



HISTORY

Bowie State University is an outgrowth of the first school opened in Baltimore, MD, on January 9, 1865, by the Baltimore Association for the Moral and Educational Improvement of Colored People, which was organized on November 28, 1864 to engage in its self-appointed mission on a statewide basis. The first normal school classes sponsored by the Baltimore Association were held in the African Baptist Church located on the corner of Calvert and Saratoga streets. In 1868, with the aid of a grant from the Freedmen's Bureau, the Baltimore Association purchased from the Society of Friends a building at Courtland and Saratoga streets for the relocation of its normal school until 1883, when it was reorganized solely as a normal school to train Negro teachers.

The Baltimore Normal School had received occasional financial support from the City of Baltimore since 1870 and from the state since 1872. In 1871, it received a legacy from the Nelson Wells Fund. This fund, established before Wells' death in February 1943, provided for the education of freed Negro children in Maryland. On April 8, 1908, at the request of the Baltimore Normal School, which desired permanent status and funding as an institution for the education of Negro teachers, the state legislature authorized its Board of Education to assume control of the school. The same law re-designated the institution as a Normal School No. 3. Subsequently, it was relocated on a 187-acre tract in Prince George's County, and by 1914, it was known as the Maryland Normal and Industrial School at Bowie.

A two-year professional curriculum in teacher education which started in 1925 was expanded to a three-year program. In 1935, a four-year program for the training of elementary school teachers began, and the school was renamed Maryland State Teachers College at Bowie. In 1951, with the approval of the State Board of Education, its governing body, Bowie State expanded its program to train teachers for junior high schools. Ten years later, permission was granted to institute a teacher-training program for secondary education. In 1963, a liberal arts program was started, and the name was changed to Bowie State College.

In 1970, Bowie State College was authorized to grant its first graduate degree, the Master of Education. A significant milestone in the development of the graduate studies at Bowie State was achieved with the Board of Trustees' approval of the establishment of the Adler-Dreikurs Institute of Human Relations in 1975. Currently, the University offers bachelor's and master's degree programs and two doctoral degrees. Included in the inventory of degree programs is the Bachelor of Arts, Bachelor of Science, Bachelor of Science in Nursing, Master of Arts, Master of Arts in Teaching, Master of Education, Master of Science, Master of Science in Nursing, Master of Business Administration, Master of Public Administration, Doctor of Education in Educational Leadership, and Doctor of Applied Science in Computer Science.

On July 1, 1988, Bowie State College officially became Bowie State University, a change reflecting significant growth in the institution's programs, enrollment and service to the local area. On the same day, the University also became one of the constituent institutions of the newly formed University System of Maryland.

In 1995, Bowie State University won an 11-year \$27 million award from the National Aeronautics and Space Administration/National Science Foundation to become one of only six national Model Institutions for Excellence in science, engineering and mathematics. This award significantly strengthened the institution's academic infrastructure and enhanced an already excellent computer science and technology program that has consistently ranked first in the nation in graduating African American students with master's degrees.

Bowie State University, throughout its history, has achieved major milestones in spite of limited resources. In spring 2005, with the unveiling of the supercomputer built by its faculty and students, Bowie State emerged as a leader among higher education institutions in computing power. At the time of its unveiling, Bowie State's supercomputer, Xseed, was the fastest supercomputer at any higher education institutions in the state of Maryland, the eighth fastest in the United States, and among the top 200 fastest in the world.

Bowie State University has a long history as one of the nation's leaders in teacher education with 50 years of successive accreditation by the National Council of the Accreditation of Teacher Education (NCATE). Remaining true to a heritage of producing leaders in teacher education, the University reached a major milestone when it was approved to offer its first doctoral program in the field of education. For the first time in the history of the University, Bowie State University conferred an earned doctorate, with 16 persons receiving the Doctorate in Educational Leadership, during the May 2005 commencement. In 2007, the Department of Computer Science received approval to offer the Doctor of Applied Science degree.

INSTITUTIONAL IDENTITY

Established in 1865, Bowie State University is the oldest Historically Black Institution of higher learning in Maryland and one of the oldest in the nation. The University evolved from a normal school into a comprehensive university that offers a wide array of undergraduate, graduate, and professional programs. Currently, Bowie State University serves a diverse student population, providing educational opportunities that enable students to function in a highly technological and interdependent world. The University continues to honor its heritage of providing access to higher education for under-represented populations, with a commitment to African Americans. The University remains a leader in graduating African Americans in technological fields.

Bowie State University fosters a supportive, rigorous, and collaborative environment that nurtures excellence in academics and in professional and cross-cultural relationships. The University places particular emphasis on excellence in teaching and research on teaching methodology in order to improve the teaching-learning process. Bowie State University produces graduates who are leaders among their peers in a global community, who think critically, who value diversity, and who are committed to high moral standards.

Bowie State University is a leader in the infusion of technology into the curriculum while maintaining its role as an institution grounded in the liberal arts. The University is committed to providing a high-quality education that fosters learning and enhances skill acquisition and knowledge discovery based on proven pedagogies and an up-to-date curriculum for students at all levels. The University offers a comprehensive set of undergraduate programs that include the arts and humanities, business and management, teacher education, science and technology, and health and human services.

At the post-baccalaureate level, program offerings include the social sciences, information science and technology, and education. Students are able to pursue certificate programs as well as master's degrees in such disciplines as applied computational mathematics, business, computer science, counseling, counseling psychology, education, English, management information systems, nursing, and organizational communications. The University also offers two doctoral programs—one in computer science and one in educational leadership—and is exploring other doctoral programs in information technology and teaching.

The University is aggressively collaborating with its sister institutions and other agencies to address student retention issues (i.e., Coppin State University; Morgan State University; University of Maryland

Eastern Shore; University of the District of Columbia; and the Maryland Higher Education Commission); increase the number of student internships; and provide research opportunities for faculty and students (i.e., Towson University; National Aeronautics and Space Administration; Naval Research Laboratory; University of Maryland, Baltimore; Howard University; and City University of New York); increase the number of computer technologists (i.e., University of Maryland College Park; Morgan State University; Johns Hopkins University; University of Maryland, Baltimore County; and Honeywell, formerly Allied Signal Corporation); enhance the quality of the police force (Prince George's County Police Academy); and enhance the quality of teaching in the county and State through Professional Development Schools, induction programs, and critical issues workshops (i.e., Prince George's County Schools; University of Maryland College Park; Towson University; and Prince George's Community College).

The University is committed to recruiting and retaining a student mix that reflects a population of honor students as well as those who demonstrate leadership qualities, display academic potential, and exhibit the motivation to learn. Bowie State University delivers instruction to a global audience of adult learners through traditional and alternative means.

Bowie State University's workforce consists of a diverse group of dedicated professionals who are committed to implementing the mission of the University. The full-time faculty, complemented by a highly qualified adjunct faculty and supported by a skilled staff, distinguishes itself through excellence in teaching, scholarship/research, and service. Effectively and efficiently, the University will continue to provide excellent educational services to its students through recruitment, development, and retention of a talented workforce.

VISION

Building on its image as a student-centered institution and its history as an HBCU, Bowie State University will provide its diverse student population with a course of study that ensures a broad scope of knowledge and understanding that is deeply rooted in expanded research activities. The University excels in teacher education and will become the premier teacher of teachers. Through the integration of internal business processes, technology, and the teamwork of administrators, faculty and staff, the University will be recognized statewide as a model of excellence in higher education for the effective and efficient use of human, fiscal, and physical resources.

MISSION

Bowie State University, through the effective and efficient management of its resources, provides high-quality and affordable educational opportunities at the bachelor's, master's, and doctoral levels for a diverse student population of Maryland citizens and the global community.

The educational programs are designed to broaden the knowledge base and skill set of students across disciplines and to enable students to think critically, value diversity, become effective leaders, function competently in a highly technical world, and pursue advanced graduate study.

The University is committed to increasing the number of students from under-represented minorities who earn advanced degrees in computer science, mathematics, information technology, and education.

Constituent needs, market demands, and emerging challenges confronting socioeconomic cultures serve as important bases in the University's efforts to develop educational programs and improve student access to instruction.

CORE VALUES

Everything we do as a University will be directed towards enhancing our quality and value to students, alumni, and the community. As the University progresses, we will continue to promote student academic success, public service, and scholarship while incorporating our core values:

Excellence - Promote a love for learning, discovery, and integration across a wide range of disciplines and interests.

Civility - Foster an environment in which each individual is valued, can live safely, and can express himself or herself without fear of reprisal.

Integrity - Promote a sense of justice, trust, consistency, and fair play.

Diversity - Promote an awareness of and sensitivity toward differences of race, gender, ethnicity, national origin, culture, sexual orientation, religion, age, and disability.

Accountability - Provide effective and efficient service all University constituents.

INSTITUTIONAL GOALS

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| Goal 1 | Provide high-quality and affordable academic programs and support services for all students |
| Goal 2 | Support growth by enhancing recruitment, access, and retention efforts University-wide |
| Goal 3 | Promote regional economic and workforce development |
| Goal 4 | Increase the University's external funding |
| Goal 5 | Promote effective and efficient use of institutional resources |
| Goal 6 | Enhance the University's image |

CARNEGIE CLASSIFICATION

Master's (Comprehensive) Colleges and Universities I (MA I)

ACADEMIC ACCREDITATION

ACCREDITATION

Association of Collegiate Business Schools and Programs (ACBSP)

The Computing Accreditation Commission (CAC) of the Accreditation Board for Engineering and Technology (ABET)

Maryland Board of Nursing

Maryland State Department of Education

Middle States Association of Colleges and Schools

National Council for the Accreditation of Teacher Education

National Council on Social Work Education

National League for Nursing Accrediting Commission

MEMBERSHIPS

American Association for Higher Education
American Association of Colleges of Nursing
American Association of Colleges of Teacher Education
American Association of State Colleges and Universities
American Association of University Women
American Council on Education
Association of Teacher Education and Institutions
College Entrance Examination Board
Council for the Advancement of Secondary Education
Maryland Association of Higher Education
National Association for Equal Opportunity in Higher Education
National League for Nursing

UNIVERSITY BUILDINGS AND FACILITIES

The setting of the University has much to do with its special atmosphere. The serenity of the campus offers students a chance to study in an environment free from distractions. A mixture of classic Georgian and contemporary architecture, the twenty-one (21) buildings on campus include facilities that house academic and instructional programs, residential and auxiliary support services, and administrative and support activities. Nine (9) buildings provide space for instructional activities and offices for professional staff.

The Center for Business and Graduate Studies is three story masonry, dedicated, undergraduate, and postgraduate teaching facility with high quality interaction space for hands-on learning and pedagogical research. It was completed in 2007 and is located on the left at the main entrance to the campus. The facility currently houses the School of Business and the Graduate School.

The Computer Science Building began its life in 2002 as a “state of the art” facility that houses instructional, laboratory, and research spaces for Computer Science. It also houses instructional space for the Department of Mathematics, the Bowie Satellite Operations and Control Center, and the PRISEM Center.

The Center for Learning and Technology opened August 2000. It is a technology showcase designed to maximize interactions between faculty and students. The Center houses electronically equipped classrooms, interactive lecture halls, computer laboratories, a speech laboratory, and a three hundred-seat auditorium/conference center. The Schools of Education and Professional Studies share the Center for Learning and Technology. The Xseed supercomputer is also housed in the Center.

Martin Luther King, Jr., Communication Arts Center is the largest academic classroom and office facility on campus. First occupied in 1973, this building houses the Samuel L. Myers Auditorium, the Bowie State University Television and Radio stations, lecture halls, classrooms, and several specialized laboratories for programs in the arts, communications, English, foreign languages, music, television, radio, and theatre.

Thurgood Marshall Library was occupied in 1977. The building was designed to house a collection of 270,000 bound volumes and to seat over 1,000 patrons. In addition to general reading and service areas, there are twenty-two (22) small private rooms for student research, studying, and other academic uses. Two large display areas, one on each side of the main entrance are home to special pieces of art work and historical artifacts for Bowie State University. The renovated basement of the Library provides additional computer laboratories, instructional laboratories, media capabilities, and classrooms for students and faculty.

Thurgood Marshall Library houses the Division of Information Technology.

Leonidas James Physical Education Complex is designed to accommodate students enrolled in physical education courses, as well as indoor intramural sports and intercollegiate athletic activities of the University. First occupied in 1973, this facility features a triple-court gymnasium, an exercise room, eight handball courts, and an eight-lane, 25-yard swimming pool. Spectator areas provide seating for 1,831 in the gymnasium and 196 in the pool area.

George M. Crawford Science Building provides state-of-the-art laboratories and support areas for the departments of Natural Sciences and Mathematics. Additionally, the facility houses classroom/lecture space. The Facility was originally constructed in 1967 and renovated in 1991.

Charlotte B. Robinson Hall was originally constructed in 1960 as a laboratory elementary school. The building is currently being used to house a small number of classrooms, the newly created Office of Faculty Research, and several administrative offices.

Residence Halls

The residence halls are Lucretia Kennard, Dwight Holmes, Towers, Harriet Tubman, Goodloe Apartments, Alex Hayley, and Christa McAuliffe Residential Complex. Students must meet special residency requirements to reside in Goodloe Apartments, Alex Hayley, and Christa McAuliffe. Alex Hayley houses the University's resident honors students.

CAMPUS MAP WEB ADDRESS

Bowie State University
Web Address: www.bowiestate.edu/about/visiting/map/



**Bowie State University
Office of the Registrar
Academic Calendar
2009 – 2010**

FALL SEMESTER 2009

August 31 First Day of Classes (Regular and 1st eight week session)
September 7 Labor Day (University Closed)
Aug 31 – Sept 4 Late Registration
September 4 Last Day to Add/Drop, or Register for classes starting on 8/31
September English Proficiency Examination 1st eight weeks
September 25 Last Day to withdraw 1st eight week courses
October 2 Last Day to apply for December 2009 Graduation
September 8 Graduate Comprehensive Examination Orientation
September 23 President's State of the University Fall Convocation
October 3 & 10 Graduate Comprehensive Examination
October 9 Last Day to Remove Spring 2008 Grades of "I" (Incomplete)
Undergraduates Students
October 19-23 Mid -Term Evaluation for Undergraduates
October 23 End of 1st Eight Week Classes (grades due within 72 hours)
Mid Term Grades for Undergraduate due by 5 p.m.
October 26 Second Eight Week Classes Begin
October 30 Last Day to Add/Drop for 2nd 8 week session
November 6 & 8 English Proficiency Examination 2nd eight weeks
November 13 Last Day to change from Credit to Audit
Last Day to drop with grade of "W"
November 16 - 20 Advisement Week (Undergraduates)
November 20 Last Day to Withdraw from 2nd eight week session.
November 23 Winter/Spring 2010 Registration
November 26 - 27 Thanksgiving Recess
November 30 Classes Resume
December 2 - 8 Final exams for December Graduation Candidates
December 10 Grades for **ALL** December Graduation Candidates due by Noon
December 11 Last Day of Classes
December 12 Reading day
December 17 2nd Eight Week Classes End
December 14-19 Fall 2009 Final Examinations for non graduating students
December 14 - 17 Graduation Clearance
December 17 Commencement Rehearsal
December 17 Last Day to change Fall 2008 Graduate Incomplete grades
December 18 December 2009 Graduation
December 22 Last Day to Submit Final Grades for Non Graduating Students
December 23 End of semester (University closes at 5:00 p.m.)

All dates are subject to change

WINTER SESSION 2010

January 4 University Reopens
January 4 Winter Session Classes Begin
January 4 & 5 Winter Session Late Registration
January 8 Last Day to W/D from Winter Session
January 15 Last Day to Apply for May 2010 Graduation
January 18 Martin Luther King Jr. Holiday (No Classes)
January 22 Last Day of Winter Classes
January 25 Final Winter Grades Due by 5 p.m.

SPRING SEMESTER 2010

January 25 First Day of Classes (Regular and 1st eight week session)
January 25 - 29 Late Registration
January 29 Last Day to Add/Drop, or Register for classes starting on 1/25
February 9 Comprehensive Exam Orientation
February 10 Spring 2010 Convocation
February 26 Last Day to Withdraw 1st 8 week courses
March 6 & 13 Graduate Comprehensive Qualifying Examination
March 8 - 12 Mid-Term Evaluation for Undergraduates
Mid-Term Grades posted
March 12 Last Day to Remove Fall 2009 Incomplete Grades
For Undergraduates
March 15 - 19 Spring Break
March 22 Classes resume
March 26 End of 1st Eight Week Classes
March 29 2nd Eight Week Classes Begin
April 2 Last day for Add/Drop for 2nd 8 week session
April 9 Last Day to Withdraw with (W) or Change from Credit to Audit
April 12 – 16 Advisement Week (Undergraduates)
April 19 Founders Day
April 19 Summer/Fall 2010 Registration Begins
April 26 Last Day to Withdraw from 2nd Eight Week Session
May 3 - 7 Final Exams for May 2010 Graduation Candidates
May 10 Grades for Graduating Students due by 5 p.m.
May 11 Last Day of Classes
May 12 Reading Day
May 13 – 19 Final Exams for Continuing Students
May 17 – 20 Graduation Clearance
May 20 End of 2nd Eight Week Classes
May 20 Graduation Rehearsal
May 21 Commencement
May 22 Final Grades due by 5p.m.
May 22 End of Semester

All dates are subject to change

SUMMER SESSION 2010**Session I June 1 – July 2 5 week****Session II July 6 – August 6 5 week****Session III June 1 – August 6 10 week**

June 1 Session I and III classes begin

June 4 Last Day to Drop/Add for Sessions I and III

June 16 Last Day to Withdraw from Session I

July 2 Session I Classes End

July 5 Session I Grades Due

July 9 Last Day to Drop/Add Session II

July 21 Last day to Withdraw from Sessions II and III

Aug 6 Session II and III Classes End

Aug 9 Session II and III Grades Due

All dates are subject to change

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UNDERGRADUATE ADMISSIONS

Admission to Bowie State University is granted to all qualified applicants who meet the admission standards of the University. It is advisable for high school students to make their college choice at the close of their junior year or early in their senior year. Priority for admission will be given to those whose application and admission materials are received by April 1 for the fall semester and November 1 for the spring semester. Acceptance of applications after the deadline dates will be on a space available basis.

Admission Procedures

The application package for admission to Bowie State University as well as the University catalog can be obtained from the University website at www.bowiestate.edu. The applicant must complete the application and forward it with a non-refundable \$40.00 fee to the Office of Admissions. Applicants are responsible for sending official high school transcripts directly from the high school to the Office of Admissions.

The transfer applicant must arrange to have forwarded official transcripts of all college courses attempted or completed at all other institutions attended, whether or not credit was earned. **Transfer students who do not list on the application colleges or universities previously attended will be denied transfer credits from those institutions.** Transfer students who do not have a minimum of 24 transferable credits will be evaluated according to their high school and college grade point averages and SAT scores.

Admission Requirements

The University requires either the Scholastic Assessment Test (SAT) or American College Testing (ACT) program standardized test. The University strongly recommends that the SAT be taken as early as possible. The January test (SAT) or February test (ACT) is generally the last acceptable examination for fall applicants.

Applicants who have not taken the tests may obtain information and materials from either the guidance office of their secondary school or the testing agencies:

College Entrance Examination Board (SAT)
P.O. Box 592
Princeton, New Jersey 08540

ACT Eastern Regional Office
Pine West Plaza IV
Washington Avenue Extension
Albany, New York 12205-5510

The Board of Regents of the University System of Maryland has established the following admission requirements:

1. Admission to the state universities shall be determined without regard to race, color, religion, or sex.
2. Admission: High School Graduates
 - a. Admission shall be granted to graduates of accredited high schools on the basis of grades, admission test scores, the evaluation of college preparatory high school

curriculum, and such other evidence, including the recommendations of appropriate high school officials, as may be deemed indicative of the ability of the applicant to complete a course of study in college leading to a degree.

- b. Applicants who have graduated from high school within three years prior to submission of the admission application must also submit SAT or ACT scores. The test results are required before an admission decision will be made. Applicants whose graduating date is three or more years before their proposed enrollment date will not be required to take the SAT or ACT.
 - c. All entering freshmen will be administered placement tests in reading, English, and mathematics to determine their strengths and weaknesses. Students scoring below a predetermined minimum standard on these examinations will be required to participate in academic programs designed to eliminate deficiencies in these basic skills.
 - d. Transfer students who enter the University with fewer than 24 semester hours and do not transfer math and English will be subject to the testing requirements outlined above (paragraph C) for skill assessment and maintenance and to eliminate any deficiencies in basic skills. In addition, transfer students who enter with fewer than 24 credits will be required to submit the SAT or ACT results.
 - e. Admission prior to graduation from high school shall be conditional upon completion of the high school curriculum in a manner that would qualify the student for admission under paragraph 2A.
3. *Special non-degree applicants* (concurrent enrollment) are high school students who are taking undergraduate courses but are not working toward a degree. The applicants must meet the following requirements for admission:
 - a. Submit a completed application with the application fee and unofficial transcript(s) and
 - b. Pay the standard fee per credit hour each semester. If an applicant decides at a later date to matriculate, he/she must reapply and provide official documents as outlined above.
 4. *Admission: GED Students*

Students who have received their high school diploma through a GED program and who wish to apply for admission to the University must submit their high school transcripts (if applicable), SAT or ACT scores (if applicable) and GED test scores for consideration. GED students whose normal graduating date would have been three or more years prior to their proposed enrollment are not required to submit SAT, ACT scores. In order to be admitted, an applicant must present an average score of 50, with no score below 45 on any of the five parts of the test. A minimum score of 45 on each of the five parts is also acceptable.

5. *Admission: International Students*

A maximum of thirty percent (30%) of the total student body of the University may be composed of out-of-state students and international students who are not residents of Maryland. However, the University expects to meet its obligations to qualified resident students

before approaching the maximum enrollment of out-of-state and non-resident international students.

International Student Application and Admission Information

The deadline for receipt of admission applications and all required supporting documentation of international undergraduate students is June 1 for the fall semester and November 1 for the spring semester. All documentation required for the admission of international students must be submitted by these deadlines.

To be eligible for admission to Bowie State University, all international applicants must do the following:

1. Complete the regular undergraduate application for admission to the University and submit it with the non-refundable \$40.00 application fee.
2. Present sufficient documentary evidence that applicant will be financially supported throughout his/her studies in the United States. All such documentary evidence must be notarized. The Financial Guarantee must be co-signed by an authorized bank or representative of a recognized sponsoring agency. All bank statements must be dated within the last six months. The *Affidavit of Support* cannot be used in lieu of a bank statement. The following are acceptable sources and required documentation of funds.
 - a. Personal: Current letter from applicant verifying the amount of applicant's funds in U.S. dollars and the date the bank account was opened. The letter must be on official bank letterhead and addressed to Bowie State University.
 - b. Parent, Spouse, or Sponsor in the United States: (1) a notarized *Affidavit of Support*, and (2) a letter from parent's, spouse's, or U.S. sponsor's bank and the date the account was opened.
 - c. Parent, Spouse or Sponsor Outside the United States: (1) a notarized letter from the individual(s) in English indicating the relationship and the amount of money that will be made available in U.S. dollars and (2) a letter from parent's, spouse's, or sponsor's bank indicating the current balance and the date the account was opened.
 - d. Government, Employer or International Organization: an official letter from the sponsor addressed to Bowie State University and signed by an authorized representative of the agency or organization. The letter must indicate the amount of the award in U.S. dollars and must detail the terms of the award.
3. Present an official or notarized academic record (transcript):
 - a. from a secondary school, showing grades received, mark sheets, and examination certificates as they pertain to the particular documentation of academic records of the country of origin. All records must be submitted with a certified English translation, if the original is in another language.

Students can request evaluation forms from one of the following:

Educational Credential Evaluators, Inc. or by website: www.toefl.org

P.O. Box 92970
Milwaukee, WI 53202 – 0970
(414)-289-3400
eval@ece.org

World Education Services
P. O. Box 745
Old Chelsea Station
New York, NY 10113 – 0745
(212)-966-6311
infor@wes.org

AACRAO - Office of International Education Services
One Dupont Circle NW, Suite 520
Washington, DC 20036
202-296-3359
oies@aacrao.org

- b. from all colleges, universities, or professional schools attended (catalogs and/or course descriptions will be required).
4. Provide evidence of English language proficiency by obtaining an acceptable score on the *Test of English as a Foreign Language* (TOEFL) examination, if the applicant's native language is not English. A minimum of 500 (173 computer version) is required for undergraduates and 550 (213 computer version) for graduates. (Official test scores must be sent directly to Bowie State University from Educational Testing Services). A score of 4.0 is required for the *Test of Written English* (TWE). TOEFL and TWE examination information and dates may be obtained through U.S. embassies, consulates, and U.S. Immigration Service Offices, or by writing to the Educational Testing Services, Box 899, Princeton, New Jersey 08541, USA. Early provisions should be made by the applicant for taking the test so that the official test results may be reported to Bowie State University on or before the admission deadlines. TOEFL scores must be submitted by all international students, except the following:
 - a. Non-native speakers of English who have graduated from secondary institutions or who transfer from postsecondary institutions in English-speaking countries, provided they have spent a minimum of two years in successful full-time study and the language of instruction was English or
 - b. Students from countries where English is the language of instruction in the educational system.
5. Present an official record of the Scholastic Assessment Test (SAT) or American College Testing (ACT) program, if the applicant intends to enter Bowie State University as a freshman. Examination information and dates may be obtained from U.S. embassies and consulates or by writing to Admission Testing Program of the College Board, Box 592, Princeton, NJ 08541, USA, or the ACT Eastern Regional Office, Pine West Plaza, IV, Washington Avenue Extension, Albany, New York 12205 - 5510. Students are admitted based upon acceptable academic credentials and clearance by the International Student Advisor. If the prospective applicant is in the United States, he/she must contact the Coordinator of International Student Services (301-860-3830) for a clearance interview. If the prospective applicant is outside of the United States at the time

of his/her application, he/she must report to the Dean of Student Affairs upon arrival in the United States and before registering for classes. The University reserves the right to require official documentation of any claim.

Admission Standards

(Approved for Fall 1996; Amended Fall 2001)

Appeals will be handled by the Director of Admissions and the Assistant Vice President for Enrollment Management.

I. Preferred Admission

Minimum GPA (core)	Minimum Re-centered SAT	ACT
2.0	900	19

SLIDING SCALE

2.6	850-899	18
3.0	800-849	17

II. Conditional Admission

Students admitted to the University in this category are subject to the following conditions:

- Students will be assigned an academic mentor from the Academic Advisement Center.
- Students who are placed in developmental English, reading, or mathematics must pass each course with a minimum grade of "C" by the end of the third semester of matriculation.
- Students must obtain a minimum cumulative grade point average of 2.0 and 24 semester hours by the end of the first year of matriculation.
- Part-time probationary admits must meet these conditions by the time they have earned 24 semester hours.
- Failure to meet these conditions will result in dismissal from the University. Students will then be encouraged to enroll in a community college and earn an A.A. degree before returning to the University.

III. Probationary Admission (In-State)

Minimum GPA (core)	Minimum Re-centered SAT	ACT
2.0-2.19	830-899	17

Summer Bridge Program

These students will originally be denied admission to the University. They will be placed in a summer enrichment program and, based on their performance, may be offered probationary admission to the University.

Conditional Admission (In-State)

Minimum GPA (core)	Minimum Re-centered SAT	ACT
2.0	740-829	16

RESIDENCY POLICY

(VIII-2.70 Approved by the Board of Regents August 28, 1990; Amended July 10, 1998)

I. POLICY

It is the policy of the Board of Regents of the University System of Maryland (USM) to recognize the categories of in-state and out-of-state students for purposes of admission, tuition, and charge differentials at those constituent institutions where such differentiation has been established. The student is responsible for providing the information necessary to establish eligibility for in-state resident status. Students who are financially independent or financially dependent, as defined herein, shall have their residency classification determined on the basis of permanent residency, which for purposes of this policy shall be determined by the criteria set forth in I. A. through E. below. A student will be assigned In-State Status for admission, tuition, and charged differentially only if the student, or in the case of a financially dependent student, the student's parent, guardian, or spouse fulfills all of the following.

- A. An In-State student is a student whom the University determines to be a permanent resident of the State of Maryland. For the purpose of this policy, "Permanent Resident" is defined as a person who satisfies all the following conditions and has done so for at least twelve (12) consecutive months immediately prior to and including the last date available to register for courses in the semester/term for which the person seeks In-State Status:
 1. Is not residing in the State of Maryland primarily to attend an educational institution; and
 2. Owns and continuously occupies or rents and continuously occupies living quarters in Maryland. There must exist a genuine deed or lease in the individual's name reflecting payments/rents and terms typical of those in the community at the time executed. Persons not having such a lease may submit an affidavit reflecting payments/rents and terms as well as the name and address of the person to whom payments are made which may be considered as meeting this condition. As an alternative to ownership or rental of living quarters in Maryland, a student may share living quarters in Maryland which are owned or rented and occupied by a parent, legal guardian, or spouse; and
 3. Maintains within Maryland substantially all personal property; and
 4. Pays Maryland income taxes on all earned taxable income, including all taxable income earned outside the state; and
 5. Registers all owned motor vehicles in Maryland in accordance with Maryland Law; and
 6. Possesses a valid Maryland driver's license, if licensed, in accordance with Maryland law; and
 7. Is registered in Maryland, if registered to vote; and
 8. Receives no public assistance from a state other than the State of Maryland or from a city, county, or municipal agency other than one in Maryland; and
 9. Has a legal ability under Federal and Maryland law to live permanently without interruption in Maryland.

- B. In addition, persons with the following status shall be accorded the benefits of In-State Status for the period in which they hold such status:
 - 1. A full-time or part-time (at least 50 percent time) regular employee of the University System of Maryland.
 - 2. The spouse or financially dependent child of a full-time or part-time (at least 50 percent time) regular employee of the USM.
 - 3. A full-time active member of the Armed Forces of the United States whose home of residency is Maryland or one who resides or is stationed in Maryland, or the spouse or a financially dependent child of such a person.
 - 4. For UMUC, a full-time active member of the Armed Forces of the United States on active duty, or the spouse of a member of the Armed Forces of the United States on active duty.
 - 5. A graduate assistant appointed through the University System of Maryland for the semester/term of the appointment. Except through prior arrangement, this benefit is available only for enrollment at the institution awarding the assistantship.
- C. Students not entitled to In-State Status under the preceding paragraphs shall be assigned out-of-state status for admission, tuition, and charge-differential purposes.
- D. Assignment of in-state classification will be made by the University upon an assessment of the totality of facts known or presented.
- E. The following circumstances raise a presumption that the student is residing in the State of Maryland primarily for the purpose of attending an educational institution.
 - 1. The student was attending high school or residing outside Maryland at the time of application for admission to a USM institution.
 - 2. The student is both (a) not financially independent and (b) is financially dependent upon a person not a resident of Maryland.
 - 3. The burden shall be on the student to rebut the presumption.

II. PROCEDURES

- A. An initial determination of In-State Status will be made by the University at the time a student's application for admission is under consideration. The determination made at that time, and any determination made thereafter, shall prevail for each semester/term until the determination is successfully challenged in a timely manner.
- B. A change in status must be requested by submitting a USM "Petition for Change in Classification for Admission, Tuition and Charge Differential." A student applying for a change to In-State Status must furnish all required documentation with the petition by the last published date to register for the forthcoming semester/term for which a residency classification is sought.

- C. The student shall notify the institution in writing within fifteen (15) days of any change of circumstances that may alter In-State Status.
- D. In the event incomplete, false, or misleading information is presented, the institution may, at its discretion, revoke In-State Status and take other disciplinary actions provided for by the institution's policy. Such action may include suspension or expulsion. If In-State Status is gained due to false or misleading information, the University reserves the right to retroactively assess all Out-of-State charges for each semester/term affected.
- E. Each institution of the University System of Maryland shall develop and publish additional procedures to implement this policy. Procedures shall provide that on request the President or designee has the authority to waive any residency criterion as set forth in Section I, if it is determined that the student is indeed a permanent resident and the application of the criteria creates an unjust result. These procedures shall be filed with the Office of the Chancellor.

III. DEFINITIONS

- A. *Financially Dependent*: For purposes of this policy, a financially dependent student is one who is claimed as a dependent for tax purposes, or who receives more than one-half of his/her support from a parent, legal guardian, or spouse during the twelve (12) month period immediately prior to the last published date for registration for the semester or session. If a student receives more than one-half of his/her support in the aggregate from a parent and/or legal guardian and/or spouse, the student shall be considered financially dependent on the person providing the greater amount of support.
- B. *Financially Independent*: A financially independent student is one who (1) declares himself or herself to be financially independent as defined herein; (2) does not appear as a dependent on the Federal or State income tax return of any other person; (3) receives less than one-half of his or her support from any other person or persons; and (4) demonstrates that he or she provides through self-generated support one-half or more of his or her total expenses.
- C. *Parent*: A parent may be a natural parent, or if established by a court order recognized under the laws of the State of Maryland, an adoptive parent.
- D. *Guardian*: A guardian is a person so appointed by a court order recognized under the laws of the State of Maryland.
- E. *Spouse*: A spouse is a partner in a legally contracted marriage.
- F. *Child*: A child is a natural child or a child legally adopted pursuant to a court order recognized under the law of Maryland.
- G. *Self-generated*: Describes income which is derived solely from compensation for an individual's own efforts as evidenced, for example, by Federal or State W-2 forms or IRS Form 1099 where interest income is based upon finances created from one's own efforts. For the purposes of this policy, grants, stipends, awards, benefits, loans, and gifts (including Federal and State aid, grants, and loans) may not be used as self-generated income.
- H. *Regular Employee*: A regular employee is a person employed by the USM who is assigned to a state budget line or who is otherwise eligible to enroll in a State retirement system. Examples of

categories NOT considered regular employees are graduate assistants, contingent employees, if-and-when-needed and temporaries.

IV. IMPLEMENTATION

This policy as amended by the Board of Regents on November 27, 2000 shall be applied to all student residency classification decisions made on or after this date.

MARYLAND HIGHER EDUCATION COMMISSION STUDENT TRANSFER POLICIES

AUTHORIZATION

These Student Transfer Policies, as adopted by the Maryland Higher Education Commission, will supersede the transfer policies in effect since 1972, as modified and adopted in 1979. These policies shall be effective and applicable to students first enrolling in Maryland public post-secondary education institutions in Fall 1990 and thereafter.

APPLICABILITY OF POLICIES

These transfer policies and procedures apply to admission, credit transfer, program articulation, and related matters for undergraduate students who wish to transfer between Maryland public colleges and universities. The Maryland Higher Education Commission also recommends them to Maryland independent institutions.

RATIONALE

A major premise of the Maryland public higher education system is that a student should be able to progress from one segment of higher education to another without loss of time or unnecessary duplication of effort. The Maryland Higher Education Commission's objective is to ensure that a student who intends to complete a baccalaureate degree and who begins his/her work at a community college is able to move towards the completion of that degree by transferring to a baccalaureate degree-granting institution without loss of credit or unnecessary duplication of course content. At the same time, the Commission recognizes that some students change their educational objectives as they progress in their studies sometimes because their studies expose them to new ideas and possibilities. These students should also be able to complete their general education courses and have them transfer without loss of credit.

One means of accomplishing this objective is through the development of recommended transfer programs between two- and four-year institutions. A recommended transfer program, developed by careful planning and agreement between specific two- and four-year institutions, is that sequence of courses a student takes at a community college that will constitute the first two years of a baccalaureate degree program at a Maryland public institution of higher education.

The Maryland Higher Education Commission recognizes that students select institutions of higher education for a variety of reasons. These policies also recognize that each Maryland public college or university has a separate and distinct mission and that each has the responsibility to establish and maintain standards of expectations for courses, programs, certificates, and degrees consistent with that mission. Nevertheless, effective and efficient transfer of credits between and among these institutions must occur within the larger context of the statewide structure of baccalaureate and community college education.

Successful and harmonious articulation depends upon:

1. Firm agreement that the needs of the student should be a primary concern in developing articulation procedures, while maintaining the integrity of educational programs;
2. The establishment of clear and equitable policies to assure optimum accessibility for transfer students with minimal loss of credits and minimal duplication of course content;
3. Mechanisms for evaluating and resolving difficulties students may encounter in moving from one school to another;
4. Free and continuous communications among institutions;
5. Mutual respect for institutions and their missions;
6. Adaptability within a context of understanding that changes affect not only the institution making changes but also the students and institutions impacted by the changes;
7. Free exchange of data among institutions; and
8. Timely exchange of information relative to student progress.

The intended principal benefactor is the student, whose uninterrupted progress towards a degree – based on successful academic performance – is best served by the open exchange of current information about programs, and is best protected by a clear transfer policy pertaining to the public segments of higher education in Maryland.

The State's interests are similarly served through such a policy, which results in the optimal use of its higher education resources by reducing the costly duplication that results in the needless waste of the valuable time and effort of Maryland students, faculty, and administration.

Institutional interests and missions are also protected by this systematic approach, which permits them to incorporate into their academic planning more accurate protections about the programmatic backgrounds of transferring students.

In more specific ways this policy's purpose is to:

1. Define broad areas of agreement among the public two-year and four-year institutions of higher education pertaining to facilitating the transfer of students within these segments;
2. Provide a mechanism for continuous evaluation of programs, policies, procedures, and relationships affecting transfer of students;
3. Provide such revisions as are needed to promote the academic success and general well-being of the transfer student; and
4. Provide a system of appeals beginning on the campus level to resolve difficulties that students experience in transfer.

While policies and procedures can be established which facilitate the transfer of students, it is the responsibility of the student, as the principal in the process, to know and follow the procedures defined.

POLICIES

The fair and equal treatment of “native” and “transfer” students is the fundamental principle of these policies.

A. *Admission*

1. *Transfer with the associate degree or 65 or more credits*

- a. Students who have completed the associate degree or students who have completed 65 semester hours of credit with a cumulative grade point average (GPA) of 2.0 or higher on a scale of 4.0, in college and university parallel courses, shall not be denied direct transfer to an institution. (Only the last grade received in a course repeated by the student shall be used in computing a cumulative grade point average.) If the number of students seeking admission exceeds the number that can be accommodated in a particular professional or specialized program or if certain circumstances exist which limit the size of an upper division program or the total enrollment, admission decisions will be based on criteria developed and published by the receiving institution, providing fair and equal treatment for native and transfer students.
- b. Courses taken at a Maryland community college as part of a recommended transfer program oriented toward a baccalaureate degree shall be applicable to related programs at a Maryland public institution granting the baccalaureate degree.
- c. The determination of the major program requirements for a baccalaureate degree, including courses in the major taken in the lower division, shall be the responsibility of the faculty of the institution awarding the degree. The receiving institution may set major requirements which may fulfill general education requirements simultaneously.

However, in developing its lower division course work, the degree-granting institution would be expected to systematically exchange information with the community college to assure the transferability of credits into that program.

- d. If the student has attended more than one institution, the cumulative GPA for admission purposes will be computed on grades received in courses at all institutions attended.

2. *Transfer without an associate degree and fewer than 65 semester hours*

- a. Students from Maryland community colleges who were admissible to the four-year institution as high school seniors and who have attained a cumulative 2.0 average in college/university parallel courses shall be eligible for transfer to the institution, regardless of the number of credits completed. Copies of students' SAT or ACT scores and high school transcripts should accompany the student-completed applications, as well as the students' college transcripts.
- b. Students who were not admissible as high school seniors but who have earned sufficient credits to be classified by the receiving institution as sophomores must meet the stated admission criteria of the receiving institution. Such requirements

for admission may vary by program, according to criteria developed and published by the receiving institution. Such admission criteria shall provide for equal access for native and transfer students.

- c. If the student has attended more than one institution, the cumulative GPA for admission purposes will be computed on grades received in courses at all institutions attended. The student must have earned a cumulative grade point average of 2.0 combined.

3. *Transfer of General Education*

- a. Students transferring with the associate degree shall have met the lower level general education requirements at the receiving institution. In cases where the general education requirements at the receiving institution exceed those of the sending institution, the transfer student will be required to take no more than the same number of lower division general education credits required of the native student. The additional courses should be according to the distribution required by the receiving school.
- b. Students transferring without an associate degree, who have satisfied all of the lower level general education requirements of the sending institution, shall have met the lower level general education requirements at the receiving institution. In cases where the general education requirements at the receiving institution exceed those of the sending institution, the transfer student will be required to take no more than the same number of lower division general education credits required of the native student. The additional courses should be according to the distribution required by the receiving institution.
- c. Students transferring without an associate degree who have completed only a portion of the lower level general education requirements at the sending institution will need to take only the balance of the general education courses, according to the distribution required by the receiving institution.
- d. Transferable courses defined as meeting the general education requirements at the sending institution shall be applicable to the general education requirements of the receiving institution and shall be assigned a specific general education area designation at the receiving institution.
- e. This assumes that the sending institution will identify on the transcript all general education credits earned by the student at that institution and indicate whether the student has satisfied the general education requirements of the sending institution.

4. *Credit Transferability*

- a. Traditional Credit

Credit earned at any public institution in Maryland shall be transferable to any other public institution provided:

- 1. the credit is from a college or university parallel course or program;

2. the grades in the block of courses transferred average 2.0 or higher; and
3. the acceptance of the credit is consistent with the policies of the receiving institution governing students following the same program. (For example, if a "native" student's "D" grade in a specific course is acceptable in a program, then a grade of "D" earned by a transfer student in the same course is also acceptable in the same program.)

Credit earned in or transferred from an accredited community college normally shall be limited to half the baccalaureate degree program requirement, but in no case more than 65 credits, and to the first two years of the undergraduate educational experience. Credit earned in or transferred from an accredited four-year college or university shall be limited to 90 transferable credits

b. Non-Traditional Credit

1. The assignment of credit for AP, CLEP, IB, ACT/PEP, or other nationally recognized, standardized examination scores presented by transfer students will be determined according to the same regulations that apply to native students in the receiving institution, and such assignment must be consistent with the state minimum requirements. A maximum of 30 (total) non-traditional credits will be applied for credit.
2. Transfer of credit from the following areas shall be consistent with the state minimum standards and shall be evaluated by the receiving institution on a course-by-course basis:
 - technical courses from career programs;
 - course credit awarded through articulation agreements with other segments or agencies;
 - credit awarded for clinical practice or cooperative education experiences; and
 - credit awarded for life, work, and military experiences.

The basis for awarding the credit shall be indicated on the student's transcript.

3. The baccalaureate degree-granting institution shall inform transfer students of the procedures through which course work for which there is no clear equivalency can be validated, such as ACE recommendations, portfolio assessment, credit through challenge examinations, and satisfactory completion of the next course in sequence in the academic area.
4. The baccalaureate degree-granting institution shall use validation procedures when a transferring student successfully completes a course at the lower division level which the degree-granting institution offers at the upper division level, and, once validated, the credits earned for the course shall be substituted for the upper division course.

Program Articulation

- A. Recommended transfer programs** will be developed through consultation between the sending and receiving institutions. As such, each recommended transfer program represents an agreement between the two institutions that allows students aspiring to the baccalaureate degree to plan their programs. These programs will constitute freshman/sophomore level coursework to be taken at the community college in fulfillment of the receiving institution's lower division course work requirement.
- B. POLICIES TO PROMOTE THE ACADEMIC SUCCESS AND GENERAL WELL-BEING OF TRANSFER STUDENTS**
 - 1. By the Sending Institution**
 - a. Students who enroll at Maryland community colleges shall be encouraged to complete the associate degree or to complete 65 hours in a recommended transfer program which includes both general education courses and courses applicable toward the program at the receiving institution.
 - b. Community college students are encouraged to choose as early as possible the institution and program into which they expect to transfer.
 - c. Sending institutions shall provide to community college students information about the specific transferability of courses at four-year colleges.
 - d. Information about transfer students who are capable of honors work or independent study shall be transmitted to the receiving institution.
 - e. The sending institution should promptly supply the receiving institution with all the required documents, provided the student has met all requirements of the sending institution for transfer.
 - 2. By the Receiving Institution**
 - a. Admission requirements and curriculum prerequisites shall be stated explicitly in institutional publications.
 - b. Transfer students from newly established public colleges which are functioning with the approval of the Maryland Higher Education Commission shall be admitted on the same basis as applicants from regionally accredited colleges.
 - c. The receiving institution shall evaluate the transcripts of degree-seeking transfer students as expeditiously as possible and shall notify students of the results no later than at the completion of the students' first semester of enrollment at the receiving institution. Students shall be informed of which courses are acceptable for transfer credit and which of those are applicable to the students' intended program of study.
 - d. Transfer students shall be given the option of satisfying institutional graduation requirements that were in effect at the receiving institution at the time they enrolled as freshmen at the sending institution. In the case of major requirements, the transfer student has the option of satisfying the major requirements in effect at

the time when the student was identifiable as pursuing the recommended transfer program at the sending institution. These conditions are applicable to the student who has been continuously enrolled at the community college by completing a minimum of 12 hours within the calendar year.

C. MAINTAIN PROGRAMMATIC CURRENCY, STUDENT PERIODIC REVIEW

3. *Program Currency*

- a. Receiving institutions shall provide to the community college current and accurate information on recommended transfer programs and the transferability status of courses. Community college students shall have access to this information.
- b. Recommended transfer programs will be developed with each community college whenever new baccalaureate programs are approved by the degree-granting institution.
- c. When considering curricular changes, institutions shall notify each other of the proposed changes that might affect transfer students. An appropriate mechanism shall be created to ensure that both two- and four-year public colleges provide input or comments to the institution proposing the change. Sufficient lead time shall be provided to effect the change with minimum disruption. Transfer students shall not be required to repeat equivalent course work successfully completed at the community college.

4. *Appeal Process*

a. Notification of Denial of Transfer Credit by the Receiving Institution

A receiving institution must inform a transfer student in writing of the denial of transfer credit no later than mid-semester of the transfer student's first semester, provided that all official transcripts have been received at least 15 working days before mid-semester. If transcripts are submitted after 15 working days before mid-semester of the student's first semester, the receiving institution must inform the student of credit denied within 20 working days of receipt of the official transcript. A statement of the student's right to appeal the denial and a notification that this appeal process is available in the institution's catalog shall accompany the notification of denial of transfer credit.

b. Student Appeal to Receiving Institution

If a student believes she/he has been denied transfer credits in violation of the *State Student Transfer Policy*, she/he must initiate an appeal by contacting the receiving institution's transfer coordinator or other responsible official of the receiving institution within 20 working days (4 weeks) of receiving notice of the denial of credit. The receiving institution shall inform the student of this time limitation at the same time as the transfer of credit is denied.

c. Response by Receiving Institution

The receiving institution must respond to the student's appeal within 10 working days (2 weeks). The institution may either grant or deny the appeal. The institution's reasons for denying an appeal must be conveyed to the student in written form.

d. Appeal to Sending Institution

If the student has been denied transfer credit after an appeal to the receiving institution, the student may request the sending institution to intercede on his/her behalf by contacting the transfer coordinator of the sending institution. The student must make this appeal to the sending institution within 10 working days (2 weeks) of having received the decision of the receiving institution.

e. Consultation between Sending and Receiving Institutions

Representatives of the two institutions shall have 15 working days (3 weeks) to resolve the issues involved in the appeal. The sending institution will inform the student of the result of the consultation.

f. Appeal to the Student Transfer Advisory Committee

If the transfer of credit is still denied after consultations between the sending and receiving institutions, and the sending institution considers the student's appeal to have sufficient merit, the sending institution may appeal in writing to the Secretary of Higher Education to request that the Student Transfer Advisory Committee review the student's appeal and make a ruling on the merit of the appeal. The sending institution must make this appeal to the Secretary within 10 working days (2 weeks) of having informed the student of the result of the consultation between the two institutions.

In the absence of an appeal to the Secretary by the sending institution, if the credit is still denied, the student may appeal in writing to the Secretary to request that the Student Transfer Advisory Committee review the student's appeal and make a ruling on the merit of the appeal. The student must make this appeal to the Secretary within 10 working days (2 weeks) of either being informed of the result of the consultation between the two institutions or, if the student receives no notification, within 10 working days (2 weeks) of the expiration of the time period of the sending institution's right to appeal.

g. Consideration and Action by the Student Transfer Advisory Committee

The Student Transfer Advisory Committee shall receive relevant documentation, opinions, and interpretations in writing from the sending and receiving institutions and from the student at its next regularly scheduled meeting after the Secretary has received an appeal from a sending institution or from a student. The committee will hold a hearing if it deems a hearing to be necessary to act upon the appeal.

h. Advisory Opinion of the Secretary

After receiving testimony on the merits of the appeal from the sending and receiving institutions, the Student Transfer Advisory Committee shall render an

advisory opinion on the merits of the appeal to the Secretary of Higher Education. The Secretary will then convey the opinion of the Student Transfer Advisory Committee to the appropriate segmental chief executive for disposition.

Periodic Review

1. The progress of students who transfer from two-year and four-year institutions within the State shall be reported annually by the receiving institution to each community college and to the Secretary of the Maryland Higher Education Commission. Such information shall include longitudinal reports on the subsequent academic success of enrolled transfer students, including graduation rates by major subject areas. Comparable information on the progress of native students shall be included.
2. Each public institution of higher education shall designate an Admissions Counselor for Articulation, who serves as a resource person to transfer students at either the sending or receiving campus and who is responsible for overseeing the application of the policies and procedures outlined in this plan. The Admissions Counselor for Articulation shall also assist in interpreting transfer policies to the individual student and to the institution.
3. The Maryland Higher Education Commission shall establish a permanent Transfer Advisory Committee that meets regularly to review transfer issues and recommend policy changes as needed. The Committee shall also arbitrate disagreements as necessary and receive written appeals as described in the "student appeals" section above.
4. The Transfer Advisory Committee shall review these transfer policies at least every five years and recommend changes as necessary.

DEFINITIONS

1. *Native Student:* A student whose initial college enrollment was at a given institution of higher education and who has not transferred to another institution of higher education since that initial enrollment.
2. *Parallel Programs:* The program of study (or courses) at one institution of higher education which has comparable objectives as those at another higher education institution, e.g., a transfer program in psychology in a community college is definable as a parallel program to a baccalaureate psychology program at a four-year institution of higher education.
3. *Receiving Institution:* The institution of higher education at which a transfer student currently desires to enroll.
4. *Recommended Transfer Program:* A planned program of courses, including both general education and courses in the major, taken at the community college which is applicable to a baccalaureate program at a receiving institution, ordinarily the first two years of the baccalaureate degree.
5. *Sending Institution:* The institution of higher education of most recent previous enrollment by a transfer student at which transferable academic credit was earned.
6. *Transfer Student:* A student entering an institution for the first time with academic credit earned at another institution which is applicable for credit at the institution the student is entering.

Advanced Undergraduate Standing

1. An applicant for advanced undergraduate standing must present official transcripts from all institutions which he/she has attended. Public four-year institutions, such as Bowie State University, shall require attainment of an overall 2.0 grade point average on a 4.0 scale by Maryland resident transfer students as one standard for admission. If the student has attended two or more institutions, the overall 2.0 will be computed on grades received in courses earned at all institutions attended, unless the student presents an Associate of Arts (A.A.) degree. Transfer students may also be considered for admission if their most recently attended institution's transcript indicates that (a) a minimum of 12 semester hours' credit has been earned; (b) that the student left same institution in good academic standing; and (c) that the student left same institution with an earned 2.0 cumulative average. Transfer credit shall be allowed for all academic credits earned at colleges accredited by the Maryland State Department of Education or at any regionally accredited college or university. Career, terminal, or other courses not offered at the University will be accepted for transfer credit if approved by the appropriate department of the University or, in the absence of the appropriate department, by the Curriculum Committee. Maryland community and junior college transfer students who have completed an A.A. degree before matriculating at Bowie State University may transfer all (other than review or remedial) courses that are a part of the A.A. degree requirements. They must satisfy all established general University, major departmental, and upper-level requirements for graduation. In all cases, the applicant must spend the final year "in residence" at the University. Exemption from the preceding requirement may be granted on an individual basis by the President.
2. It is the policy of the Board of Regents that every effort shall be made to facilitate the transfer of graduates from the public community-junior colleges of the State of Maryland to the state universities. Such graduates who have pursued a transfer program and who have achieved an Associate of Arts degree within four semesters, in the case of full-time students, or the equivalent, in the case of part-time students, shall have priority over other transfer applicants for upper-class standing.
3. Every student must meet the general education and departmental requirements and earn a minimum of 120 credits with a 2.0 cumulative average in order to graduate. A maximum of 90 credits may be transferred to Bowie State University from another regionally accredited institution; not more than 65 of these transfer credits may be from a two-year institution. The sequence in which the credits are obtained at a two-year and/or four-year institution does not affect in any way the determination of the previously stated total number of credits accepted for transfer. Transfer students are reminded of the rule that a minimum of 30 semester hours of upper division work is required for graduation. Fifteen (15) of these credits must be in the student's major area of concentration.
 - A. Bowie State University students must obtain prior approval from the department chair to take courses at another institution for the purpose of transferring them for credit. In general, the Provost or his/her designee will not approve taking courses for credit at a two-year institution once 65 credits have been attained.
 - B. In no case shall transfer credit be allowed for courses in which the applicant has earned a failing grade. Transfer credit shall not be allowed for grades of "D" for courses in the student's major area of study or courses taken outside the State of Maryland. Except for State of Maryland institutions, transfer credit shall not be allowed for grades of "D" in the following areas:

- English –Expository Writing, Argument and Research, or equivalent
- Oral communication or equivalent.

Evaluation of Transfer Credits

An evaluation of transfer credits will be completed after a transfer student has been admitted to the University and paid his/her acceptance fee. In most cases, this is a preliminary evaluation because the student is usually taking additional courses at the time he/she makes application to the University. An initial evaluation of credits will be made when the final transcript for the current semester is received from the student's previous educational institution.

Transfer students should review the final evaluation very carefully. Questions and possible errors concerning the evaluation should be resolved within 10 days after the initial evaluation has been completed.

The Office of Admissions reserves the right to revoke an offer of admission if a transfer student does not maintain the minimum 2.0 cumulative average through the most recent semester in attendance at his/her previous college or university.

Admission of Veterans

Veterans, spouses or dependents of veterans, Reservists or National Guard Personnel who are eligible for receipt of Department of Veteran Affairs (VA) Educational Assistance Benefits must follow traditional admissions procedures of the University and register with the VA Service Office of Bowie State University.

Students must be admitted into a degree program and/or have submitted a clearly defined education program as secured from an accredited school or agency which is VA approved before an enrollment certification can be processed.

Students who are authorized to receive VA education benefits under the VA Vocational Rehabilitation Program (Chapter 31) must follow the education plan as approved by the VA. In addition, the student's authorization for enrollment at Bowie State University must be received before the registration of classes. All students are responsible for payment of their bill after the registration of courses. All students should secure a confirmation of their enrollment and processed bill from the Office of Student Accounts or print it from the online student account via Bulldog Connection.

Veterans Benefits

Persons eligible to receive Veterans Educational Benefits may obtain information and applications from the Registrar's Office.

Senior Citizens

Maryland residents who are 60 years or older or who are retired and disabled as defined by the Social Security or Railroad Retirement Acts are exempt from paying tuition. All fees are required to be paid at the time of enrolling at the University. To qualify, a student must present appropriate documentation.

PRE-PROFESSIONAL PREPARATION

Students who desire careers in engineering, law, medicine, pharmacy, and optometry may, with proper advisement, obtain pre-professional training at Bowie State University.

Engineering

Lower-level courses are offered that will provide a solid foundation for transfer to a university with an engineering degree for the necessary specialization. Bowie State University has a dual degree engineering program in cooperation with the University of Maryland College Park; The George Washington University; Howard University; the University of Maryland Baltimore County; and Morgan State University. This program is fully detailed elsewhere in this catalog.

Pre-Medical Courses

Students who wish to prepare for the study of medicine are urged to pursue the entire four-year curriculum that leads to the Bachelor of Science in the Natural Sciences and to elect those specific courses within the curriculum required by the particular medical school for which they are preparing. An additional requirement for admission to schools of medicine is a passing score on the Medical College Admission Test.

Pre-Optometric Courses

The requirements for admission to the schools and colleges of optometry are not identical. Typically, the requirements include courses in English, mathematics, physics, chemistry, and biology or zoology. Some schools and universities have varied requirements in psychology, the social sciences, literature, philosophy, and foreign languages.

This pre-optometry requirement represents a minimum of two academic years of study, all of which may be taken on the Bowie State University main campus.

Pre-Pharmacy Courses

Students who desire to prepare for the study of pharmacy are urged to pursue the entire four-year curriculum that leads to the Bachelor of Science in Biology and to elect within the curriculum specific courses required by the particular college of pharmacy for which they are preparing. The chairs and faculty of the Natural Sciences, Mathematics, and Nursing departments will serve as advisors for students interested in pursuing careers in engineering, medicine, dentistry, nursing, optometry, and pharmacy.

Pre-Legal Courses

Although pre-legal requirements are not prescribed by the American Bar Association, it urges students to pursue courses leading to the baccalaureate degree. Pre-legal students should have a good command of written and spoken English.

Bowie State University provides a variety of services for students who wish to pursue the study of law. In addition to these internal services, Bowie State University cooperates closely with the University of Baltimore, School of Law to provide counseling to students seeking admission to that Institution.

Members of the University of Baltimore staff serve as advisors to the Pre-law Committee at Bowie State University and make frequent visits to the campus to meet with interested faculty members, administrators, and students. The University of Baltimore Law School also provides opportunities for Bowie State students to attend on-site orientation programs and class visits at the University; sponsors informational sessions for minority applicants; and provides individualized assistance to students seeking information on academic programs, admission standards and procedures, housing, and financial aid.

Although participation by Bowie State University students in this cooperative pre-law advisement program does not guarantee admission to the University of Baltimore, School of Law, it does provide

needed information and services to students contemplating legal careers. Specific criteria for admission to the University of Baltimore, School of Law are reflected in the official catalog of the University.

Students interested in preparing for careers in law are encouraged to contact the History and Government or Behavioral Sciences and Human Services department for advisement.

CONCURRENT ENROLLMENT

The Concurrent Enrollment Program is designed for high school juniors and seniors to enroll in college-level courses. The applicant accepted for this program will be enrolled simultaneously in his/her high school and at Bowie State University. The concurrent enrollment student may enroll in a maximum of six (6) semester hours per semester, depending on the individual student's background and course load in high school.

Acceptance in the Concurrent Enrollment Program is based on the recommendation of the applicant's high school guidance counselor and the approval of the school principal. All students below the senior year of high school who have enrolled in the concurrent program must be recertified by the high school officials before continuing with a second year in the program. Each student can earn up to a total of 18 semester hours.

Concurrent Undergraduate-Graduate Registration

Seniors at Bowie State University may register for graduate level courses if the following requirements/conditions are met:

- the graduate courses are in excess of the credits required for the bachelor's degree;
- the *English Proficiency Examination* has been successfully completed;
- the student's grade point average is 3.0 or better;
- permission has been secured from the student's advisor and the Dean of the School of Graduate Studies and Continuing Education; and
- the *Graduate Application for Admission* has been filed.

Seniors will be permitted to take up to six (6) credits of graduate course work during one semester. Permission to take courses as a senior **does not constitute regular admission** to the Graduate School.

SECOND BACHELOR'S DEGREE (INCLUDING TEACHER CERTIFICATION)

Students who hold a baccalaureate degree from Bowie State University or another university or college and wish to earn a second baccalaureate degree in a new field are permitted to count toward that degree any completed courses that can be used to satisfy the general education requirements or electives. To earn the second degree, students must complete all major and major-related courses in the new field as are specified by the new discipline. The chair of the department in which the degree in the new field is sought will furnish a detailed description of the required program to the Registrar's Office. When a student has completed these requirements, he/she is granted the second baccalaureate degree. Additional requirements for a second baccalaureate degree are as follows:

- Students must hold a baccalaureate degree from Bowie State University or another accredited institution;
- Students must complete at least 30 semester hours in residence (these credits cannot be earned through experiential learning experiences); and
- Students must pass the Bowie State University *English Proficiency Examination*.

Students entering with an undergraduate degree who are seeking certification as teachers may be admitted to the department as *second-degree* students. Each student must schedule an interview with

the Chair of the Department of Teaching, Learning, and Professional Development and, prior to the interview itself, obtain an evaluation of his/her transcript by the Maryland State Department of Education (200 West Baltimore Street, Baltimore, MD 21201; Attention: Division of Certification and Accreditation).

All *second-degree* students seeking certification as teachers must meet the PRAXIS testing requirements for the certification area and fulfill all of the course requirements of the selected major. In the first semester at the University, *second-degree* students seeking teacher certification must also pass the Bowie State University *English Proficiency Examination* and be formally admitted to teacher education (more information is provided in the program of study under the Department of Teaching, Learning, and Professional Development).

FINANCIAL REGULATIONS AND EXPENSES

Financial Requirements for Registration

All students who register for classes incur a financial obligation to the Bowie State University. Students are responsible for all charges incurred at the University. Failure to attend classes does not constitute withdrawal from the Institution or a class. Students must formally withdraw from the University or a class through the Registrar's Office. Any adjustment in charges will follow the policy presented in the *Schedule of Classes* (www.bowiestate.edu).

Returning students will not be permitted to register for a subsequent semester until all financial obligations, including current semester fees, parking violations, library fines, and any other outstanding charges, have been paid. Account balances must be cleared before students will be allowed to participate in future registrations and graduation or to receive transcripts or diplomas.

Cancellation of a student's registration may occur if the bill is not paid in full or if approved arrangements have not been made to cover the outstanding balance. Bill due dates and class cancellation dates are published on the University Website (www.bowiestate.edu.)

Failure to receive a billing statement does not relieve the student of the payment obligation.

Payment Policy

Acceptable payment methods are cash, check, money order, cashier's check, certified check, MasterCard, Visa, American Express, and Discover Card. Payment may be made at the Student Accounts Office, by credit card on-line through Bulldog Connection, or by check or credit card through the Interactive Voice Response System.

Students who register before the billing date will receive a bill via e-mail and must make payment or approved payment arrangements prior to the bill due date or their enrollment may be canceled.

Students who register after the billing date may review their bill on-line via Bulldog Connection and must pay their bill or make approved payment arrangements prior to the due date of the bill or enrollment may be cancelled.

Students who register for the 2nd 8 week session are expected to make payment or approved payment arrangements at the time of registration.

Approved payment arrangements authorized by Board of Regents policy are:

1. Students who are approved for a Guaranteed Student Loan.
2. Third Party Billings (sponsor pays all or part of the students' charges).
3. Students who are enrolled in a University approved installment payment program.

If the sponsor does not pay the University within 60 days of the billing date, the student will then be responsible for full payment of the balance due and will not be permitted to register for a subsequent semester until all financial obligations have been paid. Account balance must be cleared before students will be allowed to participate in future registrations, graduation or to receive transcripts.

The student is responsible for any portion of tuition and fees not covered by the third party agency.

The University does not participate in employer reimbursement plans where the student is reimbursed tuition expenses from his/her employer.

4. Financial aid awarded by the institution that has not been completely processed.

Students who register during late registration will incur a \$50.00 late registration fee. During late registration, payment for semester charges is due and payable at the time of registration.

Returned Checks

In the event that a check rendered as payment is returned by the bank unpaid for any reason, the privilege of using a personal check as payment to the University will be immediately revoked. A fee of \$30.00 will be assessed for any returned check.

If the University determines that a student's check is invalid, his/her courses are removed for the PeopleSoft Registration system and he/she must officially withdraw from the University. If the student fails to withdraw, he/she remains liable to the University for all incurred charges.

Errors in Billings

The University retroactively adjusts accounts and bills if accounting errors or charge omissions are identified.

Referral to Collection Agency

The University will make every effort to collect all outstanding balances pursuant to State of Maryland regulations. Delinquent accounts are reviewed and considered for submission to the State Central Collections Unit (SCCU). As an agency of the State of Maryland, the University is required by state law to refer delinquent accounts to the State Central Collections Unit. At the time of referral, a collection charge of 17% is added to the balance of the account, plus any additional attorney and/or court costs. In addition, SCCU is authorized by state law to intercept an individual's state income tax refund or other payment made through the State to apply toward an outstanding debt. The SCCU also reports delinquent accounts to credit bureaus.

FALL 2009 - SCHEDULE OF CHARGES

All charges are subject to change without prior notice.

Undergraduate (In State)

Credits	Tuition	Mandatory Fees	Total	Credits	Tuition	Mandatory Fees	Total
1	189.00	68.30	277.30	1	620.00	68.30	708.30
2	378.00	171.10	549.10	2	1,240.00	171.10	1,411.10
3	567.00	253.90	820.90	3	1,860.00	253.90	2,113.90
4	756.00	336.70	1,092.70	4	2,480.00	336.70	2,816.70
5	945.00	419.50	1,364.50	5	3,100.00	419.50	3,519.50
6	1,134.00	502.30	1,636.30	6	3,720.00	502.30	4,222.30
7	1,323.00	585.10	1,908.10	7	4,340.00	585.10	4,925.10
8	1,512.00	667.90	2,174.90	8	4,960.00	667.90	5,622.90
9	1,701.00	750.60	2,451.60	9	5,580.00	750.60	6,330.60
10	1,890.00	781.43	2,671.43	10	6,200.00	782.03	6,982.03
11	2,079.00	816.19	2,895.19	11	6,820.00	816.19	7,636.19
12	2,143.00	876.96	3,019.96	12	7,362.00	876.96	8,239.96

Students taking 19 or more credit hours will be charged per credit hour for each additional credit over 18 hours.

Graduate (In State)

Credits	Tuition	Mandatory Fees	Total	Credits	Tuition	Mandatory Fees	Total
1	336.00	66.55	401.55	1	640.00	66.55	706.55
2	670.00	127.80	797.80	2	1,280.00	127.80	1,407.80
3	1,005.00	188.95	1,193.95	3	1,920.00	188.95	2,108.95
4	1,340.00	250.10	1,590.10	4	2,560.00	250.10	2,810.10
5	1,675.00	311.25	1,986.25	5	3,200.00	311.25	3,511.25
6	2,010.00	372.40	2,382.40	6	3,840.00	372.40	4,212.40
7	2,345.00	433.55	2,778.55	7	4,480.00	433.55	4,913.55
8	2,680.00	493.70	3,163.70	8	5,120.00	493.70	5,609.70
9	3,015.00	554.75	3,554.75	9	5,760.00	554.75	6,299.75
10	3,350.00	616.15	3,946.15	10	6,400.00	616.15	6,996.15
11	3,685.00	676.55	4,325.55	11	7,040.00	676.55	7,680.55
12	4,020.00	736.95	4,716.95	12	7,680.00	736.95	8,379.95

Full-Time Mandatory Fees

Activity Fee	68.65
Athletic Fee	327.52
Health Services Fee	79.83
University Construction Fee	82.27
Student Union	232.51
Technology Fee	88.65
Bowie Card Fee	5.50
Total	878.98

Undergraduate Part-Time Mandatory Flat Fees

Activity Fee	6.30
Athletic Fee	24.25
Health Services Fee	7.50
University Construction Fee	8.50
Student Union	25.50
Technology Fee	18.75
Total Per Credit Hour	82.00
Bowie Card Fee (one time flat fee per semester)	1.50
Total	88.50

Laboratory Fees (Per Course)

Applied Computer Science	30.00
Applied Music	55.00
Applied Science	25.00
Art Course Fee	80.00
Media Studio Fee	35.00
Computer Supported Writing Fee	25.00
Developmental Education Fee	150.00
Graduate Practicum Fee	150.00
Nursing / Clinical Lab	52.00
Nursing ATI	57 TO 95
Student Teaching Fee	350.00

Graduate Mandatory Fees - Per Credit

Activity Fee	8.40
Athletic Fee	31.50
University Construction Fee	10.50
Technology Fee	18.75
Total Per Credit Hour	61.15
Bowie Card Fee (one time flat fee per semester)	5.50
Total	66.65

Parking Fees (Per Year)

Faculty/Staff	80.00
Faculty/Staff Reserved	138.00
Faculty/Staff Named Reserved	95.00
Semester only	39.00
Full-Time Students	67.00
Part-Time Students	61.00
Resident Student	57.00
Monthly*	22.00

Other Fees

Acceptance Fee	80.00
Application Fees	
Undergraduate	40.00
Undergraduate (Non-Degree)	17.00
Graduate	40.00
Graduate (Non-Degree)	17.00
Doctoral	50.00
Bowie Card Replacement	10.00
Co-op Fee	103.00
Diagnostic Assessment Fee (undergraduate)	150.00
Graduation Fee (undergraduate)	75.00
Graduation Fee (graduate)	100.00
Late Registration Fee	50.00
Return Check Fee	30.00
Credit Card Chargeback Fee	30.00
Orientation Fee	125.00
Photocopies - OGA (Per Copy)	1.00
Portfolio Assessment Fee	55.00
Portfolio Registration Fee	55.00
Transcript Fee	10.00
AMS Late Payment Fee	25.00
Replacement Diploma	55.00

*NOTE: Notwithstanding any other provision of this or any other University publication, the University reserves the right to make changes in tuition, fees, and other charges at any time such changes are deemed necessary by the University System of Maryland Board of Regents."

