of permit records and distributes permit information to local utilities, state agencies and interested property owners.
- Technical Services – responsible for permit applications for building and fire codes, sprinkler systems, and fire alarms and smoke detection as well as commercial hood and duct plans.
- Subdivision & Agreements – responsible for review of all residential building permits for public works, grading and utility issues. This section also issues all grading permits, processes private storm water management agreements and prepares and executes utility and public development agreements.
- Licensing – responsible for receiving, reviewing, issuing and inspecting all license applications required by County Code. This section provides staff and office support to six appointed advisory boards and commissions. They also plan and direct all enforcement activities, which include inspections, violation notices, court proceedings and Board of Appeals hearings and fines.

The following services are available
On-line at www.aacounty.org:

On-line Permit Status
Schedule Permit Inspections
Mechanical Permit Application
Plumbing Permit Application

Upcoming:

Electrical Permit Application
Tank Permit Application

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	2,277,095	2,529,000	2,529,000	2,618,300	89,300
Contractual Services	52,376	167,200	176,200	168,200	1,000
Supplies & Materials	107,260	127,000	129,700	117,700	(9,300)
Business & Travel	4,105	10,700	18,700	10,100	(600)
Capital Outlay	2,879	1,600	1,600	100	(1,500)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	121,700	0	0
Total by Object	2,443,715	2,835,500	2,976,900	2,914,400	78,900
Allocation of Authorized Positions	40	41	41	41	0

Commentary

- FY2008 Budget increased 2.8% or \$78,900.
- Personal Services increased due to the salary package, including insurance and pension costs.
- Supplies & Materials decreased \$9,300 due to the use of less never-tear paper. Never-tear paper is only used for permits that are required to be posted outside.

*General Fund**Inspection Services***Program Statement**

The Inspection Services Division provides management control, administration and program direction for the Inspection Services, Zoning Enforcement and Infrastructure and Environmental Programs. Funding for the Soil Conservation District grant is included in this program as well.

- Inspection Services – responsible for conducting periodic and required inspections to verify compliance with all adopted building, plumbing, mechanical, electrical, state handicapped, flood plain and energy codes and all other related codes and standards that are administered through the permit process. Enforcement activities include visual inspections of all construction operations, which include formal written violations, civil fines, informal violations or correction requirements, and the placement of stop work orders on construction that fails to meet the requirements of the adopted codes and standards. Various licensing boards are utilized in assuring compliance as well as processing cases to the County Attorney's Office for prosecution.
- Zoning Enforcement – responsible for conducting inspections to enforce Anne Arundel County's Zoning Ordinance. They respond to over 1,600 written requests for enforcement annually and review, approve or deny over 300 Certificates of Use per year.
- Infrastructure and Environmental Programs – responsible for the uniform inspections of active construction sites to assure conformance to approved plans, standards and specification; enforcement of the Critical Area program, floodplains, sediment control and storm water management. This division is also responsible for investigating and resolving complaints, violations and other infractions of applicable construction and environmental legislation associated with permitted and non-permitted construction and development activities.
- Soil Conservation District – (SCD) was organized in 1946 and is one of 24 districts in Maryland. The district's purpose is to provide for the conservation of soil and water resources as well as the prevention of soil erosion, both urban and agricultural. The Sediment Control Law passed in 1970 gave districts the responsibility of reviewing and approving sediment and erosion control plans. Anne Arundel's SCD has elected not to be involved with any enforcement responsibilities. Anne Arundel's SCD is primarily funded through the above county contribution and is supplemented by the USDA's Natural Resources Conservation Services and the Maryland Department of Agriculture.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	7,349,735	7,859,900	8,134,300	8,317,900	458,000
Contractual Services	615,443	684,200	684,200	686,700	2,500
Supplies & Materials	130,097	110,500	110,500	113,000	2,500
Business & Travel	5,139	26,900	26,900	27,300	400
Capital Outlay	8,350	6,000	6,000	6,000	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	8,298	0	0	0	0
Total by Object	8,117,063	8,687,500	8,961,900	9,150,900	463,400
Allocation of Authorized Positions	103	107	107	110	3

Commentary

- FY2008 Budget increased 5.3% or \$463,400.
- The increase in Personal Services reflects the transfer of 3 employees from the dissolved Land Use & Environment Office and the increased salary package.
- Contractual Services increase of \$2,500 is primarily due to an increase in communications including the new phone lines transferred from the Land Use & Environmental Office, increased number of cell phones for infrastructure/grading inspectors and an actual amount for the wireless connections for field inspectors.

Program Statement

The Department of Inspections and Permits administers the reforestation fund associated with the Chesapeake Bay Critical Area Program and the Maryland Forest Conservation Act. This program is the primary tool for the replanting and reforestation of forest and woodland areas lost to development. Through the Forestry Program, landowners participate in and take advantage of the benefits of reforestation and, in exchange for this service, are required to place the reforested property in permanent protection (e.g., through dedication of an easement). Funding for this program is provided from fees collected in lieu of required Reforestation under the provisions of the State Chesapeake Bay Critical Area and Forest Conservation Acts.

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0207	Office Support Specialist (NR)	NR	09	0	1	1	0
0265	Program Specialist I	NR	15	0	1	1	0
0266	Program Specialist II	NR	17	0	1	1	0
Department Summary				0	3	3	0

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	86,064	160,200	160,200	188,500	28,300
Contractual Services	649,976	1,429,800	1,429,800	2,831,100	1,401,300
Supplies & Materials	1,382	1,900	1,900	1,600	(300)
Business & Travel	371	2,700	2,700	2,800	100
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	737,794	1,594,600	1,594,600	3,024,000	1,429,400
Allocation of Authorized Positions	1	3	3	3	0

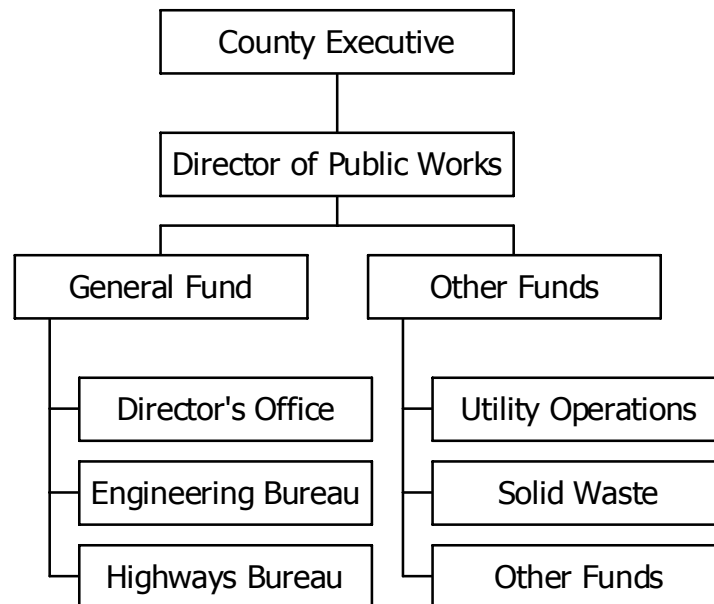
Commentary

- FY2008 Budget increased 89.6% or \$1,429,400.
- Personal Services increase of \$28,300 is attributed to the annualization of new positions created in FY2007. These positions were not fully funded in FY07 due to existing contractual positions.
- Contractual Services increase of \$1,401,300 is primarily due to the projected rise of reforestation projects in FY2008.

Mission Statement

It is the mission of the Department of Public Works to respond promptly to customer service concerns, to safeguard the environment and to constantly respect the cost consciousness of the citizens of Anne Arundel County through providing:

- High quality drinking water
- Innovative, cost effective and environmentally sensitive wastewater treatment facilities
- Comprehensive solid waste reduction, collection, recycling, and disposal
- Safe, efficient, well maintained roads, bridges, and stormwater management systems
- Innovative design and construction of capital improvement projects that meet the needs of our citizen and business communities



Major Accomplishments

- Implemented the right-of-way management of the Verizon Fiber to the Premises Project.
- Developed a public outreach program to highlight and inform the public on the Bureau of Highways major services.
- Completed enhanced road reconstruction and resurfacing program.
- Created a Bureau of Highways intranet portal.
- Successful implementation of the DPW Record Drawing Website allowing consultants and private citizens to remotely download many of the drawings which were formerly only available by physically visiting at 2662 Riva Road File Room.

Key Objectives

- Establish best management practices and performance standards within the Bureau of Highways to maximize the use of available resources.
- Focus on infrastructure preservation through planned and preventive maintenance rather than reactive maintenance.
- Utilize technology and organization as a strategy to provide superior management information and increase efficiency that will result in work practice changes and better planning of service delivery.

Significant Changes

- Additional staff augmentation initiative to support execution of the capital improvement program and enhance effectiveness, specifically within the General County project classification within the County's Capital Improvement Program.
- Implementation of the Performance Management Program which emphasizes safety, preservation of investment, comfort/convenience, and aesthetics.

Comparative Statement of Expenditures

Agency: Department of Public Works
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Director's Office	422,669	450,400	450,400	474,400	24,000
Bureau of Engineering	6,451,769	7,164,400	7,687,900	7,963,100	798,700
Bureau of Highways	26,221,863	26,962,800	29,240,700	28,169,300	1,206,500
Total by Character	33,096,301	34,577,600	37,379,000	36,606,800	2,029,200
Object					
Personal Services	18,510,891	19,831,200	20,376,100	20,913,800	1,082,600
Contractual Services	12,366,849	12,593,800	14,057,100	13,449,900	856,100
Supplies & Materials	1,936,274	1,569,800	2,355,400	1,682,500	112,700
Business & Travel	50,846	96,700	104,300	74,500	(22,200)
Capital Outlay	231,441	234,800	234,800	234,800	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	251,300	251,300	251,300	0
Total by Object	33,096,301	34,577,600	37,379,000	36,606,800	2,029,200

Commentary

- In all cases, the cost of personal services reflects increases in health insurance, pension, and salary adjustments for non-represented and union employees based on negotiated agreements.
- Changes within the Director's Office budget reflect the cost of personal services mentioned above. Increases in the Engineering budget include the addition of Watershed Management Division formerly located in the Office of Land Use.
- Other than the cost of personal services, the Bureau of Highways increase is comprised of approximately \$675,000 in utility cost adjustments due to rate increases as well as \$300,000 for contractual inspection of space permits. Other increases within this bureau include storm drain, and permanent patch repairs due to contractual cost increases.

Department of Public Works
General Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0110	Director of Public Works	E	08	1	1	1	0
0200	Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0211	Office Support Assistant I	OS	02	1	1	1	0
0212	Office Support Assistant II	OS	04	5	5	5	0
0213	Office Support Specialist	OS	06	1	1	1	0
0222	Secretary II	OS	04	5	5	5	0
0223	Secretary III	OS	06	7	7	7	0
0241	Management Assistant I	NR	15	3	3	3	0
0242	Management Assistant II	NR	17	1	1	1	0
0261	Deputy Director, Public Works	NR	24	2	2	2	0
0264	Program Manager	NR	19	2	4	4	0
0266	Program Specialist II	NR	17	4	4	4	0
0463	Financial Clerk II	NR	11	2	2	2	0
0541	Title Abstractor	NR	09	1	1	1	0
0542	Title Abstracts Supervisor	NR	08	0	0	0	0
0551	Property Acquisition Agent	NR	15	3	3	3	0
0571	Chief, Rights-Of-Way	NR	19	1	1	1	0
0811	Duplicating Equipment Operator	OS	06	1	1	1	0
0872	GIS Technician	NR	11	11	10	10	0
0873	GIS Specialist	NR	15	5	5	5	0
0912	Planner II	NR	17	0	0	1	1
0914	Senior Planner	NR	19	0	1	1	0
0921	Planning Administrator	NR	21	0	0	1	1
1105	Space Permits Facilitator	OS	07	1	1	1	0
2001	Equipment Operator I	LM	06	37	37	37	0
2002	Equipment Operator II	LM	07	24	24	24	0
2003	Equipment Operator III	LM	09	1	1	1	0
2004	Senior Equipment Operator	LM	10	3	3	3	0
2006	Vacuum/Rodder Operator	LM	08	2	2	2	0
2011	Automotive Service Worker	LM	05	3	3	3	0
2022	Automotive Mechanic II	LM	09	5	5	5	0
2061	Automotive Maintenance Manager	NR	16	1	1	1	0
2205	Survey Technician	NR	14	1	1	1	0
2210	Survey Field Technician	LM	08	4	4	4	0
2211	Survey Crew Chief	NR	14	4	4	4	0
2212	Assistant Chief, Land Surveys	NR	16	0	0	0	0
2212	Assistant Chief, Surveys	NR	16	2	2	2	0
2221	Chief, Land Surveys	NR	19	0	0	0	0
2221	Chief, Surveys	NR	19	1	1	1	0
2270	Quality Control Inspector	NR	16	0	1	1	0
2272	Construction Inspector	LM	12	8	7	7	0
2275	Construction Inspector Supervr	NR	17	2	2	2	0
2311	Traffic Analyst I	LM	09	0	0	0	0
2311	Traffic Analyst I	LM	10	3	3	3	0
2312	Traffic Analyst II	LM	11	0	0	0	0
2312	Traffic Analyst II	LM	12	1	1	1	0
2333	Assistant Director Public Work	NR	24	1	1	1	0
2341	Engineer I	NR	16	2	2	2	0
2343	Engineer III	NR	18	15	16	15	-1
2344	Senior Engineer	NR	19	11	12	12	0
2345	Engineer Manager	NR	21	8	8	7	-1
2346	Engineer Administrator	NR	22	2	2	2	0
2383	Utility Systems Technician III	LM	10	1	1	1	0
2401	Mason	LM	07	4	4	4	0
2411	Maintenance Worker I	LM	03	19	19	19	0
2412	Maintenance Worker II	LM	05	41	41	41	0
2414	Traffic Maintenance Technician	LM	08	1	1	1	0
2418	Roads Maintenance Crew Leader	LM	10	0	7	7	0
2418	Roads Maintenance Supervisor I	LM	10	6	0	0	0
2419	Roads Maintenance Supervisor	NR	14	0	12	12	0
2419	Roads Maintenance Supervisor II	NR	14	12	0	0	0
2420	Roads Maintenance Mgmt Admin	NR	17	1	1	1	0
2431	Sign Fabricator	LM	10	3	3	3	0

Department of Public Works
General Fund

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2432	Sign Fabrication Supervisor	NR 14	0	0	0	0
2432	Sign Fabrication Supervisor	NR 15	1	1	1	0
2441	Traffic Signal Technician	LM 11	3	3	3	0
2442	Sr Traffic Signal Technician	NR 15	0	0	0	0
2442	Sr Traffic Signal Technician	NR 16	1	1	1	0
2452	Tree Crew Worker	LM 06	0	0	0	0
2455	Road Operations Supervisor	NR 16	5	4	4	0
2462	Urban Roads Superintendent	NR 19	4	4	4	0
2465	Asst Chief, Road Operations	NR 20	1	1	1	0
2471	Chief, Road Operations	NR 21	1	1	1	0
2472	Asst Chief, Bureau of Highways	NR 19	1	1	1	0
Department Summary			304	308	308	0

Performance Measures

Description	FY05 Act	FY06 Act	FY07 Est	FY08 Proj
Capital contract awards (\$ mill)	51.6	34	57.4	92
Construction jobs completed	92	147	135	150
Storm drain/roads as-built projects	235	84	242	150
Water/Sewer as-built projects	430	211	420	340
Water/Sewer connections	2,050	1,154	1,200	1,300
Update W/S connection information	12,467	15,203	10,472	12,500
Customer requests	8,829	8,817	9,000	9,000
Miles of roadway	1,760	1,755	1,761	1,770
Guardrail (linear feet)	264,300	265,000	275,000	285,000
Mowing (swath) miles	898	898	900	905
Shoulder miles	1,588	1,598	1,620	1,635
Sweeping miles	1,243	1,260	1,280	1,290
Drainage devices	22,100	23,500	35,400	46,500
Right of way permits (individual)	3,962	4,566	4,500	5,000
Right of way permits (maintenance)	9,591	16,483	17,000	15,000
Speed Counters completed	136	124	140	155
Volume counters completed	165	90	50	60
Centerlines painted (miles)	265	250	440	480
Edge lines painted (miles)	247	236	430	470
Signals – routine & emergency Call	904	1,010	1,000	1,000
Signs – fabricated	12,170	16,785	12,500	13,500
Signs – installed/replaced	4,831	5,327	5,500	6,500

Program Statement

- The Director's Office provides policy guidance and direction to the entire Public Works organization which includes Engineering Management Services, Highway & Infrastructure Management forces, Water & Sewer services and Waste Management services.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	392,680	419,500	419,500	442,800	23,300
Contractual Services	20,199	18,700	18,700	19,100	400
Supplies & Materials	6,604	6,400	6,400	6,600	200
Business & Travel	3,187	4,500	4,500	4,600	100
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	1,300	1,300	1,300	0
Total by Object	422,669	450,400	450,400	474,400	24,000
Allocation of Authorized Positions	3	3	3	3	0

Commentary

- There are no personnel changes to this budget which consists of a Director, Assistant Director and a Secretary. The personal services increase is due to routine salary and benefit adjustments.

Program Statement

- Capital Improvement Program – The Capital Improvement Program (CIP) staff provides complete support and management of all the County’s capital projects including in-house and consultant engineering expertise.
- Development Review – This program accounts for personnel and resources necessary to conduct water and sewer capacity analyses for proposed development as well as fire flow testing.
- Administration – General Engineering Administration provides support for all aspects of administrative function for the division, including operating budget preparation/monitoring, capital improvement program budget preparation, and all clerical/support activities.
- Inspections – The Inspection Division provides various forms of quality control for the Capital Improvement Program. One such activity is that construction activity reviews are provided on designs.
- Right of Way – The Right of Way program is responsible for acquiring real property essential for the construction of projects in the Capital Improvement Program as well as all other related real property acquisition needs.
- Survey – This program is responsible for performing surveys of county properties, infrastructure and/or interests for all departments and agencies within the framework of county government.
- Utilities Strategic Planning – This program accounts for the engineering activities within the Planning Section that is attributed to the water and sewer strategic planning.
- Utility Mapping/GIS – Personnel within Drafting, Records, and Research are responsible for creating and updating 40-scale operating maps, managing and deploying database sets necessary to support the DPW Computer Infrastructure Management System (CIMS), the CountyView application, and the water and sewer models.
- Watershed Management – Serves as core resource for County staff, as well as other stakeholders, on watershed research and land use and environment issues.
- Ecosystem Services – Responsible for the administration of management programs that address the County’s natural resources and support federal and state mandates to protect the Chesapeake Bay.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	5,904,866	6,477,900	6,839,600	7,283,900	806,000
Contractual Services	379,398	488,200	622,600	469,000	(19,200)
Supplies & Materials	85,905	91,000	110,800	115,600	24,600
Business & Travel	33,883	56,900	64,500	44,200	(12,700)
Capital Outlay	47,717	50,400	50,400	50,400	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	6,451,769	7,164,400	7,687,900	7,963,100	798,700
Allocation of Authorized Positions	82	83	83	87	4

Commentary

- The increase in this bureau is primarily due to an increase in the cost of personal services relative to the transfer of the Watershed Management Division from the Office of Land Use. A total of seven employees were transferred from Land Use, three of which filled existing vacant positions, leaving a net increase of four positions in this bureau. The Watershed Management Division's portion of the above budget totals approximately \$800,000.
- The capital outlay funding includes approximately \$50,000 for the replacement of outdated survey equipment.

Program Statement

- Highway Administration – Highway Administration is responsible for the planning, design, administration and budgetary oversight of all activities related to road and drainage maintenance within County rights of way. This unit provides overall management and direction to all programs within the bureau.
- Pavement Maintenance – Pavement Maintenance is responsible for managing the inventory, inspection and program development for maintenance of the County's highway infrastructure. Through management of both contractual and County forces, it performs various patching, sealing, surfacing and road construction activities to correct existing and potential surface hazards, restore skid resistance, rejuvenate roadway surfaces and prevent further deterioration of County roadways.
- Roadside Maintenance – This program is responsible for maintaining drainage, safety, appearance, shoulders, mowing, trimming, cutting or removing vegetation to eliminate safety hazards and control impediments to visibility, road sweeping, and litter pickup. This program is also responsible for guardrail repairs and upgrades, as well as emergency concrete curb and sidewalk repairs.
- Storm Water Maintenance – The Storm Water Maintenance program is responsible for managing the inventory, inspection and program development for maintenance of the County's storm drain/storm water infrastructure.
- Other Programs – This program is responsible for managing snow and ice control operations, streetlights, County participation in State mosquito and gypsy moth control, right of way management (space permit program), weeded lots, and work for others.
- Support Services – The Support Services program performs regular maintenance and minor repairs, painting and servicing of vehicles and equipment, as well as regular maintenance of district buildings and grounds.
- Traffic Engineering – The Traffic Engineering program provides technical analysis of the County's road network, evaluating the need for new signals through traffic counts, and the resolution of neighborhood traffic control problems.
- Traffic Maintenance – Traffic Maintenance is responsible for the manufacturing and installation of all street name and traffic signs. The program is also responsible for all pavement markings and traffic signals.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	12,213,345	12,933,800	13,117,000	13,187,100	253,300
Contractual Services	11,967,252	12,086,900	13,415,800	12,961,800	874,900
Supplies & Materials	1,843,765	1,472,400	2,238,200	1,560,300	87,900
Business & Travel	13,776	35,300	35,300	25,700	(9,600)
Capital Outlay	183,724	184,400	184,400	184,400	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	250,000	250,000	250,000	0
Total by Object	26,221,863	26,962,800	29,240,700	28,169,300	1,206,500
Allocation of Authorized Positions	214	218	218	218	0

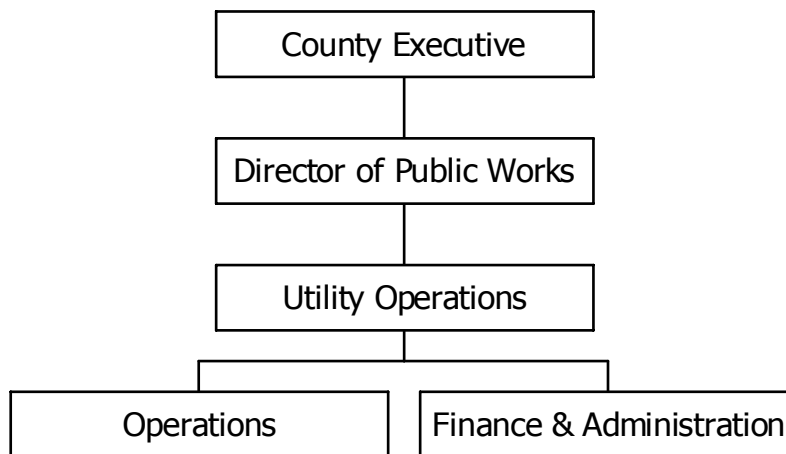
Commentary

- The increase in personal services is due in part to increases in health insurance, pension, and salary adjustments for non-represented and union employees based on negotiated agreements.
- The primary increases in contractual services are \$675,000 for streetlight electricity and traffic signals, \$300,000 for contractual space permit inspections as well as an approximately \$80,000 increase each in road permanent patch and storm drain maintenance. Other increases include communication expenses of \$38,000 and vehicle maintenance of \$20,000.
- Included in contractual services is almost \$7.5 million in electricity for streetlights and signals. Other large amounts within contractual services include approximately \$1.6 million in the maintenance of vehicles and heavy equipment as well as over \$1 million in replacement expenses. Also included is approximately \$2.6 million in contractual services for items such as permanent patch, storm drain design and repair, guardrails, permit inspections, masonry, as well as mosquito and gypsy moth control.
- The \$250,000 in grants/contribution reflects the funding for snow removal materials and overtime.

Mission Statement

It is the mission of the Department of Public Works to respond promptly to customer service concerns, to safeguard the environment and to constantly respect the cost consciousness of the citizens of Anne Arundel County through providing:

- High quality drinking water
- Innovative, cost effective and environmentally sensitive wastewater treatment facilities
- Innovative design and construction of capital improvement projects that meet the needs of our citizen and business communities



Major Accomplishments

- Received National Association of Clean Water Agencies (NACWA) Gold and Platinum Awards at all water reclamation facilities (WRF).
- Achieved perfect environmental compliance with drinking water and wastewater requirements.
- Negotiated a Memorandum of Understanding with MDE for implementation and grant funding for Enhanced Nutrient Removal (ENR) at all 7 county WRF's.
- Eliminated gaseous chlorine and sulfur dioxide at Annapolis WRF.
- Implemented a radio-read water metering system in Crofton.
- Completed construction of additional emergency power generation at major water/wastewater facilities.
- ENR Project Team selected the process to be implemented at the county's oldest and largest WRF (Cox Creek) and began design development.

Key Objectives

- Implement a maintenance career path for technical trades and incorporate these employees into training program.
- Implement a proficiency advancement program for collections and distribution employees.
- Maintain outstanding environmental compliance record.
- Develop strategy to implement Enhanced Nutrient Removal (ENR) at county water reclamation facilities utilizing grant funding from flush fee implemented by the Governor.
- Complete the upgrade of the Annapolis WRF from 10 to 13 MGD.
- Enhance the backflow/cross connection program.
- Purchase future energy through a cooperative agreement to reduce costs.
- Install additional emergency power generation at major water/wastewater facilities.

- Expand automatic water metering system to lower cost of meter reading.
- Expand Crofton and Arnold water treatment plants to meet demands and reduce dependence on Baltimore City.