Board Charges

15 Meal Plan with flex dollars	1,352.50
10 Meal Plan (Plan 7 Days Per Week)	1,352.50
10 Meal Plan w/flex dollars (CMRC & Commuter Only)	1,225.50
Commuter (Any 10 meals/wk)	975.50
CMRC and Goodloe Restricted (seven day use)	975.50

Other Applicable Housing Charges

Resident Hall Deposit Fee	100.00
Resident Hall Security Fee (Per Year)	50.00

SPRING 2010 - SCHEDULE OF CHARGES

All charges are subject to change without prior notice.

Undergraduate (In State)

Credits	Tuition	Mandatory Fees	Total	Credits	Tuition	Mandatory Fees	Total
1	189.00	68.30	277.30	1	620.00	68.30	708.30
2	378.00	171.10	549.10	2	1,240.00	171.10	1,411.10
3	567.00	253.90	820.90	3	1,860.00	253.90	2,113.90
4	756.00	336.70	1,092.70	4	2,480.00	336.70	2,816.70
5	945.00	419.50	1,364.50	5	3,100.00	419.50	3,519.50
6	1,134.00	502.30	1,636.30	6	3,720.00	502.30	4,222.30
7	1,323.00	585.10	1,908.10	7	4,340.00	585.10	4,925.10
8	1,512.00	662.55	2,174.55	8	4,960.00	662.55	5,622.55
9	1,701.00	734.60	2,435.60	9	5,580.00	734.60	6,314.60
10	1,890.00	781.43	2,671.43	10	6,200.00	782.03	6,982.03
11	2,079.00	816.19	2,895.19	11	6,820.00	816.19	7,636.19
12	2,143.00	878.95	3,019.95	12	7,362.30	878.95	8,239.25

Students taking 19 or more credit hours will be charged per credit hour for each additional credit over 18 hours.

Graduate (In State)

Credits	Tuition	Mandatory Fees	Total	Credits	Tuition	Mandatory Fees	Total
1	336.00	68.65	404.65	1	640.00	68.65	708.65
2	670.00	127.80	797.80	2	1,280.00	127.80	1,407.80
3	1,005.00	188.95	1,193.95	3	1,920.00	188.95	2,108.95
4	1,340.00	250.10	1,590.10	4	2,560.00	250.10	2,810.10
5	1,675.00	311.25	1,986.25	5	3,200.00	311.25	3,511.25
6	2,010.00	372.40	2,382.40	6	3,840.00	372.40	4,212.40
7	2,345.00	433.55	2,778.55	7	4,480.00	433.55	4,913.55
8	2,680.00	493.70	3,169.70	8	5,120.00	493.70	5,609.70
9	3,015.00	553.75	3,568.75	9	5,760.00	553.75	6,313.75
10	3,350.00	612.15	3,940.15	10	6,400.00	612.15	6,992.15
11	3,685.00	640.55	4,325.55	11	7,040.00	640.55	7,680.55
12	4,020.00	690.95	4,710.95	12	7,680.00	690.95	8,370.95

Full-Time Mandatory Fees

Activity Fee	68.65
Athletic Fee	327.52
Health Services Fee	79.63
University Construction Fee	82.27
Student Union	232.51
Technology Fee	80.65
Bowie Card Fee	5.00
Total	876.86

Laboratory Fees (Per Course)

Applied Computer Science	30.00
Applied Music	55.00
Applied Science	25.00
Art Course Fee	50.00
Media Studio Fee	35.00
Computer Supported Writing Fee	25.00
Developmental Education Fee	150.00
Graduate Practicum Fee	150.00
Nursing / Clinical Lab	52.00
Nursing ATI	57 TO 95
Student Teaching Fee	350.00

Examination Fees (Per Session)

Graduate Comprehensive Fee	5.00
English Proficiency Exam Fee	5.00

Room Charges

Alex Haley - Double	2,415.00
Alex Haley - Quad	2,150.00
Alex Haley - Single	2,715.00
Goodloe Apartment - Double	2,240.00
Goodloe Apartment - Single	2,418.00
Kennard - Double	1,993.50
Kennard - Single	2,162.50
Kennard - Triple	1,798.00
Towers - Single	2,207.00
Towers - Double	2,052.50
Tubman & Holmes - Double	1,964.50
Tubman & Holmes - Single	2,131.00
Tubman & Holmes - Triple	1,762.50

Board Charges

15 Meal Plan with flex dollars	1,352.50
19 Meal Plan Plan (7 Days Per Week)	1,352.50
10 Meal Plan w/ flex dollars (CMRC & commuters Only)	1,225.50
Commuter (Any 10 meals Avail)	975.50
CMRC and Goodloe Restricted (seven day use)	975.50

Other Applicable Housing Charges

Resident Hall Deposit Fee	100.00
Resident Hall Security Fee (Per Year)	50.00

Graduate (Out of State)

Credits	Tuition	Mandatory Fees	Total
1	640.00	68.65	708.65
2	1,280.00	127.80	1,407.80
3	1,920.00	188.95	2,108.95
4	2,560.00	250.10	2,810.10
5	3,200.00	311.25	3,511.25
6	3,840.00	372.40	4,212.40
7	4,480.00	433.55	4,913.55
8	5,120.00	489.35	5,609.35
9	5,760.00	539.75	6,299.75
10	6,400.00	590.15	6,990.15
11	7,040.00	640.55	7,680.55
12	7,680.00	690.95	8,370.95

Undergraduate Part-Time Mandatory Flat Fees

Activity Fee	6.30
Athletic Fee	24.25
Health Services Fee	7.50
University Construction Fee	8.50
Student Union	25.50
Technology Fee	18.25
Total Per Credit Hour	82.80
Bowie Card Fee	(one time flat fee per semester)
Total	88.80

Graduate Mandatory Fees - Per Credit

Activity Fee	8.40
Athletic Fee	31.50
University Construction Fee	10.50
Technology Fee	18.25
Total Per Credit Hour	61.15
Bowie Card Fee	(one time flat fee per semester)
Total	66.65

Parking Fees (Per Year)

Faculty/Staff	80.00
Faculty/Staff Reserved	138.00
Faculty/Staff Named Reserved	95.00
Semester only	39.00
Full-Time Students	67.00
Part-Time Students	61.00
Resident Student	57.00
Monthly	22.00

Other Fees

Acceptance Fee	80.00
Application Fee	40.00
Undergraduate	17.00
Undergraduate (Non-Degree)	40.00
Graduate	40.00
Graduate (Non-Degree)	17.00
Doctors	50.00
Bowie Card Replacement	10.00
Co-op Fee	103.00
Diagnostic Assessment Fee	(undergraduate) 150.00
Graduation Fee	(undergraduate) 75.00
Graduation Fee	(graduate) 100.00
Late Registration Fee	50.00
Return Check Fee	30.00
Credit Card Chargeback Fee	30.00
Orientation Fee	125.00
Photocopies - OSA (Per Copy)	1.00
Portfolio Assessment Fee	55.00
Portfolio Registration Fee	55.00
Transcript Fee	10.00
AMS Late Payment Fee	25.00
Replacement Diploma	55.00

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SUMMARY OF TUITION AND FEES

The University charges tuition and a variety of semester and annual fees, including mandatory, laboratory, examination, room and board, and parking. For a complete list fees, see the **Schedule of Charges** on Bulldog Connection (<http://bulldogconnect.bowiestate.edu/>).

Acceptance Fee

When accepted, a student must pay an acceptance fee, which will be credited to the student's account and applied to subsequent charges. The acceptance fee is nonrefundable and will be held to the student's credit for a period of one year. If the student does not enroll at Bowie State University during that year, the acceptance fee will revert to the University.

Activity Fee

An activity fee is assessed annually for full-time undergraduate students. The amount is reduced for part-time students. These funds are used by student organizations for class dues, student publications, dramatics, social events, assembly programs, and other student projects.

Athletic Fee

An athletic fee is assessed annually for full-time undergraduate students. The amount is reduced for part-time students. These funds are used by the Athletic Department to help support the athletic programs of the University.

Cooperative Education Fee

A cooperative education fee is charged per work assignment for each participating student for counseling services, for personal visits from the Coordinator of the Cooperative Education Program while on the job, for mailing all student co-op publications, and for being considered a full-time registered student while working.

Developmental Education Course Fee

A developmental education course fee is charged to all students enrolled in a developmental mathematics, English, or reading course. This fee is assessed for each developmental course.

Diagnostic Assessment Fee

A diagnostic assessment fee is charged to first- and second-year students, including transfer students. This fee will support costs associated with providing assessment tests and related prescriptive support plans for freshman and sophomore students.

English Proficiency Fee

A fee is assessed for the **English Proficiency Examination**, a graduation requirement which must be satisfied by all students receiving a bachelor's degree from the University.

Graduation Fee

A graduation fee is assessed undergraduate and graduate as a one-time expenditure to students once they apply for graduation. This fee covers the processing of transcripts and related documents provided to external bodies at the request of the student. This fee offsets the cost of commencement.

Health Services Fee

The University offers comprehensive insurance for all full-time students to cover medical expenses resulting from an accident or illness. Each full-time student entering the University is required to register for the **Student Health Insurance Plan** each year. The insurance cost, which includes medical expenses,

hospital costs, laboratory tests, and x-rays, is included on each student's **Statement of Fees**. Contact the Office of Student Affairs for details.

ID (BowieCard)

An annual fee is charged to cover the cost of improving and maintaining the system. If a card is lost or stolen, a replacement fee will be charged.

Late Registration Fee

A late registration fee is charged to any student who completes registration during the late registration period as designated in the University Calendar. Complete registration includes the payment of fees at the Student Accounts Office and the depositing of the required forms with the Registrar.

Property Damage Fee

Students will be held wholly liable for willful damage to University property.

Residence Hall Damage Fee

A \$50.00 damage fee (breakage deposit) per resident student, payable upon a student's initial registration, is charged. If damage to or loss of property is caused by the occupants of a specific room, those occupants will be billed for the damage or loss. If responsibility for the damage or loss cannot be determined, the cost of repairs or replacement will be billed to all occupants of the buildings on a pro-rata basis. If a student does not pay the bill for damages assessed against him/her, his/her deposit will be reduced by the amount of the bill. At the end of each year, non-returning students, upon request, will be refunded the unexpended balance of their damage fees. Returning students will be expected to pay, each semester, an amount sufficient to maintain their deposit at the \$50.00 level and also pay any charges for breakage in excess of \$50.00, which may have been assessed against them.

Residence Hall Living Costs

Students who live on campus after the first day of classes are required to pay the entire room and board fee. If a student must leave the University because of extenuating circumstances, he/she is required to complete a **Housing Contract Cancellation Form** for review by the Central Housing Office. If it is approved, the student will be charged for room and prorated for board charges. Approved cancellation requests submitted at the end of the first semester will be charged a severance fee. If the request is denied, charges will be assessed for the entire room and board fee.

Adjustments for board fees are provided for residents who student-teach or are away from campus for more than fifteen (15) days to participate in University-approved activities. To secure the adjustment, a written request for approval must be submitted to the Vice President for Student Affairs. No adjustments or refunds will be provided for meal plans after mid-term or the eighth week of classes, whichever comes first.

Student Teaching Fee

Each student engaged in student teaching as part of the instructional program is charged a fee to pay the supervising teachers at the participating schools.

Technology Fee

The purpose of this fee is to meet the growing technological needs of the students.

Textbooks

Textbooks are required of all students. All required texts may be purchased through the University Bookstore. Each student should have available approximately \$600.00 per semester to purchase textbooks.

University Centre Operating Fee

A University Centre operating fee is assessed annually for full-time undergraduate students. The amount is reduced for part-time students. These funds are used to help maintain the operations of the J. Alexander Wiseman University Centre.

University Construction Fee

A University construction fee is assessed annually for full-time undergraduate students. The amount is reduced for part-time students. These fees are used to fund the debt service on University auxiliary construction projects.

Vehicle Registration Fee

Parking permits are required of all enrolled students, faculty, staff, and visitors who park motor vehicles on the campus. The parking permits are valid for a full academic year from September 1 through August 31. The permit charges are published in the **Schedule of Charges** (bulldogconnect.bowiestate.edu/).

Payment for parking permits is made at the Student Accounts Office in the Henry Administration Building. The receipt for reserved parking permits must be presented to the Office of Campus Safety in the McKeldin Gymnasium. The receipt for all other parking permits may be presented to the Office of Campus Safety in Robinson Hall or the McKeldin Gymnasium.

FINANCIAL AID

LOCATION

Henry Administration Bldg, Suite, 1100, 301-860-3540

Fax: 301-860-3549

www.bowiestate.edu

The Office of Financial Aid offers financial assistance to students in the form of scholarships, grants, loans, and student employment. These programs are funded by the U.S. Department of Education, the State of Maryland, the District of Columbia and Bowie State University. Grants and loan programs are need based; scholarships use merit, special talents and academic achievements as the criteria for awarding funds. Students who need assistance with college costs should apply for financial aid. Aid programs help with the difference in the cost of education and the contribution of the student and or parent.

Upon completion of the Free Application for Federal Student Aid (FAFSA), The U.S. Department of Education calculates the student's expected family contribution (EFC). The EFC is determined from a formula that considers factors such as income, assets, family size and number of family members in college.

Need is determined using the following formula:

Cost of Education (COA)

-Expected Family Contribution (EFC)

Financial Need

The cost of education includes costs such as tuition and fees, room and board, which are considered direct cost, other components including transportation, books and personal expenses are indirect cost.

Deadlines and Application Procedures

Students interested in applying for financial assistance, must complete the FAFSA form, this is an annual process which is available to students after January 1 and can be complete at the U.S. Department of Education's website: www.fafsa.gov.

Students and parents must also apply for a Personal Identification Number (PIN) at www.pin.gov. The PIN is an electronic access code that serves as your personal identifier; it allows you to sign binding documents electronically, access documents and correct your FAFSA on line.

Students should complete the FAFSA each year by March 1. March 1 is the priority deadline for federal and institutional funding. It is also the deadline for Maryland Higher Education Programs. Students must list Bowie State (002062) as a recipient of information processed by the central processor for the Department of Education.

Applications are processed on a rolling basis with March 1st being a priority for all completed applications. Students who submit their documentation resulting in a completed application by June 1 are guaranteed a financial aid offer prior to the start of the semester. However students who apply late should not expect consideration for limited campus based financial aid.

It is highly recommended that students follow the steps listed below to ensure maximum funding in a timely manner:

- Complete the FAFSA as soon as possible after January 1
- Complete the admissions process early
- Submit all requested documentation when requested

Important Deadlines

January 1	The Free Application for Federal Student Aid becomes available (www.fafsa.gov)
March 1	The priority date for full consideration of all aid for Bowie State University
March 1	Maryland residents must complete the FAFSA to be considered for state grants offered by MHEC
April 15	Students interested in applying for BSU Institutional Scholarships must complete the BSU Institutional Scholarship Application.
June 1	All documents must be received to ensure an official financial aid offer prior to start of the fall semester
June 29	District of Columbia residents must apply for DC app. www.seo.dc.gov
December 1	Final deadline to submit documents for fall only student
December 1	All documents must be received to ensure an official financial aid offer prior to start of the spring semester

Eligibility Requirements

Students must meet the following general requirements for determining eligibility for federal and institutional aid:

- demonstrate financial need
- be a U.S. citizen or eligible non-citizen
- have a high school diploma or GED
- have a valid Social Security number
- maintain Satisfactory Academic Progress
- be enrolled or accepted as a degree-seeking student
- be registered with the Selective Service (if required)
- certification that you are not in default on a federal loan or do not owe money on a federal student grant

Verification

The U.S. Department of Education selects random applications for verification. If selected, students must provide signed copies of federal income tax returns, verification worksheets and other requested supporting information. The Office of Financial Aid may also request verification documents if information submitted is inconsistent.

Financial needs will be recalculated based on submitted verification documents and corrections will be transmitted electronically to the U.S. Department of Education to update the Student Aid Report (SAR). Differences between information reported on the FAFSA and verification documents may result in

adjustments to financial aid.

The Office of Financial Aid encourages students to respond promptly and completely to any request for additional information. Verification documentation must be submitted by the last date of attendance. Failure to respond to the request for verification documents will result in the cancellation of any financial aid award(s).

Changes in Aid

Federal Title IV regulations will not permit a student to receive aid totaling more than the cost of education. Bowie State University may revise or cancel federal or institutional aid whenever the university becomes aware of information that changes a student's eligibility for aid, including changes in the student's Cost of Education or EFC. Other examples of circumstances that can result in revision or cancellation of existing aid includes the following:

- receiving additional aid at any time not already considered as a part of the student's aid package
- changes in residency (for example, from on-campus to commuter)
- change from out-of-state to in-state tuition
- changes to EFC resulting from verification
- changes to enrollment level (for example, from full-time to part-time)
- withdrawal from the university

Transferring of Financial Aid

Not all financial Aid is transferrable. Most aid will not transfer from one institution to another. Eligibility for the Federal Pell Grant, and some state grants may transfer. Students who have already processed a FAFSA to attend a school must request that the U.S. Department of Education send a copy of the FAFSA results to Bowie State University by indicating the school code on the FAFSA form. Students who have accepted state aid, must contact the state agency to ensure funds will be sent to BSU.

Institutional Grants

Bowie State University Grant Program

Bowie State University Institutional Grants (Mission and Diversity) are awarded to undergraduate students on the basis of financial need and/or first generation college students and need. These grants offer monetary awards based on the available funding. Students who wish to be considered for the BSU Institutional Need-Based grants should complete and submit the FAFSA by March 1. Students must demonstrate need by completing the Free Application for Federal Student Aid (FAFSA) form.

The Office of Financial Aid processes applications in EFC order, students must be Pell eligible and processing begins with the lowest EFC continuing through to the highest EFC. March 1, is the priority deadline, however processing of applications continue after the March 1, but late applicants cannot expect consideration due to limited funding,

FEDERAL STUDENT AID PROGRAMS

Federal Pell Grant

The Federal Pell Grant Program provides grants to undergraduate students who exhibit financial need and meet other eligibility requirements. The Federal Pell Grant is gift aid and does not have to be repaid. It is considered to be the foundation of financial aid to which other aid may be added. Pell

Grants are awarded based on enrollment status (full-time, part-time, or less than half-time). Award limits vary based on Congressional budgeting each year.

Federal Supplemental Educational Opportunity Grant (FSEOG)

The Federal Supplemental Educational Opportunity Grant (FSEOG) Program is intended to supplement the Federal Pell Grant and provide additional assistance to the neediest undergraduate students. The average award ranges from \$200 to \$4,000 per year.

Academic Competitiveness Grant (ACG)

This federal grant is for first-year students who graduated from high school after January 1, 2006 and second-year students who graduated from high school after January 1, 2005. A student may receive an ACG grant of up to \$750 for the first academic year of study and up to \$1,300 for the second academic year of study.

Recipients must have the following qualifications:

- U.S. citizenship or eligible non-citizen
- Federal Pell Grant recipient
- Completion of a rigorous high school program of study (required of both first- and second-year students)
- Full-time enrollment in a degree program
- A first-year student (0–29 earned units) must not have taken any college courses after graduating from high school
- A second-year student (30–59 earned units) must have a cumulative BSU GPA of at least 3.0
- A second-year student with transfer units must have at least a 3.0 GPA for the units accepted for transfer

National Science and Mathematics Access to Retain Talent Grant (National SMART Grant)

This federal grant is for third- and fourth-year students who are pursuing college majors in high demand in the global economy. A student may receive up to \$4,000 if the student has the following qualifications:

- U.S. citizenship or eligible non-citizen
- Federal Pell Grant recipient
- Full-time enrollment in an undergraduate degree program
- Cumulative BSU GPA of at least 3.0
- Third- (60–90 earned units) or fourth-year student (90–120 earned units)

In addition, students must declare a BSU major approved by the U.S. Department of Education for this grant. Each term, recipients must take at least one course specific to the eligible major. These majors are found in science, mathematics, technology, engineering and critical foreign languages. For a list of all qualifying majors, please visit the U.S. Department's Web site at <http://studentaid.ed.gov/>.

TEACH Grant

The TEACH Grant Program provides up to \$4,000 per year (\$16,000 total for an undergraduate program) to full-time students who plan to teach full time in high-need subject areas at schools serving students from low-income families. Students who attend less than full-time may receive reduced grant amounts.

The general eligibility requirements for receiving a TEACH Grant include the following:

- U.S. citizenship or eligible non-citizen status
- Completion of a FAFSA, although demonstrated financial need is not required
- Cumulative GPA of at least 3.25 throughout the student's academic program, or a score above the 75th percentile on a national standardized college admissions test
- Undergraduate in first undergraduate degree program of study
- Acceptance into an eligible degree program, majoring in education and pursuing a certification in a high need subject area, or majoring in a high need subject area with the intent of also completing teacher certification
- Completion of an Agreement to Serve and counseling each year

TEACH Grant recipients must agree to teach for at least four full years within eight years of finishing their teacher preparation program. They must teach in elementary or secondary schools that have been identified by the U.S. Department of Education as serving pupils from low-income families. These schools are listed in the U.S. Department of Education's Annual Directory of Designated Low-Income Schools for Teacher Cancellation Benefits. www.tcli.ed.gov

TEACH Grant recipients must also teach in high need subject areas, including bilingual education and English language acquisition, foreign language, mathematics, reading, science or special education. There may be additional teacher shortage areas identified at the time a student begins teaching. These teacher subject shortage areas (not geographic areas) are listed in the U.S. Department of Education's Annual Teacher Shortage Area Nationwide Listing. www.ed.gov/about/offices/list/ope/pol/tsa.doc

Annually, TEACH Grant recipients must sign a service agreement to acknowledge that failure to complete the teaching obligation will mean repaying the grant as a Federal Direct Unsubsidized Loan, with interest accruing from the date that the grant funds were disbursed.

Additional information can be found at:

www.bowiestate.edu/admissions/financial_aid/types/grants/TEACHGrant/

Federal Work-Study Program (FWS)

This need-based Federal Title IV program allows undergraduate degree candidates to work and earn money for educational expenses. The university pays aid from this program through paychecks every two weeks. The eligibility does not offset direct university charges such as tuition and fees. FWS awards depend on available funding and financial need.

Federal Perkins Loan Program

The Federal Perkins Loan is a need-based, low-interest loan available to exceptionally needy undergraduate and graduate students. The loan has a 5% interest rate and is interest-free until nine (9) months after graduation or separation from Bowie State University. The Loan is made with Bowie State University with a share contributed by the federal government, and the Loan must be repaid to Bowie State University. The average award ranges from \$1,500 to \$4,000 per year.
All Perkins loan borrowers must attend an entrance interview prior to receiving their loans. Perkins Loan recipients must schedule an entrance interview with the Perkins Loan Coordinator located in the Controller's Office.

William D. Ford Federal Direct Loan Program

Bowie State University participates in the William D. Ford Federal Direct Loan Program (usually referred to as the Direct Loan Program). Bowie State University's status as a direct lending institution precludes the University from processing any loans from private banks or other lending institutions. The U.S. Department of Education is the lender and will pay the student through the school. The application requirements for these loans are the same as for other federal grant and loan programs. Borrowers must carry at least 6 units per semester.

Students are usually offered two types of loans, a **subsidized** depending on the amount of need and or an **unsubsidized** loan.

Depending on the amount of need, an aid offer may include an interest-subsidized loan or an unsubsidized loan. Some students receive both subsidized and unsubsidized loans. With a subsidized loan students are not charged interest until the repayment period begins at the end of the six month grace period. The grace period begins when the borrower graduates, drops below the required 6 credits for enrollment or withdraws from the University. With an unsubsidized loan interest accrues during enrollment, throughout the grace period and during repayment.

Dependent Direct Loan Annual Limits

Grade Level	Earned Units	Annual Loan Limits	Additional Unsubsidized Loan	Total Unsubsidized Loan Eligibility
Freshman	0-29	\$3500	\$2000	\$5500
Sophomore	30-59	\$4500	\$2000	\$6500
Junior	60-89	\$5500	\$2000	\$7500
Senior	90+	\$5500	\$2000	\$7500

Independent students may receive a higher amount of unsubsidized loan. Independent freshmen and sophomores may be eligible for up to \$4000 in additional loan funds; juniors and seniors \$5,000. (please refer to the FAFSA form for criteria for independency)

The interest rate for Direct Loans made after July 1, 2009 is fixed at 5.6%, In addition to annual loan limits, the Federal Direct Loan program also has aggregate limits.

New student borrowers to BSU must complete an electronic Master Promissory note (MPN) and an on-line entrance counseling session before receiving any disbursement of loan proceeds to the student's university account. Students must have a PIN assigned by the U.S. Department of Education prior to signing their note electronically over the web. Additional information on the MPN, PIN and entrance interview can be found at www.studentloans.gov or at www.dlssonline.com .

Direct Loan Aggregate Loan Limits

	Combined Based Limit for Subsidized and Unsubsidized Loans	Additional Limit for Unsubsidized Loans	Total Limit for Unsubsidized Loans (minus subsidized amounts)
Dependent Undergraduate	\$23,000	\$8000	\$31,000
Independent Undergraduate	\$23,000	\$34,500	\$57,500

Direct PLUS Loan

The Direct PLUS Loan Program enables parents of dependent students an opportunity to borrow up to the cost of education minus all other aid received. Applicants do not have to demonstrate need; however, dependent students are encouraged to use their full eligibility for a direct subsidized or unsubsidized loan before being considered for a PLUS Loan. The U.S. Department of Education approves a loan from this federal program only after an evaluation of the parent borrower's credit history. If a parent is denied a PLUS Loan, the student may be eligible to receive additional unsubsidized funds.

Interest begins to accrue at the time of disbursement. The interest rate for new PLUS loans is a 7.90 percent. The parent borrower has the option of to begin repayment either 60 days after the loan is fully disbursed or six months after the dependent student on whose behalf the parent borrowed ceases to be enrolled for at least a 6 units. A new PLUS borrower must complete an electronic Master Promissory note (MPN) before receiving any disbursement of loan proceeds to the student's university account. Parent(s) must have a PIN assigned by the U.S. Department of Education prior to signing their note electronically over the web. Additional information on the MPN and the PIN can be found at www.studentloans.gov or at www.dlssonline.com.

Prior to graduating or leaving college all loan borrowers are required to complete an exit counseling session on-line at www.studentloans.gov or at www.dlssonline.com.

This on-line exit counseling session provides borrowers information on their rights and responsibilities.

Maryland State Scholarship Programs

The State of Maryland offers scholarship and grant programs based on a student's financial need, talents, and gifts, or career choice. March 1 is the mailing deadline for the FAFSA to be considered for Maryland State scholarships and grants.

Applicants must be residents of Maryland, must be accepted for admission or enrolled in a regular undergraduate program at an eligible Maryland institution, or accepted for admission or enrolled in a 2-year terminal certificate program in which the course work is acceptable for transfer credit for an accredited baccalaureate program at an eligible Maryland institution, and must be enrolled as either a full-time (12 or more credits per semesters) or part-time (6-11 credits per semester) undergraduate student.

Some state scholarships require special applications and have different deadlines. For more information about state scholarships, students can call the Maryland State Office of Student Financial Assistance at 410-260-4565, or visit www.mhec.state.md.us

Bowie State University Institutional Scholarship

Students who wish to apply for BSU Institutional Scholarships should complete and submit the Bowie State Institutional Scholarship Application by April 15. Applicants should have at least a 2.5 cumulative grade point average. Notifications of awards are sent directly to students prior to the start of the fall semester. Spring awards are made if funds are available. For additional information, please visit www.bsu/admissions/financialaid.

Bowie State University Academic Scholarships

The University offers academic scholarships based on ACT, SAT and high school GPA scores. Additional Information can be found at www.bowiestate.edu/admissions or by contacting the Admissions Office at (301) 860-3415.

DISTRICT OF COLUMBIA FINANCIAL AID PROGRAMS

The District of Columbia State Education Office (SEO) will award up to \$10,000 to qualified students to attend eligible public universities and colleges nationwide through the DC OneApp. The DC OneApp is the only method which a college-bound District resident may apply for funding from the District's three college financial aid grants: **DCTAG**, **DCLEAP**, and **DCAS** – using one application. The DC OneApp is located on-line at www.seo.dc.gov.

FINANCIAL AID POLICIES

Satisfactory Academic Progress (SAP)

A. PURPOSE:

To satisfy federal requirements which are mandated by the Department of Education and to ensure requirements that the University developed with the intent to apply a consistent and reasonable standard of academic progress.

B. POLICY:

It is the policy of the Bowie State University to develop standards of Satisfactory Academic Progress (SAP) in accordance with federal regulations and requirements. The University's Satisfactory Academic Progress Policy (SAP) consist of reviewing several components, a quantitative (number of credits completed), and qualitative (grade point average), maximum time frames, all of which are measured on an annual basis at the end of the academic year (spring term).

Financial Aid applicants must comply with the Satisfactory Academic Progress (SAP) Policy as a condition of continued eligibility. Please note that the Financial Aid SAP requirements differ from the University academic satisfactory academic progress policy

Financial aid programs which are affected by the SAP policy include: Federal Pell, Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Perkins Program, Federal Work Study, Federal Academic Competitiveness Grant (ACG), National Science and Mathematics Access To Retain Talent Grant (SMART), William D. Ford Federal Direct Loan programs (Subsidized, Unsubsidized, PLUS), University Grants (Mission and Diversity) and State Grants/scholarships and all other programs which require the monitoring of academic progress.

C. PROCEDURE

For financial aid purposes, a student is considered to be in good standards if the following criteria are met:

- Undergraduate students must maintain accumulative grade point average of 2.00 and pass at least 67% percent of the cumulative hours attempted by the end of their second academic year of enrollment.

Maximum Time Frame

Undergraduate students seeking their first degree must earn their degrees within the maximum allowable time frame regardless of their program of study. The maximum time frame is 180 credits or 12 academic terms (whichever occurs first). Students who exceed the maximum time frame cannot receive financial aid until they have completed their current program change to and/or been accepted into a new program.

Students attending less than fulltime and or attending a winter or summer session, enrolls in a different degree or certificate-seeking program will not be charged with a full term of attendance, however credit hours and grade point average (GPA) will be used to determine SAP.

What Counts as Attempted Credits

An attempted credit includes graded courses that receive one of the following: (A, B, C, D, F,) non graded courses (I, S, AU, W, U, NG, and PS).

Winter and summer session grades will not be included in the evaluation of SAP; however credits earned will be included in the yearly total for the next evaluation period.

All incompletes, withdrawals, failures and repeats are included in attempts when determining SAP for financial aid.

To calculate the percentage of credits completed, total all attempted BSU credits, and then total all completed BSU credits. Divide the number of completed credits by the number of attempted credits.

- Total Completed Credits/Total Attempted Credits = Percentage Completed

Failure to Meet Minimum SAP Requirements

Financial Aid Probation

Students who meet at least one of the following conditions will be placed on financial aid probation for one academic year.

- Cumulative grade point average is less than a 2.00 but greater than 1.00 and student fails to complete 67% of cumulative hours attempted.
- Cumulative grade point is 2.00 and student failed to complete 67% of cumulative hours attempted
- Cumulative grade point average is less than 2.00 but greater than 1.00 and student passed 67% of cumulative hours attempted

Students who are placed on financial aid probation are allowed to keep all funds awarded for the upcoming academic year.

Financial Aid Suspension

A student who fails to meet minimum SAP requirements at the end of the probationary period will be placed on financial aid suspension. By the end of the second evaluation period, students who do not have a cumulative grade point average of 2.00 and have not passed at least 67% of cumulative hours attempted will not be eligible to receive financial aid until SAP requirements are met.

A student who fails to achieve a cumulative grade point average of at least 1.00 at the end of the academic year will be immediately placed on financial aid suspension; this suspension will remain in effect until SAP requirements are met.

Reinstatement of Financial Aid

Financial aid may be reinstated on a probationary status by meeting the minimum requirements for SAP or by an approved appeal. A student who has lost financial eligibility has the right to make a written appeal if extenuating circumstances exist and can be documented. If aid is not reinstated, suspension will remain in effect.

Non-enrollment at BSU or enrollment at another institution does not restore eligibility. The cumulative GPA that was received prior to leaving BSU remains in effect upon your return to BSU.

Appeals

All appeals for reinstatement of financial aid must be submitted to the Financial Aid SAP Appeals Committee. This appeal letter should address any mitigating circumstances that prevented you from achieving the required criteria(s) for making and or maintain satisfactory academic progress.

Supporting documentation must accompany your appeals request. **Any appeal letters submitted without supporting documentation will not be reviewed.** The appeal letter should include how your circumstances have changed and what steps you will take to ensure meeting SAP in the future. It is not necessary to discuss your need for financial aid as part of your rationale for reinstatement of financial aid. The assumption is that any student filing an appeal is doing so based upon financial need.

Appeals must be based on one of the following:

- Administrative Withdrawal
- Death of an immediate family member
- Medical Problems not resulting in an administrative withdrawal
- Personal

Incompletes (I), audit (AU), pass (PS) and unreported grades (NG) are not included in credits earned. It is your responsibility to notify us when grades have changed to actual grades to ensure a reevaluation of your progress.

Appeal letters and supporting documentation must be submitted within ten days of the date of the notification that aid has been suspended-**NO EXCEPTIONS.**

Approval and denial notifications will occur within two weeks of receipt of required documentation. Please note for all approved appeals, aid offers will be granted based on funds available at the time.

Default Management Policy

Default is the failure to repay a loan in accordance with the terms of the promissory note. Default may also result from failure to submit requests for deferment or cancellation on time. To facilitate the management of the Direct and Perkins Student Loan Programs, Bowie State University has implemented the following plan.

- A. All Perkins loan borrowers must attend an entrance interview prior to receiving their loans. Perkins Loan recipients must schedule an entrance interview with the Perkins Loan Coordinator located in the Controller's Office.
- B. All Direct Loan borrowers are required to complete entrance counseling session on-line at www.studentloans.gov or at www.dlsonline.com.
- C. The entrance interviews will include information on loan interest rates, grace periods, penalty charges and fees, borrowers' rights and responsibilities, deferment and cancellation or postponement procedures, consolidation issues, and any other terms or conditions of the loan.
- D. Academic transcripts will be withheld for Perkins and Direct Loan defaulters.
- E. All Perkins Loan recipients will be required to complete an exit interview. It will include the information in the entrance interview and information on the average indebtedness of loan recipients, information on the anticipated monthly repayment, a review of repayment and consolidation options, and a review of the consequences of failure to repay the loan. Perkins Loan recipients must schedule an exit interview with the Perkins Loan Coordinator located in the Controller's Office. Loan recipients will not be allowed to graduate until they have completed the exit interview.
- F. All Direct Loan recipients will be required to complete an exit interview on-line at www.studentloans.gov or at www.dlsonline.com.
- G. It will include the information in the entrance interview and information on the average indebtedness of loan recipients, information on the anticipated monthly repayment, a review of repayment and consolidation options, and a review of the consequences of failure to repay the loan. The exit interview for Direct Loan borrowers is available online at www.studentloans.gov or at www.dlsonline.com.
- H. Loan recipients will not be allowed to graduate until they have completed the exit interview.
- I. The University will provide updated information to the various lenders and guarantors as requested.
- J. The University will forward delinquent (240 days past due) Perkins Loan accounts from its billing agency to its collection agency. Prior to the collection agency submission (15-240 days past due), default prevention letters are sent out through the Billing Agency's Early Intervention Program. In addition, the Billing Agency will contact the local credit bureau to report any delinquencies. The collection agency, using various collection techniques (i.e., skip-tracing, Tax Refund Intercept Program), will attempt to secure payment on an account in default. If payment has not been made the account is returned to the institution for assignment to the Department of Education.

Return of Title IV Financial Aid

When a student withdraws from all courses during a term when the student is receiving student aid, the Office of Financial Aid must determine what portion of the student's aid (not including Federal Work-Study) will revert to the aid programs. The Office of Financial Aid must use a statutory refund formula required by the U.S. Department of Education to determine what portion of aid paid to university charges has been "earned" and what portion must be considered "unearned."

The percentage of assistance earned is equal to the percentage of the term completed as of the day the student withdraws. (If the withdrawal occurs after the 60 percent point, the percentage of aid earned is 100 percent.) The amount of aid not earned by the student is calculated by determining the complement of the percentage of assistance the student earned. That percentage is then applied to the total amount of grant and loan assistance disbursed for the term. If the student received more grant or loan assistance than the amount earned, the university or the student (or both) must return the unearned funds to the aid programs.

STUDENT CODE OF CONDUCT

Students are expected to conduct themselves in a manner which is consistent with the Core Values (Excellence, Civility, Integrity, Diversity, and Accountability), purpose, goals, and objectives of Bowie State University. In particular, all students have the privilege to learn, subject only to their own initiative and ability, uninhibited by the behavior of others. The University reserves the right to deny admission to any applicant, to discontinue the enrollment of any student, or to withhold the degree of any student if, in the opinion of University authorities, a student's behavior is in continuous or serious violation of the Student Code of Conduct established by the faculty, students, and administration and published in the Student Handbook. Academic honesty, as defined in the Student Handbook, is required of all students.

The Bowie State University Man and Woman

Standards and Expectations

University administrators, faculty, and staff are individually and collectively committed to assisting each student in his/her personal development and providing the quality education necessary to achieve his/her goals. The University also takes seriously its obligation to nurture and to assist each student in developing his/her personal character. However, it is incumbent upon each student to assume personal responsibility for his/her conduct and behavior. Bowie State University presumes, therefore, that the student:

Seeks to Develop Self Academically, Physically, and Spiritually

Possesses an unquenchable thirst for knowledge and is responsive to new ideas and different dimensions of thought. The student does not abuse or violate his/her physical and spiritual well-being and has a strong sense of positive self-esteem.

Values Life

Accepts, respects, and celebrates racial, gender, and cultural diversity as a natural part of our social fabric. He/she behaves and interacts with others with dignity and respect, refusing to violate or abuse the rights of others, and is willing to assist those in need or in distress.

Has Integrity

Has a value system and code of ethics that foster positive personal growth and development. The student is true to his/her personal convictions and is unwilling to compromise personal values and standards of behavior.

Is Dependable

Follows through on self-assigned tasks as well as those to which he/she has been assigned and is timely in carrying out those assignments.

Sets High Personal Standards

Is goal and solution-oriented, refuses to accept mediocrity, and continues to seek excellence in whatever he/she undertakes.

Has Effective Communication Skills

Strives to develop and master effective verbal and writing skills. He/she clearly understands that poor communication skills can have a deleterious impact on his/her professional growth and development.

Is Aware of His/Her History

Recognizes the richness of his/her legacy and understands the need to learn from and apply the lessons of one's cultural, racial, and personal history. He/she is aware of past and present contributions his/her ancestors have made to the nation and the global community as well.

Knows and Abides By the Rules of Social Decorum

Clearly understands that verbal abuse, rowdiness, fighting, impoliteness, and other forms of social misconduct are unwarranted and unacceptable social behavior.

Understands Appropriate Dress

Recognizes the need to dress appropriately for the situation, event, or environment and that the manner of dress will frequently reflect how he/she is received, socially and professionally.

Has Pride in Bowie State University

Behaves in a manner which will reflect self-respect and respect for the University. He/she will defend the integrity of the University and will work to enhance its reputation. He/she knows the lyrics to the *BSU Alma Mater*.

Office of Judicial Affairs

Judicial Officer: Dorothy Holland

The Judicial Affairs Officer (JAO) administers and enforces the Student Code of Conduct. The JAO is primarily responsible for the overall coordination of all disciplinary proceedings on campus and the recommendation of educational sanctions offered to students for infractions of the University's policies and procedures. The JAO conducts student hearings; ensures standards of due process; and consults with faculty, staff, and students regarding student conduct issues.

Student Clubs, Organizations, Fraternities, Sororities, and Honor Societies*African Student Association*

This club promotes global understanding and cultural appreciation of African nations and their peoples.

Alpha Chi Honor Society

The Maryland Alpha Chapter of Alpha Chi National Honor Society was chartered at Bowie State University on June 3, 1975. Alpha Chi is a campus-wide society that promotes fellowship throughout its member organizations. Membership requires that a candidate be at least a junior, rank in the top 10% of his/her class, and be outstanding with respect to services to the University.

Alpha Kappa Alpha Sorority, Inc.

Alpha Kappa Alpha Sorority, founded on January 16, 1908, at Howard University, was organized to "cultivate and encourage high scholastic and ethical standards, improve the social stature of the Negro, promote unity and friendship among college women, and keep alive within the alumnae, an interest in college life...." The Eta Chapter at Bowie State University was established on January 18, 1969.

Alpha Kappa Mu Honor Society

The purpose of Alpha Kappa Mu is to promote high scholarship, encourage sincere and zealous endeavors in all fields of knowledge and service, cultivate a high order of personal living, and develop an appreciation for scholarly work and scholarly endeavors in others. No more than 10% of the total number of students graduating in a given year may be eligible for membership, and the cumulative grade-point average shall not be lower than 3.3. Eligible members receive an invitation and inductions occur during the spring semester.

Alpha Nu Omega Fraternity, Inc.

This fraternity offers the campus a Greek-lettered organization whose purpose, symbols and codes of conduct are based on Christian principles found in the Holy Bible.

Alpha Nu Omega Sorority, Inc.

This sorority offers the campus a Greek-lettered organization whose purpose, symbols and codes of conduct are based on Christian principles found in scripture to minister to the spirit, soul, and body of the whole person as well as to promote excellence.

Alpha Phi Alpha Fraternity, Inc.

Alpha Phi Alpha Fraternity, Inc., founded at Cornell University on December 4, 1906, is the first predominantly African American collegiate fraternity started in the United States. It strives to promote scholarship, manly deeds, and love for all mankind. The Eta Zeta Chapter at Bowie State University was established in November 1970.

Apostolic Campus Ministry

Soul thirsty? Campus Ministry exists to provide an environment where any and all Bowie State University students may have the opportunity to fellowship, worship, and study the Bible in small groups. Members also have the opportunity to participate in regular prayer meetings as well as to meet and fellowship with other students.

Bio-Med Club

This club serves as a medium by which information on careers in the biological sciences and the medical field is shared. Workshops, meetings, and guest speakers are hosted by the Bio-Med Club.

Bowie State University Cheerleaders

Bowie State University cheerleaders provide spirit and support to the BSU family. The cheerleading squad is busy throughout the academic year cheering during football and basketball seasons and participating in other campus events.

Bowie State University Soccer Club

This club provides the campus with educational and competitive opportunities in intramural and intercollegiate soccer.

Campus Ministries

Campus Ministries is a non-denominational group open to all students for the purpose of prayer, spiritual growth, and development.

Chi Eta Phi Sorority, Inc.

Chi Eta Phi Sorority, Inc. is a professional association for registered professional nurses and student nurses (male and female) representing many cultures and diverse ethnic backgrounds.

Circle K International

The Club was chartered March 27, 1997, and comes under the auspices of Circle K International. Membership is open to any student of good character who is officially enrolled at least half-time at the University. The Club provides an array of opportunities for personal, leadership, and professional development.

Commuter Club – “C-Unit”

The Commuter Club represents the commuter population in the Student Government Association. Involvement in the Commuter Senate ensures that the special needs of commuters are addressed.

Computer Technology Club

This organization is the Bowie State Computer Technology Chapter of the Association for Computing Machinery (ACM). Its purpose is to promote an increased knowledge of the science, design, development, construction, language, and applications of modern computing machinery.

Delta Mu Delta National Honor Society

The Gamma Kappa Chapter of Delta Mu Delta National Honor Society in Business Administration was established at Bowie State University in December 1977. This Society promotes higher scholarship in training for business and recognizes and rewards scholastic attainment in business subjects. To be eligible for membership in the Society, a student must be a business major, must have completed at least one-half of the work required for a baccalaureate degree, and must have achieved a cumulative grade point average of 3.2 or higher.

Delta Sigma Theta Sorority, Inc.

Delta Sigma Theta Sorority, Inc. was established January 20, 1913, at Howard University. The Zeta Delta chapter was formed at Bowie State University on April 16, 1968. The Sorority emphasizes scholarship, fellowship, and public service.

Education Club

The Education Club offers students interested in education as a major or minor, the opportunity to establish relationships with other students in the field. This club actively sponsors programs that focus on a variety of contemporary issues in education.

Figures of Speech (English Club)

Figures of Speech is composed of English majors and minors and students of other majors who are interested in promoting a better understanding and appreciation of notable literary figures and their works. The English Club occasionally sponsors poetry slams and academically supports its members.

Entrepreneurship Club

This Club provides students with opportunities for networking and meeting other students and business faculty. Lectures, tours, and other career oriented activities are promoted and supported.

Eyes Wide Shut

Eyes Wide Shut's goal is to provide an environment in which African American gay, lesbian, bisexual, transgender, queer, questioning, and straight supportive students can freely assemble in order to provide mutual support and to address the campus and community on pertinent issues. The organization strives to develop educational programs in order to work towards the elimination of oppressive myths, misconceptions, and stereotypes.

Freshman Class

This organization serves as the official voice of the Freshman Class.

Finance & Economics Club

The mission of the Finance and Economics Club is to engage the business students at Bowie State University in a process of career building through networking with other business organizations, institutions, and community groups. The club started in 2005 and has been one of the most active clubs on campus.

Groove Phi Groove Social Fellowship, Inc.

The purpose of Groove Phi Groove is to promote academic awareness, promote unity and fellowship amongst college and graduate level men, and create intelligent and effective leadership in order to improve the stature of Bowie State University students.

History & Government Organization

The History and Government Club promotes interest in and appreciation of history and government. Specifically, it promotes activities that provide a better understanding of political life at the domestic and international levels, a historical analysis of events, and an understanding of the significance of the interdependency of nations.

Honors Student Organization

The Honors Student Organization provides for the social and cultural interests of the students in the Honors Program, assists in accomplishing the goals of the Program, and represents students in the Program to the Student Government Association and the administration.

International Game Developers Association (IGDA Club)

The purpose of the IGDA Club is to learn more about the video game industry and to understand the concept of creating a video game.

International Student Association

The International Student Association (ISA) exchanges cultural and educational ideas and promotes mutual understanding and better communication between the international students and the broader University community.

Iota Phi Theta Fraternity, Inc.

Founded in 1963 at Morgan State University, Iota Phi Theta aims to mold young men into viable contributors to the organization and to society. The Mu Chapter was founded on the campus of Bowie State University in 1971. Iota Phi Theta is a member of the Council of Independent Organizations.

Junior Class

This organization serves as the official voice of the Junior Class.

Kappa Alpha Psi Fraternity, Inc.

Kappa Alpha Psi Fraternity, Inc. was founded and chartered January 5, 1911, on the campus of Indiana University at Bloomington. Each chapter of the Fraternity has the same fundamental purpose, which is "achievement in every field of human endeavor." The Epsilon Sigma Chapter at Bowie State University was founded on May 8, 1969.

Lambda Pi Eta

Lambda Pi Eta is the official communication studies honor society of the National Communication Association (NCA). Their purpose is to recognize, foster and reward outstanding scholastic achievement in communication studies and to stimulate interest in the field of communications.

Latino/Hispanic Student Association

The Latino/Hispanic Student Association brings all Latino students together for the betterment of good relations among all students, regardless of race, cultural, and political relationships. They exchange ideas, thereby bringing the formation of a more active and progressive student community.

Lighthouse Campus Ministries

Lighthouse Campus Ministries seeks to engage the students of Bowie State University into deeper knowledge and relationships with Christ. Through bible study, service projects, fellowship, worship and missions, Lighthouse members also serve their community.

Management Information Systems Club

The Management Information Systems Club creates an atmosphere where a network of students will help others pursuing their education in management information systems.

Muslim Student Association

This club unites Muslim students on campus and provides a source of information to the student body at Bowie State University.

National Association of Black Accountants

The purpose of the National Association of Black Accountants is to provide African American accountants and aspiring accountants a vehicle for networking and to provide valuable information on opportunities and influential contacts in the business world.

National Council of Negro Women, Inc.

The National Council of Negro Women, Inc. (NCNW) is a council of national African American women's organizations and community-based sections. Founded in 1935, the NCNW mission is to lead, develop, and advocate for women of African descent as they support their families and communities. NCNW fulfills this purpose through research, advocacy, and national and community-based services and programs on issues of health, education, and economic empowerment in the United States and Africa.

National Pan-Hellenic Council

The Pan-Hellenic Council serves as a standard-setting and implementing body for the affiliate organizations in the areas of educational programming, community service, social functions, and the intake of new members. It also monitors and regulates the actions of member organizations as they affect campus life. The Pan-Hellenic Council of Bowie State University currently is composed of representatives from the local chapters of each of the following national Greek letter sororities and fraternities: Alpha Phi Alpha Fraternity, Inc.; Alpha Kappa Alpha Sorority, Inc.; Delta Sigma Theta Sorority, Inc.; Iota Phi Theta Fraternity, Inc.; Kappa Alpha Psi Fraternity, Inc.; Omega Psi Phi Fraternity, Inc.; Phi Alpha Psi Sorority, Inc.; Phi Beta Sigma Fraternity, Inc.; Phi Omicron Psi Fraternity, Inc.; Sigma Gamma Rho Sorority, Inc.; and Zeta Phi Beta Sorority, Inc.

National Society of Black Engineers

The Student Chapter of the National Society for Black Engineers meets regularly to discuss items of interest to future engineers, to listen to invited speakers, and to plan trips to national meetings of NSBE.

Omega Psi Phi Fraternity, Inc.

The Omega Psi Phi Fraternity was founded in the fall of 1911 by three Howard University students and their faculty advisor, Ernest E. Just. The fraternity became the first Greek-lettered organization to be founded on an HBCU campus. In 1968, Bowie State's chapter Epsilon Sigma was formed. The chapter follows four cardinal principles on which the organization is based. These principles are manhood, scholarship, perseverance, and to uplift.

Pan-African Student Youth Movement

This organization fights for the liberation, political and economic independence of all people of African descent.

Pedology Club

Established in 1999, the Pedology Club encourages community service activities that involve children, adolescents, and families who are in need. The Club membership is primarily composed of Pedology and Human Services majors, but all students are invited. Projects are service-oriented.

Phi Alpha Honor Society

On April 21, 1998, the Eta Lambda Chapter of Phi Alpha Honor Society for Social Work Students was chartered at Bowie State University. Eta Lambda Chapter is the only chapter at a historically black college in the State of Maryland. The purpose of the National Social Work Honor Society is to promote academic excellence in social work and related disciplines, to encourage service to humanity, and to stimulate research in social welfare. To be eligible for membership, a student must be a social work major and must have achieved junior status, completed 30 semester hours or more at Bowie State University, completed 12 hours or more of required social work courses, achieved an overall grade point average of 3.2, and achieved a 3.2 grade point average in required social work courses. The student must also be willing to participate in community service projects.

Phi Beta Sigma Fraternity, Inc.

The basic purpose of Phi Beta Sigma Fraternity is to foster brotherhood, service, and scholarship. Phi Beta Sigma is a real brotherhood dedicated to service through application of education obtained in scholarship. It has been a service organization since its founding and has implemented many programs geared towards service to people in their various communities.

Psychological Society

The Psychology Club offers lectures, discussions, and field trips for psychology majors and for students who are interested in learning more about the discipline. All students are eligible for membership.

Residence Life Hall Council

Each of the residence halls, including Christa McAuliffe Residential Complex, has a governing board called the Hall Council. The Council is made up of several positions: president, vice-president, secretary, treasurer, and historian. The Council also includes the hall king and queen, who will represent the hall during the homecoming festivities. The council, with the help of residents, decides on activities that will be held inside the hall, such as, community service or social projects.

Students in Free Enterprise

The mission of this organization is to provide members with an opportunity to make a difference and develop leadership, teamwork and communication skills through learning, practicing and teaching the principles of free enterprise.

Sigma Gamma Rho Sorority, Inc.

Sigma Gamma Rho Sorority, Inc. was founded by seven school teachers at Butler University in 1922. The sorority's mission is to enhance public service, leadership development and the education of our youth.

Sigma Tau Delta Honor Society

The Nu Nu chapter of Sigma Tau Delta at Bowie State University is charged with conferring honor upon those accomplished students who have displayed a desire to foster growth in the discipline of English. As scholars of literature and the English language, we acknowledge our responsibility to encourage a mastery of written expression, to promote worthwhile reading, and to foster a spirit of literary fellowship between the organization and the global community.

Social Work Club

The Social Work Club offers students interested in social work as a major the opportunity to establish relationships with other students in the field. This Club provides students the unique opportunity to sponsor programs and activities promoting that promote positive activities at the university and community levels. Participation is mandatory.

Social Work Spanish Club

The Social Work Spanish Club is an extension of the Spanish language laboratory requirement. It provides an opportunity for students to build their bilingual capability within a social work milieu. Students will have the experience of total immersion through conversation, role plays, and other learning engagement strategies. The department of English and Foreign Languages and the department of Social Work are jointly coordinating this activity.

Society of Sophisticated Ladies

This club brings all female students together for the betterment of good relations among all students, regardless of social, race, and political relationships, in an effort to form a more active and progressive student community.

Student Alumni Association

A student program that cultivates relationships between students and alumni, enhances the college experience through exciting, memorable events, and promotes "Bowie State University" pride and tradition.

Student Athletic Advisory Committee

This organization acts as a vehicle of communication between the CIAA member institutions and the NCAA.

Student Nurses Association

This club provides support for Nursing majors and fosters positive interactions among and between the members. It also presents opportunities for students to network.

Swing Phi Swing Social Fellowship, Inc.

This club seeks to provide community service, scholarship, and fellowship through discipline, effective leadership, and unity. It also seeks to foster and maintain better relationships among women of all races and creeds, while promoting sisterhood among the membership and throughout the community.

Symphony of Soul Marching Band

The Symphony of Soul band provides all students with opportunities for musical growth and enrichment.

The Spectrum

The Spectrum is the newspaper by, for, and about the students of Bowie State University. The mission of *The Spectrum* is to inform the Bowie State community, students, staff, and faculty of matters of importance to our community, to serve as an open forum for discussion by the community, and to offer students the opportunity to master the skills and refine the talents necessary for a career in journalism. *The Spectrum* is published every two weeks during the school year and is free to all members of the University community.

TRIO Student Advisory Board

The mission of the TRIO Student Advisory Board (TSAB) is to actively assist and serve the needs of Student Support Services (SSS) students, in addition to being the bridge that connects the University, staff, and faculty.

Women's Studies Club

This club promotes awareness of women's studies and women's history through the use of forums, social events, trips, etc.

Zeta Phi Beta Sorority, Inc.

The Zeta Phi Beta Sorority, founded at Howard University on January 16, 1920, was incorporated under the laws of the District of Columbia on March 30, 1923. The objectives of finer womanhood, sisterly love, and scholarship have brought together women from all parts of the world. Women who have similar tastes and aspirations, similar potential for the highest personal attainment, and similar desires for concerted action to improve the conditions of the African communities around the world are the foundation of Zeta Phi Beta. The Omicron Gamma Chapter at Bowie State University was established on April 22, 1968.

PUBLICATIONS

The Bulldog—*The Bulldog* is the yearbook published by the senior class. It provides maximum opportunities for student planning and student work and serves as a history not only of the seniors, but also of the classes and the general activities of the University.

The Spectrum—*The Spectrum* is the official student newspaper of the University. It is edited and published by the Journalism Club, which is composed of students from all classifications—freshmen, sophomores, juniors, and seniors—and funded by the Student Government Association.

The Torch: A Journal of Student and Faculty Writings—*The Torch* is the official literary magazine of the University. Published twice a year by the Creative Writing Program in the Department of English and Modern Languages, *The Torch* is designed to encourage creative expression and scholarly articles by students. The spring issue always includes the winning entries of the Annual Creative Writing Contest.

STUDENT LIFE AND ACADEMIC SUPPORT SERVICES

New Student Orientation

The New Student Orientation Program is committed to making the student's transition to college as smooth as possible. Its programs and services encourage students to take full advantage of University programs and services; assist students in achieving maximum academic, personal and career development; familiarize students with University regulations and policies; and provide the opportunity for students to meet faculty, staff, and peer leaders. Placement testing and initial advisement take place during the New Student Orientation Program.

Housing and Residential Life

Director: Gladys Watson

The Office of Residence Life is committed to providing a safe, secure, aesthetically pleasing, and inclusive home for resident students. We are dedicated to academic excellence, service, student leadership, and maintaining a living/learning environment. Since we are an integral part of a student's overall educational experience, the residence halls complement the classroom experience by providing residents with an intimate place to develop and enhance the life skills needed to be successful in any campus-wide, national, or international forum.

Students wishing to live on campus must pay a \$100.00 housing application fee which will be credited to the student's account. Each student is also responsible for a \$50.00 security deposit. If there are no outstanding charges on the student's account, the security deposit will be refunded at the end of his/her residency.

Athletics

Director: Derek Carter

Intercollegiate Athletics

Bowie State University offers a well-balanced athletics program for men and women in thirteen varsity intercollegiate sports. The athletics program is designed to enhance institutional loyalty and school spirit among students, faculty, staff, alumni and the community.

Students are encouraged to participate in intercollegiate programs. The men's program competes in football, basketball, cross-country, and track. The women's program competes in basketball, volleyball, softball, bowling, tennis, cross-country, and track. Our teams have the opportunity to compete in conference, regional, and national championships as full members of the National Collegiate Athletic Association (NCAA), Division II, and the Central Intercollegiate Athletic Association (CIAA).

To be eligible to participate in intercollegiate athletics, students must meet all NCAA (Division II), conference and institution standards. Please contact the Director of Athletics or the Associate Director of Athletics for Operations, or refer to the Athletics website at www.bsubulldogs.com for additional information.

For updates on the teams, schedules, and scores, please check the Bowie State University Website (www.bowiestate.edu) or call the athletics sports information office at 301-860-3574.

Intramural Sports

The department of Intramural and Recreational Sports Programs is committed to offering safe, quality programs and services to Bowie State University in order to foster personal growth and development. To achieve this goal, the department promotes healthy lifestyle choices in an environment that values, embraces, and enriches individual differences. The mission of the department of Intramural and Recreational Sports Programs is to provide:

- the campus community with the opportunity to participate in a variety of intramural sports and recreational activities in a clean and safe environment.
- structured and organized programs while assisting in the fulfillment of such basic human needs as relaxation, socialization, accomplishment, maintenance of physical fitness, character growth, and most important, enjoyment.
- the entire BSU community with the opportunity to participate together in a non-antagonist environment but with friendly competition.
- the students with avenues to provide input on their opinions on how to make the program better to meet their growing needs.

The department of Intramural and Recreational Sports Programs strives to be student-friendly and is committed to excellence in providing quality programs and activities for the campus community.

Gymnasium and Athletic Facilities

The gymnasium and other athletic facilities are provided for recreation and sports activities for Bowie State University students.

Commuter Affairs and Community Services

The Office of Commuter Affairs and Community Services (CACS) advise C-Unit, the Bowie State University Commuter Student Organization. CACS offers programs and services geared to the needs of the BSU commuter student population. The CACS office promotes commuter student awareness of campus resources, events, programs and activities.

Bowie State University Symphony of Soul Band Program

Director: Adolph Wright

The Bowie State University (BSU) Band Program is comprised of the Marching, Pep, Concert, and Jazz Bands. The Marching Band is the largest student organization on campus, with a traveling contingent of 270 members. The Pep Band supports both men and women's athletics including both CIAA and NCAA Tournament games. The Pep Band was once dubbed "Best Band" at the CIAA Basketball Tournament. The Jazz Band emphasizes diverse jazz styles and literature, ensemble performance, and improvisation. The Concert Band performs representative works in all styles from classical to avant-garde. Students who participate in the band program learn discipline, responsibility, and social awareness. Membership in the BSU Band Program is by audition or invitation and is open to all BSU students. Should you need additional information, contact University Bands at (301) 860-3762 or awright@bowiestate.edu.

University Centre / Wiseman Center

The J. Alexander Wiseman University Centre helps to build community through its organizations, programs, and facilities. The Centre provides opportunities for meaningful experiences through self-directed activities, self-governance, leadership workshops, and community service. The Centre's co-curricular activities encompass all dimensions of student development and are intellectually stimulating, culturally enriching, and recreational.

Programs and Special Events

Director: Sharon Glaster

The Office of Programs and Special Events assists the Office of Student Life with its activities programming and provides informative publications of upcoming events to the campus community. By providing quality programs and disseminating information, the Office encourages Bowie State University to support such programs regularly. By participating in educational, social, emotional, spiritual, cultural, physical, and intellectual activities, students will become well-rounded citizens and will be better prepared to serve their communities upon leaving Bowie State University.

Leadership Institute

The Student Leadership Institute is a week-long intensive, interactive, and stimulating learning program for newly elected student leaders from many Historically Black Colleges/Universities who are committed to uplifting their organizations and their schools. The Institute is held annually in late spring at Bowie State University.

The primary goal of the Student Leadership Institute is to help participants develop as leaders. More specifically, the objectives of the Institute for student leaders at HBCUs are to teach students to:

- Understand the mission and purpose of HBCUs
- Understand the pivotal and important role of student leaders on HBCU campuses
- Develop an appreciation for planning and organizing activities and events
- Serve as catalysts on their respective campuses for empowerment and change
- Understand and appreciate the concept of leadership development, apply its principles, and serve the black community by promoting progress in the world and uplifting the nation
- Be able to look at themselves as a part of a team with the administration and faculty instead of seeing themselves as separate entities

Academic Advisement Center

Acting Director: Aurora Burke

The Academic Advisement Center (AAC) at Bowie State University is committed to assisting students in identifying and completing their educational goals in a friendly, helpful, and professional environment. The Center's professional advisors deliver services to all students at the University, but they focus primarily on the advisement, development, and retention of first- and second-year students.

Upon acceptance to Bowie State University (BSU), each student is assigned an Academic Advisement Specialist who, in partnership with a faculty advisor, guides the student through an educational journey. Successful academic advisement occurs when the student, Academic Advisement Specialist, and faculty work together as partners with the shared responsibility of ensuring the academic progression and success of the student. Academic advisement involves assisting students in the selection of courses, identification of programs of study, and review of their life and career goals.

All students are expected to meet with their assigned Academic Advisement Specialist twice during each semester, especially during Academic Advisement Week, and the fall and spring registration periods. In addition to the standard advisement services, the Center provides intervention services and academic monitoring for conditionally admitted students and probationary students.

The goals of the Academic Advisement Center are to:

- Inform students about educational and career options, graduation requirements, and academic policies and procedures;
- Assist students in personal and professional growth and development;
- Aid students in the creation of educational programming consistent with their interests, abilities, and career aspirations;
- Monitor student performance and progression each semester;
- Promote relationships with students that are characterized by trust, mutual respect, and openness; and
- Refer students to the available campus resources.

ADA (Americans with Disabilities Act) Services

Director: Michael Hughes

Mission

The mission of the Office of Disability Support Services is to ensure that students with disabilities have full access to all programs and services at Bowie State University. This Office also seeks to educate faculty, staff, and administrators regarding disabilities in an effort to create greater sensitivity towards individuals who are disabled.

Philosophy Statement

Students with disabilities will be assessed by the same standards that apply to all students. The faculty is not expected to lower its expectations or its standards. The various services and accommodations provided by Disability Support Services are designed to give students every opportunity to be full participants in the academic process. Accordingly, Disability Support Services seeks to minimize or eliminate the need for faculty to provide accommodations for students with disabilities. This approach emphasizes the students' responsibilities and independence. This will allow the faculty to devote its attention to instruction. Additionally, Disability Support Services also provides an appropriate level of counseling regarding accommodation services.

Bowie State University's Compliance with the Americans with Disabilities Act

It is the policy of Bowie State University to make sure that all of its services, facilities, and accommodations are made accessible to individuals with disabilities in accordance with the *Americans with Disabilities Act*.

Office of Testing Services

Director: Doris Gillard

The Office of Testing Services coordinates and administers placement tests and the English Proficiency Examination. All first-time freshmen and transfer students who have not completed their English, reading, and mathematics requirements are required to take placement examinations prior to registering for classes. **Performance on the placement examinations determines the courses in which students must enroll. All students, including first-time adult learners, register for the courses in which they are placed.**

The **English Proficiency Examination** is a graduation requirement which must be satisfied by all students receiving a bachelor's degree from the University. Native and transfer students should take the examination upon completion of English 101 and English 102. However, transfer students who

completed their English composition requirement at another university should take the examination during their first semester of enrollment at the University.

The Office of Testing Services (OTS) also administers standardized tests—the Praxis I Paper-based Test and the Law School Admission Test (LSAT). Please visit <http://www.ets.org/praxis> for specific information on registration, dates, times, etc. For detailed information on the LSAT, go to <http://www.lsat.com>. Additionally, OTS offers courtesy testing.

During the next academic year, OTS expects to administer the College Level Examination Program (CLEP) and to assist Bowie State's academic departments with the administration of make-up and course-credit examinations.

OTS is located in suite 302 in the Center for Learning and Technology. Please feel free to visit the office and/or call us at 30.860.3295. You may also visit our website at www.bowiestate.edu/community/tservices.asp.

Student Support Services/TRIO Program

Director: Monica Turner

The **Student Support Services** program (SSS) is designed to provide support to two hundred low-income, first generation, and/or disabled U.S. citizens attending Bowie State University. Once accepted into the program, TRIO Achievers (SSS participants at Bowie State University) are offered individual writing and study skills instruction, tutorial services, personal counseling, workshops, and a variety of other academic support services. We provide Dell laptop loans, a technology laboratory, and audio/visual resources. TRIO Achievers also enjoy culturally enriching activities including graduate school tours, dinner theaters, dance performances, and much, much more. Services are available to participants from freshmen year until graduation, and all services are free of charge. Students are encouraged to start working with the Program during their first year at Bowie State University. However, we always welcome the opportunity to work with continuing students throughout the academic year.

All services and activities are completely funded by the U. S. Department of Education and are at no additional cost to the student. Learn more about the program at www.bsutrio.com.

PRISEM Centers

Interim Coordinator: Elaine Davis

PRISEM is a variation of the word prism and serves as an acronym for Preparation, Resources and Information for Success, Excellence and Merit. Prisms are primarily known for their ability to disperse light rays. When white light shines through one side of the prism, a rainbow of colors appear on the other side. Conceptualizing the prism as a representation of the PRISEM Center, the light entering represents Bowie State University's academics. Better prepared students emerge from the other side demonstrating that our center is the point of dispersion for Preparation, Resources and Information for Success, Excellence and Merit.

The PRISEM Center was established in 1996 under the sponsorship of the Model Institutions for Excellence Initiative. The Center is a centralized and systematic unit that supplements the support services of Bowie State University. Students receive academic assistance via an array of programs and services. Included in this array are trained Peer Tutors. They are certified by the College Reading & Learning Association to provide individual, small group, traditional, and satellite tutoring. A main

objective is to enhance the academic performance of Bowie State University's students as they travel the road towards graduation.

PRISEM Centers are located in the Computer Science Building, Suite 107 (301-860-3999) and the Thurgood Marshall Library, 1st Floor Annex (301-860-3314).

International Student Services

Director: Robert Batten

Bowie State University proudly offers its challenging and dynamic graduate and undergraduate academic programs to qualified students from around the world. The Office of Career, Cooperative Education and International Student Services facilitates the entry of international students into the United States so that they can begin or continue their academic programs at Bowie State University. Transfer students from accredited U.S. colleges and universities are also welcome to apply for admission. Please note that the English language proficiency is required for admission, and certain levels of financial support are required in order to qualify for admission as an international student. Detailed information concerning international student immigration processing can be found on the University's website at www.bowiestate.edu/CampusLife/career/iss/.

Career Services and Cooperative Education

Director: Dale O'Neal

The Office of Career, Cooperative Education and International Services works diligently to provide career planning and assistance with job placement for current students and alumni; while facilitating the entry, enrollment and matriculation of international students. This office assists in developing students holistically by providing opportunities for and to them to engage in meaningful work-related seminars, career fairs, practical work experiences, co-op experiences, and internships.

The Career Development component provides an array of services to students and alumni. The staff offers both one-on-one and group advisement on topics such as career decision-making, career assessment, resume and cover letter preparation, interviewing skills and techniques, and job search strategies. Job placement assistance is readily available to all students. The office maintains information on current full-time and part-time employment opportunities and serves as a resource for both employers and job seekers. Outreach services include participation in local career fairs, presentations in classes, and meetings with prospective employers. Additionally, we assist students with internship placements.

The Cooperative Education (Coop) component is based on the principle that well educated individuals can develop most effectively through an educational pattern that, at regular intervals, plunges them into the reality of the world beyond the campus. By doing this, we challenge our students to become the finest professionals within their chosen fields and assist them in finding cooperative education placements. There are two types of placements offered at Bowie State University - Parallel Co-op (full-time school, part-time work)- a student may petition for six (6) credits while participating in this program and Alternating Co-op (alternating full-time work, part-time school) - a student may petition for twelve credits while participating in this program.

International Services provides assistance and support services to Bowie State University's international students. Additionally, we develop and implement programs and services for the purpose of recruitment, retention, and education of international students. Other services include admissions counseling and document processing, immigration advisement, outreach, and cultural programming.

We also provide supportive counseling to students who need assistance making the cultural transition to the United States.

Henry Wise Student Health and Wellness Center

Director: Rita Wutoh

All registered students are required to submit a complete health history and a record of immunizations to the Henry Wise Student Health and Wellness Center prior to admission. Documentation regarding the status of the meningitis vaccination should be submitted to the housing department where that immunization is required.

All registered students; full-time, part-time and graduates, are eligible for a range of primary care services offered in the Student Health and Wellness Center. All students are assessed a health fee as part of their tuition. Students are expected to pay for services such as laboratory testing and physical examinations for certain types of employment. Students are referred to health care resources in the community for services that are unavailable in the Health Center. The Center is staffed with a nurse practitioner, a registered nurse, and a part-time physician. All services and records are confidential and information on a student's condition or health status will not be released without the student's written consent.

All full time undergraduates are required to have health insurance that covers expenses incurred for medical services beyond the scope of the Student Health and Wellness Center. A low-cost group Accident and Sickness Insurance Policy designed specially for Bowie State University students is available through the University. International students are required to purchase the student health insurance.

Counseling and Student Development Center

Director: Tonya Swanson

Confidential counseling services are available for all full-time and part-time undergraduate and graduate students. These services include personal, social, and vocational counseling. The professional staff assists students in resolving problems that may impede their educational progress. Additional services include a computer-based career guidance system, student workshop series, Crisis Hotline, community services, and leadership development.

BowieCard Office

The mission of the Bowie Card Office is to provide the University community with a standardized form of identification with the ability to access a variety of University services and activities.

The BowieCard serves as the meal card, check cashing card in the BSU Bookstore, athletic access card, library card, and much more. Additionally, when funds are deposited on the card, it becomes a debit card that allows you to make "cash-free" purchases for food and snacks in the book store and from vending machine purchases. Copies can also be made. The card is not transferable and should only be used by the person to whom it is issued. The BowieCard official ID card is required for all students, faculty, and staff.

Bowie State University provides its students, faculty, and staff with a fully integrated ID card system that offers capabilities for the following:

1. Full color, digitized photo identification;
2. Library privileges;

3. Event access;
4. Meal plan access in the Student Restaurant;
5. Debit card capabilities for the following:
 - BSU bookstore
 - Student Restaurant
 - Alex Haley Convenience Store
 - Sub-Connection
 - Snack Bar
 - Gold Room
 - Jazzman's
 - Café ala Carte
 - Smoothies and More
 - Copy Machines
 - Computer Laboratory Printers
 - Vending Machines
 - Parking Fees and Fines

The first identification card is free with proof of paid tuition and fees. There is a \$10 replacement fee for a lost or stolen identification card.

Department of Public Safety

Chief: Ernest L. Waiters

The mission of the Department of Public Safety (DPS) is to ensure that academic learning at Bowie State University is conducted in a safe, secure environment. DPS is an organized law enforcement agency operating in the campus community. The Office is vested with full police authority under the provisions of Educational Article 13-201 of the Annotated Code of Maryland. The officers are fully trained and certified by the Maryland Police Training Commission in all areas of law enforcement responsibilities, including criminal investigation, patrol procedures, traffic control, emergency medical assistance, and the safe care and use of firearms. The DPS provides year-round, 24-hour-a-day security and law enforcement to the University community. Patrol and dispatch services are provided, with access to municipal, state, and county emergency services available when needed.

The Department also handles parking requirements for the University. Parking permits are required of all enrolled students, faculty, staff, and visitors who park motor vehicles on the campus. Permits are valid for a full academic year, September 1st through August 31st. Visitors must obtain a temporary parking permit from the DPS in Robinson Hall upon entering the campus. Vehicles parked at a meter are not required to be registered, but must not be in violation of that meter. Meters are enforced from 7:00 a.m. to 7:00 p.m., Monday through Friday. Parking fee information is available online in the Bowie State University Schedule of Fees.

All unregistered vehicles, illegally parked vehicles, or vehicles with outstanding parking violations will be ticketed and/or towed at the owner's or operator's expense. As of October 1, 1992, the Motor Vehicle Administration requires all students enrolled in an accredited university, and operating an out-of-state vehicle in the State of Maryland, to obtain a non-resident vehicle permit from the MVA if the vehicle will be operated in the State of Maryland for more than 30 days. The non-refundable registration fee for the non-resident vehicle permit is \$20.00 for a year. It can be renewed annually as long as the student is attending school in Maryland and the registration is current. Failure to obtain the non-resident vehicle permit will result in a fine of \$500.00 for the first occurrence; subsequent occurrences will result in fines of \$1,000.00 each. Questions may be directed to the MVA at 410-768-7174.

The Office of Campus Safety publishes two booklets: Jeanne Cleary Disclosure Act Information and BSU Parking Rules and Regulations. These booklets contain rules and regulations that govern parking at Bowie State University and are issued upon request or may be found on the Bowie State University Website.

For information on parking and permit regulations, see Vehicle Registration Fee. You also may call the Public Safety Office at 301-860-4050 with specific questions or concerns.

SPECIAL PROGRAMS AND RESOURCES

THURGOOD MARSHALL LIBRARY

Dean: Richard Bradberry

The Library offers a variety of materials and services to its users. Information about what is available in the collections is available through the Library's online public access catalog. Additionally, electronic databases offer a vast amount of information. Library orientation and instruction in the use of its resources are available in formal and informal settings.

Current library holdings number more than 300,000 items. The Library subscribes to more than 700 periodicals, newspapers, and other serials in paper format. Access to thousands of periodicals, many offering full-text articles, is available electronically through *Research Port*. A collection of reference materials, periodicals, and items reserved for class assignments is also available. The Library includes study carrels, a group study room, and two instruction classrooms.

Thurgood Marshall Library is able to borrow any items requested by students, faculty, and staff that are not readily available. The materials are borrowed from other libraries in the University System of Maryland and Affiliated Institutions (USMAI) through a cooperative lending agreement, or from other libraries world-wide through formal interlibrary loan agreements. Members of the Bowie State University community may borrow materials directly from libraries of the USMAI libraries with a current *BowieCard* that has been activated at the Thurgood Marshall Library circulation desk.

The Thurgood Marshall Library is dedicated to providing state-of-the-art information technology for use by its patrons. The Library is also equipped for wireless Internet access.

OFFICE OF GRADUATE STUDIES

Assistant to the Provost for Graduate Studies: Cosmas U. Nwokeafor

The Office of Graduate Studies guides and directs, administers, and manages the University's graduate programs. Graduate programs are designed to meet the needs of students seeking professional advancement, career mobility, or further enrichment. Graduate Studies also provides leadership for the Graduate Council and the Graduate Assistantship Program.

Courses are offered in 16-week sessions meeting once a week in the evenings and on the weekends or in a time-shortened format of two concentrated eight-week sessions in the regular academic semester and in weekend workshop formats, both on- and off-campus. Courses are offered during the year at various sites in Maryland. The workshops are designed for and geared toward the interest of working adults in industry, government, education and social service agencies.

Whether students wish to pursue a degree or a certificate, improve their professional capabilities, or enrich their personal lives, they may choose from among the many graduate offerings at the University. Additional information may be obtained from the Internet (<http://www.bowiestate.edu>) via email (graduatestudies@bowiestate.edu) or by contacting the Office of Graduate Studies at 301-860-3406.

CONTINUING EDUCATION AND EXTERNAL PROGRAMS

Assistant Provost: Mathias A. Mbah, Ph.D.

The Office of Continuing Education and External Programs (CEEP) provides high-quality continuing education and lifelong learning opportunities for professional development, personal enrichment,

career transitions, and academic growth. The Continuing Education and External Programs unit helps to fulfill the University's outreach mission and facilitates access to an outstanding education for a diverse community of adult learners within Maryland, Asia, and Europe by utilizing delivery systems and technologies that expand access.

Continuing education forms new linkages with the community by serving audiences that are not currently served by the university and by adding new services to the community that the university is already serving. By so doing, the university strives to maintain a mix of private public service activities that meet the needs of individuals and organizations. Through internal partnerships with academic departments and administrative offices of the University, the Continuing Education and External Programs unit offers non-credit programs, off-campus credit courses, contract programs, and on-site demand training, both as a continuing education initiative and in response to expressed needs and demand. The University's undergraduate and graduate course offerings provide many opportunities for professional and personal growth, including traditional and non-traditional courses both on- and off-campus. In addition to the regular semesters on the main campus and the overseas sites in Asia and Europe, students may earn credits in the mini-semester and in summer school. The Portfolio Program provides the opportunity for students to earn college credit for their life experiences. Continuing education units (CEUs) may be earned through workshops and conferences.

Courses are offered in 16-week sessions, meeting once a week in the evenings, on the weekends, in two concentrated eight-week sessions in the regular academic semester, or in workshop format, both on- and off-campus. The workshops are designed for and geared toward the interest of working adults in industry, government, and social service agencies.

Whether students wish to pursue a degree or a certificate, improve their professional capabilities, or enrich their personal lives, they may choose from among the many offerings of the Continuing Education and External Programs unit.

Additional information may be obtained from the Internet (www.bowiestate.edu), via email (CEEP@bowiestate.edu), or by contacting the Continuing Education and External Programs Office at 301-860-3592.

Off-Campus Sites

Bowie State University responds to the educational needs of employers, working adults, homemakers, military personnel, and senior citizens by offering courses off-campus at various locations throughout the State. These courses are tailored to meet the demands of working adults on-site or near the job in the evening and on weekends, often in time-shortened formats. Course offerings at the centers focus on business administration, education, computer technology, and psychology, with offerings in other areas such as communications, and biology. Center coordinators may be contacted for additional information. Off-Campus Centers and Programs are listed below:

UMS Shady Grove Center

9640 Gudelsky Drive
Rockville, MD 20850
(301) 738-6043 • FAX (301) 738-6030
Director: Mr. Jerry Isaac
(jisaac@bowiestate.edu)

Prince George's Public School Partnership Programs

School of Education

14000 Jericho Park Road

Bowie, Maryland, 20715

(301) 860-3406

Coordinator: Dr. Marsha Mims-Word

[\(mmword@bowiestate.edu\)](mailto:mmword@bowiestate.edu)

Overseas Programs

- Graduate Programs at military installations throughout Europe and Asia*
- Graduate Education Program in Greece
- Undergraduate Teacher Education Certification courses throughout Asia*

**Cooperative programs with University of Maryland University College*

Summer Semester

Bowie State University's Summer School offers a wide variety of courses that provide individuals with the opportunity to accelerate a degree program, explore a special interest, or acquire new skills.

Several summer sessions are offered from June through mid-August. Course offerings are designed to allow continuing students to take general education and major requirements that will enable them to shorten their time-to-degree. Our courses are also available to students from other colleges and universities. Students who have just graduated from high school have an opportunity to get a head start in the University program of their choice. A maximum of seven semester hours, or two courses, may be taken in each session.

Credit courses and workshops are available during the day, in the evenings, and on weekends.

Interested persons should contact Continuing Education and External Programs (301-860-3592; toll free 877-772-6943, x3592) for summer session information.

Mini-Semester

The January Mini-Semester, a three-week session, is designed to give students and faculty the opportunity to explore topics in an intense and focused session. A student may accelerate his/her degree program, explore a special interest, or acquire new skills. Graduate and undergraduate credit and non-credit courses and workshops are available during the day, in the evening, and on weekends. A maximum of seven semester hours may be taken in the Mini-Semester.

Interested persons should contact Continuing Education and External Programs at (301-860-3592; toll free 877-772-6943, x3592).

The Portfolio Program (Credit for Life Experience)

Non-traditional undergraduate students who have formally applied to Bowie State University, have been accepted, and have paid the application and acceptance fees may apply for credit for experiential learning through the Portfolio Program. Normally, a student should apply to the Portfolio Program during the first semester of enrollment at the Institution. A portfolio that documents and describes adult learning experiences may be done independently or by participating in a Portfolio Development Seminar following guidelines in the Student Guide to Portfolio Development.

The Portfolio Counselor will assist students in analyzing, evaluating, and identifying those features of their experiential repertoire that may be converted into academic credit. The appropriate academic department makes the credit recommendation to the dean. Upon the dean's approval academic dean, the student will be notified of the decision.

A student may be granted a maximum of 30 undergraduate semester hours through the Portfolio Program. No more than 60 combined semester hours may be awarded to an undergraduate student based on experiential learning and CLEP or USAFI Examinations.

Awarded credits are posted on the student's transcript after he/she has paid tuition and the assessment fee and has forwarded a receipt to the Office of the Registrar. Payment must be made during the semester in which the student is awarded credit.

Contact Continuing Education and External Programs at 301-860-3406; toll free 877-772-6943, x3592 for information.

Distance Education

Distance Education at Bowie State University provides the opportunity for students to complete undergraduate and graduate degrees as well as graduate certificate and teacher licensure programs. Distance Education programs are taught by the same faculty who teach our on- and off-campus programs and have the same content, objectives, and outcomes.

Online programs provide opportunities for busy individuals to continue their education in off-campus settings of their choice. Using the Internet, students are able to connect with instructors and other students. Courses have synchronous components, which require students to log in at scheduled times to participate in live discussions, and asynchronous components, which allow students and instructors to communicate via e-mail and discussion boards at times that are convenient for them. Some courses specify a limited number of visits to the campus.

The University's faculty and staff are committed to ensuring the success of online learners. Courses are delivered on Bowie State University Cable Television, the University System of Maryland's Interactive Video Network (IVN), the Maryland National Guard Distance Education Network, and the World Wide Web.

Contact Continuing Education and External Programs at 301-860-3406; toll free 877-772-6943, x3592 for information.

Telecommuting Center and Community Network

Director: Joyce E. Lerrick

Telecommuting Centers are a popular work option and are seen as a welcomed alternative to a tiny and cramped home office. Working at home may not be an option for some employees that have child or elderly care responsibilities. Some employees lack the discipline to work at home. Others may like the separation of home and work, or desire the collegiality of working outside the home. Responding to the needs of its community, Bowie State University, through the combined interests of government and education, developed the Bowie State University Telecommuting Center. The Center opened in June 1998, as a Pilot of the U.S. General Services Administration's Interagency Telecommuting Pilot Project.

The Center is located on the lower level of the Thurgood Marshall Library and houses professional and technologically advanced workstations for use by government and private sector workers. The BSU

Center is furnished with ergonomic module components, Pentium Internet accessible computers, voice mail, a laser printer, a copier and a fax machine, a lockable file for personal items, conference room seating for eight, a scanner, a shredder, a microwave, a refrigerator, and other small general office equipment.

The BSU Telecommuting Center, funded by the U.S. General Services Administration, is open 24 hours, 7 days a week. Call 301-860-4939 for further information or visit us on the web at www.tc.bowiestate.edu.

UNIVERSITY HONORS PROGRAM

Director: Monika E. Gross

MISSION

The University Honors Program is designed to provide a value-added learning experience to academically talented undergraduate students through a series of complementary and coordinated programs. Designed to stimulate students to their fullest potential in academic excellence and leadership, the Program nurtures those students who aspire to become academicians, business men and women, professionals in law and medicine, and public servants.

Academic Components

- Rigorous intellectual challenge in special honors sections.
- Opportunity to earn honors credit by undertaking approved honors projects.
- Notation on the transcript of all honors work.
- Designation on transcript of "Honors Scholar" for completion of 24 honors credits.

Administrative Component

- Availability of staff members who are familiar with advisement, record keeping, monitoring students' progress, and setting the overall tone of the program.

Cultural Components

- Honors Student Organization to foster leadership among students in the Honors Program.
- Special Events Committee to plan trips, social activities, and newsletters.
- Honors library and study room especially for honors students' use.
- Special arrangements for interviews with potential employers.
- Recognition at Honors Convocation.
- Opportunity to attend national, regional, statewide, and local activities.
- An honors residential facility, designed to foster an intellectually stimulating environment.

Curriculum

Students who enter the Honors Program as freshmen must complete a minimum of 24 credits from among the following or from their major course of study through the honors contract:

Courses		Description	Sem. Hrs.
COSC	111/112	Honors Computer Science	3/4
ENGL	101	Honors Expository Writing	3
ENGL	102	Honors Argument and Research	3
FRSE	101	Honors Freshman Seminar	3
HIST	114	Honors African American History before 1865	3
HIST	115	Honors African American History after 1865	3
MATH	150	Honors Pre-Calculus	4
HUMN	201	Honors Humanities	3
PHIL	205	Honors Ethics and Public Policy	3
PSYC	101	Honors Introduction to Psychology I	3
SOCI	101	Honors Introduction to Sociology	3

Application

Admission to the Honors Program is competitive. Matriculating students, both full and part-time, who meet the criteria, may be admitted to the program.

Incoming freshmen may apply if they meet the following criteria:

- Combined SAT score of 1100 or higher, and

- Cumulative Grade Point Average of 3.3 or higher.

Transfer students may apply if they have completed at least 15 semester hours, have at least four semesters remaining in college, and meet at least one of the following criteria:

- Good standing in an honors program in current or prior college;
- Cumulative grade point average of 3.5 in college; or
- 3.5 grade point average in the last 24 semester hours taken in college.

Current students at Bowie State University may apply if they have completed at least 15 semester hours, have at least four semesters remaining in college, and meet at least one of the following criteria:

- Cumulative grade point average of 3.3 at Bowie State University; or
- 3.3 grade point average in the last 24 semester hours taken at Bowie State.

Application Procedure

Obtain an application packet from the Director of the University Honors Program:

Complete the application form and return it to:

Director, University Honors Program
Thurgood Marshall Library, Suite 279D
Bowie State University
Bowie, Maryland 20715

Have the required reference forms returned directly to the Director, as detailed in the application packet, and complete an interview with the Honors Committee or its designee.

Academic Expectations

Students must maintain a cumulative grade point average of 3.3 in order to remain in good standing in the Program. Students who fail to maintain a GPA of 3.3 for more than one semester will be withdrawn from the Program.

THE BOWIE STATE SATELLITE OPERATION AND CONTROL CENTER

Director: Todd Watson

The Bowie State University Satellite Operation and Control Center (BSOCC) is a joint venture between Bowie State University and NASA's Goddard Space Flight Center. This unique program features a student training facility and NASA control center located on the Bowie State University campus.

Under the supervision of professionals, students take part in the daily work of spacecraft flight operations, earning several different levels of mission controller certification.

Through BSOCC, the university has developed outreach activities that raise community awareness in aeronautics and space technology. As students participate in the monitoring satellites, they receive opportunities to study and pursue careers in new science and technology fields.

For additional information on the program contact BSOCC at (301) 860-3879.

MILITARY SCIENCE

Chair: LTC Thurinton W. Harvell

MISSION

The Army ROTC Program provides college men and women training and experiences in the art of organizing, motivating, and leading others. This Program develops self-discipline, physical stamina, and personal bearing that contribute to success in any career. The first two years of military training in the Reserve Officer Training Corps are strictly voluntary for any student who is a United States citizen. An individual taking these ROTC courses incurs absolutely no obligation to future military service. These two years comprise the basic course, which is normally completed during the freshman and sophomore years.

Students who decide to pursue a career in Military Science after the completion of the freshman and sophomore years may attend the four-week ROTC Leader Training Course at Fort Knox, Kentucky in lieu of completing the freshman and sophomore ROTC courses.

The five-week Leader Development and Assessment Course at Fort Lewis, Washington is attended during the junior and senior years by those Cadets meeting the necessary qualifications. Upon successful completion of the Leader Development and Assessment Course, Cadets are qualified for commissioning in the Active Army, the Army Reserve, or the Army National Guard provided they complete their final year of Military Science and graduate from the University.

The Army ROTC offers four-, three-, and two-year scholarships. Students selected for scholarships receive a tax free subsistence allowance ranging from \$300-\$500 a month up to ten months. Additionally the scholarship will pay \$1200 annually for textbooks, classroom supplies, and equipment. More information may be obtained by contacting the Military Science Department.

Green to Gold

If you are currently on active duty or have completed your service, you may already have fulfilled the requirements for the Basic Course. You may be eligible to enroll directly in the Advance Course and complete ROTC in just two years.

Basic Course Requirements for ROTC Participation

A candidate for ROTC training must:

1. be of good moral character;
2. be a citizen of the United States, however, foreign students may participate;
3. be physically able to participate in the program of instruction;
4. meet other entrance requirements as determined by the department chairperson, current Army regulations, and University policies, and
5. be a full-time student (undergraduate 12 credits or more and graduate 9 credits or more)

A student who does not meet all of the above requirements should consult with the Department of Military Science to determine if waivers can be granted.

Texts and Uniforms

Basic course students do not receive monetary allowances unless on scholarship. The Department furnishes all textbooks and uniforms. Students will be required to reimburse the department/government for loss of uniform items or other equipment.

Advanced Course Requirements

You (Juniors, Seniors, and Graduate Students) must:

1. have a minimum of two years remaining at the University as a full-time student, graduate or undergraduate level;
2. meet all other requirements for the basic course;
3. meet medical requirements for the advanced course;
4. possess qualifications for becoming an effective Army officer;
5. agree to accept a commission if offered, as a U.S. Army, Army Reserve or Army National Guard Officer and serve on active duty if required; and serve four years on active duty if required and
6. meet other requirements as determined by the department chairperson, current Army regulations, and University policies.

A student who does not meet all of the above requirements should consult with the Department of Military Science to determine whether waivers can be granted.

Financial Allowances

Each cadet on scholarship or enrolled in the advanced course receives subsistence pay ranging from \$300-\$500 per month. Books and uniforms are furnished to all Cadets. Cadets are paid a travel allowance to and from the National Development and Assessment Course, and while at the National Development and Assessment Course, Cadets are paid approximately \$900.00 per month. The stipend allowance is up to \$5,000.00 per year.

Curriculum Courses		Sem. Hrs.
MISC	101	Leadership and Development I
MISC	102	Leadership and Development II
MISC	105-106	Leadership Laboratory
MISC	205-206	Leadership Laboratory
MISC	305-306	Leadership Laboratory
MISC	405-406	Leadership Laboratory
MISC	201	Leadership and Development III
MISC	202	Leadership and Development IV
MISC	301	Leadership and Management I
MISC	302	Leadership and Management II
MISC	401	Leadership and Management III
MISC	402	Leadership and Management IV

Air Force ROTC

Air Force Reserve Officer Training Corps (AFROTC) is available to Bowie State University students through an agreement with the University of Maryland College Park. AFROTC courses are scheduled so that Bowie State students can complete all AFROTC requirements during one morning per week (Thursdays) at the College Park campus. In addition, students are eligible to compete for AFROTC scholarships and flying programs. The four-, three-, and two-year scholarships pay tuition, books, fees, and a monthly stipend. After graduation from the University and successful completion of the AFROTC requirements at the University of Maryland College Park, students are commissioned as second lieutenants in the Air Force. Students interested in AROTC may contact:

AFROTC Det 330
University of Maryland College Park
Cole Field House, Room 2126

College Park, Md 20742-4321
(301) 314-3242/7649
Afrotcdet330@umd.edu

OFFICE OF MEDIA OPERATIONS

Director: Vera Chesley

The Office of Media Operations (OMO) provides centralized and coordinated media-based instructional technology support to the University community. The Office has five (5) major functions.

The *Media Center* provides direct classroom instructional support services and a variety of instructional technology equipment and materials as well as training in the use of instructional technology equipment. Media Center personnel also set-up, deliver to, and retrieve instructional technology equipment from classrooms. The Media Operations viewing room has a seating capacity of fifteen (15), is equipped with a 32-inch television, a DVD player, a VHS videocassette recorder, and a computer. The room is available for video screening small class seminars and presentations. Additionally, the Media Center provides transparency production, audio duplication for Foreign Language courses, and lamination services. Requests for services must be made at least 24 hours in advance. Please call 301-860-3900 or come to the Media Center on the lower level of the Library, Suite 080.

Smart Classroom Support: OMO ensures that Smart classrooms equipped with Smart Boards, visual presenters, VCRs, DVDs, LCD projectors, and other instructional technology equipment are operational and maintained. Furthermore, OMO maintains two electronic classrooms located on the lower level of the Library, Suite 080, which are equipped with video cameras, an instructor's computer, microphones, visual presenters, VHS recorders, and Smart boards. These technology-enhanced classrooms are also equipped with the University System of Maryland's Interactive Video Network (IVN), which transmits and receives via Internet protocol distance education programs from other IVN affiliates, and organizations across the country and the world. OMO personnel are responsible for training and assisting instructors and students in the use of Smart classroom equipment in all buildings.

Teleconferencing Services: The Teleconference Center is located in the OMO Suite, Room 080K, and is equipped with the USM IVN system. Teleconferencing services include videoconferencing for professional development and organizational and/or University of Maryland System meetings. Requests must be submitted at least 2 weeks in advance.

Special Event Services: OMO provides technical assistance in the planning and implementation of special events occurring on the Bowie State University campus. Services include providing LCD projectors, public address systems, and videoconferencing.

Instructional Facility Design: OMO personnel serve as consultants in the design of new instructional facilities on the campus of Bowie State University. This service includes design, layout and use of instructional spaces, as well as the selection of instructional technology equipment for general and specialized classrooms, lecture halls, and auditoriums.

DIVISION OF INFORMATION TECHNOLOGY (DIT)

Vice President: Al Valbuena

The Division of Information Technology provides leadership, support, service, and access to information technology and telecommunication resources in support of higher education, customer support, and

public service. Reporting to the President, Our mission is to empower our costumers to dramatically improve their education and business performance by enabling interoperability between diverse technology systems and streamlining their business processes.

The vision of the Division of Information Technology is to support the mission of Bowie State University in the delivery of quality education and services to our students through all facets of their experience before, during, and after their enrollment at the university. The focus is on the basics of improving service quality and to offer cost effective strategic solutions to the ever increasing technology needs of the campus community.

The main objective is to provide student-centric technology support and services to enhance and enrich their chosen field of study as well as teach them how to effectively use information technology in all facets of a student's "preparations" for life.

Other objectives include supporting the students, administration, faculty, and staff for all of their technology needs with efficient and quality customer service. The Division of Information Technology's personnel works as a team to provide quality services and courteous customer service to the campus community. DIT strives to consistently provide optimum service without interruption to the campus community.

The Division of Information Technology consistently maintains and refurbishes the University's infrastructure to secure the information, enhance information access and usage, implement leading edge technologies, and facilitate personnel and student development. General inquiries and requests for assistance should be directed to the Enterprise Support Services Helpdesk at extension 2-HELP (2-4357) on campus, 301-860-4357 or send email to helpdesk@bowiestate.edu .

Official Communication Email Policy

The University has adopted email as the primary means for sending official communications to students. Academic advisors, faculty, and campus administrative offices use email to convey important information and time-sensitive notices. All enrolled students are provided a University email address. Students are responsible for keeping their email address up to date or for forwarding email to another address. Failure to check email, errors in forwarding email, and returned email due to mailbox full or user unknown situations will not excuse a student from missing announcements or deadlines.

OFFICE OF EQUAL EMPLOYMENT OPPORTUNITY (EEO)

EEO Officer: Glenn A. Issac

Bowie State University, a public entity and recipient of Federal financial assistance, has the responsibility to create a fair and impartial process to investigate allegations of discrimination. This responsibility is mandated under both Federal and State Civil Rights Statutes and their implementing regulations. Consistent with those laws, the State of Maryland through Executive Order 01.01.1995.19 (Code of Fair Employment Practices) mandates the responsibility of enforcing Equal Employment Opportunity laws.

This Office also develops and facilitates communications within the campus community; investigates and reviews complaints of discrimination; prepares statistical reports and projects; develops and implements workshops and seminars relevant to EEO and Labor Relations issues; serves as a liaison; prepares position statements, reports, and responses; serves as the University's representative in fact finding conferences, mediation, and other administrative proceedings; collects and analyzes relevant data; and interprets and communicates federal and state laws and regulations.

In 2003, the Office assumed responsibilities for Labor Relations for the University. These duties and responsibilities include the following:

- Oversees and takes the lead in collective bargaining processes including *grievances*, arbitration hearings, and contract negotiations.
- Implements labor relations programs and *interprets and administers contracts with respect to grievances*, wages and salaries, management practices, and other contract stipulations.
- Confers with executive management, *deans*, directors, *HR personnel*, labor representatives and employee groups to negotiate policy as well as *resolve individual issues*.

ACADEMIC REGULATIONS AND REQUIREMENTS

Standards of Work Required

Each student at Bowie State University must demonstrate that he/she is making satisfactory academic progress in accordance with University policy. Satisfactory academic progress is determined solely on the basis of grade point average. A cumulative grade point average of at least 2.0 is considered satisfactory.

Amount of Work Required

A student who attempts at least twelve (12) credit hours per semester is considered a fulltime student. Full-time students should expect to spend thirty-five (35) or more hours per week on their college work, in addition to those hours spent in class.

Undergraduate Catalog

Normally, a student should expect to graduate under the catalog in effect at the time he/she is admitted to the University. If it becomes necessary for a department to change its program during a student's matriculation at the University, the student will be expected to meet any new requirements (see *University Catalog Policy Statement*).

A student who interrupts his/her attendance at the University for more than four consecutive semesters can not claim the right to the program of his/her original enrollment at the University.

Registration

Registration occurs during mid-semester of the fall and spring semesters. All currently enrolled students are encouraged to register early. First-time entering students will be encouraged to register immediately following the completion of their orientation and placement tests. The Schedule of Classes lists course offerings for each semester and is available on the Bowie State University Website.

Registration guidelines are as follows:

1. Students must be accepted by the University and continuously enrolled to register.
2. After consulting with a faculty advisor or an academic advising specialist of the necessary courses and course requirements, students must register on-line using Bulldog Connection on the University Website.
3. Students must meet the payment deadline, which is usually in January for the Spring semester and August for the Fall semester, prior to attending classes. A late registration period is held for students who fail to register early or during orientation; however, a late registration fee is charged.

Schedule Adjustment

The schedule adjustment period is the first five days of classes of each semester. Students must use Bulldog Connection to add, audit, or drop classes. After the official registration and schedule adjustment period is over, students must use Bulldog Connection to withdraw formally from the class by the specified deadline for that semester to avoid receiving an unsatisfactory grade for a registered class. If the student withdraws from the class by the specified deadline for that semester, the grade of "W" will be recorded on the transcript. A student who drops below twelve (12) semester hours will become a part-time student. The following stipulations apply:

1. Students may add, drop, or change sections of a course before the end of the schedule adjustment period.
2. After the schedule adjustment period, students who withdraw from a class will be given the grade of "W."
3. Failure to drop or withdraw from a class officially will result in a grade of "F."

Adding a Class

Students who are registered may add courses during open enrollment and during the add period. If students wish to add a course that is closed, they may add the course only with the chairperson's approval.

Auditing a Class

Students who wish to participate in selected courses but are not seeking academic credit may opt to enroll on an audit basis. Students must pay tuition and fees for audited courses whether enrolled full-time or part-time.

Dropping a Class

Students who wish to drop a course(s) may do so through Bulldog Connection self-service during open enrollment and during the drop period only. If students drop a course during the drop period, this means that all entries for the course are dropped completely from their transcript.

It is students' responsibility to view their schedule on Bulldog Connection and make sure their schedule is correct.

The last day on which courses may be dropped is published in the **Academic Calendar** for each semester/term.

All courses in which students are enrolled after the final drop date will be entered permanently on their academic record.

Class Attendance

All students are required to register officially and pay tuition and fees before attending classes.

Students are expected to attend classes and laboratory experiences, take all examinations, and participate in other learning activities as designated by the instructor. A student may be advised by the instructor to withdraw from a course for excessive absences. Five (5) or more unexcused absences may result in the student's receiving a grade of "F" for the course.

A student who is absent from class because of circumstances beyond his/her control and wishes to obtain an excuse must submit documentation to the Chair of his/her academic school requesting an official written excuse to be given to the instructor. The student must provide to his/her instructor the written excuse from the Chair.

Course Time Scheduling

Most day classes are offered between 8:00 a.m. and 5:00 p.m. as follows: Monday, Wednesday, and Friday for 50 minutes; Tuesday and Thursday for 75 minutes. Evening classes are usually scheduled from 5:00 p.m. to 7:30 p.m. or 7:35 p.m. to 10:05 p.m. and meet once a week. Additionally, courses may be offered on Saturday and Sunday for longer periods. Off-campus courses may be offered in eight-week

sessions meeting twice a week for two and one-half hours or once a week for five hours. Distance learning options are also available via Internet and interactive video. Students should review the *Schedule of Classes* (<http://bulldogconnect.bowiestate.edu/>) published online each semester for more information about specific classes.

Dean's List

Within any given semester, a degree-seeking student who completes twelve (12) or more semester hours in regular, graded courses (excluding grades of "NG," "P," "PS," "S," "U," "W," "CR," and "I") with a semester grade point average of 3.50 or higher will be placed on the **Dean's List**.

Satisfactory Performance

A student whose cumulative grade point average is at least 2.00 will be considered as making satisfactory academic progress at Bowie State University.

Unsatisfactory Performance

Students with a cumulative grade point average of less than 2.00 fall into one of three categories: warning probation or academic dismissal. Credit hours are earned at Bowie State University with grades of 'A', 'B', 'C', or 'D'.

1. Academic Warning

Any student who for the first time, fails to meet the requirement for satisfactory performance will be placed on academic warning.

2. Probation

Students whose cumulative grade point average falls below 2.00 at the end of a second semester will be notified in writing to seek counseling and guidance from the Academic Advising Center.

3. Academic Dismissal

Students who have incurred a warning and probation will be academically dismissed at the end of any semester if their cumulative grade point average falls below 2.00. A student dismissed from the University for poor academic performance must wait a minimum of one year from the date of a dismissal before being eligible to reapply for admission to the University.

Any student who for the third time fails to meet the requirements for satisfactory performance will be permanently dismissed from the University.

After attempting forty-five (45) or more semester hours, any student who receives a probationary warning for two consecutive semesters will be automatically dismissed.

No student transferring to Bowie State University will be academically dismissed at the end of the first semester if his/her cumulative grade point average is 1.00 or higher. After this first semester, the student will be subject to normal standards for academic progress. This provision does not apply to students reinstated or readmitted to Bowie State University.

Withdrawal from the University

Official withdrawal from the University after classes begin and before the end of the semester requires that the student complete an *Application for Withdrawal* and file it with the Office of the Registrar. Additionally, veteran students should consult the Veterans Program Assistant for special regulations.

A student who wishes to withdraw from the University must seek an appointment with his/her Dean as part of the withdrawal process. Students withdrawing must have written clearances from the listed offices.

Failure to officially withdraw from the University will result in grades of "F" for the courses in which the student is enrolled. A student withdrawing from the University after the last day to drop a course may ask to receive a grade of "W."

Return after Withdrawal

Students who withdraw from the University and wish to return must:

1. complete a Readmission Application that can be obtained from the Website (www.bowiestate.edu/Admissions/Undergraduate/) and submit it to the Office of Admissions;
2. submit official transcripts from institutions attended while separated from the University; and
3. receive a readmission or acceptance letter from the University.

Reinstatement

Students applying for reinstatement (readmission) to the University must submit a readmission application and other college transcripts if the student attended another institution while away from Bowie State University. If the student attended another institution and his/her cumulative GPA is below a 2.0, the student will be denied readmission. Credits successfully earned at another institution must be approved by the academic department and the Office of Enrollment before they can be applied to the student's program.

Readmission after Academic Dismissal

1. After one year, a student can reapply to the University, via the Office of Admissions.
2. A student who is academically dismissed can appeal to the University Readmission Appeals Committee.
3. Students must submit a program of study.

Readmission after Social Suspension (refer to *Student Handbook*)

Students who are dismissed as a result of social suspension can apply for readmission at the end of the suspension period, by forwarding a letter to the Judicial Affairs Officer requesting readmission. The Dean of Student Affairs will determine whether or not the suspension must remain in effect for a longer time.

Expulsion from the University

A student who is expelled is ineligible for readmission to the University.

Academic Clemency Policy

Undergraduate students returning to Bowie State University after a separation of a minimum of five calendar years may petition the appropriate dean to have up to sixteen (16) semester hours of previously earned and/or failing grades and credits removed from the calculation of their cumulative grade point average (GPA). These credits may not be used toward graduation requirements. Once grades/credits have been excluded from the cumulative grade point average, they will not be recalculated into the student's grade point average. The petition will be evaluated at mid-semester of the student's first semester of return to the University. The student must follow the procedure outlined below:

1. Students wishing to take advantage of the clemency policy must have been readmitted to the University.
2. The student must petition for clemency during the first semester of his/her re-admittance to the University. The **Academic Clemency Form** may be secured from the Office of the Registrar.
3. The petition should be submitted no later than the end of the first year of the student's return to the University. The petition must be completed and signed by the chairperson and academic dean.
4. Once the Dean has approved or denied the student's request for academic clemency, the decision will be forwarded to the Office of the Registrar for processing.

Student Credit Load

Students usually complete a program of study for the baccalaureate degree in four (4) to six (6) years. To complete most programs in four (4) years, the student must maintain good academic standing and successfully complete 30-36 semester hours each academic year. The minimum requirement for graduation is one hundred and twenty (120) semester hours; some programs such as elementary and early childhood/special education require more, in keeping with NCATE and state standards.

A student's academic credit load is normally fifteen (15) hours per semester. A student may register for a **maximum of two courses** per summer session and for a **maximum of two courses** in the winter mini-semester. Incoming freshmen placed in three developmental courses are restricted to no more than thirteen (13) semester hours during the first semester of enrollment. Students are assessed an additional fee for each developmental course.

The minimum semester hour load for a full-time student is twelve (12) semester hours, and the maximum semester load is eighteen (18). Students who are in good academic standing—cumulative GPA of 3.50 or higher based on thirty (30) consecutive quality hours completed at Bowie State University—may pursue up to twenty-one (21) semester hours in a semester with the permission of the Dean of his/her School. Students wishing to enroll in more than twenty-one (21) semester hours must have maintained a cumulative grade point average of 3.75 or higher and demonstrated the ability to manage the course load sought. Full-time students with semester hours in excess of eighteen (18) will pay the per semester hour rates beyond eighteen (18) semester hours.

Classification of Students

Students are classified according to the following semester hours:

Freshman	0 – 29
Sophomore	0 – 59
Junior	60 – 89
Senior	90+

Course Numbering

All courses are numbered according to the following scheme:

099-100	Developmental
101-199	Primarily for Freshmen
200-299	Primarily for Sophomores
300-399	Primarily for Juniors

400-499	Primarily for Seniors
500 and up	Graduate Courses

Grading System

The following is a description of the criteria used in assigning letter grades:

A	4.0	Superior
B	3.0	Above Average
C	2.0	Average
D	1.0	Below Average
F	0.0	Failure
S	0.0	Satisfactory (Cannot be used for developmental courses.)
U	0.0	Unsatisfactory (A student must repeat any course in which he/she receives a grade of "U.")
I	0.0	Incomplete "I" Grade (A grade of "I" is given by a faculty member when a student is unable to complete required course work because of verifiable medical reasons or documented catastrophic events beyond the control of the student and only with approval of the School Dean. No credit is given for the incomplete grade until the faculty member assigns a regular grade. In any event, the "I" must be converted to a regular grade within six weeks of the start of the following semester. After six weeks, the grade of "I" automatically becomes "F" if the professor does not submit the grade.)
PS	0.0	Pass
CR	0.0	Credit for Experience
AU	0.0	Audit (Given when a student has registered and attended a course for audit rather than for credit. A student wishing to audit course(s) must indicate this intent during registration or the time period specified in the <i>Schedule Bulletin</i> . Tuition for audits will be assessed on the same basis as tuition for credit courses.)
W	0.0	Withdrawal (Given for courses that are officially dropped within the specified period of time printed in each semester's <i>Schedule Bulletin</i> .)
NG	0.0	No Grade (Given when grades are not submitted by faculty.)

Transcript Notations

Honors	Recorded after the course title to indicate that the course was at the Honors level
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Grade Point Average (GPA)

1. Grade point average is computed by dividing the total number of quality points accumulated in courses for which a grade of "A," "B," "C," "D," or "F" has been assigned by the total number of semester hours attempted in those courses. Courses for which a grade of "CR," "PS," "S," "W," "I," "U," or "NG" has been assigned are not included in computing the GPA.
2. Each of the following letter grades has a numerical value. Multiplying this value by the number of semester hours for a particular course gives the number of quality points earned for that course.
3. When a course is repeated, only semester hours and quality points for the higher grade assigned for that course are counted in the total semester hours attempted and total quality points.
4. An example of how a semester GPA and a cumulative GPA are calculated is given below:

Course	Quality Hours	Grade	Quality Points
ENGL 101	3 x 2	C	6
MATH 120	3 x 3	B	9
BIOL 102	4 x 4	A	16
PSYC 101	3 x 1	D	3
HIST 110	3 x 0	F	0

Current Semester Totals	16	34
Previous Semester Totals	27	74
	43	108

SEMESTER GPA = Semester quality hours/Semester hours attempted = $34/16 = 2.125$

CUMULATIVE GPA = Total quality hours/Total semester hours attempted = $108/43 = 2.511$

Course Repeat Policy

Students may repeat courses or may be required to repeat courses for the purpose of increasing mastery in a course. When a course is repeated, only semester hours and quality points for the higher grade are counted in the student's grade point average. The original grade remains on the student's transcript, but is marked "excluded from statistics," signifying the removal of the semester hours and quality points for that course from the student's grade point average.

Grade Changes

Grade changes, excluding "I" and repeated courses, must be made within one year. The records of all persons who received the bachelor's degree are closed six weeks after the official date of graduation. **Any changes to the permanent record must be made before this date.**

Student Grade Appeal Procedures

Students who have documentation that an error was made in the determination of a course grade or desire to appeal a grade due to alleged arbitrary and capricious grading must first discuss the concern with the faculty member involved. If there are unresolved issues, the student may initiate the grade appeal process. The student must direct the appeal in writing, with documentation, through the appropriate channels: Instructor, Department Chair, School Dean, and Provost. If a course assignment grade is in dispute, the student must initiate the appeal no later than ten (10) working days after receiving the grade. If a final grade is in dispute, the student must submit an appeal no later than thirty (30) days from the end of the semester during which the grade was received. Procedures are detailed below.

1. The student must initially consult with the instructor for a satisfactory resolution of the appeal. If the instructor is no longer with the University or if the student is unable to resolve the issue with the instructor, the student must present the complaint in writing to the Department Chair.
2. The Department Chair will convene a Departmental Appeals Committee for resolution. If the student is not satisfied with the decision of the Departmental Appeals Committee, the Chair renders a decision.
3. If the complaint cannot be resolved at the Departmental level, the student must present the complaint in writing to the School Dean within fifteen (15) days after receiving notification of the Department's decision.
4. The School Dean will render a final resolution.

University Policy Regarding Academic Honesty

Students are expected to conform to a strict standard of academic honesty. Cheating on examinations, plagiarism, unauthorized collaboration with others on assignments, submitting without authorization duplicate assignments for credit in more than one course, and improper acknowledgment of sources of material are intolerable offenses that carry serious penalties.

Policy on Plagiarism

1. Plagiarism is the act of representing another's ideas, words, or information as one's own. Every student writing a paper should be aware of the following principles.
 - a. All directly quoted materials must be identified as such by quotation marks. The source(s) of this material must be acknowledged.
 - b. When borrowed ideas or information is not directly quoted by a student, the student should have so assimilated this material that it is indeed being expressed in his/her own words. However, just as in the case of direct quotations, the sources of such borrowed ideas or information must be acknowledged.
2. The sources of ideas or information lying well within the realm of common knowledge (i.e., material that would be known by **anyone** familiar with the subject under discussion) need not be acknowledged.
3. Students guilty of plagiarism are subject to severe penalties, ranging from failure for the assignment to failure in the course or, in extreme cases, dismissal from the University. The instructor, in consultation with the Departmental Chair and the School Dean, shall determine the appropriate sanction to be imposed. Students appealing the imposed sanction must present their appeal in writing to the Provost for a final resolution.

Procedures for Handling Cases of Alleged Infractions of Academic Honesty

1. Faculty members are required to deal directly with any academic infractions. Actions taken must reflect the seriousness of the infractions and could range from a verbal warning, an assigned grade of "F" for the course, academic suspension, to dismissal from the University.
2. In cases where the instructor concludes that the infraction is severe, a recommendation may be made to the Dean for academic suspension or dismissal from the University.
3. The Dean may arrange a hearing with individuals (faculty members from another department and student from the Judicial Board) to evaluate the appeal. The Dean will render a final resolution.

Change of Address, Name, and Social Security Number

Students are expected to notify the Office of the Registrar of any change in their local or permanent addresses by completing the **Change of Personal Data Form**, which is available for download on the University Website. **Students who have a change in name** must notify the Office of the Registrar and provide the appropriate documentation (i.e., marriage license, divorce decree authorizing use of name, or court order).

Students wishing to change social security numbers must submit a valid copy of a social security card and complete the **Change of Personal Data Form**, which is available for download on the University website.

Declaring a Major (Academic Plan)

Students may declare a major (academic plan) on the application for admission, from the various programs listed in this catalog. After being admitted to the University, students must submit a **Declaration of Major/Plan Form** to change a major (academic plan).

The major course of study is the academic plan in which the student seeks the degree. These programs have been approved by the Board of Regents and other regulatory agencies as required for their continued offering.

Students are required to declare a major after two semesters and no later than the fall of their third semester. The student may not revert to an undeclared status once the major is declared. Transfer students must declare a major no later than the end of the first semester of enrollment at the University.

A **concentration** (sub-plan) is a focused area of study within the student's major that is formally recognized by the University and will appear on the student's transcript.

A **track** (sub-plan) is a focused area of study within a student's major. Although formally recognized by the University, it will not appear on the student's academic records.

Double Majors

A double major requires the completion of all requirements for each of two majors. A student who wishes to complete a second major simultaneously with his/her primary major of record must obtain written permission in advance from the appropriate departments or programs and schools. General education courses taken for one major may be counted, as appropriate, for the primary and secondary majors.

Changing a Major

Students wishing to change majors or change from undeclared status to a major must adhere to the following procedure:

1. Obtain a **Declaration of Major Form** from the Office of the Registrar.
2. Meet with the chair of the department in which the student wishes to declare a new major. If the change is granted, the chair will assign the student a new advisor.
3. Return the **Declaration of Major Form** to the Office of the Registrar for processing.
4. Students will be required to meet graduation requirements under the catalog in effect at the time he/she requests the change.

When there has been a discontinuation of a major, students have one year in which they can be grandfathered in under the old major and must complete their current major requirement within that one-year timeframe.

Non-Degree Seeking Students

Non-degree seeking students will not be allowed to complete more than thirty (30) semester hours without approval from the Assistant Provost for Continuing Education and External Programs.

Students who have been denied admission to Bowie State University **will not** be permitted to attend as non-degree students.

Concurrent Undergraduate-Graduate Registration

Students enrolled in their last semester of study at Bowie State University may register for graduate level courses but must meet the following requirements and adhere to the following process.

The student must:

1. Have a 3.0 or higher GPA;
2. Have passed the Bowie State University **English Proficiency Examination**;
3. Have completed a hundred and five (105) credits which count toward graduation;
4. Be making satisfactory progress in his/her major;
5. Secure permission from his/her Department Chair;
6. File an application for conditional admission into the graduate program; and
7. Register for no more than six (6) semester hours.

The student must be granted regular admission to the Graduate School before initiating further course work.

Courses Taken at Other Institutions

Students who wish to take courses at other institutions at anytime while attending Bowie State University must complete the **Permission to Enroll at Another Institution Form**. The **Permission Form** must be signed by the Department Chair and Dean of the School in which the student expects to earn a degree and submitted to the Office of the Registrar **prior to the student's enrollment at another institution**. Students are also **required** to:

1. Be in good academic standing (2.00 or better).
2. Have fewer than sixty-four (64) earned semester hours.
3. Be enrolled in course(s) at a university/college that offers equivalent level (100, 200, 300, etc.) courses to those offered at Bowie State. (Credits earned in developmental courses are not transferable to Bowie State University.)

Students who have earned sixty-five (65) or more total semester hours (including any transfer credits) may **not** take courses at any community college for the purpose of transferring the credits earned there toward a degree from Bowie State University. If permission is granted in advance by the Chair of the Department and processed by the Office of the Registrar, students may take courses at any accredited four-year institution for the purpose of transfer providing that the total number of transfer credits does not exceed ninety (90).

Students may **not** take courses at other institutions if they are within the last thirty (30) semester hours required for a degree. However, up to six (6) semester hours will be allowed if approved in advance by the Chair of the Department and School Dean and processed by the Office of the Registrar.

Credit will be awarded only for those courses in which the student **earns a grade of "C" or better**. The grade or quality points earned are not posted on the student's academic record at Bowie State University nor is the grade included in the calculation of the student's grade point average at Bowie State University. The student is responsible for requesting that an official transcript be sent to the Office of Registrar for any course approved and taken at another institution.

Course work in which a grade of "F" has been earned at Bowie State University may **not** be repeated at other institutions.

USM Concurrent Inter-Institutional Registration Program

University undergraduate students participating in the Concurrent Inter-Institutional Registration Program should obtain permission from their Dean. Course work counts as resident credit. Students participating in this program must be enrolled full time in a degree program at University of Maryland College Park, for the semester in which these courses are taken. It is not recommended that students take inter-institutional courses in their final semester.

ADDITIONAL MEANS OF EARNING CREDIT

Credit for Service in the Armed Forces

Credits may be awarded for educational experience in the Armed Services as recommended in the American Council on Education's Guide and approved by the University. Veterans and military personnel must be formally admitted to the University and must submit a copy of the *Veteran's Report of Separation* (DD 214 Form) to both the Registrar's Office and the Admissions Office. Training completed through formal service schools (DD 295) and *Defense Activity for Non-Traditional Education Support* (DANTES) may be submitted for consideration. Official transcripts are required. Credits will be granted for course work that pertains to a student's major.

Transfer Credits

Credits toward a degree will be accepted from only accredited collegiate level institutions for courses that are equivalent to those offered at Bowie State University. After the student has been approved for admission as an undergraduate, the Admissions Office, in conjunction with the chair of the appropriate academic department or designee, will evaluate credits for university-wide use. Transferable credits applicable to the program of study will count toward graduation, **but only credits earned at Bowie State University will be used to compute the GPA for graduation**. Grades of "D" from institutions outside the State of Maryland are not transferable to Bowie State University. "D" grades are transferable to Bowie State University from accredited Maryland institutions, **with the exception of** courses in the student's major.

Course work in which a grade of "F" has been earned at Bowie State University **may not** be repeated at other institutions.

Advanced Placement Credit

Bowie State University will award advanced standing to entering freshmen on the basis of Advanced Placement Examination results. Scores of 3 to 5 will be awarded appropriate credit.

Students must submit official copies of the AP Examination scores to the Office of Admissions. Credits will be awarded according to the following chart:

DEPT	SUBJECT	SCORE	CREDITS	RELATED COURSE(S)
ART	History of Art	3, 4	3	ART 300
BIOL	Biology	4	4	BIOL 102
		5	8	BIOL 102 or 103 or 105
CHEM	Chemistry	3	5	CHEM 107 and 170
		4, 5	10	CHEM 107-108 and 170 and 180
ENGL	Lang/Comp	4	3	ENGL 101
		5	6	ENGL 101 and 102
FREN	French	3	3	FREN 101
		5	6	FREN 101 and 102
GOVT	Govt Politics	3	3	GOVT 330
	Comparative	4, 5	6	GOVT 330 and 321
	United States	3	3	GOVT 231
		4, 5	6	GOVT 231 and 232
HIST	European History	3	3	HIST 320
		4, 5	6	HIST 320 and 322
	United States	3	3	HIST 201
		4, 5	6	HIST 201 and 202
MATH	Calculus (ab)	3	4	MATH 225
		4, 5	8	MATH 225 or MATH 225 and 226
	Calculus (bc)	3	8	MATH 225 or MATH 225 and 226
		4, 5	8	MATH 225 and 226
	Theory	3, 4, 5	3	MUSC 101
		3	3	MUSC 145
PHYS	Physics	4, 5	6	MUSC 145 and 146
		3	3	PHYS 271
		4, 5	6	PHYS 308 and 309
	Mechanics	3	3	PHYS 308
		4, 5	3	PHYS 303

PSYC	Psychology	4, 5	3	PSYC 101
SPAN	Language	3	3	SPAN 101
		4, 5	6	SPAN 101 and 102

CLEP Examinations

The University recognizes that many experiences relevant to a student's education occur in places other than the traditional classroom setting. Students may receive advanced credits through the College-Level Examination Program (CLEP) administered for the College Entrance Examination Board by Educational Testing Service (ETS).

Scores earned must be in or at the 50th percentile for awarding credit. The following conditions apply.

1. Students must be admitted and have matriculated at the University for one semester before credit is posted;
2. Students cannot use CLEP credits as part of the final 30 semester hours, and the final 30 semester hours must be taken in residence;
3. To receive credit, the CLEP test must have been taken at a nationally recognized CLEP Test Center approved by ETS; and
4. An official score report must be forwarded to the Office of Admissions for evaluation.

CLEP examinations posted on transcripts from other institutions will be accepted if the examination has been approved by Bowie State University and the scores reported are equal to or higher than those required by the Institution. It is the responsibility of the student to request that the Educational Testing Service forward a copy of the official score report to the Office of Admissions.

If a student has a question about a test item, his/her score report, or any other aspect of a CLEP examination that his/her test center cannot answer, write to: CLEP, PO Box 6600, Princeton, NJ 08541-6600 or visit <http://www.collegeboard.org>.

Bowie State University awards credits for **CLEP Examinations** as indicated in the following chart:

SUBJECT	SCORE	SEM. HRS	EQUIVALENT
American Literature	46	6	ENGL 316, 317
College Composition	44	3	ENGL 101
English Literature	46	6	ENGL 301, 302
English with Essay	60	3	ENGL 102
Analysis / Introduction of Literature	47	3	ENGL 236
College French I and II:	39	6	FREN 101, 102
First/Second Semesters			
College French I and II:	45	6	FREN 201, 202
Third/Fourth Semesters			
College Spanish I and II:	45	6	SPAN 101, 102

First/Second Semesters			
College Spanish I and II:	50	6	SPAN 201, 202
Third/Fourth Semesters			
Introduction to Accounting	45	6	BUAD 201, 202
Introduction to Business Law	51	3	BUAD 350
Introduction to Macro-Economics	44	3	ECON 211
Introduction to Micro-Economics	41	3	ECON 212
African American History	48	6	HIST 114, 115
American Government	47	3	GOVT 231
American History I	47	3	HIST 201
American History II	46	3	HIST 202
Western Civilization I	46	3	HIST 110
Western Civilization II	47	3	HIST 111
Educational Psychology	47	3	PSYC 412
General Psychology	47	3	PSCY 101
Introduction to Sociology	47	3	SOCI 101
College Algebra	46	3	MATH 125
College Algebra-Trigonometry	45	3	MATH 126
CLEP General Examinations:	420-500	6	HUMA Elective
General Humanities			
CLEP General Examinations:	420-500	6	HIST Elective
Social Science / History			
CLEP General Examinations:	50	6	HIST Electives
History			

Bowie State University awards credits for **DANTES Subject Standardized Examinations** as indicated in the following chart:

TITLE	SCORE	SEM. HRS.
Principle of Statistics	48	3
Art of the Western World	48	3
Continental Western World	48	3
Introduction Modern Middle East	44	3

Geography	48	3
History of Vietnam	49	3
Ethics in America	46	3
Civil War and Reconstruction	47	3
Foundations of Education	46	3
Lifespan Developmental Psychology	45	3
General Anthropology	47	3
Introduction to World Religion	49	3
Introduction to Law Enforcement	45	3
Criminal Justice	49	3
Astronomy	48	3
Here's to Your Health	48	3
Environment and Humanity	46	3
Principles of Physical Science I	47	3
Physical Geography	46	3
Principles of Finance	46	3
Principles of Finance Accounting	49	3
Human Resource Management	48	3
Organizational Behavior	48	3
Principles of Supervision	46	3
Business Law II	52	3
Introduction to Computers with BASIC	47	3
Introduction to Business	46	3
Money and Banking	48	3
Personal Finance	46	3
Management Information Systems	46	3
Fundamentals of Counseling	47	3
Principles of Public Speaking	47	3
Technical Writing with Essay	46	3

Students should forward their DANTEs score reports to the Office of Admissions for evaluation.

Bowie State University awards credits for **ACT/PEP Examinations** as indicated in the following chart:

TITLE	SCORE	SEM. HRS.
Fundamentals of Nursing	45	8
Fundamentals of Gerontology	46	3
Statistics	48	3
Health Restoration I	47	4
Professional Strategies: NURS	47	4
Commonalities in NURS Care A	47	5
Organizational Behavior	LG	3
Principles of Management	45	3
History of Nazi Germany	LG	3
Maternal and Child NURS A	45	6
Maternal and Child NURS B	45	8
Abnormal Psychology	45	3
The American Dream	LG	6
Health Restoration II	47	4
Commonalities in NURS Care B	47	5
Differences in NURS Care A	47	5
Principles of Marketing	45	3
Ethics: Theory and Practice	46	3
Human Resource Management	45	3
Psychiatric Mental health NURS	45	8
Anatomy and Physiology	45	6
Religions of the World	LG	3
International Conflicts 20 th c.	LG	3
War in Vietnam (1945 – 1975)	LG	3
Health Support I	45	4
Differences in NURS Care B	45	5
Occupational Strategies NURS	47	3
Labor Relations	44	3
Adult Nursing	45	8
Read Instruction ELEM ED.	45	6
Microbiology	45	3

Maternity Nursing	45	3
New Rule of Reason	LG	3
Health Support II	45	4
Differences in NURS Care C	45	4
Business Policy	PF	3
Corporate Finance	45	3
Production/Operations Management	45	3
Life Span Dev Psychology	45	3

LG=Letter Grade

PF=Pass/Fail

Students should forward their ACT/PEP score reports to the Office of Admissions for evaluation.

Credit by Examination – Challenge Examination

Students wishing to gain credit by demonstrating their prior mastery of the content of a course, must pass a “challenge examination.” Challenge examinations are prepared and graded by the academic department responsible for the course for which the credit is being requested. If a passing score is obtained, credit is awarded, but no grade is assigned. Credit is designated on the student’s transcript as “CR.” Students must contact the chair of the department responsible for courses for which they are seeking credit. The following conditions apply:

1. Students must be admitted and matriculating at the University;
2. Students must register and pay for the course prior to the end of the Add/Drop period.
3. Credit by examination courses cannot be used as a basis for removing incomplete grades and withdrawals or as a basis for changing grades; and
4. No examination may be attempted more than once.

GRADUATION AND DEGREE REQUIREMENTS

The graduation ceremony at Bowie State University is held at the end of the fall and spring semester. Bowie State University awards the Bachelor of Arts and Bachelor of Science degrees. *The degrees are conferred and noted on the academic transcript at the end of the fall and spring semesters and at the end of the summer session.*

All undergraduate records are closed no later than six weeks after the official date of graduation. There will be no changes made on the permanent academic records after this date.

Graduation Application

Students expecting to complete graduation requirements by the end of the fall or at the end of the summer session, must complete the **online Graduation Application** by the published deadline date located in the Schedule of Classes each semester.

Degree Requirements

Degree requirements vary according to the major content area completed in an academic discipline. The academic departments are responsible for establishing and disseminating clearly defined degree requirements. Specific degree requirements are described in this catalog under each academic department. For example, national examinations may be required by various departments as a part of

assessment and are, therefore, required for graduation. Students should refer to that section of the catalog that deals with programs of study.

The Office of the Registrar maintains the official record of all students enrolled in the University. *Each student is responsible for working with an assigned advisor in the major department to ensure that the courses being completed meet the departmental requirements.* All students should maintain their own personal academic files, which should include copies of all grades, documents, and materials that are related to the degree.

A student who satisfactorily meets the following requirements will receive a Bachelor of Science or a Bachelor of Arts degree. Requirements for the Bachelor of Arts degree include 12 semester hours of a foreign language. **All undergraduate records are closed no later than six weeks after the official date of graduation. There will be no changes made on the permanent academic records after this date.**

1. **Residency Requirement** - Students matriculating at Bowie State University must complete the final thirty (30) semester hours in residence (courses taken at Bowie State University or at one of the University System of Maryland schools, with permission) in partial fulfillment of graduation requirements. Credits received for CLEP, portfolio, military, or transfer credits may not be used to fulfill the residency requirement.
2. **Credit Requirements** - The minimum requirement for graduation is 120 semester hours, which must include at least thirty-two (32) semester hours of upper-level course work.
3. **Successful Completion of a Major** - All students must earn a grade of "C" or better in the major content area courses and in other courses defined as an integral part of the major.
4. **Cumulative Grade Point Average (GPA)** - All students must have a cumulative grade point average of 2.00 or higher to graduate. The GPA is computed by using only courses taken at Bowie State University.
5. **Credit in All Required General Education Courses** - All students must successfully complete the general education requirements as specified. Students must earn a grade of "C" or better in Expository Writing (ENGL 101), and Argument and Research (ENGL 102).
6. **Outcomes Assessment Examinations** - All students must demonstrate achievement of knowledge related to the major content area. The required standard or assessment is defined by the department and the major. Failure to achieve expected outcomes may delay graduation (see requirements under programs of study).
7. **Bowie State University English Proficiency Examination** - The **English Proficiency Examination** is required for graduation and must be taken upon completion of Expository Writing (ENGL 101) and Argument and Research (ENGL 102). Transfer students who completed their English composition requirements at another university must take the **English Proficiency Examination** during their **first semester** of enrollment at Bowie State University.

Graduation with Honors

Graduation with honors is a tribute that recognizes academic achievement. If a student's overall cumulative GPA is 3.5 or higher but less than 3.65, a student graduates with the distinction of Cum Laude; 3.65 or higher but less than 3.85, Magna Cum Laude; and 3.85 or higher, Summa Cum Laude. At least thirty (30) semester hours must be earned in upper level courses (300-400) with grades of "C" or better.

A native student's cumulative GPA for graduation with honors is based on all college work at Bowie State University. A transfer student who has earned at least 60 semester hours at Bowie State must have a 3.5 or higher GPA for work completed at the University and at other colleges and universities.

Honors status at graduation applies only to students who are seeking their first degree and will be based on cumulative grade point averages for all undergraduate work completed.

Honors will consist of the following cumulative grade point averages:

3.85 - 4.00	Summa Cum Laude
3.65 - 3.84	Magna Cum Laude
3.50 - 3.64	Cum Laude

Academic Recognition

A transfer student who has earned 30-59 semester hours at Bowie State University and has a GPA of 3.5 or above at Bowie State and at other colleges and universities will graduate with academic recognition. Graduation with Academic Recognition will appear on the student's transcript.

Transcripts

Students are not charged for transcripts. However, an express fee of \$10.00 (official and unofficial) will be charged for "while-you-wait" transcripts (three are the maximum). "While-you-wait" service is available on Wednesdays from 9:00 a.m. to 6:30 p.m.

Student Records

The University maintains students' educational records in accordance with the *Family Educational Rights and Privacy Act of 1974* as amended (Buckley Amendment). Records of students are not released without their consent, except for that information that the institution classifies as Public Directory Information. Public Directory Information may be given to any inquirer. Bowie State University designates the following as Public Directory Information: School or division of enrollment, periods of enrollment, degrees awarded, honors, and major field.

Students who wish to withhold the release of any of this information must submit a written request to the Office of the Registrar. Unless under legal compulsion, all information regarding students' records shall be denied.

Family Educational Rights and Privacy Act of 1974

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

- Generally, schools must have written permission from the parent or eligible student in order to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR _ 99.31):
 - School officials with legitimate educational interest;
 - Other schools to which a student is transferring;
 - Specified officials for audit or evaluation purposes;
 - Appropriate parties in connection with financial aid to a student;
 - Organizations conducting certain studies for or on behalf of the school;
 - Accrediting organizations;
 - To comply with a judicial order or lawfully issued subpoena;
 - Appropriate officials in cases of health and safety emergencies; and
 - State and local authorities within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

The GEIR (General Education and Institutional Requirements) is structured to provide a coherent, integrated liberal arts education to a diverse population. The purpose of the GEIR is to assist students in developing their personal capabilities in such a way as to reach the highest level of personal achievement and to make their maximum contribution to society. A flexible program of general courses and major requirements is designed to enable students to acquire a broad general education and competence in a field of concentration. In particular, the general education program aims to:

1. teach students the skills needed for writing, speaking, reading, and critical thinking;
2. develop students' knowledge bases in the natural sciences, social sciences, and humanities as a background for understanding the problems facing them as human beings;
3. teach students how to apply their skills and knowledge so that they can find, evaluate, and use the vast amount of available information;
4. develop a historical consciousness and an appreciation for the arts;
5. discern and evaluate the values that shape responsible members of society;
6. develop an interest in lifetime wellness; and
7. teach students to become independent, lifelong learners.

This Program will provide a sound basis for skills required in all majors, as well as the analytical skills and the cultural and intercultural awareness required of all college-educated individuals. Recognizing that many students, particularly in their early years in college, are undecided about their career choices, the general education program will further increase their awareness of career opportunities available to them and help them to make decisions in their best interests.

The GEIR is developed in conformance with the guidelines of the University System of Maryland (USM) and the Maryland Higher Education Commission (MHEC). Because of an ongoing evaluation by the University, USM, and MHEC, changes may occur in the general education requirements. Every attempt will be made to notify the student when these changes occur. However, "the General Education Program a student takes at one public college or university will transfer without further review to another public institution without the need for a course-to-course match. That is, courses defined as general education by one institution will transfer as general education even if the receiving institution does not offer that specific course or has not designated that course as general education." This policy applies to State of Maryland institution as stated in the COMAR General Education Standards for General Education courses.

Departments may select and recommend to the Schools' and University Curriculum Committees additional courses for approval as general education requirements.

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

General Education Requirements

One course in each of two disciplines in arts and humanities (six semester hours)

Discipline/Courses: Philosophy, Speech, Theatre, Art, Music, Modern Languages, Literature, Interdisciplinary African American Studies.