Significant Changes

- Increase in electricity costs (approximately 28% increase)
- Increase in the costs of dewatering, stabilizing and disposing of biosolids (approximately 9.8%)
- Increase in the cost of water and wastewater services purchased from other jurisdictions (approximately 6.5%)
- Decrease in the amount of PAYGO funding for capital projects (2.0%)
- Increase in the Self-Insurance Fund contribution (27.2%)

Comparative Statement of Expenditures

Agency: Department of Public Works
Fund: Utility Operations Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Utility Operations	65,074,683	69,003,000	69,003,000	73,451,400	4,448,400
Finance & Administration	7,965,134	8,891,300	8,891,300	9,430,800	539,500
Total by Character	73,039,818	77,894,300	77,894,300	82,882,200	4,987,900
Object					
Personal Services	22,492,306	24,640,600	24,570,600	26,172,600	1,532,000
Contractual Services	23,097,809	24,003,100	24,003,100	26,872,800	2,869,700
Supplies & Materials	3,314,232	4,199,300	4,284,300	4,391,800	192,500
Business & Travel	135,143	181,700	166,700	181,700	0
Capital Outlay	668,328	1,245,600	1,245,600	1,241,300	(4,300)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	23,332,000	23,624,000	23,624,000	24,022,000	398,000
Total by Object	73,039,818	77,894,300	77,894,300	82,882,200	4,987,900

Department of Public Works
Utility Operations Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title	Plan	Grade	FY2007	FY2007	FY2008	Variance
			Approved	Adjusted	Approved	
0211 Office Support Assistant I	OS	02	1	1	1	0
0212 Office Support Assistant II	OS	04	14	13	13	0
0213 Office Support Specialist	OS	06	5	5	5	0
0222 Secretary II	OS	04	2	2	2	0
0223 Secretary III	OS	06	4	4	4	0
0224 Management Aide	NR	12	4	4	4	0
0241 Management Assistant I	NR	15	0	0	0	0
0242 Management Assistant II	NR	17	5	5	5	0
0244 Info System Support Specialist	NR	14	4	4	4	0
0246 Senior Budget Mgmt Analyst	NR	21	1	1	1	0
0255 Public Services Dispatcher	LM	07	7	7	7	0
0256 Manager PW Personnel Admin	NR	19	1	1	1	0
0261 Deputy Director, Public Works	NR	24	1	1	1	0
0263 Emergency Services Manager	NR	18	2	2	2	0
0264 Program Manager	NR	19	4	4	4	0
0265 Program Specialist I	NR	15	1	3	4	1
0266 Program Specialist II	NR	17	1	1	1	0
0296 Manager PW Customer Relations	NR	17	1	1	1	0
0403 Field Service Representative	LM	10	1	1	1	0
0404 Meter Technician I	LM	04	10	10	10	0
0405 Meter Technician II	LM	06	2	2	2	0
0406 Meter Technician III	LM	07	2	2	2	0
0415 Meter Service Supervisor	NR	17	1	1	1	0
0422 Utility Assessments Technician	OS	09	2	2	2	0
0425 Financial Analyst	NR	16	2	2	2	0
0427 Manager, Util Revenue Admin	NR	19	1	1	1	0
0462 Financial Clerk I	OS	07	0	1	1	0
2002 Equipment Operator II	LM	07	1	1	1	0
2003 Equipment Operator III	LM	09	11	11	11	0
2004 Senior Equipment Operator	LM	10	1	1	1	0
2022 Automotive Mechanic II	LM	09	2	2	2	0
2032 Welder	LM	10	1	1	1	0
2252 Laboratory Technician	LM	10	10	10	10	0
2255 Chemist	NR	17	1	0	0	0
2256 Water Quality Compliance Spec	NR	18	0	1	1	0
2272 Construction Inspector	LM	12	3	3	3	0
2275 Construction Inspector Supervr	NR	17	1	1	1	0
2341 Engineer I	NR	16	1	0	0	0
2342 Engineer II	NR	17	1	1	1	0
2343 Engineer III	NR	18	2	2	2	0
2344 Senior Engineer	NR	19	0	1	1	0
2381 Utility Systems Technician I	LM	06	6	4	4	0
2382 Utility Systems Technician II	LM	08	12	6	6	0
2383 Utility Systems Technician III	LM	10	3	3	3	0
2386 Util Emergency Response Tech	LM	09	0	6	6	0
2412 Maintenance Worker II	LM	05	7	2	2	0
2503 Sr Water Plant Operator	LM	11	0	0	0	0
2515 Water Operations Superintdnt	NR	19	1	1	1	0
2532 Pumping Station Operator	LM	09	1	0	0	0
2543 Wastewater Plant Supervisor	NR	16	1	1	1	0
2544 Sr Wastewater Plant Operator	LM	11	0	0	0	0
2552 Wastewater Plant Superintnd II	NR	19	1	1	1	0
2555 Wastewater Ops Superintendent	NR	20	1	1	1	0
2577 Utilities Team Manager	NR	18	10	10	10	0
2583 Util Operations Administrator	NR	22	4	4	4	0
2605 Trades Helper	LM	07	41	2	2	0
2607 Utilities Support Worker I	LM	06	0	5	5	0
2608 Utilities Support Worker II	LM	07	0	31	31	0
2610 Utilities Special Crew Leader	LM	09	4	4	4	0
2611 Utilities Maintenance Crew Ldr	LM	08	14	13	13	0
2612 Utilities Repair Crew Leader	LM	11	10	10	10	0
2615 Utilities Maint & Repair Suprv	NR	16	5	2	2	0
2621 Utility Lines Superintendent	NR	18	1	4	4	0

Department of Public Works
Utility Operations Fund

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Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Proposed	Variance
2623 Utilities Line Marking Tech	LM	07	0	3	3	0
2627 Electrical Technician I	WT	01	0	1	1	0
2628 Electrical Technician II	WT	02	0	11	11	0
2630 Senior Electrical Technician	WT	04	0	1	1	0
2631 Utilities Electrician	LM	10	3	0	0	0
2632 Utilities Electrical Technicn	LM	12	9	0	0	0
2635 Utilities Instrument Technicn	LM	12	7	0	0	0
2638 Instrumentation Technician II	WT	02	0	7	7	0
2640 Senior Instrumentation Technic	WT	04	0	1	1	0
2642 Util Electrical Coordinator	NR	18	1	1	1	0
2647 Mechanical Technician I	WT	01	0	1	1	0
2648 Mechanical Technician II	WT	02	0	18	18	0
2650 Senior Mechanical Technician	WT	03	0	1	1	0
2651 Utilities Mechanic I	LM	08	2	0	0	0
2652 Utilities Mechanic II	LM	10	9	0	0	0
2653 Utilities Mechanic III	LM	11	2	0	0	0
2655 Generator Mechanic	LM	12	4	0	0	0
2658 Generator Technician II	WT	02	0	4	4	0
2662 Utilities Area Maintenanc Supvr	NR	16	1	1	1	0
2671 Util Mechanical Maintenanc Supt	NR	19	2	1	1	0
2681 Water/Wastewater Sys Tech I	WT	01	16	17	16	-1
2682 Water/Wastewater Sys Tech II	WT	02	56	53	53	0
2682 Water/Wastewater Sys Tech II	WT	03	0	1	1	0
Department Summary			348	348	348	0

Description	FY05 Act	FY06 Act	FY07 Est	FY08 Proj
Tech Support				
Calls received to dispatch unit	65,700	59,500	63,090	64,500
On-site service delivery calls	7,220	6,182	7,400	7,550
Number of water connections	106,100	106,500	107,500	109,000
Wastewater				
Preventive Maint Work Orders	348	1,151	1,506	1,531
Corrective Maint Work Orders	3,159	5,403	5,714	5,900
Cleaning Length Linear Feet	1,731,000	1,760,000	1,400,000	1,700,000
TV Inspection Linear Feet	115,420	234,016	357,367	250,000
Service Connection Repairs	485	447	330	450
Water				
Compliance (as a %)	99.9	100	100	100
Millions of gallons of water produced	10,051	9,500	10,200	10,200
Millions of gallons of water purchased	1,813	2,000	2,300	2,980
Water quality samples- bacteriological	3,500	2,544	2,548	2,548
Infrastructure work orders	2,515	2,176	2,200	2,200
Customer Service				
Community outreach projects	70	81	83	85
Web-site email requests	937	1,251	1,276	1,302

Program Statement

- The Utility Operations Administration – responsible for the management of the overall bureau’s mission including Finance and Administration and the department’s safety program. This unit is also responsible for the planning, design, administration and financial control of any activity operations including the EXCEL Program.
- Wastewater Operations Division – responsible for the operation and routine maintenance of 7 water reclamation facilities and 246 sewage pumping stations and management of the biosolids program.
- The Wastewater Collection and Maintenance Division – responsible for the maintenance of 1,125 miles of sewer line for the entire county and major mechanical, electrical and instrumentation maintenance of these facilities. It also maintains 6,000 special systems including individual grinder pumps and septic systems, including the 3,000 in Mayo, as well as 173 backup generators at the facilities.
- Water Operations – responsible for operations and maintenance of all the water facilities within the county, including 18 water treatment plants, 52 wells, 12 booster pump stations, and 31 elevated or ground storage tanks; and for all the repairs to over 1,500 miles of water mains, over 102,000 service connections, over 20,000 valves, and over 13,000 fire hydrants throughout the county.
- The Technical Support Division is comprised of several programs: The Collection/Distribution Support Services group which includes Fleet Maintenance, Line Marking and the Computerized Infrastructure Management System (CIMS) work order system; the Meter Section which is responsible for reading over 106,500 water meters and handling the installation of new meters in new connections, turn-on and turn-off of services, and repair and replacement of meters; SCADA/Emergency Services which is responsible for operating the SCADA (Supervisory Control and Data Acquisition) computer system which monitors the status of all the wastewater pump stations, wastewater treatment plants and elevated water tank levels within the county on a 24-hour per day, 365 days per year basis and answering 65,000 customer emergency calls per year, dispatching emergency crews and calling in repair crews after normal working hours; the Service Evaluation and Rehabilitation program which is responsible for the management of preventive, predictive and reconstruction programs associated with the water distribution system and wastewater collection system and the Pretreatment program which regulates over 1500 commercial and industrial discharges to the county sewer and assures compliance with county ordinance and state and federal regulations.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	21,281,332	23,303,200	23,233,200	24,760,200	1,457,000
Contractual Services	22,955,744	23,861,000	23,861,000	26,742,700	2,881,700
Supplies & Materials	3,215,657	4,061,200	4,131,200	4,263,700	202,500
Business & Travel	106,898	144,500	144,500	150,000	5,500
Capital Outlay	663,052	1,244,100	1,244,100	1,147,800	(96,300)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	16,591,520	16,389,000	16,389,000	16,387,000	(2,000)
Total by Object	64,814,203	69,003,000	69,003,000	73,451,400	4,448,400
Allocation of Authorized Positions	329	329	329	329	0

Commentary

- Personal Services changes to this bureau include routine increases in personal service costs.
- Contractual Services includes increases of \$1,500,000 in electricity, over \$730,000 in sludge disposal services, \$335,000 in water/sewer purchases from other jurisdictions, and various smaller increases in items such as road repairs, vehicle expenses and laboratory services.
- The bulk of the \$26.7 million in contractual services includes items such as \$7 million in electricity, \$7 million in sludge disposal, \$5.5 million in water/sewer purchases from other jurisdictions, and \$2.8 million in vehicle related expenses.
- Also included in this budget in the grants/contributions object is the contribution toward pay-go capital projects at approximately \$14.8 million (a decrease of \$307,000) as well as a Self-Insurance Fund contribution of \$1.4 million (an increase of \$305,000).

Program Statement

- Financial Services – this program provides overall financial management of the department’s many activities including: budget preparation and administration, financial planning and reporting, fiscal analysis, allocation administration, utility front foot assessment calculations, petition administration and pretreatment billing/permitting.
- Personnel – this program is responsible for departmental administrative policy and procedures as well as the administration of all human resource related matters, including liaison with the County Office of Personnel. This program is the focal point for labor relations, conducting Step II grievance hearings and acting as a conduit for the department with Step III and Step IV grievance hearings.
- Customer Service – this unit deals with customer service issues at the department level and develops mechanisms to inform and educate the public about the department’s programs and services. The receptionist handles or directs all incoming calls to the switchboard, as well as greets and directs visitors to the department. Customer Relations staff handles review of requests for exception or adjustment to utility and landfill billing. The unit works with Engineering to ensure community outreach on capital projects. Also, the unit produces brochures, newsletters, notices, and utilizes the department web site to educate and inform the public.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,210,974	1,337,400	1,337,400	1,412,400	75,000
Contractual Services	142,065	142,100	142,100	130,100	(12,000)
Supplies & Materials	98,575	138,100	153,100	128,100	(10,000)
Business & Travel	28,245	37,200	22,200	31,700	(5,500)
Capital Outlay	5,276	1,500	1,500	93,500	92,000
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	6,480,000	7,235,000	7,235,000	7,635,000	400,000
Total by Object	7,965,134	8,891,300	8,891,300	9,430,800	539,500
Allocation of Authorized Positions	19	19	19	19	0

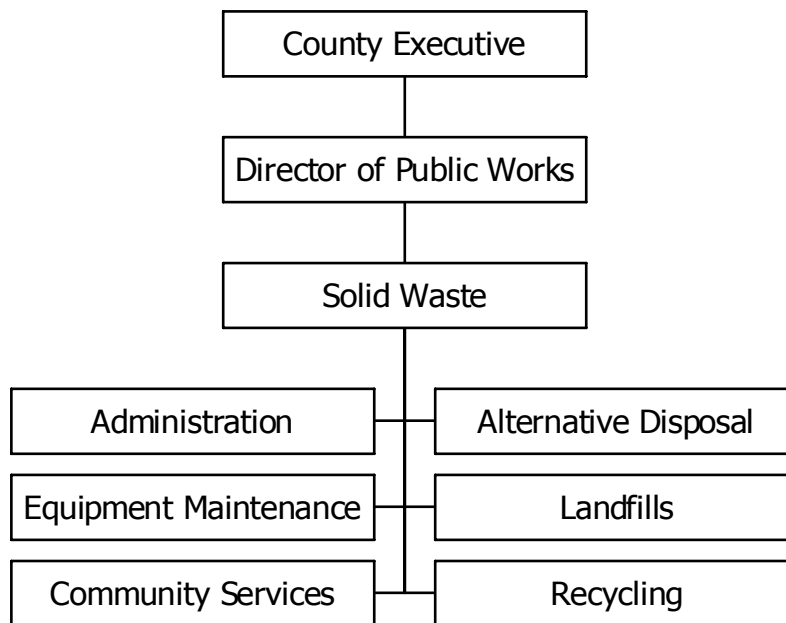
Commentary

- The increase in personal services is due to increases in health insurance, pension, and salary adjustments for non-represented and union employees based on negotiated agreements.
- Included in contractual services is consultant services to provide studies such as utility rates and capital facility rates.
- Included in the grants/contributions is the Utility Fund's contribution of pro-rata shares to the general fund of \$7.1 million (an increase of \$400,000) as well as a contingency amount of approximately \$500,000.

Mission Statement

It is the mission of the Department of Public Works to respond promptly to customer service concerns, to safeguard the environment and to constantly respect the cost consciousness of the citizens of Anne Arundel County through providing:

- Comprehensive solid waste reduction, collection, recycling, and disposal
- Innovative design and construction of capital improvement projects that meet the needs of our citizen and business communities



Major Accomplishments

- Maintained full regulatory compliance relative to air emissions, landfilling, groundwater protection and stormwater control.
- Recycled 125,000 tons of material and diverted 175,300 tons of waste to alternative sites leaving 95,300 to be buried at Millersville Landfill.
- Implemented service enhancements in our curbside collection including single stream recycling collection and processing, holiday schedule modifications and no Saturday collections beginning in FY2007.
- Received over \$2.18 million in revenue from the sale of batteries, cardboard, compost, scrap metal, paper, cans, bottles and jars.

Key Objectives

- Increase residential recycling in the County to ensure maximum diversion from the Landfill and other disposal sites.
- Address growing capacity limitations for yard waste processing seeking alternative sites.
- Continue implementation of the Solid Waste Strategy that minimizes reliance on the Millersville Landfill.

Significant Changes

- Increases in curbside collection contractual costs associated with customer growth, CPI increases, fuel price adjustments, performance bonds and new contract bid prices.

Comparative Statement of Expenditures

Agency: Department of Public Works
Fund: Solid Waste Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Administration	8,972,004	8,844,700	8,891,700	8,969,200	124,500
Alternative Disposal	5,488,960	4,968,400	4,968,400	5,600,000	631,600
Equipment Maintenance	357,177	499,200	569,200	519,100	19,900
Landfills	4,521,460	3,905,200	3,905,200	3,752,200	(153,000)
Community Services	14,103,397	16,084,900	16,084,900	16,882,800	797,900
Recycling	9,995,993	11,981,700	11,864,700	12,607,800	626,100
Total by Character	43,438,993	46,284,100	46,284,100	48,331,100	2,047,000
Object					
Personal Services	5,372,309	6,050,800	6,050,800	6,112,600	61,800
Contractual Services	27,476,157	30,330,300	30,308,300	32,446,400	2,116,100
Supplies & Materials	842,088	1,131,700	1,273,700	1,166,100	34,400
Business & Travel	20,374	56,700	58,700	42,900	(13,800)
Capital Outlay	1,687,443	894,000	772,000	625,000	(269,000)
Debt Service	4,108,027	4,047,900	4,047,900	4,194,700	146,800
Grants, Contrib. & Other	3,932,596	3,772,700	3,772,700	3,743,400	(29,300)
Total by Object	43,438,993	46,284,100	46,284,100	48,331,100	2,047,000

Commentary

- A major portion of this funds increase is due to the increase of contract costs. Areas such as trash, yard waste and recycling curbside collection make up a majority of the increase. Other contract increases over the previous year are yard waste grinding, and landfill post-closure costs.

Department of Public Works
Solid Waste Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0211 Office Support Assistant I	OS	02	0	0	0	0
0212 Office Support Assistant II	OS	04	5	5	5	0
0213 Office Support Specialist	OS	06	1	1	1	0
0222 Secretary II	OS	04	1	1	1	0
0223 Secretary III	OS	06	1	1	1	0
0224 Management Aide	NR	12	1	1	1	0
0242 Management Assistant II	NR	17	1	1	1	0
0261 Deputy Director, Public Works	NR	24	1	1	1	0
0264 Program Manager	NR	19	1	1	1	0
0265 Program Specialist I	NR	15	2	2	2	0
0712 Storekeeper II	LM	06	1	1	1	0
2002 Equipment Operator II	LM	07	9	9	9	0
2003 Equipment Operator III	LM	09	3	3	3	0
2004 Senior Equipment Operator	LM	10	8	8	8	0
2021 Automotive Mechanic I	LM	07	1	1	1	0
2022 Automotive Mechanic II	LM	09	1	1	1	0
2023 Automotive Mechanic III	LM	11	1	1	1	0
2032 Welder	LM	10	1	1	1	0
2342 Engineer II	NR	17	1	1	1	0
2411 Maintenance Worker I	LM	03	10	10	10	0
2412 Maintenance Worker II	LM	05	12	12	12	0
2481 Solid Waste Collection Inspect	LM	08	6	6	6	0
2483 Environmental Technician	LM	10	2	2	2	0
2485 Solid Waste ScaleHouse Operatr	LM	05	3	3	3	0
2486 Solid Waste Supervisor	NR	15	2	3	3	0
2487 Landfill Manager	NR	19	1	1	1	0
2491 Solid Waste Disposal&Maint Mgr	NR	21	1	1	1	0
2492 Solid Waste Community Svcs Mgr	NR	20	1	1	1	0
2494 Solid Waste Operations Admin	NR	22	1	1	1	0
2495 Solid Waste Crew Supervisor	NR	14	4	3	3	0
2496 Solid Waste Equip Maint Superv	NR	16	1	1	1	0
2497 Scale House Supervisor	NR	15	1	1	1	0
Department Summary			85	85	85	0
Fund Summary			85	85	85	0

Performance Measures

	FY05 Act	FY06 Act	FY07 Est	FY08 Proj
Customers at curbside	142,151	142,895	144,361	146,480
Customers at our facilities	747,996	780,067	811,270	843,720
Total recycling tons at Mill Landfill	25,171	28,348	30,447	32,748
Trash buried per year Mill Landfill	101,521	95,271	131,800	100,500
Sudley CC customers per day	456	484	504	524
GBCC customers per day	579	612	637	662
Mill CC customers per day	834	823	856	891
Tons trash collected at curbside	149,622	151,170	152,682	154,209
Tons yardwaste collected curbside	25,598	27,346	28,987	31,016
Tons recyclables collected curbside	37,178	36,683	37,050	37,420
% trash of waste stream	70	70	70	69
% yardwaste of waste stream	12	13	13	14
% recyclables of waste stream	18	17	17	17
Residential recycling rate	31	35	36	37
Bulk item collections	17,155	18,732	14,055	4,076
Community Clean-ups	524	566	577	589

Program Statement

- Administration – this program is responsible for the execution of the entire operating budget which includes all aspects of waste collection, disposal, management, recycling, and waste reduction. Public facilities requiring operation and maintenance include: three convenience centers, two closed landfills, and one central active landfill. Private facilities requiring contract oversight are three solid waste transfer stations, three yard waste composting facilities and one recycling acceptance facility. Strategic plans and initiatives are developed that preserve valuable landfill disposal capacity and promote waste reduction, reuse, and recycling.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	711,547	773,200	773,200	769,800	(3,400)
Contractual Services	163,463	158,400	183,400	164,900	6,500
Supplies & Materials	38,618	37,000	59,000	54,900	17,900
Business & Travel	16,659	55,500	55,500	41,500	(14,000)
Capital Outlay	1,094	0	0	0	0
Debt Service	4,108,027	4,047,900	4,047,900	4,194,700	146,800
Grants, Contrib. & Other	3,932,596	3,772,700	3,772,700	3,743,400	(29,300)
Total by Object	8,972,004	8,844,700	8,891,700	8,969,200	124,500
Allocation of Authorized Positions	11	11	11	11	0

Commentary

- Decreases to this budget include \$350,000 in the pay-go amount for the Capital Improvement Program.
- The debt service of \$4.2 million goes toward paying debt on bond funded capital projects.
- The grants/contribution amount includes a \$2.3 million pro-rata share contribution to the General Fund and Utility Funds combined, \$350,000 for pay-go funded capital projects, a contingency amount of \$300,000 (an increase of \$200,000) and a Self-Insurance Fund contribution of \$86,000. In addition there is a \$705,000 contribution to the Solid Waste Financial Assurance Fund (an increase of \$220,000) to set aside assets to cover long-term closure and post-closure liability at the Millersville Landfill.

Program Statement

- Alternative Disposal – this program captures the cost associated with diverting residential solid waste to private waste disposal facilities in order to prolong the life of the Millersville landfill.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	5,488,960	4,968,400	4,968,400	5,600,000	631,600
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	5,488,960	4,968,400	4,968,400	5,600,000	631,600
Allocation of Authorized Positions	0	0	0	0	0

Commentary

- The increase in this budget reflects the increased amount of curbside trash being diverted to the transfer stations. During FY2007, the tonnage diverted was less reflecting the soft trash that was buried at the Millersville Landfill as part of a flooring project for the new cells.
- There are three transfer stations utilized to divert trash from the Millersville Landfill:
 - Annapolis Junction
 - Curtis Creek
 - Calvert Transfer Station

Program Statement

- Equipment Maintenance – this program maintains approximately 299 pieces valued at \$9.9 million of rolling and fixed stock, the majority of which is specialized for trash and recyclable handling, hauling and disposal. Activities encompass all aspects of equipment maintenance such as preventive maintenance, routine inspections, minor and major repairs, and maintaining an adequate parts supplies and materials inventory.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	289,410	396,300	396,300	403,900	7,600
Contractual Services	32,537	29,600	49,600	75,200	45,600
Supplies & Materials	34,254	73,300	123,300	40,000	(33,300)
Business & Travel	209	0	0	0	0
Capital Outlay	767	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	357,177	499,200	569,200	519,100	19,900
Allocation of Authorized Positions	6	6	6	6	0

Commentary

- The increase in contractual services reflects repairs to equipment made outside of the Central Garage. The reduction of supplies and materials is due to reduced building supply needs.

Program Statement

- Glen Burnie Landfill – this facility has been closed since 1980. A Remedial Action Closure Plan was approved in 1998 pursuant to a 1997 Consent Agreement with the State that outlines the activities the county must take to close the landfill and protect the environment. The county is required to manage leachate, gas, stormwater and monitor for environmental impacts. Monitoring will continue for five years after the construction project completion date of July 2002, and culminated in a risk assessment to determine effectiveness of the project.
- Sudley Landfill – this is a 166 acre facility that was officially closed on October 8, 1993. A synthetic cap system installation was completed in October, 1994. Post closure monitoring and maintenance is conducted on groundwater, surface water, landfill gas (methane), and synthetic cap.
- Millersville Landfill- this program has five main responsibilities: disposal, recycling and resource recovery, post-closure care, yard waste composting, and yard waste mulching and grinding. This includes responsibility for operating the trash disposal area, processing metal, brush, yard waste, and tires; operating and maintaining the leachate collection, conveyance, plant and holding tanks; operating and maintaining a gas collection system with central enclosed flare; maintaining closed disposal areas, maintaining groundwater and gas monitoring wells; maintaining stormwater ditches, ponds, traps, swales and berms; and performing environmental monitoring.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,184,567	1,369,300	1,369,300	1,432,800	63,500
Contractual Services	1,879,601	1,873,800	1,873,800	1,708,300	(165,500)
Supplies & Materials	318,064	342,100	342,100	216,100	(126,000)
Business & Travel	1,093	0	0	0	0
Capital Outlay	1,138,135	320,000	320,000	395,000	75,000
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	4,521,460	3,905,200	3,905,200	3,752,200	(153,000)
Allocation of Authorized Positions	16	17	17	17	0

Commentary

- Contractual services includes items such as operation and maintenance of the landfill gas system which was moved to the operating budget from the capital program in FY2006.
- Other contractual service items funded in this budget include topographic flyovers, infrared photography to delineate wet areas, facility repairs, groundwater monitoring, and sediment and erosion control.
- Decreases in both contractual services and supplies and materials reflect cyclical events such a laboratory testing, risk assessments and flooring of subcells to name a few.
- The increase in capital outlay reflects the cycle of equipment replacement. Included in the FY2008 funding is \$395,000 for a tub grinder to grind brush into mulch.

Program Statement

- The Bulk Item Collection – this program is a service provided to County residents on curbside collection routes to provide collection of appliances and furniture from the curbside.
- Community Cleanup – this program is a service provided to county residents in their neighborhoods which provides dumpsters to communities to make cleanup of common areas and private properties easier.
- Curbside Collection – this program is responsible for administering the day-to-day operations for twice weekly curbside collection of residential trash, and once weekly collection of both yard waste and recyclables. These services are provided contractually to more than 146,000 residences throughout the county. This program is responsible for daily inspection and monitoring of services provided by the various private collection companies. Customer service representatives and inspectors ensure that citizen concerns regarding curbside collection are promptly addressed.
- Glen Burnie Convenience Center – this center provides a location for North County residents to bring their recyclables and trash.
- Millersville Convenience Center – this center provides a central county location for citizens to bring their recyclables and trash.
- Sudley Convenience Center - this center provides a location for South County residents to bring their recyclables and trash.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	2,919,837	3,194,600	3,194,600	3,208,500	13,900
Contractual Services	10,471,963	12,135,400	12,255,400	13,295,300	1,159,900
Supplies & Materials	162,286	180,600	180,600	148,600	(32,000)
Business & Travel	1,864	300	2,300	400	100
Capital Outlay	547,446	574,000	452,000	230,000	(344,000)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	14,103,397	16,084,900	16,084,900	16,882,800	797,900
Allocation of Authorized Positions	45	46	46	46	0

Commentary

- Personal services reflects increases in health insurance, pension, and salary adjustments for non-represented and union employees based on negotiated agreements.
- At almost \$12 million, curbside trash collection is the majority of this budget's contractual services and represents a \$1.2 million increase due to new contract prices, CPI adjustments, fuel adjustments and customer growth. Yard waste grinding is also increased by \$111,000 over FY2007 levels.

Program Statement

- Recycling – this program is designed to preserve valuable, finite landfill space and to maintain a state-mandated recycling rate, as well as self-imposed residential recycling target. The program provides assistance to residents and businesses on waste reduction, recycling and backyard composting. In addition, the program promotes education in the public schools through presentations and conducting special events.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	266,946	317,400	317,400	297,600	(19,800)
Contractual Services	9,439,632	11,164,700	10,977,700	11,602,700	438,000
Supplies & Materials	288,866	498,700	568,700	706,500	207,800
Business & Travel	548	900	900	1,000	100
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	9,995,993	11,981,700	11,864,700	12,607,800	626,100
Allocation of Authorized Positions	5	5	5	5	0

Commentary

- At \$9.6 million, curbside collection of recyclables is a majority of the contractual services. Also included is the processing of yard waste at \$1.5 million as well as approximately \$124,000 in contractual positions to help increase the amount of recycling at the curbside.
- The primary increase in this budget is the cost of curbside collection of recyclables and yard waste due to contract prices, CPI adjustments, fuel price adjustments as well as customer growth.

Department of Public Works
Utility Debt Service Fund

FY2008 Approved Budget

Program Statement

- The Utility Debt Service Fund accounts for the accumulation of resources for, and the payment of, long-term debt principal and interest incurred for the construction of water and wastewater facilities. Debt is retired primarily through dedicated revenues from water and wastewater assessments and capital connection charges.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	0	80,000	80,000	80,000	0
Supplies & Materials	0	7,000	7,000	7,000	0
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	25,497,614	30,103,000	30,103,000	30,784,100	681,100
Grants, Contrib. & Other	396,800	462,400	462,400	498,200	35,800
Total by Object	25,894,414	30,652,400	30,652,400	31,369,300	716,900

Commentary

- The increase in debt service reflects principal and interest payments on bond funded capital projects.
- The grants/contributions line reflects the contribution to the General Fund for their share of indirect expenses incurred on behalf of the Utility Debt Service Fund.

Program Statement

- The Developer Streetlight Special Revenue Fund accounts for the installation of streetlights through developer contributions.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	158,278	1,000,000	1,000,000	1,000,000	0
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	158,278	1,000,000	1,000,000	1,000,000	0

Commentary

- Developers pay for installation and any associated repair and electrical costs for a two-year period after which the fixture reverts to the county.

Program Statement

- The Maryland City Alternative Minimum Tax Fund accounts for developer payment of debt service on the Maryland City water and wastewater expansion project.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	1,792,146	1,812,600	1,812,600	1,810,400	(2,200)
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	1,792,146	1,812,600	1,812,600	1,810,400	(2,200)

Commentary

- This budget includes principal and interest on county issued bonds.

Piney Orchard Wastewater Service Fund

Program Statement

The Piney Orchard Wastewater Service Fund accounts for the allocation of net operating revenues between the developer who built and operates the Piney Orchard wastewater plant and the county Department of Public Works.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	584,979	715,000	715,000	795,000	80,000
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	584,979	715,000	715,000	795,000	80,000

Commentary

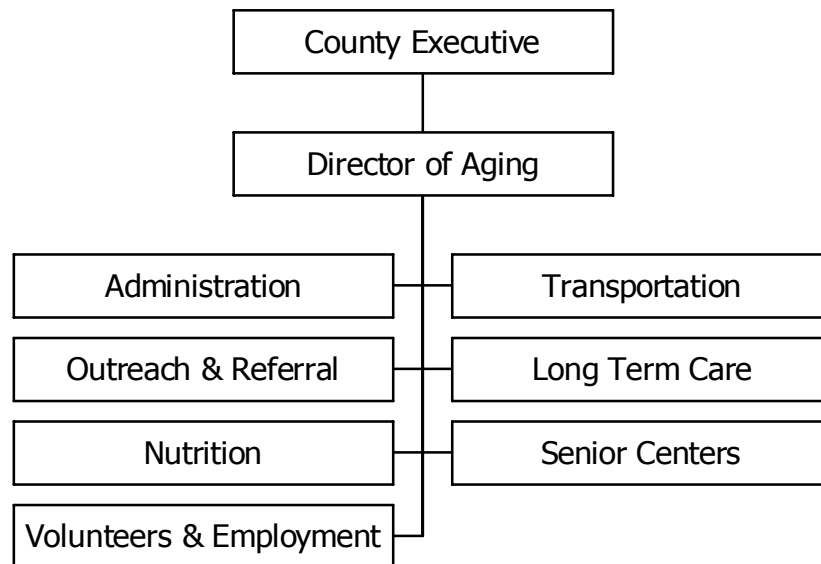
- The County handles billings and collections for this fund and retains an administrative fee for the service. The increase reflects greater usage of the wastewater facility as well as a 5% rate increase effective January 1, 2008.

Department of Aging & Disabilities
General Fund
Mission Statement

FY2008 Approved Budget

The mission of the Department of Aging and Disabilities is to:

- Develop, administer, and advocate for services and programs for older adults and individuals with disabilities, which promote choice, independence, and dignity.
- Advocate for and protect the rights of older adults and adults with disabilities in nursing homes, assisted living facilities, and retirement communities.