ART	101	2D Design
ART	110	Introduction to Drawing
ART	111	Life Drawing (Portrait and Figure)
ART	200	African Art: Past and Present
ART	230	Introduction to Graphics
ART	299	Art Survey
COMM	101	Oral Communications
COMM	103	Public Speaking
ENGL	211	Literatures of the World
ENGL	212	The African American Literary Imagination
ENGL	213	Cinema of African and the African Diaspora
FREN	101	First Year French I
FREN	102	First Year French II
MUSC	101	Fundamentals of Music
MUSC	110	Music Technology
MUSC	202	Introduction to Music
PHIL	101	Introduction to Philosophy
PHIL	103	Introduction to the Principles of Reasoning
SPAN	101	First Year Spanish I
SPAN	102	First Year Spanish II
THEA	105	Introduction to Theater
THEA	110	Pilates Fitness

One course in each of two disciplines in social and behavioral sciences (six semester hours)

Discipline/Courses: History, Economics, Anthropology, Political Science, Sociology, Psychology, Geography, Social Work or Interdisciplinary Social Science. (Including mandatory 3 credits of African American History)

ANTH	102	Introduction to Anthropology
CRJU	201	Introduction to law Enforcement and Criminal Justice
ECON	211	Principles of Macroeconomics
ECON	212	Principles of Microeconomics
GEOG	101	Element of Geography I
GOVT	130	Introduction to Political Science
GOVT	140	Introduction to Comparative Politics
GOVT	231	US National Government
GOVT	240	Black Politics in the United States
HIST	111	World Civilizations to 1500
HIST	114	African American History to 1865
HIST	115	African American History from 1865
HIST	202	US History to 1865
PEDO	101	Introduction to Pedology

PEDO	282	Domestic and Family Violence
PSYC	101	General Psychology
PSYC	200	Introduction to Psychopathology
SOCI	101	Introduction to Sociology
SOCI	203	Deviant Behavior

Two science courses, at least one of which shall be a laboratory course (seven to eight semester hours)

Discipline/Courses: Biology, Chemistry, Physics, and Physical Science Courses

BIOL	101	Biological Science
BIOL	203	Oceanus
CHEM	107	General Chemistry I
CHEM	170	General Chemistry Lab I
PHSC	100	Physical Science
PHSC	101	Earth Science I
PHYS	201	Physics Laboratory I
PHYS	202	Physics Laboratory II
PHYS	271	General Physics I
PHYS	272	General Physics II

One course in mathematics at or above the level of college algebra (three semester hours)

Discipline/Courses: Math or Statistics Courses

MATH	116	Introduction to Mathematical Ideas
MATH	118	Finite Mathematics
MATH	125	College Algebra
MATH	141	Precalculus I
MATH	150	Precalculus
MATH	215	Elements of Calculus
MATH	225	Calculus I

Two courses in English composition (six semester hours)

Disciplines/Courses: English Composition Courses:

ENGL	101	Expository Writing
ENGL	102	Argument and Research

Once course in technology (three semester hours)

Discipline/Courses: Business Information Systems or Computer Science

BUIS	260	Computer Applications for Business
COSC	110	Computer Literacy and Applications
COSC	111	Computer Principles and Technology
COSC	112	Computer Science I
COSC	113	Computer Science II
CTEC	125	Introduction to Visual Basic

Free General Education Electives (nine semester hours)

Courses chosen in consultation with a departmental advisor from any category within the General Education Course List

Total General Education Requirements - 40 semester hours

Institutional Requirements

One course in Heath and Wellness (three semester hours)

Disciplines/Courses:

HEED	102	Life and Health/ Fund. of Sex Education
HEED	200	Fundamentals of Sex Education
IDIS	210	Contemporary Issues in Women's Health

Freshman Seminar (three semester hours)

FRSE	101	Freshman Seminar
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Total Institutional Requirements 6 semester hours

PROGRAMS OF STUDY

SCHOOL OF ARTS AND SCIENCES

Dean: George Acquaah

The School of Arts and Sciences was formally created in 1995. It is composed of seven academic departments: Communications, Computer Science, English and Modern Languages, Fine and Performing Arts, History and Government, Mathematics, and Natural Sciences. In addition, the Department of Military Science (ROTC) is housed in the School of Arts and Sciences. Faculty members in the School are continuously engaged in a variety of scholarly and creative activities. The undergraduate Computer Science program is accredited by the Computer Science Accreditation Commission (CSAC) of the Computing Science Accreditation Board (CSAB).

MISSION

The School of Arts and Sciences provides the liberal arts and sciences foundation for all undergraduate programs. Taught by a community of scholars, students learn to examine their world, appreciate their culture, better understand themselves, and prepare for graduate and professional school and the workforce.

VISION

The School will be recognized for innovative pedagogical and disciplined-based research. Its dynamic and inspiring faculty-scholars, will produce a cadre of creative, competent, productive, lifelong learners.

GOALS

1. improve student recruitment in all Arts and Sciences degree areas
2. increase retention and graduation rates of students in selected disciplines.
3. increase the number of undergraduate and graduate programs that meet the needs of state, region, and the nation.
4. conduct five-year assessments of increase of all Arts and Sciences programs.
5. increase the number of proposals submitted to funding agencies.

DEPARTMENT OF COMMUNICATIONS		
MAJOR	CONCENTRATION	DEGREE OFFERED
COMMUNICATIONS	Broadcast Journalism Emerging Media Print Journalism Public Relations	BA, BS

Acting Chair: Otis Thomas

Full Professors: Chuka Onwumechili

Associate Professor: Otis Thomas

Assistant Professors: Tracie Babb, Adrian Krishnasamy, Kehbuma Langmia,
Rex Martin, Pamela O'Brien, Wei Sun, Donatus Uzomah

Lecturers: Karima Haynes, Chandra Lipscomb

MISSION

The goal of the Department of Communications is to send into the many fields of communications men and women who possess a rich liberal arts background and training in the utilization of the tools of their chosen profession.

Successful careers in communications demand broad knowledge covering a wide range of subjects. The greatest emphasis of communications instruction at Bowie State University is on teaching professional skills to ensure that communication graduates are prepared to write, edit tapes, interview, film, manage emerging media, address the public, create public relations/ad campaigns, and create graphics or design programs from the day they begin their first job. Students are taught the philosophy of press freedom, the scope and convergence of modern communications media, the interaction between media and social institutions, and the technical skills of communicating information to the public.

DESCRIPTION OF THE DEPARTMENT

The department curricula lead to a BA/BS degree in communications with concentrations in Broadcast Journalism, Emerging Media, Print Journalism, and Public Relations. Majors must earn a grade of "C" or better in all required communications courses, as well as all courses in the student's chosen minor. Students who wish to earn a BA degree are required to complete 12 semester hours in a foreign language in addition to other requirements. To earn a degree in communications, the student must successfully complete 120 semester hours.

Undergraduate programs within the Department prepare students for entry into the communications professions and for subsequent graduate or advanced study. After completing ENGL 101 and ENGL 102, *Expository Writing and Argument and Research*, students must take and successfully pass the Bowie State University *English Proficiency Examination*. Transfer students who completed their English composition requirements at another university must take the *English Proficiency Examination* during their first semester of enrollment at the University.

GOALS

1. To provide education in the various fields of communications that will produce graduates capable of assuming leadership roles in their respective fields of study.
2. To produce well-informed individuals who are able to cope with rapid social and technological changes within our society and to access information, evaluate it critically, and codify it into effective messages for various audiences.
3. To provide continuing education for professional development and personal enrichment of practicing professionals.
4. To provide an education that will prepare students to seek additional graduate learning or certification in professional communications.

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

(46-47 Semester hours) See the full list of University General Education and Institutional Requirements. General Education and Institutional Requirements must be selected with the help of the student's academic advisor.

BROADCAST JOURNALISM CONCENTRATION

The Broadcast Journalism concentration provides students with the education and skills needed to pursue a career in a state-of-the-art broadcast news and digital production industry. This entails broadcast news writing and announcing, as well as working with television cameras, producing, and directing television and/or radio news programs. Students will have the opportunity to be involved in producing television programs for BSU-TV and radio programs for WBSU.

CORE REQUIREMENTS (36 semester hours)		Sem. Hrs.
COMM	101	Oral Communications
COMM	104	Voice and Diction
COMM	240	Introduction to Mass Communications
COMM	248	Introduction to Broadcast News
COMM	331	Television Production
COMM	341	Media Ethics
COMM	421	Broadcast Programming
COMM	423	Communications Law, Policy and Administration
COMM	425	Radio Production I
COMM	426	Radio Production II or
COMM	428	Video Editing or
COMM	429	Film Documentary and Television
COMM	438	Internship & Seminar (Broadcast)
COMM	497	Metro Lab News

Selected Electives

38 semester hours from non-Communication courses (including 27 hours in Arts & Humanities Courses)

BROADCAST JOURNALISM
SAMPLE PROGRAM

FRESHMAN YEAR

Sem. Hrs.

First Semester

COMM	101	Oral Communications	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar/Information Literacy	3
MATH	116	Introduction to Math Ideas	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
			15

Second Semester

ENGL	102	Argument and Research	3
COMM	104	Voice and Diction	3
—	—	Arts & Humanities Elective I	3
—	—	Health & Wellness Elective	3
—	—	Soc. Sc Elective II	3
			15

SOPHOMORE YEAR

First Semester

COMM	240	Intro to Mass Comm	3
—	—	Science Elective I	4
—	—	Arts & Humanities Elective II	3
—	—	Technology Elective	3
—	—	General Education Elective I	3
—	—	English Proficiency Exam	0
			16

Second Semester

COMM	248	Intro to Broadcast News	3
—	—	General Education Elective II	3
—	—	General Education Elective III	3
—	—	Science Elective II	3
—	—	Non-Communication Elective	3
			15

JUNIOR YEAR

First Semester

COMM	331	Television Production	3
COMM	341	Media Ethics	3
—	—	Non-Communication Elective	3
—	—	Non-Communication Elective	3
—	—	Non-Communication Elective	3
			15

Second Semester

COMM	421	Broadcast Programming	3
COMM	423	Comm. Law, Policy & Admin	3
____	____	Non-Communication Elective	3
____	____	Non-Communication Elective	3
____	____	Non-Communication Elective	3
			15

SENIOR YEAR**First Semester**

COMM	438	Radio Production I	3
COMM	426	Radio Production II or	
COMM	428	Video Editing or	
COMM	429	Film Documentary and TV	3
____	____	Non-Communication Elective	3
____	____	Non-Communication Elective	3
____	____	Non-Communication Elective	3
			15

Second Semester

COMM	438	Internship & Seminar (Broadcast)	3
COMM	497	Metro News Lab	3
____	____	Non-Communication Elective	3
____	____	Non-Communication Elective	3
____	____	Non-Communication Elective	3
			14

EMERGING MEDIA CONCENTRATION

The Emerging Media Concentration provides students with the skills required to pursue careers in content programming, sales, advertising, and administration within both traditional and emerging technology industries. Due to the increasing convergence within the media, managers need to have a fundamental understanding of how all aspects of media organizations function (from planning to production to distribution to evaluation). In addition, a program of sound business fundamentals will be provided to accompany core media classes.

CORE REQUIREMENTS (39 semester hours)		Sem. Hrs.	
COMM	101	Oral Communications	3
COMM	104	Voice and Diction	3
COMM	240	Introduction to Mass Communications	3
COMM	242	Survey of Emerging Media	3
COMM	325	Broadcast Adv. & Sales Management	3
COMM	333	Telecommunications Management	3
COMM	341	Media Ethics	3
COMM	404	Organizational Communication	3
COMM	423	Communications Law, Policy, & Admin.	3
COMM	430	Communications Research	3
COMM	433	Information Systems & Telecommunications	3
COMM	438	Internship & Seminar (Emerging Media)	3
MGMT	101	Introduction to Business	3

Selected Electives

21 semester hours from Other Communication courses
 14-15 semester hours from Non-Communication courses

**EMERGING MEDIA
SAMPLE PROGRAM**

FRESHMAN YEAR**Sem. Hrs.****First Semester**

COMM	101	Oral Communications	3
ENGL	101	Expository Writing	3
MATH	116	Introduction to Math Ideas	3
FRSE	101	Freshman Seminar/Information Literacy	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
			15

Second Semester

ENGL	102	Argument and Research	3
COMM	104	Voice & Diction	3
—	—	Arts & Humanities Elective I	3
—	—	Health & Wellness Elective	3
—	—	Soc. Sc Elective II	3
			15

SOPHOMORE YEAR**First Semester**

COMM	240	Intro to Mass Comm.	3
MGMT	101	Introduction to Management	3
—	—	Science Elective I	4
—	—	Arts & Humanities Elective II	3
—	—	Technology Elective	3
—	—	English Proficiency Exam	0
			16

Second Semester

COMM	242	Survey of Emerging Media	3
—	—	General Education Elective I	3
—	—	General Education Elective II	3
—	—	Science Elective II	3
—	—	Selected Communication Elective	3
			15

JUNIOR YEAR**First Semester**

COMM	333	Telecommunication Management	3
COMM	341	Media Ethics	3
—	—	General Education Elective III	3

—	—	Selected Communication Elective	3
—	—	Non-Communication Elective	3
			15

Second Semester

COMM	325	Broadcast Adv & Sales Management	3
COMM	404	Organizational Communications	3
—	—	Selected Communication Elective	3
—	—	Selected Communication Elective	3
—	—	Non-Communication Elective	3
			15

SENIOR YEAR

First Semester

COMM	423	Comm. Law, Policy & Admin	3
COMM	430	Communications Research	3
—	—	Selected Communication Elective	3
—	—	Selected Communication Elective	3
—	—	Selected Communication Elective	3
			15

Second Semester

COMM	433	Information Systems & Telecomm	3
COMM	438	Internship & Seminar (Emerging Media)	3
—	—	Selected Communication Elective	3
—	—	Selected Communication Elective	3
—	—	Non-Communication Elective	2
			14

PRINT JOURNALISM CONCENTRATION

The Print Journalism Concentration focuses on providing the education and skills required to work in the area of traditional and/or online print journalism, i.e. newspaper, magazine, and/or online industry. Students also acquire the writing, reporting, and editing skills that are necessary to pursue a career in these industries. Students will have the opportunity to work with the student newspaper, The Spectrum.

CORE REQUIREMENTS (39 semester hours)		Sem. Hrs.	
COMM	101	Oral Communications	3
COMM	104	Voice and Diction	3
COMM	215	Introduction to News Writing	3
COMM	216	Advanced Newspaper Writing	3
COMM	240	Introduction to Mass Communications	3
COMM	320	News Editing	3
COMM	321	The Magazine Article Writing	3
COMM	332	Publication Design & Production	3
COMM	341	Media Ethics	3
COMM	350	Online Journalism	3
COMM	423	Comm. Law, Policy, & Administration	3
COMM	438	Internship & Seminar (Print)	3
ENGL	210	Intro to English Grammar	3

Selected Electives

24 Semester hours of Arts & Humanities Courses (including ENGL 360 Creative Writing: Non-Fiction)
 11-12 semester hours from non-Communication courses

PRINT JOURNALISM**SAMPLE PROGRAM****FRESHMAN YEAR****Sem. Hrs.****First Semester**

ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar/Information Literacy	3
MATH	116	Introduction to Math Ideas	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
COMM	101	Oral Communications	3
			15

Second Semester

ENGL	102	Argument and Research	3
COMM	104	Voice & Diction	3
___	___	Arts & Humanities Elective I	3
___	___	Health & Wellness Elective	3
___	___	Soc. Sc Elective II	3
			15

SOPHOMORE YEAR**First Semester**

COMM	215	News Writing	3
COMM	240	Intro to Mass Comm	3
___	___	Science Elective I	4
___	___	General Education Elective I	3
___	___	Arts & Humanities Elective II	3
___	___	English Proficiency Exam	0
			16

Second Semester

COMM	216	Advanced News Writing	3
___	___	General Education Elective II	3
___	___	General Education Elective III	3
___	___	Science Elective II	3
___	___	Technology Elective	3
			15

JUNIOR YEAR**First Semester**

COMM	341	Media Ethics	3
COMM	350	Online Journalism	3
___	___	Non-Communication Elective	3
___	___	Non-Communication Elective	3

		Non-Communication Elective	3
			15

Second Semester

COMM	320	News Editing	3
ENGL	445	Advanced Grammar	3
		Non-Communication Elective	3
		Non-Communication Elective	3
		Non-Communication Elective	3
			15

SENIOR YEAR

First Semester

COMM	321	The Magazine Article Writing	3
COMM	332	Publication, Production & Design	3
		Non-Communication Elective	3
		Non-Communication Elective	3
		Non-Communication Elective	3
			15

Second Semester

COMM	423	Comm. Law, Policy & Admin	3
COMM	438	Internship & Seminar (Print)	3
		Non-Communication Elective	3
		Non-Communication Elective	3
		Non-Communication Elective	3
			14

PUBLIC RELATIONS CONCENTRATION

The Public Relations Concentration provides the students with the education and skill to help organizations build goodwill and long-term relationships with their publics. The student will learn to manage organizational crisis, write effective press releases, and build long-lasting organizational relationships with the community.

CORE REQUIREMENTS (36 semester hours)		Sem. Hrs.	
COMM	101	Oral Communications	3
COMM	104	Voice and Diction	3
COMM	240	Introduction to Mass Communications	3
COMM	324	Public Relations	3
COMM	334	Publicity Techniques	3
COMM	336	Advertising Copywriting	3
COMM	341	Media Ethics	3
COMM	419	Public Opinion	3
COMM	420	Public Relations Writing	3
COMM	423	Comm Law, Policy, & Administration	3
COMM	424	Advanced Public Relations	3
COMM	438	Internship & Seminar (PR)	3

Selected Electives

38 semester hours from Non-Communication courses (including 27 semester hours in Arts & Humanities courses).

PUBLIC RELATIONS**SAMPLE PROGRAM****FRESHMAN YEAR****Sem. Hrs.****First Semester**

COMM	101	Oral Communications	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar/Information Literacy	3
MATH	116	Introduction to Math Ideas	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
			15

Second Semester

ENGL	102	Argument and Research	3
COMM	104	Voice & Diction	3
_____	_____	Arts & Humanities Elective I	3
_____	_____	Health & Wellness Elective	3
_____	_____	Soc. Sc Elective II	3
			15

SOPHOMORE YEAR**First Semester**

COMM	240	Intro to Mass Comm	3
_____	_____	Science Elective I	4
_____	_____	Arts & Humanities Elective II	3
_____	_____	Technology Elective	3
_____	_____	General Education Elective	3
_____	_____	English Proficiency Exam	0
			16

Second Semester

COMM	324	Public Relations	3
_____	_____	General Education Elective II	3
_____	_____	General Education Elective III	3
_____	_____	Science Elective II	3
_____	_____	Non-Communication Elective	3
			15

JUNIOR YEAR**First Semester**

COMM	334	Publicity Techniques	3
COMM	341	Media Ethics	3
_____	_____	Non-Communication Elective	3
_____	_____	Non-Communication Elective	3

—	—	Non-Communication Elective	3
—	—		15
Second Semester			
COMM	336	Advertising Copywriting	3
COMM	423	Comm. Law, Policy & Admin	3
—	—	Non-Communication Elective	3
—	—	Non-Communication Elective	3
—	—	Non-Communication Elective	3
—	—		15

SENIOR YEAR

First Semester

COMM	420	Public Relations Writing	3
COMM	438	Internship & Seminar (PR)	3
—	—	Non-Communication Elective	3
—	—	Non-Communication Elective	3
—	—	Non-Communication Elective	3
—	—		15

Second Semester

COMM	419	Public Opinion	3
COMM	424	Advanced Public Relations	3
—	—	Non-Communication Elective	3
—	—	Non-Communication Elective	3
—	—	Non-Communication Elective	2
—	—		15

DEPARTMENT OF COMPUTER SCIENCE		
MAJOR	CONCENTRATION	DEGREE OFFERED
COMPUTER SCIENCE		BS
COMPUTER TECHNOLOGY		BS

- Chair: Sadanand Srivastava
- Professors: Seonho Choi, Joan Langdon, Manohar Mareboyana, Sadanand Srivastava
- Professor Emeritus: Manjit Bhatia
- Associate Professors: Okon Akpan, Hoda El-Sayed, James Gil de Lamadrid, Lethia Jackson
- Assistant Professors: Joseph Gomes, Patricia Hughes, Darsana Josyula, Sharad Sharma, Daryl Stone, Claude Turner, Jie Yan, Bo Yang
- Lecturers: Velma Latson, Clarence Ray
- Staff: Carolyn Clark, Administrative Assistant
Haydar Teymourlouei, System Administrator

MISSION

The mission of the Computer Science Department is to serve the educational needs of the Baltimore-Washington area community in general and the Southern Maryland region in particular, by offering its citizens opportunities to seek and complete high quality education in fields related to the science and application of computer and information technology.

GOALS

1. To prepare new generations of computer and information technology professionals, arming them with the quality education necessary for them to excel in the development and/or application of computing technology.
2. To provide an academically rigorous environment by exposing students to outstanding teaching and quality programs and by offering enriching experiences that help students to develop intellectually and professionally.
3. To support the University's historic commitment to the African American community through programs that promote minority enrollment in computer science/computer technology.
4. To provide high quality education for computer science/computer technology students by promoting:
 - quality instruction to prepare students for a career or further studies in computer science/computer technology;
 - the attitudes and discipline of professionalism in computer science/computer technology; and
 - high academic standards and performance through student-faculty interaction and support.
5. To assist the University community in achieving excellence in computer and information

technology and to ensure that all students learn to utilize computing resources in their disciplines of study.

6. To constantly update the curriculum and upgrade the computer laboratories incorporating new developments in this dynamic field.
7. To establish and support cooperative linkages with local governmental, business and educational institutions in order to:
 - provide students with practical experiences, summer opportunities, and future career options;
 - permit joint research projects; and
 - serve the community-at-large.
8. To continue to expand research and development activities and thereby providing students and faculty opportunities for solving problems of interest to the scientific community and the society-at-large.

ASSISTANTSHIPS AND FINANCIAL ASSISTANCE

The Department of Computer Science recognizes the high cost of education today and makes every effort to offer financial assistance to qualified students through a variety of programs. For further information, please contact the Department directly.

STUDENT ACTIVITIES

Students are invited to take advantage of the student activity program, which is an integral part of their educational experience at Bowie State University.

A wide variety of educational, social, cultural, and recreational events is provided, particularly through the Bowie State Computer Technology Club. The Bowie State Computer Technology Club (BSU-CTC) is a student chapter of the Association for Computer Machinery (ACM), an international professional organization. The BSU-CTC is a network of students that help other students pursue their computer science education. Its activities include tutorial workshops, Internet services, field trips, dissemination of information on employment, graduate studies, fellowships, scholarships, etc., and programming contests. All students are invited to become members of this fast growing club.

BACHELOR OF SCIENCE IN COMPUTER SCIENCE PROGRAM

The Computer Science Program is accredited by the Computing Accreditation Commission of ABET, 111 Market Place, Suite 1050, Baltimore, MD 21202-4012, telephone: (410) 347-7700.

Educational Objectives

The Bachelor's Degree recipients of the Computer Science Program

- (1) Will apply theoretical principles and practical tools and techniques in computing to solve real-world problems.
- (2) Will communicate effectively orally and in writing, as an individual and as a member of a team.
- (3) Will become professionally employed and/or enrolled in advanced graduate studies in Computer Science or a related area.

Upon completion of at least 57 credits of required and elective courses in Computer Science, 14 credits of required courses in Mathematics, 14 credits of required Science courses, and additional University requirements, a student will be awarded the B.S. degree in Computer Science. Elective courses give students the opportunity to investigate topical areas of special interest. Cooperative education

programs are also available to our students. The total number of credits required for an undergraduate degree in Computer Science is 120. All students must take and pass the Bowie State University *English Proficiency Examination*.

Program Outcomes

Graduates of the Computer Science Program will, by the time of graduation, have the following knowledge, abilities, and appreciation of professional standards.

- (1) Knowledge of mathematical and scientific foundations, algorithms, programming languages and computer science theory, and the ability to apply this knowledge to analyze a problem, define computing requirements for its solution, and design a practical solution.
- (2) Knowledge of computer hardware architecture and software systems, and the ability to use development principles in the design, implementation and evaluation of software to meet specifications of varying complexity.
- (3) The ability to perform effectively to solve a problem as a member of a team.
- (4) Knowledge and appreciation of professional standards and ethical, legal, security and societal issues in computing, with the ability to analyze the impact of computing practices on society.
- (5) The ability to communicate effectively, orally and in writing.
- (6) Recognition of the need to pursue life-long professional development, and an ability to update practices and skills to remain current in computing.

DEGREE REQUIREMENTS

I. REQUIRED COMPUTER SCIENCE COURSES (48 semester hours)		Sem. Hrs.	
COSC	112	Computer Science I	4
COSC	113	Computer Science II	4
COSC	208	Discrete Structures	3
COSC	214	Data Structures and Algorithms	4
COSC	254	Computer Organization	3
COSC	330	Systems Programming I	3
COSC	350	Programming Languages	3
COSC	354	Computer Architecture	3
COSC	370	Computer Ethics, Social and Legal Issues	3
COSC	374	Object-Oriented Design	3
COSC	414	Operating Systems	3
COSC	428	Design and Analysis of Algorithms	3
COSC	430	Systems Programming II	3
COSC	480	Senior Capstone	3
COSC	495	Senior Seminar	3

II. ELECTIVES IN COMPUTER SCIENCE (9 semester hours)

A minimum of 9 semester hours of 200-400 level courses in COSC or CTEC, with at least 3 semester hours at 300 – 400 level. Mathematics courses Numerical Analysis I (MATH 460) and Numerical Analysis II (MATH 461) may be used in this category.

III. REQUIRED MATHEMATICS COURSES (14 semester hours)

MATH	225	Calculus I	4
MATH	226	Calculus II	4
MATH	228	Linear Algebra	3
MATH	240	Probability and Statistics	3

IV. REQUIRED COURSES IN NATURAL LABORATORY SCIENCES (14 semester hours)

Fourteen credits of Science to include:

- a. Ten credits of Physics as follows: PHYS 271, PHYS 272, PHYS 201, PHYS 202
and

- b. Four (or more) credits of Chemistry 107 and Chemistry 170 or higher level **or** Biology 102 or higher level biology course for Biology majors.

V. REQUIRED ENGLISH COURSE (3 semester hours)

ENGL	362	Technical and Report Writing II	3
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NOTE: Computer science majors must earn a grade of "C" or better in each course in areas I through V above.

VI. GENERAL EDUCATION REQUIREMENTS (18 semester hours)

English Composition (6 semester hours)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

Arts and Humanities (6 semester hours)

COMM	101	Oral Communication	3
		Arts and Humanities Elective	3

Choose from designated General Education courses in art, literature, modern languages, music, philosophy, and theater. (The Arts and Humanities Elective must be in a discipline other than COMM.)

Social Sciences (6 semester hours)

HIST	114	African American History or	3
HIST	115	African American History	3
		Social Sciences Elective	3

Choose from designated General Education courses in anthropology, economics, geography, political science, psychology, social work, sociology, or interdisciplinary social science. (The Social Sciences Elective must be in a discipline other than HIST.)

NOTE: **Science** (7-8 semester hours), **Mathematics** (3 semester hours), and **Technology** (3 semester hours) General Education Requirements are satisfied by required courses in areas I through IV.

Free General Education Electives (9 semester hours)

Choose, with Departmental advisement, from designated General Education courses in any category. Usually, a course in area I (**Technology** category) and courses in area IV (**Science** category) fulfill this requirement.

Note: The Department reserves the right to specify suitable General Education courses, in keeping with COMAR, for its majors.

VII. INSTITUTIONAL REQUIREMENTS (6 semester hours)

Freshman Seminar (3 semester hours)

FRSE	101	Freshman Seminar	3
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Freshman Seminar (FRSE 101) is required for all entering freshmen and for all transfer students with fewer than 12 credits.

Health and Wellness (3 semester hours)

Choose one of the General Education courses designated for this category.

HEED	102	Life and Health	3
HEED	200	Fundamentals of Sex Education	3
IDIS	210	Contemporary Issues in Women's Health	3

General Electives

The remaining credits needed to make the total at least 120 should be chosen by the student in consultation with his/her advisor.

SAMPLE PROGRAM

NOTE: This is a sample only. Most students will not follow the sample exactly as shown. It is very important that students consult regularly with their departmental advisor, to determine their best program.

FRESHMAN YEAR

First Semester

COSC	112	Computer Science I	4
MATH	225	Calculus I	4
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
COSC	111	Computing Principles and Technologies	<u>3</u> 17

Second Semester

COSC	113	Computer Science II	4
MATH	226	Calculus II	4
ENGL	102	Argument and Research	3
HIST	114 or 115	African American History	3
COMM	101	Oral Communications	<u>3</u> 17

SOPHOMORE YEAR

First Semester

COSC	208	Discrete Structures	3
COSC	214	Data Structure & Algorithms	4
		Social Sciences Elective	3
PHYS	271	General Physics I	3
PHYS	201	Physics Lab I	2
MATH	228	Linear Algebra	<u>3</u> 18

Second Semester

COSC	254	Computer Organization	3
		Arts and Humanities Elective	3
PHYS	272	General Physics II	3
PHYS	202	Physics Lab II	2
MATH	240	Probability and Statistics	3
		Health & Wellness Elective	<u>3</u> 17

JUNIOR YEAR

First Semester

COSC	354	Science Elective with lab	4
COSC	330	Computer Architecture	3
COSC	374	Systems Programming I	3
		Object-Oriented Design	3
		Elective	<u>2</u> 15

Second Semester

COSC	430	Systems Programming II	3
		COSC Elective	3
		Elective	3
ENGL	362	Technical & Report Writing II	3
COSC	428	Design and Analysis of Algorithms	<u>3</u> 15

SENIOR YEAR			
First Semester			
COSC	414	Operating Systems	3
COSC	370	Computer Ethics, Legal and Social Issues	3
		COSC Elective	3
<u>COSC</u>	<u>350</u>	Programming Languages	<u>3</u>
			<u>12</u>
Second Semester			
COSC	480	Senior Capstone	3
		COSC Elective	3
<u>COSC</u>	<u>495</u>	Senior Seminar	<u>3</u>
			<u>9</u>

MINOR IN COMPUTER SCIENCE

A minor in Computer Science can be obtained by completing 27 credits in computer science (with a grade of 'C' or better in each of the attempted courses). These courses must include COSC 112, 113, 208, 214, 254 and 9 additional credits in computer science courses at the 200 level or above. The student is required to satisfy the prerequisite for each course attempted.

SECOND DEGREE: BACHELOR OF SCIENCE IN COMPUTER SCIENCE

(For holders of a bachelor's degree in other fields)

A person who wishes to obtain a Bachelor of Science in Computer Science and already holds a Bachelor's degree in another field is permitted to count toward the new degree any completed courses that can be used to satisfy requirements such as general education. Any person interested in this opportunity should make an appointment with a computer science advisor to discuss his/her case in detail.

BACHELOR OF SCIENCE IN COMPUTER TECHNOLOGY PROGRAM

The Bachelor of Science in Computer Technology Program is for the student whose primary interest is in applying computing technology to create real-world Information Technology (IT) systems. Graduates of the Program will be prepared to combine their knowledge of current computer tools and technologies and their expertise in effective communication within field settings.

Upon completion of at least 64 credits of required and elective courses in Computer Technology and Computer Science, 17 credits of required courses in Mathematics, English and Sciences, and additional University requirements, a student will be awarded the B.S. degree in Computer Technology. Elective courses give students the opportunity to pursue advanced courses in areas of IT. Cooperative education programs are also available to our students. The total number of credits required for an undergraduate degree in Computer Technology is 120. All students must take and pass the Bowie State University *English Proficiency Examination*.

Graduates of the program will have demonstrated a proficiency in at least the following areas:

1. Application of current tools and technologies in at least one of the following:
 - a. Database Development and Administration
 - b. Computer Networking and System Administration
 - c. Computer and Networking Security
 - d. Internet Technology and Multimedia
2. Effective communication with stakeholders during the process of IT systems development and implementation.

3. Recognition of general types of problems which are amenable to IT solutions and selection of the most appropriate tools for solving such problems.
4. Knowledge of professional ethics and social issues, analyzing ethical/societal dimensions in professional situations, and the environmental impact of technology.

DEGREE REQUIREMENTS

I. CORE COMPUTER SCIENCE/COMPUTER TECHNOLOGY

COURSES (34 semester hours)

			Sem. Hrs.
COSC	111	Computing Principles and Technologies	3
COSC	112	Computer Science I	4
COSC	113	Computer Science II	4
COSC	208	Discrete Structures	3
COSC	214	Data Structures & Algorithms	4
CTEC	214	Client Operating Systems	4
CTEC	222	UNIX Operating System	3
CTEC	226	Introduction to Database Development	3
CTEC	294	PC Architecture	3
CTEC	302	Computer Networking	3

II. CTEC PROGRAM TRACKS (12-24 semester hours)

A. COMPUTER NETWORKING AND SYSTEM ADMINISTRATION TRACK

CTEC	305	Server Administration I	3
CTEC	335	Network Protocols (TCP/IP)	3
CTEC	405	Server Administration II	3
CTEC	410	Internet Technology	3
CTEC	435	UNIX System Administration	3

Note: Total number of required CTEC Program electives: 15 semester hours

B. DATABASE DEVELOPMENT AND ADMINISTRATION TRACK

CTEC	300	Database Architecture	3
CTEC	324	Database Application Development	3
COSC	420	Database Management	3
CTEC	424	Database Administration	3

Note: Total number of required CTEC Program electives: 18 semester hours

C. COMPUTER AND NETWORK SECURITY TRACK

CTEC	335	Network Protocols (TCP/IP)	3
CTEC	345	Foundations of Computer and Network Security	3
CTEC	350	Principles and Methods of Intrusion Detection and Prevention	3
CTEC	402	Software and Operating System Security	3
CTEC	445	Fundamentals of Cryptography and Applications	3

Note: Total number of required CTEC Program electives: 15 semester hours

D. INTERNET TECHNOLOGY AND MULTIMEDIA TRACK

CTEC	225	Visual Basic Programming	3
CTEC	293	Internet Programming I	3
CTEC	332	Internet Scripting Languages	3
CTEC	335	Network Protocols (TCP/IP)	3
CTEC	393	Internet Programming II	3
CTEC	415	Internet Applications I	3
ART	330	Introduction to Computer Graphics	3
ART	496	Computer Animation	3

Note: Total number of required CTEC Program electives: 6 semester hours

III. CTEC PROGRAM ELECTIVES (6-18 semester hours)

Note: A student in one track may take a CTEC or COSC course not required by their track as an elective, provided the student satisfies the prerequisite(s) for the selected course. Technical courses from other disciplines may be allowed with prior approval by the department chairperson.

IV. REQUIRED MATHEMATICS COURSES (7 semester hours)

MATH	215	Elements of Calculus	4
MATH	240	Probability and Statistics	3

V. COURSES IN NATURAL LABORATORY SCIENCES (7-8 semester hours)

Two courses from two different natural sciences. At least one course must have an associated laboratory experience. For example:

BIOL		Biology
CHEM	—	Chemistry
PHSC	—	Physical Science
PHYS		Physics

VI. REQUIRED ENGLISH COURSE (3 semester hours)

ENGL	362	Technical and Report Writing II	3
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NOTE: Computer technology majors must earn a grade of "C" or better in each course in areas I through VI above.

VII. GENERAL EDUCATION REQUIREMENTS (18 semester hours)**English Composition (6 semester hours)**

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

Arts and Humanities (6 semester hours)

COMM	101	Oral Communication	3
		Arts and Humanities Elective	3

Choose from designated General Education courses in art, literature, modern languages, music, philosophy, and theater. (The Arts and Humanities Elective must be in a discipline other than COMM.)

Social Sciences (6 semester hours)

HIST	114	African American History or	3
HIST	115	African American History	3
		Social Sciences Elective	3

Choose from designated General Education courses in anthropology, economics, geography, political science, psychology, social work, sociology, or interdisciplinary social science. (The Social Sciences Elective must be in a discipline other than HIST.)

NOTE: Science (7-8 semester hours), Mathematics (3 semester hours), and Technology (3 semester hours) General Education Requirements are satisfied by required courses in areas I through IV.

Free General Education Electives (9 semester hours)

Choose, with Departmental advisement, from designated General Education courses in any category. Usually, courses in area I (**Technology** category) and a prerequisite course in area III (**Mathematics** category) fulfill this requirement.

Note: The Department reserves the right to specify suitable General Education courses, in keeping with COMAR, for its majors.

VIII. INSTITUTIONAL REQUIREMENTS (6 semester hours)**Freshman Seminar (3 semester hours)**

FRSE	101	Freshman Seminar	3
Freshman Seminar (FRSE 101) is required for all entering freshmen and for all transfer students with fewer than 12 credits.			

Health and Wellness (3 semester hours)

Choose one of the General Education courses designated for this category.

HEED	102	Life and Health	3
HEED	200	Fundamentals of Sex Education	3
IDIS	210	Contemporary Issues in Women's Health	3

General Electives

The remaining credits needed to make the total at least 120 should be chosen by the student in consultation with his/her advisor.

MINOR IN COMPUTER TECHNOLOGY

A minor in Computer Technology can be obtained by completing the 37 semester hours listed as CORE COMPUTER SCIENCE/TECHNOLOGY COURSES (with a grade of "C" or better in each of the attempted course). Students are required to satisfy the prerequisites for each course.

THE "2 + 2" COMPUTER TECHNOLOGY PROGRAM

The Department offers a program for holders of an associate degree; this program leads to a Bachelor of Science in Computer Technology. The student entering this program will have completed the core requirements of a computer technology program and some general education credits at a community college or junior college. The student must complete the remaining general education and institutional requirements, upper division courses and elective courses at Bowie State University.

ADMISSION TO THE PROGRAM

A student will be admitted to this program if he or she has:

1. An associate degree in computer technology or closely related area and
2. A cumulative grade point average of at least 2.5 (on a scale of 4).

Note: A student with an Associate Degree in an area other than Computer Technology may be admitted to the program upon successful completion of selected computer science and technology courses that will be determined by the Department.

GRADUATION REQUIREMENTS

1. Completion of at least 120 semester credit hours of which at least 60 credit hours must be completed at Bowie State University.
2. Completion of at least 24 semester credit hours of computer science technology requirements at Bowie State University.
3. Completion of the general education and institutional requirements of Bowie State University.
4. Successful completion of the *English Proficiency Examination*. Meeting all other relevant graduation requirements as specified in the University catalog.

PROCEDURE

To pursue this program, the student will meet with the 2+2 Program Coordinator to draw up a Program

of Study, which lists the courses to be taken to satisfy the program requirements. The selection of courses will be made based on the courses already completed. The 2+2 Program Coordinator will advise each student individually.

DEPARTMENT OF ENGLISH AND MODERN LANGUAGES		
MAJOR	CONCENTRATIONS	DEGREE OFFERED
ENGLISH	Africana Literature Creative Writing Language and Literature	BA
	Secondary Education	BS

Chair: Anne L. Gaskins-Nedd

Professors: Brenda DoHarris, Anne L. Gaskins-Nedd, Renee H. Shea, Richard Sterling

Associate Professors: David Basena, Monika Gross, Mary A. Harris, David Kaloustian, C. Jenise Williamson

Assistant Professors: Gerri Bates, Hoke Glover, Stephanie Johnson (Smith Vidal Literacy and Language Center Coordinator), Kala Richardson, Kwaku Sidney Walker

Lecturers: Adam Fischer, Vivian Jackson, Irmagard Langmia, Tanya McInnis, Catherine Payne (Smith Vidal Literacy and Language Center Assistant Coordinator), Valerie S. Prince, Rion A. Scott, Nicole Wilson

MISSION

The Department of English and Modern Languages supports the University's goals and priorities by creating an environment of academic excellence that will enable our students to develop critical thinking skills and comprehensive knowledge bases. Completing a degree in English at Bowie State University will enable them to become engaged, productive citizens in the academic or professional world. Moreover, the Department is committed to developing curricula, utilizing technology and enhancing library resources to assist students to become proficient in communicating, teaching English and modern languages, researching and analyzing literature and modern languages, and performing successfully on local and national exit examinations.

GOALS

1. To facilitate access by offering transitional courses in reading and English.
2. To use technology, as appropriate, to enhance learning in all disciplines within the Department.
3. To ensure that the curriculum addresses diversity in its broadest sense.
4. To enhance the majors' and minors' literary and cultural exposure beyond the classroom.
5. To maintain a creative learning environment by encouraging faculty development.
6. To offer innovative programs in literature, world languages, and writing.
7. To produce majors who are fully prepared for the job market and/or to pursue graduate study.
8. To forge connections between the departmental faculty, other academic departments, and the community.
9. To seek external funding for curriculum development, pedagogical research, and faculty development.
10. To assist the University in increasing its retention and graduation rates.

DESCRIPTION OF THE DEPARTMENT

The Department offers two undergraduate degrees in English—the Bachelor of Arts (BA) with concentrations in Africana Literature, Creative Writing, and Language and Literature, and the Bachelor of Science (BS) in Secondary Education. It also offers six minors: Creative Writing, Literature, Literature of the African Diaspora, French, Spanish, and Hispanic Culture. Students seeking teacher certification, via the BS degree, must apply for admission into the Department of Teaching, Learning, and Professional Development.

To receive a BA degree or a BS degree in English, the student must successfully complete at least 120 semester hours. Entering students must officially declare English as a major, and students who change their major after having begun matriculation at the University must submit a *Declaration of Major/Program Form*. All students who declare English as a major will be evaluated (1) after the completion of, Introduction to Literature (ENGL 236), the introductory course to the major, and (2) periodically throughout their matriculation at the University

Students who pursue a major or a minor in English must earn a grade of "C" or above in all English language and literature courses, and all students taking English 100, 101, or 102 and Reading 100 or 101 must earn a "C" or higher. All students who minor in a modern language or who take modern language courses to meet discipline requirements must earn a grade of "C" or higher in each course. All students must take and pass the Bowie State University *English Proficiency Examination (EPE)*.

The Department also offers the Master of Arts (MA) in English degree for individuals who (1) have earned the traditional bachelor's degree in English and allied fields (e.g., language arts, humanities) and wish to supplement that degree with training in literature and rhetorical theories and in humanities computing; (2) now teach on the secondary or collegiate level and wish to investigate literary and rhetorical theories and practices; and (3) wish to pursue doctoral studies upon completion of the master's degree.

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS FOR THE BACHELOR OF ARTS AND BACHELOR OF SCIENCE DEGREES*

English Composition (6 semester hours—two courses in English composition)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

Arts and Humanities (6 semester hours—one course in each of two disciplines)

_____	_____	Arts and Humanities Elective	6
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Natural Sciences (7-8 semester hours—two science course, at least one of which shall be a laboratory course)

_____	_____	Natural Sciences Electives	7/8
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Mathematics (3 semester hours—one course in mathematics at or above the college level)

MATH	_____	Mathematics Elective	3
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Social Sciences (6 semester hours—one course in each of two disciplines in social and behavioral sciences)

HIST	114	African American History to 1865 or	
HIST	115	African American History Since 1865	3
_____	_____	Behavioral Sciences Elective	3

Technology (3 semester hours—one course in technology)		
—	Technology Elective	3
Free General Education Electives (9 semester hours—chosen from any category within the General Education Course List)		
—	General Education Electives	9
Institutional Requirements Freshman (6 semester hours)		
Health and Wellness		
—	Health and Wellness Elective	3
Freshman Seminar/Information Literacy		
FRSE 101	Freshman Seminar	3
LANGUAGE REQUIREMENT FOR THE B. A. DEGREE* (12 semester hours)		
FREN 101-102	First-Year French I and II	6
FREN 201-202	Second-Year French I and II or	6
SPAN 101-102	First-Year Spanish I and II	6
SPAN 201-202	Second-Year Spanish I and II	6

*Note: *The language requirement is for BA majors only. Students must pursue **12 hours in either French or Spanish***

Special BA and BS Degree Requirements

All English majors must:

- Pass the Bowie State University *English Proficiency Examination* immediately after completing ENGL 102, Argument and Research. Transfer students should take the *English Proficiency Examination* the first semester of matriculation.
- Take the Senior Comprehensive Examination.
- Present an original research-based paper, creative work, or investigative report at the Senior Symposium.

BA majors must also:

- Take 12 hours in French or a foreign language approved by the chair.

Students are encouraged to take summer courses and attend mini-semester in order to have a manageable semester load.

Note: The Department reserves the right to specify suitable general education courses for its majors, in keeping with COMAR.

BACHELOR OF ARTS IN ENGLISH
CONCENTRATION: AFRICANA LITERATURE

CORE REQUIREMENTS (39 semester hours)

			Sem. Hrs.
ENGL	236	Introduction to Literature	3
ENGL	301-302	English Literature I and II	6
ENGL	316-317	American Literature I and II	6
ENGL	324-325	African American Literature I and II	6
ENGL	345	Introduction to General Linguistics I	3
ENGL	408	Shakespeare's Problem Plays, Trag., and Rom.	3
ENGL	409	Chaucer	3
ENGL	437	Literary Criticism and Theory	3
ENGL	438	Seminar for Majors and Minors	3
ENGL	446	History of the English Language	3

CONCENTRATION REQUIREMENTS (21 semester hours)

ENGL	326	Literature of the Caribbean or	
ENGL	370	Special Topics in Caribbean Literature	3
ENGL	327	African Literary Expression	3
ENGL	329	The African American Short Story	3
ENGL	330	African American Poetry and Poetics	3
ENGL	331	African American Vernacular Tradition	3
ENGL	424	Neo-Slave Narratives	3
ENGL	425	Seminar in African American Literature	3

CATEGORY I (3 semester hours—Choose 1)

ENGL	210	Introduction to Grammar	
ENGL	255	Advanced Composition	
ENGL	260	Creative Writing II: Non-Fiction	
ENGL	445	Advanced Grammar	

SAMPLE FOUR-YEAR PLAN

FRESHMAN YEAR

First Semester

			Sem. Hrs.
FRSE	101	Freshman Seminar	3
ENGL	101	Expository Writing	3
MATH	125	College Algebra	3
HIST	114	African American History to 1865	3
BIOL	101	Biological Science	4
			16

Second Semester

HEED	102	Life and Health	3
ENGL	102	Argument and Research	3
COSC	110	Computer Literacy and Applications	3
HIST	115	African American History Since 1865	3
PHSC	101	Earth Science	4
			16

SOPHOMORE YEAR**First Semester**

FREN	101	First-Year French I or	
SPAN	101	First-Year Spanish I	3
PHIL	103	Introduction to Principles of Reasoning	3
COMM	101	Oral Communication	3
ENGL	236	Introduction to Literature	3
ENGL	210	Introduction to Grammar	3
			15

Second Semester

FREN	102	First-Year French II or	
SPAN	102	First-Year Spanish II	3
ANTH	102	Introduction to Anthropology	3
PSYC	101	General Psychology	3
ENGL	211	Literatures of the World	3
ENGL	446	History of the English Language	3
			15

JUNIOR YEAR**First Semester**

FREN	201	Second-Year French I or	
SPAN	201	Second-Year Spanish I	3
ENGL	301	English Literature I	3
ENGL	316	American Literature I	3
ENGL	324	African American Literature I	3
ENGL	345	Introduction to General Linguistics I	3
			15

Second semester

FREN	202	Second-Year French II or	
SPAN	202	Second-Year Spanish II	3
ENGL	302	English Literature II	3
ENGL	317	American Literature II	3
ENGL	325	African American Literature II	3
ENGL	437	Literary Criticism and Theory	3
			15

SENIOR YEAR**First Semester**

ENGL	327	African Literary Expression	3
ENGL	330	African American Poetry and Poetics	3
ENGL	331	African American Vernacular Tradition	3
ENGL	409	Chaucer	3
ENGL	424	Neo Slave Narratives	3
			15

Second Semester

ENGL	326	Literature of the Caribbean or	
ENGL	370	Special Topics in Caribbean Literature	3
ENGL	329	African American Short Story	3
ENGL	408	Shakespeare's Problem Plays, Trag. and Rom.	3
ENGL	425	Seminar in African American Literature	3

ENGL	438	Seminar for Majors and Minors	3
			15

**BACHELOR OF ARTS IN ENGLISH
CONCENTRATION: CREATIVE WRITING**

CORE REQUIREMENTS: 48 SEMESTER HOURS			Sem. Hrs.
ENGL	236	Introduction to Literature	3
ENGL	256	Introduction to Creative Writing	3
ENGL	257-260	Creative Writing I: Fiction, Poetry, Drama Non-Fiction (Choose two different genres)	3
ENGL	301-302	English Literature I and II	6
ENGL	316-317	American Literature I and II	6
ENGL	324	African American Literature I or	3
ENGL	325	African American Literature II or	3
ENGL	425	Seminar in African American Literature	3
ENGL	357-360	Creative Writing II: Fiction, Poetry, Drama Non-Fiction (Choose two different genres)	3
ENGL	438	Seminar for Majors and Minors	3
ENGL	455	Advanced Creative Writing I	3
ENGL	456	Advanced Creative Writing II	3
—	—	World Literatures	6

SAMPLE FOUR-YEAR PLAN

FRESHMAN YEAR			Sem. Hrs.
First Semester			
FRSE	101	Freshman Seminar	3
ENGL	101	Expository Writing	3
—	—	Health and Wellness Elective	3
MATH	116	Introduction to Math Ideas	3
COMM	101	Oral Communication	3
			15
Second Semester			
ENGL	102	Argument and Research	3
HIST	114	African American History to 1865 or	3
HIST	115	African American History Since 1865	3
PHIL	103	Introduction to Principles of Reasoning	3
—	—	Technology Elective	3
—	—	Natural Sciences Elective	4
			16

SOPHOMORE YEAR

First Semester			
ENGL	211	Literatures of the World	3
ENGL	236	Introduction to Literature	3
ENGL	256	Introduction to Creative Writing	3

FREN	101	First-Year French I or	
SPAN	101	First Year Spanish I	3
—	—	Natural Sciences Elective	4
			16

Second Semester

ENGL	257-260	Creative Writing II	3
FREN	102	First-Year French II or	3
SPAN	102	First-Year Spanish II	3
—	—	Social and Behavioral Sciences Elective	3
—	—	General Education Electives	6
			15

JUNIOR YEAR

First Semester

ENGL	257-260	Creative Writing II	3
ENGL	301	English Literature I	3
ENGL	316	American Literature I	3
ENGL	—	World Literatures	3
FREN	201	Second-Year French I or	
SPAN	201	Second-Year Spanish I	3
			15

Second Semester

ENGL	302	English Literature II	3
ENGL	317	American Literature II	3
ENGL	357-360	Creative Writing III	3
ENGL	—	Elective (English Recommended)	3
FREN	202	Second-Year French II or	
SPAN	202	Second-Year Spanish II	3
			15

SENIOR YEAR

First Semester

ENGL	357-360	Creative Writing III	3
ENGL	455	Advanced Creative Writing I	3
ENGL	—	Elective (English Recommended)	6
—	—	General Elective	3
			15

Second Semester

ENGL	324/325	African American Literature I or II or	
ENGL	425	Seminar in African American Literature	3
ENGL	438	Seminar for Majors and Minors	3
ENGL	456	Advanced Creative Writing II	3
ENGL	—	Elective (English Recommended)	3
—	—	General Elective	3
			15

**BACHELOR OF ARTS IN ENGLISH - CONCENTRATION:
LANGUAGE AND LITERATURE**

The Language and Literature concentration leading to the BA in English provides students with a solid grounding in English and foreign language skills; textual interpretation and writing; American, British, and World literatures; and critical tools and theoretical perspectives. The track provides a balance between traditional literature surveys and period courses and courses in which the organizing principle is generic, thematic, or theoretical. Students with the Language and Literature B.A. may go on to graduate studies, teaching or publishing, or any career in which superior critical thinking, analytical, and communication skills are essential.

CORE REQUIREMENTS (45 semester hours)			Sem. Hrs.
ENGL	236	Introduction to Literature	3
ENGL	301-302	English Literature I and II	6
ENGL	316-317	American Literature I and II	6
ENGL	345/346	Introduction to Linguistics I or II or	
ENGL	445	Advanced Grammar or	
ENGL	446	History of the English Language	3
ENGL	437	Literary Criticism and Theory	3
ENGL	438	Seminar for Majors and Minors	3
ENGL	—	British Literature Periods and Authors Course	3
ENGL	—	American Literature Periods and Authors Course	
	3		
ENGL	—	American Literature or British Literature Course	3
ENGL	—	World Literatures	6
ENGL	—	Genres and Special Studies Course	6

SAMPLE FOUR-YEAR PLAN

FRESHMAN YEAR			Sem. Hrs.
First Semester			
FRSE	101	Freshman Seminar	3
ENGL	101	Expository Writing	3
MATH	116	Introduction to Math Ideas	3
COMM	101	Oral Communication	3
—	—	Health and Wellness Elective	3
			15
Second Semester			
ENGL	102	Argument and Research	3
PHIL	103	Introduction to Principles of Reasoning	3
HIST	114	African American History to 1865 or	
HIST	115	African American History Since 1865	3
—	—	Technology Elective	3
—	—	Natural Sciences Elective	4
			16

SOPHOMORE YEAR**First Semester**

ENGL	211	Literatures of the World	3
ENGL	236	Introduction to Literature	3
FREN	101	First-Year French I or	
SPAN	101	First-Year Spanish I	3
—	—	Social and Behavioral Sciences Elective	3
—	—	Natural Sciences Elective	4
			16

Second Semester

ENGL	—	World Literatures	6
FREN	102	First-Year French II or	
SPAN	102	First-Year Spanish II	3
—	—	General Education Electives	6
			15

JUNIOR YEAR**First Semester**

ENGL	301	English Literature I	3
ENGL	316	American Literature I	3
ENGL	—	Genres and Special Studies Course	3
ENGL	—	American Literature or British Literature Course	3
FREN	201	Second-Year French I or	
SPAN	201	Second-Year Spanish I	3
			15

Second Semester

ENGL	302	English Literature II	3
ENGL	317	American Literature II	3
ENGL	437	Literary Criticism and Theory	3
ENGL	—	Genre and Special Studies Course	3
FREN	202	Second-Year French II or	
SPAN	202	Second Year Spanish II	3
			15

SENIOR YEAR**First Semester**

ENGL	345/346	Introduction to Linguistics I or II or	
ENGL	445	Advanced Grammar or	
ENGL	446	History of the English Language	3
ENGL	—	British Literature Periods and Authors Course	3
ENGL	—	American Literature Periods and Authors Course	3
ENGL	—	Electives (English Recommended)	3
—	—	General Electives	3
			15

Second Semester

ENGL	438	Seminar for Majors and Minors	3
—	—	Elective (English Recommended)	3
—	—	General Electives	7
			13

**BACHELOR OF SCIENCE IN ENGLISH
CONCENTRATION: TEACHER EDUCATION**

The English Education program is offered jointly by the Department of English and Modern Languages and the Department of Teaching, Learning, and Professional Development. Students in this Program are assigned an advisor in the Department of English and Modern Languages and in the Department of Teaching, Learning, and Professional Development. This Program is designed specifically to prepare students to teach English at the secondary school level. The curriculum exposes the student to those topics stressed in the National Council of the Teachers of English (NCATE) standards and meets the requirements for teacher certification in the State of Maryland.

CORE REQUIREMENTS (39 semester hours)			Sem. Hrs.
ENGL	210	Introduction to Grammar	3
ENGL	236	Introduction to Literature	3
ENGL	301-302	English Literature I and II	6
ENGL	316/317	American Literature I or II	3
ENGL	324/325	African American Literature I or II or	
ENGL	337	Literature for Adolescents	3
ENGL	345	Introduction to Linguistics	3
ENGL	408	Shakespeare's Problem Plays, Trag. and Rom.	3
ENGL	417	Contemporary American Literature	3
ENGL	425	Seminar in African-American Literature	3
ENGL	438	Seminar for Majors and Minors	3
ENGL	445	Advanced Grammar	3
ENGL	470	Methods of Teaching English	3
Total Core Requirements			39
Total Professional Education Requirements			34
Total Requirements for Concentration			73

SAMPLE FOUR-YEAR PLAN

FRESHMAN YEAR			Sem. Hrs.
First Semester			
FRSE	101	Freshman Seminar	3
ENGL	101	Expository Writing	3
MATH	116	Introduction to Math Ideas	3
COMM	101	Oral Communication	3
_____	_____	Health and Wellness Elective	3
			15
Second Semester			
ENGL	102	Argument and Research	3
HIST	114	African American History to 1865 or	
HIST	115	African American History Since 1865	3
PHIL	103	Introduction to Principles of Reasoning	3
_____	_____	Technology Elective	3
_____	_____	Natural Sciences Elective	4
			16

SOPHOMORE YEAR**First Semester**

ENGL	210	Introduction to Grammar	3
ENGL	211	Literatures of the World	3
ENGL	236	Introduction to Literature	3
—	—	Social and Behavioral Sciences Elective	3
—	—	Natural Sciences Elective	4
			16

Second Semester

ENGL	345	Introduction to Linguistics	3
ENGL	445	Advanced Grammar	3
EDUC	101	Introduction to Education (with Practicum I)	3
—	—	General Education Electives	6
			15

JUNIOR YEAR**First Semester**

ENGL	301	English Literature I	3
ENGL	316/317	American Literature I or II	3
ENGL	408	Shakespeare's Problem Plays, Trag. and Rom.	3
EDUC	201	Human Growth and Development (inc. Practicum II*)	3
EDUC	402	Assessment and Evaluation	3
			15

*Students must pass PRAXIS I before taking Practicum II

Second Semester

ENGL	302	English Literature II	3
ENGL	337	Literature for Adolescents	3
ENGL	417	Contemporary American Literature	3
EDUC	311	Managing the Diverse Classroom	3
EDUC	316	Foundations of Education	3
			15

SENIOR YEAR**First Semester**

ENGL	324/325	African American Literature I or II	3
ENGL	425	Seminar for African American Literature	3
ENGL	470	Methods of Teaching English	3
SCED	305	Practicum III*	1
SCED	403	Orientation to Special Education	3
SCED	450	Methods of Teaching Reading/SCED	3
			16

*Students must pass PRAXIS II during Practicum III

Second Semester

ENGL	438	Seminar for Majors and Minors	3
SCED	401	Directed Teaching and Seminar/SCED	12
			15

Special BS Degree Requirements

To be formally admitted to the education component of the Program, the student must apply to the Teacher Education Program, usually after completion of appropriate courses taken during the freshman/sophomore years. The application procedure requires the student to compile a brief portfolio, undergo an interview with a representative of the Admission and Retention Committee, and finalize arrangements to successfully complete PRAXIS I. In addition, to complete the Program successfully, the student must pass the appropriate sections of the Teacher Competency Exams (PRAXIS I and PRAXIS II). For further information, the student should consult his/her advisor in the Department of Teaching, Learning, and Professional Development.

BS majors must also:

- Take ENGL 337 geared for teaching adolescent literature in secondary school.
- Take ENGL 470 the semester before student teaching.
- Apply for admission to the Teacher Education Program.
- Apply for Directed Teaching and Seminar the semester prior to being placed.
- Have results of PRAXIS I and II sent to the Department of Teaching, Learning, and Professional Development.

MINOR PROGRAMS

CREATIVE WRITING

A minor in creative writing consists of 18 hours and is designed for students who desire to enhance their creative talents in any of the literary genres: Poetry, fiction, drama, etc.

CORE REQUIREMENTS (18 semester hours)			Sem. Hrs.
ENGL	256	Introduction to Creative Writing	3
ENGL	257-260	Choose one genre	3
ENGL	357-360	Choose two genres	6
ENGL	455-456	Advanced Creative Writing I	6

LITERATURE

A minor in literature consists of 18 semester hours and will enhance the critical, analytical, and writing skills of students in other majors.

CORE REQUIREMENTS (18 semester hours)			Sem. Hrs.
ENGL	301-302	English Literature I and II	6
ENGL	316-317	American Literature I and II	6
ENGL	324/325	African American Literature I or II or	
ENGL	408	Shakespeare's Problem Plays, Trag. and Rom. or	
ENGL	409	Chaucer	3
ENGL	425	Seminar in African American Literature	3

LITERATURE OF THE AFRICAN DIASPORA

A minor in literature of the African diaspora consists of 18 semester hours and is designed for students who desire exposure to other cultures via the best in literary expression and seek enhancement of their analytical and writing skills.

CORE REQUIREMENTS (18 semester hours)			Sem. Hrs.
ENGL	211	Literatures of the World	3
ENGL	326	Literature of the Caribbean	3
ENGL	327	African Literary Expression	3
ENGL	—	English Elective	3
FREN	304	Introduction to French Literature	3
SPAN	430	Open Seminar in Hispanic Literature	3

FRENCH LANGUAGE

The French minor is a 21-credit-hour program that offers the students learning experiences that help them understand, speak, read, write, and listen in the target language with a high level of proficiency. The French language minor will enable students to compete in area businesses and industries with international branches.

CORE REQUIREMENTS (21 semester hours)			Sem. Hrs.
FREN	201-202	Second-Year French I and II	6
FREN	301-302	French Conversation I and II	6
FREN	303	Introduction to French Literature I or	
FREN	304	Introduction to French Literature II or	
FREN	326	Francophone Cultures and Literatures	3
FREN	327	French Culture and Civilization	3
FREN	340	French for Special Purposes (Business, Communication, etc.)	3

Recommendations: FREN 201, 202, 301, and 302 should be taken in sequence before proceeding to other courses. A maximum of six transfer credits will be accepted provided they were completed during the two-year period preceding enrollment at Bowie State University.

SPANISH LANGUAGE

A Spanish language minor may be used with any major in the University, including areas such as business, social work, psychology, education, and science. Students will gain a significant auxiliary skill with the acquisition of a foreign language. The Spanish language minor is a 21-credit-hour program offering learning experiences that prepare students to understand the language at the conversational level and to use it in a variety of settings. The Spanish language minor will prepare the Bowie graduate to move into a variety of employment areas or to continue graduate studies at schools where a foreign language is a prerequisite for admission.

CORE REQUIREMENTS (21 semester hours)			Sem. Hrs.
SPAN	101-102	First-Year Spanish I and II	6
SPAN	201-202	Second-Year Spanish I and II	6
SPAN	301-302	Spanish Conversation and Composition I and II	6
SPAN	204	Spanish Phonetics and Phonology or	
SPAN	308	Spanish Structure	3

HISPANIC CULTURE

The Hispanic culture minor is an 18-credit-hour program that offers the student an opportunity to gain a deeper understanding of Hispanic culture through study of historical, economic, artistic, literary, and political developments in the Spanish-speaking world. Students will also gain a deeper understanding of Spanish cultures and their interaction with the United States. The minor offers students opportunities to prepare for graduate study at schools where a foreign language is a prerequisite for admission.

CORE REQUIREMENTS (18 semester hours)			Sem. Hrs.
SPAN	415	Open Seminar in Spanish Literature	6
SPAN	430	Open Seminar in Hispanic Culture	12

DEPARTMENT OF FINE AND PERFORMING ARTS		
MAJOR	CONCENTRATION	DEGREE OFFERED
FINE ARTS	Art (Studio)	BA
	Visual Communication, Digital & Media Arts (VCDMA)	
	Music	
THEATER ARTS	Music Technology	BS
	Musical Theatre	
	Act/Directing	

Chair: Clarence E. Knight, Jr.

Professors: Clarence E. Knight Jr., Robert Ward, Marymal Holmes, E. Clark Mester, Jr., Gail S. Medford

Assistant Professor: Renee Charlow, Jennifer Dorsey, Clayton Lang, Gilbert Pryor, Elliott Moffitt, Tewodross Melchishua, Gina Lewis

Lecturers: Bob Bartlett, Joan Hillsman, Latonya Wrenn, Adolph Wright

Director of University Bands: Adolph Wright

Assistant Band Director: Billy Bennett

MISSION

Consistent with the University's overall mission, the Department of Fine and Performing Arts is dedicated to providing a comprehensive and holistic education that will produce empowered graduates prepared to meet the challenges of their discipline, stay abreast of technology, and embrace diversity. The Department fosters community outreach that perpetuates an overall appreciation of visual arts, music, dance, and theatre and their recognition of the arts in academe.

GOALS

1. To provide a progressive and rigorous curriculum with activities that ground students in the arts holistically, as well in their specific areas of concentration.
2. To recruit, retain and graduate academically sound and diverse student populations.
3. To encourage individual creativity and experimentation in interdisciplinary activities, in arts as a business, and in overall aesthetics.
4. To cultivate critical thinking through individual and collective examinations of quality in the arts and aesthetics.
5. To offer the most current technological advances employed in art/design, music, dance and theatre.
6. To expose students to a variety of cultural experiences that enhances their artistic repertoire and develops their appreciation for diversity.
7. Through partnerships, alliances and/or collaborative experiences, increase departmental support and

- visibility.
8. To foster on the campus and in surrounding communities an appreciation of the arts as a cultural force in society.
 9. To strengthen viable human and fiscal resources and maintain accountability to both the university and the public

OBJECTIVES

1. To offer courses which stimulate students to learn about art and creative self-expression, as a part of their cultural growth.
2. To foster an appreciation for the value of art experiences.
3. To acquaint students with Fine and Performing Arts practices of various cultures, from prehistoric times to the present.
4. To show the relationship of the fine and performing arts to other fields of learning.
5. To encourage students who demonstrate interest and potential for artistic growth to continue the study of art in its various forms.
6. To provide students with a strong base in the visual and performing arts, research, technology and professional performance and exhibition.

DEPARTMENT OF FINE & PERFORMING ARTS REQUIREMENTS

The Department of Fine & Performing Arts (DFPA) offers two programs that lead to the Bachelor of Arts (BA) or Bachelor of Science (BS) degrees. Students may seek a major in Fine Arts with a concentration in Art (Studio), VCDMA, Music, or Music Technology and receive a Bachelor of Arts degree. Students in the Theatre Arts program will concentrate in Musical Theatre or Acting/Directing and receive a Bachelor of Science degree. The minimum number of credit hours required for both Bachelor's Degrees is 120. Students who choose to concentrate in a particular area must consult each semester with a Fine and Performing Arts faculty advisor.

SPECIAL REQUIREMENTS

Students pursuing the BA in Fine Arts must take 12 semester hours of a foreign language.

ADMISSION REQUIREMENTS

The student must officially declare Fine Arts or Theater, with their concentration, as a major by entering it on his/her initial application for admission or by submitting the *Declaration of Major/Program Form*. Fine Arts/Theater majors must earn at least a grade of "C" in the required Fine Arts/Theater core courses taken in the major or the course must be repeated. Fine Arts/Theater majors who show evidence of a fundamental weakness in an area of study may be required by the Department Chair to take additional study in the deficit area. All students applying for admission as Fine Arts/Theater majors are expected to demonstrate their skills via portfolio or performance, as appropriate.

Students are encouraged to take summer courses in order to have a manageable semester load. Students must successfully pass the English Proficiency Exam. It is recommended that the exam be taken after successful completion of English 101 & 102 and before the end of the junior year.

Note: The Department reserves the right to specify suitable general education courses for its majors, in keeping with COMAR.

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

See the full list of University General Education and Institutional Requirements for all options.

English Composition (6 semester hours)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

Arts and Humanities (6 semester hours)

_____	_____	Arts and Humanities Electives	3
_____	_____	Arts and Humanities Electives	3

Sciences (7-8 semester hours; at least one of which shall be a laboratory course)

_____	_____	Science Elective	3/4
_____	_____	Science Elective w/laboratory course	4

Mathematics (3 semester hours)

MATH	116	Introduction to Math Ideas (or other designated general education Mathematics course)	3
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Social & Behavioral Sciences (6 semester hours)

_____	_____	Social/Behavioral Elective	3
HIST	114	African-American History to 1865 or	3
HIST	115	African-American History since 1865	3

Technology (3 semester hours)

_____	_____	COSC 110, 111, 112 or 113	3
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Free General Education Electives (9 semester hours)

Departmental advisement chosen from any category within the General Education Course List. See advisor and refer to catalog for approved courses.

TOTAL GENERAL EDUCATION REQUIREMENTS 40-41

Institutional Requirements (6 semester hours)

Freshman Seminar/Information Literacy

HEED	102/200	Life and Health or Fund. of Sex Education	3
IDIS	210	Contemporary Health Issues for Women	3

TOTAL INSTITUTIONAL REQUIREMENTS 6

FINE ARTS CORE REQUIREMENTS (27 semester hours)			Sem. Hrs.
ART	301	Art History I	3
ART	404/405	History of Mod. Art/African Amer. History Art	3
THEA	105	Introduction to Theatre	3
THEA	221	Stagecraft I	3
MUSC	302	Introduction to Music	3
MUSC	110	Introduction to Music Technology	3
MUSC	345	African American Music	3
ART	470	Self Promotion and Marketing in the Arts	3
_____	_____	Performing Arts Electives	6

FOREIGN LANGUAGE (12 semester hours)	Sem. Hrs.
_____	12

ART (STUDIO) CONCENTRATION

MISSION

The Art (studio) concentration is designed to acquaint the students with the basic areas of disciplines within the visual arts, to offer formal instructions in media techniques, and to stimulate the development of talent and creativity through aesthetic enrichment, individual interpretation and experimentation. The program is also designed to give the student a sound background in the visual arts for further study in graduate school and professional art school in the studio arts. Students are prepared to enter the workforce at the entry level in the studio arts, gallery, exhibition and/or museum studies fields, and with visual arts organizations. Students will receive an orientation to entrepreneurship and self-promotional initiatives.

Program

Goals & Objectives:

To strengthen students' knowledge, demonstrative skill and application of studio arts (painting, drawing/illustration, design, sculpture, ceramics and mixed media) and the elements and principles of art/design

1. To produce students that are highly qualified for various opportunities and careers in the visual arts and industry
2. To provide students with a sound foundation in art history, criticism and theory, especially the art and contributions of people of African descent and many other cultures
3. To provide the global community with visual artists that are critical thinkers, problem solvers, as well as culturally and environmentally conscious designers & producers
4. To assist students in career and future educational pursuits, such as graduate studies, and networking with the professionals in the art, visual communication, museum/gallery and related industries
5. To provide students access to state-of-the art studio arts equipment and technology, as well as the ability to conduct research and participate in collaborative and interdisciplinary projects, and public art and/or commissioned art projects
6. To introduce students to visual and media artists, designers and especially those of color who have contributed to the field of technology, digital art/design & media arts
7. To further introduce contemporary visual artists/designers incorporating art with technology into their creative work and in various industries

Career Opportunities

The field of studio arts is a challenging and expanding industry that intersects with many other areas such as design. Students will be exposed to a liberal arts program that provides access to technology, research and training to enter this vast career with success. There are various opportunities in the studio arts, production and related arts industries. The Baltimore/Washington metropolitan area is a major center for the arts, government, entertainment and business, both nationally and internationally. This rapidly expanding area will allow graduates to find creative employment and research opportunities in related fields.

Additionally, Art faculty actively assists students with obtaining internships and/or apprenticeships, and at times employment opportunities in the field, both locally and nationally. The vast employment opportunities available for art graduates include:

- practicing studio artist
- educational institutions

- museums and galleries
- arts organizations
- textile industries
- design and animation studios
- book, magazines and newspapers
- packaging firms
- publishing houses
- production design
- advertising agencies
- corporate design departments
- government and non-profit organizations

ADMISSION REQUIREMENTS

A student must officially declare Fine Arts as their major, and Art as a concentration, by entering it on his/her initial application for admission or by submitting the *Declaration of Major/Program Form*. All students applying for admission to Art programs are expected to demonstrate their skills via a portfolio that highlights 10 (or more) examples of professional quality artwork; design, illustration, ceramics, drawing, sculpture, digital art/graphics, photography and painting. This should be submitted via a CD-ROM or DVD-ROM; or through slides. Work should be labeled with title, brief description, medium, and dimensions.

Students must also take the necessary prerequisites (carefully read course descriptions) and meet with their academic advisor BEFORE registering for any class. The DFPA Academic Advisor must approve all courses before registration. Students are accepted into the program and then proceed after successfully completing required foundation, core and university courses, and faculty portfolio reviews; they will continue onto an area of concentration as candidates/majors.

All studio art and VCDMA majors must work closely with a faculty advisor within their concentration. Failure to do so could prolong matriculation through this program.

PROGRAM REQUIREMENTS

Art students must maintain an average of 2.5 or better in all major courses to meet requirements for graduation. Art students who show evidence of a fundamental weakness in an area of study will be required to take additional study work in the deficit area, and/or repeat courses. Students who fail to correct any deficiency, maintain an average of 2.5 or better in all major courses and pass portfolio reviews will not be allowed to graduate from this program.

PORTRFOLIO REVIEWS & SENIOR THESIS EXHIBITION

PORTRFOLIO REVIEWS & SENIOR THESIS EXHIBITION

Upon completion of foundation courses and no later than the end of their sophomore year, students are to submit a portfolio and participate in their first mandatory faculty portfolio review and evaluation. At the end of their junior year students will participate in their second mandatory faculty review and evaluation. Art students are expected to develop and maintain a comprehensive portfolio of course work and independent art projects for periodic inspection and evaluation. This begins in the freshman year and MUST be maintained up to and until graduation. Art students are required to participate in a minimum of two (2) scheduled faculty reviews in order to:

1. Advance to 300/400 level art courses
2. Meet requirements for graduation, and submit work for senior thesis course and final exhibition

Students are also to meet regularly with faculty and advisor and submit work for their senior art exhibition, this coincides with passing the course, ART 498 Senior Thesis Exhibition. Students must submit a portfolio that

consists of 20 or more professional quality works to be proposed for ART 498 and their senior exhibition. All work for ART 498 and final senior exhibition must be submitted early, or no later than the midterm of the previous semester prior to taking ART 498. All artwork for senior show and final portfolio must be approved by Art/VCDMA advisor, and by all Art/VCDMA faculty.

INTERNSHIP OR APPRENTICESHIP

Students are also required to complete an internship or apprenticeship in their respective field by taking ART 491 Internship in Art & Visual Communication. It is highly suggested students complete at least two (2) or more professional internship experiences prior to graduation. Students will work closely with a Fine Art/VCDMA Internship Coordinator and BSU Career Services Office, to identify internship and future employment opportunities. Successfully passing ART 491 is a mandatory requirement for graduation.

ART EXHIBITIONS

All art students are required to submit quality artwork to the juried student art exhibitions each semester. It is suggested that art students should also submit artwork to various local and national art/design and/or media competitions or exhibitions. Successfully passing ART 498 Gallery Seminar is a requirement for graduation.

DFPA, ART & COMPUTER GRAPHICS ART ACTIVITIES

Students are expected to participate in DFPA, ART and/or Computer Graphics Art (campus) related activities including theatrical/musical/dance performances, lectures, film screenings, exhibitions, workshops, conferences, recitals, etc. as well as off campus events such as field trips, conferences, studio/museums/gallery visits and more, that further enrich the academic and artistic experience.

ADDITIONAL PROGRAM REQUIREMENTS

Students pursuing the BA in Fine Arts must take 12 semester hours of a foreign language, and 12 semester hours of art/design (related) history, theory and/or criticism, including an additional (and mandatory) ART 405 African American Art History, for a total of 15 credits in art history. Students are also required to maintain a professional portfolio and have regularly scheduled portfolio reviews with faculty. Students must also successfully pass the English Proficiency Exam. It is recommended that the exam be taken after successful completion of English 101 & 102; before the end of the junior year.

PLEASE NOTE: It is recommended that students who plan to apply for graduate school or work as practicing studio artists directly after the completion of their bachelor's degree take additional hours of advanced studio courses in at least one studio concentration area. Art students should try to focus in the area of emphasis: 3D, 2D, or Integrated Media to allow students to specialize in one or two media.

It is also highly recommended (not required) that students take additional advanced courses in English, Business/Marketing and/or Communication as necessary. These courses will further assist students in developing and mastering technical and research skills, as well as skills in effective written and verbal communication.

TRANSFER STUDENTS

Transfer students who transfer in with 12 credit hours or more are not required to take Freshman Seminar.

MINOR CONCENTRATION

Visual Culture & Museum Studies Minor. The Baltimore/DC area is surrounded by countless opportunities related to fine arts, preservation and research in the visual arts. The minor was created to support students who have an interest in careers and research areas related to art history, theory, criticism, as well as pop

culture and museum-related studies. The minor will also empower and prepare students for working in the local and national museum, galleries and arts organizations.

Students are also required to assist with ART 498 Senior Thesis & Gallery Seminar and/or ART 491 Internship & Apprenticeship in Art/Visual Communications to assist with art research, preservation, exhibition preparation and removal in both the Amos White IV Gallery of Art & Harambee Gallery in the Department of Fine & Performing Arts, and online galleries via the DFPA or ART/VCDMA website, for a minimum of one semester. Students must successfully pass a minimum of 24 credits hours in art history, studio and/or related courses. Students should speak to an advisor for approved courses.

FACILITIES

The Art program in the Department of Fine & Performing Arts, is always working on providing students with access to the latest in technology, equipment, art preparation materials and innovation. Currently, there are four (4) art studios for: painting, printmaking, sculpture, ceramics, design and photography. In addition, there are two (2) darkrooms and one (1) state-of-the-art Apple digital media and Computer Graphics Art lab. In this lab we offer but are not limited to:

Hardware:

1. Apple iMacs
2. Apple Mac Pros
3. Scanners
4. Color printers and digital still cameras

Software:

- Adobe Creative Suite
- Adobe/Macromedia Studio 8
- ToonBoom Studio
- Final Cut Studio
- After Effects
- Apple iMovie
- Apple iWork
- Apple iLife
- Microsoft Office
- Arkaos VJ

Students also have access to the latest technology and equipment in digital video production, visual effects, lighting and digital photography, green screen and backdrops. Art students may also have access (with permission from Computer Graphics Art faculty and requests from Art faculty) for research, printing, scanning and limited internet access in the Computer Graphics Art digital arts lab, usually 6 to 7 days of the week with evening and weekend lab access; as well as DVD's, materials, books, professional and industry journals dedicated to art/design, visual communication, animation, media studies, etc. both in the lab and also in the undergraduate library. The DFPA provides 18-hour access to studios for design, digital imaging, drawing, painting, printmaking, sculpture, traditional arts & crafts and ceramics. There is also access for students to traditional and digital photography equipment and darkrooms. Students also have access to the *BSU X Seed*, the university's (and one of the country's) fastest supercomputers, for production, storage, rendering, research and collaboration with other departments, schools and universities worldwide.

LIBRARY AND RESEARCH

Students in Art (Studio) has access for research from a variety of sources such as art and design periodicals, journals, resources and more, that cover various software training and tutorials, including subscriptions to Communication Arts, Computer Arts, and other professional art/design, history, theory & criticism; media arts,

books, DVDs, films, magazines and online resources.

BOWIEHAUS

BOWIEHAUS is a student based art/design and marketing incubator and research project. Its goal is to teach Art & VCDMA students how to design products and/or services; and to provide opportunities for students to gain experience in marketing those products through sound business practices. Art, design and technology are combined with business entrepreneurship to prepare students to become successful before and after graduation.

NETWORKING, STUDENT & PROFESSIONAL ORGANIZATIONS

THE ARTIST GUILD

The Artist Guild is a creative arts organization for students studying Art and Visual Communication and Digital Media Arts, but is open to all other students who are interested in promoting the visual arts. One of the guild's purposes is to raise and maintain a high standard of quality of visual art, design, and visual communication, networking with art and design professionals, and to produce awareness in visual arts on campus, with other institutions and HBCUs, and throughout the community. Membership in the Artist Guild is mandatory for all Art/VCDMA students.

Students are also encouraged to join and participate in regular workshops, meetings, salons, presentations (on and off campus) sponsored by arts/design or media related organizations such as: the American Graphics Arts Association (AIGA), The Art Director's Club of DC, Black Artists of DC, Animator's Association (ASIFA), The National Conference of Artists (NCA), College Arts Association (CCA), National Arts Educator's Association (NAEA); The Association of Independent Video & Filmmakers (AIVF), FocusOnDesign, The Washington Project for the Arts, the International Game Developer's Association and the National Alliance of Artists from Historically Black Colleges and Universities (NAAHBCU), SIGGRAPH, Cultural Development Corporation, and many more. Many local designers, digital and traditional artists, animators and filmmakers regularly come to the Computer Graphics Art program and the DFPA to give participate in career days, exhibitions, guest lectures, conduct workshops and portfolio reviews.

ART COURSE SCHEME

DFPA CORE REQUIREMENTS (27 semester hours)			Sem. Hrs.
ART	405	African American Art History	3
ART	470	Self Promotion & Marketing In the Arts	3
MUSC	110	Introduction to Music Technology (101, 345)	3
MUSC	202	Introduction to Music (or approved mus. elec.)	3
THEA	105	Introduction to Theatre	3
THEA	221	Stagecraft or	
THEA	331	Stage make-Up ((or approved theatre elec.)	3
DFPA	—	Fine Arts Core Requirements	3
General Education Requirements:			46
Foreign Language Requirements:			12
Art History Requirements (5 courses):			15

ART FOUNDATION & ART HISTORY REQUIREMENTS			Sem. Hrs.
ART	101	2D Design	3
ART	102	3D Design (or ART 310/311 Sculpture)	3

ART	110	Introduction to Drawing	3
ART	111	Life Drawing	3
ART	320	Painting (ART 210)	3
ART	230	Introduction to Computer Graphics Art	3
ART	250	Photography I	3
ART	—	History electives (choose three of the following: ART 301, 302, 404, 405, 408)	12

ART REQUIREMENTS

ART	231	Visual Literacy	3
**ART	491	Internship in Art & Visual Communication	2
**ART	498	Senior Thesis & Portfolio Development	3

**Minimum 20 approved works and final artwork and portfolio must be submitted one semester prior to taking ART 498; Art/VCDMA advisor and faculty must approve all senior thesis artwork and portfolios. Faculty reserves the right to retain samples and images of student work for online galleries, marketing and promotion materials for the VCDMA and DFPA programs.

ADDITIONAL:

It is highly recommended (but not required) that ART students take and pass one or more of the following in MKTG or MGMT: *MKTG 337 Advertising, MKTG 231 Principles of Marketing, or MGMT 101 Introduction to Business*. And also one or more of the following course(s): *ENGL 361 Technical Writing, ENGL 255 Communication Through Writing, ENGL 210 Introduction to English Grammar, ENGL 445 Advanced Grammar; ENGL 253 American Pop Culture or ENGL 213 Cinema of Africa and the African Diaspora; or COMM 242 Survey of Emerging Media*

**ART (STUDIO) CONCENTRATION
SAMPLE PROFILE**

FRESHMAN YEAR

FIRST SEMESTER

ENGL 101 EXPOSITORY WRITING	3
HEED 102 HEALTH AND FITNESS	3
FRSE 101 FRESHMAN SEMINAR	3
ART 101 2D DESIGN	3
AR 110 INTRO TO DRAWING	3
TOTAL CREDITS	15

SECOND SEMESTER

ENGL 102 ARGUMENT AND RESEARCH	3
COSC 111, 112 OR 113 COMPUTER LITERACY	3
HIST 114 OR 115 AFRICAN AMERICAN HISTORY	3
ART 102 3D DESIGN	3
ART 111 LIFE DRAWING	3
TOTAL CREDITS	15
AY TOTAL	30

SOPHOMORE YEAR

THIRD SEMESTER

SCIENCE ELECTIVE	4
MATH 116, 118, 125, 141 OR 150	3
FOREIGN LANGUAGE	3
ART 201 CERAMICS I or ART 202 CERAMICS II	3
ART 230 INTRO COMP GR	3

TOTAL CREDITS	16
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FOURTH SEMESTER

SCIENCE ELECTIVE	3
SOCIAL OR BEHAVIORAL SCIENCE ELECTIVE	3
FOREIGN LANGUAGE	3

ART 210 PRINTMAKING I or ART 211	3
PRINTMAKING II	
ART 231 VISUAL LITERACY	3
TOTAL CREDITS	15

AY TOTAL 31

JUNIOR YEAR	
FIFTH SEMESTER	
FOREIGN LANGUAGE	3
THEATER ELECTIVE	3
ART 405 AF AM ART HISTORY	3
ART 320 PAINTING I	3
ART 310 SCULPTURE I	3
TOTAL CREDITS	15

SIXTH SEMESTER	
FOREIGN LANGUAGE	3
MUSIC ELECTIVE	3
ART HISTORY ELECTIVE	3
ART 321 PAINTING II	3
ART 311 SCULPTURE II	3
ART 250 PHOTO I	3
TOTAL CREDITS	18

AY TOTAL 33

SENIOR YEAR	
SEVENTH SEMESTER	
MUSIC ELECTIVE	3
ART HISTORY ELECTIVE	3
ART 470 SELF PROMO MKTG ARTS	3
ART 491 STUDIO INTERN	1
ART STUDIO ELECTIVE (300 OR 400 LEVEL)	3
TOTAL CREDITS	13

EIGHTH SEMESTER	
THEATER ELECTIVE	3

ART HISTORY ELECTIVE	3
ART 498 SR THESIS	3
ART STUDIO ELECTIVE (300 OR 400 LEVEL)	3
ART ELECTIVE (300 OR 400 LEVEL)	3
TOTAL CREDITS	15

AY TOTAL 28

DEGREE TOTAL 122

-VISUAL COMMUNICATION, DIGITAL AND MEDIA ARTS (VCDMA) CONCENTRATION

MISSION

The Visual Communication and Digital Media Arts (VCDMA) concentration is one that enables and empowers students for a career in visual communication, digital and media arts. Students who follow this concentration are introduced to opportunities in graphic design, digital art & imaging new media and multimedia. By building upon foundation courses, students merge skills in art, technology and communication. Students are prepared to enter the workforce at the entry level in visual communication, design, new media, multimedia and/or continue onto graduate studies after successfully completing the VCDMA program.

All VDCMA students are required to complete their core or art and foundation courses and then select specified courses based on their specific track or concentration. Additionally, students from other departments may seek to minor in VCDMA and should develop a track scheme with faculty in VDCMA. The minimum number of semester hours required for the Bachelor's of Arts Degree in Fine Arts with a concentration in VCDMA is 123 credits. Students who choose to concentrate in a particular area must consult with a VDCMA Faculty advisor.

PROGRAM

Goals & Objectives:

1. To strengthen students' knowledge, demonstrative skill and application of visual communication, design, digital art and the elements and principles of art/design
2. To produce students that are highly qualified for various opportunities and careers in visual communication, media production and digital art
3. To provide the global community with visual artists that are critical thinkers, problem solvers, as well as culturally and environmentally conscious designers & producers
4. To provide fine arts majors a survey of courses in design, including new media, including animation/motion graphics, digital video, web/multimedia; installation art, textile/fashion and product design
5. To assist students in career and future educational pursuits, with networking with the professionals in the art, visual communication, entertainment and media industries
6. To provide students access to state-of-the art digital imaging & multimedia technology, as well as the ability to conduct research and participate in collaborative and interdisciplinary projects
7. To introduce students to visual and media artists, designers and especially those of color who have contributed to the field of technology, digital art/design & media arts
8. To further introduce contemporary visual artists/designers incorporating art with technology into

their creative work and in various industries

Career Opportunities

The field of visual communication is a successful and expanding industry. Students will be exposed to a liberal arts program that provides access to technology, research and training to enter this vast career with success. There are various opportunities in advertising in print, multimedia, product and fashion design; as well as in new media (motion graphics, video, animation and game design). The Baltimore/Washington metropolitan area is a major center for the arts, government, entertainment and business, both nationally and internationally. This rapidly expanding area will allow graduates to find creative employment and research opportunities in related fields.

Additionally, VCDMA faculty actively assists students with obtaining internships and at times employment opportunities in the field, both locally and nationally. The vast employment opportunities available for art/visual communication graduates include:

- design and animation studios
- online design companies
- video game and development companies
- book, magazines and newspapers
- packaging firms
- publishing houses
- production design
- advertising agencies
- corporate design departments
- museums and galleries
- educational institutions
- government and non-profit organizations
- cable, local and international television networks and stations

ADMISSION REQUIREMENTS

A student must officially declare Fine Arts as their major, and VCDMA as a concentration, by entering it on his/her initial application for admission or by submitting the *Declaration of Major/Program Form*. All students applying for admission to VCDMA programs are expected to demonstrate their skills via a portfolio that highlights 10 (or more) examples of professional quality artwork; design, illustration, ceramics, drawing, sculpture, digital art/graphics, photography and painting.

This should be submitted via a CD-ROM or DVD-ROM; or through slides. Work should be labeled with title, brief description, medium, and dimensions. Students must also take the necessary prerequisites (carefully read course descriptions) and meet with their academic advisor BEFORE registering for any class. The DFPA Academic Advisor must approve all courses before registration. Students are accepted into the program and then proceed after successfully completing required foundation, core and university courses, and faculty portfolio reviews; they will continue onto an area of concentration as candidates/majors.

PROGRAM REQUIREMENTS

VCDMA students must maintain a 2.5 or better in all major courses to meet requirements for graduation. VCDMA students who show evidence of a fundamental weakness in an area of study will be required to take additional study work in the deficit area, and/or repeat courses.

Failure to correct any deficiency, maintain a 2.5 or better in all major courses, and/or failed portfolio reviews will be considered grounds for students to leave the VCDMA program.

PORTFOLIO REVIEWS & SENIOR THESIS EXHIBITION

PORTFOLIO REVIEWS & SENIOR THESIS EXHIBITION

Upon completion of foundation courses and no later than the end of their sophomore year, students are to submit a portfolio and participate in their first mandatory faculty portfolio review and evaluation. At the end of their junior year students will participate in their second mandatory faculty review and evaluation. Art students are expected to develop and maintain a comprehensive portfolio of course work and independent art projects for periodic inspection and evaluation. This begins in the freshman year and MUST be maintained up to and until graduation. Art students are required to participate in a minimum of two (2) scheduled faculty reviews in order to:

1. Advance to 300/400 level art courses
2. Meet requirements for graduation, and submit work for senior thesis course and final exhibition

Students are also to meet regularly with faculty and advisor and submit work for their senior art exhibition, this coincides with passing the course, ART 498 Senior Thesis Exhibition. Students must submit a portfolio that consists of 20 or more professional quality works to be proposed for ART 498 and their senior exhibition. All work for ART 498 and final senior exhibition must be submitted early, or no later than the midterm of the previous semester prior to taking ART 498. All artwork for senior show, and final portfolio must be approved by Art/VCDMA advisor, and by all Art/VCDMA faculty.

INTERNSHIP OR APPRENTICESHIP

Students are also required to complete an internship or apprenticeship in their respective field by taking ART 491 Internship in Art & Visual Communication, in their respective career field prior to graduation. It is highly suggested students complete at least two (2) or more professional internship experiences prior to graduation. Students will work closely with VCDMA Internship Coordinator and BSU Career Services Office, to identify internship and future employment opportunities. *Please Note:* Successfully passing ART 498 & ART 491 are requirements for graduation.

ART EXHIBITIONS

All VCDMA Students are required to submit quality artwork to the juried student art exhibitions each semester and be juried or have selected into one (1) exhibition per year, for a total of four (4) exhibitions prior to graduation. It also suggested that VCDMA students should also submit digital art, design, videos, animation, media, etc. to various local and national art/design and/or media competitions or exhibitions.

DFPA, ART & COMPUTER GRAPHICS ART ACTIVITIES

Students are expected to participate in DFPA, ART and/or VCDMA (campus) related activities including theatrical/musical/dance performances, lectures, film screenings, exhibitions, workshops, conferences, recitals, etc. as well as off campus events such as field trips, conferences, studio/museums/gallery visits and more, that further enrich the academic and artistic experience.

ADDITIONAL PROGRAM REQUIREMENTS

Students pursuing the BA in Fine Arts must take 12 semester hours of a foreign language, and 12 semester hours of art/design (related) history, theory and/or criticism, including a mandatory ART 404 History of Modern Art. Students are also required to maintain a professional portfolio and have regularly scheduled portfolio reviews with faculty. Students must also successfully pass the English Proficiency Exam. It is recommended that the exam be taken after successful completion of English 101 & 102; before the end of the junior year. It is also highly recommended (not required) that students take additional courses in English, Business/Marketing, Computer Science and/or Communication as necessary. These courses will further assist students in developing and mastering technical and research skills, as well as skills in effective written and verbal communication.

TRANSFER STUDENTS

Transfer students who transfer in with 12 credit hours or more are not required to take Freshman Seminar.

MINOR CONCENTRATION

Visual Culture & Museum Studies Minor. The Baltimore/DC area is surrounded by countless opportunities related to fine arts, preservation and research in the visual arts. The minor was created to support students who have an interest in careers and research areas related to art history, theory, criticism, as well as pop culture and museum-related studies. The minor will also empower and prepare students for working in the local and national museum, galleries and arts organizations.

Students are also required to assist with ART 498 Senior Thesis & Gallery Seminar and/or ART 491 Internship & Apprenticeship in Art/Visual Communications to assist with art research, preservation, exhibition preparation and removal in both the Amos White IV Gallery of Art & Harambee Gallery in the Department of Fine & Performing Arts, and online galleries via the DFPA or ART/VCDMA website, for a minimum of one semester. Students must successfully pass a minimum of 24 credits hours in art history, studio and/or related courses. Students should speak to an advisor for approved courses.

FACILITIES

The VCDMA area in the Department of Fine & Performing Arts, is always working on providing students with access to the latest in technology, equipment, art preparation materials and innovation. Currently, there are four (4) art studios for: painting, printmaking, sculpture, ceramics, design and photography. In addition, there are two (2) darkrooms and one (1) state-of-the-art Apple digital media and VCDMA lab. In this lab we offer but are not limited to:

Hardware:

1. Apple iMacs
2. Apple Mac Pros
3. Scanners
4. Color printers and digital still cameras

Software:

1. Adobe Creative Suite
2. Adobe/Macromedia Studio
3. ToonBoom Studio
4. Final Cut Studio
5. After Effects
6. Apple iMovie
7. Apple iWork
8. Apple iLife
9. Microsoft Office
10. Arkaos VJ

Students also have access to the latest technology and equipment in digital video production, visual effects, lighting and digital photography, green screen and backdrops. Students also have access to research, printing, scanning and full internet access in the VCDMA digital media arts lab, usually 6 to 7 days of the week with evening and weekend lab access; as well as DVD's, materials, books, professional and industry journals dedicated to art/design, visual communication, animation, media studies, etc. both in the lab and also in the undergraduate library.

The DFPA provides 18-hour access to studios for design, digital imaging, drawing, painting, printmaking,

sculpture, traditional arts & crafts and ceramics. There is also access for students to traditional and digital photography equipment and darkrooms. Students also have access to the BSU X Seed, the university's (and one of the country's) fastest supercomputers, for production, storage, rendering, research and collaboration with other departments, schools, and universities worldwide.

LIBRARY AND RESEARCH

Students in VCDMA and Art (Studio) has access for research from a variety of sources such as art and design periodicals, journals, resources and more, that cover various software training and tutorials, including subscriptions to Communication Arts, Computer Arts, and other professional art/design, animation, history, theory & criticism; media arts, books, DVDs, films, magazines and online resources.

BOWIEHAUS

BOWIEHAUS is a student based art/design and marketing incubator and research project. Its goal is to teach Art & VCDMA students how to design products and/or services; and to provide opportunities for students to gain experience in marketing those products through sound business practices. Art, design and technology are combined with business entrepreneurship to prepare students to become successful before and after graduation.

NETWORKING, STUDENT & PROFESSIONAL ORGANIZATIONS

ARTIST GUILD

The Artist Guild is a creative arts organization for students studying Art and VCDMA, but is open to all other students who are interested in promoting the visual arts. One of the guild's purposes is to raise and maintain a high standard of quality of visual art, design, and visual communication, networking with art and design professionals, and to produce awareness in visual arts on campus, with other institutions and HBCU's, and throughout the community. Membership in the Artist Guild is mandatory for all Art/ VCDMA students.

Students are also encouraged to join and participate in regular workshops, meetings, salons, presentations (on and off campus) sponsored by arts/design or media related organizations such as: the American Graphics Arts Association (AIGA), The Art Director's Club of DC, Black Artists of DC, Animator's Association (ASIFA), The National Conference of Artists (NCA), College Arts Association (CCA), National Arts Educator's Association (NAEA); The Association of Independent Video & Filmmakers (AIVF), FocusOnDesign, The Washington Project for the Arts, the International Game Developer's Association and the National Alliance of Artists from Historically Black Colleges and Universities (NAAHBCU), SIGGRAPH, Cultural Development Corporation, and many more. Many local designers, digital and traditional artists, animators and filmmakers regularly visit the Computer Graphics Art program and the DFPA to give participate in career days, exhibitions, guest lectures, conduct workshops and portfolio reviews.

DFPA CORE REQUIREMENTS			Sem. Hrs.
ART	405	African American Art History	3
ART	470	Self Promotion and Marketing in the Arts	3
MUSC	110	Introduction to Music Technology (101, 345)	3
MUSC	202	Introduction to Music (or appro. mus. Elec.)	3
THEA	105	Introduction to Theatre	3
THEA	221	Stagecraft I or	
THEA	331	Stage Make-Up or	
THEA	341	Stage Lighting	3
DFPA Fine Arts Core Requirements:			27
General Education Requirements:			46
Foreign Language Requirements:			12

Art History Requirements (4 courses minimum):	12
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ART/VCDMA/FOUNDATION & ART HISTORY REQUIREMENTS

ART 101	2D Design	3
ART 102	3D Design (or ART 310/311 Sculpture)	3
ART 110	Introduction to Drawing	3
ART 111	Life Drawing	3
ART 320	Painting (ART 210)	3
ART 230	Introduction to Computer Graphics Art	3
ART 250	Photography I	3
ART 405	African American Art History	3
ART —	History elec. (choose two of the following: ART 301, 302, 404, 405, 408)	6

VCDMA REQUIREMENTS

ART 231	Visual Literacy	3
ART 340	Introduction to Visual Communication	3
ART 341	Advanced Visual Communication	3
ART 360	Digital Cinematography I	3
ART 396	2D Digital Animation I	3
ART 450	Multimedia Workshop	3
ART 495	Advanced Digital Imaging	3
ART —	Computer Graphics Art elec.; advan. course	3
**ART 491	Internship in Art & Visual Communication	2
**ART 498	Senior Thesis & Portfolio Development	3

**Minimum 20 approved works and final artwork and portfolio must be submitted one semester prior to taking ART 498; all senior thesis artwork and portfolios must be approved by Art/ VCDMA advisor and faculty. Faculty reserves the right to retain samples and images of student work for online galleries, marketing and promotion materials for the VCDMA and DFPA programs.

ADDITIONAL:

It is highly recommended (but not required) that VCDMA students take and pass one or more of the following in MKTG or MGMT: MKTG 337 Advertising, MKTG 231 Principles of Marketing, or MGMT 101 Introduction to Business. And also one or more of the following course(s): ENGL 361 Technical Writing, ENGL 255 Communication Through Writing, ENGL 210 Introduction to English Grammar, ENGL 445 Advanced Grammar; ENGL 253 American Pop Culture or ENGL 213 Cinema of Africa and the African Diaspora; or COMM 242 Survey of Emerging Media.

VISUAL COMMUNICATION AND DIGITAL MEDIA ARTS CONCENTRATION

SAMPLE PROGRAM

FRESHMAN YEAR

First Semester

			Sem. Hrs.
ART	101	2D Design	3
ART	110	Introduction to Drawing (111)	3
ENGL	101	Expository Writing	3
COMM	101	Oral Communications	3
FRSE	101	Freshman Seminar/Information Literacy	3
			15

Second Semester

ART	102	3D Design (310 or 311)	3
ART	111	Life Drawing	3
HEED	102	Life & Health (IDIS 210)	3
ENGL	102	Argument and Research	3
COSC	111	Computing Principles and Tech.	3
			15

Students must sign up for and pass the English Proficiency Exam

SOPHOMORE YEAR

First Semester

ART	230	Introduction to Computer Graphics Art	3
ART	405	African American Art History	3
ART	320	Intro Painting (210)	3
MATH	116	Introduction to Math Ideas	3
_____	_____	Foreign Language	3
THEA	_____	DFPA CORE/THEA ELECTIVE (105)	3
TOTAL			18

First required portfolio review (PASS/FAIL; advance to candidacy).

Second Semester

ART	231	Visual Literacy (formerly 331)	3
ART	250	Photography I (formerly 350)	3
ART	_____	Art History Elec.: Choose 1 (301, 302, 405 or 408)	3
MUSC	_____	DFPA CORE/MUSIC ELECTIVE (110/101)	3
_____	_____	Foreign Language	3
_____	_____	Science Elective (PHSC 100)	3
			18

After passing first faculty portfolio review, then advance to candidacy, and/or junior status.

JUNIOR YEAR

First Semester

_____	_____	Science Elective (BIOL 101)	4
ART	340	Introduction to Visual Communication	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
_____	_____	Foreign Language	3

Art/VCDMA/Seminar V (required)

Second Semester

ART	341	Advanced Visual Communication	3
ART	360	Digital Cinematography I	3
ART	396	2D Digital Animation I (formerly 496)	3
—	—	Social Sciences elective	3
—	—	Foreign Language	3
			15

Second and final required portfolio review (PASS/FAIL; advance to prospective graduate status pending coursework, internship and other university requirements)

SENIOR YEAR

First Semester

ART	404	History of Modern Art	3
ART	450	Multimedia Workshop I	3
MUSC	—	DFPA CORE/MUSIC ELECTIVE (345)	3
THEA	—	DFPA CORE/THEA ELECTIVE (221/331/341)	3
			12

SUGGESTED (not required): Take one or more of the following course(s): ENGL 361 Technical Writing, ENGL 255 Communication Through Writing, ENGL 210 Introduction to English Grammar, ENGL 445 Advanced Grammar; ENGL 253 American Pop Culture or ENGL 213 Cinema of Africa and the African Diaspora; or COMM 242 Survey of Emerging Media

Second Semester

ART	—	Art History Elec.: Choose 1 (301, 302, 405 or 408)	3
ART	—	ART 361/397/496 (advanced/approved \ ART/COMPUTER GRAPHICS ART: elective 321, 352)	3
ART	470	Self Promotion and Marketing in the Arts	3
ART	495	Advanced Digital Imaging	3
ART	491	Internship in Art & Visual Communication	2
ART	498	Senior Thesis & Portfolio Development	3
			14

Additional graduation, program completion requirements

SENIOR EXHIBITION ALSO REQUIRED

SUGGESTED (not required): Take one or more of the following additional course(s): MKTG 337 Advertising, MKTG 231 Principles of Marketing or MGMT 101 Introduction to Business.

TOTAL CREDITS:

123

MUSIC CONCENTRATION

Students majoring in Fine Arts may select music as an area of concentration. An audition before a faculty member is required of all Fine Arts Majors wishing to concentrate in music. A theory placement examination is required of all incoming students. This evaluation is to determine the level at which a student must begin in the theory sequence.

REQUIRED COURSES (28 semester hours)			Sem. Hrs.
MUSC	145	Music History	3
MUSC	146	Music History since 1810	3
MUSC	155	Basic Music Theory	3
MUSC	156	Intermediate Music Theory	3
MUSC	255	Advanced Music Theory	3
MUSC	256	Contemporary Music Theory	3
MUSC	110	Introduction to Electronic Music	3
MUSC	212	Notation	2
MUSC	157	Sight Singing	2
ART	470	Self Promotion and Marketing in the Arts	3

Students must complete the equivalent of 6 semesters of large ensemble (i.e. Choir, Concert, Marching, or Jazz bands) and applied music (Instrumental, Piano, and/or Vocal participation.) Students are required to participate in an ensemble each semester they are enrolled at BSU. (Note: Only 8 credits may be applied to the concentration.) Students in Vocal Concentration are required to take MUSC 301 and 304 (Diction and Vocal Literature). Four credits of music electives may be used for this purpose.

AUDITION REQUIREMENTS

Vocal-

One Italian Art Song and one song from the following categories: German Lied, French Chanson, English or American Art Song, African-American Spiritual, as well as sight-reading.

Piano-

Major and minor scales and arpeggios, sight-reading, three contrasting pieces from different periods (i.e. Baroque, Classical, Romantic and Contemporary).

Instrumental-

Wind instrumentalist (i.e. trumpet, clarinet, etc.), guitarist, pianist, bassist, and percussionist should prepare published solo literature that best exhibits technique and musicianship. Instrumentalist will be asked to play major scales including the chromatic scale. In addition, percussionist will be asked to execute the 26 Essential Rudiments as required by the **National Association of Rudimental Drummers**.

Percussionist must perform on three of the following instruments: Snare Drum, Melodic Percussion (Marimba, Xylophone, etc.), Timpani, and/or Trap Set.

Rhythm section instrumentalist (Keyboard, Bass, Trap drums, etc.) must display competence in playing "time" as well as demonstrate solo ability in any three of the following styles of music: Swing, Latin, Jazz Waltz, or Contemporary (Funk, Gospel, Rock, Fusion, etc.).

All instrumentalists will be required to demonstrate sight- reading skills.

Proficiencies

A student must demonstrate standard proficiencies in musicianship and piano. Each student must pass periodic performance evaluations. Specific requirements include:

- a. Basic scale in 2-3 octaves (studied during that semester)
- b. Basic chord progressions
- c. 2 prepared pieces
- d. Traditional arrangements of the Star Spangled Banner, America, Maryland My Maryland and Lift Every Voice and Sing

Recitals

All recital repertoire must be selected, by the Instructor, from music studied during applied lessons at Bowie State University.

Each student will be required to perform a, 45 to 60 minute, recital at the end of their senior year as a final requirement for graduation. The following prerequisites must be satisfied or accomplished prior to the presentation of a senior recital:

1. Recommendation by the student's advisor.
2. A grade of "B" or better in all performance-related courses.
3. Students must register for seminar each semester they are enrolled in the DFPA Music Concentration and perform in at least one student seminar per semester prior to junior recital.
4. Satisfactory rating in all performance evaluations.
5. Students preparing for the Senior Recital will be expected to perform excerpts of the program before a committee of music faculty members at least 30 (thirty) days prior to the scheduled recital date.
7. All repertoire must be pre-selected by the applied music instructor and memorized.

Junior Recitals

1. The length of the recital should be at least 30 minutes
2. Music is selected from repertoire studied in applied lessons
3. Junior recitals should be scheduled for the second semester of the student's Junior year

Senior Recitals (Must be performed as a partial fulfillment of requirements for graduation from Bowie State University)

1. The length of the recital should be at least 45 minutes
2. Music is selected from repertoire studied in applied lessons
3. Should be scheduled at the end of Senior year
4. All music must be memorized
5. Students preparing for the Senior Recital will be expected to perform excerpts of the program before a committee of music faculty members 30 (thirty) days prior to the scheduled recital date.

Jury

Juries are required of all music students, at the end of every semester, prior to Final Exams

*See Jury Form

Juries will measure progress in applied lessons. Preparation for juries should include the following:

1. Two prepared pieces of contrasting styles (i.e. Etudes, Hanon Studies, Scales, Arpeggios)
2. Literature as designated by Applied Instrumental or Vocal Instructor.

The objectives are:

1. To offer students with a variety of practical experiences in performing groups and other environments;
2. To provide multi-cultural experiences that will facilitate effective interaction in diverse environments; and
3. To provide experiences in the latest technology in Music.

Piano Requirements: Three contrasting pieces, five scales, Sight-reading, and Arpeggios, as well as demonstrated knowledge of history and literature of the compositions

Vocal Requirements: Four pieces in contrasting styles and two different languages, as well as know the keys and poetic content of each song

Instrumental Requirements: As designated by applied teacher in keeping with the requirements of Department of F&PA/Music

MINOR CONCENTRATION

Students who wish to pursue a minor in music are required to complete the following:

MUSC	155	Theory I	3
MUSC	156	Theory II	3
MUSC	145	Music History	3
MUSA	—	Ensembles	4
MUSA	—	Performances Studies	5
			18

MUSIC CONCENTRATION

SAMPLE PROFILE

FRESHMAN YEAR

Sem. Hrs.

First Semester

MUSA	409	Seminar	0
MUSC	157	Sight Singing	2
MUSC	145	Music History	3
ENGL	101	Expository Writing	3
COMM	101	Oral Communication	3
FRSE	101	Freshman Seminar	3

SOCI	—	Social Sciences Elective	3
			17
Second Semester			
MUSA	409	Seminar	0
—	—	Music Elective	2
ENGL	102	Argument and Research	3
MATH	116	Introduction to Mathematics	3
HEED	102	Life Health and Fitness	3
COSC	110	Computer Literacy	3
MUSC	101	Fundamentals of Music	3
			17
SOPHOMORE YEAR			
First Semester			
MUSA	409	Seminar	0
HIST	—	History Elective	3
—	—	Foreign Language	3
THEA	105	Introduction to Theater	3
MUSC	110	Introduction to Music Technology	2
MUSC	155	Music Theory I	2
BIOL	101	Biological Science	4
			17
Second Semester			
MUSA	409	Seminar	0
THEA	231	History of Theater I	3
MUSC	146	Music History since 1810	3
—	—	Foreign Language	3
PHSC	—	Physical Science Elective	3
SOCI	—	Social Sciences Elective	3
MUSC	156	Intermediate Music Theory	3
			18
JUNIOR YEAR			
First Semester			
MUSA	409	Seminar	0
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
—	—	Foreign Language	3
MUSC	302	Introduction to Music	3
MUSC	255	Advanced Music Theory	3
—	—	Music Elective	1
			13
Second Semester			
MUSA	409	Seminar	0
MUSA	410	Recital	0
—	—	Music Elective	2
—	—	Foreign Language	3
MUSC	311	Electronic Composition and Arranging I	3
MUSC	345	Black American Music	3
MUSC	256	Contemporary Music Theory	3
			14

MUSIC CONCENTRATION

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REQUIRED COURSES (28 semester hours)			Sem. Hrs.
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MUSC	155	Basic Music Theory	3
MUSC	156	Intermediate Music Theory	3
MUSC	255	Advanced Music Theory	3
MUSC	256	Contemporary Music Theory	3
MUSC	110	Introduction to Electronic Music	3
MUSC	212	Notation	2
MUSC	157	Sight Singing	2
ART	470	Self Promotion and Marketing in the Arts	3

Students must complete the equivalent of 6 semesters of large ensemble (i.e. Choir, Concert, Marching, or Jazz bands) and applied music (Instrumental, Piano, and/or Vocal participation.) Students are required to participate in an ensemble each semester they are enrolled at BSU. (Note: Only 8 credits may be applied to the concentration.) Students in Vocal Concentration are required to take MUSC 301 and 304 (Diction and Vocal Literature). Four credits of music electives may be used for this purpose.

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Instrumental-

Wind instrumentalist (i.e. trumpet, clarinet, etc.), guitarist, pianist, bassist, and percussionist should prepare published solo literature that best exhibits technique and musicianship. Instrumentalist will be asked to play major scales including the chromatic scale. In addition, percussionist will be asked to execute the 26 Essential Rudiments as required by the National Association of Rudimental Drummers.

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Proficiencies

A student must demonstrate standard proficiencies in musicianship and piano. Each student must pass periodic performance evaluations. Specific requirements include:

- e. Basic scale in 2-3 octaves (studied during that semester)
- f. Basic chord progressions
- g. 2 prepared pieces
- h. Traditional arrangements of the Star Spangled Banner, America, Maryland My Maryland and Lift Every Voice and Sing

Recitals

All recital repertoire must be selected, by the Instructor, from music studied during applied lessons at Bowie State University.

Each student will be required to perform a, 45 to 60 minute, recital at the end of their senior year as a final requirement for graduation. The following prerequisites must be satisfied or accomplished prior to the presentation of a senior recital:

1. Recommendation by the student's advisor.
2. A grade of "B" or better in all performance-related courses.
3. Students must register for seminar each semester they are enrolled in the DFPA Music Concentration and perform in at least one student seminar per semester prior to junior recital.
4. Satisfactory rating in all performance evaluations.
5. Students preparing for the Senior Recital will be expected to perform excerpts of the program before a committee of music faculty members at least 30 (thirty) days prior to the scheduled recital date.
7. All repertoire must be pre-selected by the applied music instructor and memorized.

Junior Recitals

4. The length of the recital should be at least 30 minutes
5. Music is selected from repertoire studied in applied lessons
6. Junior recitals should be scheduled for the second semester of the student's Junior year

Senior Recitals (Must be performed as a partial fulfillment of requirements for graduation from Bowie State University)

6. The length of the recital should be at least 45 minutes
7. Music is selected from repertoire studied in applied lessons
8. Should be scheduled at the end of Senior year
9. All music must be memorized
10. Students preparing for the Senior Recital will be expected to perform excerpts of the program before a committee of music faculty members 30 (thirty) days prior to the scheduled recital date.

Jury

Juries are required of all music students, at the end of every semester, prior to Final Exams

***See Jury Form**

Juries will measure progress in applied lessons. Preparation for juries should include the following:

1. Two prepared pieces of contrasting styles (i.e. Etudes, Hanon Studies, Scales, Arpeggios)
2. Literature as designated by Applied Instrumental or Vocal Instructor.

The objectives are:

1. To offer students with a variety of practical experiences in performing groups and other environments;
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Piano Requirements: Three contrasting pieces, five scales, Sight-reading, and Arpeggios, as well as demonstrated knowledge of history and literature of the compositions

Vocal Requirements: Four pieces in contrasting styles and two different languages, as well as know the keys and poetic content of each song

Instrumental Requirements: As designated by applied teacher in keeping with the requirements of Department of F&PA/Music

MINOR CONCENTRATION

Students who wish to pursue a minor in music are required to complete the following:

MUSC	155	Theory I	3
MUSC	156	Theory II	3
MUSC	145	Music History	3
MUSA	—	Ensembles	4
MUSA	—	Performances Studies	5
			18

MUSIC CONCENTRATION

SAMPLE PROFILE

FRESHMAN YEAR

Sem. Hrs.

First Semester

MUSA	409	Seminar	0
MUSC	157	Sight Singing	2
MUSC	145	Music History	3
ENGL	101	Expository Writing	3
COMM	101	Oral Communication	3
FRSE	101	Freshman Seminar	3
SOCI	—	Social Sciences Elective	3
			17

Second Semester

MUSA	409	Seminar	0
_____	_____	Music Elective	2
ENGL	102	Argument and Research	3
MATH	116	Introduction to Mathematics	3
HEED	102	Life Health and Fitness	3
COSC	110	Computer Literacy	3
MUSC	101	Fundamentals of Music	3
			17

SOPHOMORE YEAR

First Semester

MUSA	409	Seminar	0
HIST	_____	History Elective	3
_____	_____	Foreign Language	3
THEA	105	Introduction to Theater	3
MUSC	110	Introduction to Music Technology	2
MUSC	155	Music Theory I	2
BIOL	101	Biological Science	4
			17

Second Semester

MUSA	409	Seminar	0
THEA	231	History of Theater I	3
MUSC	146	Music History since 1810	3
_____	_____	Foreign Language	3
PHSC	_____	Physical Science Elective	3
SOCI	_____	Social Sciences Elective	3
MUSC	156	Intermediate Music Theory	3
			18

JUNIOR YEAR

First Semester

MUSA	409	Seminar	0
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
_____	_____	Foreign Language	3
MUSC	302	Introduction to Music	3
MUSC	255	Advanced Music Theory	3
_____	_____	Music Elective	1
			13

Second Semester

MUSA	409	Seminar	0
MUSA	410	Recital	0
_____	_____	Music Elective	2
_____	_____	Foreign Language	3
MUSC	311	Electronic Composition and Arranging I	3
MUSC	345	Black American Music	3
MUSC	256	Contemporary Music Theory	3
			14

SENIOR YEAR

First Semester

MUSA	409	Seminar	0
_____	_____	Music Elective	3

		Music Elective	3
ART	301	Art History I	3
MUSC	408	Business of Music	3
			12

Second Semester

MUSA	409	Seminar	0
MUSA	410	Recital	0
		Music Elective	4
THEA	215	Survey of Theater Music	3
ART	404	History of Modern Art or	
ART	405	African American Art History	3
MUSC	455	Arranging	2
			12

TOTAL CREDITS: **120**

MUSIC TECHNOLOGY CONCENTRATION

MISSION

The Program will provide students with solid instruction in the variety of ways computer technology is employed in the music industry. It will cover essentials such as computer software, basic studio design, arranging, songwriting, Internet and World Wide Web applications. Courses in music theory and music history give a broad background in the understanding of music styles and genres. A course in business rounds out the curriculum and allows for the understanding of law as it applies to contracts, copyright and the electronic media. A Performance Senior Project is required to complete the concentration. In addition to the 28 semester hours of the Music Technology Concentration, students must successfully complete 93 semester hours of General Education and Fine Arts Requirements. It is suggested that all students enroll in an applied lesson each semester of enrollment, and participate in one of the several performance opportunities.

REQUIRED COURSES (28 semester hours)			Sem. Hrs.
ART	470	Self Promo/ Entertainment Business	3
MUSC	110	Introduction to Music Technology	3
MUSC	111	Keyboard Technology I	2
MUSC	155	Music Theory I	3
MUSC	211	Keyboard & Computer Sequencing	3
MUSC	212	Computer Notation	3
MUSC	311	Electronic Comp and Arranging I	2
MUSC	312	Electronic Comp and Arranging II	3
MUSC	410	Multimedia Recording and Production I	2
MUSC	411	Multimedia Recording and Production II	3
MUSA	411	Recital (Senior Project)	0
MUSA	____	Applied Instrument	1

The objectives are:

1. Explore the physical properties of analog and digital sound, synthesizers, microphones, music recording, and the history of electronic music.
2. Develop knowledge of the use of Musical Instrument Digital Interface (MIDI) techniques. Learn how to

- sequence with workstations, computers. Learn editing and mixing techniques.
3. Develop knowledge of the fundamentals of musical composition and arranging for song writing and commercial jingles while utilizing electronic instruments and devices. Notation for small and large ensembles and arranging concepts are among the areas of instruction.
 4. Develop skills to interface with multimedia projects. Preparation of websites, multi-media Power point presentations and animation.
 5. Gain knowledge and understanding of various recording media (CD, HD, DVD, and, Mini Disk), microphone and sound mixers for live and recording concepts.
 6. Gain knowledge of the aspects of the business of music including, contracts, management, self-promotions, copyright, Internet and other electronic media.

MUSIC TECHNOLOGY CONCENTRATION

SAMPLE PROFILE

FRESHMAN YEAR

First Semester

			Sem. Hrs.
MUSA	409	Seminar	0
MUSC	155	Music Theory I	3
MATH	116	Introduction to Mathematics	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
MUSC	110	Introduction to Music Technology	3
MUSA	—	Applied Instrument/Piano	1
MUSA	—	Band/Choir	1
			17

Second Semester

MUSA	409	Seminar	0
MUSC	111	Keyboard Technology I	2
MUSC	156	Music Theory II	3
ENGL	102	Argument and Research	3
MATH	116	Introduction to Mathematics	3
COSC	110	Computer Literacy	3
COMM	101	Oral Communications	3
MUSA	—	Applied Instrument/Piano	1
			18

SOPHOMORE YEAR

First Semester

MUSA	409	Seminar	0
HIST	—	History Elective	3
SOCI	—	Social Sciences Elective	3
THEA	105	Introduction to Theater	3
BIOL	101	Biological Science	4
MUSC	211	Keyboard & Computer Sequencing	3
MUSA	—	Applied Instrument/Ensemble	1
			17

Second Semester

MUSA	409	Seminar	0
PHSC	_____	Physical Science	3
MUSC	146	Music History since 1810	3
_____	_____	Foreign Language	3
SOCI	_____	Social Sciences Elective	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
			15

JUNIOR YEAR

First Semester

MUSA	409	Seminar	0
MUSC	302	Introduction to Music	3
_____	_____	Foreign Language	3
MUSC	212	Computer Notation	2
MUSC	255	Advanced Music Theory	3
ART	404	History of Modern Art or	
ART	405	African American Art History	3
			14

Second Semester

MUSA	409	Seminar	0
CHEM	170	General Chemistry	3
_____	_____	Foreign Language	3
ART	301	Art History I	3
MUSC	311	Elec Composition and Arranging I	2
ART	360	Cinematography	3
			14

SENIOR YEAR

First Semester

MUSA	409	Seminar	0
THEA	215	Survey of Theater Music	3
_____	_____	Foreign Language	3
ART	405	African American Art History	3
MUSC	312	Electronic Composition and Arranging II	3
MUSC	410	Multimedia Recording and Production I	2
			14

Second Semester

MUSA	411	Senior Project	0
MUSC	345	Black American Music	3
ART	470	Self Promotion and Marketing in the Arts	3
HEED	102	Life Health and Fitness	3
MUSC	411	Multimedia Recording and Production II	3
			12

TOTAL SEMESTER HOURS: **120**

The above is a suggested profile for study. Advisement is mandatory for proper course sequence.

Senior Project Guidelines

There are two types of Senior Projects:

Recital Project: 30-40 minutes of live (real time) performance, containing original music or arranged selections prepared with sequencing and notation techniques. Program will be advertised and appropriately done as guided by the standards and procedures which govern MUSA 410. It is suggested that the student employs his/her applied instrument as part of this program. Works prepared should be of contrasting nature, (jazz, popular, blues, classical, and urban contemporary).

Collaborative Project: 30-40 minutes of live or real time performance incorporating dance, theater, film, and video or computer animation produced in conjunction with a second artist or artists. Works prepared should be of contrasting nature (jazz, popular, blues, classical, urban contemporary).

All performance materials should be constructed with the consideration of the performance arena used to assure a good balance of sound, and maximum audience enjoyment.

Appropriate credit should be given to all participants for their contributions and each should adhere to the rules that establish good concert ethics throughout the presentation.

Permission for taping, use of materials, images and videotaping should be discussed with the coordinator to assure that all legal and copyright responsibilities are met.

THEATRE ARTS PROGRAM

The Theatre Arts program at Bowie State University offers the Bachelor of Science degree, with a choice of studies in Musical Theatre or Acting/Directing; for non-majors, the program offers a minor in theatre arts or dance. The rigorous program is designed to offer historical, theoretical and experiential studies in acting, directing, stagecraft, dance, children's theatre, and the fundamentals of theatre research and scholarship, as students train in the traditional skills necessary for successfully entering professional theatre and for succeeding in graduate studies. The program includes continuous assessment and evaluation throughout a student's matriculation, beginning with an audition at the onset of the freshman year and ending with a capstone seminar course that requires the submission of a cumulative portfolio. A mid-point evaluation of potential success in the program is also included and usually occurs when approximately sixty credits are acquired. Taking advantage of the University's location and the abundance of community and professional theatre in surrounding areas, the faculty encourages students to participate in off-campus as well as on-campus productions and guides the majors to develop their personal visions of theatre and dance as dynamic and diverse cultural elements of any society.

MISSION

The purpose of the Theatre Arts program is to prepare students for successful entrance into the professional theatre and/or advanced academic study. Through mentorship, practical training, and academic rigor, the program produces graduates with a unique artistic vision, a strong work ethic, and an appreciation for theatre as a dynamic cultural force.

Program Goals

1. Cultivate good stewards of the performing arts through progressive academic theatre and performance studies.

2. Build community connections and partnerships that support the program by fostering artistic growth and providing professional opportunities.
3. Ensure and maintain continuous accountability to students, faculty, staff, and the general public.

Expected Student Outcomes and Competencies

Throughout the program of study and upon graduation, student should demonstrate

- 1) the ability to analyze a variety of performance and dramatic texts
- 2) interdisciplinary knowledge of the theatre arts by clearly articulating its
 - a. history
 - b. performance elements
 - c. production processes
 - d. dramatic literature
 - e. stagecraft areas
 - f. use of technology
- 3) the ability to effectively utilize voice and body as an instrument of performance
- 4) the ability to effectively market self in the business of theatre and dance
- 5) the ability to recognize the universality of theater and dance as global and cultural expressions of humans.

Program Requirements

To successfully matriculate through and graduate from Theatre Arts, majors must meet the following requirements:

1. Complete the basic requirements of the University, as published in its various documents, and demonstrate satisfactory growth within the program.
- Graduation Requirements:** All BSU majors require a minimum of 120 semester hours.
2. Earn a minimum grade of "C" in courses taken in theatre and dance; otherwise courses in question must be repeated.
 3. Participate in all levels of student assessment in the program, as outlined in the Department's Student Handbook.
 4. Throughout matriculation, develop a comprehensive portfolio ready for submission in THEA 461 or 462, which is the senior capstone seminar.
 5. Fulfill all performance and crew assignments **each** semester, except where specific exemptions have been approved in advance (i.e., poor grades, lengthy illnesses, emergencies).
 6. Accrue a minimum of 120 hours (15 hours per semester) and production and/or lab theatre/dance work during matriculation in the program.
 7. Participate in at least two off-campus and three on-campus auditions each year (winter and summer included).
 8. Annually attend departmental events in the areas of art, music and dance.
Evidence of such attendance and/or participation will be required in the portfolio.
 9. Take additional course or laboratory work in any area of study or competency where fundamental weaknesses may be found.

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

THEATRE ARTS PROGRAM (46-47 semester hours)	Sem. Hrs.
FRSE 101 Freshman Seminar	3
ENGL 101 Expository Writing	3
ENGL 102 Argument and Research	3
HEED 102 Life Health and Fitness	3
COMM 101 Oral Communications	3
COMM 104 Voice and Diction	3

COSC 111 Computer Literacy	3
MATH 116 Introduction to Mathematics	3
PSYC 101 Introduction to Psychology or SOCI ___ Social Sciences Elective	3
HIST 114 African-American History to 1865 or HIST 115 African-American History since 1865	3
BIOL ___ Elective	3 or 4
PHSC ___ Elective	3 or 4
ART 299 Art Survey	3
MUSC 101 Fundamentals of Music	3
ART 230 Introduction to Computer Graphics Art	3

Theatre Arts Core Requirements

THEA 101-402 Play Production	6
THEA 105 Introduction to Theatre	3
THEA 106 Acting I	3
THEA 221 Stagecraft I	3
THEA 107 Stage Movement	2
THEA 206 Acting II	3
THEA 231 History of Theatre I	3
THEA 232 History of Theatre: II	3
THEA 263 Play Analysis	3
THEA 331 Stage Make Up	3
THEA 461 Theatre Seminar I or THEA 462 Theatre Seminar II	3
Elective	1

TOTAL SEMESTER CREDITS 36

Theatre Minor (21 semester hours)

Students who minor in Theatre Arts are required to complete 20 credits of course work, including 2 credits of theatre production, which require 15-20 hours of work.

THEA 105 Introduction to Theatre	3
THEA 106 Acting I: Beginning	3
THEA 206 Acting II: Scene Study	3
THEA 221 Stagecraft I	3
THEA 263 Play Analysis	3
THEA 407 Directing I	3
THEA 101 or 102 Play Production	2

Dance Minor (18 hours)

Students who minor in dance are required to complete 18 credits of course work.

THEA 105 Introduction to Theatre	3
THEA 123 Fundamentals Modern Dance	3
THEA 250 Modern Dance Innovations	3
THEA 251 Jazz Dance Technique	3
THEA 300 Choreography I	3

ONE of The following electives:

THEA 205 Ballet	3
THEA 259 Tap Dance	3
THEA 400 Practicum in Dance	3

MUSICAL THEATRE**Musical Theatre Requirements (38 semester credits)**

THEA 110 Pilates	3
THEA 123 Fundamentals of Modern Dance	3
THEA 208 Singing for the Stage	3
THEA 215 Survey of Theatrical Music	3
THEA 251 Jazz Dance Technique	3
THEA 259 Tap Dance	3
THEA 306 Acting III	3
THEA 406 Acting IV (Musical Theatre)	3
THEA 407 Directing the Play	3
MUSC 157 Sight Singing	2
MUSA 125 Applied Voice	1
MUSA 196-197 Voice Class	4
Free Electives	4

TOTAL SEMESTER CREDITS 38

**MUSICAL THEATER
SAMPLE PROFILE**

FRESHMAN YEAR**First Semester**

ENGL 101 Expository Writing	3
FRSE 101 Freshman Seminar	3
THEA 107 Stage Movement I	2
THEA 105 Intro to Theatre	3
THEA 106 Acting I	3

14

Second Semester

ENGL 102 Argument and Research	3
MATH 116 Introduction to Mathematic Ideas	3
HEED 102 Life Health and Fitness	3
COSC 111 Computer Literacy	3
THEA 102 Play Production	2
THEA 206 Acting II	3

17

SOPHMORE YEAR**First Semester**

PSYC 101 Introduction to Psychology	3
THEA 110 Pilates	3
THEA 306 Acting III	3
MUSA 125 Applied Voice	1
MUSA 101 Fundamentals of Music	3
THEA 201 Play Production	2

15

Second Semester

PHSC 100 Physical Science	3
COMM 104 Voice and Diction	3
THEA 123 Fundamentals of Modern Dance	3
THEA 263 Play Analysis	3
HIST 114 African-American History to 1865 or	
HIST 115 African-American History since 1865	3
	15

JUNIOR YEAR**First Semester**

THEA 222 Stage Craft I	3
SOCI 101 Intro to Sociology	3
THEA 341 Stage Make-up	3
MUSA 110 Intro to Music Technology	3
THEA 251 Jazz Dance	3
MUSC 157 Sight Singing	2
	17

Second Semester

THEA 215 Singing for the Stage	3
THEA 405 Acting IV	3
ART 299 Art Survey	3
BIOL 101 Intro to Biology	4
THEA 302 Play Production	2
	15

SENIOR YEAR**First Semester**

THEA 300 Choreography I	3
THEA 231 Theater History	3
THEA 259 Tap Dance	3
THEA 407 Play Directing I	3
MUSA 196 Voice Class	2
	14

Second Semester

THEA 232 Theatre History II	3
THEA 215 Survey Theatrical Music	3
THEA 462 Theatre Seminar	3
MUSA 197 Voice Class	2
THEA 402 Theatre Production	2
	13

TOTAL SEMESTER CREDITS 120

ACTING/DIRECTING

Acting/Directing Requirements (38 semester credits)

THEA 123 Fundamentals of Modern Dance	3
THEA 261 Stage Management	3
THEA 304 Children's Theatre	3
THEA 306 Acting III: Realism	3
THEA 406 Acting IV: Musical Theatre	3
THEA 310 Acting for the Camera	3
THEA 320 Experimental Theatre	3
THEA 405 Seminar in Acting	3
THEA 407 Play Directing I	3
THEA 408 Play Directing II	3
ENG 408 Shakespeare	3
THEA 410 African American Performance History	3
FPA Elective	2
	TOTAL 38

ACTING/DIRECTING SAMPLE PROFILE

FRESHMAN YEAR

First Semester

ENGL 101 Expository Writing	3
FRSE 101 Freshman Seminar	3
COMM 101 Oral Communications	3
THEA 105 Introduction to Theatre	3
THEA 107 Stage Movement	2
	14

Second Semester

ENGL 102 Argument and Research	3
MATH 116 Introduction to Mathematics	3
HEED 102 Life Health and Fitness	3
COSC 110 Computer Literacy	3
THEA 102 Play Production	2
THEA 110 Pilates	3
	17

SOPHMORE YEAR

First Semester

COMM 104 Voice and Diction	3
HIST 114 African-American History to 1865 or	
HIST 115 African-American History since 1865	3
BIOL 101 Introduction to Biology	4
THEA 123 Fundamentals Modern Dance	3
THEA 106 Acting I	3
	16

Second Semester

THEA 202 Play Production	2
THEA 206 Acting II (Scenes)	3
THEA 261 Stage Management	2
THEA 263 Play Analysis	3
PSYC 101 Introduction to Psychology	3
MUSC 196 Voice Class	2
	15

JUNIOR YEAR**First Semester**

THEA 107 Stage Movement	2
THEA 306 Acting III: Realism	3
THEA 221 Stage Craft I	3
THEA 231 Theatre History I	3
PHSC ___ Physical Science elective	3
Free Elective	1
	15

Second Semester

THEA 222 Stage Craft II	3
THEA 232 Theatre History II	3
THEA 310 Acting for the Camera	3
THEA 302 Play Production	2
PHIL 103 Introduction to Reasoning	3
	14

SENIOR YEAR**First Semester**

THEA 261 Theatre Management	3
THEA 407 Play Directing I	3
THEA 405 Seminar in Acting	3
THEA 304 Children's Theatre	3
ENG 408 Shakespeare	3
	15

Second Semester

THEA 402 Play Production	2
THEA 408 Directing II	3
THEA 410 African American Performance History	3
THEA 462 Theatre Seminar	3
THEA 300 Choreography I	3

14

TOTAL CREDITS 120

DEPARTMENT OF HISTORY AND GOVERNMENT		
MAJOR	CONCENTRATION	DEGREE OFFERED
HISTORY AND GOVERNMENT	History Government History (Social Studies) Education	BS, BA BS, BA BS

Chair: M. Sammey Miller

Professors: Mario D. Fenyo, William B. Lewis, Frederick B. Mills, M. Sammey Miller, Ralph L. Parris

Associate Professors: Joseph M. Kum, Frankie Hutton

Assistant Professors: Benjamin Arah, Robert Birt, Tamara L. Brown, E. Rufus Ozomeyo, Diarra O. Robertson, George S. Sochan, Andreas Woods

Lecturers: James Mauer, Adrian Taylor, Gerad Tikasingh

MISSION

The Department contributes to Bowie State University's major mission as a regional comprehensive liberal arts university. It provides an atmosphere that promotes intellectual development, scholarship, and critical thinking for its diverse student body. In addition, students who major in history and government have the opportunity to experience the responsibilities and rewards of leadership. This combination of learning and personal challenge enables our graduates to face the demands of the twenty-first century with confidence.

GOALS

Consonant with Bowie State University's mission as an institution of higher learning committed to a tradition of free inquiry, the goals of the department are:

1. To foster an atmosphere conducive to the fruitful exchange of ideas between students and faculty.
2. To train students proficiently in content and methodology in the departmental concentrations of their choice.
3. To provide opportunities for critical study which will build marketable skills in a variety of fields.
4. To give students in the sequences a level of training which will enable them to succeed in graduate studies and professional schools, or to pursue careers in academia, government, or business.

DESCRIPTION OF THE DEPARTMENT

The Department offers an interdisciplinary degree program in history and government, as well as tracks in the following areas: geography, philosophy, women's studies and pre-law. The program aims to provide students with a broad understanding of the complex historical, social, economic, and political forces within society, and it seeks to promote students' critical thinking skills. Students who choose

either the history or the government sequence may pursue either a BA or a BS degree. Students who choose the history (social studies) education program must pursue a BS degree. To receive a BA/BS in History and Government, the student must complete 120 semester hours. To receive a BS in History and Government with a history (social studies) education concentration, the student must complete 128/129 semester hours. The minors in the Department are based on specific courses and have the following credit hours: geography (15), philosophy (15), women's studies (18), and pre-law (15).

GRADUATION REQUIREMENTS

1. Foreign Language: Students in the BA program must take and pass, with a "C" or better, 12 semester hours of a second language other than English. In some cases, a foreign language proficiency examination may be substituted for the course requirement.
2. Senior Thesis: Students, except those in the history (social studies) education concentration, must write a thesis paper in their senior year.
3. Comprehensive Examination: Students must take and pass a written departmental comprehensive examination in their concentration during the senior year.
4. The Bowie State University *English Proficiency Examination*: All majors must take and pass the Bowie State University *Writing Proficiency Examination* after successful completion of ENGL 101 and ENGL 102, *Expository Writing and Argument and Research*. Transfer students who completed their English composition requirements at another university must take the *Writing Proficiency Examination* during their first semester of enrollment at Bowie State.
5. History (Social Studies) Education Majors must take PRAXIS I and PRAXIS II and achieve a passing score set by the Maryland State Department of Education in order to be certified by the State of Maryland. Passing scores on the PRAXIS are a prerequisite for several courses in the professional sequence, including methods courses and student teaching. Passing scores on all PRAXIS II are required for graduation.

BACHELOR OF ARTS/BACHELOR OF SCIENCE HISTORY AND GOVERNMENT MAJOR

The Department of History and Government offers the Bachelor of Arts (BA) and the Bachelor of Science (BS) degrees in history and government. Students who wish to earn the BA degree are required to complete twelve semester hours of a foreign language in addition to other requirements. The BA/BS degrees in history and government require a minimum of forty-two semester hours for majors in the history concentration and forty-five semester hours for majors in the government concentration. The BS degree in history and government requires thirty-six semester hours for majors in the history (social studies) concentration.

Students who wish to pursue a major or minor in history and government must earn a grade of "C" or higher in departmental courses.

CORE REQUIREMENTS

FOR ALL MAJORS, EXCEPT HISTORY (SOCIAL STUDIES)

EDUCATION MAJORS

			Sem. Hrs.
GEOG	101	Elements of Geography I or	
GEOG	102	Elements of Geography II	3
GOVT	130	Introduction to Political Science	3
GOVT	231	US National Government	3
GOVT	342	International Relations	3
GOVT	462 & 463	Government Senior Seminars or	

HIST	497 & 498	History Senior Seminars	6
HIST	111	World Civilization since 1500	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
PHIL	101	Introduction to Philosophy	3

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

English Composition (6 semester hours)		Sem. Hrs.
ENGL 101	Expository Writing	3
ENGL 102	Argument and Research	3
Arts and Humanities (6 hours)		Sem. Hrs.
PHIL 101	Introduction to Philosophy	3
COMM 101	Oral Communication	3
Sciences (Biology, chemistry, physics, physical science, 1 lab. course req.)	Sem. Hrs.	
— — — Science Electives		7-8
Mathematics (3 hours)	Sem. Hrs.	
MATH —	Math Elective	3
Social Sciences (6 hrs.)	Sem. Hrs.	
— — Social Science Electives		6
Technology (3 hours)	Sem. Hrs.	
COSC —	Computer Science Elective	3
Institutional Requirements (6 hours)		Sem. Hrs.
FRSE 101	Freshman Seminar	3
HEED 102/200	Life and Health/ Fund. of Sex Education or	
IDIS 210	Women's Health Issues	3
Other General Education Requirements (9 hours)		Sem. Hrs.
— — General Education Elective		3
— — General Education Elective		3
— — General Education Elective		3

See the full list of University General Education and Institutional Requirements for additional options.

Students are encouraged to take summer courses and attend mini-semester in order to have a manageable semester load.

Note: The Department reserves the right to specify suitable general education courses, in keeping with COMAR, for its majors.