Major Accomplishments

- Established a Medicare Part D Assistance Center to assist confused Medicare beneficiaries in understanding the prescription plan choices under Medicare so they can make informed and timely decision.
- Engaged seniors in important socialization programs: 81% of Senior Activity Centers' participants were engaged in social recreational activities designed to develop new friendships, which lessen the impact of losses, reduce loneliness, and combat depression.
- Incorporated activity tracking for each member/center by way of computerized scanning.
- Provided relevant educational opportunities: the senior centers and Anne Arundel Community College resulted in 3,225 senior center participants taking a variety of stimulating classes at senior centers. These classes were designed to stimulate and improve the mind.
- Facilitated the provision of services such as personal care services, chore services and other critical services through the efforts of case managers.
- Continued to offer and improve the accessibility of technical assistance, for the purpose of standardization, expanding ongoing training opportunities and devising an annual training calendar; and offering in-services to providers, delegating nurses and other professional staff as needed.
- Opened the O'Malley Senior Center Annex

Key Objectives

- Continue the Department of Aging and Disabilities efforts to assess and respond to the needs of the population served by the department.
- Continue to utilize available resources to prevent abuse, neglect, and exploitation of vulnerable adults in assisted living, nursing homes and retirement communities.
- Continue efforts to develop and strengthen partnerships with community groups and other governmental entities such as the Social Security Administration, the Centers of Medicare and Medicaid, Hospice of the Chesapeake, and the Health Department.
- Evaluate and determine opportunity for programming space into the adjoining building at the Brooklyn Park Senior Center.
- Work to create an incorporated senior advisory board within each center to be self sustaining revenue building arm in our senior activity centers.

Personnel Summary

Job Code - Title	Plan	Grade	FY2007	FY2007	FY2008	Variance
			Approved	Adjusted	Approved	
0106 Director of Aging	E	07	1	0	0	0
0106 Director of Aging/Disabilities	E	07	0	1	1	0
0200 Admin Secty To Dpt/Agency Head	E	01	0	1	1	0
0212 Office Support Assistant II	OS	04	11	11	11	0
0213 Office Support Specialist	OS	06	3	3	3	0
0223 Secretary III	OS	06	1	1	1	0
0224 Management Aide	NR	12	2	2	2	0
0231 Administrative Secretary	NR	12	1	0	0	0
0241 Management Assistant I	NR	15	2	1	1	0
0245 Senior Management Assistant	NR	19	2	2	2	0
0265 Program Specialist I	NR	15	10	10	9	-1
0266 Program Specialist II	NR	17	16	16	16	0
0272 ADA Coordinator	NR	19	1	1	1	0
4015 Human Services Aide I	OS	07	4	4	4	0
4016 Human Services Aide II	OS	09	8	8	8	0
4017 Human Services Specialist	NR	15	24	25	25	0
4018 Human Services Supervisor	NR	17	2	2	2	0
4021 Assistant Director Of Aging	NR	22	2	2	2	0
Department Summary			90	90	89	-1

Condition Assessment and Performance Measures

The growth in Anne Arundel County's 55+ population is reflective of what is occurring in the nation. Aging of "Baby Boomers" is causing a dramatic increase in the 55+ population in Anne Arundel County. The growth in the population affects how the Department of Aging accomplishes its mission. Since 2000, the County's 55 and over population has grown from 94,315 to 110,062, a 17% increase in the 55 and over population. By 2030, Anne Arundel County's 55 and over population will have grown from 94,315 to 175,470. The expected cumulative increase in Anne Arundel County's 55+ population will have reached 86%.

	FY2005 Actual	FY2006 Actual	FY2007 Estimate	FY2008 Projected
Unduplicated # of meal participants	2,230	2,124	2,800	2,800
Unduplicated # of Van Riders	4,209	4,300	4,700	4,950
Unduplicated # Handy Cab participants	1,600	1,800	2,000	2,200
# of New Clients for Respite Care	640	624	633	640
Unduplicated # of Senior Center participants	12,035	17,005	19,175	21,948
# of Assisted Living Homes surveyed annually.	67	73	75	78
# Ombudsman cases.	464	276	500	600
# of Case management Waiver recipients.	175	210	250	300
# of Senior Care participants.	330	435	465	490
#of Friendly Visitor Volunteers.	40	38	45	50
# of caregivers of seniors served.	946	1,000	1,000	1,002

Significant Changes

- There are no significant changes in the way in which services will be delivered in the upcoming year.

Comparative Statement of Expenditures

Agency: Department of Aging & Disabilities
 Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Direction/Administration	1,160,338	1,228,400	1,228,400	1,176,500	(51,900)
Nutrition	1,670,875	1,717,400	1,747,500	1,729,900	12,500
Transportation	2,603,005	2,741,200	2,741,200	2,770,700	29,500
Senior Centers	2,147,375	1,973,900	1,973,900	1,987,300	13,400
Outreach & Referral	513,088	571,900	571,900	599,900	28,000
Volunteers & Employment	403,280	416,400	416,400	459,400	43,000
Long Term Care	3,065,234	3,319,900	3,624,800	3,904,000	584,100
Total by Character	11,563,196	11,969,100	12,304,100	12,627,700	658,600
Object					
Personal Services	5,264,450	5,891,200	5,776,200	6,167,600	276,400
Contractual Services	4,343,026	4,557,500	4,879,800	5,103,000	545,500
Supplies & Materials	1,309,496	1,282,600	1,399,200	1,181,800	(100,800)
Business & Travel	80,985	102,800	106,400	90,300	(12,500)
Capital Outlay	474,453	40,000	47,500	5,000	(35,000)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	90,785	95,000	95,000	80,000	(15,000)
Total by Object	11,563,196	11,969,100	12,304,100	12,627,700	658,600

Commentary

- The Department of Aging budget increases as a result of additional costs of contracted services these include:
 - Additional funding for long term care services, specifically for the senior housing and insurance programs.
 - Increased cost for fuel and contractor operating expenses increases the cost of operating the Department's fleet of vans.
- The Department is funded primarily by \$8.6 million County General Funds; about \$4 million in grant and miscellaneous income supports the budget for FY2008.

Program Statement

The Administrative Bureau provides overall direction to the Department of Aging. The bureau also provides grants to organizations serving Anne Arundel County's seniors.

The Administrative Bureau is responsible for handling personnel, technology, and fiscal matters for the Department.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	854,967	1,017,400	942,400	970,000	(47,400)
Contractual Services	145,539	103,000	128,000	112,500	9,500
Supplies & Materials	84,845	25,400	75,400	26,300	900
Business & Travel	3,783	7,600	6,600	7,700	100
Capital Outlay	419	0	1,000	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	70,785	75,000	75,000	60,000	(15,000)
Total by Object	1,160,338	1,228,400	1,228,400	1,176,500	(51,900)
Allocation of Authorized Positions	10	11	11	10	-1

Commentary

- The decrease in the budget for Administration is almost entirely attributable to the transfer of a position to the Long Term Care Bureau to operate the Care Givers program, which is partially offset by increases associated pay package changes and annualizing the partially funded Secretary's position for the Director created in FY2007.
- Vehicle operating expense increase contractual services; costs of the pool vehicles budgeted in administration but used through out the agency.
- Grant funds to non-profit organizations are reduced by \$15,000.

Program Statement

The Nutrition Program is responsible for providing nutritious, appetizing, low cost meals in comfortable and safe environments to persons 60 years and over. Meals provided are hot lunch, cold breakfast, and emergency shelf stable meals for inclement weather conditions.

In addition to meals, the program provides socialization, consumer information, health and nutrition education, nutrition counseling, direct health and health screening. Many volunteer opportunities are available for seniors in the nutrition program.

- For the past six years, the Nutrition Program has administered the Farmer's Market Nutrition Program, where eligible seniors can redeem vouchers for fresh produce at local markets.
- A nutrition site serves all areas of the County, whether it is located in a school, church, senior living community, restaurant or senior citizen center. The Senior Nutrition Program also serves a Korean population of elderly in the North end of the County.
- In addition to the Federal nutrition program, the County subsidizes the Family Dining Program. Begun in 1998, the number of participants in the program continues to grow and will serve about 900 during FY2007.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	195,733	206,900	206,900	219,400	12,500
Contractual Services	667,571	607,500	630,000	710,700	103,200
Supplies & Materials	804,876	899,800	907,400	797,000	(102,800)
Business & Travel	2,694	3,200	3,200	2,800	(400)
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	1,670,875	1,717,400	1,747,500	1,729,900	12,500
Allocation of Authorized Positions	3	3	3	3	0

Commentary

- The Nutrition program budget increases pay package increases.
- The supplies and contractual services budgets, includes the costs of food program purchases and contractor costs for meals handled through the family dining program and the costs of food coupons for purchases made at farmer's markets.

Program Statement

The Transportation Bureau transports seniors around Anne Arundel County through two basic programs:

- Van transportation provides direct transport for seniors and eligible citizens with disabilities on the County-owned fleet of vans, many of which are wheel chair accessible. There is no cost to the passengers. The vans are operated by a contractor; the vehicles are owned and maintained by the County.
- The Handycab program provides seniors transportation by a voucher program wherein seniors purchase discounted coupons to ride taxis. This program will provide about 38,000 coupon books to Anne Arundel County Senior during FY2008.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	239,842	284,000	284,000	298,500	14,500
Contractual Services	2,106,331	2,433,600	2,429,600	2,448,300	14,700
Supplies & Materials	34,868	16,900	20,900	17,200	300
Business & Travel	5,194	1,700	1,700	1,700	0
Capital Outlay	216,770	5,000	5,000	5,000	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	2,603,005	2,741,200	2,741,200	2,770,700	29,500
Allocation of Authorized Positions	5	6	6	6	0

Commentary

- The Transportation Bureau personal services budget increases from net effect of minor cost increase related to the transfer of a part-time position from the Senior Centers bureau to Transportation in FY2007.
- The increase in contractual services is to cover the added costs of operating the agency's 39 van fleet. These funds provide vehicle operating expenses, insurance, and contractor reimbursements. The agency completed an upgrading program over the past two years. The small year to year increase in FY2008, therefore, reflects the fact that the dollars saved by self-insuring the van fleet, then reinvested in upgraded vehicles, are no longer needed.

The Council reduced the proposed Transportation program by \$17,000.

- The County's transportation programs are essentially County functions, but the bureau receives about 15% of funds from sources other than the County, principally for the Handycab program.

Program Statement

The Senior Center program's goal is to improve the quality of life of older persons and help them to maintain a vital, healthy and productive lifestyle for longer years, enabling them to live in independent living arrangements appropriate for their daily needs. Senior Centers are the focal point in the community, offering programs and services for older adults that are designed to: enhance the dignity of older persons, support their independence, increase socialization opportunities, provide mentally stimulating educational opportunities, provide cultural awareness and promote health and well-being through physical activities and health programs.

- In FY2008 Anne Arundel County's seven senior centers will serve individual adults ranging from ages upwards of 55; centers have served residents of 105 years of age.
- The County's Senior Center Plus program provides services and activities for seniors whose condition is generally more frail than others. The Senior Center Plus program will serve about 75 seniors in FY2008 and is the only Senior Center program to receive non-County funding.
- The Department, in conjunction with Anne Arundel County College, offers educational programming at the Centers.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,301,246	1,428,300	1,368,300	1,499,200	70,900
Contractual Services	520,320	432,100	432,100	407,900	(24,200)
Supplies & Materials	63,750	67,900	122,900	68,500	600
Business & Travel	7,487	10,600	11,600	11,700	1,100
Capital Outlay	254,573	35,000	39,000	0	(35,000)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	2,147,375	1,973,900	1,973,900	1,987,300	13,400
Allocation of Authorized Positions	21	22	22	22	0

Commentary

- The increase in personal services costs reflects the pay package increases and the annualization of full year costs of two jobs funded for only a part of FY2007.
- Contractual services provides funds for a variety of services at the centers, including the lease costs for the Pasadena Center, educational services from vendors as well as telephones and so forth.

The net decline in contractual services is a result of the Annapolis center relocating from rented space to the former Wiley Bates School and those rental costs (\$48,000 for only part of FY2007) are eliminated in FY2008.

- The senior center budget sees a net reduction in capital outlays because the furnishing purchased for the O'Malley Annex are completed in FY2007; expenses in FY2006 were for the furnishings at the Annapolis Senior Center.
- The Senior Center Plus program is the only revenue to this program. It contributes about \$67,000 for programming for frail seniors.

Program Statement

The Older Americans Act provides for the establishment and maintenance of information and referral services in sufficient numbers to assure that all older individuals within the planning and service area will have reasonably convenient access to such services. In furtherance of this Federal law and with State law requiring a Single Point of Entry, the Outreach and Referral Bureau provides senior citizens or those concerned with the needs of the elderly and disabled adults with reliable information and assistance by:

- Linking elderly and disabled residents who are in need of assistance with the support services required to meet their needs.
- Providing screening and assessment services for elderly and disabled callers or their representatives to help define problem areas and determine eligibility for needed services.
- Advocating for the elderly and assisting with the completion of applications for benefit programs.
- Providing on site information, assistance, and guidance to participants at Senior Centers, Nutrition Sites, and Senior Housing complexes and other designated locations.
- Assisting the homebound frail elderly to access the necessary services that will allow them to remain in their own homes and communities.
- Providing case management for those clients who require on-going assistance. Educating the public about resources available for seniors.
- Maintaining a website resource directory for seniors, families & caregivers, and adults with disabilities.
- Partnering with local businesses in order to enhance delivery of services.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	501,896	543,800	543,800	571,500	27,700
Contractual Services	1,813	2,700	2,700	4,600	1,900
Supplies & Materials	3,147	12,600	12,600	11,300	(1,300)
Business & Travel	6,233	12,800	12,800	12,500	(300)
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	513,088	571,900	571,900	599,900	28,000
Allocation of Authorized Positions	8	8	8	8	0

Commentary

- The budget for Outreach programs increases on the strength of pay package increases for the existing staff; about half of the increase is a result of employee health insurance costs.

Program Statement

The Volunteers and Employment Bureau provides services to the community and seniors through a variety of programs, including:

- The Friendly Visitor program is designed to improve the quality of life of homebound seniors. Volunteers are recruited, trained, placed, and monitored in the homes of elderly clients throughout the County. The volunteers make a commitment to visit once-a-week for at least an hour per visit. Program staff monitors the volunteers. The Program has 45 clients and volunteers make approximately 1,900 visits to them annually.
- The Foster Grandparent Program (FGP) delivers service to Anne Arundel County's special needs children by placing trained, senior, volunteer Foster Grandparents in outcome-based roles in non-profit childcare institutions, schools, transitional centers, and at-risk youth centers. Approximately 55 volunteers offer one-on-one mentoring, tutoring, and personal care assistance across the County.
- The Retired and Senior Volunteer Program (RSVP) volunteers contribute to the quality of life in Anne Arundel County in many venues.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	198,946	188,900	188,900	234,600	45,700
Contractual Services	150,850	172,900	169,300	173,300	400
Supplies & Materials	8,431	13,500	13,500	12,300	(1,200)
Business & Travel	25,053	21,100	24,700	19,200	(1,900)
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	20,000	20,000	20,000	20,000	0
Total by Object	403,280	416,400	416,400	459,400	43,000
Allocation of Authorized Positions	4	4	4	4	0

Commentary

- The budget for Volunteer Programs increases as a result of almost entirely as a result of staff costs.
- The Department's Transportation Bureau assists the Volunteers Programs by providing important transit services to seniors who volunteer for the programs; the foster grand parents program is one example. The programs' operating expenses are funded by this Bureau; the budgeted costs of transporting the volunteers are reflected in the Transportation Bureau's budget.

Program Statement

The Long Term Care Bureau provides a variety of direct care and support programs for seniors and their families:

- The Sheltered Housing program's main objectives are to oversee the quality of care and services offered in residential assisted living and congregate living facilities. The program reviews assisted living homes serving four to sixteen residents annually and monitors them regularly throughout the year. The program recommends licensure renewals to the Maryland Office of Health Care Quality. Additionally, complaints about care, abuse or neglect, and residents' rights violations are investigated in tandem with a care team, which could include Ombudsman, Adult Protective Services or Medicaid Waiver Program representatives.
- The Ombudsman program advocates for residents of 15 Anne Arundel County nursing homes and 78 assisted living facilities on issues that adversely affect their health, safety and rights. The program works for quality care in these facilities by consulting with administrators and professional staff of facilities and educates the public on the subject of long term care services, resident rights and related concerns. The Ombudsman program recruits, trains, and supervises volunteer advocates in County nursing homes.
- The Medicaid Waiver for Older Adults allows services that are typically covered by Medicaid only in a Long Term Care Facility to be provided to eligible persons in their own homes or in an assisted living facility. These services include home delivered meals, environmental accessibility adaptations, personal emergency response services, personal care services, assistive devices and respite care services.
- The Senior Care/Community Care Partnership (CCP) Program aims to delay nursing home placement by offering effective alternatives to the frail elderly in Anne Arundel County. The Adult Evaluation and Review Services Program (AERS) evaluates each client eligible for CCP services who may receive purchased services such as personal care (bathing, dressing), homemaker services (meal preparation, grocery shopping, light housekeeping), adult day care, medications, medical supplies and incontinent supplies.
- Other programs in the Long Term Care Bureau include the Caregivers Program, the Respite Care Program, the Senior Health Insurance Program, and the Guardianship programs.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,971,820	2,221,900	2,241,900	2,374,400	152,500
Contractual Services	750,602	805,700	1,088,100	1,245,700	440,000
Supplies & Materials	309,579	246,500	246,500	249,200	2,700
Business & Travel	30,542	45,800	45,800	34,700	(11,100)
Capital Outlay	2,692	0	2,500	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	3,065,234	3,319,900	3,624,800	3,904,000	584,100
Allocation of Authorized Positions	33	36	36	36	0

Commentary

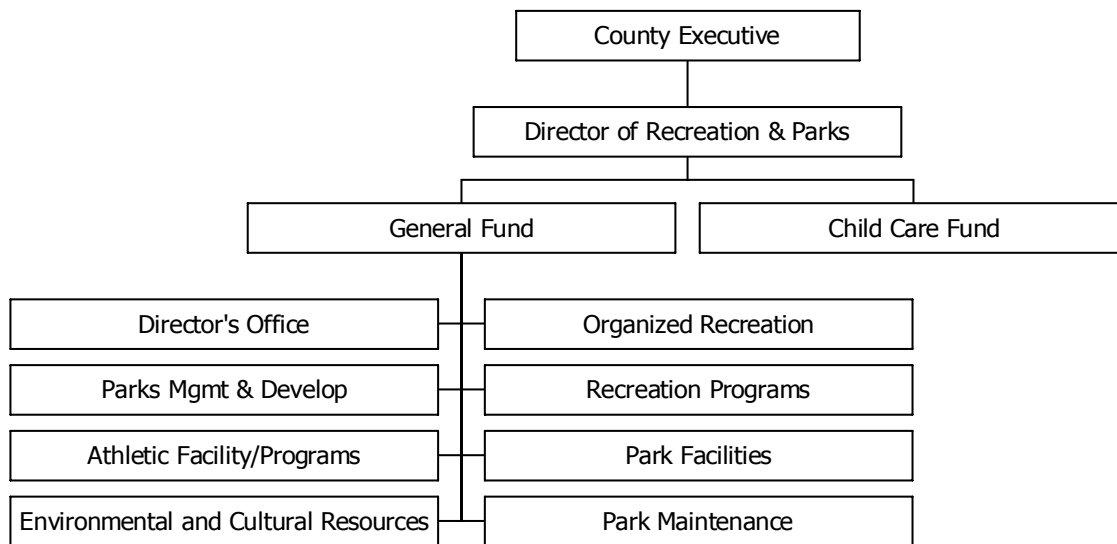
- The Bureau’s FY 2007 position allotment increased by three to reflect the transfer of three County employees to the Department from the Health Department.

LTC also transfers in one position from Administration for the Care Givers program. Finally, the position dedicated to the Guardianship program is eliminated.

- The dramatic increase in the contractual services budget reflects increases in both revenues and expenditures for the Senior Health Insurance Program, the Housing Subsidy Program, and the Senior Care program. The budget provides \$34,000 in contractual funds in the Guardianship budget.

Mission Statement

The mission of the Department of Recreation and Parks is to provide quality leisure services to the citizens of Anne Arundel County by offering affordable active and passive recreational opportunities, maintaining and operating County park facilities, and by preserving and protecting sensitive environmental and historic sites. The department also seeks to provide affordable before and after school day care programs.



Major Accomplishments

- Completed construction of the North Arundel Aquatic Center (East Park) and began operations in September 2006.
- Established a Resource Conservation Program.
- Completed construction bridges for the WB&A Trail and began pavement construction.
- Undertook major increase in Park Renovation projects Countywide, based on one-time funding.
- Continued operation and development of Eisenhower and Compass Pointe golf courses.
- Continued operation and development of Fort Smallwood Park as the County's latest regional park.
- Assumed management of the Glen Burnie Ice Rink and began operations in November 2006.

Key Objectives

- Implement an internet-based park reservation system.
- Implement a park inspection program to improve appearance and function of all parks.
- Automate and centralize field irrigation and control for athletic fields.
- Refocus an existing position to serve as a community liaison to improve interaction with the public.
- Continue to offer affordable recreational activities for active youth and adults during our tight budget times.

Significant Changes

- Fishing pier at Ft. Smallwood Park reconstructed and operational in summer.
- New summer childcare locations opened at Marley Elementary, Brock Bridge Elementary, and Harmon Elementary.
- Horticulture Unit merged with the general Park Maintenance Unit.
- Healthcare benefits extended to assistant directors of Childcare Centers.
- Reincorporate the Agricultural Land Preservation Program into the Department.

Comparative Statement of Expenditures

Agency: Department of Recreation and Parks
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Director's Office	968,409	1,080,700	1,080,700	938,400	(142,300)
Organized Recreation	2,829,702	2,935,400	2,925,400	3,014,100	78,700
Parks Management & Develop	444,609	391,600	391,600	397,900	6,300
Recreation Programs	1,836,011	2,239,300	2,249,300	2,384,300	145,000
Athletic Facility/Programs	2,223,830	3,297,800	3,297,800	3,359,200	61,400
Parks Operation	3,370,538	4,177,300	4,177,300	4,297,400	120,100
Natural and Cultural Resources	932,158	1,069,800	1,069,800	1,151,000	81,200
Park Maintenance	3,096,375	3,339,200	3,339,200	3,241,200	(98,000)
Golf Courses	4,276,861	5,379,500	5,379,500	5,844,700	465,200
Total by Character	19,978,493	23,910,600	23,910,600	24,628,200	717,600
Object					
Personal Services	9,649,361	11,353,300	11,151,300	11,825,200	471,900
Contractual Services	6,665,778	8,135,500	8,070,500	8,240,800	105,300
Supplies & Materials	808,420	963,700	1,071,100	936,500	(27,200)
Business & Travel	25,707	34,400	51,800	49,400	15,000
Capital Outlay	284,088	306,000	331,200	204,800	(101,200)
Debt Service	444,602	914,000	921,000	1,356,700	442,700
Grants, Contrib. & Other	2,100,536	2,203,700	2,313,700	2,014,800	(188,900)
Total by Object	19,978,493	23,910,600	23,910,600	24,628,200	717,600

Commentary

- The Department's General Fund budget proposed for FY2008 increases by 3%
- The personal services increases primarily result of general pay package increases, the annualized cost of staffing of Fort Smallwood Park and the North Arundel Aquatic Center, both of which reached full staffing in fiscal year 2007 after opening. Also, seasonal payroll increases in some recreation programs increases but these personnel costs are largely reimbursed by fees increases. Two positions are also added to reincorporate the Agricultural Land Preservation Program.
- Grants decrease on the strength of about an 80% reduction in grant funding to arts groups; this is offset partially by increased expenses charged to the Department by Anne Arundel County Public Schools for evening and week-end use of school buildings.
- Fee-based revenues comprise 46% of the \$24.6 million General Fund budget.

Department of Recreation & Parks
General Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0175 Director Of Recreation & Parks	E	07	1	1	1	0
0200 Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0211 Office Support Assistant I	OS	02	1	1	1	0
0213 Office Support Specialist	OS	06	9	9	9	0
0223 Secretary III	OS	06	2	2	2	0
0224 Management Aide	NR	12	3	3	3	0
0241 Management Assistant I	NR	15	1	1	1	0
0242 Management Assistant II	NR	17	1	1	1	0
0245 Senior Management Assistant	NR	19	3	3	3	0
0252 Budget Mgmt Analyst III	NR	20	0	0	0	0
0266 Program Specialist II	NR	17	0	2	3	1
0911 Planner I	NR	15	0	0	1	1
2001 Equipment Operator I	LM	06	7	7	7	0
2022 Automotive Mechanic II	LM	09	1	1	1	0
2121 Facilities Maintenance Mech I	LM	07	1	1	1	0
2122 Facilities Maintenance Mech II	LM	09	1	1	1	0
2275 Construction Inspector Supervr	NR	17	1	0	0	0
2411 Maintenance Worker I	LM	03	4	3	3	0
2412 Maintenance Worker II	LM	05	12	12	12	0
2419 Roads Maintenance Supervisor	NR	14	0	1	1	0
2419 Roads Maintenance Supervisr II	NR	14	1	0	0	0
3001 Park Ranger	NR	13	18	18	19	1
3015 Recreation Supervisor	NR	17	9	9	9	0
3016 Recreation Specialist	NR	13	2	2	2	0
3023 Parks Administrator	NR	22	2	2	2	0
3024 Recreation Administrator	NR	22	1	1	1	0
3026 Chief, Rec & Athletics Program	NR	20	1	1	1	0
3040 Park Maintenance Supervisor	NR	13	6	6	6	0
3042 District Park Maintenance Supv	NR	14	3	3	3	0
3043 Sports Complex Supervisor	NR	14	2	2	2	0
3045 Rec&Parks Facility Superintend	NR	17	8	8	8	0
3046 Facility Supt Trails/Greenways	NR	18	1	1	1	0
3051 Naturalist	NR	14	1	1	1	0
3052 Horticulturist I	LM	10	1	1	1	0
3055 Horticulturist II	NR	16	1	1	1	0
3057 Chief, Envir Fac & Programs	NR	19	1	1	1	0
3070 Turf Maintenance Assistant	NR	09	1	1	1	0
3071 Turf Maintenance Specialist	NR	16	1	1	1	0
3083 Chief Of Plan & Const Programs	NR	20	1	1	1	0
Department Summary			110	110	113	3

Condition Assessment and Performance Measures

The Department's open space includes community parks, greenways, archaeological, environmental and historic preserves, and large regional facilities occupying several hundred acres of land.

Recreational programs continue to increase both in the number of participants as well as in the number of programs offered through the County Youth, Adult, and Community Sports Leagues, Recreation Programs and Summer Camps. In conjunction with this, the Department's Facility Scheduling Office schedules the permitted use of 114 schools and 65 parks by 546 accredited community organizations, translating to approximately 7,000 requests for the use of county school facilities.

Recreation and Parks' Therapeutic Division currently serves approximately 300 participants in year-round therapeutic recreation programs.

Measure	FY05 Act.	FY06 Act.	FY07 Est.	FY08 Proj.
Participants - recreation programs	91,000	92,000	93,000	94,000
Miles of multiuse trails	28.8	29.0	30.5	32.0
Playing fields maintained	618	621	621	625
Playgrounds maintained	59	62	66	69
Acres of recreational land	6,029	6,029	6,106	6,150
Acres of Natural Resource Lands	3,505	3,548	3,548	3,600
Eisenhower Rounds of Golf	38,000	40,968	40,5200	44,130
Compass Pt Rounds of Golf	NA	49,539	51,500	60,000

Program Statement

This program provides overall direction, planning, and control at the department level and includes the Director, two Parks Administrators, a Recreation Administrator, and support staff of a Senior Management Assistant and an Administrative Secretary.

- Parks Administration is responsible for the day-to-day operation and maintenance of County park facilities and long-range planning for the acquisition, development, and operation of future facilities.
- Recreation Administration is responsible for overall planning operations of the department's recreational programming, including basic recreation programs, adult and youth athletic programs. Recreation Administration also oversees the Before and After School Age Child Care Program funded through the Child Care Fund.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	690,937	700,400	610,400	694,600	(5,800)
Contractual Services	59,043	64,900	104,900	70,100	5,200
Supplies & Materials	43,590	24,000	74,000	20,500	(3,500)
Business & Travel	1,357	2,700	2,000	3,500	800
Capital Outlay	2,902	0	700	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	170,580	288,700	288,700	149,700	(139,000)
Total by Object	968,409	1,080,700	1,080,700	938,400	(142,300)
Allocation of Authorized Positions	6	6	6	6	0

Commentary

- The Personal Services budget changes are primarily the result of pay package changes and staff turnover.
- Contractual Services increases to reflect the cost of miscellaneous support services required to handle the annual fireworks display, last year conducted at Downs Park.
- Community grants for maintenance of County parks is \$ 20,000; a \$92,000 grant is provided to the Broad Neck Athletic Boosters for fields there.
- Historical & cultural grants are budgeted in the Director's Office and are depicted below.

	FY07	FY08 Approved	Change
Total Historical Cultural Grants	\$268,000	\$57,000	(211,000)
Annapolis First Night	2,000	2,000	0
Annapolis July 4th	10,000	0	(10,000)
Annapolis Symphony Orchestra	40,000	40,000	0
Baltimore Museum of Art	40,000	0	(40,000)
Baltimore Museum of Industry	5,000	0	(5,000)
Baltimore Symphony Orchestra	15,000	0	(15,000)
Center Stage	2,000	0	(2,000)
Chesapeake Children's Museum	1,000	0	(1,000)
Lyric Theatre	5,000	0	(5,000)
Maryland Historical Society	5,000	0	(5,000)
Maryland Science Center	10,000	0	(10,000)
Maryland Zoo at Baltimore	10,000	0	(10,000)
Mitchell's Art Gallery	15,000	0	(15,000)
National Aquarium	10,000	5,000	(5,000)
North County Fireworks	40,000	0	(40,000)
Park Performances by Talent Groups	8,000	5,000	(3,000)
Port Discovery	5,000	0	(5,000)
Pride of Baltimore	5,000	5,000	0
Walters Art Gallery	40,000	0	(40,000)

Program Statement

Organized Recreation provides the administrative staffing responsible for planning and implementing a wide variety of athletic and recreation programs. This Bureau includes funding for the department's program guide, background checks, and community use of schools. This Bureau also oversees the Athletic Programs division and the Recreation Programs division.