GENERAL HISTORY SEQUENCE

The General History Track consists of a total of forty-two hours in history course work. Eighteen hours are in history survey courses, eighteen hours are in upper level history courses, and six hours consist of the two parts of the Senior Seminar. These courses are to be taken sequentially with most of the history survey courses being taken before the upper level ones are taken. In any case, the choice of courses must be made in cooperation with the faculty advisor to ensure successful and timely completion of the degree requirements and to prepare for the senior year comprehensive examination and the writing of the thesis paper. Finally, all eighteen hours of history survey courses and all eighteen hours of upper level history courses must be taken before the student takes the two seminar courses.

The General History Track is designed as a traditional liberal arts program that emphasizes theory and research so that the student is prepared for graduate studies in history. Should the student wish to graduate with a Bachelor of Arts degree, rather than a Bachelor of Science degree, then, the student must satisfy a foreign language requirement, which can also be met by passing a Foreign Language Proficiency Examination. Students who wish to pursue graduate studies in history are strongly encouraged to take twelve hours of Foreign Language Electives and, thereby, to graduate with a BA.

HISTORY SURVEY COURSES (18 semester hours)		Sem. Hrs.	
HIST	110	World Civilization to 1500	3
HIST	111	World Civilization since 1500	3
HIST	114	African-American History to 1865	3
HIST	115	African-American History since 1865	3
HIST	201	United States History to 1865	3
HIST	202	United States History since 1865	3
Total Hours of History Survey Courses		18	

For History majors some of the above courses may be included in the program as core departmental requirements or as general education electives, under the social sciences and other general education electives categories.

HISTORY SUB-FIELDS

There are three sub-fields of upper level history courses, which are the African Sub-Field, the European Sub-Field, and the United States Sub-Field. History Majors must take two courses in each of the three sub-fields for their eighteen hours of upper level course work (300-level or higher) in history.

AFRICAN SUB-FIELD		Sem. Hrs.	
HIST	360	Survey of African Civilizations to 1500	3
HIST	361	Survey of African Civilizations since 1500	3
HIST	362	History of East and Southern Africa	3
HIST	461	Imperialism in Africa	3

EUROPEAN SUB-FIELD		Sem. Hrs.	
HIST	317	Renaissance and Reformation	3
HIST	320	Europe from 1815 to 1914	3
HIST	321	Economic History of Europe	3
HIST	322	Twentieth Century Europe	3
HIST	328	Soviet Union & Russia in the 20th Century	3
HIST	331	The French Revolution and Napoleon	3
HIST	337	The History of Britain to 1688	3

HIST	338	The History of Britain since 1688	3
HIST	404	Diplomatic History of Europe	3
HIST	420	European Intellectual History	3

UNITED STATES SUB-FIELD			Sem. Hrs.
HIST	300	Colonial America to the Revolution	3
HIST	304	The Antebellum South, 1800-1860	3
HIST	305	Civil War and Reconstruction	3
HIST	306	American Business & Urban History, 1877-1920	3
HIST	307	Contemporary America since World War II	3
HIST	350	Women in American Society	3
HIST	400	American Intellectual History	3
HIST	402	Diplomatic History of the U.S.	3
HIST	441	The Military Experience in America	3

GENERAL HISTORY ELECTIVES			Sem. Hrs.
HIST	204	Black Women's History: Colonial Times to the Present	3
HIST	205	Introduction to Women's Studies	3
HIST	260	History Honors Colloquium	3
HIST	340	Culture and History of Latin America	3
HIST	380	Special Topics in Women's Studies	3
HIST	460	Fieldwork in Historical Management	3
HIST	496	Independent Study in History	3

General History Electives, which may be taken as electives, count towards the total semester hours for graduation, but they do not count as part of the semester hours in the major area of history concentration.

GENERAL HISTORY SEQUENCE

SAMPLE PROGRAM

FRESHMAN YEAR

First Semester			Sem. Hrs.
HIST	110	World Civilization to 1500	3
HIST	201	United States History to 1865	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
COMM	101	Oral Communication	3
			15

Second Semester

HIST	111	World Civilization since 1500	3
HIST	202	United States History since 1865	3
PHIL	101	Introduction to Philosophy	3
ENGL	102	Argument and Research	3
GEOG	101 or 102	Elements of Geography I or II	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	210	Women's Health Issues	3
			18

SOPHMORE YEAR**First Semester**

HIST	114	African-American History to 1865	3
HIST	—	Sub-Field Elective	3
GOVT	130	Introduction to Political Science	3
—	—	Natural Science Elective	4
—	—	Other Elective	3
			16

Second Semester

HIST	115	African-American History since 1865	3
HIST	—	Sub-Field Elective	3
GOVT	231	U.S. National Government	3
MATH	—	Mathematics Elective	3
—	—	Natural Science Elective	3
—	—	Other Elective	3
			18

JUNIOR YEAR**First Semester**

HIST	—	Sub-Field Elective	3
HIST	—	Sub-Field Elective	3
GOVT	342	International Relations	3
—	—	Arts and Humanities Elective	3
—	—	Other Elective	3
			15

Second Semester

HIST	—	Sub-Field Elective	3
HIST	—	Sub-Field Elective	3
COSC	—	Computer Science Elective	3
—	—	Other Elective	3
—	—	Other Elective	2
			14

SENIOR YEAR**First Semester**

HIST	497	Senior Seminar I	3
—	—	Other Elective	3
—	—	Other Elective	3
—	—	Other Elective	3
			12

Second Semester

HIST	498	Senior Seminar II	3
—	—	Other Elective	3
—	—	Other Elective	3
—	—	Other Elective	3
			12

HISTORY AND SOCIAL STUDIES TEACHING TRACKS

The student-educator candidate must meet criteria set by both the Maryland State Department of Education (MSDE) and the university. In terms of semester hours, the student must complete thirty-six hours in history, thirty-seven hours in professional education, and twenty-four hours in the social and behavioral sciences. The hours in history include the following: eighteen hours of history survey, fifteen hours of upper level history, and HIST 497. The thirty-three hours of survey history courses and of upper level history courses must be taken before the student takes HIST 497. All candidates in history or social studies teaching will receive a departmental evaluation with the faculty of the department whereupon a recommendation is made on the student's ability to continue in the teacher education program.

HISTORY SURVEY COURSES

Sem. Hrs.

Same courses & same number of hours as majors in General

History Sequence	18
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UPPER LEVEL HISTORY COURSES

Sem. Hrs.

Five Upper Level History Courses	15
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The student must take two courses in each of two sub-fields and one course in the third sub-field. The sub-fields are the following: Africa, Europe, and the United States. To graduate, the student must have, at least, one course in each sub-field and two courses in two sub-fields. The listing of courses, according to sub-fields, is under History Concentration.

HISTORY SENIOR SEMINAR

Sem. Hrs.

HIST 497 Senior Seminar	3
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CORE REQUIREMENTS

SOCIAL AND BEHAVIORAL SCIENCES

Sem. Hrs.

GOVT 130	Introduction to Political Science	3
GOVT 231	U.S. National Government	3
GEOG 101	Elements of Geography I	3
GEOG _____	Any advanced Geography course beyond 101	3
ECON 211	Principles of Macroeconomics	3
ECON 212	Principles of Microeconomics	3
SOCI 101	Introduction to Sociology	3
PSYC 101	Introduction to Psychology	3
		24

The GOVT and the GEOG courses are part of the core requirements for all departmental majors. SOCI 101 and PSYC 101 should be fulfilled as part of the university's general education requirements for the social science electives or other general education electives.

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

The General Education and Institutional Requirements for the History and Social Studies Concentration is the same as that for the General History Concentration. See the list of General Education and Institution Requirements under the General History Concentration.

Students are encouraged to take summer courses and attend mini-semester in order to have a manageable load. *Note: The Department reserves the right to specify suitable general education courses, in keeping with COMAR, for its majors.*

PROFESSIONAL EDUCATION REQUIREMENTS (37 semester hours)			Sem. Hrs.
EDUC	101	Introduction to Education	3
EDUC	311	Managing the Diverse Classroom	3
EDUC	201	Human Growth and Development	3
EDUC	316	Foundations of Education	3
SPED	403	Orientation to Special Education	3
SCED	450	Teaching Reading: Secondary Level	3
EDUC	402	Assessment and Evaluation	3
HIST	390	Methods of Teaching History	3
SCED	305	Practicum III	1
SCED	401	Directed Teaching and Seminar	12

The State of Maryland Requirements in Secondary School Teaching:

1. Bachelor's degree in history and social studies education
2. For certification as a teacher in history-social studies, the following course work must be completed: Thirty-six hours of history, **thirty-seven** hours of professional studies, and twenty-four hours of social sciences. In addition, students must pass the following examinations: PRAXIS I and PRAXIS II, including both the pedagogy and the content areas.

HISTORY (SOCIAL STUDIES) EDUCATION

SAMPLE PROGRAM

FRESHMAN YEAR

First Semester			Sem. Hrs.
HIST	110	World Civilization to 1500	3
HIST	201	United States History to 1865	3
ENGL	101	Expository Writing	3
EDUC	101	Introduction to Education	3
GEOG	101	Elements of Geography I	3
			15

Second Semester

HIST	111	World Civilization since 1500	3
HIST	202	United States History since 1865	3
ENGL	102	Argument and Research	3
EDUC	311	Managing the Diverse Classroom	3
GEOG	—	Any advanced GEOG course beyond 101	3
FRSE	101	Freshman Seminar	3
			18

SOPHMORE YEAR

First Semester			Sem. Hrs.
HIST	114	African-American History to 1865	3
EDUC	201	Human Growth and Development	3
COMM	101	Oral Communication	3
GOVT	130	Introduction to Political Science	3
—	—	Natural Science Elective	4
			16

Second Semester

HIST	115	African-American History since 1865	3
HIST	—	Sub-Field Elective	3
SPED	403	Orientation to Special Education	3
GOVT	231	U.S. National Government	3
PHIL	101	Introduction to Philosophy	3
—	—	Natural Science Elective	3
			18

JUNIOR YEAR**First Semester**

HIST	—	Sub-Field Elective	3
HIST	—	Sub-Field Elective	3
EDUC	316	Foundations of Education	3
SCED	450	Teaching Reading: Secondary Level	3
ECON	211	Principles of Macroeconomics	3
MATH	—	Mathematics Elective	3
			18

Second Semester

HIST	—	Sub-Field Elective	3
HIST	—	Sub-Field Elective	3
EDUC	402	Assessment and Evaluation	3
ECON	212	Principles of Microeconomics	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	210	Women's Health Issues	3
—	—	Other Elective	3
			18

Senior Year**First Semester**

HIST	497	Senior Seminar I	3
HIST	390	Methods of Teaching History	3
SCED	305	Practicum III	1
COSC	—	Computer Science Elective	3
—	—	Other Elective	3
—	—	Other Elective	3
			16

Second Semester

SCED	401	Directed Teaching and Seminar	12
			12

GOVERNMENT SEQUENCE

The Government Concentration is designed to enhance the student's liberal arts education and also to nurture an understanding of the role of the government and the citizen in a polity. To this end, the program puts an emphasis on the core themes and subjects in three sub-fields. Students in the Government Concentration must successfully complete a minimum of forty-five semester hours in government courses. They will select at least two courses from each sub-field and these courses are to

be taken sequentially and in accordance with the profile for the concentration. The choice of courses must be made in cooperation with a faculty advisor. Should the student wish to graduate with a Bachelor of Arts degree, rather than a Bachelor of Science degree, then, the student must satisfy a foreign language requirement, which can also be met by passing a Foreign Language Proficiency Examination. Students who wish to pursue graduate studies in government are strongly encouraged to take twelve hours of Foreign Language Electives and, thereby, to graduate with a BA.

CORE REQUIREMENTS (12 semester hours)			Sem. Hrs.
GOVT	140	Introduction to Comparative Politics	3
GOVT	145	Scope and Methods of Political Science	3
GOVT	315	Early Political Philosophy	3
GOVT	391	Research Methods in Political Science	3
			12

RELATED REQUIREMENTS (12 semester hours)			Sem. Hrs.
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
COSC	110	Computer Literacy and Applications	3
ENGL	255	Advanced Composition or	
ENGL	361	Technical & Report Writing	3
PYSC	204	Elementary Statistics in Psychology or	
SOCI	309	Elementary Statistics in Sociology	3
			12

SUB-FIELDS

Students are required to take two courses from each of the following sub-fields: American Government, Comparative and International Politics, and Political Philosophy. At least one course from each sub-field has to be at or above the 300-level.

AMERICAN GOVERNMENT			Sem. Hrs.
GOVT	150	Introduction to Public Policy	3
GOVT	232	US State and Local Government	3
GOVT	235	Legal Rights and Remedies	3
GOVT	240	Black Politics in the United States	3
GOVT	283	Urban Politics and Policy Analysis	3
GOVT	317	US Constitutional Law and History I	3
GOVT	318	US Constitutional Law and History II	3
GOVT	319	Law and Politics	3
GOVT	348	US Legislative Process	3
GOVT	351	US Political Behavior	3
GOVT	355	Political Behavior	3

COMPARATIVE/INTERNATIONAL POLITICS			Sem. Hrs.
GOVT	215	Political Geography	3
GOVT	250	Government and Politics of Africa	3
GOVT	251	Africa in World Politics	3
GOVT	300	Women and Politics	3
GOVT	301	International Organizations	3
GOVT	320	International Law	3
GOVT	321	Government and Politics of Western Europe	3
GOVT	327	Government and Politics of the Middle East	3

GOVT	330	Theories and Comparative Politics	3
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POLITICAL PHILOSOPHY			Sem. Hrs.
GOVT	316	Modern Political Philosophy	3
GOVT	400	Black Political Thought	3
PHIL	200	Women and Philosophy	3
PHIL	207	Rhetoric of Black Americans	3

GOVERNMENT SEQUENCE

SAMPLE PROGRAM

FRESHMAN YEAR

First Semester			Sem. Hrs.
GOVT	130	Introduction to Political Science	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
COMM	101	Oral Communication	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	210	Women's Health Issues	3
			15

Second Semester

GOVT	140	Introduction to Comparative Politics	3
PHIL	101	Introduction to Philosophy	3
ENGL	102	Argument and Research	3
MATH	—	Mathematics Elective	3
—	—	Natural Science Elective	4
			16

SOPHMORE YEAR

First Semester			
GOVT	231	US National Government	3
GOVT	342	International Relations	3
GOVT	315	Early Political Philosophy	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
—	—	Other Elective	3
			15

Second Semester

HIST	114 or 115	African-American History	3
GOVT	—	Government Elective	3
GOVT	—	Government Elective	3
GOVT	145	Scope and Methods	3
COSC	110	Computer Literacy and Applications	3
—	—	Natural Science Elective	3
			18

JUNIOR YEAR

First Semester

HIST	111	World Civilization since 1500	3
PYSC	204	Elementary Statistics in Psychology or	
SOCI	309	Elementary Statistics in Sociology	3
GOVT	—	Sub-Field Elective	3
GOVT	—	Sub-Field Elective	3
—	—	Other Elective	3
			15

Second Semester

GOVT	391	Research and Methods in Political Science	3
GOVT	—	Sub-Field Elective	3
GOVT	—	Sub-Field Elective	3
—	—	Other Elective	3
—	—	Other Elective	3
			15

SENIOR YEAR**FIRST SEMESTER**

GOVT	462	Capstone Seminar I	3
GOVT	—	Sub-Field Elective	3
GOVT	—	Sub-Field Elective	3
—	—	Other Elective	3
—	—	Other Elective	2
			14

Second Semester

GOVT	463	Capstone Seminar II	3
—	—	Other Electives	9
			12

GEOGRAPHY MINOR

Geography is a specialized field of study and is basic to a liberal arts education. The Geography Track is concerned with the reality of the human habitat in regional environments; with the ways space is organized for economic, social and political purposes; with the manner in which natural resources are utilized and developed and their uses; and with the relationships between these considerations and public policy. Its sphere is the whole world. Students who wish to complete the track in geography must earn a grade of "C" or higher in all Geography courses.

CORE REQUIREMENTS (15 semester hours)			Sem. Hrs.
GEOG	101	Elements of Geography I	3
GEOG	102	Elements of Geography II	3
GEOG	—	Geography Electives	9
			15

PHILOSOPHY MINOR

The philosophy curriculum is multicultural and promotes a critical understanding of the foundations of the humanities and the natural sciences. A thematic and historical approach is used to study the fundamental features of the universe (metaphysics), how one knows (epistemology), and how one ought to live (ethics). GOVT 315 and GOVT 316 may be used as philosophy electives.

Students who wish to complete the minor in philosophy must earn a grade of "C" or higher in all philosophy courses.

CORE REQUIREMENTS			Sem. Hrs.
PHIL	101	Introduction to Philosophy	3
PHIL	103	Introduction to the Principles of Reasoning	3
PHIL	—	Philosophy Electives	9
			15

WOMEN'S STUDIES MINOR

The track in Women's Studies provides an interdisciplinary approach to the study and analysis of the intersection of race, gender, and class. The program is designed to complement existing programs and the academic mission of the university by providing students with a comprehensive educational experience by developing their understanding of the contributions of women in diverse fields of human activity and thought. It introduces students to the intellectual work, theories, concepts, and experiences of women from multiple perspectives that transcend disciplinary boundaries. The required number of semester hours for a track in Women's Studies is eighteen semester hours, which are to be chosen from the required courses and the elective courses. A student's program, based on the student's interests, should be designed in consultation with a Women's Studies academic advisor. Students who wish to complete the **minor** in Women's Studies must earn a grade of "C" or higher in all Women's Studies courses.

CORE REQUIREMENTS (12 semester hours)			Sem. Hrs.
HIST	204	Black Women's History	3
HIST	205	Introduction to Women's Studies	3
GOVT	300	Women in Politics	3
HIST	350	Women in American Society	3
			12

ELECTIVE REQUIREMENTS (6 semester hours required)			Sem. Hrs.
HIST	380	Special Topics in Women's Studies	3
HIST	496	Independent Study in History	3
PHIL	200	Women and Philosophy	3
PHIL	400	Independent Study in Philosophy	3
GOVT	483	Independent Study in Political Science	3
IDIS	210	Contemporary Health Issues for Women	3
SOWK	407	Male-Female Relationships	3
SOCI	304	Sex Roles, Marriage, and the Family	3
ENGL	353	Special Topics in Women's Literature	3
FREN	352	Francophone, African, and Caribbean Women Writers	3

PRE-LAW MINOR

The Department offers a pre-law **minor**. The law and related courses are designed to develop the writing, the critical thinking, and the analytical skills necessary for admission to and success in law school. Students who are interested in going to law school are strongly advised to develop their writing proficiency and to choose rigorously analytical courses for all of their electives. Students should consult regularly with faculty advisors for a suitable course sequence that would fit individual needs.

RELATED REQUIREMENTS FOR PRE-LAW MINOR			Sem. Hrs.
GOVT	235	Legal Rights and Remedies	3

GOVT	317	US Constitutional Law and History I or	
GOVT	318	US Constitutional Law and History II	3
GOVT	320	International Law	3
PHIL	103	Introduction to the Principles of Reasoning	3
PHIL	203	Symbolic Logic	3
			15

DEPARTMENT OF MATHEMATICS		
MAJOR	CONCENTRATION	DEGREE OFFERED
MATHEMATICS	Pure Mathematics Mathematics Education Applied and Computational Mathematics Dual Degree Mathematics/Engineering Program	BS

Chair: Nelson Petulante

Professors: Olusola Akinyele, Karen Benbury, Mehran Mahdavi, Nelson Petulante, Roman Sznajder

Associate Professors: Abdusamad Kabir,

Assistant Professors: Chaobin Liu

Lecturers: Claudette Burge

MISSION

The Department of Mathematics exists to serve the educational needs of all students for whom mathematical knowledge is either a pleasure or a necessity. Through its courses and programs, the Department aims to assist the University in meeting its institutional goals and in enabling students across all disciplines to fulfill their educational objectives. Courses and programs are designed to equip graduates with a range of contemporary skills and professional attitudes conducive to success in employment or higher study.

GOALS

1. To provide a quality education in mathematics such as will enable the students to meet the challenges and to reap the opportunities of an increasingly diverse and technologically oriented society.
2. To provide for the students a rich learning environment that cultivates and fosters the attitudes and disciplines essential to professional competence and growth.
3. To optimize the academic performance of students through a combination of traditional teaching, individual mentoring and advisement.
4. To maintain an environment of active research among the faculty and to involve students in research projects under faculty supervision.
5. To prepare students for graduate studies in mathematics and for mathematically intensive careers in government, industry or education.
6. To establish mutually beneficial arrangements with other academic departments, area school systems, colleges, and universities.
7. To maintain strong linkages with regional private and government institutions in support of the department's educational and research interests.

8. To assist the University in achieving its goal of excellence in computer and information technology by providing a full range of service courses for other departments possessing a technological or scientific orientation.
9. To actively support the University's historic commitment to the African American community by instituting programs and generating grant proposals that aim to promote minority achievement in the fields of mathematics, science, computer science, technology and education.
10. To continually monitor and sustain, through a systematic process of assessment and modification, the integrity and contemporary relevance of departmental course offerings and programs.

REQUIRED EXAMINATIONS

All students must take the *English Proficiency Examination* after successful completion of ENGL 101 *Expository Writing* and ENGL 102 *Argument and Research*. Transfer students who have completed their English Composition requirements elsewhere should take the BSU English Proficiency Exam during the first semester of enrollment at BSU. Mathematics Education (MAED) majors must take and pass both parts (Praxis I and II) of the State-approved teacher competency examinations.

DEPARTMENTAL POLICY STATEMENTS

1. Very important: students in all disciplines are strongly advised to complete all of their General Education courses in mathematics by the end of their sophomore year, at the latest. Failure to do so could result in delayed graduation.
2. Any student, including any transfer student without a completed AA or higher college degree, whose program of study requires him or her to take a general education course in mathematics must take the University-approved Mathematics Placement Test. The placement test is required to determine the appropriate level of placement. Please confer with your academic advisor to make the appropriate arrangements.
3. All prerequisites for all courses in mathematics must be successfully completed with a grade of "C" or better.

BACHELOR OF SCIENCE MATHEMATICS

The Department offers a Bachelor of Science Degree in Mathematics with four options: Pure Mathematics, Mathematics Education, Applied and Computational Mathematics and Dual Degree Mathematics/Engineering. The Dual Degree Mathematics/Engineering program is a special program offered by Bowie State University in conjunction with other universities such as UMCP, UMBC, GWU and Howard. Under this program, a student attends Bowie State University for three academic years and the receiving university for an additional two years.

GRADUATION REQUIREMENTS

1. All students must pass the Bowie State University *English Proficiency Examination* to graduate.
2. A grade of "C" or better is required in all courses designated as part of the mathematics major, including all courses in mathematics, the natural sciences, technical writing and computer science.

DEGREE REQUIREMENTS

Every student majoring in Mathematics must meet three sets of requirements:

I. GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

The following list of General Education and Institutional requirements applies only to students in the Pure Mathematics, Applied and Computational Mathematics and Mathematics Education tracks. Students in the Dual Degree Mathematics/Engineering Program are subject to a special set of General Education and Institutional requirements as described further below.

ALL TRACKS EXCEPT DUAL DEGREE MATH/ENGINEERING

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

See catalog for the full list of University General Education and Institutional Requirements.

English Composition (6 semester hours)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3
			6

Arts and Humanities (6 semester hours)

COMM	101	Oral Communication	3
PHIL	103	Introduction to Principles of Reasoning	3
			6

Social Sciences (6 semester hours)

HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
ECON	211	Principles of Macroeconomics	3
			6

Sciences (8 semester hours)

PHYS	271	General Physics I	3
PHYS	201	Physics Laboratory I	2
CHEM	107	General Chemistry	3
			8

Mathematics (3 semester hours)

MATH	_____	Mathematics Elective*	3
			3

Technology (3 semester hours)

COSC	112	Computer Science I	4
			4

General Education Electives (9 semester hours)

(Any course from the General Education list of courses)

Institutional Requirements (6 semester hours)

FRSE	101	Freshman Seminar	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	

HEED 102/200 Life and Health/ Fund. of Sex Education **or**

IDIS 210 Women's Health Issues

3

6

**Note: Mathematics Education majors must take MATH 450: Overview of College Mathematics as their general education mathematics elective.*

Note: The Department reserves the right to specify suitable, program specific general education courses, in keeping with COMAR, for its majors.

DUAL DEGREE MATHEMATICS/ENGINEERING PROGRAM ONLY

Required General Education Courses (36 semester hours)			Sem. Hrs.
COSC	112	Computer Science I	4
ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3
FRSE	101	Freshman Seminar	3
COMM	103	Public Speaking	3
CHEM	107	General Chemistry	3
PHYS	271	General Physics I	3
PHYS	201	Physics Laboratory I	2
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	390	Women's Health Issues	3
ECON	211	Economics or	
PSYC	101	Psychology	3
ANTH	102	Anthropology or	
PHIL	103	Philosophy	3

II. CORE COURSES FOR ALL MATHEMATICS MAJORS

(27 to 30 semester hours, depending on track)

In addition to the General Education and Institutional Requirements listed above, every Mathematics major (specializing in any track: Pure Mathematics, Applied and Computational Mathematics, Mathematics Education, or the Dual Degree Math/Engineering program) must complete all of the following core requirements (in Mathematics and English), except where indicated with an asterisk (read carefully):

COURSE CODE	COURSE TITLE	Sem. Hrs.	
ENGL	361	Technical Writing	3
MATH	225	Calculus I	4
MATH	226	Calculus II	4
MATH	228	Linear Algebra	3
MATH	232	Multivariable Calculus	4
MATH	240	Intro. to Probability and Statistics	3
MATH	252*	Computational Methods	3
MATH	305	Prelude to Advanced Mathematics	3
MATH	320*	Introduction to Number Theory	3

**Exceptions: MATH 252 is not required for Mathematics Education majors. MATH 320 is not required for Dual Degree Math/Engineering majors. No other exceptions apply.*

III. REQUIREMENTS AND SAMPLE PROGRAMS FOR SPECIFIC TRACKS

A. REQUIREMENTS FOR A MAJOR IN PURE MATHEMATICS

(42 semester hours in addition to the course requirements listed above)

Required Courses in Mathematics (12 semester hours)

MATH	420	Abstract Algebra I	3
MATH	421	Abstract Algebra II	3
MATH	430	Advanced Calculus I	3
MATH	431	Advanced Calculus II	3
			12

Elective Courses in Mathematics (15 semester hours, at least 9 at the 400 level)

MATH	300	Differential Equations	3
MATH	310	Introduction to Geometries	3
MATH	342	Mathematical Probability	3
MATH	344	Mathematical Statistics	3
MATH	400	Partial Differential Equations	3
MATH	410	History of Mathematics	3
MATH	428	Advanced Linear Algebra	3
MATH	440	Introduction to Optimization Theory	3
MATH	450	Overview of College Mathematics	3
MATH	460	Numerical Analysis I	3
MATH	461	Numerical Analysis II	3
MATH	470	Complex Analysis	3
MATH	485	General Topology	3
MATH	490-494	Selected Topics in Mathematics	3 each
MATH	495-497	Advanced Problem Seminar	1 each
MATH	499	Senior Seminar	2

Other requirements (15 semester hours)

CHEM	170	Chemistry Laboratory I	2
COSC	113	Computer Science II	4
PHYS	272	General Physics II	3
PHYS	202	Physics Laboratory II	2
Free Elective(s)		No restriction	4

COMPETENCIES (PURE MATHEMATICS TRACK)

The primary focus of Pure Mathematics is the exploration of mathematical ideas for their own sake, unconstrained by considerations of practical application. Thus, Pure Mathematics qualifies both as an art and a science. Practiced for its distinct beauty, it is capable, nevertheless, of yielding results of great practical significance. At the core of an education in Pure Mathematics is the development of analytical reasoning and the ability to think in the abstract. Possession of these skills enables the Pure Mathematician to probe the limits of pure reason and to explore and solve problems in various scientific fields.

Major in Pure Mathematics Program Goals

1. To provide a strong foundation for graduate study in mathematics, particularly in the pure areas related to algebra, number theory, and analysis.

2. To provide a versatile and broad-based background in higher mathematics for students aspiring to pursue careers in industry, government or academia.
3. To develop and cultivate the rigorous modes of abstract reasoning applicable to any formal system.

MAJOR IN PURE MATHEMATICS

SAMPLE PROGRAM

FRESHMAN YEAR

Sem. Hrs.

First Semester

MATH	225	Calculus I	4
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
COMM	101	Oral Communication	3
HEED	102	Life and Health/ Fund. of Sex Education	3
			16

Second Semester

MATH	226	Calculus II	4
ENGL	102	Argument and Research	3
CHEM	107	General Chemistry I	3
CHEM	170	Chemistry Laboratory I	2
		Arts and Humanities	3
			15

SOPHOMORE YEAR

First Semester

MATH	228	Linear Algebra	3
MATH	240	Introduction to Probability & Statistics	3
COSC	112	Computer Science I	4
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
		Arts and Humanities	3
			16

Second Semester

MATH	232	Multivariable Calculus	4
MATH	252	Computational Methods	3
COSC	113	Computer Science II	4
		Arts and Humanities	3
		Social Sciences	3
			17

JUNIOR YEAR

First Semester

MATH	305	Prelude to Advanced Mathematics	3
PHYS	201	Physics Laboratory I	2
PHYS	271	General Physics I	3

ENGL	361	Technical Writing	3
MATH	___	Mathematics Elective	3
___	___	Social Sciences	3
			17

Second Semester

MATH	320	Introduction to Number Theory	3
PHYS	202	Physics Laboratory II	2
PHYS	272	General Physics II	3
MATH	___	Mathematics Elective	3
MATH	___	Mathematics Elective	3
			14

SENIOR YEAR

First Semester

MATH	420	Abstract Algebra I	3
MATH	430	Advanced Calculus I	3
MATH	___	Mathematics Elective	3
___	___	Social Sciences	3
			12

Second Semester

MATH	421	Abstract Algebra II	3
MATH	431	Advanced Calculus II	3
MATH	___	Mathematics Elective	3
___	___	Free Elective(s)	4
			13

B. REQUIREMENTS FOR A MAJOR IN APPLIED AND COMPUTATIONAL MATH

(42 semester hours in addition to the course requirements listed above)

Required Courses in Mathematics (15 semester hours)

MATH	300	Differential Equations	3
MATH	400	Partial Differential Equations	3
MATH	430	Advanced Calculus I	3
MATH	460	Numerical Analysis I	3
MATH	470	Complex Analysis	3

Elective Courses in Math/Computer Science (12 semester hours)

(Choose 3 credits in COSC and 9 semester hours in MATH. At least 6 MATH semester hours at the 400 level.)

COSC	350	Programming Languages	3
COSC	354	Computer Architecture	3
MATH	265	Introduction to Engineering Design	3
MATH	310	Introduction to Geometries	3
MATH	342	Mathematical Probability	3
MATH	344	Mathematical Statistics	3
MATH	410	History of Mathematics	3
MATH	428	Advanced Linear Algebra	3
MATH	431	Advanced Calculus II	3
MATH	440	Introduction to Optimization Theory	3

MATH	450	Overview of College Mathematics	3
MATH	461	Numerical Analysis II	3
MATH	485	General Topology	3
MATH	490-494	Selected Topics in Mathematics	3 each
MATH	495-497	Advanced Problem Seminar	1 each
MATH	499	Senior Seminar	2

Other requirements (18 semester hours)

		Free Elective (no restriction)	3
PHYS	272	General Physics II	3
PHYS	202	Physics Laboratory II	2
CHEM	170	Chemistry Laboratory I	2
COSC	113	Computer Science II	4
COSC	214	Data Structures and Algorithms	4
		or	
COSC	254	Computer Organization	3
		Free Elective (no restriction)	1

COMPETENCIES (APPLIED AND COMPUTATIONAL MATHEMATICS TRACK)

Applied Mathematics is the application of classical and modern mathematical techniques to solve practical problems in science, engineering, and business. At the heart of an education in Applied Mathematics is the development of analytical reasoning and its application to practical problems. The applied mathematician develops and analyzes mathematical models of physical phenomena and collects/interprets data in order to identify relationships, patterns, and the likely impact of modifying one or more parameters. Several of the courses in this program illustrate exactly how mathematics is used in real applications such as predicting the evolution and behavior of physical phenomena. Applied mathematicians have the skills needed to obtain employment in fields as diverse as aerospace, oil exploration, manufacturing, geology, actuarial science, chemistry, communications, and computing. Health sciences, Applied sciences, and Engineering offer additional prospects to Applied mathematicians in the academic, business, industrial, and government sectors. The basic skills required to succeed in any of these fields are acquired in the Applied and Computational Mathematics Program. This program also provides a strong foundation for graduate school.

Major in Applied and Computational Mathematics Program Goals:

1. To provide a strong foundation for graduate study in mathematics particularly in the applied areas related to differential equations, optimization, mathematical modeling, operations research, and numerical analysis.
2. To provide a good background of marketable skills for students electing to seek positions as applied mathematicians in industry or government.
3. To develop and cultivate the rigorous principles of analytical reasoning which can be applied directly to a wide variety of industrial problems.

APPLIED AND COMPUTATIONAL MATHEMATICS

SAMPLE PROGRAM

FRESHMAN YEAR			Sem. Hrs.
First Semester			
MATH	225	Calculus I	4

ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
COMM	101	Oral Communication	3
HEED	102	Life and Health/ Fund. of Sex Education	3
			16

Second Semester

MATH	226	Calculus II	4
ENGL	102	Argument and Research	3
CHEM	107	General Chemistry I	3
CHEM	170	Chemistry Laboratory I	2
COSC	112	Computer Science I	4
			16

SOPHOMORE YEAR

First Semester

MATH	228	Linear Algebra	3
MATH	240	Introduction to Probability and Statistics	3
COSC	113	Computer Science II	4
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
—	—	Arts and Humanities	3
			16

Second Semester

MATH	232	Multivariable Calculus	4
MATH	252	Computational Methods	3
COSC	214	Data Structures and Algorithms	4
—	—	Arts and Humanities	3
—	—	Social Sciences	3
			17

JUNIOR YEAR

First Semester

MATH	300	Differential Equations	3
MATH	305	Prelude to Advanced Mathematics	3
PHYS	201	Physics Laboratory I	2
PHYS	271	General Physics I	3
ENGL	361	Technical Writing	3
—	—	Social Sciences	3
			17

Second Semester

MATH	400	Partial Differential Equations	3
MATH	320	Introduction to Number Theory	3
PHYS	202	Physics Laboratory II	2
PHYS	272	General Physics II	3
MATH	—	Mathematics Elective	3
			14

SENIOR YEAR

First Semester

MATH	430	Advanced Calculus I	3
MATH	460	Numerical Analysis I	3
COSC	350	Programming Languages	3
	—	Free Elective (no restriction)	3
			12

Second Semester

MATH	470	Complex Analysis	3
MATH	—	Mathematics Elective	3
MATH	—	Mathematics Elective	3
	—	Social Sciences	3
			12

C. REQUIREMENTS FOR A MAJOR IN MATHEMATICS EDUCATION

The Secondary Mathematics Education Program is hosted jointly by the Department of Mathematics and the School of Education. Students in this program are assigned an advisor in the Department of Mathematics and an advisor in the School of Education. To be formally admitted to the education component of the program, the student must submit an application to the Teacher Education Program, usually after completion of a set of appropriate courses in Education taken during the freshman year. The application procedure requires the student to compile a brief portfolio and to undergo an interview with a representative of the Admission and Retention Committee of the School of Education. In addition, the student must take and pass the appropriate sections of the State-approved teacher competency exams (Praxis I and Praxis II). For further information, please consult your advisor in the School of Education. The following course requirements (46 semester hours) are in addition to the requirements described above.

Required Courses in Mathematics (12 semester hours)

MATH	310	Introduction to Geometries	3
MATH	410	History of Mathematics	3
MATH	414	Methods of Teaching Sec. School Math	3
MATH	420	Abstract Algebra I	3

Required Courses in Education (34 semester hours)

EDUC	101	Introduction to Education	3
EDUC	201	Human Growth and Development	3
EDUC	311	Managing the Diverse Classroom	3
EDUC	316	Foundations of Education	3
EDUC	402	Assessment and Evaluation	3
SCED	305	Practicum III	1
SCED	401	Directed Teaching and Seminar	12
SPED	403	Orientation to Special Education	3
SCED	450	Methods of Teaching Reading/SCED	3

Note: Mathematics Education majors must take MATH 450: Overview of College Mathematics as their general education mathematics elective.

COMPETENCIES (MATHEMATICS EDUCATION TRACK)

This program is designed specifically to prepare students to teach mathematics at the secondary school level. The curriculum exposes the student to those topics stressed in the National Council of Teachers of

Mathematics (NCTM) standards for secondary mathematics and meets the requirements for teacher certification in the State of Maryland. Through their coursework, students fulfill the main requirements for a major in Mathematics, assuring a strong basic knowledge of the subject matter. In addition, their teaching skills are developed through an appropriate sequence of education courses.

Major in Mathematics Education Program Goals

1. To provide a level of mastery in the field of mathematics sufficient to enable the graduate to teach all mathematics courses at the secondary level (pre-algebra through calculus).
2. To provide, through example, models of teaching excellence and professionalism appropriate for educators in the field of mathematics.
3. To provide a foundation for higher studies should the student decide to pursue a graduate degree in mathematics or a related field.
4. To implement, practice and promulgate the professional and academic standards prescribed by the National Council of Teacher of Mathematics (NCTM) and the National Council for the Accreditation of Teacher Education (NCATE).

MATHEMATICS EDUCATION

SAMPLE PROGRAM

FRESHMAN YEAR **Sem. Hrs.**

First Semester

MATH	225	Calculus I	4
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
HEED	102	Life and Health/ Fund. of Sex Education	3
COMM	101	Oral Communication	3
			16

Second Semester

MATH	226	Calculus II	4
COSC	112	Computer Science I	4
EDUC	101	Introduction to Education	3
ENGL	102	Argument and Research	3
		Social Sciences	3
			17

SOPHOMORE YEAR

First Semester

Submit Application to Teacher Education Program

MATH	228	Linear Algebra	3
MATH	240	Introduction to Probability and Statistics	3
EDUC	201	Human Growth and Development	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
		Arts and Humanities	3
			15

Second Semester

MATH	232	Multivariable Calculus	4
MATH	320	Introduction to Number Theory	3

SPED	403	Orientation to Special Education	3
CHEM	107	General Chemistry	3
EDUC	311	Managing the Diverse Classroom	3
			16

JUNIOR YEAR

First Semester

MATH	305	Prelude to Advanced Mathematics	3
MATH	410	History of Mathematics	3
PHYS	201	Physics Laboratory I	2
PHYS	271	General Physics I	3
—	—	Social Sciences	3
			14

Second Semester

MATH	310	Introduction to Geometries	3
EDUC	402	Assessment & Evaluation	3
ENGL	361	Technical Writing	3
—	—	Social Sciences	3
—	—	Arts and Humanities	3
			15

SENIOR YEAR

First Semester

MATH	420	Abstract Algebra I	3
MATH	414	Methods of Teaching Secondary Math	3
MATH	450	Overview of College Mathematics	3
EDUC	316	Foundations of Education	3
SCED	305	Practicum III	1
SCED	450	Methods of Teaching Reading (Secondary)	3
			16

Second Semester

SCED	401	Directed Teaching and Seminar	12
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D. REQUIREMENTS FOR A MAJOR IN MATHEMATICS

DUAL DEGREE MATHEMATICS/ENGINEERING PROGRAM

This program is offered by Bowie State University in conjunction with several other cooperating institutions (including The George Washington University, Washington, D.C.; the University of Maryland, Baltimore County; Howard University, Washington, D.C.; Morgan State University, Baltimore; and the University of Maryland College Park). Under this program, the student attends Bowie State for the first three academic years and the receiving university for the final two academic years. Upon successful completion of the Engineering sequence, the student receives a BS degree in engineering from the receiving institution. Then and only then does Bowie State University award a BS degree with a major in Mathematics. The BSU phase of the program requires a minimum of 90 semester hours of course work: 36 in general education (see above), 27 in core requirements (see above) and 27 additional semester hours as outlined below. Very Important: Every student in the program is required to consult with the Dual Degree Math/Engineering Program Coordinator in the Department of Mathematics to map out the specific sequence of courses appropriate to his/her chosen specialty in engineering. Some specialized programs in engineering may require the student to take additional courses (or course substitutions) in

the appropriate field before transferring to the receiving institution.

Required Courses in Mathematics (9 semester hours)

MATH	300	Differential Equations	3
MATH	400	Partial Differential Equations	3
MATH	430	Advanced Calculus I	3
			9

Elective Courses in Mathematics (3 semester hours: any one of the following)

MATH	265	Introduction to Engineering Design	3
MATH	342	Mathematical Probability	3
MATH	344	Mathematical Statistics	3
MATH	428	Advanced Linear Algebra	3
MATH	431	Advanced Calculus II	3
MATH	440	Introduction to Optimization Theory	3
MATH	460	Numerical Analysis I	3
MATH	461	Numerical Analysis II	3
MATH	470	Complex analysis	3
MATH	490-494	Selected Topics in Mathematics	3 each

Other requirements (15 semester hours)

CHEM	170	Chemistry Laboratory I	2
CHEM	108	General Chemistry II	3
CHEM	180	Chemistry Laboratory II	2
PHYS	272	General Physics II	3
PHYS	202	Introductory Physics II (Laboratory)	2
PHYS	273	General Physics III	3
			15

Special Requirements: Some specialized programs in engineering may require the student to take additional courses (or course substitutions) in the appropriate field before transferring to the receiving institution. For complete details, please consult the Dual Degree Math/Engineering Program Coordinator in the Department of Mathematics.

**RECEIVING INSTITUTIONS
(SELECTED PLANS)**

Bowie State University/The George Washington University Plan

A student who is admitted to Bowie State University and who successfully completes the Bowie State phase of the dual-degree in engineering curriculum will be recommended for acceptance into the George Washington University phase of the program to complete degree requirements in one of the following fields of engineering: civil, electrical, mechanical, or systems analysis engineering.

Bowie State University/University of Maryland, Baltimore County Plan

A student who is admitted to Bowie State University and who successfully completes the Bowie State phase of the dual-degree in engineering curriculum with a minimum GPA of 3.0 will be recommended for acceptance into the College of Engineering at the University of Maryland, Baltimore County. The student entering the program at the University of Maryland, Baltimore County, may choose from among the following engineering specialties: chemical and biochemical, computer, and mechanical engineering.

Bowie State University/Howard University Plan

A student who is admitted to Bowie State University and who successfully completes the Bowie State phase of the dual-degree in engineering curriculum with a minimum GPA of 3.0 will be recommended for acceptance into the College of Engineering, Architecture and Computer Sciences at Howard University. The student entering the program at Howard University may choose from among the following specialties: civil, chemical, electrical, and mechanical engineering and systems and computer science.

Bowie State University/University of Maryland College Park Plan

A student who is admitted to Bowie State University and who successfully completes the Bowie State phase of the dual-degree in engineering curriculum with a minimum GPA of 3.0 will be recommended for acceptance into the College of Engineering at the University of Maryland College Park. At the University of Maryland College Park, the student may choose from among the following engineering specialties: aerospace, agricultural, chemical, civil, computer, electrical, engineering materials, fire protection, mechanical, and nuclear engineering.

Bowie State University/Morgan State University Plan

A student admitted to Bowie State University who successfully completes the Bowie State phase of the dual-degree in engineering curriculum with a minimum GPA of 3.0 will be recommended for acceptance into the College of Engineering at Morgan State University. The student entering the program at Morgan State University may choose from among the following engineering specialties: civil, electrical, and industrial engineering.

COMPETENCIES (DUAL DEGREE MATHEMATICS/ENGINEERING PROGRAM)**Dual Degree Mathematics/Engineering Program Goals**

1. To provide a sufficient level of mathematical preparation for students intending to pursue engineering degrees at cooperating institutions.
2. To provide a foundation for graduate study in Engineering or Applied mathematics.
3. To develop and cultivate the principles of mathematical reasoning and research which may be applied directly to a wide variety of industrial/engineering problems.

DUAL DEGREE MATHEMATICS/ENGINEERING

**SAMPLE PROGRAM
(BSU Phase: 90 semester hours)**

FRESHMAN YEAR**First Semester**

			Sem. Hrs.
MATH	225	Calculus I	4
CHEM	107	General Chemistry I (Lecture)	3
CHEM	170	General Chemistry I (Laboratory)	2
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
			15

Second Semester

ENGL	102	Argument and Research	3
MATH	226	Calculus II	4
CHEM	108	General Chemistry II (Lecture)	3

CHEM	180	General Chemistry II (Laboratory)	2
MATH	228	Linear Algebra	3
			15

SOPHOMORE YEAR

First Semester

COSC	112	Computer Science I	4
MATH	305	Prelude to Advanced Mathematics	3
PHYS	271	General Physics I	3
PHYS	201	Introduction to Physics Lab I	2
—	—	Humanities/Social Science Elective	3
			15

Second Semester

MATH	240	Introduction to Probability and Statistics	3
MATH	232	Multivariable Calculus	4
MATH	252	Computational Methods	3
COMM	103	Public Speaking	3
—	—	Humanities/Social Science Elective	3
			16

JUNIOR YEAR

First Semester

MATH	430	Advanced Calculus I	3
MATH	300	Differential Equations	3
PHYS	272	General Physics II	3
PHYS	202	Introduction to Physics Lab II	2
MATH	—	Mathematics Elective	3
			14

Second Semester

MATH	400	Partial Differential Equations	3
ENGL	361	Technical Writing	3
PHYS	273	General Physics III	3
—	—	Humanities/Social Science Elective	3
—	—	Humanities/Social Science Elective	3
			15

REQUIREMENTS FOR A MINOR IN MATHEMATICS

A minor in Mathematics can be earned by completing the following list of courses, each with a grade of "C" or better.

			Sem. Hrs.
MATH	225	Calculus I	4
MATH	226	Calculus II	4
MATH	228	Linear Algebra	3
MATH	232	Multivariable Calculus	4
MATH	240	Introduction to Probability and Statistics	3
MATH	252	Computational Methods	3
MATH	300	Differential Equations	3
MATH	305	Prelude to Advanced Mathematics	3

MATH	320	Introduction to Number Theory	3
PHYS	271	General Physics I	3
PHYS	272	General Physics II	3
PHYS	201	Physics Laboratory I	2
PHYS	202	Physics Laboratory II	2
			40

DEPARTMENT OF NATURAL SCIENCES		
MAJOR	CONCENTRATION	DEGREE OFFERED
BIOLOGY		BS
BIOINFORMATICS		BS
SCIENCE EDUCATION		BS

Chair: Elaine J. Davis

Professors: Bradford Braden, Elaine J. Davis, William Lawrence, Patricia P. Ramsey

Associate Professor: Deborah Rayfield, George Ude, Ray Moharerrzadeh

Assistant Professors: Anisha Campbell, Apostolos Gittis, Neba Ngwa-Suh, Steve Sheffield, Tamara Tatum-Broughton, Anne Osano

Lecturers: Claude Ferrer, Mikhail Goloubev Zelyn Richberg, Sahlemedhin Sertsu

Laboratory Coordinators: Zelyn Richberg,, Jessica Owens, Sreekala Varma

MISSION

The mission of the Department is to assist the University in meeting its mission and goals by providing a quality education in science and technology, thereby enabling the students to achieve their educational goals. Graduates of the Department will be offered opportunities to adjust to future changes and develop a sense of professionalism in their fields of study.

GOALS

1. To provide a quality education in biology, chemistry, and physics so that the students will be prepared to meet the challenges of an increasingly technological society.
2. To provide students an environment that encourages and fosters the attitudes and disciplines essential to professional growth.
3. To improve students' academic performance through careful advising, monitoring, and tutoring activities.
4. To create and foster environments for experimental and theoretical research among the faculty and to involve students in research assignments and projects under faculty supervision and through external research internships.
5. To prepare students for graduate studies or career assignments in government, industry, or education.
6. To assist the University community in achieving excellence in computer and information technology.
7. To establish and nurture cooperative agreements with area schools, colleges, and universities.
8. To maintain strong linkages with regional private and government institutions in support of the Department's educational and research activities.
9. To maintain the viability of programs through systematic and continuous evaluation and modification.

BACHELOR OF SCIENCE

BIOLOGY

The Department offers a Bachelor of Science degree in biology with two options: Biology and Biology Education. Upon completion of at least 34 required semester hours in biology courses plus 16 semester hours in biology electives, 20 semester hours in required chemistry courses, 10 semester hours in required physics courses, 4 semester hours in a required mathematics course, and approximately 37 semester hours of general education courses, a student will be awarded the BS degree in biology. The total number of semester hours needed to acquire the BS is approximately 120-121. Adequate pre-medicine and pre-dentistry courses are provided in the biology program to prepare students to enter medical and dental schools. Recent graduates of the Department are currently enrolled in schools of medicine, dentistry, veterinary medicine, podiatry, and other allied health and engineering and graduate schools. **Majors are required to earn a grade of "C" or better in all required Biology, Chemistry, Computer Science and Mathematics courses.** Because MATH 225 (Calculus I) or MATH 215 (Elements of Calculus) is the terminal mathematics course for majors in biology, this course **must** be taken at Bowie State University. Biology electives must be above the BIOL 101 level sequence. Students majoring in biology must meet two sets of requirements as outlined below:

I. CORE BIOLOGY AND RELATED SCIENCE COURSES

The CORE requirements (BIOL 102, 103, 105, 209) will serve as the prerequisites for all other biology courses offered in the major. CHEM 107 is the prerequisite courses for CHEM 108. Each prerequisite MUST be successfully completed with a grade of 'C' or better BEFORE enrolling in the Required Core Courses. Registration for BIOL 403 will ONLY be allowed during the senior year. Students successfully completing the **Required Prerequisite Courses** and **Required Core Courses** automatically qualify for a minor in the field of chemistry. NOTE: Students must declare Chemistry as their minor by submitting a Change of Major Form to the Office of the Registrar.

Required Prerequisite Courses (25 semester hours) Sem. Hrs.

BIOL 102	Introductory Biology	4
BIOL 103	General Zoology	4
BIOL 105	General Botany	4
BIOL 209	General Genetics	4
CHEM 107	General Chemistry I	4
MATH 215	Elements of Calculus	4

Required Core Courses

BIOL 204	Cell Biology	4
BIOL 303	Molecular Biology	4
BIOL 309	General Microbiology	4
BIOL 402	Physiology	4
BIOL 403	Biology Seminar	2
CHEM 108	Chemistry II	4
CHEM 201	Organic Chemistry I Lec./Lab.	5
CHEM 202	Organic Chemistry II Lec./Lab.	5
CHEM 309	Biochemistry I	3
PHYS 251	Physics I (non-calculus based; lecture and lab) or	
PHYS 271/201	Physics I (calculus based)	5
PHYS 252	Physics II (non-calculus based; lecture and lab) or	

PHYS 272/202	Physics II (calculus based)	5
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All required core courses must be completed with a grade of C or better.

CORE ELECTIVES

Core electives are to be selected from the course listing below. Students must include in their selection at least 15/16 semester hours at the 300-400 level with a minimum of 8 semester hours at the 400 level excluding BIOL 403 (Biology Seminar, a core requirement). Core electives must be successfully completed with a grade of "C" or better.

BIOL 205	Biology of Environmental Pollution	3
BIOL 301	Heredity and Human Affairs	3
BIOL 304	Biology of Drug Plants	3
BIOL 306	Embryology and Development	4
BIOL 310	Pathogenic Microbiology	4
BIOL 311	Human Anatomy and Physiology I	4
BIOL 312	Human Anatomy and Physiology II	4
BIOL 405	Independent Investigations	1-4
BIOL 407	Ecology of Environmental Adaptation	3
BIOL 410	Immunology	3
BIOL 415	Plant Physiology	4
BIOL 462	Topics in Biology	3
BIOL 421	Bioinformatics	3

Required Computer Science Course

COSC 112	Computer Science I	4
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GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

See the full list of University General Education and Institutional Requirements
Institutional Requirements (6 semester hours)

FRSE 101	Freshman Seminar	3
HEED 102/200	Life and Health/ Fund. of Sex Education or	
IDIS 210	Contemporary Health Issues for Women	3
English Composition (6 semester hours)		
ENGL 101	Expository Writing	3
ENGL 102	Argument and Research	3
Arts and Humanities (6 semester hours from 2 different disciplines)		
	Arts and Humanities Electives	6
Sciences (7-8 semester hours)		
_____	Science Electives	7-8
Mathematics (4 semester hours)		
MATH 215	Elements of Calculus	4
Social Sciences (6 semester hours from 2 different disciplines)		
HIST 114	African-American History to 1865 or	
HIST 115	African-American History since 1865	3
_____	Social Sciences Elective	3
Technology Issues (4 semester hours)		
COSC 112	Computer Science I	4
Free General Education Electives (9 semester hours)		
Chosen based on departmental advisement		

Students are encouraged to take summer courses and attend mini-semester in order to have a manageable semester load. *Note: The Department reserves the right to specify suitable general education courses, in keeping with COMAR, for its majors.*

BACHELOR OF SCIENCE DEGREE IN BIOLOGY SAMPLE PROGRAM

FRESHMAN YEAR

Sem. Hrs.

First Semester

BIOL 102 Introductory Biology	4
CHEM 107 General Chemistry I (Lecture & Lab)	4
ENGL 101 Expository Writing	3
FRSE 101 Freshman Seminar	3
____ Social Sciences Elective	3
	17

Second Semester

BIOL 103 General Zoology	4
BIOL 105 General Botany	4
CHEM 108 General Chemistry II (Lecture & Lab)	4
ENGL 102 Argumentand Research	3
____ ARTS-HUM	3
	18

SOPHOMORE YEAR

Sem. Hrs.

First Semester

BIOL 209 General Genetics	4
BIOL 204 Cell Biology	4
CHEM 201 Organic Chemistry I (Lecture Lab)	5
HEED 102 Life and Health/ Fund. of Sex Education	3
	16

Second Semester

CHEM 202 Organic Chemistry II (Lecture & Lab)	5
HIST 114 African-American History to 1865 or	
HIST 115 African-American History since 1865	3
MATH 215 Elements of Calculus	4
____ Arts and Humanities Elective	3
____ Social Sciences Elective	3
	18

JUNIOR YEAR

First Semester

BIOL 303 Molecular Biology	4
PHYS 251 General Physics I (Lecture and Laboratory)	5
____ Arts and Humanities Elective	3
____ Social Sciences Elective	3
	15

Second Semester

BIOL 3__ Advanced Biology Elective	3
BIOL 3__ Advanced Biology Elective	3

PHYS 252 General Physics II (Lecture and Laboratory)	5
Arts and Humanities Elective	3
	14
SENIOR YEAR	
First Semester	
BIOL 403 Biology Seminar	2
BIOL 4__ Advanced Biology Elective	3
COSC 112 Computer Science	4
CHEM 309 Biochemistry I	3
BIOL 3__ Biology Elective	3-4
	16
Second Semester	
BIOL 4__ Advanced Biology Elective	3
BIOL 4__ Advanced Biology Elective	4
BIOL 4__ Advanced Biology Elective	4
CHEM 412 Biochemistry II	3
BIOL- 3__ Advanced Biology Elective	3-4
	14-15

BIOINFORMATICS BS DEGREE PROGRAM

Program Description

Bowie State University's B.S. degree in Bioinformatics offers a multidisciplinary *deductive* view of Biology. Combining Experimental Biology, Mathematical Modeling of Biology from Molecule to system, and use of Information Technologies to develop or apply large data structures, Bioinformatics is rapidly developing into an applied science leading to solutions for problems which have been resistant to experimental methods.

The Bioinformatics curriculum is an intensive 4 year Honors program which will enable the graduate to pursue a career in these technologies or provide a strong framework for continuation to post-baccalaureate education.

Program objectives:

This program is designed to provide opportunities to the students to attain advanced knowledge in the application of computational and mathematical methods for the study of biomacromolecular systems. The specific objectives are:

- i) to provide students with a broad knowledge of the structure and function of macromolecules in biological systems
- ii) to develop students ability to understand and competently use the mathematical and computational tools which have been developed to understand and model the biology of macromolecules
- iii) to develop advanced educational skills to meet the demands of the biotechnology industry
- iv) to prepare students for, and foster an interest, in a post- baccalaureate education in the biology of macromolecules, biotechnology and bioinformatics

Program Requirements:

- i) Completion of Institutional General Education requirements as outlined in undergraduate catalog

- ii) Completion of requirements for a Bachelors degree in Bioinformatics with a letter grade of C or above.

Prerequisite Courses:

BIOL 102	General Biology	4
BIOL 209	General Genetics	4
CHEM 107	General Chemistry I	4
MATH 225	Calculus I	4
COSC 112	Computer Science	3

Core Courses:

BIOL 204	Cell Biology	4
BIOL 303	Molecular Biology	4
BIOL 421	Bioinformatics	4
BIOL 462	Topics in Biology	3
CHEM 108	General Chemistry II	4
CHEM 201	Organic Chemistry I	5
CHEM 202	Organic Chemistry II	5
CHEM 309	Biochemistry I	3
COSC 113	Computer Science II	3
COSC 214	Data Structures	3
COSC 420	Database	3
MATH 226	Calculus II	3
MATH 228	Statistics	3
PHYS 271	Physics I	5
PHYS 272	Physics II	5

Core Electives:

Core electives are to be selected from the courses listed below. The student must include at least one Biology elective, one Chemistry elective and one Math elective plus two electives from any 400 level STEM (Science Technology Engineering Mathematics) course.

BIOL 405	Investigations	3
BIOL 410	Immunology	3
CHEM 401	Physical Chemistry	3
CHEM 412	Biochemistry II	3
MATH 232	Multivariate Calculus	3
MATH 400	Partial Differential Equations	3

BIOINFORMATICS SAMPLE CURRICULUM

Freshman First Semester	Cr. Hrs.	Freshman Second Semester	Cr. Hrs.
ENGL-101	3	ENGL 102	3
BIOL-102	4	BIOL-204	4
MATH-225	4	MATH-226	3
FRSE-101	3	CHEM-107	4
ARTS & HUMANITIES	3	HEED-102	3
	17		17
 Sophomore First Semester		 Sophomore Second Semester	
BIOL-209	4	CHEM-201	5
CHEM-108	4	COSC-113	4
COSC-112	4	PHYS-271	5
MATH-240	3	Soc. Sc. Elective	3
	15		17
 Junior First Semester		 Junior Second Semester	
CHEM-202	5	CHEM-309	3
PHYS-272	5	BIOL-303	4
COSC-214	3	MATH-228	3
HIST-114/115	3	ARTS & HUMANITIES	3
	16		13
 Senior First Semester		 Senior Second Semester	
BIOL-421	3	BIOL Elective (300 level)	4
MATH Elective	3	CHEM Elective (400 level)	3
COSC-420	3	BIOL/COSC/MATH Elective	4
BIOL/COSC/MATH Elective (300-400 level)	3	(400 level) Topics in Biology	3
	12		14

SCIENCE EDUCATION

A science education major must meet three sets of requirements:

CORE PROFESSIONAL REQUIREMENTS (37 semester hours)	Sem. Hrs.
EDUC 101 Introduction to Education	3
EDUC 201 Human Growth and Development	3
ENGL PRO Pass the English Proficiency Examination	0
EDUC 311 Managing the Diverse Classroom	3
EDUC 314 Assessment for Reading Instruction	3
EDUC 316 Foundations of Education (admission to teacher education)	3
SCED 304 Methods of Teaching/SCED(PRAXIS II Specialty)	3
SCED 305 Practicum III	1
SCED 401 Directed Teaching and Seminar/SCED	12
SPED 403 Orientation to Special Education	3
SCED 450 Methods of Teaching Reading/SCED	3
EDUC 402 Tests and Measurements**	3
PSYC 202 Psychology of Learning**	3

**In addition to the core professional education courses above, the Department strongly urges students enrolled in secondary education to take the above named courses.

- To receive a BS in Biology Education, the student must complete approximately 132 semester hours.
- To receive a BS in Chemistry education, the student must complete approximately 129 semester hours.
- To receive a BS in Physics education, the student must complete approximately 130 semester hours.

II. MAJOR AND RELATED SCIENCE REQUIREMENTS

Sem. Hrs.

BIOLOGY EDUCATION CONCENTRATION

Core Biology Courses (19 semester hours)

BIOL 102 Introductory Biology	4
BIOL 103 General Zoology	4
BIOL 105 General Botany	4
BIOL 205 Ecology	3
BIOL 209 General Genetics	4

Biology Elective (4 semester hours)

Choose one course.

BIOL 203 Oceanus	3
BIOL 303 Molecular Biology	4
BIOL 304 Biology of Drug Plants	3
BIOL 309 Microbiologyl	4
BIOL 311 Human Anatomy and Physiology	4
BIOL 407 Ecology of Environmental Adaptation	3

Chemistry Courses (20 semester hours)

CHEM 107/108 General Chemistry I, II (Lecture and Lab)	8
CHEM 201/202 Organic Chemistry I, II (Lecture and Lab))	10

Mathematics (4 semester hours)		
MATH 215 Elements of Calculus		4
Physics (5 semester hours)		
PHYS 251 or 271 General Physics I (Lecture and Lab)		5
Physical Science (4 semester hours)		
PHSC 101 Earth Science I		4
CHEMISTRY EDUCATION CONCENTRATION (50 semester hours)		
Chemistry Courses (23 semester hours)		
CHEM 107-108 General Chemistry I and II (Lecture & Lab)		8
CHEM 201-202 Organic Chemistry I and II (Lecture & Lab)		10
CHEM 302 Instrumental Analysis		3
Related Courses (16 semester hours)		
BIOL 102 Introductory Biology		4
COSC 112 Computer Science I		4
MATH 225 Calculus I		4
MATH 226 Calculus II		4
Physics Courses (10 semester hours)		
PHYS 271-272 General Physics I and II		6
PHYS 201-202 Physics Lab I and II		4
PHYSICS EDUCATION CONCENTRATION (46 semester hours)		
Physics Courses		
PHYS 271-273 Physics I, II, and III (Lecture)		15
PHYS ____ Physics Electives		8
Related Courses (10 semester hours)		
CHEM 107-108 General Chemistry I, II (Lecture)		6
CHEM 170-180 General Chemistry I, II (Lab)		4
Mathematics Courses (12 semester hours)		
MATH 146 Pre-calculus II		3
MATH 225-226 Calculus I and II		8
Computer Science Course (4 semester hours)		
COSC 112 Computer Science I		4
Chemistry Courses		
(See General Education and Institutional Requirements.)		
III. GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS		
See the full list of University General Education and Institutional Requirements.		
Institutional Requirements (6 semester hours)		
FRSE 101 Freshman Seminar		3
HEED 102 Life and Health/ Fund. of Sex Education or		
IDIS 210 Contemporary Health Issues for Women		3

English Composition (6 semester hours)		
ENGL 101 Expository Writing	3	
ENGL 102 Argument and Research	3	
Arts and Humanities (6 semester hours)		
COMM 103 Public Speaking	3	
______ Arts and Humanities Electives	3	
Sciences (7-8 semester hours)		
CHEM 107-108 General Chemistry I and II (Lecture)	8	
Mathematics (4 semester hours)		
MATH ____ Mathematics Elective	4	
Social Sciences (6 semester hours from 2 different disciplines)		
HIST 114 African-American History to 1865 or		
HIST 115 African-American History since 1865	3	
______ Social Sciences Elective	3	
Technology (4 semester hours)		
COSC ____ Computer Science Elective	4	
Free General Education Electives (9 semester hours)		
Chosen based on departmental advisement	9	

Note: The Department reserves the right to specify suitable general education courses, in keeping with COMAR, for its majors.

Specified General Education Requirements

Students are encouraged to take summer courses and attend mini-semester in order to have a manageable semester load.

BIOLOGY EDUCATION CONCENTRATION

SAMPLE PROGRAM

FRESHMAN YEAR Sem. Hrs.

First Semester

BIOL 102 Introductory Biology	4
BIOL 103 General Zoology	4
EDUC 101 Introduction to Education	3
EDUC 102 Practicum I	1
ENGL 101 Expository Writing	3
FRSE 101 Freshman Seminar	3
	18

Second Semester

BIOL 105 General Botany	4
MATH 225 Calculus I or	
MATH 215 Elements of Calculus	4
ENGL 102 Argument and Research	3
______ Social Sciences Elective	3

____	Arts and Humanities Elective	3
		17

SOPHOMORE YEAR

First Semester

CHEM 107 General Chemistry I (Lecture & Laboratory)	4
EDUC 201 Human Growth and Development	3
EDUC 202 Practicum II	1
HIST 114 African-American History to 1865 or	
HIST 115 African-American History since 1865	3

Arts and Humanities Elective	3

Social Sciences Elective	3
	13

Second Semester

CHEM 108 General Chemistry II (Lecture & Laboratory)	4
COSC 112 Computer Science I	4
SCED 302 Analysis of Teaching	3
CHEM 201 Organic Chemistry I (Lecture & Laboratory)	5
	16

JUNIOR YEAR

First Semester

SCED 304 Methods of Teaching	3
EDUC 305 Practicum III	1
EDUC 316 Foundations of Education	3
EDUC 311 Managing the Diverse Classroom	3
CHEM 202 Organic Chemistry II (Lecture & Laboratory)	5
	15

Second Semester

SPED 403 Orientation to Special Education	3
EDUC 313 Assessment for reading Instruction	3
SCED 450 Methods of Teaching Reading	2
PHSC 101 Earth Science	4
	12

SENIOR YEAR

First Semester

____	Biology Elective 4	
PHYS 201 Physic I (Lecture and Laboratory)		5
HEED 102 Life and Health/ Fund. of Sex Education or		
IDIS 210 Contemporary Health Issues for Women	3	
SCED 451 Practical Applications of Teaching Reading	3	
		15

Second Semester

PHYS 272 Physics II (Lecture and Laboratory)	5
SCED 401 Directed Teaching and Seminar/SCED	12
	17

**CHEMISTRY EDUCATION CONCENTRATION
SAMPLE PROGRAM**

FRESHMAN YEAR Sem. Hrs.

First Semester

CHEM 107 General Chemistry I (Lecture & Laboratory)	4
ENGL 101 Expository Writing	3
FRSE 101 Freshman Seminar	3
EDUC 101 Introduction to Education	3
EDUC 102 Practicum I	1
	14

Second Semester

CHEM 108 General Chemistry II (Lecture and Laboratory)	4
MATH 225 Calculus I	4
ENGL 102 Argument and Research	3
HEED 102 Life and Health/ Fund. of Sex Education or	
IDIS 210 Contemporary Health Issues for Women	3
	14

SOPHOMORE YEAR

First Semester

CHEM 201 Organic Chemistry I (Lecture and Laboratory)	5
MATH 226 Calculus II	4
EDUC 201 Human Growth and Development	3
EDUC 202 Practicum II	1
	13

Second Semester

CHEM 202 Organic Chemistry II (Lecture)	3
CHEM 220 Organic Chemistry II (Laboratory)	2
EDUC 311 Managing the Diverse Classroom	3
HIST 114 African-American History to 1865 or	
HIST 115 African-American History since 1865	3
_____ Arts and Humanities Elective	3
_____ Arts and Humanities Elective	3
	17

JUNIOR YEAR

First Semester

CHEM 301 Quantitative Analysis (Lecture)	3
CHEM 311 Quantitative Analysis (Laboratory)	2
PHYS 201 Physics I (Laboratory)	2
PHYS 271 General Physics I	3
COSC 112 Computer Science I	4
_____ Social Sciences Elective	3
	17

Second Semester

CHEM 302 Instrumental Analysis	4
PHYS 202 Physics II (Laboratory)	2
PHYS 272 General Physics II	3
_____ Social Sciences Elective	3
SCED 302 Analysis of Teaching/SCED	3

EDUC 305 Practicum III	1
	16

SENIOR YEAR

First Semester

EDUC 313 Assessment for Reading Instruction	3
EDUC 316 Foundations of Education	3
SCED 450 Methods of Teaching Reading/SCED	3
SCED 451 Practical Applications of Teaching Reading	3
SCED 303 Methods of Teaching/SCED	3
SPED 403 Orientation of Special Education	3
	18

Second Semester

SCED 401 Directed Teaching and Seminar/SCED	12
	12

PHYSICS EDUCATION CONCENTRATION

SAMPLE PROGRAM

FRESHMAN YEAR Sem. Hrs.

First Semester

MATH 126 Precalculus	3
CHEM 107 General Chemistry I (Lecture)	4
CHEM 170 General Chemistry I (Laboratory)	2
ENGL 101 Expository Writing	3
FRSE 101 Freshman Seminar	3
HEED 102 Life and Health/ Fund. of Sex Education or	
IDIS 210 Contemporary Health Issues for Women	3
	18

Second Semester

MATH 128 Linear Algebra	3
CHEM 108 General Chemistry II (Lecture)	3
CHEM 180 General Chemistry II (Laboratory)	2
EDUC 101 Introduction to Education	3
EDUC 102 Practicum I	1
ENGL 102 Argument and Research	3
_____ Social Sciences Elective	3
	18

SOPHOMORE YEAR

First Semester

PHYS 271 General Physics I (Lecture)	3
PHYS 201 Introduction to Physics Laboratory I	2
MATH 225 Calculus I	4
EDUC 201 Human Growth and Development	3
EDUC 202 Practicum II	1
_____ Social Sciences Elective	3
	16

Second Semester

PHYS 272 General Physics II (Lecture)	3
PHYS 202 Introduction to Physics II (Laboratory)	2
EDUC 311 Managing the Diverse Classroom	3
MATH 226 Calculus II	4

HIST 114 African-American History to 1865 or		
HIST 115 African-American History since 1865	3	
____ Arts and Humanities Elective	3	
	18	

JUNIOR YEAR

First Semester

PHYS 273 General Physics III	3	
PHYS 301 Quantum Mechanics	4	
SCED 302 Analysis of Teaching	3	
____ Arts and Humanities Elective	6	
	16	

Second Semester

PHYS 205 Introduction to Modern Physics	3	
SPED 403 Orientation to Special Education	3	
COSC 112 Computer Science I	3	
EDUC 313 Assessment for Reading Instruction	3	
EDUC 316 Foundations of Education	3	
____ Social Sciences Elective	3	
	18	

SENIOR YEAR

First Semester

EDUC 305 Practicum III	1	
SCED 451 Practical Applications of Teaching Reading	3	
SCED 303 Methods of Teaching/SCED	3	
SCED 450 Methods of Teaching Reading/SCED	3	
PHYS ____ Physics Elective	5	
	15	

Second Semester

SCED 401 Directed Teaching and Seminar/SCED	12	
	12	

SCHOOL OF BUSINESS

Dean: Anthony C. Nelson, Ph.D.

MISSION

The mission of the School of Business is to support the goals and priorities of Bowie State University by providing traditional and non-traditional students in under-served communities within the county, state and nation, the skills required to strengthen the individual competencies in the different areas of specialization in business and public administration through curriculums of their chosen areas of concentration in an increasingly global market place which provides online education and "real world" experience. The school emphasizes academic excellence through technological innovation, integrity in teaching, professional development, outreach, applied and instructional research

GOALS

1. Develop programs and processes to enhance student learning, professional development and success.
2. Ensure use of relevant technology in all aspects of student learning.
3. Create and sustain an environment that is supportive of scholarly activities.
4. Develop collaborative research projects with public and private organizations.
5. Maintain a positive, collegial, supportive and conducive environment, in which the organizational structure and processes ensure efficient and effective operations and accountability.
6. Promote and improve the image and reputation of the School of Business with the intent of increasing external fundraising.
7. Develop and implement plans and programs that increase the placement of School of Business graduates and encourage businesses to recruit School of Business graduates.

DESCRIPTION OF THE DEPARTMENTS

The School of Business consists of three separate departments and a program in business technology. The three departments are:

- Accounting, Finance, and Economics
- Management Information Systems
- Management, Marketing, and Public Administration

The departments offer a Bachelor of Science degree in Business Administration with seven concentrations: Accounting, Banking and Finance, Economics, Business Information Systems, General Business, Management, and Marketing. In addition, the Management Concentration offers two specialty tracks: Small Business/Entrepreneurship and Industrial Relations.

The School of Business places special emphasis on excellence in teaching, research in teaching methodology and the learning process as a means of enhancing teaching excellence and improving instructional effectiveness. Computer application is stressed in all disciplines.

Entering students are required to successfully satisfy the requirements for the business mathematics proficiency course, BUAD-100*. Majors are required to earn at least a "C" grade in all courses in their major program. Graduating seniors are encouraged to take the national standardized Graduate Management Admission Test (GMAT) during the fall semester of their senior year. After completing English Expository Writing (ENGL 101) and Argument and Research (ENGL 102), students must take and

successfully pass the Bowie State University *English Proficiency Examination*. Transfer students who completed their English composition requirements at another institution must take the Bowie State University *English Proficiency Examination* during their first semester of enrollment at the University.

Students are expected to familiarize themselves and comply with the School of Business and departmental graduation standards. Each student's program is individually reviewed and may be adjusted to reflect the student's academic background and career goals.

**The three semester hours for this course meet the proficiency requirement and do not count toward the 120 semester hours required for graduation. It is a prerequisite for Principles of Accounting (ACCT 211).*

BUSINESS ADMINISTRATION MAJOR

I. GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS (46-47 Semester Hours)

One course in each of two disciplines in arts and humanities (6 Semester Hours)

PHIL	103	Introduction to the Principles of Reasoning*	3
		Arts and Humanities Elective (COMM 101 recommended)	3

(Discipline/Courses: Communications, Theatre, Art, Music and Modern Language- COMM 101,103; ENGL 211, 212, 213, THEA 100, 105, 110; FREN 101, 102; SPAN 101,102;)

*Accounting majors should take PHIL-305, Ethics and Public Policy

Two science courses, at least one of which shall be a laboratory course (7-8 Semester Hours)

		Science Elective I	3/4
		Science Elective II	3/4

(Discipline/Courses: Biology, Chemistry, Physics, and Physical Science Courses-BIOL 101, BIOL 203; CHEM 107, CHEM 170; PHYS 201, PHYS 202, PHYS 271, PHYS 272, PHSC 100, PHSC 101)

One course in mathematics at or above the level of college algebra (3 Semester Hours)

MATH	125	College Algebra or higher	3
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(Discipline/Courses: Math-MATH 116, MATH 118, MATH 125, MATH 141, MATH 150, MATH 215, MATH 225)

Two courses in English composition (6 Semester Hours)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

One course in each of two disciplines in social and behavioral sciences (6 Semester Hours)

HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
		Social and Behavioral Science Elective	3

(Discipline/Courses: Economics, History, Anthropology, Political Science Sociology, Psychology, Geography, Social Work or Interdisciplinary Social Sci.-ECON 211, 212; SOCI 101, 203; CRJU 201; GOVT 130, 140, 231, 240; GEOG 101; PEDO 101, 282; PSYC 101, 200)

Free General Education Electives (9 Semester Hours)

ECON	211/212	Principles of Macro/Microeconomics	3
		Principles of Macro/Microeconomics or General Education Elective*	3

		General Education Elective (COMM 103/ MATH 215 recommended)	3
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*Students who satisfied Principles of Macro/Microeconomics are encouraged to take COMM 103, ENGL 211, 212, 213 or MATH 141, 215)

One course in technology (3 Semester Hours)

BUIS	260	Computer Applications in Business	3
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Institutional Requirements (6 Semester Hours)

HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	210	Contemporary Health Issues for Women	3
FRSE	101	Freshman Seminar and Information Literacy	3

Students are encouraged to take summer courses and attend mini-semester in order to have a manageable semester load.

Note: In keeping with COMAR, the School of Business reserves the right to specify suitable general education courses for all majors.

CORE SCHOOL REQUIREMENTS (45/48 semester hours)			Sem. Hrs.
MGMT	101	Introduction to Business	3
ACCT	211-212	Principles of Accounting I and II*	6
FINA	320	Principles of Finance	3
MKTG	231	Principles of Marketing	3
MGMT	241	Principles of Management	3
MGMT	344	Organizational Behavior	3
BUAD	350-351	Business Law I and II	6
ECON	321	Money and Banking	3
ECON	351	Business and Economics Statistics	3
ECON	—	Economics Elective (300 or 400 level)	3
MGMT	440	Business Strategy and Policy	3
	—	Electronic Commerce/Sch. of Business Elec.	3
BUAD	480	Production and Operation Management**	3
ECON	483	Quantitative Methods for Decision Making	3

*BUAD 100 (Business Mathematics) is a prerequisite for ACCT 211 (Principles of Accounting)

** Not required for Accounting Majors.

DEPARTMENT OF ACCOUNTING, FINANCE AND ECONOMICS		
MAJOR	CONCENTRATION	DEGREE OFFERED
BUSINESS ADMINISTRATION	Accounting Banking and Finance Economics	BS

Chair: Samuel Duah

Professor: Granville Sawyer

Associate Professors: William Davidson,

Assistant Professors: LaTanya Brown, Samuel Duah, Fiseha Eshete, Joseph Lanciano, Sunando Sengupta, Regina Tawah

Lecturers: Symon Manyara, Bernard McNeal

MISSION

This Department provides students with competence in the key areas of accounting, banking and finance and economics. The students will gain the theoretical, analytical, organizational and technical skills needed to be successful in the domestic and international business environment.

DESCRIPTION OF THE DEPARTMENT

The Department of Accounting, Finance, and Economics offers a Bachelor of Science degree in business administration with three concentrations: Accounting, Banking and Finance, and Economics.

Entering students are expected to successfully satisfy the requirements for the business mathematics proficiency course by taking BUAD 100 (Business Mathematics). All majors are required to earn at least a "C" grade in all courses in their major program. Graduating seniors are encouraged to take the national standardized Graduate Management Admission Test (GMAT) during the fall semester of their senior year. After completing *Expository Writing* (ENGL 101) and *Argument and Research* (ENGL 102), students must take and successfully pass the Bowie State University *English Proficiency Examination*. Transfer students who completed their English composition requirements at another institution must also take the Bowie State University *English Proficiency Examination* during their first semester of enrollment at the University.

Students are expected to familiarize themselves and comply with the School of Business and their respective department's standards for graduation. Each student's program is individually reviewed and may be adjusted to reflect student's academic background and career goals.

ECONOMICS MINOR PROGRAM

Students majoring in areas other than business may pursue a minor in economics by taking 18 semester hours of 300-400 level economics courses. The eighteen semester hour do not include Principles of

Macroeconomics (ECON 211) and Principles of Microeconomics (ECON 212), which are required general education electives.

DEPARTMENT AND AREA SPECIFIC REQUIREMENTS

ACCOUNTING CONCENTRATION

REQUIRED COURSES IN ACCOUNTING (33 semester hours)			Sem. Hrs.
ACCT	311-312	Intermediate Accounting I-II	6
ACCT	313	Cost Accounting	3
ACCT	315	Income Tax Accounting	3
ACCT	316	Corporate and Partnership Tax Accounting	3
ACCT	411-412	Advanced Accounting I-II	6
ACCT	413	Government and Institutional Accounting	3
CCT	416	Managerial Accounting	3
ACCT	417	Accounting Systems	3
ACCT	418	Auditing	3

ACCOUNTING

SAMPLE PROGRAM

FRESHMAN YEAR			Sem. Hrs.
First Semester			
MGMT	101	Introduction to Business	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	210	Contemporary Health Issues for Women	3
MATH	125	College Algebra	3
			15
Second Semester			
ENGL	102	Argument and Research	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
COMM	101	Arts and Humanities	3
		Science Elective I	3
		Social and Behavioral Science/ General Education	3
BUAD	100	Business Mathematics	0
			15

SOPHOMORE YEAR

First Semester			
ACCT	211	Principles of Accounting I	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MKTG	231	Principles of Marketing	3
BUIS	260	Computer Applications in Business	3
		General Education Elective	3

ENGL	PROF	English Proficiency	0
			15
Second Semester			
ACCT	212	Principles of Accounting II	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MGMT	241	Principles of Management	3
_____	_____	Science Elective II	4
PHIL	305	Ethics and Public Policy	3
			16
JUNIOR YEAR			
First Semester			
FINA	320	Principles of Finance	3
BUAD	350	Business Law I	3
ECON	321	Money and Banking	3
ACCT	311	Intermediate Accounting I	3
ACCT	315	Income Tax Accounting	3
			15
Second Semester			
ACCT	312	Intermediate Accounting II	3
ACCT	313	Cost Accounting	3
ACCT	316	Corporate and Partnership Tax Accounting	3
MGMT	344	Organizational Behavior	3
ECON	351	Business and Economics Statistics	3
BUAD	351	Business Law II	3
			18
SENIOR YEAR			
First Semester			
ACCT	411	Advanced Accounting I	3
ACCT	413	Government and Institutional Accounting	3
ACCT	417	Accounting Systems	3
ECON	_____	Economics Elective (300-400)	3
ECON	483	Quantitative Methods for Decision-Making	3
			15
Second Semester			
ACCT	412	Advanced Accounting II	3
ACCT	416	Managerial Accounting	3
ACCT	418	Auditing	3
MGMT	440	Business Strategy and Policy	3
BUIS	463	Electronic Commerce	3
			15

BANKING AND FINANCE CONCENTRATION

CORE REQUIREMENTS (12 semester hours)			Sem. Hrs.
FINA	424	Commercial Banking	3
ACCT	416	Managerial Accounting	3
FINA	421	Corporate Finance	3
FINA	422	Investments	3

REQUIRED ELECTIVES (9 semester hours- select three of the following)

ACCT	315	Income Tax Accounting	3
ACCT	316	Corporate and Partnership Tax Accounting	3
FINA	323	Small Business Finance	3
ECON	341	International Economics	3
ECON	422	Public Finance	3
ECON	423	Monetary and Fiscal Policies	3

OTHER ELECTIVES (5 Semester hours)

_____	_____	School of Business Elective (300-400)	3
_____	_____	General Elective	2

BANKING AND FINANCE

SAMPLE PROGRAM

FRESHMAN YEAR			Sem. Hrs.
First Semester			
MGMT	101	Introduction to Business	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	210	Contemporary Health Issues for Women	3
MATH	125	College Algebra	3
			15
Second Semester			
ENGL	102	Argument and Research	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
COMM	101	Arts and Humanities	3
_____	_____	Science Elective I	3
_____	_____	Social and Behavioral Science/ General Education	3
BUAD	100	Business Mathematics	0
			15

SOPHOMORE YEAR**First Semester**

ACCT	211	Principles of Accounting I	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MKTG	231	Principles of Marketing	3
BUIS	260	Computer Applications in Business	3
		General Education Elective	3
ENGL	PROF	English Proficiency	0
			15

Second Semester

ACCT	212	Principles of Accounting II	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MGMT	241	Principles of Management	3
		Science Elective II	4
PHIL	103	Introduction to Principle of Reasoning	3
			16

JUNIOR YEAR**First Semester**

FINA	320	Principles of Finance	3
BUAD	350	Business Law I	3
ECON	321	Money and Banking	3
ECON	351	Business and Economics Statistics	3
		School of Business Elective	3
			15

Second Semester

		Required Core Elective	3
		Required Core Elective	3
		Required Core Elective	3
MGMT	344	Organizational Behavior	3
BUAD	351	Business Law II	3
			15

SENIOR YEAR**First Semester**

ACCT	416	Managerial Accounting	3
FINA	422	Investments	3
FINA	424	Commercial Banking	3
ECON		Economics Elective (300 or 400)	3
ECON	483	Quantitative Methods for Decision Making	3
			15

Second Semester

FINA	421	Corporate Finance	3
—	—	Electronic Commerce/ School of Business Elective	3
MGMT	440	Business Strategy and Policy	3
MGMT	480	Production and Operations Management	3
—	—	General Elective	2
			14

School of Business electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. A maximum of six semester hours of calculus and computer language courses may be used as Business School electives.

ECONOMICS CONCENTRATION

CORE REQUIREMENTS (6 semester hours)			Sem. Hrs.
ECON	311	Intermediate Macroeconomics or	
ECON	423	Monetary and Fiscal Policies	3
ECON	312	Intermediate Microeconomics or	
ECON	448	Managerial Economics	3

REQUIRED ELECTIVES (15 semester hours-Select any 5 of the following)

ECON	341	International Economics	3
ECON	361	Comparative Economic Systems	3
ECON	363	Economics of Developing Countries	3
ECON	371	Labor Economics	3
ECON	421	Urban Economics	3
ECON	422	Public Finance	3
ECON	423	Monetary and Fiscal Policies	3
ECON	448	Managerial Economics	3
ECON	481	Evolution of Economic Thought	3

OTHER ELECTIVES (5 semester hours)

—	—	School of Business Elective	3
—	—	General Elective	2

School of Business electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. A maximum of six semester hours of calculus and computer language courses may be used as Business School Electives.

ECONOMICS**SAMPLE PROGRAM**

FRESHMAN YEAR			Sem. Hrs.
First Semester			
MGMT	101	Introduction to Business	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
HEED	—	Life and Health/ Fund. of Sex Education or	
IDIS	210	Contemporary Health Issues for Women	3
MATH	125	College Algebra	3
			15

Second Semester

ENGL	102	Argument and Research	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
COMM	101	Arts and Humanities	3
		Science Elective I	3
		Social and Behavioral Science/Gen. Ed.	3
BUAD	100	Business Mathematics	0
ENGL	PROF	English Proficiency	0
			15

SOPHOMORE YEAR**First Semester**

ACCT	211	Principles of Accounting I	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MKTG	231	Principles of Marketing	3
BUIS	260	Computer Applications in Business	3
		General Education Elective	3
			15

Second Semester

ACCT	212	Principles of Accounting II	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MGMT	241	Principles of Management	3
		Science Elective II	4
PHIL	103	Introduction to Principle of Reasoning	3
			16

JUNIOR YEAR**First Semester**

FINA	320	Principles of Finance	3
BUAD	350	Business Law I	3
ECON	321	Money and Banking	3
ECON	351	Business and Economics Statistics	3
		School of Business Elective	3
			15

Second Semester

		Required Core Elective	3
		Economics Elective (300-400 level)	3
MGMT	344	Organizational Behavior	3
BUAD	351	Business Law II	3
			15

SENIOR YEAR**First Semester**

ECON	311	Intermediate Microeconomics or	
ECON	448	Managerial Economics	3
—	—	Required Electives	3
—	—	Required Electives	3
—	—	Economic Elective (300 or 400 level)	3
ECON	483	Quantitative Methods for Decision-Making	3
			15

Second Semester

ECON	312	Intermediate Macroeconomics or	
ECON	423	Monetary and Fiscal Policies	3
—	—	Electronic Commerce/School of	
		Business Elective	3
MGMT	440	Business Strategy and Policy	3
MGMT	480	Production and Operations Management	3
—	—	General Elective	2
			14

School of Business electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. A maximum of 6 semester hours of calculus and computer language courses may be used as Business School Electives.

DEPARTMENT OF MANAGEMENT INFORMATION SYSTEMS

MAJOR	CONCENTRATION	DEGREE OFFERED
BUSINESS ADMINISTRATION	Business Information Systems	BS

Chair: David Anyiwo

Professors:

Associate Professors: David Anyiwo

Assistant Professors: Bin Mai, Sumana Sharma, Azene Zenebe

Lecturers: Lola Staples, Elmer Yorkman

MISSION

The mission of the MIS Department reflects the five core values of Bowie State University: excellence, civility, integrity, diversity, and accountability. The Department seeks to produce graduates, who are technologically astute, think critically, and demonstrate proficiency in information technology fields. It provides a nurturing environment that facilitates intellectual growth, scholarship, and independence for its students and faculty. Students are afforded the opportunity to experience a state-of-the-art, balanced, and highly viable information systems education. Its graduates are prepared for leadership in the application of information technology to solve business and societal problems and to seize opportunities in the constantly changing marketplace. In pursuing this mission, the Department strives to maintain an energetic research agenda.

DESCRIPTION OF THE DEPARTMENT

The Department of Management Information Systems offers a Bachelor of Science degree in Business Administration with a concentration in Business Information Systems.

Entering students are expected to successfully satisfy the requirements for the business mathematics proficiency course by taking BUAD-100 (Business Mathematics). All majors are required to earn at least a "C" grade in all courses in their major program. Graduating seniors are encouraged to take the national standardized Graduate Management Admission Test (GMAT) during the fall semester of their senior year. After completing *Expository Writing* (ENGL 101) and *Argument and Research*/ENGL 102), students must take and successfully pass the Bowie State University *English Proficiency Examination*. Transfer students who completed their English composition requirements at another institution must also take the Bowie State University *English Proficiency Examination* during their first semester of enrollment at the University.

Students are expected to familiarize themselves and comply with the School of Business and their respective department's standards for graduation. Each student's program is individually reviewed and may be adjusted to reflect student's academic background and career goals.

III. DEPARTMENT AND AREA SPECIFIC REQUIREMENTS

BUSINESS INFORMATION SYSTEMS CONCENTRATION

CORE REQUIREMENTS (24 semester hours)			Sem. Hrs.
BUIS 305	Introduction to Object-Oriented Programming		3
BUIS 360	Information Systems for Management		3
BUIS 361	Analysis and Design of Business Information System		3
BUIS 362	Databases for Business		3
BUIS 367	Principles of Information Systems Security		3
BUIS 461	Telecommunications Systems for Business		3
BUIS 462	Decision Support Systems		3
BUIS 463	Electronic Commerce		3
ELECTIVES (5 semester hours)			
_____	Business/Economics Elective (300 or 400 level)		3
_____	General Elective		2

BUSINESS INFORMATION SYSTEMS

SAMPLE PROGRAM

FRESHMAN YEAR			Sem. Hrs.
First Semester			
MGMT 101	Introduction to Business		3
ENGL 101	Expository Writing		3
FRSE 101	Freshman Seminar		3
HEED 102/200	Life and Health/ Fund. of Sex Education or		
IDIS 210	Contemporary Health Issues for Women		3
MATH 125	College Algebra		3
			15
Second Semester			
ENGL 102	Argument and Research		3
HIST 114	African-American History to 1865 or		
HIST 115	African-American History since 1865		3
COMM 101	Oral Communications		3
_____	Science Elective I		3
_____	Social and Behavioral Science/		
_____	General Education		3
BUAD 100	Business Mathematics		0
			15
SOPHOMORE YEAR			
First Semester			
ACCT 211	Principles of Accounting I		3
ECON 211	Principles of Macroeconomics or		
ECON 212	Principles of Microeconomics		3
MKTG 231	Principles of Marketing		3
BUIS 260	Computer Applications in Business		3
BUIS 305	Introduction to Object-Oriented Programming		3
			15

Second Semester

ACCT	212	Principles of Accounting II	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MGMT	241	Principles of Management	3
ENGL	PROF	English Proficiency	0
		Science Elective II	4
PHIL	103	Introduction to Principles of Reasoning	3
			16

JUNIOR YEAR**First Semester**

FINA	320	Principles of Finance	3
BUAD	350	Business Law I	3
ECON	321	Money and Banking	3
ECON	351	Business and Economics Statistics	3
ENGL	361	Technical and Report Writing	3
			15

Second Semester

BUIS	360	Information Systems for Management	3
BUIS	367	Principles of Information Systems Security	3
BUIS	361	Analysis and Design of Business Info. Systems	3
MGMT	344	Organizational Behavior	3
BUAD	351	Business Law II	3
			15

SENIOR YEAR**First Semester**

		School of Business Elective	3
BUIS	362	Databases for Business	3
BUIS	461	Telecommunications Systems for Business	3
		Business/Economics Elective (300 or 400 level)	3
ECON	483	Quantitative Methods for Decision Making	3
			15

Second Semester

MGMT	440	Business Strategy and Policy	3
BUIS	462	Decision Support Systems	3
BUIS	463	Electronic Commerce*	3
MGMT	480	Production and Operations Management	3
		General Elective	2
			14

Business School electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG.

A maximum of 6 semester hours of calculus and computer languages courses may be used as Business School Electives.

* Core requirement for BUIS concentration

DEPARTMENT OF MANAGEMENT, MARKETING AND PUBLIC ADMINISTRATION		
MAJOR	CONCENTRATION	DEGREE OFFERED
BUSINESS ADMINISTRATION	General Business Management Marketing	BS

Chair: Marion Harris

Professors: Marion Harris

Associate Professors: Falih Alsaaty

Assistant Professors: Jennifer Bailey, Richard Lowery III, Jean G. Wicks

Lectures: James T. Dixon

MISSION

This Department provides business education that equips graduates with global knowledge and experiences, leadership capabilities, technological competence, and analytic skills to compete in the global marketplace.

DESCRIPTION OF THE DEPARTMENT

The Department of Management, Marketing and Public Administration offers a Bachelor of Science degree in Business Administration with four concentrations: General Business, Management, Marketing and Procurement and Contracting. In addition, the Management Concentration offers two specialty tracks, Small Business/ Entrepreneurship and Industrial Relations.

The Department of Management, Marketing and Public Administration place special emphasis on excellence in teaching. Research in teaching methodology and the learning process as a means of enhance teacher's excellence and to improve instruction is encouraged. Computer applications in all disciplines stressed.

Entering students are expected to successfully satisfy the requirements for the business mathematics proficiency course by taking BUAD-100 (Business Mathematics). All majors are required to earn at least a "C" grade in all courses in their major program. Graduating seniors are encouraged to take the national standardized Graduate Management Admission Test (GMAT) during the fall semester of their senior year. After completing *Expository Writing* (ENGL 101) and *Argument and Research* (ENGL 102), students must take and successfully pass the Bowie State University *English Proficiency Examination*. Transfer students who completed their English composition requirements at another institution must also take the Bowie State University *English Proficiency Examination* during their first semester of enrollment at the University.

Students are expected to familiarize themselves and comply with the School of Business and their respective department's standards for graduation. Each student's program is individually reviewed and may be adjusted to reflect student's academic background and career goals.

III. DEPARTMENT AND AREA SPECIFIC REQUIREMENTS

GENERAL BUSINESS CONCENTRATION

REQUIRED ELECTIVES (15 semester hours)		Sem. Hrs.
ACCT, BUIS, ECON	Any 300 or 400 level Business School Courses	15
FINA, MGMT, MKTG		

OTHER ELECTIVES (12 semester hours)

—	Business School Electives	9
—	General Elective	2

GENERAL BUSINESS

SAMPLE PROGRAM

FRESHMAN YEAR		Sem. Hrs.
First Semester		
MGMT	101	Introduction to Business
ENGL	101	Expository Writing
FRSE	101	Freshman Seminar
HEED	102/200	Life and Health/ Fund. of Sex Education or
IDIS	210	Contemporary Health Issues for Women
MATH	125	College Algebra
		15

Second Semester

ENGL	102	Argument and Research	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
COMM	101	Arts and Humanities	3
—	—	Science Elective I	3
—	—	Social and Behavioral Science/Gen. Ed.	3
BUAD	100	Business Mathematics	0
			15

SOPHOMORE YEAR

First Semester		Sem. Hrs.
Second Semester		
ACCT	211	Principles of Accounting I
ECON	211	Principles of Macroeconomics or
ECON	212	Principles of Microeconomics
MKTG	231	Principles of Marketing
BUIS	260	Computer Applications in Business
—	—	General Education Elective
		15

Second Semester

ACCT	212	Principles of Accounting II	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MGMT	241	Principles of Management	3
ENGL	PROF	English Proficiency	0
		Science Elective II	4
PHIL	103	Introduction to Principle of Reasoning	3
			16

JUNIOR YEAR**First Semester**

FINA	320	Principles of Finance	3
BUAD	350	Business Law I	3
ECON	321	Money and Banking	3
ECON	351	Business and Economics Statistics	3
		School of Business Elective	3
			15

Second Semester

		Sub-plan Elective	3
		Sub-plan Elective	3
		Sub-plan Elective	3
MGMT	344	Organizational Behavior	3
BUAD	351	Business Law II	3
			15

SENIOR YEAR**First Semester**

		Sub-plan Elective	3
		Sub-plan Elective	3
		School of Business Elective	3
ECON		Economics Elective (300 or 400)	3
ECON	483	Quantitative Methods for Decision Making	3
			15

Second Semester

		Sub-plan Elective	3
		School of Business Elective	3
MGMT	440	Business Strategy and Policy	3
MGMT	480	Production and Operations Management	3
		General Elective	2
			14

School of Business electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. A maximum of six semester hours in calculus and computer languages courses may be used as Business School Electives.

BUSINESS ADMINISTRATION MINOR (18 semester hours)			Sem. Hrs.
MGMT	101	Introduction to Business	3
ACCT	211	Principles of Accounting I	3
FINA	320	Principles of Finance	3
MKTG	231	Principles of Marketing	3
MGMT	214	Principles of Management	3
BUAD	350	Business Law I	3

MANAGEMENT CONCENTRATION

REQUIRED COURSES (24 semester hours)			Sem. Hrs.
MGMT	345	Principles of Supervision and Leadership	3
MGMT	347	Management Problems*	3
Required Elective		Tool Course	3
Required Elective		Setting Course	3
Required Elective		Industrial Relations Course	3
Required Elective		Small Business/Entrepreneurship	3

OTHER ELECTIVES (9 semester hours)

—	—	School of Business Electives	6
—	—	General Elective	2

Business School electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. A maximum of six semester hours of calculus and computer language courses may be used as School of Business Electives.

*Note: Management Problems name change pending: Management Analysis and Decision Making

Sub-plan Electives in Management: Select one from each group (12 semester hours)

Tool Courses

- Conflict Management (MGMT-472)
- Human Resource Management (MGMT-471)
- Information Systems for Management (BUIS-360)
- Managerial Accounting (ACCT-416)
- Managerial Economics (ECON-448)
- Labor Relations and Law (MGMT-371)

Industrial Relations

- Conflict Management (MGMT-472)
- Human Resource Management (MGMT-471)
- Labor Relations and Law (MGMT-371)
- Industrial Psychology (PSYC-403)

Setting Courses

- Entrepreneurship and New Enterprises (MGMT-441)
- Small Business Operations and Management (MGMT-442)
- Management of Non-for-Profit Organization (MGMT-346)
- International Business (MGMT-352)

The Business of Music and Entertainment (MGMT-410)

Small Business Entrepreneurship

Entrepreneurship and New Enterprises (MGMT-441)
 Small Business Operations and Management (MGMT-442)
 Small Business Finance (FINA-320)

Note: No course may be applied more than once. Management Seminar (MGMT-446) may be taken and applied as a required elective, depending on the content and theme.

MANAGEMENT

SAMPLE PROGRAM			
FRESHMAN YEAR			Sem. Hrs.
First Semester			
MGMT	101	Introduction to Business	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	210	Contemporary Health Issues for Women	3
MATH	125	College Algebra	3
			15
Second Semester			
ENGL	102	Argument and Research	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
COMM	101	Arts and Humanities	3
—	—	Science Elective I	3
—	—	Social and Behavioral Science /General Education	3
BUAD	100	Business Mathematics	0
			15
SOPHOMORE YEAR			
First Semester			
ACCT	211	Principles of Accounting I	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MKTG	231	Principles of Marketing	3
BUIS	260	Computer Applications in Business	3
—	—	General Education Elective	3
			15
Second Semester			
ACCT	212	Principles of Accounting II	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MGMT	241	Principles of Management	3
ENGL	PROF	English Proficiency	0

<u>PHIL</u>	<u>103</u>	Science Elective II Introduction to Principle of Reasoning	4 3 16
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JUNIOR YEAR

First Semester

FINA	320	Principles of Finance	3
BAUD	350	Business Law I	3
ECON	321	Money and Banking	3
ECON	351	Business and Economics Statistics	3
		School of Business Elective	3
			15

Second Semester

MGMT		Sub-plan Elective: Tool or Setting Course	3
MGMT	347	Management Problems	3
MGMT	345	Principles of Supervision and Leadership	3
MGMT	344	Organizational Behavior	3
BUAD	351	Business Law II	3
			15

SENIOR YEAR

First Semester

		Sub-plan Elective (Small Business/ Entrepreneurship or Industrial Relations Course)	3
		Tools or Setting Course	3
ECON		Economics Elective (300 or 400)	3
		School of Business Elective Tool	3
ECON	483	Quantitative Methods for Decision Making	3
			15

Second Semester

		Sub-plan Elective (Small Business/ Entrepreneurship or Industrial Relations Course)	3
		School of Business Elective	3
MGMT	440	Business and Strategy and Policy	3
MGMT	480	Production and Operations Management	3
		General Elective	2
			14

SMALL BUSINESS/ENTREPRENEURSHIP (Sub-plan management)

REQUIRED COURSES (15 semester hours)			Sem. Hrs.
MGMT	345	Principles of Supervision and Leadership	3
MGMT	347	Management Problems	3
FINA	323	Small Business Finance	3
MGMT	441	Entrepreneurship and New Enterprises	3
MGMT	442	Small Business Operations and Management	3

ELECTIVE COURSES (12 semester hours)			Sem. Hrs.
—	—	School of Business Electives	6
—	—	Industrial Relations Elective	3
—	—	General Elective	3

School of Business electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. A maximum of six semester hours of calculus and computer languages courses may be used as Business School Electives.

SMALL BUSINESS/ENTREPRENEURSHIP**SAMPLE PROGRAM**

FRESHMAN YEAR			Sem. Hrs.
First Semester			
MGMT	101	Introduction to Business	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	210	Contemporary Health Issues for Women	3
MATH	125	College Algebra	3
			15

Second Semester

ENGL	102	Argument and Research	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
COMM	101	Arts and Humanities	3
—	—	Science Elective I	3
—	—	Social and Behavioral Science	
		/General Education	3
BUAD	100	Business Mathematics	0
			15

SOPHOMORE YEAR

First Semester			
ACCT	211	Principles of Accounting I	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MKTG	231	Principles of Marketing	3
BUIS	260	Computer Applications in Business	3
—	—	General Education Elective	3
			15

Second Semester

ACCT	212	Principles of Accounting II	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MGMT	241	Principles of Management	3
ENGL	PROF	English Proficiency	0
		Science Elective II	4
PHIL	103	Introduction to Principle of Reasoning	3
			16

JUNIOR YEAR**First Semester**

FINA	320	Principles of Finance	3
BUAD	350	Business Law I	3
ECON	321	Money and Banking	3
ECON	351	Business and Economic Statistics	3
		School of Business Elective	3
			15

Second Semester

MGMT	347	Management Problems	3
MGMT	345	Principles of Supervision and Leadership	3
MGMT	441	Entrepreneurship and New Enterprises	3
MGMT	344	Organizational Behavior	3
BUAD	351	Business Law II	3
			15

SENIOR YEAR**First Semester**

FINA	323	Small Business Finance	3
		Industrial Relations Elections	3
		School of Business elective	3
		Economics Elective (300 or 400)	3
ECON	483	Quantitative Methods for Decision Making	3
			15

Second Semester

MGMT	442	Small Business Operations and Management	3
		School of Business Elective	3
MGMT	440	Business Strategy and Policy	3
MGMT	480	Production and Operations Management	3
		General Elective	2
			14

School of Business electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. A maximum of six credit semester of calculus and computer languages courses may be used as School of Business electives.

INDUSTRIAL RELATIONS (sub-plan management)

REQUIRED COURSES (18 semester hours)			Sem. Hrs.
MGMT	345	Principles of Supervision and Leadership	3
MGMT	347	Management Problems	3
MGMT	371	Labor Relations and Law	3
MGMT	471	Human Resource Management	3
MGMT	472	Conflict Management	3
PSYC	403	Industrial Psychology	3
REQUIRED ELECTIVES (6 semester hours. Select any 2 of the following.)			
MGMT	441	Entrepreneurship and New Enterprises	3
MGMT	442	Small Business Operations and Management	3
MGMT	446	Management Seminar	3
BUIS	360	Information Systems for Management	3
ECON	371	Labor Economics	3
ECON	448	Managerial Economics	3
PSYC	308	Social Psychology	3
PSYC	410	Group Dynamics	3
OTHER ELECTIVES (6 semester hours)			
Business School Elective			6
_____	_____	General Elective	3

School of Business electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. A maximum of 6 semester hours of calculus and computer languages courses may be used as School of Business electives.

INDUSTRIAL RELATIONS**SAMPLE PROGRAM**

FRESHMAN YEAR			Sem. Hrs.
First Semester			
MGMT	101	Introduction to Business	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	210	Contemporary Health Issues for Women	3
MATH	125	College Algebra	3
			15
Second Semester			
ENGL	102	Argument and Research	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
COMM	101	Arts and Humanities	3
_____	_____	Science Elective I	3
_____	_____	Social and Behavioral Science	3
BUAD	100	Business Mathematics	0
			15

SOPHOMORE YEAR**First Semester**

ACCT	211	Principles of Accounting I	3
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ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MKTG	231	Principles of Marketing	3
BUIS	260	Computer Applications in Business	3
_____	_____	General Education Elective	3
			15

Second Semester

ACCT	212	Principles of Accounting II	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MGMT	241	Principles of Management	3
ENGL	PROF	English Proficiency	0
_____	_____	Science Elective II	4
PHIL	103	Introduction to Principle of Reasoning	3
			16

JUNIOR YEAR

First Semester

FINA	320	Principles of Finance	3
BUAD	350	Business Law I	3
ECON	321	Money and Banking	3
ECON	351	Business and Economics Statistics	3
_____	_____	School of Business Elective	3
			15

Second Semester

MGMT	345	Principles of Supervision and Leadership	3
MGMT	371	Labor Relations and Law	3
_____	_____	Arts and Humanities Elective	3
MGMT	344	Organizational Behavior	3
BUAD	351	Business Law II	3
			15

SENIOR YEAR

First Semester

MGMT	347	Management Problems	3
MGMT	471	Human Resources Management	3
PSYC	403	Industrial/Organizational Psychology	3
_____	_____	Economics Electives (300 or 400)	3
ECON	483	Quantitative Methods for Decision Making	3
			15

Second Semester

MGMT	472	Conflict Management	3
_____	_____	School of Business Elective	3
MGMT	440	Business Strategy and Policy	3
MGMT	480	Production and Operations Management	3
_____	_____	General Elective	2
			14

School of Business electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. A maximum of six semester hour of calculus and computer language courses may be used as School of Business Electives.

MARKETING CONCENTRATION

REQUIRED COURSES (12 semester hours)			Sem. Hrs.
MKTG	333	Advertising	3
MKTG	335	Retailing	3
MKTG	430	Marketing Research	3
MKTG	438	Marketing Strategy	

REQUIRED ELECTIVES (6 semester hours. Select any 2 of the following.)

MKTG	330	Consumer Behavior	3
MKTG	334	Salesmanship	3
MKTG	431	International Marketing	3
MKTG	432	Procurement Management	3
COMM	324	Public Relations	3
COMM	334	Publicity Techniques	3

OTHER ELECTIVES (9 semester hours. Select any 3)			Sem. Hrs.
—	—	Business School Electives*	6
—	—	General Elective	3

*Business School electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. Calculus and computer language courses may be used as Business School Electives

MARKETING

SAMPLE PROGRAM

FRESHMAN YEAR			Sem. Hrs.
First Semester			
MGMT	101	Introduction to Business	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
HEED	102/200	Life and Health/ Fund. of Sex Education or	
IDIS	210	Contemporary Health Issues for Women	3
MATH	125	College Algebra	3
			15
Second Semester			
ENGL	102	Argument and Research	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
COMM	101	Arts and Humanities	3
—	—	Science Elective I	3
—	—	Social and Behavioral Science	
—	—	/General Education	3
BUAD	100	Business Mathematics	0
			15

SOPHOMORE YEAR**First Semester**

ACCT	211	Principles of Accounting I	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MKTG	231	Principles of Marketing	3
BUIS	260	Computer Applications in Business	3
		General Education Elective	3

15

Second Semester

ACCT	212	Principles of Accounting II	3
ECON	211	Principles of Macroeconomics or	
ECON	212	Principles of Microeconomics	3
MGMT	241	Principles of Management	3
ENGL	PROF	English Proficiency	0
		Science Elective II	4
PHIL	103	Introduction to Principle of Reasoning	3

16

JUNIOR YEAR**First Semester**

FINA	320	Principles of Finance	3
BUAD	350	Business Law I	3
ECON	321	Money and Banking	3
ECON	351	Business and Economics Statistics	3
		School of Business Elective	3

15

Second Semester

MKTG	333	Advertising	3
MKTG	335	Retailing	3
MKTG	—	Marketing Core Elective	3
MGMT	344	Organizational Behavior	3
BUAD	351	Business Law II	3

15

SENIOR YEAR**First Semester**

MKTG	—	Marketing Core Elective	3
MKTG	430	Marketing Research	3
		School of Business Elective	3
ECON	—	Economics Elective (300 or 400 level)	3
ECON	483	Quantitative Methods for Decision Making	3

15

Second Semester

MKTG	438	Marketing Strategy	3
		Electronic Commerce/Sch. of Business Elec.	3
MGMT	440	Business Strategy and Policy	3
MGMT	480	Production and Operations Management	3
		General Elective	3
			15

School of Business electives are 300-400 level courses selected from ACCT, BUAD, BUIS, ECON, FINA, MGMT, or MKTG. A maximum of six semester hour of calculus and computer languages courses may be used as School of Business electives.

SCHOOL OF EDUCATION

Dean: Traki Taylor-Webb

The programs in the School of Education are accredited by the National Council for the Accreditation of Teacher Education (NCATE) and approved by the Maryland State Department of Education. The School graduates competent teaching personnel for positions in local educational agencies within the State of Maryland and many other areas. Students majoring in early childhood/special education receive dual certification upon graduation. Students majoring in elementary education complete a comprehensive program of liberal arts studies and a concentration of professional courses in teaching.

MISSION

The mission of the School of Education at Bowie State University is to prepare instructional leaders of all races who are competent in their content specialty, grounded in the knowledge bases of their discipline, and sensitive to the ethnicity of the students they serve for positions in public and private schools in Maryland and school systems in other states. The School's teacher education program model rests upon a legacy of the best practices in the field of education and upon what research tells us about teaching and learning. Established in September 2000, the School of Education has adopted the following theme for its academic programs: "Preparing Competent and Caring Educators for a Diverse World." The School strives through its programs to develop candidates who become academic scholars, skillful instructional leaders, and reflective practitioners in the schools and communities in which they work. It focuses on productivity and accountability of faculty, professional development, and specific development within its three academic departments: the Department of Counseling; the Department of Educational Studies and Leadership; and the Department of Teaching, Learning, and Professional Development.

VISION STATEMENT

The School of Education has the primary responsibility for coordinating University efforts designed to prepare individuals to assume positions of teaching, counseling and educational leadership in P-12 school settings. This task is accomplished through the development and delivery of the School's professional curriculum and competent faculty. The undergraduate and graduate programs are structured to prepare professionals to meet the teaching-learning challenges of contemporary society. Based on a strong liberal arts foundation, the pedagogical curriculum prepares candidates to meet world class standards with the knowledge, skills and dispositions necessary to be effective and proficient professionals in a variety of education settings. Candidates master the use of technology as an instructional tool, assess students through the use of multiple approaches, and create positive learning environments for diverse populations.

GOALS

The overarching goals of the Bowie State University School of Education are to:

1. Provide a general education experience that includes theoretical and practical knowledge gained from studies in communications, humanities and fine arts, mathematics, science, and social sciences;
2. Ensure, through a professional studies component, the transmission of knowledge about the social, historical, and philosophical foundations of education; theories of human development and learning; research and experience-based principles of effective practice; and the impact of technology and social changes on schools;

3. Provide a well-planned sequence of field experiences in diverse settings that enable candidates to relate professional knowledge to the realities of practice in schools and classes;
4. Offer opportunities for candidates to reflect upon the effectiveness of their teaching, to develop insights and judgments about what they do and why they do what they do, and to make decisions about teaching that will enhance pupil understanding and success;
5. Ensure, through courses and experiences, the development of critical thinking and values-based decision-making, effective communication, and positive professional collaboration in the educational arena;
6. Maintain the viability of its programs through systematic and continuous evaluation and modification; and
7. Maintain linkages with community stakeholders for the mutual benefit of the School and its departments, the University, and the community.

The School of Education at Bowie State University fosters exemplary teaching, supports scholarly research, and endeavors to improve the lives of the citizenry of the state of Maryland. Toward this end, the School offers contemporary, relevant, and service-oriented educational programs that are guided by the standards of excellence set forth by professional associations and accrediting organizations. The School offers a sequence of courses for secondary teaching majors and works collaboratively with the University's departments of Mathematics, Natural Sciences, English and Modern Languages, and History and Government to prepare secondary teachers. Since becoming a separate professional school within the Bowie State University structure, the School of Education has accomplished major goals in the areas of technology, marketing, retention, high-quality programming at the undergraduate and graduate levels, and professional development school partnerships.

DEPARTMENT OF TEACHING, LEARNING AND PROFESSIONAL DEVELOPMENT		
MAJOR	CONCENTRATION	DEGREE OFFERED
EARLY CHILDHOOD/ SPECIAL EDUCATION		BS
ELEMENTARY EDUCATION		BS
SPORTS MANAGEMENT		BS

Chair: Barbara J. Smith

Professors: Thelon B. Byrd, Lucille Strain, John M. Organ, Jr.

Associate Professors: Linda Boyd, Constance E. Brooks, Barrie S. Ciliberti, Josephine Wilson, Barbara Schwartz-Bechet

Assistant Professors: Marion Amory, Bruce W. Crim, Katherine Henry, Barbara J. Smith, Eva Garin, Lola LeCounte, Gwendolyn Williams, Rochelle Matthews-Somerville, Felicia Valdez , Clarence Stewart

Clinical Associate

Professor: Carol West

Lecturer: Marshina Baker

ADMISSION TO THE TEACHER EDUCATION PROGRAM

After completion of appropriate courses, candidates are required to formally apply for admission to the Teacher Education Program. All candidates must schedule a formal interview with the Teacher Education Committee. Interviews are held each semester. Before admission is granted, a candidate's application for admission to Teacher Education must be formally approved by the Teacher Education Committee and signed by the Committee Chair. The Committee's decision is final. Candidates may be referred for additional course work, counseled into other non-teaching areas, or denied admittance to the program.

Criteria for admission to the Teacher Education Program

1. A grade point average of 2.5 in total course work.
2. Completion of a minimum of 32 semester hours.
3. Must pass the *English Proficiency Examination*.
4. Demonstrated proficiency in speech and writing.
5. Completion of EDUC 101, Introduction to Education, and EDUC 201, Human Growth and Development with a grade of "C" or better.
6. Must pass PRAXIS I.
7. A typewritten, three-page autobiography, submitted at least a week before the interview, focusing on the following:
 - a. Work experience

- b. Special interests
- c. Direct experience with children
- d. Out-of-state travel experience
- e. Philosophy of education
- 8. Submission of evaluation forms from two faculty members.
- 9. Successful formal interview with the Admission and Retention Committee for Teacher Education.
- 10. A letter of approval from the Chair of the Admission and Retention Committee.

English Proficiency Examination, PRAXIS I and PRAXIS II

All degree-seeking undergraduate teacher education majors must pass the Bowie State University *English Proficiency Examination*. Students are required to take this examination after the completion of ENGL 101 *Expository Writing* and ENGL 102 *Argument and Research*. The *English Proficiency Examination* is a prerequisite for several courses and a graduation requirement.

The PRAXIS I is a requirement for all candidates who declare education as a major. Scores from the PRAXIS I will be compared to the criterion set by the Maryland State Department of Education. Students not scoring at the acceptable criterion will be required to seek additional assistance. These students, under the direction of an advisor, will sign a contract to attend appropriate learning laboratories on campus and submit a work folio containing total hours and assignments completed.

Candidates must take PRAXIS I and PRAXIS II and achieve a passing score set by the Maryland State Department of Education in order to be certified by the State of Maryland. Passing scores on the PRAXIS I are prerequisites for several courses in the professional sequence, including methods courses and student teaching. Passing scores on all PRAXIS II related to the declared major are required for graduation.

Students have the option of taking EDUC 220, Test Criterion for Certification, and participating in the Student Teacher Education Preparation Program (STEPP) Laboratory. Both experiences are designed to maximize students' success on the PRAXIS I, however, students who take the PRAXIS I test and fail to pass the test must take EDUC 220 as a required course.

ADMISSION TO (YEAR LONG INTERNSHIP PHASE II) STUDENT TEACHING*

To become eligible to student teach, a candidate must meet all of the Admission to Teacher Education Criteria and the following eight requirements at the time of application (one semester *prior* to student teaching):

1. Admission to Teacher Education.
2. Must pass the Bowie State University *English Proficiency Examination*.
3. Completion of a minimum of 100 semester hours.
4. Cumulative grade point average of 2.5 in the major and in all courses completed.
5. A grade of "C" or better in all professional sequence courses offered in the Department.
6. Completion of required education courses, method courses, Year Long Internship Phase I and PRAXIS I.
7. Passing scores on the PRAXIS I.
 - a. Reading. (passing score 177)
 - b. Writing. (passing score 173)
 - c. Mathematics (passing score 177)
8. Passing scores on the PRAXIS II.
(Specialty areas)

- a. Specialty Area (SA) is a graduation requirement. ECED/SPED majors must take two early childhood education tests and two special education content knowledge area tests.
9. Recommendation and approval for student teaching by the secondary department (secondary education majors only).

**Student teaching applications must be submitted to counties the semester before placement. All requirements must be fulfilled before initiation of the admission process.*

Year Long Internship Phase II

The final grade in the Year Long Internship Phase II must be a "C" or better. Phase II of the Year Long Internship experience is a non-paid, full-time public school experience in a Professional Development School (PDS). It is fulfilled in the county/city schools with which the University has a Professional Development School Agreement.

Second Bachelor's Degree: Teacher Certification

Candidates who hold a baccalaureate degree and wish to become certified teachers must enroll as *second-degree* students. Each student also must schedule an interview with the Assessment Coordinator in the Department of Teaching, Learning, and Professional Development and obtain (prior to the interview) an evaluation of his/her transcript by the Maryland State Department of Education (200 West Baltimore Street, Baltimore, MD 21201; Attention: Division of Certification and Accreditation).

The Assessment Coordinator of the Department, with the Department Chairperson must advise all second-degree candidates. Second-degree candidates must meet the PRAXIS testing requirement and fulfill all of the course requirements of their selected major. In their first semester at the University, second-degree candidates also must pass the Bowie State University *English Proficiency Examination* and be admitted to teacher education.

Independent Study

Independent Study cannot be used to satisfy any of the General Education requirements. A student must receive permission from the Department Chair before being allowed to take *Independent Study*.

Field Experiences

The field experience components of EDUC 101, Introduction to Education, and EDUC 201, Human Growth and Development, cannot be taken within the same semester.

Certificate of Eligibility to Teach

A *Certificate of Eligibility for State Certification* is given to candidates who successfully complete all requirements of a Maryland state-approved teacher education program. The *Certificate of Eligibility* may be obtained by the applicant's employer or by the applicant directly from the Teacher Certification Division of the Maryland State Department of Education in Baltimore, Maryland.

ELEMENTARY EDUCATION PROGRAM

The Elementary Education Program prepares candidates for careers in elementary teaching. Candidates complete a comprehensive, multidisciplinary program of study and a sequence of professional courses in education, theory, and a method of elementary teaching. Candidates pursuing a degree in Elementary Education must complete 123 semester hours of course work.

The undergraduate program in Elementary Education has a three-fold purpose:

1. To give candidates a solid knowledge base that includes a multi-disciplinary academic program of study, knowledge of pedagogy, and knowledge of learners and their characteristics.

2. To give candidates an opportunity to practice a repertoire of best teaching practices.
3. To encourage in student's attitudes and skills necessary for reflection and problem solving, and an attitude and belief that "learning to teach" is a lifelong process.

CORE PROFESSIONAL REQUIREMENTS	Sem. Hrs.
(55 semester hours)	

EDUCATION

EDUC	101	Introduction to Education	3
EDUC	201	Human Growth and Development	3
EDUC	242	Materials for teaching reading	3
EDUC	311	Managing the Diverse Classroom	3
EDUC	316	Foundations of Education	3
EDUC	315	Processes and Acquisition of Reading	3
EDUC	320	Instructional Technology for the Classroom	1
SPED	403	Orientation to Special Education	3
SPED	406	Observation and Participation of the Mildly and Moderately Disabled	2

CURRICULUM AND METHODS/ELEMENTARY EDUCATION

ELED	301	Theory and Practice/ELED	3
EDUC	314	Assessment for Reading Instruction	3
ELED	304	Teaching Reading and Other Language Arts	3
ELED	306	Methods of Teaching Science/ELED	3
ELED	310	Methods of Teaching Social Studies/ELED	3
ELED	314	Methods of Teaching Mathematics/ELED	3
ELED	316	Practicum III (Yearlong Internship Phase I)	1
ELED	401	(Yearlong Internship Phase II) and Seminar/ELED	12

Total Core Professional Sequence Requirements = 55

CORE REQUIREMENTS

HIST	202	United States History Since 1865	3
MATH	115	Mathematics for Elementary School Teachers	4
MATH	210	Geometry	3
MUSC	101	Fundamentals of Music	3
PHSC	101	Earth Science	4
PHED	190	Movement Education for Elementary and Early Childhood	1
SPAN	101	First-Year Spanish I or	
FREN	101	First-Year French I or	
EDUC	403	Fundamental of Sign Language	3

Total Core Requirements = 21

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

See the full list of University General Education and Institutional Requirements.

English Composition (6 semester hours)

ENGL	101	Expository Writing	3
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ENGL	102	Argument and Research	3
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Arts and Humanities (6 semester hours and 3 additional departmental requirements)

ART	299	Art Survey	3
ENGL	211	Literatures of the World	3
COMM	101	Oral Communication	3

Sciences (7-8 semester hours)

BIOL	101	Biological Science	4
PHSC	100	Physical Science	4

Mathematics (3 semester hours)

MATH	116	Introduction to Mathematical Ideas	3
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Social Sciences (6 semester hours and 6 additional departmental requirements)

GEOG	101	Elements of Geography	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
HIST	201	United States History to 1865	3
PSYC	101	General Psychology	3

Technology (3 semester hours)

COSC	110	Computer Literacy and Applications	3
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Institutional Requirements (6 semester hours)

FRSE	101	Freshman Seminar	3
HEED	102	Life and Health/ Fund. of Sex Education	3

Candidates are encouraged to take summer courses and attend mini-semester in order to have a manageable semester load.

Note: The Department reserves the right to adjust students' programs to provide the best possible option for graduation and certification requirements.

ELEMENTARY EDUCATION

SAMPLE PROGRAM

FRESHMAN YEAR

First Semester			Sem. Hrs.
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
HEED	102	Life and Health/ Fund. of Sex Education	3
MATH	116	Introduction to Mathematical Ideas	3
COMM	101	Oral Communication	3
			15

Second Semester

ENGL	102	Argument and Research	3
EDUC	101	Introduction to Education	3
BIOL	101	Biological Science	4
MATH	115	Math for Elementary School Teachers	4
PSYC	101	General Psychology	3
			17

SOPHOMORE YEAR**First Semester**

EDUC	201	Human Growth & Development	3
GEOG	101	Elements of Geography	3
PHSC	100	Physical Science	4
COSC	110	Computer Literacy and Applications	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
			16

*Take English Proficiency Examination**Recommended to take PRAXIS I Examination***Second Semester**

ART	299	Art Survey	3
ENGL	211	Literatures of the World	3
PHSC	101	Earth Science	4
MATH	210	Elementary Geometry	3
SPED	403	Orientation to Special Education	3
			16

JUNIOR YEAR**First Semester**

EDUC	315	Processes and Acquisition of Reading	3
EDUC	316	Foundations of Education	3
FREN	101	First Year French or	
SPAN	101	First Year Spanish or	
EDUC	403	Fundamentals of Sign Language	3
SPED	406	Orientation & Observation to Spec. Education	3
HIST	201	United States History to 1865	3
PHED	190	Movement Education for Elementary & Early Childhood	1
			16

*Admission to Teacher Education Interview***Second Semester**

HIST	202	United States History Since 1865	3
EDUC	311	Managing the Diverse Classroom	3
EDUC	242	Material for Teaching Reading	3
ELED	301	Theory and Practices	3
MUSC	101	Fundamentals of Music	3
EDUC	320	Instructional Technology for the Classroom	1
			16

*Yearlong Internship Interview***SENIOR YEAR: THE YEAR LONG INTERNSHIP****First Semester**

ELED	304	Teaching Reading and Other Language Arts	3
ELED	306	Methods of Teaching Science	3
ELED	310	Methods of Teaching Social Studies	3
ELED	314	Methods of Teaching Mathematics	3
ELED	316	Internship Phase I	1

EDUC	314	Assessment for Reading Instruction	3
	16		

Recommended to Take PRAXIS II examination.

Student Teacher Interview

Second Semester

ELED	401	Year Long Internship Phase II (Directed Teaching and Seminar)	12
			12

Portfolio Presentation

Program Total Semester hours = 123

EARLY CHILDHOOD/SPECIAL EDUCATION PROGRAM

The Early Childhood/Special Education Program is organized to provide prospective teachers with essential competencies needed to effectively meet the intellectual, emotional, and social needs of young children. The goal of the program is to prepare prospective teachers with the methodology, knowledge, and diagnostic skills imperative to meeting the diverse needs of typical and atypical primary students. The Early Childhood/Special Education Program views learning from a cognitive behavioral developmental perspective and universal design theory. Particular emphasis is placed on determining what the child already knows, while acknowledging the fact that many children will not have had experiences commensurate with their peers. The Program prepares prospective teachers to build on the child's strengths, background knowledge, and experiences. From this perspective, the child is conceptualized as an active learner who functions within a broader ecological context that includes the family, the community, and a culturally and linguistically pluralistic society. Upon graduation, early childhood/special education majors qualify for dual certification by the State of Maryland. Candidates pursuing a degree in Early Childhood/Special Education must complete 126 semester hours of course work.

BACHELOR OF SCIENCE

EARLY CHILDHOOD/SPECIAL EDUCATION

CORE PROFESSIONAL REQUIREMENTS (65 semester hours)

Sem. Hrs.

EDUCATION

EDUC	101	Introduction to Education	3
EDUC	201	Human Growth and Development	3
EDUC	242	Materials for Teaching Reading	3
EDUC	316	Foundations of Education	3
EDUC	315	Processes and Acquisition of Reading	3
EDUC	320	Instructional Technology for the Classroom	1

CURRICULUM AND METHODS/EARLY CHILDHOOD/SPECIAL EDUCATION

ECED	301	Theory and Practices/ECED	3
ECED	305	Teaching Reading and Other Language Arts	3
ECED	306	Methods of Teaching Science/ECED	2
ECED	310	Methods of Teaching Social Studies ECED	2
EDUC	314	Assessment for Reading Instruction	3
ECED	314	Methods of Teaching Mathematics/ECED	3
ECED	316	Practicum III (Year Long Internship Phase I)	1

ECED	320	Creative Learning Experiences	3
ECED	327	Parent, Family, and Community Involvement/ ECED/SPED	3
ECED	401	Year Long Internship Phase II Seminar/ECED	6
SPED	401	Year Long Internship Phase II Seminar/SPED	6
SPED	403	Orientation to Special Education	3
SPED	405	Diagnostic and Prescriptive Teaching	3
SPED	406	Observation and Participation of the Mildly and Moderately Disabled	2
SPED	407	Theory and Research in Special Education	3
SPED	409	Management and Program Planning for SPED	3

Total Core Professional Sequence Requirements = 65

CORE REQUIREMENTS

MATH	115	Mathematics for Elementary School Teachers	4
MATH	210	Geometry	3
PHED	190	Movement for Elementary and Early Childhood	1
PSYC	302	Child Psychology	3
SPAN	101	First-Year Spanish I or	
FREN	101	First-Year French I or	
EDUC	403	Fundamentals of Sign Language	3

Total Core Requirements = 14

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

Look for the full list of University General Education and Institutional Requirements.

English Composition (6 semester hours)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

Arts and Humanities (6 semester hours and 3 additional departmental requirements)

ART	299	Art Survey or	
MUSIC	101	Fundamental of Music	3
ENGL	316 or 317	American Literature or	
ENGL	211	Literatures of the World	3
COMM	101 or 103	Oral Communication or Public Speaking	3

Sciences (7-8 semester hours and additional departmental requirements)

BIOL	101	Biological Science	4
PHSC	100 or 101	Physical Science or Earth Science I	4

Mathematics (3 semester hours)

MATH	125	College Algebra or	
MATH	116	Introduction to Mathematical Ideas	3

Social Sciences (6 semester hours and 6 additional departmental requirements)

GEOG	101	Elements of Geography	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
HIST	201 or 202	United States History to 1865	3
PSYC	101	General Psychology	3

Technology (3 semester hours)

COSC	110	Computer Literacy and Applications	3
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Institutional Requirements (6 semester hours and additional departmental requirements)

FRSE	101	Freshman Seminar	3
HEED	102	Life and Health/ Fund. of Sex Education	3

Program Total Semester hours = 126

Candidates are encouraged to take summer courses and attend mini-semester in order to have a manageable semester load.

Note: The Department reserves the right to adjust candidates' programs to provide the best possible option for graduation and certification requirements

ECED/SPED Four Year Undergraduate Program**SAMPLE PROGRAM****FRESHMAN YEAR**

First Semester			Sem. Hrs.
FRSE	101	Freshman Seminar	3
ENGL	101	Expository Writing	3
MUSC	101	Fundamental of Music	3
GEOG	101	Elements of Geography	3
HEED	102	Life and Health/ Fund. of Sex Education	3
			15

Second Semester

ENGL	102	Argument and Research	3
MATH	116	Introduction to Mathematical Ideas or	
MATH	125	College Algebra	3
EDUC	101	Introduction to Education	3
BIOL	101	Biological Science	4
PSYC	101	General Psychology	3
			16

SOPHOMORE YEAR

First Semester			Sem. Hrs.
COMM	101/103	Oral Communications/Public Speaking	3
COSC	110	Computer Literacy	3
EDUC	201	Introduction to Education	3
PSYC	302	Child Psychology	3
MATH	115	Principles of Elementary School Math	4
PHED	190	Movement Education	1
			17

Take English Proficiency Examination

Recommended to take PRAXIS I

Second Semester*Initial Program Acceptance Interview*

HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
PHSC	100 or 101	Physical Science or Earth Science I	4
SPED	403	Orientation to Special Education	3
ENGL	211	Literatures of the World	3
EDUC	316	Foundation of Education	3
			16

JUNIOR YEAR**First Semester**

HIST	201 or 202	US History I or II	3
MATH	210	College Geometry	3
SPED	407	Theory and Research in Special Education	3
SPED	409	Management and Program Planning	3
EDUC	242	Materials for Teaching Reading	3
ECED	301	Theory and Practice	3
			18

Second Semester*Yearlong Internship Entrance Interview*

SPED	405	Diagnostic and Prescriptive Teaching	3
SPED	406	Field Experience in Special Education	2
SPAN	101	First-Year Spanish I or	
FREN	101	First-Year French I or	
EDUC	403	Fundamentals of Sign Language	3
ECED	327	Parent, Family, and Community Involvement	3
ECED	320	Creative Learning Experiences	3
EDUC	320	Instructional Technology for the Classroom	1
EDUC	315	Acquisition and Processes of Reading	3
			18

SENIOR YEAR**First Semester**

ECED	305	Teaching Read. and Oth. Lang. Art EC/SPED	3
ECED	306	Methods of Teaching Science in EC/SPED	2
ECED	314	Methods of Teaching Math in EC/SPED	3
ECED	310	Methods of Teaching Social Stud. in EC/SPED	2
ECED	316	Begin Yearlong Internship Phase I	1
EDUC	314	Assessment in Reading	3
			14

Second Semester

ECED	401	Year Long Internship Phase I - ECED	6
SPED	401	Year Long Internship Phase I - SPED	6
			12

Total Semester hours: 126

SECONDARY TEACHING PROGRAM

Secondary Teacher Education may be selected as a track for candidates enrolled in departments with state-approved programs and with courses in the methods of teaching the major subject.

The Secondary Education Track is designed to buttress the theoretical knowledge base with sound educational classroom practices. The Secondary Education candidate has field experiences embedded in EDUC 101, Introduction to Education, EDUC 201, Human Growth and Development, and SPED 403 Orientation to Special Education. The methods courses are coordinated conceptually through the inclusion of a common core of teaching strategies and issues.

CORE PROFESSIONAL REQUIREMENTS (37 semester hours)			Sem. Hrs.
EDUC	101	Introduction to Education (prereq. ENGL 101)	3
EDUC	201	Human Growth and Development	3
ENGL	PRO	Pass the English Proficiency Examination	0
EDUC	311	Managing the Diverse Classroom	3
EDUC	402	Assessment and Evaluation	3
EDUC	316	Foundations of Education	3
SCED	304	Methods of Teaching/SCED (PRAXIS II Spec.)	3
SCED	305	Practicum III	1
SPED	403	Orientation to Special Education	3
SCED	450	Methods of Teaching Reading/SCED	3

Total Professional Sequence Requirements = 37
(Admission to teacher education)

RECOMMENDED COURSES**

EDUC	402	Tests and Measurements	3
PSYC	202	Psychology of Learning	3

***In addition to the core professional education courses above, the Department strongly urges students enrolled in secondary education to take the above named courses.*

SPORT MANAGEMENT PROGRAM

The Bachelor of Science Degree in Sport Management is designed to address current deficiencies specific to the growing needs of the Sport Management Industry. The program is designed to provide opportunities for students to attain specific foundational training in the area of managing sports in society and also specialize in areas of concentrations associated with Sport Management. Bowie State University's program is also designed to produce sport managers who will contribute to the expansion of Maryland's competitiveness in the growing sporting industry. Furthermore, the management of sport programs is constructed to provide a comprehensive education with enrichment experiences that will enable students to develop the proper skills and necessary competencies needed for the public as well as the private work force sector settings.

PROGRAM REQUIREMENTS

The undergraduate course of study will require four academic years to complete. The total numbers of hours for completion of the degree will be 120 semester hours.

Students who transfer into the Sport Management program from other institutions or from majors within the University should expect to complete at least 54 – 60 hours of work within the Department, depending on the track, in addition to any unfulfilled University requirements.

DETAILED REQUIREMENTS (120 semester hours)

Students are required to earn 120 semester hours in three knowledge areas, general education (46 semester hours), Sport Management (47 semester hours) and a Concentration (27 semester hours). Students choose their concentration in consultation with their advisor.

SPORT MANAGEMENT COURSES

SPM	101	Introduction to Sport Management	3
SPM	210	Role of Sports in Society	3
SPM	203	Ethics in Sport	3
PSYC	312	Sports Psychology	3
SPM	303	Sports Marketing and Promotion	3
SPM	305	Facility Management and Design	3
SPM	313	Independent Study	2
SPM	310	Governance in Sport Management	3
SPM	410	Diversity in Sport Management	3
SPM	315	Legal Aspects of Sports	3
SPM	405	Organization and Administration of Sports	3
SPM	325	Finance and Economics of Sport	3
SPM	451	Internship in Sport Management	12

Internship in Sport Management: The student must secure his/her own placement based on his/her interest, but the placement must be approved by the coordinator or advisor. Each student must have a 2.8 GPA before doing his/her internship.

SPORT MANAGEMENT

SAMPLE PROFILE

FRESHMAN YEAR

First Semester			Sem. Hrs.
FRSE	101	Freshman Seminar	3
ENGL	101	Expository Writing	3
SPM	101	Introduction to SPM	3
HEED	102	Life and Health/ Fund. of Sex Education	3
COMM	101 or 103	Oral Communication or Public Speaking	3
			15

Second Semester

SPM	210	Role of Sports in Society	3
ENGL	102	Argument and Research	3
MATH	125	College Algebra or	
MATH	141	Pre-calculus	3
COSC	110	Computer Applications and Literacy or	
COSC	111	Computing Principles and Technology	3
—	—	Concentration Elective	3
			15

SOPHOMORE YEAR

First Semester

SPM	203	Ethics in Sports	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
—	—	Concentration Elective	3

PHIL	101/103	Intro. To Philosophy/Prin. Of Reasoning	3
ECON	211	Principles of Macroeconomics	3
			15
Second Semester			
SPM	303	Sport Marketing & Promotion	3
SPM	305	Facility Management & Design	3
PSYC	312	Sports Psychology	3
ECON	212	Principles of Microeconomics	3
ART	299 or 230	Art Survey or Intro. to Comp. Graphics Art	3
			15

JUNIOR YEAR

First Semester

SPM	310	Governance in Sport Management	3
PSYC	101	General Psychology or	
SOCI	101	Introduction to Sociology	3
CHEM	107	General Chemistry I or	
BIOL	101	Biological Science	3/4
—	—	Concentration Elective	3
—	—	Concentration Elective	3
			15/16

Second Semester

SPM	410	Diversity in Sport Management	3
SPM	315	Legal Aspects of Sports	3
—	—	Concentration Elective	3
—	—	Concentration Elective	3
PHSC	100	Physical Science or	
PHSC	101	Earth Science or	3/4
PHYS	251	Principles of Physics I	
			15/16

SENIOR YEAR

First Semester

SPM	325	Finance & Economics of Sport	3
SPM	405	Organization & Administration of Sports	3
SPM	313	Independent Study in Sports Management	2
—	—	Concentration Elective	3
—	—	Concentration Elective	3
—	—	Concentration Elective	3
			17

Second Semester

SPM	451	Internship in Sport Management	12
			12

WORKSHOPS IN EDUCATION

The Department responds to the changing educational needs of the Bowie State student and the school community in constructing timely workshops that address current issues. Any group wishing a particularly designed workshop or institute should consult the Department of Teaching, Learning, and Professional Development.