- Athletic Programs – This division oversees the department's youth and adult sports programs. Funding supports the direct operating expenses of these programs, including officiating fees and supplies. Teams pay a league fee to participate in these programs.
- Recreation Programs – This division manages a wide variety of departmental recreational programs. Funding supports the part-time staff of instructors that run the programs and deal directly with program participants, as well as required supplies.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,279,026	1,389,200	1,292,200	1,355,300	(33,900)
Contractual Services	482,482	546,600	523,600	524,200	(22,400)
Supplies & Materials	132,448	146,500	146,000	150,500	4,000
Business & Travel	1,892	3,100	3,100	4,100	1,000
Capital Outlay	1,150	0	500	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	932,703	850,000	960,000	980,000	130,000
Total by Object	2,829,702	2,935,400	2,925,400	3,014,100	78,700
Allocation of Authorized Positions	17	18	18	18	0

Commentary

- Personal services costs reflect pay package changes in the same number of positions funded on FY2008 as were funded in FY2007.
- The Bureau takes over the handling of the management contract to operate the ice rink at the Glen Burnie. This contract, formerly handled by the County's Economic Development agency, costs \$45,000 per year.
- The Community Use of Schools grant principally paid to the Board of Education, is budgeted at \$980,000 to reflect that actual cost of this program. This program reimburses schools for the use of their buildings; the County's Board of Education pays custodial overtime to keep school building open primarily on week- ends.

Program Statement

This program provides for capital project planning, acquisition, funding, and supervision related to construction and renovation of park facilities. The bureau represents the County with State agencies for funding and acquisition under Program Open Space and other grant programs. This bureau also initiates long-range planning and coordinates reviews of subdivision recreation areas.

- Planning and Construction – The Planning and Construction Division works with citizens, user groups and other agencies to identify land preservation and recreational facility needs. Working in partnership with the Department of Public Works, the Division oversees the acquisition and development of appropriate parcels of parkland to serve the full spectrum of Anne Arundel County's recreational needs. The Division also reviews all residential subdivisions for adequacy of recreation areas.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	425,833	369,300	369,300	373,000	3,700
Contractual Services	17,562	18,300	18,300	20,300	2,000
Supplies & Materials	1,019	3,700	3,700	3,900	200
Business & Travel	195	300	300	700	400
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	444,609	391,600	391,600	397,900	6,300
Allocation of Authorized Positions	5	4	4	4	0

Commentary

- Personal Services reflects the pay package for the same number of employees as in FY2007.
- Contractual services increases to meet the operating and replacement costs of vehicles in the bureau and to reflect actual costs of phones, etc.
- About \$295,000 of the cost of operating this bureau are defrayed by the County's share of State collections at Sandy Point State Park and miscellaneous revenues.

Program Statement

Recreation Programs – This activity provides funding for the direct expenditures associated with the wide variety of recreational programs provided by the department. Specifically, these funds provide for the part-time staff of instructors that actually run the programs and deal directly with the participants in the programs, as well as any required supplies.

- The bureau operates geographically specific recreation programs throughout the County at about 91 locations.
- A special recreation program handles many travel related programs including mostly out-of-State excursions to widely varying locations such as Reading, PA, New York City, and Wheeling, WVA.
- The Therapeutic Program serves special needs youths and adults.
- These programs are largely self-supporting by fees that cover about 97% of the expenditures.

Program Revenue and Expenses in FY2008

Program	Revenue	Expenditure	% Revenues
Recreation Programs	1,862,400	1,753,200	106%
Special Programs	140,000	134,700	104%
Therapeutic	327,900	496,400	66%

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,030,543	1,225,200	1,225,200	1,382,300	157,100
Contractual Services	648,880	871,700	796,700	840,100	(31,600)
Supplies & Materials	125,902	106,600	181,600	117,600	11,000
Business & Travel	9,610	15,800	15,800	24,300	8,500
Capital Outlay	574	0	10,000	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	20,500	20,000	20,000	20,000	0
Total by Object	1,836,011	2,239,300	2,249,300	2,384,300	145,000
Allocation of Authorized Positions	0	0	0	0	0

Commentary

- There are no merit system employees in this program and the increase in personal services is the result of expansion of existing programs.
- Contractual services are primarily the cost of transportation and similar services; supplies includes recreation supplies and meals for program participants.
- In total, all but 2% of the direct costs of these activities would be recouped by fee revenues.

Program Statement

The Athletic Programs Division is responsible for the department’s youth and adult sports programs. Teams pay a league fee to participate.

- Randazzo Softball Park – The Randazzo Softball Park is a 22-acre adult softball complex that provides recreational activities and competitive league and tournament play.
- Cannon Stadium – The Harmon’s Park / Joe Cannon Stadium is a 22-acre recreation area and baseball complex. The Park hosts an average 345 games annually including competitive league play, college games, youth tournaments, and the annual high school state tournament.
- Ordnance Road Adult Athletic Complex – The Bachman Sports Complex is a 55-acre facility that hosts adult athletic events and recreational activities. The complex contains six softball fields, one baseball field, and one multi-purpose field.
- Mayo Beach Park – The Mayo Beach Park, located on the South River, provides facilities for public swimming, general group use, weddings, meetings, and conferences.
- The North Arundel Aquatic Center opened in fiscal year 2007. It features a pool with eight lap lanes, an indoor water park, a wet classroom, and fully equipped locker rooms. This facility is open daily and users pay moderate fees for admission and programs.
- The Arundel Olympic Swim Center features a temperature controlled 50 meter by 25 meter indoor pool and adjacent wading pool, a 17 person spa, two one meter diving boards, and fully equipped locker rooms. The facility is open daily and users pay moderate fees for admission and programs.

Facility Revenue and Expenses in FY2008

Facility	Revenues	Expend	% Revenues
Randazzo Softball Complex	36,000	163,900	22%
Cannon Stadium	25,100	101,400	25%
Adult Athl. Complex Ord. Rd.	155,400	421,400	37%
Mayo Beach Park	57,000	82,700	69%
North County Swim Center	490,000	926,300	53%
Arundel Olympic Swim Center	792,500	1,052,100	75%
All Others	461,400	611,400	75%

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,248,187	1,837,100	1,822,100	1,994,100	157,000
Contractual Services	819,969	1,189,500	1,189,500	1,132,700	(56,800)
Supplies & Materials	138,201	255,600	242,600	227,600	(28,000)
Business & Travel	2,132	2,000	17,000	1,800	(200)
Capital Outlay	15,341	13,600	26,600	3,000	(10,600)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	2,223,830	3,297,800	3,297,800	3,359,200	61,400
Allocation of Authorized Positions	6	9	9	9	0

Commentary

- The increase in the Athletic Facilities Bureau is primarily in the cost of the operation of the North Arundel Aquatic Center for an entire year. When the center opened during FY2007, it was budgeted for nine months.
- Overall, non personnel expenses decrease to reflect deletion of funds for one time only purchases and start up costs required in FY2007 to open the aquatic center.

Program Statement

The Park Operations Bureau acts to preserve, protect, and enhance the parkland, facilities and programs assigned to the Division so that the department may offer quality active and passive leisure experiences for the citizens of Anne Arundel County. The Bureau supports a wide range of recreational opportunities at all park locations.

- Quiet Waters Park is a 336-acre site. Funding supports park operations, which include a concert pavilion, a dog park, the Blue Heron Center, and a variety of recreational activities. The park also features scenic overlook of the South River, six miles of paved trails. Funding for Quiet Waters Park also supports the operations of nearby Thomas Point Park, an environmentally sensitive 40-acre site that offers limited access to fishing.
- Downs Park is a 231-acre site. Funding supports park operations, which include the park visitor's center, meeting rooms, a youth camping ground, a fishing pier, and a variety of recreational activities. The park also features a scenic Chesapeake Bay overlook, beautiful garden areas, 3.6 miles of paved trails, a senior exercise trail, athletic fields, and pavilion and picnic areas.
- Kinder Farm Park is a 288-acre site. Funding supports park operations, which include maintenance of historic sites, sensitive environmental areas, horseback riding areas, an interpretive farm, and a variety of recreational activities. The park also features 2.4 miles of paved trails, a children's playground, and pavilions and picnic areas.
- Lake Waterford Park is a 108-acre facility. Funding supports park operations, including maintenance of a 12-acre lake, natural areas, and athletic fields. The park also features a variety of recreational activities. Funding also supports the operations of nearby Beachwood Park, a 90-acre site that has nature trails, fishing, natural areas and a scenic view of the Magothy River.
- Anne Arundel County Trails administers, maintains, and protects 28 miles of greenway, surrounding parkland and natural areas that include the B&A, BWI, WB&A, Jonas Green, South Shore and Broadneck Trails.
- Fort Smallwood Park is a 100-acre site. Funding supports park operations, which include maintenance of historic sites, sensitive environmental areas, pavilion and picnic areas, fishing pier, scenic overlook of the Patapsco River and the Chesapeake Bay, children's playground, hiking trails and a variety of recreational activities. Funding for Fort Smallwood Park includes the management of Harry & Jeannette Weinberg Park a 240-acre site, which is currently undeveloped.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	2,668,898	3,298,300	3,298,300	3,474,900	176,600
Contractual Services	426,991	548,000	548,000	573,300	25,300
Supplies & Materials	191,136	235,400	231,300	241,300	5,900
Business & Travel	4,126	3,200	6,300	6,100	2,900
Capital Outlay	79,388	92,400	93,400	1,800	(90,600)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	3,370,538	4,177,300	4,177,300	4,297,400	120,100
Allocation of Authorized Positions	24	31	31	32	1

Commentary

- Personal services increases reflect the incremental costs of pay package changes among all of the parks, as well as, the annualization of staffing costs for new staff hired at Fort Smallwood Park during FY2007. The bureau increases by one ranger's position to meet the demands of the on-going expansion of the County's capital investment in trails.
- Contractual services increase to reflect: changes in the County's vehicle operation rates; increased costs of mowing contracts in three parks; and anticipated electricity cost increases.
- Capital outlay reductions reflect the deletion of the cost of one time start-up equipment needed in FY2007 at Fort Smallwood Park.

Facility Revenue and Expenses in FY2008

Facility	Revenues	Expenditures	% Revenues
Down's Park	202,800	680,200	30%
Lake Waterford Park	22,600	292,300	8%
Quiet Waters Park	526,700	849,500	62%
Kinder Farm Park	115,000	651,300	18%
Trails	0	997,600	0%
Ft. Smallwood Park	89,000	705,400	13%

Program Statement

The Natural and Cultural Resources Bureau is dedicated to protecting and preserving the natural, historical, and agricultural lands and buildings within the County, while providing opportunities for the public enjoyment and education of the resources.

- Jug Bay Wetland Sanctuary is a sanctuary dedicated to education, research and stewardship of 1,400 acres of sensitive tidal freshwater wetlands forests, meadows along the Patuxent River in southern Anne Arundel County. The sanctuary is a member of the Chesapeake Bay Estuarine Research Reserve, a Federal/State/County partnership that promotes the use of estuaries as natural field laboratories.
- The Resource Conservation Program protects and preserves approximately 6,000 acres of natural parklands and historical properties within the park system. Operations at Beverly-Triton are funded in this bureau.
- Funding for the historic properties at Londontown and Hancock's Resolution are also included within this bureau.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	532,214	594,000	594,000	750,800	156,800
Contractual Services	48,044	74,300	74,300	57,800	(16,500)
Supplies & Materials	19,363	36,700	36,700	33,100	(3,600)
Business & Travel	5,137	4,800	4,800	5,900	1,100
Capital Outlay	5,600	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	321,800	360,000	360,000	303,400	(56,600)
Total by Object	932,158	1,069,800	1,069,800	1,151,000	81,200
Allocation of Authorized Positions	17	16	16	18	2

Commentary

- Personal Services changes reflect the pay package for the same staffing complement in FY2008 as was funded in FY2007. The bureau also receives two positions to operate the Agricultural Land Preservation Program.
- The operating budget provides for adjustments for expenditure history.
- The grant funding is the County contribution to the Londontown Foundation for operation of the Londontown complex.

Program Statement

The Bureau's mission is to effectively utilize all available resources to provide the public with inviting, attractive, safe, well-maintained and clean recreational facilities and green spaces.

- **Community Park Operations** – This program provides recurring maintenance activities that address upkeep and public safety matters in community parks. This division is responsible for the care and maintenance of 66 playground units, over 200 outdoor courts, more than 160 playing fields including 50 irrigated fields, and associated buildings and structures. Staff includes Equipment Operators, Maintenance Workers, Facility Maintenance Mechanics, Automotive Mechanics and Turf Specialists with appropriate supervision.
- **Horticulture** – This division provides intensive maintenance and beautification for County parks and maintains floral gardens at the Arundel Swim Center, Londontown Gardens, and Quiet Waters Park. In addition, this component operates and maintains an active greenhouse program at South River farm where submerged aquatic vegetation (SAV'S) are grown for distribution to community groups for the purpose of shoreline protection and wetlands restoration. The staff is supplemented by part time and seasonal employees to share resources and minimize the need for additional funding.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,773,722	1,939,800	1,939,800	1,800,200	(139,600)
Contractual Services	721,253	766,700	766,700	821,000	54,300
Supplies & Materials	156,761	155,200	155,200	142,000	(13,200)
Business & Travel	1,258	2,500	2,500	3,000	500
Capital Outlay	179,133	200,000	200,000	200,000	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	264,250	275,000	275,000	275,000	0
Total by Object	3,096,375	3,339,200	3,339,200	3,241,200	(98,000)
Allocation of Authorized Positions	26	26	26	26	0

Commentary

- Personal service costs decrease as the bureau reduces its reliance on temporary employees and increases its use of mowing contractors.
- Contractual services pays for services rendered by contractors who maintain and handle minor renovations of facilities.
- The capital outlay budget includes \$200,000 for general replacement of equipment used to maintain park facilities; the Department is attempting to eliminate a backlog of \$1 million in aging equipment over the next five years.
- Maintenance grant funding is budgeted at \$275,000. This funding provides community park maintenance valued at several times that amount.

Program Statement

The Department's Golf Courses Bureau provides funding for the County's two professional golf courses, Eisenhower and Compass Pointe. Both golf courses are generally self-sustaining and neither course employs County employees. The Department oversees operations the two courses through an interagency committee. The current operator is Billy Casper Golf, Inc.

- Eisenhower Golf Course is an 18-hole public golf course with a driving range and a practice putting green. It is located in Crownsville, off General's Highway on land leased from the City of Annapolis. The County constructed the golf course in the mid-1960s and operates it under a lease that expires in 2016.
- Compass Pointe Golf Course is a 36-hole public golf course with a driving range and a practice putting green. It is located on County owned land in Pasadena, off Ft. Smallwood Road. Initially developed by the State's economic development agency, MEDCO, the County began operating Compass Pointe in FY2006.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	3,441,556	4,055,500	4,048,500	4,201,300	145,800
Supplies & Materials	--	--	--	--	--
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	444,602	914,000	921,000	1,356,700	442,700
Grants, Contrib. & Other	390,703	410,000	410,000	286,700	(123,300)
Total by Object	4,276,861	5,379,500	5,379,500	5,844,700	465,200

Commentary

- Contractual services is the means of paying the current manager is Billy Casper Golf, Inc to operate the two golf course \$3.9 million
- Profits disbursed to the City of Annapolis ½ of the profits for the Eisenhower Golf Course or approximately \$287,000.
- Debt service is the scheduled annual contribution to retire Compasse Pointe costs.

Department of Recreation and Parks FY2008 Approved Budget
Child Care Fund

Program Statement

The mission of the School Age Child Care (SACC) program is to provide a safe, nurturing environment that promotes social interaction, community integration, and physical development, and encourages a positive self-image for all participants. The program operates in accordance with regulations of the State Office of Child Care and NSACA standards for quality school age care.

- The Fund is self-sustaining based on fees paid by families for services rendered. No County General Funds support the program.
- There will be 33 school year locations; this includes before and after school care at 31 elementary school sites and after school care at 2 middle school sites.
- Before school care is offered from 7 AM until the start of the school day and after school care is offered from the end of the school day until 6 PM everyday that school is open for students.
- Approximately 140 seasonal-temporary staff work at 33 locations.
- The Fund has seen increasing enrollment at its sites as a result of State mandated full-day kindergarten.

	FY2005 Actual	FY2006 Actual	FY2007 Estimate	FY2008 Projected
Before School Sessions	620	640	717	769
After School Sessions	999	1049	1163	1261

Personnel Summary

Job Code – Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0212 Office Support Assistant II	OS	4	1	1	1	0
0223 Secretary III	OS	6	1	1	1	0
0245 Senior Management Assistant	NR	19	1	1	1	0
0712 Storekeeper II	LM	6	1	1	1	0
3007 Child Care Program Specialist	NR	13	4	4	4	0
Department Summary			8	8	8	0

Department of Recreation and Parks FY2008 Approved Budget
Child Care Fund

Budget Summary

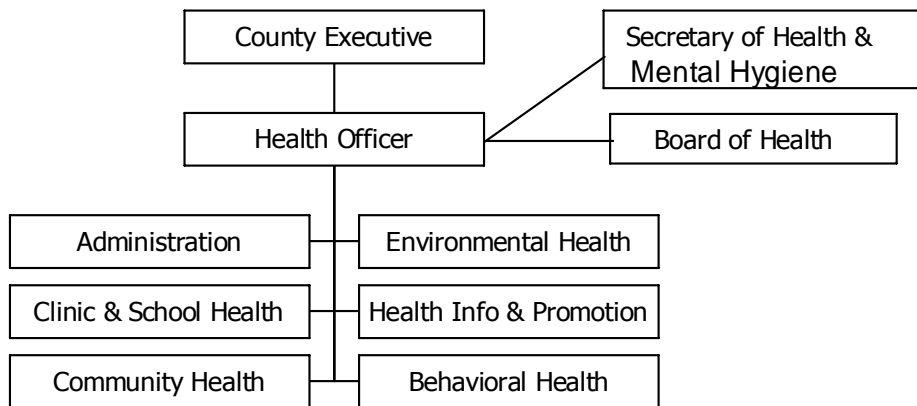
Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,975,602	2,351,900	2,320,900	2,755,300	403,400
Contractual Services	193,049	207,000	207,000	241,300	34,300
Supplies & Materials	202,931	251,400	251,400	323,500	72,100
Business & Travel	6,159	9,500	9,500	10,400	900
Capital Outlay	30,769	42,600	73,600	68,500	25,900
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	132,500	163,200	163,200	163,200	0
Total by Object	2,541,010	3,025,600	3,025,600	3,562,200	536,600
Allocation of Authorized Positions	7	8	8	8	0

Commentary

- The Personal Services cost primarily increase on the strength of four items:
 - Adding contractual staff to centers to handle increased enrollment and to assure compliance with new State SACC guidelines, approximately \$219,000;
 - Providing Health Insurance coverage to the Assistant Directors, about \$80,000;
 - Adding summer sessions at three Centers, approximately \$83,000;
 - Pay package changes for the Merit system staff.
- A new program site opened in Harman Elementary School in FY2007. Total costs are offset by revenues.

Mission Statement

The Health Department's mission is to preserve, protect and promote the health of all county residents. The Health Department is committed to leadership and service to assure that all County residents have access to personal and environmental health services and information. Crucial to achieving this goal are our partnerships with individuals, community groups, health providers and businesses. Our vision is a vital Anne Arundel County in which healthy people reside in healthy communities.



Major Accomplishments

- Screened over 1,200 women for breast cancer of whom 50 had abnormalities requiring biopsy and further consults.
- Issued emergency closings and public health advisories and conducted extensive water quality testing of bathing and recreational waters for Mill Creek and Sandy Point State Park. The Department's website instituted a new e-alert system for individuals to receive emergency closing and health advisory information.
- Administered approximately 18,430 doses of flu vaccine. Administered 13,617 doses of Flu-Mist (nasal spray flu vaccine) in County elementary schools and 2440 doses of Hep B and varicella to comply with new State regulations.
- Contained potential TB outbreak in a special education school by testing and treating 245 students, staff and visitors.
- Instituted Healthy Babies Coalition with community and hospital partners to reduce infant mortality in North County, including opening The Stork's Nest project in Arundel Mills.
- Responded to three EOC activations with full complement of Incident Command staffing and communications protocols as warranted by the event.
- Conducted extensive groundwater quality testing and public outreach/education in communities adjacent to Ft. Meade and the BBSS mining site in Gambrills.
- Sponsored the 8th annual Oral Rabies Vaccine campaign to prevent and control rabies in wildlife populations, which has resulted in the decline of number of animal rabies cases from 87 in 1996 to 8 in 2006.
- Increased Dental appointments kept by over 1000 additional visits (25%) of FY06 due to management overhaul of clinic operations. Dental revenues projected to increase 100% between FY05 and FY07.
- Further expanded robust public communications unit, including regular "Week In Review" features. Approximately 1.6 million Department website hits and 250 media releases.
- Secured long-term lease on Behavioral Health facility in North County and successfully completed move, which will increase staff efficiencies.

Key Objectives

- Fully implement Bay Restoration Program to subsidize nitrogen-reducing septic systems; prioritizing Critical Areas properties.
- Fully implement new Adult Dental program funded by State grant (MHCRC).
- Begin installation of uniform public health management software system across Department.
- Increase community awareness and prevention activities to reduce African-American infant mortality.
- Work with State to change HIV reporting system from code- to name-based.
- Increase range and volume of on-line permitting in Environmental Health.
- Reinststitute the colon cancer services as part of the Learn-to-Live program.

Significant Changes

- Relocation of School Health supervisory office to expanded North County Health Center will allow for greater efficiencies.
- Anticipate continued demands for extensive water quality testing—both for beach/swimming water testing and groundwater/private well water testing.
- BRAC - related development anticipated increasing volume of building permit activity and food service inspections.

Comparative Statement of Expenditures

Agency: Health Department
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Health Department Admin	3,586,222	4,128,300	4,128,300	4,059,100	(69,200)
Clinic and School Health	18,592,379	19,271,200	18,043,200	16,355,900	(2,915,300)
Community Health	8,711,235	9,408,200	9,408,200	9,814,400	406,200
Environmental Health	4,452,392	5,190,900	5,190,900	5,349,000	158,100
Health Info & Promotion	3,850,935	4,587,900	4,587,900	4,998,700	410,800
Behavioral Health	9,097,940	9,411,500	9,411,500	9,557,200	145,700
Total by Character	48,291,104	51,998,000	50,770,000	50,134,300	(1,863,700)
Object					
Personal Services	36,357,270	40,347,300	38,672,800	38,889,500	(1,457,800)
Contractual Services	7,991,504	8,512,800	9,198,800	8,821,600	308,800
Supplies & Materials	1,545,069	1,641,800	1,716,800	1,688,800	47,000
Business & Travel	313,220	338,000	397,500	346,600	8,600
Capital Outlay	981,142	353,700	559,700	180,000	(173,700)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	1,102,900	804,400	224,400	207,800	(596,600)
Total by Object	48,291,104	51,998,000	50,770,000	50,134,300	(1,863,700)

Commentary

- The Health Department budget decreases primarily as a result of transferring the Occupational and Physical Therapy (OT/PT) programs from the Bureau of Clinic and School Health to the Anne Arundel County Public Schools. The elimination of one-time-only funding for the Health Headquarters back-up generator also reduces spending in Administration. Offsetting the overall reductions approximately \$392,000 for the County's share of costs of the State's pay package for State employees employed throughout the agency in County programs. Pay package increases for both State employees and County Merit System also offset some of this decline. An additional \$200,000 is budgeted for colon cancer. The Department also receives about \$1 million in new State grant funds, for program expansion and inflation for programs through-out the agency.

**Health Department
General Fund**

FY2008 Approved Budget

Condition Assessment and Performance Measures

Indicator	FY2005 Actual	FY2006 Actual	FY2007 Est	FY2008 Proj
# of invoices processed for payment	7,213	7,087	7,200	7,300
# of State, County, Merit & Contractual hires	169	174	170	170
Certified death certificates	7,485	10,376	10,000	10,700
# of Dept devices attached to County LAN	672	700	705	725
Unduplicated family planning clients	7,185	5,932	6,000	6,100
Unduplicated dental patients	1,595	2,215	1,900	2,200
School Health treatments performed	48,582	53,610	54,000	55,000
Students identified for asthma management	5,800	7,842	7,212	7,250
# of maternity visits	2,521	2,769	2,820	3,000
Script-Save Prescription cards issued	2,700	5,738	7,000	9,000
Health care providers in REACH network	587	729	750	775
Children enrolled in Md Health Insurance Prog	10,634	11,572	12,000	12,500
One-way rides to MA recipients	25,056	25,274	26,410	27,400
Home visits to pregnant women in 1 st trimester	317	300	450	475
Adults immunized	26,173	20,710	25,400	25,400
Children under 19 years immunized	5,242	6,892	20,800	6,000
# of reportable diseases investigated	2,121	2,011	2,475	2,500
# of TB clinic visits kept	3,562	3,942	3,800	3,800
# of potential rabies exposures investigated	1,126	1,435	1,563	1,400
Recreational water samples	3,306	3,957	4,000	4,000
Food facility complaint investigations	555	461	500	500
Food facility initial (routine) inspections	4,140	4,316	4,375	4,400
Housing/general complaints received	1,698	1,832	1,800	1,850
Building permits reviewed	1,036	1,257	1,425	1,300
# of well applications received and issued	955	878	915	900
Sites approved innovative- alternative systems	127	112	172	200
Women screened for breast and cervical cancer	1,216	1,326	1,242	1,245
Blood pressure screenings completed	4,498	3,364	3,500	3,500
Child safety seat inspections	564	360	410	410
Cancer information requests	5,288	6,412	6,475	6,475
Tobacco education session attendees	1,302	1,763	2,100	2,100
# of media releases/advisories distributed	213	236	250	270
WIC caseload	5,131	5,422	6,400	6,800
# served YWCA domestic violence shelter	166	227	225	225
# of adult addictions patients treated	384	340	333	340
Mental Health Clinic-unduplicated count	455	474	440	465
Criminal Justice client assessments	2,565	2,420	2,700	2,800
Non-criminal justice assessments	116	142	340	400
Drug Court participants	30	35	40	50
Diversion participants	465	479	550	650

**Health Department
General Fund**

FY2008 Approved Budget

Personnel Summary

Job Code – Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0222 Secretary II	OS	04	1	1	1	0
0223 Secretary III	OS	06	1	1	1	0
0231 Administrative Secretary	NR	12	1	1	1	0
0241 Management Assistant I	NR	15	1	1	1	0
0245 Senior Management Assistant	NR	19	2	2	2	0
0264 Program Manager	NR	19	2	2	2	0
0265 Program Specialist I	NR	15	2	2	2	0
0266 Program Specialist II	NR	17	1	1	1	0
0275 Addictions Specialist	NR	14	15	15	15	0
0276 Director, Public Health Progms	NR	21	1	1	1	0
0873 GIS Specialist	NR	15	1	1	1	0
1220 Environmental Sanitarian I	NR	12	3	3	5	2
1221 Environmental Sanitarian II	NR	15	19	19	19	0
1222 Environmental Sanitarian III	NR	16	7	7	8	1
1225 Environmental Sanitarian Supvr	NR	17	7	7	8	1
1227 Dep Dir, Comm Dis & Env Health	NR	20	1	1	1	0
1228 Dir, Comm Disease & Envir Hlth	NR	21	1	1	1	0
1261 Crisis Intervention Counselor	NR	14	1	1	1	0
2343 Engineer III	NR	18	1	1	1	0
4017 Human Services Specialist	NR	15	0	0	0	0
4019 Director Mental Hlth & Addict	NR	21	1	1	1	0
4020 Dep Dir Mental Hlth & Addict	NR	20	1	1	1	0
4023 Special Program Manager II	NR	16	2	2	2	0
Department Summary			72	72	76	4

- The Anne Arundel County Health Department employs 304 State merit system employees as well as 391 employees under contractual agreements, 284 of whom are employed in the clinic and school health programs.
- An increase in County Merit positions to 76 is requested in the FY2008 budget to reflect the ongoing conversion of State Merit Sanitarians to County Merit that is offset by reductions in State positions in the Bureau of Environmental Health.
- Anne Arundel County has long provided a salary supplement to several managers to bridge the gap between the salary structures of the State and the County; \$142,000 is budgeted for that purpose in FY 2008.

Program Statement

The Administration Bureau provides the Department's overall direction and support functions necessary for the five 'line' Bureaus within the Department of Health to complete their missions.

- Budget and Finance prepares annual budgets, processes billing, accounts receivable, accounts payable and purchasing for the Department of Health. This entails managing the Department's \$50 million plus budget and annually handling over 13,000 financial transactions for purchase requisitions, direct payments, invoices and purchasing card orders.
- Central Services provides the logistical, security and communications support necessary to operate the Department's numerous clinical and office sites.
- Department of Health Human Resources Office supports the agency's employees in hiring, support, employee development, and compensation. The Department employs almost 800 people under both State and County Merit System rules and regulations and handles hundreds of temporary, seasonal, contractual and employment agreement employees every year.
- The Information Technology Services unit supports the automation of the Department of Health data through the use of the IBM RISC 6000 Mainframe, Linux servers, Windows Advanced Servers and County Local Area Network. The unit is responsible for more than 700 devices on the County's LAN, supports about 1,400 service requests annually. This unit is also responsible for the security and emergency recovery of data for the Department, including patient security and storage of patient records.
- The Health Planning and Surveillance Program serves as a resource for information and data for Department of Health initiatives. The Program assists the Department's five operating divisions in developing goals and objectives based on health indicators and emerging concerns, and in performing data-based assessments of program outcomes. Residents have access to a comprehensive profile of the County's health status on the Department of Health website.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	2,536,469	2,771,700	2,571,700	2,911,400	139,700
Contractual Services	534,235	757,300	957,300	667,600	(89,700)
Supplies & Materials	199,407	216,700	216,700	225,500	8,800
Business & Travel	12,673	40,600	40,600	83,800	43,200
Capital Outlay	303,438	342,000	342,000	170,800	(171,200)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	3,586,222	4,128,300	4,128,300	4,059,100	(69,200)
Allocation of Authorized Positions	0	1	1	1	0

Commentary

- The decrease in the Administration budget is due to the elimination of the back-up generator for the Health Department Headquarters. That decrease is relatively small as it is offset by the increased costs of State employees pay and fringe benefit increases and general inflationary operating costs.
- Capital Outlay decreases by \$250,000 eliminating the one-time only cost for the installation of the back-up generator at the Health Department headquarters building in FY 2007. This reduction is partially offset by a \$128,000 increase in grant funding that will be used to purchase software.

Program Statement

The Division of Clinic and School Health (CSH) is comprised of three programs: Dental Health, Reproductive Health, School Health and Support as well as CSH Administration. These three programs provide county residents with the following services: audiology, colposcopy, dental health for children and young adults, family planning for adolescents and adults, maternity, nutrition, ob/gyn, school-based occupational and physical therapy, school health nursing, social work, and vision and hearing screening.

- CSH Administration provides leadership, management direction and support appropriate to individual employees and teams in order to continuously improve performance in the division. Emphasis is placed on cost-effectiveness, quality measures, adhering to governmental regulation, and compliance with Health Department policies and procedures. Day-to-day activities include fiscal management, facilities management, and personnel oversight for the four programs.
- The Dental Health Program provides dental care and oral care information to special population groups, with an emphasis on pediatric care. The Program serves about 2,500 clients annually and furnishes about 5,000 visits per year. In FY08 the program will add a component to address needs of REACH clients.
- The Reproductive Health Program provides reproductive and prenatal health care to about 7,200 low-income and uninsured women, promotes male responsibility and participation in reproductive health issues, provides information and education to prevent or reduce teen pregnancy, and promotes healthy family behaviors to protect infants.
- The School Health Services program preserves, protects and promotes the health of public school children. The program includes school nursing and support services, such as vision and hearing screening, as well as audiology testing primarily for County public school students. These services provide health teaching, counseling, screenings, home visiting, health promotion, case management and coordination of care for special needs students, as well as emergency management, crisis intervention, first aid, and medication administration. The program provides about 55,000 treatments annually in all of Anne Arundel County's schools.
- During FY07, the School Occupational and Physical Therapy program (OT/PT) was transferred to Anne Arundel County Public Schools. This move was initiated to further integrate services for public school students with special education and handicap modification needs. The costs of 70 employees were transferred; most of the employees were County contractual workers.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	16,512,147	17,843,200	16,480,200	14,797,200	(3,046,000)
Contractual Services	1,350,429	880,200	880,200	1,077,100	196,900
Supplies & Materials	437,755	410,100	410,100	381,600	(28,500)
Business & Travel	172,665	133,500	138,500	90,800	(42,700)
Capital Outlay	119,384	4,200	134,200	9,200	5,000
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	18,592,379	19,271,200	18,043,200	16,355,900	(2,915,300)
Allocation of Authorized Positions	1	1	1	1	0

Commentary

- The majority of the decrease in the Clinic and School Health budget is attributed to the shift of the \$4 million OT/PT program to the Anne Arundel County Public Schools. Offsetting the \$4 million OT/PT decrease is a cola and the inflationary costs of health insurance provided to the School Health program staff (\$459,000). The required staffing and equipment for the new Harman Elementary School also increases the unit's expenses.
- This unit provides direct health care service by employing 90 State Employees, 284 contractual employees and one County Merit system employee.
- The other expenses are attributable to the new REACH Dental Grant \$198,000.
- Salary and fringe benefit increases for 90 State Merit employees offset some of the out-transfer of costs for the employee costs associated with the OTs/PTs.

Program Statement

The Division of Community Health is comprised of six programs. These programs are responsible for providing comprehensive health outreach activities, including prevention services, emergency preparedness, case management, home visiting, health education and referrals, and enrollment into access to health care for eligible County residents. Services are provided within the community, area health centers, mass immunization clinics and home settings. Community Health Administration provides management and leadership to the Division and facilitates and coordinates support services, including fiscal management, personnel oversight, information technology and data processing.

- The Office of Emergency Preparedness and Response (OEPR) establishes and maintains a sustained level of response capability for public health emergencies. OEPR continue ongoing efforts to ensure local and regional readiness, interagency collaboration, and preparedness for bioterrorism events, outbreaks of infectious disease, and other public health threats and emergencies.
- The Communicable Diseases Program includes: community education, surveillance and epidemiology for communicable diseases, evaluation and treatment for persons with TB, human rabies prevention activities, anonymous and confidential HIV counseling and testing, STD prevention investigation/ partner notification services, and case management for persons with HIV/AIDS.
- Immunization Services administers vaccines and reduces barriers to ensure availability of vaccines to County residents. Childhood and adult immunizations are offered by appointment and through walk-in clinics at 3 area health centers, as well as through special clinics throughout the year; e.g., flu, children's back to school, etc., in addition to providing case management, and immunization information and guidance to residents, physicians, and public/private schools.
- Case Management & Special Populations provides home-based case management services to prenatal and postpartum women, high/at risk families, infants and children, as well as Care Coordination and Ombudsman activities.
- Eligibility and Enrollment Program determines eligibility and access to health care services for eligible, low income, uninsured Anne Arundel County residents, which includes Maryland Children's Health Program, REACH, Prescription Discount Program and Medical Assistance Transportation.
- Geriatric Health Services (GHS) serves adults over the age of 55, including: Adult Evaluation and Review Services (AERS); Medical Assistance Personal Care Program; and, Community Care Partnership Nurse Case Management. The programs are operated in conjunction with the County's Department of Aging.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	6,192,652	7,091,500	6,990,000	7,397,200	305,700
Contractual Services	1,517,023	1,623,500	1,659,500	1,689,600	66,100
Supplies & Materials	577,646	630,100	630,100	668,000	37,900
Business & Travel	51,226	63,100	63,100	59,600	(3,500)
Capital Outlay	372,689	0	65,500	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	8,711,235	9,408,200	9,408,200	9,814,400	406,200
Allocation of Authorized Positions	2	0	0	0	0

Commentary

- State employees (83) and contractual employees (30) pay package changes are responsible for nearly all the changes in personal services.
- A \$100,000 reduction in the base State grant budget for Emergency Preparedness reduces the Department's ability to respond in emergency events affecting County residents.
- Federal funds received from the State for the Maternal and Child Health program have been either reduced or level funded for the last three years, resulting in staff reductions. These funding reductions diminish the ability of the Department to meet the federal mandate requiring the Department to serve pregnant women and children in a timely fashion.

Program Statement

The Division of Environmental Health promotes and protects public health and safety through environmental regulation, inspection, and education of the public in areas of food protection, housing, private septic systems and wells, recreational water quality, and zoonotic diseases. The unit also plays the critical role of the public's primary contact in handling mitigation measures available through the recent Chesapeake Bay Restoration Act.

- Environmental Health Administration provides management and leadership to the Division, and facilitates and coordinates support services, including fiscal management, personnel oversight, information technology, and data processing.
- The Sanitary Engineering program promotes and protects public health and safety through a wide range of inspection and regulatory activities associated with the installation of private septic systems and wells in the County. Additional functions of the program include public swimming pool and spa inspections, inspecting vehicles used to transport septic tank waste, and undertaking studies to evaluate the quality of groundwater for well water users.
- The Housing and Food Protection Services program protects the health, safety and general welfare of the citizens and visitors of Anne Arundel County by ensuring safe and sanitary housing conditions. The Program licenses and inspects a wide range of activities including food service facilities, multiple dwellings, mobile home parks, adoptive and foster homes, camps and exotic bird facilities. The program also investigates complaints concerning health and safety and hazards including trash, sewage and wastewater discharges, general nuisances, animal waste, rodents and housing violations. Additional functions of the program include lead paint inspections, recreational waters sampling, and open burning permits.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	4,063,395	4,693,300	4,683,300	4,853,100	159,800
Contractual Services	309,063	381,700	381,700	392,000	10,300
Supplies & Materials	55,702	65,200	75,200	68,100	2,900
Business & Travel	20,190	43,200	42,700	35,800	(7,400)
Capital Outlay	4,042	7,500	8,000	0	(7,500)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	4,452,392	5,190,900	5,190,900	5,349,000	158,100
Allocation of Authorized Positions	34	42	42	46	4

Commentary

- The increase in personal services is the result of pay changes for the 24 remaining State employees and the increased pay County Sanitarians earn through the County's proficiency advancement program.
- For the past several years the County has reduced staff turnover in the operation of County inspection functions by converting State Sanitarian positions into County merit positions. The unit's County personnel complement increases by four positions and the State employee count reduces by four.
- The Unit also receives a \$306,600 grant from the Chesapeake Bay Restoration Fund, to pay for contractual employees, computer equipment and three County cars.

Program Statement

The Division of Health Information and Promotion operates programs of risk reduction and chronic disease; cancer and cardiovascular disease; as well as injury prevention programs funded under State grants. Combined, these programs provide health information and services to County residents on nutrition, physical activity, sun safety, cancer screening, tobacco use prevention and cessation, child injury prevention and adolescent health. Communications provides the public information and support services for the Department.

- Health Information and Promotion Administration provides management and leadership to the Division and facilitates and coordinates support services including fiscal management, personnel oversight, and, information technology and data processing.
- The Breast and Cervical Cancer Program (BCCP) provides free breast and cervical cancer screening for eligible Anne Arundel County women including covering the cost of PAP tests, clinical breast examinations, mammograms and other diagnostic tests and treatment.
- The Communications Program provides public information services including the administration and content of the Department's web sites to communicate the department's health information and services to County residents.
- The Learn-To-Live Program provides chronic disease and injury prevention information to encourage healthy behaviors in children and adult Anne Arundel County residents and reduces health disparities by using a network of community based outreach programs. In the FY2008 budget, the County increases it's funding to reinstitute a colon cancer program.
- The Special Supplemental Nutrition Program for Women, Infants and Children (WIC) provides low-income women and children up to age 5 who are at nutritional risk healthy foods to supplement diets and information on healthy eating and promotes breastfeeding.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	2,403,913	2,928,400	2,928,400	3,371,600	443,200
Contractual Services	1,228,092	1,487,800	1,397,800	1,414,500	(73,300)
Supplies & Materials	158,951	158,100	223,100	188,000	29,900
Business & Travel	13,776	13,600	28,600	24,600	11,000
Capital Outlay	46,203	0	10,000	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	3,850,935	4,587,900	4,587,900	4,998,700	410,800
Allocation of Authorized Positions	2	3	3	3	0

Commentary

- The Personal Services increases to fund pay package changes for 31 State merit system employees. A series of temporary seasonal employee are also hired as a result of a further grant increase in the Women Infant & Children (WIC) program. The WIC grant increases to fund a 16% increase in the number of enrollees in the past year. WIC funding contributes to increases in travel and supplies used by staff.
- The County increases its funding by \$200,000 for contractual community health staff and medical services for the purpose of restoring a colon cancer program eliminated in FY2004.
- Continued level funding on the State Breast and Cervical Cancer Program grants without inflation protection, coupled with increasing medical reimbursement rates for reduces Department's ability to serve women who might otherwise be served by the program.

Program Statement

The Behavioral Health Division assesses mental health and substance abuse problems, promotes behavioral health through education, prevention, and treatment. It provides leadership in organizing effective public and private strategies to meet the needs of County residents affected by mental health, substance abuse and violence.

- Behavioral Health is responsible for providing coordination and supervision of the division services, including program and funding oversight of the Sexual Assault Crisis Center and the Domestic Violence Program. The Young Woman's Christian Association (YWCA) is the vendor for both the Sexual Assault Crisis Center and the Domestic Violence Program.
- Adolescent and Family Services provides both outpatient mental health and addiction services to the youth of Anne Arundel County. The Mental Health program provides services to children and adolescents ranging in age from 5 to 18 years old. The Addiction program provides assessment and treatment services to those 12 to 18 years of age. Treatment for those youth with co-occurring disorders is coordinated between the two programs. Community partners include: Anne Arundel County Mental Health Agency, Inc., Department of Social Services, Department of Juvenile Services and the Local Management Board. A team of psychiatrists, clinical social workers, psychologists and addictions counselors work collaboratively to serve the emotional, behavioral and substance abuse problems. Diagnostic evaluations, medication monitoring, individual, family and group therapy are provided. The mental health program serves about 400 clients and the adolescent addictions treatment clinic serves about 117 clients.
- The Adult Addictions Clinic is the Department of Health's Methadone Program providing assessment, referral and medication-assisted treatment to County residents diagnosed with opiate dependency. As a County public health leader in substance abuse treatment, the Adult Addictions Clinic collaborates with multiple community and private providers to coordinate patient care, develop policies and problem solving. The program serves approximately 340 patients and provides over 6,000 services including individual, group and family counseling.
- Community Treatment Services is responsible for coordination of substance abuse assessment, referral and treatment services for indigent county residents. Services are primarily accessed by individuals involved in the Criminal Justice System. The four programming elements designed to reduce barriers to treatment are: Assessment and Treatment Referral Program; Community Treatment Services Funding Office; Drug Court Clinical Care Monitoring (CCM) Program; and Substance Abuse Services (SAS) Program. The program handles approximately 1,000 referrals annually.

Budget Summary

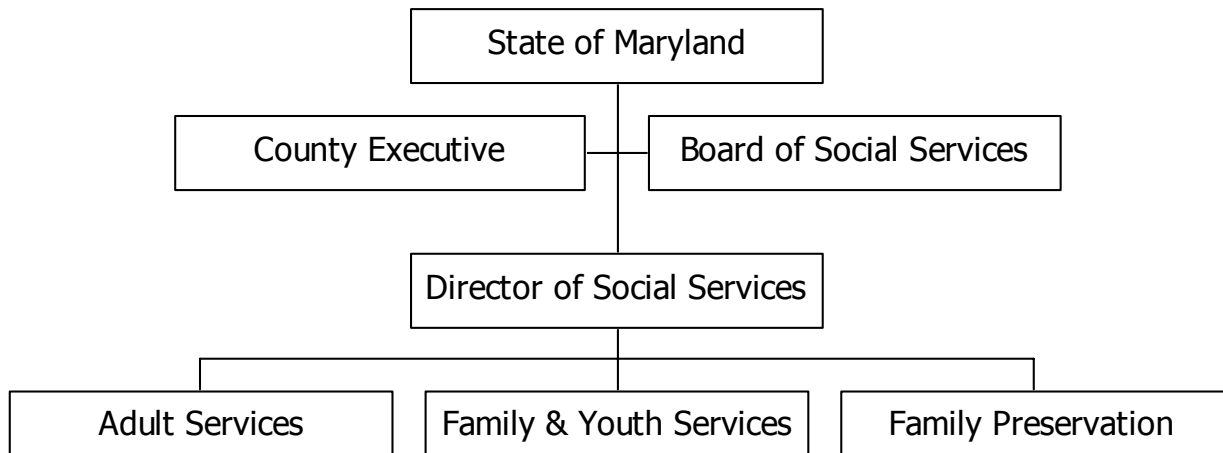
Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	4,648,693	5,019,200	5,019,200	5,559,000	539,800
Contractual Services	3,052,663	3,382,300	3,922,300	3,580,800	198,500
Supplies & Materials	115,608	161,600	161,600	157,600	(4,000)
Business & Travel	42,690	44,000	84,000	52,000	8,000
Capital Outlay	135,386	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	1,102,900	804,400	224,400	207,800	(596,600)
Total by Object	9,097,940	9,411,500	9,411,500	9,557,200	145,700
Allocation of Authorized Positions	26	25	25	25	0

Commentary

- The Department of Health’s Behavioral Health Division has now moved into the new Behavioral Health Building on Langley Road in Glen Burnie, Maryland. The majority of services within the Division are now being provided at that location.
- The net increase in the bureau is attributable to contractual and personnel costs of addictions treatment outstripping grant increases.
- The nearly \$600,000 reduction in grants reflects two factors: a shifting of some of the funds to contractual services for purchase of care contracts and, to cover shortfalls in the State’s treatment funds, the Department has re-programmed some direct service funds to cover State employee pay changes.

Mission Statement

The Anne Arundel County Department of Social Services promotes and offers opportunities to assist county residents achieve self-sufficiency, provides services to support and strengthen families, and ensures the protection of vulnerable children and adults.



Major Accomplishments

- Increased number of foster care homes with the recruitment of forty-two new homes. Total number of foster care homes exceeded 100. Implemented a new Recruitment Campaign that focused on the local resources available.
- Assisted over 58,000 customers at the Resource Centers located in Glen Burnie and Annapolis.
- Successfully placed 350 Temporary Cash Assistance (TCA) customers in gainful employment.
- Finalized partnership contract with the Anne Arundel County Workforce Development Agency to place unemployed people in gainful employment.
- Established and secured a location for a Supervised Visitation Center for children in foster care and their parents. This program is unique and will be showcased by the County in the future.
- Established a "Friday Message from the Director" to improve communication between the Administration and the staff.
- Provided services to over 600 families in the Family Support Center Programs, including 1,053 children and 118 Young Fathers.
- Implemented a new management information system "CHESSIE" to improve data for the Child Welfare Services.
- Reduced the number of new entries into foster care.

Key Objectives

- Effectively respond to after hour emergencies.
- Establish a Sexual Abuse Treatment Program.
- Increase the number of Adult Foster Care homes.
- Continue to increase the number of Anne Arundel County Foster Homes.
- Increase the number of clients placed in jobs.
- Actively recruit and hire bilingual staff.
- Maintain a repeat maltreatment rate below 5%.
- Move children to permanency within 24 months of initial entry into foster care.
- Enhance services available to older youth in foster care programs.

Significant Changes

- The Department of Social Services has partnered with the Anne Arundel Workforce Development Corporation (AAWDC) to administer some phases of the Work Opportunities Program. AAWDC will offer pre-employment training, intensive job placement and retention services.
- The County funded a \$25,000 grant to the House of Hope Homeless Shelter.

Comparative Statement of Expenditures

Agency: Department of Social Services
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Adult Services	2,149,170	2,905,300	2,905,300	2,322,800	(582,500)
Family & Youth Services	3,409,600	3,746,800	3,846,800	3,892,100	145,300
Family Preservation	324,380	368,900	368,900	333,500	(35,400)
Total by Character	5,883,149	7,021,000	7,121,000	6,548,400	(472,600)
Object					
Personal Services	4,257,535	5,228,200	5,310,300	4,857,700	(370,500)
Contractual Services	113,324	158,100	158,100	191,800	33,700
Supplies & Materials	23,474	26,500	26,500	33,600	7,100
Business & Travel	3,133	32,000	32,000	38,000	6,000
Capital Outlay	29,080	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	1,456,604	1,576,200	1,594,100	1,427,300	(148,900)
Total by Object	5,883,149	7,021,000	7,121,000	6,548,400	(472,600)

Commentary

- This Department is funded by the Federal, State and Local government. County funds are used in one of three ways:
 - To provide County matching funds to State, Federal or other grants,
 - To supplement State program activities,
 - To meet unfunded mandates.
- FY2008 Budget of \$6,548,400 is attributed to
 - Grants & Contributions \$3,340,400
 - County Funds \$3,208,000
- The Department's budget decrease is primarily due to a program transfer.

Department of Social Services
General Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0213 Office Support Specialist	OS	06	2	2	2	0
0221 Secretary I	OS	03	1	1	1	0
0241 Management Assistant I	NR	15	2	2	2	0
0242 Management Assistant II	NR	17	1	1	1	0
0512 Attorney II	NR	19	1	1	1	0
4017 Human Services Specialist	NR	15	1	1	1	0
4022 Special Program Manager I	NR	14	2	2	2	0
4023 Special Program Manager II	NR	16	3	3	3	0
Department Summary			13	13	13	0

- In addition to the 13 Merit employees illustrated above, the Department is comprised of:
 - 3 Merit Employees – Located in the Office of Law but funded by DSS
 - 87 Exempt Employees – Non-merit employees hired on a contractual basis
 - 6 Salary Supplements – County supplements for State salaries
 - 3 State Merit Employees – Salaries partially reimbursed by the State

Condition Assessment and Performance Measures

	Actual FY2005	Actual FY2006	Estimated FY2007	Projected FY2008
Physical Exams for Abused Children	51	42	48	50
Emergency Intake Calls for Child Protective Services	998	1,010	1,080	1,100
Foster Care Supplements provided for Children	82	107	110	110
Number of New Foster Home Recruits	30	42	40	40
Number of Adults Housed & Supervised	42	40	46	50
Bed nights provided for Homeless Shelter**	38,000	42,269	45,000	45,000
Meals provided by Homeless Shelter**	32,650	30,129	33,000	33,000
Clients who received Local Emergency Assistance	2,325	2,054	2,265	2,465

*The above statistics represent the services provided by Anne Arundel County.

** Statistics represent the Homeless Shelter Sarah's House

- Referred 744 clients for homeless services including placements in shelters, motels and with relatives.
- Supported 11 adults in Adult Foster Care. Hired a new recruiter to develop more foster home resources for the elderly and disabled adults.
- Holiday Sharing Program served 2,168 families at Thanksgiving and 2,962 families at Christmas. The monetary value of the volunteer's time, donations and other contributions is worth \$1,123,000.

Program Statement

Adult Services includes gap-filling funding for Adult Foster Care, operating costs for Sarah's House Supportive Housing Program, and local emergency assistance when other resources have been exhausted or are not available and the Community Resource Center.

- Adult Foster Care – provides funds to ensure safe, stable and supervised living arrangements for disabled adults who have a chronic mental and/or physical illness. These adults are without relative resources, and are at risk of being institutionalized.
- Homeless Shelter Program – provides operating funds for the Sarah's House Supportive Housing Program for homeless men, women and children via a contract with Associated Catholic Charities. Sarah's House has 66 beds in the emergency shelter and 58 beds in the transitional shelter. Oversight is provided by Anne Arundel County Department of Social Services which serves as the single source of referrals for the program.
- Work Opportunities – ensures Temporary Cash Assistance (TCA) applicants and recipients meet the federal work participation rates. Many services are provided to assist customers in gaining self- sufficiency.
- Local Emergency Assistance – provides funds for gap-filling services for county citizens in need. These services may include emergency shelter, medications and prescriptions, food, transportation, psychiatric services, home maintenance and repair, and moving and storage of possessions in cases of evictions. These funds provide often-crucial services on an emergency assistance basis when other resources cannot be found.
- Community Resource Center – a “mall-like” facility with a single point of entry, which brokers services and resources for the citizens of Anne Arundel County. The center, which is operated by the Department of Social Services, houses twelve (12) State and community based partner organizations.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	792,981	1,474,700	1,474,700	1,013,400	(461,300)
Contractual Services	11,761	0	0	25,600	25,600
Supplies & Materials	760	3,500	3,500	3,500	0
Business & Travel	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	1,343,668	1,427,100	1,427,100	1,280,300	(146,800)
Total by Object	2,149,170	2,905,300	2,905,300	2,322,800	(582,500)
Allocation of Authorized Positions	0	0	0	0	0

Commentary

- The FY2008 budget decreased \$582,500 primarily due to the partial transfer of the Work Opportunities Program to Anne Arundel County Workforce Development. This included the elimination of 9 positions.
- The Adult Services program contains 27 County Exempt Employees hired on a contractual basis.
- The increase in Contractual Services is due to the Homeless Management Information System that was mandated by Congress to collect national data on homelessness.
- Grants and Contributions include Federal and State grants and child care for the County's homeless shelter at Sarah's House in Fort Meade. The decrease represents a decrease in the County child care grant due to the revival of State supplements.
- In FY2008, the County provided \$25,000 to the House of Hope homeless shelter.

Program Statement

The Family & Youth Services Program provides services that protect vulnerable children and their families. It includes Family Support centers, Child Protective Services, Foster Care to Children, Legal Services and Support Services.

- Support Services – provides funding for administrative support for agency programs and county projects managed by the Department of Social Services. Two fiscal positions help manage and assist with administrative work related to the county budget, associated revenue and grants and processing requisitions, receiving, and accounts payable through OneWorld. A data processing programmer analyst position to manage and maintain the County Child Welfare MIS and IBM RISC 6000 system. In addition, two county merit positions provide support in needed administrative areas. This project also includes funding for training. County funds are partially offset by Federal and State matching funds.
- Family Support Centers – located in Annapolis and Glen Burnie , they offer a variety of services and programs for Anne Arundel County families including: Free on-site childcare for parents receiving services, Transportation to and from the Center within a fifteen minute radius, Developmental screening for infants and toddlers, Parenting classes and support groups, Home Visitation/Parenting and Life Skills Services, Young Fathers Support Network, Building Blocks Youth Program, Computer training classes, Health services, Emergency baby supplies, Adult Education Classes, English As a Second Language, Job Readiness Training, Counseling and Referrals.
- Child Protective Services – provides funds for seven workers and one supervisory position who assist police in investigating complaints of child sexual assault and assist families of assaulted children in dealing with the legal system.
- Foster Care to Children – funds several training seminars for prospective foster parents. It provides needed materials and supplies to the Foster Parent Association to enable this group to recruit additional foster parents for county children.
- Legal Services – provides state-mandated legal services for agency juvenile court and guardianship cases. County funds are partially offset by Federal matching funds.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	3,144,446	3,409,800	3,491,900	3,535,800	126,000
Contractual Services	97,291	153,900	153,900	162,200	8,300
Supplies & Materials	22,714	23,000	23,000	30,100	7,100
Business & Travel	3,133	11,000	11,000	17,000	6,000
Capital Outlay	29,080	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	112,936	149,100	167,000	147,000	(2,100)
Total by Object	3,409,600	3,746,800	3,846,800	3,892,100	145,300
Allocation of Authorized Positions	13	13	13	13	0

Commentary

- The increase in the FY2008 budget is primarily attributed to new grant funds. Two new County Exempt positions, an Independent Living Coordinator and an Outreach Job Developer, were funded by these grants.
- The Family & Youth Services program is comprised of 13 County Merit Employees, plus 3 Attorneys from the Office of Law, 51 County Exempt Employees hired on a contractual basis, and 3 State Merit Employees.
 - FY08 Grants include the Winning Fathers Grant, Young Fathers Program Grant, Friends of the Family Support Center Grant, and the Home Connections Local Management Board Grant.

Program Statement

The Family Preservation Program represents a partnership between the Department and the Local Management Board to establish a service delivery system to enhance the well-being of children and their families.

Budget Summary

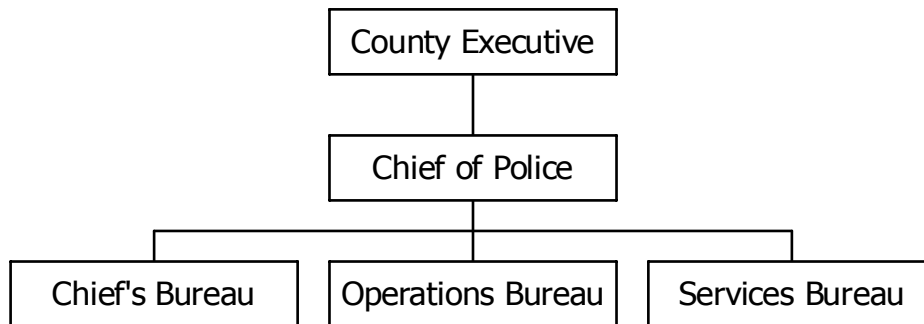
Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	320,108	343,700	343,700	308,500	(35,200)
Contractual Services	4,271	4,200	4,200	4,000	(200)
Supplies & Materials	0	0	0	0	0
Business & Travel	0	21,000	21,000	21,000	0
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	324,380	368,900	368,900	333,500	(35,400)
Allocation of Authorized Positions	0	0	0	0	0

Commentary

- There is no county funding associated with this program. The Anne Arundel County Local Management Board funded by the State provides the \$333,500 budgeted.
- Personal Services funds 9 County Exempt positions hired on a contractual basis.

Mission Statement

Every member of the Anne Arundel County Police Department is committed to providing the highest level of police service to our community. We are dedicated to preserving the community's peace, protecting our citizen's constitutional rights, and providing fair and just enforcement of the law while adhering to the highest level of ethical standards and professional conduct.



Major Accomplishments

- By the end of the current fiscal year, the department will have over 530 mobile data computers installed in vehicles to provide officers in the field the capability to access a variety of information.
- Operation GRIP (Gang Related Investigation and Prosecution) was conducted in October 2006, and District Gang Coordinators were assigned to each district. Coordination among departmental and other agency personnel, including the State's Attorney's Office, is under way gathering, assessing, and investigating gang related information in the county.
- In May, our Narcotics Unit completed a six-month investigation with the seizure of more than \$8 million dollars worth of drugs, including over 400 pounds of marijuana. The closure of this organized drug ring had a noticeable effect on drug activity in the county.
- Provided National Incident Management System training to all sworn and Communication Section personnel as required by Homeland Security Presidential Directive - 5 and the State of Maryland Executive Order 01.01.2005.09.

Key Objectives

- Enhance the department's effectiveness and improve upon the quality of the department's response to community concerns and problems.
- Seek innovative and pro-active enforcement programs and improve upon those in existence.
- Remain dynamic in the education and preparation of department personnel for the potential threat of foreign and domestic terrorism and terrorist acts.

Significant Changes

- Deployed 24 less-lethal shotguns to patrol districts; will explore more alternatives
- Implemented electronic submission of fingerprints to State repository.
- Introduced on-line reporting system for citizens to report certain activities.
- Added a detective to Criminal Investigations to handle sex offenders.
- Acquired software to track and monitor false alarm occurrences.

Comparative Statement of Expenditures

Agency: Police Department
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Police - Chief's Bureau	3,155,847	3,689,100	3,690,400	3,837,900	148,800
Field Operations Bureau	57,475,972	61,493,400	60,411,500	63,852,900	2,359,500
Services Bureau	24,234,519	25,904,100	26,055,600	27,740,900	1,836,800
Total by Character	84,868,304	91,086,600	90,157,500	95,431,700	4,345,100
Object					
Personal Services	71,054,715	78,197,100	76,915,000	82,592,100	4,395,000
Contractual Services	9,750,189	10,260,700	10,263,700	10,300,200	39,500
Supplies & Materials	1,501,540	1,713,500	1,934,950	1,721,900	8,400
Business & Travel	156,660	221,700	250,200	227,900	6,200
Capital Outlay	2,359,177	663,600	747,650	551,600	(112,000)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	46,023	30,000	46,000	38,000	8,000
Total by Object	84,868,304	91,086,600	90,157,500	95,431,700	4,345,100

Commentary

- The personal services budget includes funding for 5 new Police Officers to serve as School Resource Officers in Middle Schools and 5 new Police Communications Operator III positions to provide additional working supervision in the Communications section.
- The reduction in capital outlay reflects the one time replacement of consoles in the 9-1-1 call center (\$215,000).
- Turnover is applied at a level of \$1,856,400 an increase of \$120,000 over the current fiscal year's level.
- Total overtime is increased \$210,300 to \$3,317,500 (6.7%).

Police Department
General Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0158	Chief Of Police	E	07	0	0	0	0
0158	Chief Of Police	E	08	1	1	1	0
0200	Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0211	Office Support Assistant I	OS	02	4	4	4	0
0212	Office Support Assistant II	OS	04	19	19	19	0
0213	Office Support Specialist	OS	06	10	11	11	0
0222	Secretary II	OS	04	7	7	7	0
0223	Secretary III	OS	06	4	3	3	0
0224	Management Aide	NR	12	3	3	3	0
0241	Management Assistant I	NR	15	7	7	7	0
0242	Management Assistant II	NR	17	2	3	3	0
0245	Senior Management Assistant	NR	19	1	1	1	0
0255	Public Services Dispatcher	LM	07	2	2	2	0
0264	Program Manager	NR	19	1	2	2	0
0266	Program Specialist II	NR	17	1	1	1	0
0712	Storekeeper II	LM	06	1	1	1	0
0716	Warehouse Manager	NR	14	1	1	1	0
0873	GIS Specialist	NR	15	1	1	1	0
1003	Animal Control Officer	LM	08	12	12	12	0
1011	Animal Control Technician	LM	09	2	2	2	0
1021	Animal Control Supervisor	NR	15	2	2	2	0
1031	Animal Control Administrator	NR	20	1	0	0	0
1511	Latent Print Examiner I	NR	14	1	1	1	0
1512	Latent Print Examiner II	NR	16	2	2	2	0
1516	Forensic Chemist II	NR	17	4	4	4	0
1517	Senior Forensic Chemist	NR	18	2	2	2	0
1518	Forensic Chemist Supervisor	NR	19	1	1	1	0
1521	Police Records Manager	NR	19	1	1	1	0
1525	Crime Scene Technician II	OS	11	12	12	12	0
1527	Evidence Coordinator	NR	15	1	1	1	0
1528	Evidence Coordinator Leader	NR	16	1	1	1	0
1532	Booking Officer	OS	07	22	22	22	0
1535	Polygraph Examiner	NR	13	1	1	1	0
1536	Photographic Laboratory Techn	NR	12	1	1	1	0
1537	Sr Photographic Laborat Techn	NR	13	1	1	1	0
1539	Senior Special Investigator	NR	15	1	1	1	0
1540	Police Communicat Operator IV	NR	15	4	0	0	0
1540	Police Communicat Operator IV	NR	16	0	4	4	0
1541	Police Communicat Operator I	LM	06	20	0	0	0
1541	Police Communicat Operator I	LM	09	0	20	20	0
1542	Police Fleet Coordinator	NR	13	1	1	1	0
1543	Police Communicat Operator II	LM	09	61	0	0	0
1543	Police Communicat Operator II	LM	10	0	61	61	0
1544	Police Communicat Coordinator	NR	13	1	0	0	0
1544	Police Communicat Coordinator	NR	14	0	1	1	0
1545	Police Communicat Operator III	NR	13	6	0	0	0
1545	Police Communicat Operator III	NR	14	0	6	11	5
1546	Police Communications Manager	NR	19	1	0	0	0
1546	Police Communications Manager	NR	20	0	1	1	0
1547	Special Investigator	NR	14	2	2	2	0
1549	Communications System Manager	NR	16	1	0	0	0
1551	Police Officer	P	01	100	124	129	5
1552	Police Officer First Class	P	01A	461	182	182	0
1553	Police Corporal	P	01B	0	256	256	0
1561	Police Sergeant	P	02	74	75	75	0
1571	Police Lieutenant	P	03	36	32	32	0
1581	Police Captain	P	04	7	9	9	0
1591	Deputy Police Chief	P	06	2	2	2	0
2111	Custodial Worker	LM	02	6	6	6	0
2412	Maintenance Worker II	LM	05	6	6	6	0
Department Summary				923	923	933	10

Condition Assessment and Performance Measures

One of the primary missions of our department is to improve the quality of life for all that live, work, and conduct business in Anne Arundel County. We accomplish this mission by stressing community oriented policing. Each Police District has a Police Community Relations Council that meets once a month at the district station. Citizens have the opportunity to ask questions of district commanders and staff, learn of crime patterns and enforcement, and discuss specific community concerns. This has been an ongoing program that has proven to be a success.

Performance Indicator	FY2005 Actual	FY2006 Actual	FY2007 Est.	FY2008 Proj.
CDS Lab Tests	2,206	2,395	2,100	2,600
Number of Traffic Citations Issued	122,442	136,854	136,000	140,000
Auto theft cases	143	198	203	208
Extraditions	230	272	300	330
Commercial Vehicles Inspected	609	896	900	900
Narcotics Operations	135	125	135	135
Narcotics Cases Closed	606	683	590	560
Homicide Cases Assigned	9	15	18	20
Child Abuse Cases Assigned	266	262	270	275
Robbery Cases Assigned	165	181	200	225
Average Number of 9-1-1 Calls Received	1,212	1,098	1,163	1,165
Number of Animals Successfully Adopted	1,870	1,851	2,060	2,000
Number of Incident Reports Processed	53,723	53,059	55,000	55,000
Arrests	21,269	21,651	21,500	21,500

Program Statement

The Police Department is commanded by the Chief of Police who is responsible for the efficiency, good conduct and discipline of the Department. The staff in the Chief's Office provides the Police Chief with the necessary technical and administrative support to facilitate the accomplishment of these responsibilities.

- Special Services (Internal Affairs, Intelligence, and Staff Inspections) Unit – is responsible for the management and control of the disciplinary system within the Anne Arundel County Police Department. It is responsible for investigating serious cases of misconduct, allegations of criminal and ethical violations.
- Public Information – is responsible for administering the Department's news media policy and coordinating all press releases.
- Accreditation Unit – oversees the Department's accreditation through the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA). CALEA is an international organization that promotes professionalism in law enforcement. The Accreditation Unit ensures the Department's continued compliance with approximately 446 standards through the collection of proofs of compliance and periodic reports. The Accreditation Unit oversees the Department's written directive system which includes rules and regulations, formal memoranda, and standard operating procedures.
- Management and Planning – oversees management and administration functions of the Department to include fiscal analysis and coordination, management of the vehicle fleet, grant administration, strategic planning, and the geographic information system.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	3,002,389	3,299,000	3,299,000	3,415,800	116,800
Contractual Services	15,379	245,300	245,300	258,700	13,400
Supplies & Materials	51,431	52,900	54,200	52,300	(600)
Business & Travel	82,244	86,500	86,500	104,600	18,100
Capital Outlay	4,404	5,400	5,400	6,500	1,100
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	3,155,847	3,689,100	3,690,400	3,837,900	148,800
Allocation of Authorized Positions		34		35	1

Commentary

- Funding is included for 35 personnel assigned to the bureau.
- The Mental Health Crisis Team is funded at \$246,700, an increase of \$10,400.
- Training courses and seminars are included at \$40,000 (\$30,000 in FY2007).
- The cost of travel and lodging expenses associated with this training is budgeted at \$28,000 (\$22,500 in FY2007).
- Parking at District Court is included at a level of funding of \$23,000.

Program Statement

The Field Operations Bureau provides basic district patrol services, criminal investigations, traffic safety programs, and special operational teams:

- Patrol Division – uniform patrol officers are responsible for the immediate response to calls for service including the preliminary investigation of crimes and traffic accidents, the arrest of individuals found to be in violation of state and county laws, and referral of non-enforcement matters to other agencies.
- School Resource Officers – this program works in partnership with the AACo Board of Education. The school resource officers (SRO's) assist with identifying students at risk for academic failure, truancy, and or involvement in criminal activities.
- Special Operations – is responsible for providing response support in emergency situations requiring specialized tactics and / or equipment including barricades and maritime operations.
- Traffic Safety – the Traffic Safety Section is a component of the Special Operations Division. It is responsible for the investigation of serious departmental accidents, fatal accidents, traffic trends and analysis, the chemical test program, the towing program, motorcycle operations, taxi cab inspections and more.
- K-9 Patrol – the responsibility of the Canine Unit is to provide line support to divisions within the department with specially trained police dogs.
- Aviation – the Aviation Unit serves the police department's need for aerial search and reconnaissance capability.
- Narcotics – the Narcotics Section is responsible for the identification, arrest, and prosecution of individuals and groups involved in the use, possession, manufacture, transportation, and distribution of illegal controlled substances.
- Criminal Investigation – detectives assigned to the Criminal Investigation Division conduct investigations of all major crimes reported in the county.
- Animal Control – is responsible for ensuring public safety, the humane treatment of animals, and providing quality professional services to the public.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	55,603,869	59,679,700	58,539,100	62,053,000	2,373,300
Contractual Services	1,301,997	1,166,600	1,169,600	1,191,000	24,400
Supplies & Materials	442,376	534,200	548,950	493,300	(40,900)
Business & Travel	32,495	47,200	55,200	29,400	(17,800)
Capital Outlay	49,212	35,700	52,650	48,200	12,500
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	46,023	30,000	46,000	38,000	8,000
Total by Object	57,475,972	61,493,400	60,411,500	63,852,900	2,359,500
Allocation of Authorized Positions		663		654	-9

Commentary

- The personal services budget includes the costs associated with negotiated agreements as well as five new Police Officers to serve as School Resource Officers in Middle Schools..
- Overtime is budgeted at \$2,630,600, an increase of \$129,000 over the current fiscal year. Turnover is included at the current level of \$1,856,400.
- Included in the budget are the following items:
 - Prisoner transportation contract - \$350,000
 - Management of red light program - \$350,000
 - Various animal control contracts including spay / neuter, carcass removal, pickup and disposal, rabies clinics, and a seasonal wildlife management contract. (\$222,000).
 - Aviation fuel - \$75,000
 - Maintenance on helicopters - \$100,000

Program Statement

The Services Bureau provides operational support to the rest of the department as follows:

- Communications – Communications provides coordination of incoming and outgoing 911 emergency and non-emergency calls for police, fire and EMS service.
- Evidence Collection –the Identification Unit provides staff support to all other units of the Department in matters of the collection and processing of physical evidence, crime scene and specialized forensic photography, identification of persons, latent print examination, and coordination of other lab services.
- Crime Lab – the Crime Laboratory is a function of the Technical Services Bureau's Evidence Management Section. The Crime Lab provides the following services to the Police Department: 1) securing and identifying the Controlled Dangerous Substances (CDS) seized by the officers, and 2) serological testing and subsequent DNA analysis of suspected biological stains to support the investigation and prosecution of suspects in criminal investigations.
- Management Information Services – provides support to all units of the department in the selection, development, maintenance, repair and use of computer systems and related equipment.
- Crime Prevention – manages and supervises all activities associated with the Residential Security Program Commercial Security Network, Police Reserve Officer Program, Volunteers in Police Service (VIPS), Chaplains Program, Senior Liaison Program, and False Alarm Project.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	12,448,457	15,218,400	15,076,900	17,123,300	1,904,900
Contractual Services	8,432,814	8,848,800	8,848,800	8,850,500	1,700
Supplies & Materials	1,007,595	1,126,400	1,331,800	1,176,300	49,900
Business & Travel	41,921	88,000	108,500	93,900	5,900
Capital Outlay	2,303,733	622,500	689,600	496,900	(125,600)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	24,234,519	25,904,100	26,055,600	27,740,900	1,836,800
Allocation of Authorized Positions		226		244	18

Commentary

- The personal services budget includes costs associated with negotiated agreements and five new Police Communications Operator IIIs for additional working supervision in Communications.
- Telephone costs are budgeted collectively at an increase of \$115,700, including the latest contingent of mobile data computer usage.
- The costs associated with the entire Police Department fleet reside in this bureau and are budgeted as follows:
 - Lease rate vehicle operating expense - \$4,340,500
 - Lease rate vehicle replacement expense - \$1,986,800
 - Direct charge vehicle expenses - \$190,300
- Four vehicles are being eliminated for cost savings.
- The budget also includes the following items:
 - Safety equipment - \$307,800
 - Weapons and ammunition - \$118,500
- Uniform purchases are budgeted at \$322,300

Program Statement

The Forfeit and Asset Seizure Team (F.A.S.T.) Fund derives its funds from assets seized by law enforcement authorities in Anne Arundel County. This fund was created in FY1992 to provide management and control over the seizure and forfeiture of funds and property involved in drug cases.

- The Police Department portion of the F.A.S.T. Fund provides the department with funding from drug forfeiture cases which is redirected back into programming serving both direct drug intervention efforts, as well as general public safety requirements.
- The F.A.S.T. unit in the Office of the State's Attorney has been authorized to act as the forfeiting authority for Anne Arundel County, the City of Annapolis and the State of Maryland. The unit is responsible for reviewing the legal sufficiency of all seizures of assets by law enforcement authorities in Anne Arundel County, for conducting investigations into and seeking seizure of assets involved with controlled dangerous substance violations, for initiating litigation to obtain an order of forfeiture for those assets, and for determining the appropriate disposition of the assets seized or forfeited.

Police Department
Forfeiture and Asset Seizure Fund

FY2008 Approved Budget

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	9,471	0	0	0	0
Supplies & Materials	980	0	0	0	0
Business & Travel	0	0	0	0	0
Capital Outlay	314,986	380,700	380,700	420,000	39,300
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	100,395	130,000	130,000	130,000	0
Total by Object	425,833	510,700	510,700	550,000	39,300

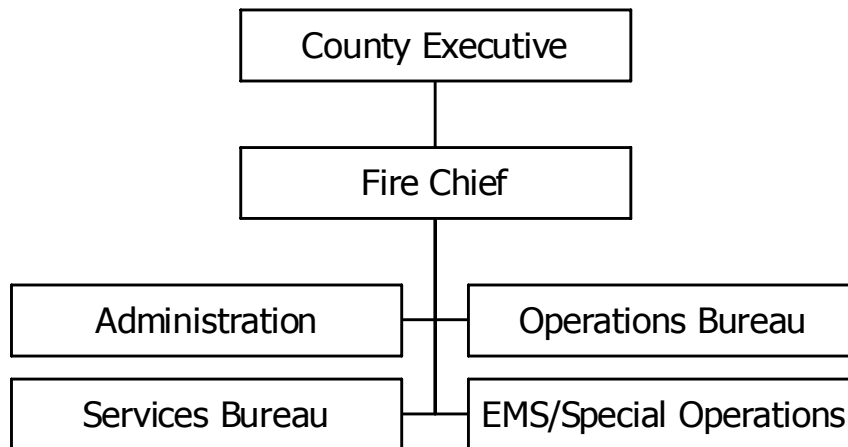
Commentary

The budget includes the following items:

- 4 replacement undercover vehicles - \$100,000
- Vehicle spike strips - \$20,300
- 1 replacement motorcycle - \$22,800
- confidential expenses - \$130,000
- 1 new ATV - \$10,000
- 20 stationary radar units - \$12,000
- Message signboard - \$9,000
- Spare portable radios (35), batteries, and microphones - \$221,000

Mission Statement

The mission of the Anne Arundel County Fire Department is to provide essential emergency and non-emergency services and integrated all-hazard emergency management to the citizens of Anne Arundel County. We are committed to eliminating threats to life, safety and property through education, prevention, and safe, effective response and recovery activity to fire, medical, environmental, natural, or technological emergencies. We will achieve our mission through leadership, teamwork, professionalism and a commitment to the community we serve.



Major Accomplishments

- Deployed the 4th shift, including implantation of new leave rules.
- Integrated civilian Fire Inspectors into the Fire Marshall's office.
- Received an award for Firefighter Safety Program.
- Completed comprehensive rewrite of the Fire Prevention Code.

Key Objectives

- Implement Electronic Ambulance Reporting System.
- Prepare for impact of BRAC.
- Institute Paramedic Engine concept; pumpers equipped and manned to provide Advanced Life Support services other than transport.
- Prepare for opening of Annapolis Neck Fire Station (Station 8)

Significant Changes

- Annual testing of ambulance stretchers for safety reasons.
- Plan for reorganization following deployment of fourth shift.
- Implementation of the Wellness and Fitness grant
- Reorganization to change from 4 to 3 Battalions

Comparative Statement of Expenditures

Agency: Fire Department
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Administration Bureau	2,650,744	3,189,200	3,579,200	4,240,600	1,051,400
Operations Bureau	45,290,607	44,385,100	46,311,100	51,930,400	7,545,300
Services Bureau	17,594,787	20,557,400	21,257,400	21,152,100	594,700
EMS/Special Opns Bur	19,839,033	21,102,900	18,545,900	17,982,300	(3,120,600)
Total by Character	85,375,171	89,234,600	89,693,600	95,305,400	6,070,800
Object					
Personal Services	71,116,634	75,062,500	74,982,300	79,526,800	4,464,300
Contractual Services	7,281,872	8,037,900	8,037,400	8,420,300	382,400
Supplies & Materials	3,373,501	3,007,400	3,047,900	3,391,000	383,600
Business & Travel	228,485	396,900	477,400	395,800	(1,100)
Capital Outlay	2,682,058	2,023,400	2,396,100	2,786,000	762,600
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	692,620	706,500	752,500	785,500	79,000
Total by Object	85,375,171	89,234,600	89,693,600	95,305,400	6,070,800

Commentary

- The budget includes \$5,701,800 million for overtime, partially offset by the introduction of turnover at a level of \$1,700,000. This presentation more accurately depicts real overtime usage; approximately \$1.7 million towards covering the impact of vacant positions and the remaining \$4.0 million the cumulative overtime cost of staffing inefficiencies, holdovers, and the like.
- The approved budget includes 30 new positions (3 months funding) for staffing of the Annapolis Neck Fire Station as well as the purchase of a pumper tanker and an ambulance for deployment at the station.
- The capital outlay budget includes \$1,235,200 million in grant funding for various items, most of which are associated either with Homeland Security or Terrorism Prevention, but also includes \$285,300 for the Wellness and Fitness Program.

**Fire Department
General Fund**

FY2008 Approved Budget

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0170 Fire Chief	E	07	0	0	0	0
0170 Fire Chief	E	08	1	1	1	0
0200 Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0211 Office Support Assistant I	OS	02	1	1	1	0
0212 Office Support Assistant II	OS	04	2	2	2	0
0213 Office Support Specialist	OS	06	4	4	4	0
0223 Secretary III	OS	06	5	5	5	0
0224 Management Aide	NR	12	2	2	2	0
0241 Management Assistant I	NR	15	1	1	1	0
0242 Management Assistant II	NR	17	1	1	1	0
0245 Senior Management Assistant	NR	19	1	1	1	0
0361 Systems Programmer I	NR	17	1	1	1	0
0362 Systems Programmer II	NR	19	1	1	1	0
0701 Mail Clerk	OS	02	1	1	0	-1
0711 Storekeeper I	LM	04	2	2	2	0
0716 Warehouse Manager	NR	14	1	1	1	0
1301 Director Of Emergency Mgmt	NR	19	1	1	0	-1
1305 Comm Systems Support Specialis	NR	13	1	1	1	0
1400 Fire Communication Operator	NR	09	8	0	0	0
1400 Fire Communication Operator	NR	13	0	8	9	1
1402 Fire Fighter II	F	01	184	174	174	0
1402 Fire Fighter II	F	1	0	0	5	5
1403 Fire Fighter III	F	02	242	206	206	0
1403 Fire Fighter III	F	2	0	0	10	10
1404 FF Cardiac Rescue Tech	F	03	43	53	53	0
1405 FF Emergency Medical Tech - PM	F	04	167	175	175	0
1405 FF Emergency Medical Tech - PM	F	4	0	0	10	10
1411 Fire Lieutenant	F	05	99	124	124	0
1411 Fire Lieutenant	F	5	0	0	4	4
1421 Fire Captain	F	06	29	29	29	0
1421 Fire Captain	F	6	0	0	2	2
1431 Fire Battalion Chf	F	07	17	20	17	-3
1441 Fire Division Chief	F	08	10	10	10	0
1451 Fire Deputy Chief	F	09	3	3	3	0
1461 Fire Inspector	LM	12	3	3	3	0
1465 Volunteer Coordinator	NR	17	1	1	1	0
2111 Custodial Worker	LM	02	0	0	0	0
N001 Communications Coordinator	NR	13	0	0	0	0
N004 Fire Inspectors	NR	12	0	0	0	0
Department Summary			833	833	860	27

Condition Assessment and Performance Measures

The 4th shift was implemented on December 28, 2006 without significant disruption. The department will monitor the impact of the new shift in conjunction with new leave rules on overtime usage. The department continues to look at civilianization opportunities where appropriate and has already increased the percentage of civilians in the department from 3.5% to 4.6% even though the number of uniformed personnel increased significantly due to 4th shift staffing.

Measure	FY2005 Act.	FY2006 Act.	FY2007 Est.	FY2008 Proj.
Responses to calls for service	73,119	71,340	73,432	75,626
Repairs to apparatus	2,020	1,890	1,900	2,000
Hazardous materials incidents	125	147	143	249
Fire Inspections performed	3,000	3,839	4,600	5,400
Re-inspections	878	970	1,120	1,280
Student hours in training	30,282	30,400	50,000	65,277
Classes / programs scheduled	285	222	410	345

Program Statement

The Administration Bureau supports this mission through budget administration, volunteer support, human resources management, public safety education programs, and the Department's Health and Safety program.

- Administration Section – This section is headed by the Bureau Deputy Chief with responsibility, for overall budget preparation and oversight, each of the sections listed below, and administration of the Fire Marshal Division and Communication Division.
- Human Resources Section – A Management Assistant-II is responsible for all personnel related records and procedures including personnel off duty and on restricted duty due to line of duty injuries.
- Records Section – A Management Assistant I is responsible for the administration of Fire and EMS reports generated as a result of emergency responses.
- Payroll Section – Three Office Support Specialists receive payroll and leave reports from field timekeepers and re-enter this information into the Time and Attendance System or onto MSA paper time sheets.
- Volunteer Coordinator – One part-time support employee provides coordination between management and volunteer companies. This includes managing the volunteer certification database, coordinating quarterly training with Training Division Staff, managing CDS testing for volunteers and other matters as needed.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,889,846	2,092,600	2,242,600	2,382,300	289,700
Contractual Services	307,141	465,800	465,800	937,000	471,200
Supplies & Materials	338,104	473,000	513,000	476,000	3,000
Business & Travel	31,379	49,000	49,000	50,600	1,600
Capital Outlay	27,653	83,800	283,800	369,700	285,900
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	56,620	25,000	25,000	25,000	0
Total by Object	2,650,744	3,189,200	3,579,200	4,240,600	1,051,400
Allocation of Authorized Positions		15		18	3

Commentary

- The personal services increase includes funding in support of negotiated agreements.
- Volunteer Support funding is budgeted at \$1,872,600 and includes the Length of Service Awards Program (LOSAP) for volunteers at \$820,000.
- The Wellness and Fitness federal grant is budgeted in the Administration bureau at a level of \$777,300 which is fully grant supported. The County required match of \$200,000 is being expended in FY2007.

Program Statement

The Operations Bureau is responsible for the daily staffing of 30 stations located throughout the County and provides fire suppression and basic life support (ambulance) emergency medical services:

- **Suppression** – Is responsible for daily staffing at the 30 stations in the County, responding to calls for service involving fire suppression, medical calls as first responder, and various rescue scenarios.
- **Basic Life Support** – Provides response to medical emergency calls where protocol indicates a requirement for basic life support and response to major fire incidents to provide medical backup / transportation.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	42,425,744	41,959,100	43,864,100	49,300,800	7,341,700
Contractual Services	295,189	137,800	137,800	201,600	63,800
Supplies & Materials	1,670,626	1,252,500	1,252,500	1,282,200	29,700
Business & Travel	28,604	14,800	34,800	28,900	14,100
Capital Outlay	234,443	339,400	339,400	356,400	17,000
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	636,000	681,500	682,500	760,500	79,000
Total by Object	45,290,607	44,385,100	46,311,100	51,930,400	7,545,300
Allocation of Authorized Positions		453		546	93

Commentary

- An internal reorganization results in the elimination of two Battalion Chief positions and a third is downgraded to Captain for total savings of \$270,000.
- Reorganized from 4 to 3 Battalions.
- The budget includes 3 months of funding for 20 new positions (5 FF II, 10 FF III, 4 Lts & 1 Capt) for staffing of the new Annapolis Neck Fire Station (\$319,600).
- Overtime is budgeted at \$3,700,000, but \$1,400,000 of that amount is offset by the application of turnover. The resulting net amount is \$2.3 million.
- The capital outlay budget of \$356,400 includes funding for the following acquisitions:
 - Six additional thermal imaging cameras - \$54,000
 - 200 more PASS devices - \$20,000
 - Replacement hose, apparatus appliances - \$84,200
 - Ventilation equipment - \$25,000
 - Hurst tool replacements - \$61,600
- Fire protection on the Annapolis Neck Peninsula is budgeted at \$760,500 for FY2008, an increase of \$79,000 over the current fiscal year.

Program Statement

The mission of the Services Bureau is to provide operational support to the Fire suppression, basic life support, and advanced life support functions and includes maintenance of apparatus and buildings, training of new and incumbent personnel, incident call taking and dispatch services, and provision of fire investigations, fire inspections, and fire plan review.

- Maintenance – coordinates the repair and maintenance of fire apparatus, develops apparatus replacement specifications, and provides annual testing of apparatus as required to maintain certification.
- Communications – provides call taking and dispatch services in response to calls for service.
- Training – provides training of new recruits when necessary as well as ongoing training for incumbent personnel to maintain professional certifications, improve the general training levels of employees, and enhance the safety of personnel.
- Fire Investigations – provides investigative services following fire incidents including determination of origin, cause of the fire, and follow-up arson investigation.
- Fire Inspections – provides inspection services for permitted building activity as well as coordination of in-service fire inspections performed by station personnel and review of plans associated with permit applications.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	10,377,968	12,899,900	13,599,900	12,627,300	(272,600)
Contractual Services	6,466,781	6,912,500	6,912,500	6,889,500	(23,000)
Supplies & Materials	265,807	412,500	412,500	714,300	301,800
Business & Travel	11,034	44,300	44,300	63,300	19,000
Capital Outlay	473,196	288,200	288,200	857,700	569,500
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	17,594,787	20,557,400	21,257,400	21,152,100	594,700
Allocation of Authorized Positions		168		135	-33

Commentary

- The personal services change is the net result of the impact of negotiated pay packages, the elimination of a Mail Clerk position (\$47,100), and a new Fire Communications Operator to be assigned to an overlap shift (\$54,000).
- Two recruit classes of 30 personnel each are included to address both known and anticipated attrition in the Department. Each class is funded for 5 months for a total request of \$775,000.
- The contractual services budget includes the following major items:
 - Direct charge vehicle costs - \$2,340,000
 - Lease rate vehicle operating costs - \$1,204,600
 - Lease rate vehicle replacement costs - \$2,781,300 (includes \$1.75 million for apparatus replacement)
- The supplies and materials budget includes \$335,400 in uniform purchases (including uniforms for 60 recruits) and \$303,200 in safety equipment including equipment for 60 recruits).
- The capital outlay budget includes the following:
 - Furniture for training - \$13,000
 - Misc. training equipment - \$71,200
 - 4 lawn tractors - \$32,000
 - Pumper tanker and ambulance for Station 8 - \$610,000

Program Statement

The bureau is responsible for providing Advanced Life Support (paramedic) operations, special teams including marine operations, dive team operations, cave-in rescue, and high rise evacuation team operations as well as emergency management activities and disposition of incidents involving hazardous materials.

- Advanced Life Support – provides advanced life support response to serious medical emergency calls for service utilizing paramedics and EMT-Intermediate personnel.
- Special Operations – includes a variety of special teams including cave-in rescue, marine operations, aerial rescues and high rise rescue operations, all of whom respond to calls for service in those categories.
- Hazardous Materials – consists of staffing at the Jones Station Fire Station who are specially trained and equipped to deal with calls for service involving hazardous materials.
- Emergency Management – provides long-term planning for large scale emergency situations including major weather events, occurrences of natural disasters as well as potential terrorist activities; also provides local coordination of response activities during the time of any major occurrence.

Budget Summary

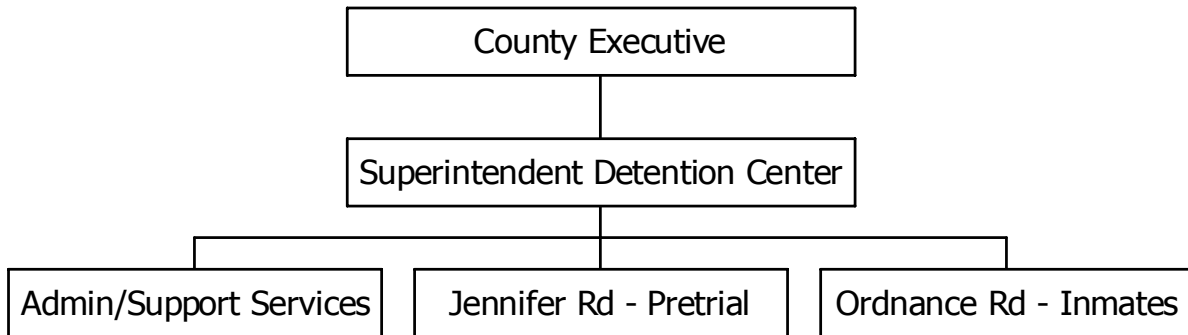
Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	16,423,075	18,110,900	15,275,700	15,216,400	(2,894,500)
Contractual Services	212,761	521,800	521,300	392,200	(129,600)
Supplies & Materials	1,098,963	869,400	869,900	918,500	49,100
Business & Travel	157,468	288,800	349,300	253,000	(35,800)
Capital Outlay	1,946,766	1,312,000	1,484,700	1,202,200	(109,800)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	45,000	0	0
Total by Object	19,839,033	21,102,900	18,545,900	17,982,300	(3,120,600)
Allocation of Authorized Positions		197		161	-46

Commentary

- Funding is included for 10 new paramedic positions for staffing of the unit at the new Annapolis Neck Fire Station (3 months funding; \$168,000).
- Overtime is budgeted at \$1,317,800, but \$300,000 of that amount is offset by the application of turnover.
- The budget reflects elimination of the Director of Emergency Management position (\$125,000), currently being performed by a Police Lieutenant detailed to that function.
- Funding for the purchase of uniforms is budgeted at \$199,600.
- Funding for safety equipment is budgeted at \$227,400.
- The cost of restocking medical units with supplies provided by local hospitals is \$385,000.
- The capital outlay budget includes \$35,000 for the replacement of thumpers.
- The total of grant funding budgeted is \$1,166,000, a reduction of \$458,300 from the FY2007 approved amount. The reductions are reflected in the various Homeland Security grants.

Mission Statement

The mission of the Anne Arundel County Department of Detention Facilities is to provide for public safety through the detention and confinement of pre-trial detainees and adjudicated offenders in safe and secure institutions, and by offering alternatives to incarceration as well as services to prepare inmates for re-entry into the community.



Major Accomplishments

- Upgraded the electronic security systems at both detention facilities to improve system reliability.
- Continued to enhance the Case Management System to prepare inmates for their eventual reentry into the community by addressing employment, housing, substance abuse, and probation issues.
- Replaced the electronic monitoring system utilized in administering the House Arrest Program.
- Upgraded the inmate accounting system to increase responsiveness and data security.

Key Objectives

- Enhance mental health services by coordination with the Mental Health Agency to provide licensed psychiatric rehabilitation and recreational therapy.
- Increase the capacity of Ordnance Road by adding bunks and lockers in six of the housing units.
- Increase physical security levels at both facilities.

Significant Changes

- Increasing the capacity at Ordnance Road.

Comparative Statement of Expenditures

Agency: Department of Detention Facilities
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Jennifer Road - Pretrial	18,788,825	21,323,300	20,673,300	21,982,200	658,900
Ordinance Road - Inmates	12,654,816	13,751,800	13,501,800	14,552,300	800,500
Admin/Support Service	2,479,518	2,746,900	2,646,900	2,701,600	(45,300)
Total by Character	33,923,158	37,822,000	36,822,000	39,236,100	1,414,100
Object					
Personal Services	26,063,183	28,692,300	27,692,300	29,562,600	870,300
Contractual Services	5,353,656	5,999,000	5,939,000	6,615,100	616,100
Supplies & Materials	2,323,228	2,789,900	2,839,900	2,840,600	50,700
Business & Travel	35,446	73,600	73,600	49,300	(24,300)
Capital Outlay	147,645	267,200	277,200	168,500	(98,700)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	33,923,158	37,822,000	36,822,000	39,236,100	1,414,100

Commentary

- Overtime is budgeted department-wide at \$1,541,600, and increase of \$284,100 over the current fiscal year, but still less than current year anticipated expenditures.
- Turnover is increased to \$1,510,000 from the current application of \$950,000.
- The contractual services budget includes the following amounts:
 - Medical services - \$5,103,900
 - Public Defender grant- \$82,900
 - Contractual security @ District Court - \$366,300
 - Mental Health program - \$156,900
 - Education program with AACC - \$233,000
- Supplies and materials include the following:
 - Food services - \$1,600,700
 - Uniform purchases - \$220,900
 - Cleaning supplies – 352,100

Department of Detention Facilities
General Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0156	Superintendent Detention Cente	E	07	0	0	0	0
0156	Superintendent Detention Cente	E	08	1	1	1	0
0200	Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0212	Office Support Assistant II	OS	04	10	10	10	0
0213	Office Support Specialist	OS	06	22	22	22	0
0223	Secretary III	OS	06	2	2	2	0
0241	Management Assistant I	NR	15	2	2	2	0
0242	Management Assistant II	NR	17	4	4	4	0
0265	Program Specialist I	NR	15	7	7	7	0
0266	Program Specialist II	NR	17	1	1	1	0
0462	Financial Clerk I	OS	07	1	1	1	0
0463	Financial Clerk II	NR	11	1	1	1	0
0712	Storekeeper II	LM	06	2	2	2	0
1201	Detention Officer	D	01	205	205	205	0
1202	Detention Corporal	D	02	40	40	40	0
1203	Detention Sergeant	D	03	23	23	23	0
1204	Detention Lieutenant	D	05	9	9	9	0
1206	Detention Captain	D	06	2	2	2	0
1207	Asst Correctional Factly Admin	D	07	3	3	3	0
1209	Correctional Facility Adminis	D	08	2	2	2	0
1214	Correctional Program Spec I	C	01	2	2	2	0
1215	Correctional Program Spec II	C	02	38	38	38	0
1216	Correctional Records Clerk	OS	07	14	14	14	0
1217	Correctional Support Sercv Mgr	NR	20	1	1	1	0
1265	Criminal Justice Program Supvr	NR	17	9	9	9	0
1270	Laundry Assistant	NR	08	1	1	1	0
1271	Laundry Supervisor	NR	12	2	2	2	0
1547	Special Investigator	NR	14	2	2	2	0
2122	Facilities Maintenance Mech II	LM	09	6	6	6	0
2131	Facilities Maintenance Supvr	NR	14	2	2	2	0
Department Summary				415	415	415	0

Condition Assessment and Performance Measures

Measure	FY2005 Act.	FY2006 Act.	FY2007 Est.	FY2008 Proj.
No. of volunteers	563	505	513	565
Subst. abuse prog. Participate	903	736	800	815
Security breaches – JR	2	0	0	0
Security breaches - OR	0	1	1	0
Inmates tested for drugs – JR	1,731	1,318	1,908	2,000
Inmates tested for drugs - OR	1,703	1,774	1,272	1,523
Disciplinary hearings – JR	1,225	1,287	1,320	1,400
Disciplinary hearings - OR	1,374	1,478	2,127	1,802
Medical clinic visits – JR	13,637	16,696	15,012	16,000
Medical clinic visits - OR	14,501	22,042	20,079	18,875
Mental health referrals – JR	2,812	2,796	1,896	3,000
Mental health referrals - OR	2,040	1,996	1,179	1,750
No. of house arrest intakes	399	407	386	405
Education prog. participation	366	388	400	450
GEDs acquired	65	21	55	60
New weekenders	1,181	1,076	1,058	1,100

Program Statement

The Jennifer Road Detention Facility is primarily utilized for the housing of inmates awaiting trial for their alleged offenses.

- Security Operations - The security staff at the Jennifer Road Detention Center (JRDC) are responsible for maintaining the safety of the public, staff and inmate population. The staffing complement is comprised of Officers, Corporals, Sergeants, Lieutenants and Captains that are assigned to three shifts that work 24 hours per day, seven days per week. Security duties include supervising the inmate population in their housing units and program activities, transporting inmates to and from court hearings, medical appointments, funerals and special events ordered by the Courts.
- Case Management - The elements of Case Management include advocacy, intake, assessment, classification, referral, intervention, monitoring and evaluation, each of which is manifest in different ways at different points during an inmate's incarceration.
- Pretrial Services Program - The Detention Center's Pretrial Services Unit was initiated at District Court in 1983 and expanded to Circuit Court in 1989. Its function is two fold: to make release recommendations at bail hearings based on verified criminal and social history information, and to monitor compliance with the conditions of release for defendants released to the program's supervision pending trial.
- Volunteer Services - Each facility operates a volunteer program that utilizes Anne Arundel County citizens in providing religious, substance abuse, sewing, recreational, literacy and other forms of self help activities to the inmate population. This is an invaluable service to the Department as it provides a bridge to the community and supports the case management program in preparing the inmates for release.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	15,064,519	16,860,300	16,160,300	17,260,300	400,000
Contractual Services	2,837,375	3,271,500	3,271,500	3,573,500	302,000
Supplies & Materials	811,865	1,084,800	1,134,800	1,066,300	(18,500)
Business & Travel	7,634	8,000	8,000	10,200	2,200
Capital Outlay	67,431	98,700	98,700	71,900	(26,800)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	18,788,825	21,323,300	20,673,300	21,982,200	658,900
Allocation of Authorized Positions		245		244	-1

Commentary

- The personal services budget reflects the impact of negotiated agreements.
- Inmate medical services are budgeted at \$3,010,000, an increase of \$302,600 due to inflationary costs and a larger inmate population.
- Food service is budgeted at \$861,200, an increase of \$81,300 resulting from a growing inmate population.
- The contract for providing security at the District Court lockup is included at \$366,300.
- The grant to the Public Defender's Office is budgeted at \$82,900 to actively control inmate population levels.

Program Statement

The Ordnance Road Detention Facility is utilized primarily for the housing of inmates already sentenced for their respective infractions, but to a term no longer than 18 months.

- Security Operations - The security staff at the Ordnance Road Correctional Center (ORCC) are responsible for maintaining the safety of the public, staff and inmate population.
- Case Management - the Department uses a Case Management approach to delivering classification and program services to the inmate population. The elements of Case Management include advocacy, intake, assessment, classification, referral, intervention, monitoring and evaluation.
- Mental Health Project - In June 1995 the Anne Arundel County Mental Health Agency contracted with Psychotherapeutic Treatment Services (PTS) to initiate the Mental Health Jail Project (MHJP).
- Community Services - is a form of restitution where participants "pay" for their misconduct by providing uncompensated hours of service to the community.
- Work Release - allows participants to maintain regular employment while serving sentences of confinement, thereby facilitating payment of family support, fines, court costs, taxes and restitution.
- Substance Abuse - the Anne Arundel County Department of Detention Facilities (AACDF) and Anne Arundel County Department of Health jointly launched SAS for sentenced inmates with a documented substance abuse disorder. These services seek to break the cycle of recidivism by offering a 24-30 hour closed enrollment education (self-evaluation) program.
- House Arrest Alternative Sentencing Program (HAASP) - was established in 1987 to provide a sentencing option for DWI offenders. Since that time, the program has expanded to accept persons convicted of all offense types and pretrial defendants requiring intensive supervision. HAASP offers enforcement of curfew requirements through the use of an "active" monitoring system.
- Success through Education - The Ordnance Road Correctional Center (ORCC) has established a partnership with the Anne Arundel Community College (AACC) to provide an on site education program to service the inmate population. The program is centered toward academic achievement and assisting inmates in receiving a General Education Development (GED) Diploma.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	9,673,421	10,366,100	10,166,100	10,807,100	441,000
Contractual Services	2,085,911	2,306,800	2,246,800	2,667,000	360,200
Supplies & Materials	805,142	928,200	928,200	965,000	36,800
Business & Travel	10,128	13,800	13,800	16,600	2,800
Capital Outlay	80,214	136,900	146,900	96,600	(40,300)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	12,654,816	13,751,800	13,501,800	14,552,300	800,500
Allocation of Authorized Positions		150		151	1

Commentary

- The increase in personal services results from negotiated agreements.
- The increase reflected in Contractual Services is really just a consolidation of mental health services costs into this bureau; previously, the appropriations were split between Jennifer Road and Ordinance Road budget entities. The total budget for mental health services is \$156,900.
- Medical services are budgeted at \$2,093,900.
- Food service is included at \$739,500.
- The education program in conjunction with Anne Arundel Community College is budgeted at \$233,000.
- The cost of maintenance contracts on various facility system is increased by approximately \$50,000 due to newly installed systems for which the warranty periods are lapsing.

Program Statement

The mission of the Anne Arundel County Department of Detention Facilities is to provide for public safety through the detention and confinement of pre-trial detainees and adjudicated offenders in safe and secure institutions.

- General administration – provides interdepartmental support for the operations of the two detention facilities and the programs operated at each location. These activities include long range planning for both operations and facilities, as well as day-to-day activities such as procurement, payroll, budgeting, and expenditure control and monitoring.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,325,243	1,465,900	1,365,900	1,495,200	29,300
Contractual Services	430,370	420,700	420,700	374,600	(46,100)
Supplies & Materials	706,220	776,900	776,900	809,300	32,400
Business & Travel	17,685	51,800	51,800	22,500	(29,300)
Capital Outlay	0	31,600	31,600	0	(31,600)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	2,479,518	2,746,900	2,646,900	2,701,600	(45,300)
Allocation of Authorized Positions		20		20	0

Commentary

- The budget centrally funds the following for the department:
 - Vehicle operating and replacement expenses - \$186,400
 - Maintenance on radios and home monitoring equipment - \$35,500
 - General supplies including office supplies, cleaning materials, and printing / copier expenses - \$536,600
 - Uniform purchases - \$220,900
 - Telephone expenses - \$111,700
 - Weapons and ammunition - \$31,000
- Three vehicles and three cellular phones are being eliminated.

Program Statement

This special revenue fund is used to account for inmate benefit and welfare activities. These activities include the commissary operation as well as the acquisition of goods and services to support the health, education, and recreation of the general inmate population.

- Commissary – Provides various products including snacks, reading materials, etc. to inmates who are able to purchase them; there is no cost to taxpayers.
- Welfare activities – Provides inmates with general hygiene items, recreational items including magazines and newspapers, and educational resources at no cost to taxpayers.

Budget Summary

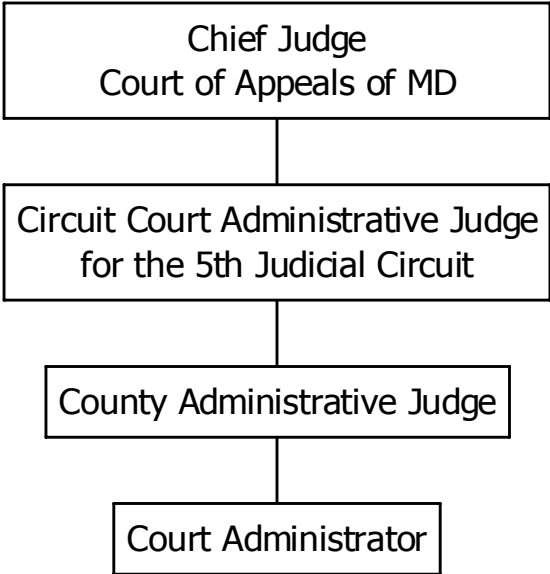
Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	--	--	--	--	--
Contractual Services	--	--	--	--	--
Supplies & Materials	0	0	0	0	0
Business & Travel	--	--	--	--	--
Capital Outlay	--	--	--	--	--
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	967,212	1,080,000	1,180,000	1,400,000	320,000
Total by Object	967,212	1,080,000	1,180,000	1,400,000	320,000

Commentary

- The increase of \$320,000 only reflects a projected increase in the commissary and inmate welfare activities due to the growing inmate population; the fund is totally self-supporting without any taxpayer dollars.
- The monies are used to acquire items like hygiene kits for inmate use, educational materials and equipment, recreational equipment and materials, as well as commissary items available for purchase by inmates.

Mission Statement

The mission and responsibility of the Circuit Court for Anne Arundel County is to provide a forum for expedient disposition of justice in accordance with the laws of the State of Maryland.



Major Accomplishments

- Continued hearing cases within Case Time Standards, which contributed to Anne Arundel County's ranking as the most efficient of the "big five" counties.
- Over 8,800 civil cases scheduled and all but 5 heard on the day scheduled.
- Implemented an effective Alternative Dispute Resolution program.

Key Objectives

- Reduce the time from filing to disposition of civil cases.
- Increase the number of participants served in drug treatment programs
- Enhance web-based information on Family Law education and resources.
- Initiate a Life Skills program as part of treatment in Juvenile Drug Court.

Comparative Statement of Expenditures

**Agency: Circuit Court
Fund: General Fund**

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Disposition of Litigation	5,372,133	5,771,400	5,910,600	5,817,100	45,700
Domestic Relations	0	0	0	0	0
Total by Character	5,372,133	5,771,400	5,910,600	5,817,100	45,700
Object					
Personal Services	4,446,104	4,686,500	4,746,700	4,853,900	167,400
Contractual Services	691,389	776,100	855,100	711,700	(64,400)
Supplies & Materials	114,823	157,100	157,100	137,700	(19,400)
Business & Travel	118,130	141,700	141,700	103,800	(37,900)
Capital Outlay	1,688	10,000	10,000	10,000	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	5,372,133	5,771,400	5,910,600	5,817,100	45,700

Commentary

- The State of Maryland is no longer charging Anne Arundel County for 25% of the cost of law clerks (approx. \$100,000).
- The approved budget includes an increase in juror fees from \$185,000 to \$220,000 based on current year actual expenditures.
- Turnover is applied at the current level of \$80,000.
- The Family Law division (grant funded) is approved at a level of \$1,164,600, slightly lower than the current fiscal year.

**Circuit Court
General Fund**

FY2008 Approved Budget

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
8624	Ct Program Specialist I	NR	15	0	1	1	0
8625	Ct Program Specialist II	NR	17	1	1	1	0
8626	Ct Program Manager	NR	19	1	1	1	0
8629	Court Social Worker	NR	16	10	10	10	0
8632	Court Clerk III	NR	06	1	1	1	0
8640	Court Administrative Secretary	NR	11	1	1	1	0
8643	Court Bailiff Supervisor	NR	04	1	1	1	0
8646	Court Paralegal	NR	12	2	2	2	0
8647	Court Reporter I	NR	12	3	3	3	0
8648	Court Reporter II	NR	15	1	1	1	0
8653	Masters Administrative Aide	NR	12	6	6	6	0
8655	Court Management Asst I	NR	15	13	13	13	0
8656	Court Management Asst II	NR	17	5	5	5	0
8658	Deputy Jury Commissioner	NR	14	1	1	1	0
8659	Jury Commissioner	NR	17	1	1	1	0
8660	Family Law Administrator	NR	19	1	1	1	0
8663	Court Administrator	NR	23	1	1	1	0
8665	Master Circuit Court	NR	23	4	4	4	0
8666	Court Systems Programmer	NR	17	1	1	1	0
8669	Court Assignment Clerk	NR	11	3	0	0	0
8669	Court Assignment Clerk	NR	12	0	3	3	0
8670	Director of Court Operations	NR	20	1	1	1	0
8671	Assistant Director Assignment	NR	14	1	1	1	0
8673	Juvenile Drug Court Clerk	NR	11	1	1	0	-1
8677	Director of Assignment	NR	17	1	1	1	0
Department Summary				61	62	61	-1

Condition Assessment and Performance Measures

Performance Measure	FY05 Act.	FY06 Act.	FY07 Est.	FY08 Proj.
Number of case filings	22,602	22,820	22,500	22,500
Number of cases closed	23,714	23,916	23,000	23,000
% of cases heard within time standards	96%	96%	96%	96%
Number of domestic hearings	6,432	6,500	6,500	6,500
Number of non-domestic hearings	2,706	2,589	2,600	2,600
Number of civil hearings	9,138	8,864	9,000	9,000
Family Law cases pending	3,522	3,613	3,800	3,500
Number people served by Family Law	6,619	6,411	6,500	6,500

**Orphans Court
General Fund**

FY2008 Approved Budget

The Orphans' Court is a court of limited special jurisdiction, responsible for conducting judicial probate, directing the conduct of a personal representative, and passing any orders which may be required in the course of the administration of an estate.

Orphan's Court judges are elected directly by the voters of Anne Arundel County. The Governor designates one of the judges as a chief judge.

Comparative Statement of Expenditures

**Agency: Orphans Court
Fund: General Fund**

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Orphans Court	92,365	110,800	110,800	129,100	18,300
Total by Character	92,365	110,800	110,800	129,100	18,300
Object					
Personal Services	85,978	102,100	102,100	120,400	18,300
Contractual Services	1,280	1,800	1,800	1,800	0
Supplies & Materials	2,232	1,500	1,500	1,500	0
Business & Travel	2,875	5,400	5,400	5,400	0
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	92,365	110,800	110,800	129,100	18,300

Commentary

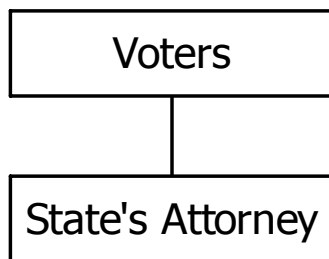
- The budget for the Orphan's Court changes to reflect the cost of changes in health insurance and funding the State's 2006 legislative action mandating an unfunded salary increase to be phased in over two years, effective 1 January 2007.
- Each judge also receives an expense allowance up to \$150 per month for personal expenses incidental to their duties.

Personnel Summary

- The Orphan's Court consists of three elected Judges whose salaries are fixed in law.

Mission Statement

The Office of the State's Attorney is responsible for the prosecution of individuals charged with crimes committed in Anne Arundel County, ranging from traffic offenses to capital murder. The operations are divided between the Circuit, Juvenile, and both District Courts located in Annapolis and Glen Burnie. Additionally, a civil unit operates to seize and impose forfeiture for property obtained through illegal drug activities. The Office strives to provide educational and informative programs to better serve the residents of Anne Arundel County.



Major Accomplishments

- The victim / witness services provided continue to be among the best in the State.
- The Economic Crimes Unit has been successful in obtaining restitution for fraud, white-collar, and other technology based crimes.
- Continuation of Communities Against Senior Exploitation program (CASE).
- The Prescription Fraud Unit continues to be very successful in prosecuting prescription fraud cases.
- Formed the Anne Arundel Race Relations Coordinating Council.
- Initiated the Gang Related Investigations and Prosecuting Unit (GRIP).

Key Objectives

- Enhance training levels for prosecutors.
- Expand use of the case file management system to District Court operations.
- Work with the Maryland Internet Crimes Against Children Task Force.
- Increase levels of community partnerships.

Comparative Statement of Expenditures

Agency: Office of the State's Attorney
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Office of the State's Attorney	7,478,013	8,086,700	8,163,900	8,373,700	287,000
Total by Character	7,478,013	8,086,700	8,163,900	8,373,700	287,000
Object					
Personal Services	7,155,225	7,691,000	7,773,200	7,975,600	284,600
Contractual Services	148,623	198,100	178,100	199,500	1,400
Supplies & Materials	98,159	99,000	109,000	102,000	3,000
Business & Travel	74,005	88,800	88,800	86,800	(2,000)
Capital Outlay	2,001	9,800	14,800	9,800	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	0	0	0	0	0
Total by Object	7,478,013	8,086,700	8,163,900	8,373,700	287,000

Commentary

- Virtually all of the increase approved is a result of personal services increases.
- Grant funding lapses for one position and the position is eliminated; however, there is a new grant for a paralegal to assist the frail and the elderly in the approved budget.

Office of the State's Attorney
General Fund

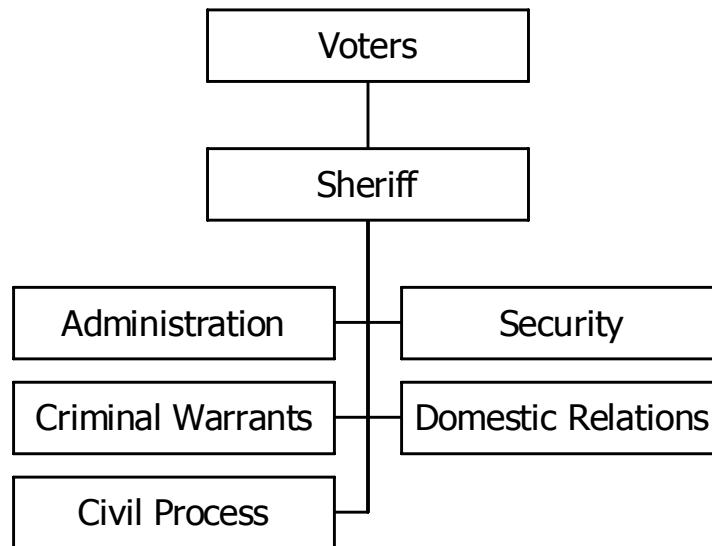
FY2008 Approved Budget

Personnel Summary

Job Code - Title	Plan	Grade	Approved	Adjusted	Approved	Variance
8100 State's Attorney	EO	06	1	1	1	0
8101 Admin Asst To State's Atty	SA	06	1	1	1	0
8103 S/A Investigator I	SA	03	3	3	3	0
8104 S/A Investigator II	SA	04	1	1	1	0
8110 Deputy State's Attorney	SA	08	2	2	2	0
8120 Assistant State's Attorney	SA	07	42	42	42	0
8121 S/A Office Support Assistant	SA	01	5	5	5	0
8122 S/A Case Coordinator	SA	02	19	19	19	0
8123 S/A Law Clerk	SA	02	1	1	1	0
8124 S/A Paralegal	SA	02	6	6	6	0
8125 S/A Vic/Witness Advocate	SA	03	12	12	12	0
8126 S/A Case Manager	SA	03	2	2	2	0
8127 S/A Exec Secretary	SA	03	1	1	1	0
8128 S/A Management Assistant I	SA	03	3	3	3	0
8130 S/A Management Assistant II	SA	04	1	1	1	0
8131 S/A Mediator	SA	04	1	1	1	0
8133 S/A Public Information Officer	SA	04	1	1	1	0
8134 S/A Senior Management Asst	SA	05	1	1	1	0
8135 S/A Director Vic/Witness Progs	SA	06	1	1	1	0
8136 S/A Court Systems Programmer	SA	04	1	1	1	0
Department Summary			105	105	105	0

Mission Statement

To serve the citizens of Anne Arundel County and advance the Criminal Justice System and the Public Safety of Anne Arundel County by providing professional and uncompromising service through teamwork and a commitment to excellence and to preserve and maintain the safety and dignity of the Courts and of all individuals through fair and impartial performance of duty.



Major Accomplishments

- Installed Mobile Data Computers in Civil Process and Warrants vehicles.
- Provided comprehensive security for high profile death penalty cases.
- Established a Cell Extraction Response Team and trained jointly with the Detention Center team.
- Trained personnel on use of less lethal weapons.
- Replaced the Courthouse x-ray machine via grant funding.
- Conducted an internal audit on outstanding warrants and reduced number outstanding by 300 (deceased individuals).

Key Objectives

- Develop and implement innovative, aggressive recruitment to encourage new hires and to increase retention.
- Implement a local task force with Annapolis, County, and State police to increase warrant services.
- Partner with the State's Attorney and the judiciary to review and assess outstanding warrants.
- Install a new CAD dispatching system in the Building Command Center.
- Work jointly with local legislators and the Maryland Sheriff's Association to increase service fees.

Significant Changes

- Centralized the Building Command Center function.

Comparative Statement of Expenditures

Agency: Office of the Sheriff
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Administration	766,192	829,500	919,500	782,700	(46,800)
Security	2,547,899	2,917,500	2,869,100	2,526,100	(391,400)
Criminal Warrants	1,548,952	1,448,300	1,408,300	1,949,000	500,700
Domestic Relations	614,177	691,200	691,200	733,100	41,900
Civil Process	944,073	1,086,700	1,087,700	1,136,500	49,800
Total by Character	6,421,292	6,973,200	6,975,800	7,127,400	154,200
Object					
Personal Services	5,543,068	6,204,400	6,039,400	6,425,600	221,200
Contractual Services	534,661	488,700	558,700	516,200	27,500
Supplies & Materials	118,896	103,300	113,300	134,700	31,400
Business & Travel	26,707	37,300	39,900	38,200	900
Capital Outlay	197,960	139,500	224,500	12,700	(126,800)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	6,421,292	6,973,200	6,975,800	7,127,400	154,200

Commentary

- The budget includes an application of turnover at a level of \$350,000, an increase of \$100,000 over the current fiscal year.
- Included in the budget is \$115,500 for part-time deputies utilized on courthouse security; this funding is also level with previous fiscal years.
- The budget includes \$441,800 for vehicle expenses.
- \$38,200 is included for education, training, and travel expenses.

**Office of the Sheriff
General Fund**

FY2008 Approved Budget

Personnel Summary

Job Code - Title		Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0200	Admin Secty To Dpt/Agency Head	E	01	1	1	1	0
0212	Office Support Assistant II	OS	04	10	10	10	0
0213	Office Support Specialist	OS	06	3	3	3	0
0224	Management Aide	NR	12	2	2	2	0
0241	Management Assistant I	NR	15	2	2	2	0
1593	Sheriff Communication Operator	LM	05	8	0	0	0
1593	Sheriff Communication Operator	LM	06	0	8	8	0
1595	Deputy Sheriff IV	S	04	2	2	2	0
1596	Law Enforcement Train Coord	NR	14	1	1	1	0
1597	Deputy Sheriff I	S	01	60	60	60	0
1598	Deputy Sheriff II	S	02	8	8	8	0
1599	Deputy Sheriff III	S	03	2	2	2	0
8200	Sheriff	EO	02	1	1	1	0
8201	Chief Deputy	ET	01	1	1	1	0
Department Summary				101	101	101	0

Condition Assessment and Performance Measures

Measure	FY05 Act.	FY06 Act.	FY07 Est.	FY08 Proj.
Circuit Court warrants served	1,110	1,962	1,992	2,000
District Court warrants/body attachments served	7,751	10,768	9,468	9,500
Ex Parte Peace Orders served	1,004	1,029	937	1,000
Ex Parte Protective Orders served	1,592	1,632	1,513	1,600
Domestic Relations arrest warrants served	401	411	415	421
Domestic Relations summonses served	1,426	1,462	1,476	1,499
Criminal summons on charging documents served	1,398	1,632	1,712	1,746
Summonses, subpoenas and similar process served	32,477	33,835	33,224	33,500
Writs of execution, replevin, served	785	733	1,348	2,696
Warrants of restitution and possession served	12,136	10,883	10,792	10,800
Failure to pay rent petitions and related served	35,213	35,754	36,682	37,049

Program Statement

The Administrative Bureau coordinates the direction of the office, sets goals, establishes objectives, and handles daily administrative functions including budgeting, personnel management, payroll transactions, public relations, and training.

- The bureau is responsible for the overall daily operation of the Sheriff's Office including recruiting and training of personnel and development and implementation of operational procedures, acquisition and maintenance of equipment, and fiscal monitoring.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	524,627	515,600	575,600	550,500	34,900
Contractual Services	89,131	72,500	92,500	80,600	8,100
Supplies & Materials	97,476	70,100	80,100	103,300	33,200
Business & Travel	25,553	35,400	35,400	35,600	200
Capital Outlay	29,404	135,900	135,900	12,700	(123,200)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	766,192	829,500	919,500	782,700	(46,800)
Allocation of Authorized Positions		7		7	0

Commentary

- The personal services budget supports the 7 positions currently assigned to the bureau.
- The FY2007 capital outlay amount included a one-time purchase of mobile data computers.
- \$6,000 is provided for personnel recruitment efforts.
- Vehicle expenses are included at a level of \$36,600.
- The bureau centrally funds uniform purchases; the budget includes \$35,000 for this purpose.
- Also centrally funded here is \$12,500 for weapons and ammunition and \$13,600 for safety equipment.
- Three cellular phones and three pagers are being eliminated for cost savings.

Program Statement

The Security Bureau is comprised of the Courts and Facilities section, the Detention Command Center and the Building Command Center. This activity provides administration and coordination for the aforementioned sections and is handled by a commander (i.e., captain), an assistant commander (i.e., lieutenant), two first line supervisors (i.e., sergeants) and a complement of deputies.

- Courts and Facilities – is responsible for the security in and adjacent to the Anne Arundel County Circuit judicial complex located at 7 Church Circle in Annapolis.
- Detention Command Center – provides for the monitoring of incarcerated defendants at trial and the housing of those newly convicted in court in a temporary holding area located in the Anne Arundel County Circuit Court judicial complex and the transport of prisoners between the Detention Center and the Circuit Court.
- Building Command Center – the Anne Arundel County Circuit Court judicial complex involves operating complex electronic access controls and video surveillance equipment and monitoring and controlling pedestrian traffic in and around the facility , dispatching of Deputies, verifying outstanding warrants against the court docket, and the entry of emergency domestic violence orders.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	2,426,225	2,810,200	2,625,200	2,424,100	(386,100)
Contractual Services	88,396	90,400	140,400	91,800	1,400
Supplies & Materials	12,344	13,100	13,100	9,600	(3,500)
Business & Travel	296	200	2,800	600	400
Capital Outlay	20,638	3,600	87,600	0	(3,600)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	2,547,899	2,917,500	2,869,100	2,526,100	(391,400)
Allocation of Authorized Positions		45		35	-10

Commentary

- The personal services budget of \$2,424,100 funds the 35 employees currently assigned to this section, including funding for negotiated agreements. One of those positions is grant funded (\$35,600).
- Eight of the positions transferred to the Warrants bureau reflect the movement and centralization of the Building Command Center function.
- \$71,600 is budgeted to support the bureau's assigned vehicles.

Program Statement

The Sheriff's Office is the primary clearinghouse of criminal arrest warrants in Anne Arundel County, responsible for executing warrants as well as transporting defendants arrested in other counties of the State back to this county for processing. They are divided among 3 teams that operate 7 days a week.

- Domestic Violence – the goal is to make every responsible effort to serve each domestic violence order post-haste. Effective as of 2004, Domestic Violence Orders are issued during normal business hours Monday through Friday with emergency orders (a.k.a. "Interim Orders") issued on weekends by the two branches of the District Court and the Circuit Court.
- Record management – The large numbers of legal documents that pass through the Sheriff's Office require a staff dedicated to handle records management and data entry.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	1,239,696	1,292,900	1,252,900	1,800,200	507,300
Contractual Services	158,610	143,100	143,100	134,800	(8,300)
Supplies & Materials	2,728	12,300	12,300	14,000	1,700
Business & Travel	--	--	--	--	--
Capital Outlay	147,918	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	1,548,952	1,448,300	1,408,300	1,949,000	500,700
Allocation of Authorized Positions		24		34	10

Commentary

- The personal services budget of \$1,800,200 supports the 34 employees currently assigned to the bureau, including eight positions transferred from the Security Division and the cost of negotiated agreements.
- The cost of operating and replacing the bureau's vehicles is included at \$128,600.

Program Statement

The Sheriff's Office is tasked with the enforcement of court orders relating to delinquent child support. This largely entails the service of summonses and wage garnishments, and the execution of body attachments (i.e., civil orders of arrest.)

- Domestic Relations – this function is handled by a dedicated Child Support Unit that has a staff of eight. Of particular interest is that the salaries of these positions are 66% funded through a cooperative reimbursement agreement, costing our local citizenry little for the range of services provided.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	534,613	617,600	617,600	644,000	26,400
Contractual Services	78,140	71,300	71,300	86,800	15,500
Supplies & Materials	566	800	800	800	0
Business & Travel	858	1,500	1,500	1,500	0
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	614,177	691,200	691,200	733,100	41,900
Allocation of Authorized Positions		9		9	0

Commentary

- The personal services budget of \$644,000 supports the 9 positions assigned to this bureau, including the impact of negotiated agreements.
- \$80,300 is budgeted for the cost of vehicles assigned to the bureau.
- This bureau operates under a Cooperative Reimbursement agreement which reimburses the County for 66 2/3 of the costs incurred.

Program Statement

The Sheriff's Office is responsible for the individual service or execution of tens of thousands of pieces of civil legal process yearly.

- Civil Process – papers range from witness summonses and subpoenas for documents, to executing judgments (i.e., the seizure of property), and the handling of landlord-tenant matters such as ejectments and the eviction of personal property.

Budget Summary

Object of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Personal Services	817,907	968,100	968,100	1,006,800	38,700
Contractual Services	119,928	111,400	111,400	122,200	10,800
Supplies & Materials	6,238	7,000	7,000	7,000	0
Business & Travel	0	200	200	500	300
Capital Outlay	0	0	1,000	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	944,073	1,086,700	1,087,700	1,136,500	49,800
Allocation of Authorized Positions		16		16	0

Commentary

- \$1,006,800 is budgeted to support the cost of 16 employees within the bureau, including the impact of negotiated agreements.
- The vehicles utilized by the bureau are budgeted at a cost of \$121,700.

Board of License Commissioners
General Fund

FY2008 Approved Budget

Board is responsible for administering and enforcing liquor laws, as well as controlling and issuing liquor licenses. Inspectors visit and inspect all licensed establishments at least twice per year to assure compliance with the rules and regulations governing the sale of alcoholic beverages at retail establishments in Anne Arundel County.

Article 2B of the Annotated Code of Maryland, governs the Board’s powers. The Board of License Commissioners is appointed by the Governor with the advice and consent of the Senate, and operates under the authority of the State Comptroller.

Comparative Statement of Expenditures

Agency: Board of License Commissioners
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Board of License Commissioners	483,473	524,400	524,400	634,000	109,600
Total by Character	483,473	524,400	524,400	634,000	109,600
Object					
Personal Services	420,097	426,300	426,300	544,300	118,000
Contractual Services	37,687	57,900	57,900	53,900	(4,000)
Supplies & Materials	18,119	26,700	26,600	23,000	(3,700)
Business & Travel	6,446	13,500	13,500	12,800	(700)
Capital Outlay	1,124	0	100	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	483,473	524,400	524,400	634,000	109,600

Commentary

- The Approved FY2008 Budget increases primarily as a result of personnel costs mandated by the General Assembly action during the 2007 session. The State increased the number of inspectors to 20, increased salaries and doubled expense accounts for inspectors. Personal Services increases for the pay package increases for the three full-time staff that are paid, under statute, within County pay schedules.

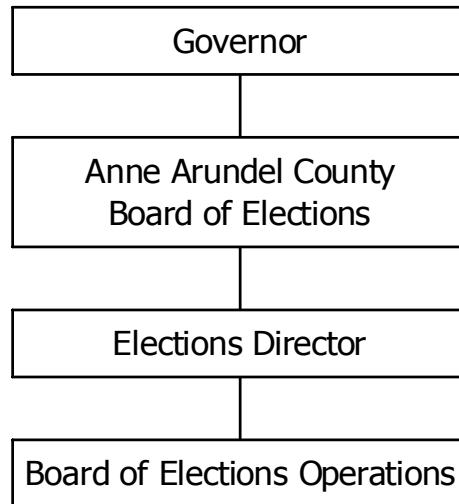
Personnel Summary

- The Board consists of three commissioners. There are three full-time staff, an attorney, and effective July 2007, 20 part-time inspectors.

Mission Statement

The office of the Board of Elections is a State Agency totally funded by the County. The Board consists of three members and two substitute members appointed every four years by the Governor and subject to the approval of the State Senate. The office is staffed by fifteen full time employees and augmented by temporary personnel as necessary. The activities of the Board of Elections have always been driven by the demands of a four-year election cycle:

- year one – Presidential Primary (FY2008)
- year two – Presidential General (FY2009)
- year three – Annapolis City Primary and General Election (FY2010)
- year four – Gubernatorial Primary and General Election (FY2011)



Highlights

- Anne Arundel County has over 321,000 registered voters.
- Implemented new electronic pollbooks for use in the primary and general elections.
- Added approximately 22,000 new registrants to the voter rolls.
- Performed maintenance to approximately 42,000 voter registration records.
- You can download a Voter Registration Application from the State Board of Elections website at www.elections.state.md.us.
- Your voter registration moves with you from county to county. You do not have to re-register when you move from one county to another.
- If you wish to assist others to register to vote, you can be certified as a Voter Registration Volunteer.

General Fund

Job Code - Title		Plan	Grade	Board of Election Supervisors			
				FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
8149	Attorney Board of Elections	ET	08	1	1	1	0
8420	Supervisor Bd of Elections Sup	ET	09	3	3	3	0
Department Summary				4	4	4	0

- In addition to the above authorized Board positions, this budget also funds an additional 15 staff members and temporary salaries in support of election operations.

Comparative Statement of Expenditures

Agency: Board of Election Supervisors
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Bd of Supv of Elections	1,516,436	3,515,700	3,265,700	2,908,800	(606,900)
Total by Character	1,516,436	3,515,700	3,265,700	2,908,800	(606,900)
Object					
Personal Services	773,309	1,209,500	1,209,500	1,163,900	(45,600)
Contractual Services	654,971	1,996,600	1,746,600	1,495,300	(501,300)
Supplies & Materials	65,855	275,100	275,100	209,200	(65,900)
Business & Travel	22,301	30,800	30,800	37,000	6,200
Capital Outlay	0	3,700	3,700	3,400	(300)
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	1,516,436	3,515,700	3,265,700	2,908,800	(606,900)

Commentary

- This budget includes the funding for one election, the presidential primary election. The FY2007 budget contained funding for two elections.
- Decreases in personal services reflect a reduction in temporary salaries and overtime for voting system maintenance, registration maintenance and to prepare and conduct the election.
- Although there is an increase in the election officials salaries, decreases in contractual services are primarily attributable to needing half as many election officials.
- Included in contractual services are items such as \$754,000 to pay for the new touch-screen voting system and \$236,000 for the operation and maintenance of the voter registration system.
- Included in supplies & materials is over \$100,000 to print/mail specimen ballots and voter registration cards.

**Cooperative Extension
General Fund**

FY2008 Approved Budget

The mission of Maryland Cooperative Extension, University of Maryland is to extend life-long, continuing educational opportunities to the residents of the state in areas that support the state's agricultural industry, protect its valuable natural resources, enhance the well being of families and individuals and foster the development of strong, stable communities.

Comparative Statement of Expenditures

Agency: Cooperative Extension

Fund: General Fund

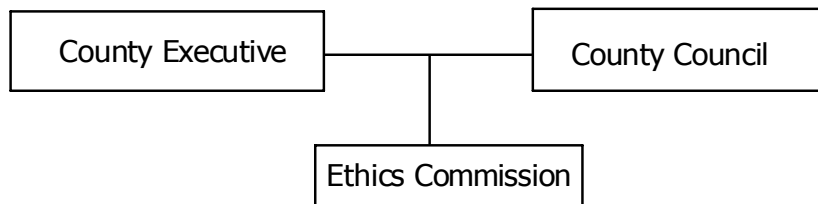
General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Cooperative Ext. Service	194,872	243,600	243,600	254,200	10,600
Total by Character	194,872	243,600	243,600	254,200	10,600
Object					
Personal Services	0	0	0	8,900	8,900
Contractual Services	171,123	214,900	214,900	216,100	1,200
Supplies & Materials	10,990	15,500	15,500	15,500	0
Business & Travel	12,060	13,200	13,200	13,700	500
Capital Outlay	699	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	--	--	--	--	--
Total by Object	194,872	243,600	243,600	254,200	10,600

Commentary

- The FY2008 approved budget includes \$8,900 that the university system is charging Anne Arundel County to defray the increasing cost of employee benefits.

Mission Statement

The mission of the Anne Arundel County Ethics Commission is to carry out the legislative policy expressed in Article 7, §7-1-102, the Public Ethics Law. The commission collects, reviews, and maintains financial disclosure and lobbying information, and enforces the minimum standards of ethical conduct imposed upon county employees and volunteers by the ethics law. The commission initiates investigations of possible ethics law violations, and responds to requests to investigate allegations of violations, and may file complaints against alleged violators. The commission holds confidential evidentiary hearings on complaints that are filed. The commission also provides advice, upon request, to county employees and others, and provides educational material and training about the ethics law to all interested people.



Major Accomplishments

- The commission resolved a significant ethics violation complaint, finding that a former county attorney and former planning and zoning officer violated post-employment provisions by assisting and/or representing a class of plaintiffs in a case against the county.
- For the first time in its 13-year history, the ethics commission did not have to file any complaints against delinquent filers.
- Ethics training was provided to 148 employees, almost double the number from the previous year.
- The commission issued four editions of its newsletter, the *Ethics Update*.
- The commission published the Employee Pocket Guide to the Public Ethics Law, which is provided to new employees during orientation and to all employees who attend training or upon request.

Key Objectives

- Expand the website, adding more features.
- Increase the number of participants in ethics training.
- Add an additional training session for management level employees and for those employees who would like a "refresher" course.
- Maintain current level of responses to all ethics and filing inquiries.
- Continue to reduce or eliminate late filings and payment of late fees.
- Propose amendments to the ethics law to alleviate gaps in the present law.

Program Statement

The Commission responds to request for advisory opinions from officials, employees and volunteers of the County. It investigates and prosecutes alleged ethics violations. The Commission receives and reviews all financial disclosure, lobbying registration forms and activity reports for completion and to ensure compliance with conflicts of interest laws. As part of its ethics education mandate, the commission provides non-compulsory training to employees and volunteers, publishes a quarterly newsletter and an annual report, and maintains a regularly updated website.

Comparative Statement of Expenditures

Agency: Ethics Commission
Fund: General Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Ethics Commission	157,241	185,500	185,500	183,600	(1,900)
Total by Character	157,241	185,500	185,500	183,600	(1,900)
Object					
Personal Services	130,920	145,500	145,500	152,100	6,600
Contractual Services	19,525	24,600	24,600	19,000	(5,600)
Supplies & Materials	4,101	10,400	10,400	8,300	(2,100)
Business & Travel	1,900	3,500	3,500	2,900	(600)
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	795	1,500	1,500	1,300	(200)
Total by Object	157,241	185,500	185,500	183,600	(1,900)

Commentary

- FY2008 budget decreased 1.02% or \$1,900.
- Reductions in Contractual Services, Supplies & Materials, Business & Travel and Grants, Contributions & Other reflect actual expenditures levels.

Ethics Commission
General Fund

FY2008 Approved Budget

Personnel Summary

Job Code - Title	Plan	Grade	FY2007 Approved	FY2007 Adjusted	FY2008 Approved	Variance
0176 Secretary Ethics Comm	EE	01	1	1	1	0
0177 Exec Director Ethics Comm	EE	02	1	1	1	0
Department Summary			2	2	2	0

**Condition Assessment and
Performance Measures**

As employees become more educated about the ethics law and the ethics commission, they become more willing to seek advice about their own conduct. And as filers of financial disclosure and lobbying statements become used to strict enforcement of recently approved late fees, the number and amount of late fees has decreased and should continue to remain at very low levels. Requests for advice should stabilize or increase depending on the success of the ethics commission in reaching employees through training, newsletters, brochures, and other efforts. The commission will reach out to department heads to encourage continued interest in employee training.

	Actual 2004	Actual 2005	Actual 2006	Estimated 2007
Ethics Inquiries	112	86	100	100
Advisory Opinions	24	20	23	25
Complaints: Late or nondisclosure/ethics violations	11/1	1/0	0/3	0/2
Financial Disclosure	200 +/-	189 plus 8 Candidates	218	220 +/-
Lobbyist/Client Registrations	60/160	55/117	42/74	45/50
Late fees collected	\$1,845.00	\$790.24	\$24.00	0

Mission Statement

The mission of the Local Management Board is to provide leadership that creates opportunities for all children and their families in Anne Arundel County to achieve their full potential. The Board:

- Promotes collaboration among all public and private partners,
- Plans a wide array of services,
- Acquires and allocates resources,
- Monitors and evaluates the effectiveness of programs,
- Provides a forum for communication and advocacy.

The Local Management Board of Anne Arundel County is committed to ensuring that appropriate services for families and children are available throughout Anne Arundel County.

The Local Management Board of Anne Arundel County does not discriminate regarding issues of race, culture, religion, gender, age, ethnicity, and sexual orientation.

Highlights

- Funded five after-school programs with the specific goal of providing academic tutoring, social/emotional skills development and conflict resolution skills. The programs are for students in grade 6-9 who are deemed academically and socially at risk of dropping out of school.
- Developed a Local Access Mechanism plan that enables families to access existing services via the following:
 - A system of care that would utilize web-based technology for self-directed access to information.
 - A Warm Line that would provide personal assistance to families including an initial screening with some supportive assistance in accessing services.
 - Supportive assistance with personal guidance that would include continued screening, initial assessment, and wraparound services, when needed.
- Received funding for the Leadership in Action Program from the Annie E. Casey Foundation. The purpose of the program is to accelerate the number of children in Anne Arundel County who enter school fully ready to learn.
- Funded the following prevention programs: *Keep a Clear Mind Program* a take home drug education program for fifth graders and their parents; *Youth Empowerment Service Program* serves as a diversion initiative for youth between the ages of 12-18 who are referred to Department of Juvenile Services as status offenders or first-time, non-violent offenders; *Teen Court Program* diverts first-time juvenile misdemeanor offenders from entering the Juvenile Justice System, resulting in the reduction of recidivism; *Communities Mobilizing for Change on Alcohol* forms partnerships with the police department to conduct compliance checks and parking lot surveillance details.
- Funded an Addiction and Prevention Coordinator at the J. Albert Adams Academy. The program serves over 100 students per fiscal year.

Key Objectives

- Develop a comprehensive framework for reviewing and evaluating LMB funded programs that target preschool age children birth through age five and their families.
- Seek out new sources of revenue to ensure long-term sustainability of initiatives targeting children and families.

Comparative Statement of Expenditures

Agency: Local Management Board
Fund: System Reform Initiative Fund

General Classifications of Expenditure	Actual FY2006	Original FY2007	Adjusted FY2007	Approved FY2008	Inc (Dec) from Orig.
Character					
Local Management Board	2,988,572	3,176,200	3,828,400	3,840,000	663,800
Total by Character	2,988,572	3,176,200	3,828,400	3,840,000	663,800
Object					
Personal Services	424,536	453,100	736,800	640,300	187,200
Contractual Services	381,228	907,200	1,091,800	460,900	(446,300)
Supplies & Materials	13,222	25,200	32,100	39,700	14,500
Business & Travel	18,578	22,600	57,100	81,200	58,600
Capital Outlay	0	0	0	0	0
Debt Service	--	--	--	--	--
Grants, Contrib. & Other	2,151,009	1,768,100	1,910,600	2,617,900	849,800
Total by Object	2,988,572	3,176,200	3,828,400	3,840,000	663,800

Commentary

The \$663,800 increase in funding for FY08 reflects additional funds secured in both federal/state grant funds that are passed through the LMB. These include:

- \$188,200 restored administrative funding from the Governor’s Office for Children,
- \$4,000 Juvenile Intervention and Family Independence program,
- \$160,000 Local Coordinating Council,
- \$125,000 System of Care,
- \$125,200 Leadership in Action, and
- \$61,400 in CSI/Diversion

These increases are offset by reduced spending, primarily in the LMB’s discretionary grant making.

The LMB continues through grant writing and community collaboration to seek out new sources of revenue to offset fund losses.

Personnel Summary

The LMB employees are State & Federal grant funded positions; no County money is involved.

Condition Assessment

The Local Management Board is funded entirely from Non-County revenues. As depicted in the fund balance table, the Board's expenditures exceed new revenues. The Board had a significant fund balance and, in keeping with its plan with the State, applied investment earnings to defray the gap between revenues and expenses. Due to the significant spend down of its discretionary fund balance, the LMB will more closely align spending with the agency's actual revenues and solicit new revenues via grants.

APPROPRIATION: Money set aside by Council action for a specific use.

ASSESSABLE BASE: The total value of property in the county for the purposes of taxation. It is not the market value of the property. Assessable base is determined by the State Department of Assessments and Taxation.

BOND RATING: An evaluation of the ability of a government agency to repay its debt on schedule. Bond ratings are issued by private rating agencies based on factors such as the amount of debt incurred and the economic and demographic characteristics of the borrowing government.

BONDS: Interest-bearing certificates of public indebtedness used to finance the county's capital program. These are generally long-term obligations.

BUDGET: A plan for coordinating income and expenses.

BUDGETARY BASIS OF ACCOUNTING: Determines when a government charges expenditure to a budget appropriation, or when it credits revenue to its Funds for budgeting purposes. Although the County presents financial statements in its CAFR in accordance with GAAP, the budget is adopted on a modified cash basis. (see Budget Overview for further information).

BUDGETARY FUND BALANCE: The amount of net assets that are available for appropriation, consistent with the Budgetary Basis of Accounting.

BUSINESS AND TRAVEL: An object of operating budget expenditure that includes authorized travel, professional activities, journals and published materials, and education and training expenses.

BUSINESS UNIT: A unit or division of a county agency that provides specific services.

CAPITAL BUDGET AND PROGRAM: The annual capital budget appropriation necessary to build and construct permanent public improvements and the five-year program plan for scheduling, funding and timing projects. It is integral to the county's financial plan and is the basis for bond issuance. The capital budget is financed by bonds, grants and contributions, impact fees and pay-as-you-go funds.

CAPITAL BUDGET CLASS: A way of categorizing capital budget spending, usually related to the county department that will provide services in or maintain the facility being constructed.

CAPITAL EXPENDITURE: A term that can refer to two different types of expenditures, one of which is budgeted for in the Operating Budget and the other of which is budgeted for in the capital budget. Capital Outlay (defined below) is an object of expenditure in the Operating Budget. Capital Projects (defined below) collectively constitute the Capital Budget and Program.

CAPITAL OUTLAY: An object of operating budget expenditure that includes purchase costs for vehicles and equipment that are classified as fixed assets and have a useful life of more than one year.

CAPITAL PROJECT: A term that is specifically defined in the County Charter as: (1) any physical public betterment or improvement and any preliminary studies and surveys related thereto; (2) the acquisition of property of a permanent nature for public use; and (3) the purchase of equipment for any public betterment or improvement when first constructed.

CONSTANT YIELD TAX RATE (CYTR): The property tax rate that when applied to new assessments would result in the taxing authorities receiving the same revenue in the coming tax year that was received in the prior tax year. The Department is required to certify the CYTR each year and local governments are required to hold a public hearing if the new tax rate exceeds the CYTR.

CONTINGENCY: Funds that either have not been allocated to departments or that are held in reserve for emergencies and unexpected expenses.

CONTRACTUAL SERVICES: An object of operating budget expenditure that includes all services from outside organizations and private businesses. Examples are rents, utilities, management services, and maintenance contracts.

CURRENT DOLLARS: The nominal amount of spending, not adjusted to remove the effects of inflation.

CURRENT EXPENSE BUDGET: The County's comprehensive operating plan for a single fiscal year. It includes all services and programs planned, their expenditure requirements and revenue estimates to support the stated level of activity.

DEBT SERVICE: The annual requirement to finance the county's outstanding indebtedness incurred by the capital improvement program. It includes both the periodic payment of interest and the redemption of principal.

DEPARTMENT: An agency of county government.

ENTERPRISE FUNDS: Established to account for the revenues and expenditures of services and programs operated as a business and supported by user fees and charges. Anne Arundel County has enterprise funds for both water and wastewater and solid waste disposal functions. Enterprise funds are required to be self-supporting.

EXPENDITURE: To pay out or spend.

FISCAL YEAR: Year running from July 1 through June 30, designated by the calendar year in which it ends.

FUND BALANCE: the difference between the assets and liabilities of a governmental fund.

GENERAL FUNDS: The majority of current expenses for normal county operations which provide services that are generally available to everyone.

GENERAL OBLIGATION BONDS: Bonds for whose payment the full faith and credit of the issuing body are pledged.

GRANT REVENUES: Funds received from the federal or state government. Grant revenues may be for specific or general purposes and must be spent according to the guidelines imposed by the granting agency.

HOMEOWNERS' PROPERTY TAX CREDIT PROGRAM: A property tax relief program that allows a property tax credit to households whose total gross income is below a standard set by the legislature.

HOMESTEAD TAX CREDIT PROGRAM: A property tax relief program that provides a property tax credit for the principal residence of a property owner. Upon qualification, this credit is automatically applied to the tax bill when the assessment increases more than 10% over the prior year. Counties and municipalities have the option to set a limit lower than 10% for local tax purposes. Anne Arundel County has set this limit at 2%.

IMPACT FEES: Charges levied on new development to offset the cost of that development. Impact fees are levied for road and school construction and are applied as a funding source to specific capital projects.

INTERNAL SERVICE FUNDS: Established to account for activities which support other operations of the county government. Examples would include inventories, stock and mail operations, print shop and garage activities. They are financed by sales and services to user departments and must be self-supporting.

MERIT EMPLOYEE: An employee afforded the protections of the county personnel system. Merit employees receive all benefits including insurance and pension.

MISCELLANEOUS OUTLAY: An object of operating budget expenditure that is not readily classifiable in other objects. Examples are grants and contributions, inter-fund reimbursements, and depreciation.

OBJECTS OF EXPENDITURE: A grouping of expenditures on the basis of goods or services purchased (e.g., personal services, supplies and materials, capital outlay, etc.).

OBJECTIVES: Something to be accomplished in a specified period of time. Should be easily defined and measurable.

PAY-AS-YOU-GO: Capital projects that are funded by operating budget revenues, not through bonded indebtedness.

PERFORMANCE/WORK LOAD INDICATORS: A unit measurement of work to be accomplished. Alone or in combination with other information they permit assessment of efficiency and effectiveness.

PERSONAL SERVICES: An object of operating budget expenditure that includes the salary and benefit costs of all employees.

REVENUE: Money collected by a government to support its programs and services. May be taxes, user fees and charges, grants, etc.

SELF-INSURANCE: The county's fund to pay claims for workers' compensation, auto liability and collision, and general liability. Self insurance is less costly than purchasing insurance coverage from private companies.

SPECIAL TAXING DISTRICT: A group of property owners in a geographic area who have opted to pay additional taxes for services which they would not otherwise receive.

SPECIAL REVENUE FUNDS: Account for revenues from specific taxes or other earmarked revenue sources which by law are designated to finance particular functions or activities of government.

SUPPLIES AND MATERIALS: An object of operating budget expenditure that includes consumable items such as paper, uniforms, and cleaning compounds, as well as the cost of printing and mailing.

TAX DIFFERENTIAL: The difference between the county tax rate paid outside the City of Annapolis and the rate paid in Annapolis. The reason for the differential is that the City of Annapolis provides its own police, fire, recreation, planning and public works services.

TAX INCREMENT FUND: Set up to account for the cost of construction of specific capital improvements and repayment of same through charges to property owners benefiting from those improvements in a defined geographic area of the county.

TURNOVER: Estimated savings in personnel costs due to vacancies in authorized positions throughout the course of the fiscal year.

USER FEES/CHARGES: Charges levied for specific services or programs and paid only by those receiving or benefiting from that service as opposed to the general population.

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