SCHOOL OF PROFESSIONAL STUDIES

Dean: Antoinette Coleman

The School of Professional Studies, formerly a part of the School of Education and Professional Studies, was established on July 1, 2001. The School is composed of four departments: Behavioral Sciences and Human Services, Nursing, Psychology, and Social Work. It fosters exemplary teaching, scholarship and research, and service to the community through its professional academic programs. The School of Professional Studies embraces the University's core values—excellence, civility, integrity, diversity, and accountability—as well as service, social justice, and trust.

MISSION

The mission of the School of Professional Studies is to provide an array of service-oriented educational programs that are guided by standards of excellence as set forth by professional associations and accrediting organizations.

The academic programs empower students to become leaders by providing the foundations of essential theory and practice that prepare them for beginning roles in various service-oriented professions. Through interdisciplinary collaboration students learn to value diversity, think critically, and integrate technology into their preparation for study at the graduate level and for life long work.

VISION

The School of Professional Studies will empower future professional leaders to be life long learners and to serve humanity in a diverse and global society.

GOALS

1. Deliver competitive professional academic programs that ensure the integration of theory, practice, and technology to meet the needs of a diverse and rapidly growing global society.
2. Support student academic achievements to shorten time-to-degree.
3. Increase school and university resources through external funding sources and partnerships.
4. Initiate and sustain collaborative efforts to support faculty scholarship and research.

DEPARTMENT OF BEHAVIORAL SCIENCES AND HUMAN SERVICES		
MAJOR	CONCENTRATION	DEGREE OFFERED
CHILD AND ADOLESCENT STUDIES		BS, BA
SOCIOLOGY		BS, BA
TECHNOLOGY	Criminal Justice Criminal Justice/Law Enforcement	BS BS

Chair: D. Elliott Parris

Associate Professors: Marsha Jackson, Annie Ruth Leslie, Kinuthia Macharia, D. Elliott Parris

Assistant Professors: Charles Adams, Kim Barnett, Dorothy Fardan, Charla McKinzie, Freddie Vaughns, William Welch

Lecturers: Judith Fitzgerald, Barbara Lynch-Freeman, Petrina Shateen, Marcia Thompson

MISSION

The Department of Behavioral Sciences and Human Services is committed to the University's Mission Statement, Goals, and Objectives. The Department is dedicated (1) to providing its majors with general competence and skills in the behavioral sciences and human services as well as specific competencies and skills in their chosen areas of concentration and (2) to continuing its strong programs in both behavioral sciences and human services, while aggressively exploring linkages between the two perspectives that will enhance research and service to the metropolitan area, state, and region.

GOALS

Each of the units has specific goals and objectives. However the general departmental undergraduate goals are the following:

1. To offer an undergraduate experience in Sociology/Criminal Justice and Child and Adolescent Studies that enables students to acquire skills that enhance their employability in related occupations;
2. To provide an undergraduate experience that enables students to fully prepare for graduate training;
3. To provide directions, support, and stimulation to majors; and
4. To provide relevant service courses/programs to the University community.

DESCRIPTION OF THE DEPARTMENT

The Department of Behavioral Sciences and Human Sciences is composed of four undergraduate majors:

- Child and Adolescent Studies
- Sociology
- Sociology with Criminal Justice Concentration
- Technology Criminal Justice/Law Enforcement

Child and Adolescent Studies and the Sociology major offer either a B.A. or B.S. degree. The B.A. degree requires 12 semester hours of a foreign language, while the B.S. does not. The Sociology with Criminal Justice Concentration major and the Technology Criminal Justice/Law Enforcement major offer B.S. degrees. The Technology Criminal Justice/Law Enforcement Track is limited to transfer students who enter Bowie State University with an associate's degree (60 semester hours) in a technology curriculum and who therefore need only 60 more of 120 semester hours towards completing a bachelor's degree. The department also offers minors in Sociology, Criminal Justice and Child and Adolescent Studies.

THE CHILD AND ADOLESCENT STUDIES MAJOR

This major introduces students to the scientific study of the life, development, and socialization of children and adolescents. The Child and Adolescent Studies Program is an interdisciplinary undergraduate program that prepares the student for a wide range of research, assessment, evaluation and management opportunities in institutions and agencies serving children and adolescents, such as: juvenile correctional institutions, Head Start administration and programs, counseling centers, children's hospitals and hospices, daycare centers, schools, social welfare agencies, adoption agencies, youth centers, clinical settings, street outreach, transitional living, entrepreneurship, and more.

Majors are required to earn at least a "C" in all courses in their major. Seniors also are required to perform a year of field placement. After completing ENGL 101 and ENGL 102, *Expository Writing and Argument and Research*, students must take and successfully pass the Bowie State University *English Proficiency Examination*. Transfer students who complete their English composition requirements must take the *English Proficiency Examination* during the first semester of enrollment at the University. Exceptions to, or substitutions for, the following major requirements are considered only through a formal process of departmental recommendations. To receive a degree in Child & Adolescent Studies, the student must complete 120 hours.

The Child and Adolescent Studies Program provides:

1. Small classes
2. Integration of learning to experience
3. Day, evening, and summer classes
4. Courses to enhance parenting and professional skills
5. Counseling and training services for students, incarcerated mothers and welfare to work mothers, and others
6. Cultural pedagogical models
7. Cultural coping strategies
8. Indigenous storytelling

CORE REQUIREMENTS IN CHILD STUDIES (42 semester hours)			Sem. Hrs.
PEDO	101	Introduction to Child and Adolescent Studies	3
PEDO	250	Child and Family Life Skills Development	3
PEDO	260	Child Abuse and Neglect	3
PEDO	270	Sociological Issues in Child Socialization	3
PEDO	306	Intro. to Field Observation and Experience	3
PEDO	314	Regulations, Policies and the Administration of Children and Adolescents	3
PEDO	350	Sign Language	3
PEDO	354	Legal and Ethical Standards of the Human Service Profession	3
PEDO	360	Art, Music, Dance and Play Therapy	3
PEDO	412	Therapy and Diagnosis w/Child. and Adol.	3

PEDO	424	Field I and Seminar I	6
PEDO	425	Field II and Seminar II	6

PEDOLOGY ELECTIVES – 3 Semester hours chosen from:

PEDO	280	Runaway and Homeless Youth	3
PEDO	282	Domestic and Family Violence	3
PEDO	351	Sign Language II	3
PEDO	420	Community Pedology	3

BEHAVIORAL SCIENCE CORE COURSES – 30 Semester hours

ECED	301	Theory & Practice in Early Childhood Dev.	3
EDUC	201	Human Growth and Development	3
MGMT	101	Introduction to Business	3
NURS	215	Nutrition in Health and Disease	3
PSYC	302	Child Psychology	3
PSYC	311	Cross Cultural Psychology	3
SOCI	302	Juvenile Delinquency	3
SOCI	412	Methods of Sociological Research	3
SOWK	309	Social Work and Addictions	3
SPED	403	Orientation to Special Education	3

CHILD AND ADOLESCENT STUDIES

SAMPLE PROGRAM

FRESHMAN YEAR **Sem. Hrs.**

First Semester

FRSE	101	Freshman Seminar	3
ENGL	101	Expository Writing	3
PEDO	101	Introduction to Child and Adolescent Studies	3
_____	_____	Arts and Humanities Gen Ed	3
_____	_____	Technology Gen Ed	3
			15

Second Semester

BIOL	101	Biological Science	4
ENGL	102	Argument and Research	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
MATH	116	Introduction to Mathematics	3
_____	_____	Arts and Humanities Gen Ed	3
			16

SOPHOMORE YEAR

First Semester

BUAD	101	Introduction to Business	3
HEED	102	Life and Health/ Fund. of Sex Education	3
EDUC	201	Human Growth and Development	3
NURS	215	Nutrition in Health and Disease	3
ENGL	PRO	English Proficiency Exam	0
_____	_____	Natural Science Gen Ed	3
			15

Second Semester

PEDO	250	Child and Family Life Skills Development	3
PEDO	260	Child Abuse and Neglect	3
PEDO	270	Sociological Issues in Child Socialization	3
SOCI	412	Methods of Sociological Research	3
		Gen Ed Free Elective	3
			15

JUNIOR YEAR**First Semester**

PSYC	302	Child Psychology	3
ECED	301	Theory and Practice in Early Childhood Ed.	3
SOCI	302	Juvenile Delinquency	3
PEDO	306	Introduction to Field Observations and Exp.	3
SOWK	309	Social Work and Addictions	3
			15

Second Semester

SOCI	310	Social Sciences Elective	3
PSYC	311	Cross Cultural Psychology	3
PEDO	314	Reg., Policies and the Administration of Children and Adolescent Programs	3
PEDO	354	Legal and Ethical Stand. of the Human Ser. Profession	3
PEDO	360	Art, Music, Dance and Play Therapy	3
			15

SENIOR YEAR**First Semester**

PEDO	350	Sign Language I	3
SPED	403	Orientation to Special Education	3
PEDO	412	Therapy and Diagnosis with Children and Adolescents: A Methodological Approach	3
PEDO	424	Field Practicum I and Seminar	6
			15

Second Semester

PEDO	—	Elective	3
PEDO	425	Field Practicum II and Seminar	6
—	—	General Elective	2
—	—	Social Sciences Elective	3
			14

THE SOCIOLOGY MAJOR

Students who major in Sociology have the option of pursuing the BA degree (language required) or the BS degree. This major provides students with 18 semester hours of a “core” that emphasizes training in theory and research methodology. Students then focus their studies in Criminal Justice or Sociology. The Criminal Justice concentration provides students with 30 hours in this field, including a practicum or field experience course. The Sociology concentration consists of 18 semester hours in sociological topics including SOCI 203: Deviant Behavior, and SOCI 408: Collective Behavior.

Majors are required to earn at least a "C" grade in all Sociology and Criminal Justice courses in their major program. After completing ENGL 101 and ENGL 102, *Expository Writing and Argument and Research*, students must take and successfully pass the Bowie State University *English Proficiency Examination*. Transfer students who completed their English Composition requirements must take the *English Proficiency Examination* during their first semester of enrollment at the University. To receive a BA/BS in Sociology, the student must successfully complete 120 semester hours.

Exceptions to, or substitutions for. The following major requirements are considered only through a formal process of departmental recommendations.

BACHELOR OF ARTS/SCIENCE IN SOCIOLOGY

In order to earn a degree, a student must complete 120 hours. Of these, 40-41 are General Education Requirements and 6 are Institutional Requirements as follows:

INSTITUTIONAL REQUIREMENT (6 semester hours)

FRSE 101 Freshman Seminar (not required for transfer students with 12 or more semester hours)	3
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Transfer students not taking Freshman Seminar MUST SUBSTITUTE THREE (3) OTHER SEMESTER HOURS TO BE INCLUDED IN THEIR TOTAL OF 120 HOURS.

HEED 102	Contemporary Health or	
IDIS 210	Contemporary Health Issues of Women	3

GENERAL EDUCATION REQUIREMENTS (40-41 semester hours)

English Composition (6 semester hours) – Two courses in English composition

ENGL 101	Expository Writing	3
ENGL 102	Argument and Research	3

Arts and Humanities (6 semester hours) – One course in each of two disciplines

DISCIPLINE COURSES: Philosophy, Communications, Theatre, Art, Music, and Modern Languages

—	—	Arts/Humanities	3
—	—	Arts/Humanities	3

Social Science and Behavioral Sciences (6 semester hours) – One course in each of two disciplines

DISCIPLINE COURSES: History, Economics, Anthropology, Political Science, Psychology, Sociology, Geography, Social Work or Interdisciplinary Social Science. (Must include 3 semester hours of African American History)

HIST 114	African-American History to 1865 or	
HIST 115	African-American History since 1865	3
—	Social/Behavioral Science	3

Natural Science (7-8 semester hours) – Two science courses, at least one of which shall be a laboratory course

DISCIPLINE COURSES: Biology, Chemistry, Physics, and Physical Science.

—	—	Science	4
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— — Science 3 or 4

Mathematics (3 semester hours) – One course in mathematics at or above the level of college algebra
— — Math 3

Technology (3 semester hours) – One course in technology
Discipline Courses: Business Information Systems or Computer Science
— — Technology 3

Free General Education Electives (9 semester hours) – Departmental advisement, chosen from any category within the General Education Course List

Courses numbered “100” or less in Communication Skills and in Mathematics are developmental courses and as such are not included in the 120 credit hour graduation requirement, and thus constitute additional semester hours beyond 120 hour requirement.

REQUIRED FOR MAJOR – SOCIOLOGY CORE COURSES

ANTH	102	Introduction to Anthropology	3
SOCI	101	Introduction to Sociology	3
SOCI	307	Sociological Theory	3
SOCI	309	Elementary Statistics in Sociology	3
SOCI	412	Methods of Sociological Research	3
SOCI	413	Data Analysis Seminar	3
			18

REQUIRED FOR MAJOR – SOCIOLOGY CONCENTRATION

SOCI	203	Deviant Behavior	3
SOCI	408	Collective Behavior	3
SOCI	—	Sociology Elective	3
SOCI	—	Sociology Elective	3
SOCI	—	Sociology Elective	3
SOCI	—	Sociology Elective	3
			18

FREE ELECTIVES: 37 or 38 Semester hours for Sociological Emphasis
12/13 courses _____ 37/38 _____

Note: ENGL 361 Technical and Report Writing or SOCI 201 Writing for the Social Sciences is strongly recommended. For Bachelor of Arts Program, Twelve (12) of these free elective hours are in Foreign Language (French or Spanish).

Foreign Language Requirement*

SPAN	101-102	First-Year Spanish I and II	6
SPAN	201-202	Second-Year Spanish I and II or	6
FREN	101-102	First-Year French I and II	6
FREN	201-202	Second-Year French I and II	6

*BA degree only

SOCIOLOGY (B.A. or B.S.)**SAMPLE PROGRAM****FRESHMAN YEAR****First Semester**

SOCI	101	Introduction to Sociology	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
		Math Gen Ed	3
		Arts & Humanities Gen Ed	3
			15

Second Semester

ANTH	102	Introduction to Anthropology	3
		Technology Gen Ed	3
ENGL	102	Expository Writing	3
		Natural Science Gen Ed	4
		Arts and Humanities Gen Ed	3
			16

SOPHOMORE YEAR**First Semester**

		Social & Behav. Science Gen Ed	3
HEED	102	Contemporary Health or	
IDIS	210	Contemporary Health Issues of Women	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
		Sociology Elective	3
		Gen Ed Free Elective or	
		Foreign Language	3
			15

Second Semester

SOCI	203	Deviant Behavior	3
		Natural Science Gen Ed	3
		Gen Ed Free Elective or	
		Foreign Language	3
		General Elective	3
		General Elective	3
			15

JUNIOR YEAR**First Semester**

		Free Gen Ed Elective or	
		Foreign Language	3
		Sociology Elective	3
		Sociology Elective	3
		General Elective	3
		General Elective	3
			15

Second Semester

SOCI	307	Sociological Theory	3
SOCI	309	Elementary Statistics for Sociology	3

—	—	General Elective or Foreign Language	3
—	—	General Elective	3
—	—	General Elective	3
—	—		15

SENIOR YEAR

First Semester

SOCI	408	Collective Behavior	3
SOCI	412	Methods of Sociological Research	3
SOCI	413	Data Analysis in Sociology	3
—	—	General Elective	3
—	—	General Elective	3
			15

Second Semester

—	—	Sociology Elective	3
—	—	General Elective	3
—	—	General Elective	3
—	—	General Elective	3
—	—	General Elective	2
			14

**BACHELOR OF ARTS/SCIENCE IN SOCIOLOGY
CRIMINAL JUSTICE CONCENTRATION**

In order to earn a degree, a student must complete 120 hours. Of these, 40-41 are General Education Requirements and 6 are Institutional Requirements as follows:

INSTITUTIONAL REQUIREMENT (6 semester hours)

FRSE 101 Freshman Seminar (not required for transfer Students with 12 or more semester hours)	3
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Transfer students not taking Freshman Seminar MUST SUBSTITUTE THREE (3) OTHER SEMESTER HOURS TO BE INCLUDED IN THEIR TOTAL OF 120 HOURS.

HEED	102	Contemporary Health or IDIS	210	Contemporary Health Issues of Women	3
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GENERAL EDUCATION REQUIREMENTS (40-41 semester hours)

English Composition (6 semester hours)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

Arts and Humanities (6 semester hours) – One course in each of two disciplines

DISCIPLINE COURSES: Philosophy, Speech, Theatre, Art, Music (except workshops), Modern Languages, Interdisciplinary African-American Studies.

—	—	Arts/Humanities Elective	3
—	—	Arts/Humanities Elective	3

Social and Behavioral Sciences (6 semester hours) – One course in each of two disciplines

DISCIPLINE COURSES: History, Economics, Anthropology, Political Science, Psychology, Sociology, Geography, Social Work or Interdisciplinary Social Science. (Must include 3 semester hours of African American History)

HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
_____	_____	Social/Behavior Science Elective	3

Natural Science (7-8 semester hours) – Two science courses, at least one of which shall be a laboratory course

DISCIPLINE COURSES: Biology, Chemistry, Physics, Physical Science.

_____	_____	Science	4
_____	_____	Science	3-4

Mathematics (3 semester hours) – One course in mathematics at or above the level of college algebra

_____	_____	Math	3
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Technology (3 semester hours) – One course in technology

DISCIPLINE COURSES: Business Information Systems or Computer Science

Technology	3
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Free General Education Electives (9 semester hours) – Departmental advisement, chosen from any category within the General Education Course List

Courses numbered “100” or less in Communication Skills and in Mathematics are developmental courses and as such are not included in the 120 credit hour graduation requirement, and thus constitute additional semester hours beyond 120 hour requirement.

REQUIRED FOR MAJOR – SOCIOLOGY CORE COURSES

ANTH	102	Introduction to Anthropology	3
SOCI	101	Introduction to Sociology	3
SOCI	307	Sociological Theory	3
SOCI	309	Elementary Statistics in Sociology	3
SOCI	412	Methods of Sociological Research	3
SOCI	413	Data Analysis Seminar	3
			18

Thirty additional hours are required for the Criminal Justice Concentration for a total of forty-eight hours.

REQUIRED FOR MAJOR – CRIMINAL JUSTICE CONCENTRATION

CRJU	201	Intro to Law Enforcement & Criminal Justice	3
CRJU	314	Stress and Stress Management	3
CRJU	315	Victimization and the Criminal Justice	3
CRJU	316	Advanced Criminal Procedure	3
CRJU	403	Criminalistics	3
CRJU	404	Criminal Law	3
SOCI	302	Juvenile Delinquency	3
SOCI	305	Criminology	3
SOCI	400	Practicum in Criminal Justice	3
SOWK	309	Social Work Addictions	3
			30

GENERAL ELECTIVES: 25 or 26 Semester hours for Criminal Justice Concentration

Note: ENGL 361 Technical and Report Writing or SOCI 201 Writing for the Social Sciences is strongly recommended

Additional Criminal Justice-related electives in other disciplines, such as Political Science, Social Work, and Psychology are highly recommended for students in the Criminal Justice Concentration.

**B.S IN SOCIOLOGY (CRIMINAL JUSTICE CONCENTRATION)
SAMPLE PROGRAM**

FRESHMAN YEAR			Sem. Hrs.
First Semester			
SOCI	101	Introduction to Sociology	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
	—	Arts & Humanities Gen Ed	3
HEED	102	Contemporary Health or	
IDIS	210	Contemporary Health Issues of Women	3
			15

Second Semester			
ANTH	102	Introduction to Anthropology	3
ENGL	102	Expository Writing	3
	—	Technology Gen Ed	3
	—	Natural Science Gen Ed	4
	—	Arts and Humanities Gen Ed	3
			16

SOPHOMORE YEAR

First Semester			
CRJU	201	Introduction to Law Enforcement and Criminal Justice	3
	—	Social & Behavioral Science Gen Ed	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
	—	General Ed Free Elective or	
	—	Foreign Language	3
	—	Natural Science Gen Ed	3
			15

Second Semester			
SOCI	302	Juvenile Delinquency	3
	—	Math Gen Ed	3
	—	General Ed Free Elective or	
	—	Foreign Language	3
	—	Gen Ed Free Elective	3
	—	General Elective	3
			15

JUNIOR YEAR**First Semester**

SOCI	305	Criminology	3
SOCI	314	Stress & Stress Management	3
SOCI	315	Victimization & Criminal Justice System	3
		General Elective or	
		Foreign Language	3
		General Elective	3
			15

Second Semester

SOCI	307	Sociological Theory	3
SOCI	309	Elementary Statistics in Sociology	3
CRJU	316	Advanced Criminal Procedures & Evidence	3
SOWK	309	Social Work and Addictions	3
		General Elective or	
		Foreign Language	3
			15

SENIOR YEAR**First Semester**

SOCI	400	Practicum in Sociology/Criminal Justice	3
SOCI	412	Methods of Sociological Research	3
CRJU	403	Criminalistics	3
		General Elective	3
		General Elective	3
			15

Second Semester

CRJU	404	Criminal Law	3
CRJU	413	Data Analysis Seminar	3
		General Elective	3
		General Elective	3
		General Elective	2
			14

BACHELOR OF SCIENCE IN TECHNOLOGY**CRIMINAL JUSTICE/LAW ENFORCEMENT TRACK**

The student entering the Technology Program in Criminal Justice/Law Enforcement will possess an Associate of Arts degree with a minimum of 2.5 cumulative grade point average, having completed approximately 40 hours of a technology curriculum. The student will complete the remaining General Education requirements, upper division, and elective courses in the field of Criminal Justice/Law Enforcement and related general electives at the University. Sixty hours of additional course work are ordinarily required to complete the technology degree.

After completing ENGL 101 and ENGL 102, *Expository Writing and Argument and Research*, students must take and successfully pass the Bowie State University *English Proficiency Examination*. Transfer students who completed their English Composition requirements at another institution must take the *English Proficiency Examination* during their first semester of enrollment at the University.

Approval of the total course of study by the Coordinator is required. Programs should avoid duplication of previous course work. The student is advised to consult with the Criminal Justice/Law Enforcement Coordinator to plan elective courses in Criminal Justice/Law Enforcement.

CRIMINAL JUSTICE/LAW ENFORCEMENT

CORE REQUIREMENTS (Select a minimum of 15 semester hours)			Sem. Hrs.
SOCI	203	Deviant Behavior	3
SOCI	302	Juvenile Delinquency	3
SOCI	305	Criminology	3
SOCI	310	Race/Ethnic Relations	3
CRJU	314	Stress and Stress-Management in Criminal Justice/Law Enforcement	3
CRJU	315	Victimization and the Criminal Justice System	3
CRJU	316	Advan. Criminal Procedures and Evidence	3
SOCI	400	Practicum in Criminal Justice	3
SOCI	408	Collective Behavior	3
PSYC	401	Community Psychology	3
SOWK	309	Social Work and Addictions	3
SOWK	311	Social Work in Corrections	3

RELATED ELECTIVES

The following courses are recommended to fulfill part or all of the remaining semester hours:

Business Administration

MGMT	241	Principles of Management	3
MGMT	344	Organizational Behavior	3
MGMT	472	Conflict Management	3

Criminal Justice

CRJU	404	Criminal Law: Elements & Principles	3
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Health and Physical Education

HEED	454	Drugs and Narcotics	3
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Journalism

COMM	423	Broadcast Law Policy and Administration	3
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Political Science

GOVT	235	Legal Rights and Remedies	3
GOVT	283	Urban Politics and Policy Analysis	3
GOVT	317	US Constitutional Law and History I	3
GOVT	319	Law and Politics	3

Psychology

PSYC	200	Abnormal Psychology	3
PSYC	301	Behavior Modification	3
PSYC	308	Social Psychology	3

Public Administration

BUAD	315	Introduction to Public Administration	3
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Social Work

SOWK	310	Law and Social Work	3
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Sociology

SOCI	309	Elementary Statistics in Sociology	3
SOCI	409	Urban Problems	3
SOCI	412	Methods of Sociological Research	3
SOCI	413	Data Analysis in Sociology	3

MINOR PROGRAMS in Behavioral Sciences & Human Services**SOCIOLOGY MINOR (18 semester hours)****Sem. Hrs.**

SOCI	101	Introduction to Sociology	3
SOCI	203	Deviant Behavior	3
SOCI	310	Race/Ethnic Relations	3
SOCI	—	Sociology Electives	9

CRIMINAL JUSTICE MINOR (21 semester hours)**Sem. Hrs.**

CRJU	201	Introduction to Law Enforcement and Criminal Justice	3
CRJU	314	Stress and Stress Management in Criminal Justice/Law Enforcement	3
CRJU	315	Victimization and the Criminal Justice System	3
CRJU	316	Advan. Criminal Procedures and Evidence	3
CRJU	403	Criminalistics	3
SOCI	302	Juvenile Delinquency	3
SOCI	305	Criminology	3

PEDOLOGY MINOR (18 semester hours)**Sem.Hrs.**

PEDO	101	Introduction to Pedology	3
PEDO	250	Child and Family Life Skills Development	3
PEDO	260	Child Abuse and Neglect	3
PEDO	270	Sociological Issues in Child Socialization	3
PEDO	—	Elective	3
PEDO	—	Elective	3

DEPARTMENT OF NURSING

MAJOR/Program	CONCENTRATION	DEGREE OFFERED
Nursing: Traditional		BS
Accelerated		BS
Nursing: RN to BS		BS

Chairperson: Bonita E. Jenkins Ed.D., RN, CNE

Associate Professors: Denyse Barkley, Ed.D, RN, CNE
Keith Plowden Ph.D., CRNP-PMH

Assistant Professors: Bonita Jenkins Ed.D, RN, CNE
Jacqueline Payne Ph.D., APRN, BC
Sabita Persaud, Ph.D., RN
Elaine Ridgeway DNP, FNP-BC

Instructors: Doris Clark Ph. D, RN
Rhonda Gall MSN, CRNP
Verna LaFleur Ph. D, RN
Elizabeth Miller DNP, RN,
Cordelia Obizoba MSN, RN
Darlene Silver MSN, RN, IBCLC

Academic Advisor: Kenneth Dovale MS

MISSION

The mission of the Department of Nursing is to provide quality academic programs that offer learners the opportunity to expand their knowledge base and pursue advanced study. The nursing curricula prepare professional nurses who demonstrate excellence in practice, apply ethical principles, display leadership skills, think critically, value diversity, and participate in research and community service. The Department of Nursing is committed to increasing the number of underrepresented minorities in the nursing profession.

The Nursing Program is approved by the Maryland Board of Nursing.

The Nursing Program is accredited by the National League for Nursing Accrediting Commission.

National League for Nursing Accrediting Commission
3343 Peachtree Road, NE
Suite 500
Atlanta, Georgia 30326
(866) 747-9965

Department of Nursing Goals

- Provide quality programs supportive of the learning needs of students
- Maximize opportunities to support recruitment, access, and retention efforts for students
- Promote local and regional workforce development
- Promote effective and efficient use of departmental resources
- Enhance the image of the Department of Nursing

PROGRAM OVERVIEW

Bachelor of Science in Nursing

The Department of Nursing offers a Bachelor of Science in Nursing (BS) for students interested in becoming a professional nurse. Graduates of this program are eligible to take the state licensure examination to become registered nurses. Students may select from a tradition program or an accelerated program. Transfer and second degree students are encouraged to select the accelerated program.

A BS completion program for Registered Nurses (with a Maryland license) is also offered. In either baccalaureate program, students acquire a sound liberal education with content from the social sciences, arts, humanities, sciences, and computer science. The curriculum provides students with comprehensive nursing knowledge and skills.

Graduates will be critical thinkers who have the ability to provide nursing care in a variety of healthcare settings, assume leadership roles, and adapt to the changing healthcare environment. The baccalaureate program provides the foundation for graduate education. To complete a BS, the student must complete a minimum of 120 semester hours, depending on the program.

Baccalaureate Curriculum Program Outcomes

Upon completion of the baccalaureate nursing program, the graduate will be able to:

1. Evaluate the impact of caring behaviors on patient outcomes.
2. Appraise the effects of communication techniques on proposed outcomes.
3. Appraise the effectiveness of culturally congruent care on client outcomes.
4. Evaluate the outcomes of ethical dilemmas in client care situations.
5. Appraise health policies and proposed laws that effect nursing practice.
6. Integrate critical thinking with independent judgment to promote optimal wellness to families and communities.
7. Evaluate as a leader, the concepts of power and empowerment and autonomy and advocacy in managing nursing practice.
8. Compares and contrasts leadership styles within the nursing structures and health care systems in reference to Sociocultural, political, economic, legal, and ethical influences.
9. Utilize research findings for decision-making and rationale for nursing interventions.
10. Critique components of research studies.
11. Assume accountability for meeting the changing health care needs of diverse populations representing the global community, through the continuation of personal, professional, and educational development

Sample BS TRADITIONAL NURSING PROGRESSION PLAN

Year One

Fall

Spring

Course	Title	Cr	Course	Title	Cr
ENGL 101	Composition and Literature I	3	HIST 114 or 115	African American History to 1865 Since 1865	3
BIOL 102	Introductory Biology	4	ENGL 102	Composition and Literature II	3
PSYC 101	General Psychology	3	CHEM 107	General Chemistry I	4
MATH 141	Pre Calculus I	3	BIOL 311	Human A & P 1	4
FRSE 101	Freshman Seminar	3	NURS 101	Professional Nursing Perspective	2

TOTAL Cr = 32

Year Two

Fall

Spring

Course	Title	Cr	Course	Title	Cr
COMM 101 or 103	Oral Communication or Public Speaking	3	COSC 110/111	Computer Literacy	3
PHIL 103	Introduction to Principles of Reasoning	3	SOCI 101	Intro to Sociology	3
BIOL 310	Microbiology II	4	NURS 203	Foundation of Nursing Pract	4
BIOL 312	Human A & P II	4	NURS 215	Nutrition in Health and Disease	3
NURS 201	Foundation of Nursing Practice I	3	NURS 302	Health Assessment	3
ENGL PRO	English Proficiency Exam	0			

Summer

PSYC 204	Elementary Statistics	3			
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Total Cr = 36

Year Three

Fall

Spring

Course	Title	Cr	Course	Title	Cr
NURS 308	Pharmacology	3	NURS 380/381	Maternal, Newborn & Women's Health Nursing/ Maternal, Newborn & Women's Health Clinical	3/ 2
NURS 315	Pathophysiology	3	NURS 385/386	Psychiatric/Mental Health Nursing/ Psychiatric Mental Health Clinical	3/ 2
NURS 348/349	Adult Practice/ Adult Practice Clinical	3/ 2	SOWK 300	Stages of development	3
NURS 368	Gerontological Nursing	2	NURS 400	Introduction to Nursing Research	3

Total Cr = 29

Year Four

Fall					Spring
NURS 406/ 409	Nursing Practice: Community/Clinical	3/ 2	NURS 410/ 411	Care of Complex Clients/ Care of Complex Clients Clinic	3/ 2
NURS 415/ 416	Nursing Care of the Child & the Family/ Nursing Care of the Child & the Family Clinical	3/ 2	NURS 425/ 412	Transition into Professional Nursing Practice/ Clinical	3/ 2
IDIS 460	Transcultural Health and Wellness	3	NURS 499	Nursing Comprehensive Exam	0
				Nursing Elective	3

Total Cr = 26

67 Nursing Credits

+56 General Education Credits

TOTAL Credits = 123

Sample BS ACCELERATED NURSING PROGRAM – 2ND DEGREE

Program Prerequisites

	CR		CR
*Intro to Biology	4	African American History	3
College Algebra/Pre Calculus I	3	General Chemistry	4
Microbiology	4	Human A & P I	4
Principles of Reasoning	3	Human A & P II	4
Stages of development	3	Elementary Statistics	<u>3</u>
	17		18

*May substitute another 4 credit college-level science course in lieu of BIOL 102

Summer	Fall	Winter						
Course	Title	Cr	Course	Title	Cr	Course	Title	Cr

NURS 101	Professional Nurs Perspectives	2	NURS 308 I	Pharmacology	3	IDIS 460	Transcultural	3
NURS 201	Foundation of Nurs Practice I	3	NURS 348/349	Adult Practice	3/2			
NURS 203	Foundation of Nurs Practice II	4	NURS 368	Gerontological Nurs	2			
NURS 215	Nutrition in Health and Disease	3	NURS 315	Pathophysiology	3			
NURS 302	Health Assessment	3	ENGL PRO	English Proficiency Ex	0			

Total Credit = 31

<i>Spring</i>	<i>Summer</i>				<i>Fall</i>			
Course	Title	Cr	Course	Title	Cr	Course	Title	Cr
NURS 380/381	Maternal-Newborn & Women's Health	3/2	NURS 406/409	Nursing Practice: Community/Clinical	3/2	NURS 410/411	Care of Complex Clients & Clinical	3/2
NURS 385/386	Psychiatric/Mental Health Nursing	3/2	NURS 415/416	Nursing Care of Child & Family & Clinical	3/2	NURS 425/412	Transition to Professional Nursing & Clinical	3/2
NURS 400	Introduction to Nursing Research	3				IDIS	Nursing Elective	3
						NURS 499	Comprehensive Exit Exam	0

Total Credit = 36

35 General Education

+ 67 Nursing Total

= 102 credits

Sample RN TO BS PROGRESSION PLAN

Program Course Requirements

	CR		CR
Composition & Literature I	3	General Chemistry w/Lab	4
Composition & Literature II	3	Human Anatomy and Physiology I & II	8
General Psychology	3	Microbiology II	4
Introduction to Sociology	3	Computer Literacy Application	3
Stages of Development	3	Mathematics, Pre Calculus	3
Oral Communications	3	Introduction to Principles of Reasoning	3
			TOTAL 43

Year Three

Fall

Spring

Course	Title	Cr	Course	Title	Cr
HIST 114 or 115	African American History to 1865 or Since 1865	3	NURS 315	Pathophysiology	3
PSCY 204	Elementary Statistics	3	NURS 368	Gerontological Nursing	2
NURS 215	Nutrition in Health and Disease	3	NURS 400	Introduction to Nursing Research	3
NURS 350	Nursing Practice: Concepts	3		Humanities Elective **	3
NURS 302	Health Assessment	3			
ENGL PRO	English Proficiency Exam	0			
					TOTAL 26

Year Four

Fall		Spring			
Course	Title	Cr	Course	Title	Cr
NURS 401	Concepts in Family Health	3	NURS 425 /412	Transition into Professional Nursing Practice/ Clinical	3/ 2
NURS 406/ 409	Nursing Practice: Community Clinical Concepts in Community Health	3/ 2	IDIS 460	Transcultural Health and Wellness	3
	Nursing Elective	3		Nursing Elective	3
TOTAL		22			

** Choose from Art, Music (except applied courses), Philosophy, Foreign Language, Literature, Theatre, and Speech

Nursing Credits	39
Maryland Nursing Articulation Model	30
<u>General Education</u>	52
TOTAL Credits	121

**Bowie State University
Department of Nursing**

Baccalaureate Nursing Student Policies

The policies in this section of the handbook are applicable to **baccalaureate students** enrolled in the nursing programs. These policies are consistent with and supplement Bowie State University policies. The *Bowie State University Undergraduate Catalog* is the principle document governing policies and procedures for students. The Office of Student Services also provides a student handbook, *The Agenda*. Students are responsible for accessing and reviewing the documents that govern undergraduate students.

Admission Policies

BS NURSING ADMISSION REQUIREMENTS

Incoming Freshmen:

High School - College Preparatory program

- **GPA 3.0 average in High School Math (Algebra, Geometry, Algebra 2, Pre-Calculus)**
- **GPA 3.0 average in High School Sciences (Biology, Chemistry, Physics, or other advanced science courses)**
- **Eligible to enroll into Math 141 based on Math admission tests at BSU**
- **Submission of an application to the Department of Nursing in the spring semester**

Transfer students and those who were not eligible for admission in the freshmen year may apply during the Spring for a Fall admission into the sophomore year of the nursing program. The admission criteria effective for students admitted into the sophomore year:

- **Students should have completed the freshmen year of courses according to the progression plan for traditional baccalaureate students with an overall GPA 2.75 and 2.5 GPA in Science prerequisites.**
- **Science courses completed within 5 years of admission date**
- **Students will submit an application to the department of nursing in the Spring semester.**
- **Students who are accepted, into the program and have not taken NURS 101 must successfully complete NURS 101 during the summer session prior to the Fall sophomore entry.**

The admission process is competitive with a maximum admission of 120 students to upper level nursing courses.

RN to BS Admission Requirements

- **Licensure as a Maryland RN**
- **Admission to Bowie State University**
- **Completion of Nursing Prerequisites**
- **Minimum cumulative GPA of 2.0**
- **Submission of the RN to BS application**

General Policies

Academic Honesty and Dishonesty- Nursing students are expected to conform to a strict standard of academic honesty. In addition to the Bowie State University Undergraduate Catalog, academic dishonesty includes exhibiting unethical or illegal behaviors including falsification of documents. Students are required to sign the Academic Honesty and Dishonesty form, which is placed in the student's academic folder in the nursing department. Students will be recommended for dismissal from the nursing program when academic dishonesty is confirmed. Please refer to the BSU Undergraduate Catalog for policies about academic dishonesty.

Communication Methods – The faculty and staff provide program and curriculum information through the use of Bowie email accounts, Blackboard, and the Nursing Department web site. Students are expected to review these electronic sources at least weekly. Technology is an integral part of the nursing curriculum.

Financial Aid – Financial assistance at BSU is available through various sources. Opportunities are available to students to receive funds if they meet the specified criteria. Personnel in the Financial Aid Office will assist students in exploring financial assistance for which they may be eligible. The Financial Aid Office is located in the Henry Building.

Governance – It is expected that students will participate in governance within the Department of Nursing (DON) and in the University. The mechanism for participation in governance of the University is through the BSU Student Government Association. The mechanism for participation in the governance of the department of nursing is through the Student Nurses Association and student representation on the DON Curriculum Committees. Input from students is encouraged and welcomed regarding the courses and activities of the DON. It is therefore the responsibility of students to serve as representatives to the Undergraduate Curriculum Committee. The Student Nurse Association will hold elections annually, in the fall to select representatives to the Undergraduate Curriculum Committee (UCC). The Student Nurse Association shall elect one student representative from each cohort admitted. The Student Nurse Association shall have one vote through its collective student representatives.

Office Hours – The Department of Nursing Office is open Monday through Friday from 8:30 a.m. until 5:00 p.m. All faculty maintain office hours, which are listed on course syllabi. A listing of the office hours for each faculty member is available for review in the nursing office, and also on the bulletin board next to the office door of the faculty member.

Request for Leave of Absence – Students may request a leave of absence for personal or family medical emergencies. Students requesting a leave of absence for medical emergencies must have official documentation to support the request. The request must be made in writing 14 days prior to the start of the intended leave. The student must also meet with their advisor regarding this request. The approval for the leave request will be made by the Faculty Organization. Student progression in the nursing program will be based on course availability.

Required Fees – Throughout the nursing program, students are required to pay for the following items:

- Assessment Technologies Institute (ATI)
- Criminal Background
- Urine Drug Screen
- Comprehensive Exit Exam
- Clinical and/or Campus Laboratory

These fees are collected as part of the semester charges and are in addition to any and all charges for tuition, room, board, and other general BSU student fees.

Course Policies

Class Attendance – Students are expected to attend and to participate in all class sessions. Students are required to notify faculty of absences or delays. Students are responsible for all academic content covered at all times.

Clock Hours and Credit Hours – In lecture courses one credit hour is equal to a 50 minute time period per week. In clinical courses one credit hour is equal to four (4) clock hours of clinical per week. In lab courses one credit hour is equal to three (3) clock hours.

Cancellation of Classes – Any cancellation of classes by the University is broadcast over local radio and television stations. When classes are cancelled clinical experiences are also cancelled.

Grading Criteria – The grading scale for undergraduate students in the Department of Nursing is as follows:

A = 92 – 100
B = 83 – 91
C = 75 – 82
D = 68 – 74
F = below 67.5

Late Assignments – Assignments turned in late will not receive credit unless a specific authorization has been granted by the faculty for health or other reasons. In the event of illness or emergency, students are responsible for making arrangements with the appropriate faculty member.

Progression Policies

Progression – Nursing course content is planned in a sequential manner so that each course builds upon previous course content. Students must complete all courses sequentially as outlined in the progression plan. Students must be enrolled into the corresponding clinical nursing courses when enrolled into the didactic course. Students must satisfactorily complete the clinical and didactic courses to progress to the next level. Students who are unsuccessful in one of the courses must retake the didactic and corresponding clinical course.

In order to progress in the nursing program, students must earn a “C” or better in the general education courses.

Progressive testing with standardized exams will be used to evaluate student competence of completed course materials. Students must achieve minimal proficiency level in order to progress in the nursing program.

Students must complete the nursing program within five (5) years from the date of admission into the nursing program.

Academic Standing – All students are required to complete a minimum of 62 credits in the nursing major according to the progression plan. Nursing students must earn a grade of “C” or higher in all nursing courses and maintain a 2.5 grade point average (GPA) to be in good academic standing.

Student Advisement – All students must meet with their advisor to prepare for registration each semester and in a proactive manner throughout the semester. Advisement sessions are used for planning student progression, discussing professional issues and concerns, and obtaining assistance that may be needed. Students are encouraged to make an appointment for advisement.

Academic Warning – Students earning a grade less than “C” in a nursing course at mid-term must meet with the course faculty member to develop a written plan of action to assist the student to improve academic standing. The plan of action will be documented on the progress report form. This document is placed in the student’s Department of Nursing record and the student receives a copy. Students will receive a mid-semester grade report from the School of Professional Studies Retention Coordinator.

Dismissal from the Program – When a student is recommended for dismissal from the nursing program, the Department Chairperson will provide written notification of dismissal. Students will be recommended for dismissal from the undergraduate nursing program under the following conditions:

1. Earning a grade lower than “C” in two different nursing courses or in one repeated nursing course.
2. Failure to meet the requirements for progression.
3. Earning a grade of “W” or an “AU” in three nursing courses.
4. Exhibiting conduct that is unprofessional, incompetent, unethical, or illegal in the clinical/practicum settings as outlined by the *American Nurses’ Association Code for Nurses*, the *DON Academic Honesty and Dishonesty* document, and the clinical agency policy.
5. Cheating on examinations, plagiarism, or improper documentation or falsification of clinical activities as outlined in the *BSU Undergraduate Catalog* and the *DON Academic Honesty and Dishonesty* document.
6. Performance in an unsafe manner while providing care to a client. (*In addition, the student will be immediately removed from the clinical area.*)
7. If any student presents to the clinical area chemically impaired by drugs or alcohol. (*In addition, the student will be immediately removed from the clinical area.*)

Grade Appeal – Students should follow the procedures outlined in the BSU Undergraduate Catalog for grade appeals.

Grievance Policy – Students should attempt to resolve all grievance issues at the lowest level. Discuss the issue with the faculty. In the event that the issue needs further review, the chain of command within the DON should be followed. If there is no resolution within the DON, then sources outside the Department may become involved. The grievance process pertains to all matters except grades. The time frame for initiating a grievance is within five (5) weekdays of the event. The process must be followed in the sequence listed:

Grievances of Clinical Faculty decisions - if not resolved at this level notify Course Coordinator of continuation of the grievance process within 5 weekdays of the event.

Grievances of Course Faculty decisions or any progression issues - if not resolved at this level notify the Admission Progression and Graduation Committee (APG) Chairperson within 5 weekdays of the decision. The grievance must be typed and include a description of the original event. Submit to the chair of APG committee. The APG Committee may invite other nursing student representatives to hear grievances related to clinical practice. The recommendation of the APG Committee will be referred to the DON Faculty Organization for final decision.

Prior to rendering a decision, the Faculty Organization will invite the student to present all documents and other evidence during the Faculty Organization meeting. A decision will be rendered within 30 days.

Students who wish to continue the grievance process outside of the DON must follow the BSU policy related to grievance.

Chain of Command beyond the DON

- Dean, School of Professional Studies
- Provost and Vice President for Academic Affairs
- The President

Application for Graduation – Students who anticipate meeting all requirements for graduation must apply for graduation by the deadline date as posted by the registrar on the BSU website. The University establishes graduation fees and set deadline dates. The Office of Admission, Registration, and Records can assist you in matters related to this issue.

English Proficiency Examination – The English Proficiency Examination (EPE) is a graduation requirement that must be satisfied by all students receiving a bachelor's degree from BSU. All students should take the examination upon completion of English 102. However, transfer students who completed their English requirements at another university should take the examination during their first semester of enrollment at Bowie State University. Students must successfully complete the English Proficiency Exam prior to enrollment into nursing courses with clinical experiences.

Graduation Requirements – Graduation requirements for the Bachelor of Science in Nursing (BS) degree are:

1. Successful completion of all general education and prerequisite course requirements.
2. Successful completion of the English Proficiency Examination.
3. Completion of all nursing course requirements and electives as specified by the DON.
4. Completion of a minimum of 120 credit hours with a minimum cumulative GPA of 2.0 on a 4.0 scale and a minimum grade of "C" in all Nursing courses. Refer to the Undergraduate Catalog for a discussion of quality points and grade point averages.
5. Successful completion of the Department of Nursing Comprehensive Exit Examination.
6. Submission of the Application for Graduation.
7. Clearance of all financial obligations by the Business Office.

Exit Survey – Graduating students will participate in an exit survey during their final semester of study. The survey is designed to obtain information about your experiences in the nursing program.

Clinical Policies

Lateness/Absence

Students are expected to report to the clinical setting on time (specific time as defined by the faculty in the course). Students must provide appropriate notification of lateness or absence to the clinical instructor, preceptor, and/or clinical site. If a student is late, the clinical instructor or preceptor has the right to tell the student that they cannot participate in clinical activities for that day. Lateness will be converted to absences. The following formula will be used to convert lateness to absences:

$$2 \text{ Occurrences of lateness in a 2 credit course} = 1 \text{ absence}$$

Clinical/practicum

Clinical courses must be taken concurrently with the corresponding theory course. All undergraduate students must achieve a grade of "C" or above in the theory course and clinical course in order to progress to the next level in nursing.

Insurance

All students are required to be covered by professional student liability insurance. The University purchases insurance on the student's behalf. Fees for the insurance are included in the student's tuition bill. **Registered Nurse** students are also encouraged to independently purchase professional liability insurance.

Students may purchase liability insurance from any company of their choosing. The following company provides insurance policies for nursing students.

NSO (Nursing Service Organization) Malpractice Insurance
159 E. County Line RD
Hartford, PA 19040
Phone: 1-800-247-1500 Fax: 1-800-739-8818 Email: service@nso.com

Health Requirements

The Department of Nursing (DON) does not discriminate on the basis of physical disabilities. However, any applicant with a physical or emotional problem that may impact clinical or classroom performance must notify the academic advisor in the DON upon submission of application to the DON.

The DON requires submission of the following information prior to enrolling into clinical nursing courses:

1. The completed BSU Physical Examination/Health History Form
2. Immunization History – Documentation required
3. Polio series completed
4. DTP series completed
5. Tetanus Booster: Td within 10 years of completion of DTP series, and thereafter
6. MMR Titer or MMR Vaccinations #1 and # 2 if you are non-immune
7. Hepatitis B Series – 3 doses (Strongly Recommended) or a Signed Waiver
8. Varicella Titer or Varicella Vaccination if you are non-immune
9. H1N1 vaccine
10. Seasonal Flu vaccine (as required by Health Facilities)
11. Current Documentation of negative PPD (within one year) or documentation of a normal Chest X-ray within the last five years.
12. Completed criminal background clearance through PreCheck.
13. Completed urine drug screen through PreCheck (as required by Health Facilities)

Some services, including PPD tests and immunizations are available to students at the Wellness Center on campus for a nominal fee. Contact the wellness center at (301) 860-4171 for more information or to schedule an appointment.

All of the above documentation must be submitted to the course faculty by the date assigned. The deadline will be strictly enforced; there is no grace period. Students will be notified in writing if they do not meet the above requirements. Students will not be allowed to attend clinical if the above requirements have not been met (these will be counted as absences/ see absence policy).

Professional Documentation for Clinical Experiences – Prior to starting the clinical all students are required to submit and maintain a copy of:

1. Documentation of current CPR certification (American Heart Association BLS – Health Care Provider course)
2. All students who are Registered Nurses are required to maintain a current Maryland nurse's license that substantiate their legal standing for the practice of nursing and current nurse liability insurance.
3. Student Nurse Liability Insurance may also be required for traditional nursing students.

Clinical Course Policies – The following policies apply to BS clinical courses:

1. Clinical site assignments for students are made at the discretion of the course faculty member.
2. If the student is placed in an agency where he/she is employed, the clinical assignment will not be on the unit where he/she is currently employed.
3. Students are responsible for their own transportation to clinical sites. The DON uses a variety of healthcare agencies for clinical placements. These agencies are located in the Baltimore-Washington metropolitan area.

Uniforms

All Students

All students will purchase the designated BSU nursing student uniform (pants with tops or dress) with BSU patch in the semester before beginning clinical. The BSU patch must be sewn on the Left sleeve at the shoulder line.

1. Identification badge with student's name and picture must be worn at all time
2. Hair must be worn above the uniform collar. If hair length is below the collar, it must be worn pinned up or tied back.
3. Full length white lab coats or washable white or navy blue sweaters may be worn in the clinical area. Students are expected to remove their sweater or lab coat when providing direct client care.
4. Fingernails must be without polish and no longer than $\frac{1}{4}$ of an inch. Polished, designer and artificial nails are not permitted.
5. Jewelry is limited to one pair of stud earrings, wedding rings, & watch.
6. Students must maintain appropriate personal hygiene; strongly scented cosmetics are not permitted.
7. All white leather shoes with closed toe and closed, low heel are required.
8. Lab coats must be worn when not in uniform during visits to the clinical areas when care will not be given. Name pins and the DON patch must be worn on the lab coats and students must introduce themselves to staff. Blue jeans may NOT be worn under lab coats. Lab coats must be white and full length.

Women

1. All skirts or dresses must be at an appropriate length for bending and stretching activities. Students will be dismissed from clinical if the instructor considers the uniform too short.
2. Pantsuits may be worn.
3. A full length non-cling slip must be worn under the uniform dress.
4. White stockings or panty hose are to be worn with dresses.
5. White knee high stockings may be worn with pants.

Men

1. White pants and top.
2. Pants must be fitted and an appropriate length.
3. White socks must be worn with pants.

Uniforms during Community Health and Psychiatric Mental Health Experience

1. Nursing students adhere to the course-specific uniform policy. Information regarding the policies will be given to students by course faculty.

Failure to adhere to these uniform requirements may result in dismissal from the clinical area, and will be reflected in the clinical evaluation.

Equipment Required for Clinical Experiences

1. A watch with a sweep second hand.
2. A stethoscope with bell and diaphragm.
3. Black ink pen.
4. Other equipment as specified in the course syllabus.

Accidents During Clinical Experience

If a nursing student is injured during the clinical experience he/she should report immediately to the faculty and charge nurse on the unit. Students may be required to go to Employee Health or the Emergency Department depending on the severity of the injury and the policies of the agency.

Fees for these visits may not be covered by the agency and students are required to maintain their own health insurance.

Standard Precautions – Students are required to implement Standard Precautions in all clinical settings where they may come into contact with blood and other body fluids. Standard Precautions should be used when in contact with human tissues, cerebrospinal, synovial, pleural, peritoneal, pericardial, and amniotic fluids. Students who are exposed to body fluids while in the clinical/practicum setting should notify the preceptor, responsible faculty, and the appropriate supervisory person in the agency. The student should follow-up with procedures available for employees of the clinical facility. This includes the right to request patient testing, individual counseling, and obtaining follow-up information for health care.

Procedures for Handling Blood and Body fluids.

1. Handle all blood and body fluids following Standard Precautions.

2. Wash hands and other skin surfaces before and immediately after contact with body fluids.
3. Wear protective barriers appropriate for the procedure being performed when anticipating exposure to body fluids.
4. Use gowns for splashes, goggles and masks for splatters, and gloves when handling fluids.
5. Do no recap or manipulate needles or sharps in any way. Place them immediately in puncture resistant containers after use.
6. Place resuscitation equipment where respiratory arrest is predictable. Refrain from direct client care if you have exudative lesions.

Reporting of Illness/Absence

1. It is the responsibility of the student to follow the course instructor's procedure to report absence due to illness.
2. When the student is hospitalized, the DON must be notified immediately.
3. Students who have experienced a hospitalization or extensive illness (3 days) must submit to the course faculty in writing, an official statement from the health care provider permitting return to clinical practicum.

Pregnancy

1. A student who is pregnant may continue in clinical experiences as long as her health status is satisfactory and she is able to complete her clinical assignments.
2. Students who are pregnant should consult with the faculty member in advance of their clinical assignment. Some agency regulations determine assignments during pregnancy.
3. For the safety of the student who is pregnant, she must not enter areas where radioisotopes or x-ray therapy is being administered.
4. Students who deliver during the semester must present in writing an official statement of health clearance from the health care provider permitting return to clinical practicum.

The Department of Nursing reserves the right to update and change the above policies at any time. A copy of the policies is posted on the department's web site. It is the students' responsibility to stay current and informed of the changes. If any changes occur students will be notified and they will be able to view the changes on the department's web site. Significant changes made to the policies will require students to sign and date a new acknowledgement form. All new nursing students are to read the policies and sign and date the acknowledgement form attached. This must be submitted on your first day of class.

References

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Occupational exposure to blood borne pathogens. *Federal Register* (66 FR 5325).

Washington, D.D.: retrieved August 24, 2004 from:

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American Association of Colleges of Nursing. (1997). Position statement policy and guidelines for prevention and management of Human Immunodeficiency Virus and Hepatitis B Virus infection in the nursing education community. *The Journal of Professional Nursing*, 13, 325-328.

Maryland Department of Health and Mental Hygiene (2010) H1N1 (Swine Flu) main retrieved from

<http://dhmh.maryland.gov/swineflu/> on May 28, 2010.

**Bowie State University
Bowie, Maryland 20715
Department of Nursing**

Academic Semester

Fall ____ Spring ____

Student Acknowledgment of the Baccalaureate Nursing Student Policies

This is to verify that I have read and understand the Policies and Procedures associated with the nursing program at Bowie State University. It is also my understanding that the Policies and Procedures are subject to change with notice to the students of any changes.

Signature: _____

Printed Name: _____

Date: _____

**Bowie State University
School of Professional Studies
Department of Nursing**

Academic Honesty and Dishonesty

There is an expectation that academic honesty is upheld in the University and the Department of Nursing (DON).

Academic honesty is defined by the DON as academic activities that are truthful and authentic. Academic dishonesty is defined by the DON as academic activities that are deceitful. Academic dishonesty includes cheating on examinations, plagiarism, unauthorized collaboration with others on assignments, and submitting without authorization duplicate assignments for credit in more than one course. Academic dishonesty also includes exhibiting unethical or illegal behaviors, and falsification of documents and clinical activities.

Plagiarism is the act of representing another's ideas, words or information as one's own. Every student writing a paper should be aware of the following principles:

- All directly quoted materials must be identified as such by quotation marks. The sources of this material must be acknowledged.
- When borrowed ideas or information is not directly quoted by a student, the student should have so assimilated this material so that it is clearly being expressed in his/her own words. Just as in the case of direct quotations, the sources of such borrowed ideas or information must be acknowledged.
- The sources of ideas or information lying well within the realm of common knowledge (i.e. material that would be known by anyone familiar with the subject under discussion) need not be acknowledged.

Students who are academically dishonest will be recommended for dismissal from the program.

I have read and understand the above statements regarding academic honesty and dishonesty and agree to adhere to the statements.

Student Name: (please print) _____

Student Signature: _____ Date: _____

DEPARTMENT OF PSYCHOLOGY		
MAJOR	CONCENTRATION	DEGREE OFFERED
PSYCHOLOGY		BA, BS

Chair: Cheryl H. Blackman

Professors: Jesse H. Ingram

Associate Professors: Cheryl H. Blackman, Patricia Westerman

Assistant Professors: John Bryant, Katrina Kardiasmenos, Ometha Lewis-Jack

Lecturers: Cornelia Brooks

MISSION

The Department of Psychology is committed to the mission, goals, and objectives of the University. The department prepares students for leadership in a global community through the development of their knowledge and skills in the history and theories of psychology, human development, and understanding of individual differences. Research and field experiences prepare students for graduate education and professions in psychology.

GOALS

1. To provide a high quality education to students so that they are prepared to enter graduate or professional schools.
2. To prepare students for graduate studies by providing a general psychology experience that includes theoretical and practical knowledge about the discipline.
3. To provide a well-planned sequence of field experiences in diverse settings that enable students to relate professional knowledge to the understanding of self, others, societies, and cultures at large.
4. To create and foster an environment for research among faculty and encourage student research under the supervision of the faculty.
5. To maintain a rigorous program through expansion and continuous revision of the undergraduate curricula.
6. To provide relevant service courses to the University community.

DESCRIPTION OF THE DEPARTMENT

The Department offers two degree programs in Psychology: a Bachelor of Science (BS) and a Bachelor of Arts (BA). These programs are designed to prepare students for graduate school in major areas of Psychology such as Clinical, Developmental, Experimental, and Social. Also, they meet the academic needs of students who are preparing for careers in health and education. Professionally-oriented courses, research experiences, practica, and close faculty-student mentoring are emphasized as a means of enabling students to reach their academic and professional goals.

Students who major in psychology may choose to pursue either the BA or the BS degree. The total number of semester hours required for an undergraduate degree in Psychology is 120. The BA degree program consists of 40 semester hours of psychology in combination with the study of a foreign language (12 semester hours).

The BS degree program provides intensive para-professional training in psychology. In this program, 52 semester hours in psychology provide students with skills in such areas as psychological measurement and research methodology, including computer assisted data analysis. Practical experience is gained through practicum placements in mental hospitals, social service agencies, counseling practices, government offices, research institutions, and other professional settings.

Psychology majors must earn a "C" or better in all psychology courses in their major program. After completing ENGL 101 and ENGL 102, *Argument and Research* and *Expository Writing*, students must take and successfully pass the Bowie State University *English Proficiency Examination*. Transfer students who completed their English composition requirements at another university must take the *English Proficiency Examination* during their first semester of enrollment at the University.

Exceptions to, or substitutions for, the following major requirements are considered only through a formal process of departmental recommendations.

THE PSYCHOLOGY MAJOR

BACHELOR OF SCIENCE IN PSYCHOLOGY

CORE REQUIREMENTS (52 semester hours)		Sem. Hrs.
PSYC	101	General Psychology
PSYC	200	Introduction to Psychopathology
PSYC	202	Psychology of Learning
PSYC	204	Statistics I
PSYC	205	Experimental Psychology
PSYC	302	Childhood and Adolescence
PSYC	304	Cognitive Psychology
PSYC	307	Personality
PSYC	308	Social Psychology
PSYC	311	Cross Cultural Psychology
PSYC	320	Physiological Psychology
PSYC	404	Psychological Measurement
PSYC	431	Seminar in Psychology
PSYC	442	Statistics II
PSYC	—	Psychology Electives
		9

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

See catalog for the full list of University General Education and Institutional Requirements.

English Composition (6 semester hours)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

Arts and Humanities (6 semester hours)

COMM	101	Oral Communication	3
		Arts and Humanities Elective	3

Social Sciences (6 semester hours)

SOCI	101	Introduction to Sociology	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3

Sciences (8 semester hours)

BIOL	101	Biological Science	4
		Science Elective	4

Limit of one (1) course from any one discipline.

Mathematics (3 semester hours)

MATH	125	College Algebra	3
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Technology (3 semester hours)

COSC	110	Computer Literacy and Applications	3
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General Education Electives (9 semester hours)

(Any course from the General Education list of courses)

Institutional Requirements (6 semester hours)

FRSE	101	Freshman Seminar	3
		Health and Wellness Elective	3

Students are encouraged to take summer courses and attend mini-semester in order to have a manageable semester load.

Note: The Department reserves the right to specify suitable, program specific general education courses, in keeping with COMAR, for its majors.

SAMPLE PROGRAM**FRESHMAN YEAR****Sem. Hrs.****First Semester**

PSYC	101	General Psychology	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
MATH	125	College Algebra	3
		Health and Wellness Elective	3
			15

Second Semester

PSYC	202	Psychology of Learning	3
BIOL	101	Biological Science	4
ENGL	102	Argument and Research	3
SOCI	101	Introduction to Sociology	3

COMM	101	Oral Communication	3
			16

SOPHOMORE YEAR

First Semester

PSYC	204	Statistics I	3
PSYC	200	Introduction to Psychopathology	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
—	—	Arts and Humanities Elective	3
—	—	Science Elective	4
ENGL	PRO	English Proficiency Exam	0
			16

Second Semester

PSYC	205	Experimental Psychology	4
PSYC	302	Childhood and Adolescence	3
PSYC	442	Statistics II	3
COSC	110	Computer Literacy and Applications	3
PSYC	—	Psychology Elective	3
			16

JUNIOR YEAR

First Semester

PSYC	304	Cognitive Psychology	3
PSYC	308	Social Psychology	3
PSYC	311	Cross-Cultural Psychology	3
—	—	General Education Electives	6
			15

Second Semester

PSYC	320	Physiological Psychology	3
PSYC	307	Personality	3
PSYC	—	Psychology Elective	3
—	—	General Education Elective	3
—	—	General Elective	3
			15

SENIOR YEAR

First Semester

PSYC	404	Psychological Measurement	3
PSYC	—	Psychology Elective	3
—	—	General Electives	9
			15

Second Semester

PSYC	431	Seminar in Psychology	3
—	—	General Electives	9
			12

BACHELOR OF ARTS IN PSYCHOLOGY

CORE REQUIREMENTS (40 semester hours)			Sem. Hrs.
PSYC	101	General Psychology	3
PSYC	200	Introduction to Psychopathology	3

PSYC	202	Psychology of Learning	3
PSYC	204	Statistics I	3
PSYC	205	Experimental Psychology	4
PSYC	302	Childhood and Adolescence	3
PSYC	304	Cognitive Psychology	3
PSYC	307	Personality	3
PSYC	311	Cross Cultural Psychology	3
PSYC	320	Physiological Psychology	3
PSYC	404	Psychological Measurement	3
PSYC	431	Seminar in Psychology	3
PSYC	442	Statistics II	3

OTHER RELATED REQUIREMENTS

SPAN	101-102	First-Year Spanish I and II	6
SPAN	201-202	Second-Year Spanish I and II or	6
FREN	101-102	First-Year French I and II	6
FREN	201-202	Second-Year French I and II	6

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

See catalog for the full list of University General Education and Institutional Requirements.

English Composition (6 semester hours)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

Arts and Humanities (6 semester hours)

COMM	101	Oral Communication	3
_____	_____	Arts and Humanities Elective	3

Social Sciences (6 semester hours)

SOCI	101	Introduction to Sociology	3
HIST	114	African-American History to 1865 or	3
HIST 115		African-American History since 1865	3

Sciences (8 semester hours)

BIOL	101	Biological Science	4
_____	_____	Science Elective	4

Limit of one (1) course from any one discipline.

Mathematics (3 semester hours)

MATH	125	College Algebra	3
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Technology (3 semester hours)

COSC	110	Computer Literacy and Applications	3
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General Education Electives (9 semester hours)

(Any course from the General Education List of courses)

Institutional Requirements (6 semester hours)

FRSE	101	Freshman Seminar	3
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Students are encouraged to take summer courses and attend mini-semester in order to have a manageable semester load.

Note: The Department reserves the right to specify suitable, program specific general education courses, in keeping with COMAR, for its majors.

SAMPLE PROGRAM

FRESHMAN YEAR

First Semester

			Sem. Hrs.
PSYC	101	General Psychology	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
COMM	101	Oral Communication	3
		Foreign Language	3
			15

Second Semester

PSYC	202	Psychology of Learning	3
ENGL	102	Argument and Research	3
MATH	125	College Algebra	3
		Health and Wellness Elective	3
		Foreign Language	3
			15

SOPHOMORE YEAR

First Semester

PSYC	204	Statistics I	3
BIOL	101	Biological Science	4
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
SOCI	101	Introduction to Sociology	3
		Foreign Language	3
ENGL	PRO	English Proficiency Exam	0
			16

Second Semester

PSYC	302	Childhood and Adolescence	3
PSYC	205	Experimental Psychology	4
PSYC	442	Statistics II	3
COSC	110	Computer Literacy and Applications	3
		Foreign Language	3
			16

JUNIOR YEAR

First Semester

PSYC	304	Cognitive Psychology	3
PSYC	311	Cross Cultural Psychology	3

PSYC	200	Introduction to Psychopathology	3
		Arts and Humanities Elective	3
		Science Elective	4
			16

Second Semester

PSYC	307	Personality	3
PSYC	320	Physiological Psychology	3
		General Education Electives	9
			15

SENIOR YEAR

First Semester

PSYC	431	Seminar in Psychology	3
PSYC	404	Psychological Measurement	3
		General Electives	9
			15

Second Semester

		General Electives	12
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MINOR PROGRAM IN PSYCHOLOGY

PSYCHOLOGY MINOR (18 semester hours)

PSYC	101	General Psychology	3
PSYC		Psychology Electives	15
			18

DEPARTMENT OF SOCIAL WORK		
MAJOR	CONCENTRATION	DEGREE OFFERED
SOCIAL WORK		BS

Chair: Doris S. Polston

Associate Professors: Doris S. Polston, Pamela Love

Assistant Professors: Makeba T. Green

Lecturers: Priscilla R. Huff, Velva R. Taylor Spriggs

MISSION

The Social Work Program's mission is congruent with the University's mission. The primary mission of the baccalaureate Social Work Program at Bowie State University is to offer a sound educational program that is designed to prepare students with the values, knowledge, and skills for entry into the social work profession as generalist practitioners. Students are expected to have a commitment to improving human conditions, a desire for promoting social justice for vulnerable and oppressed persons and a desire for engaging in scholarly research and critical thinking concerning societal issues and social problems. Students who complete the program are not only prepared to work with diverse and multilevel client systems as generalist practitioners, but they are also equipped to continue their education at the graduate level.

Consistent with the mission of Bowie State University, the Social Work Program serves a diverse population, reaching students in the southern most tip of Maryland. It is the only social work program in the University of Maryland System located in the Washington Metropolitan Area. Social work majors at Bowie State University reflect the University's commitment to honor its heritage of providing access to higher education for African Americans and other under-represented populations. The students enrolled in the Social Work Program include a substantial number of nontraditional undergraduate students who are employed in the field of human services while pursuing their degrees primarily through evening course offerings.

The strength-based, problem-solving/planned change process model, combined with an ecological approach, provides the underpinnings of the social work curriculum. Also reflecting societal demands, requirements for classes in professional writing, Spanish, and American Sign Language have been added to the curriculum.

GOALS

The goals of the Social Work Program at Bowie State University reflect the purposes, values, and ethics of the Social Work profession.

1. Prepare graduates as competent entry-level generalist practitioners who can effectively work with individuals, families, groups, communities, organizations, and particularly African Americans and other groups that experience oppression and discrimination.
2. Prepare graduates to analyze and address social and economic justice issues.
3. Prepare graduates for generalist social work practice demonstrating values, ethics, standards, knowledge, and skills that guide the profession.
4. Prepare graduates for continued professional development.
5. Prepare graduates as critical thinkers throughout their professional careers.
6. Prepare graduates for practice with diverse populations and populations-at-risk.

BACHELOR OF SCIENCE IN SOCIAL WORK

The Social Work Program is a four-year program that offers both theoretical and practical learning experiences designed to prepare graduates for entry-level professional social work practice. Using a generalist's approach, Social Work majors must be able to utilize a variety of modes of intervention in the framework of a problem-solving practice model. The Social Work Program will enable the graduate to move into one of several employment areas or to continue studies at a graduate school of social work. A student pursuing a Bachelor of Science Degree in Social Work is not expected to take a minor. The major consists of 46 hours in Social Work. The Program is accredited by the Council on Social Work Education. Social Work majors must obtain a minimum grade of "C" in all of their social work courses. Grades below a "C" within the major are not accepted for credit toward graduation.

After completing ENGL 101 and ENGL 102, Composition and Literature I and II, students must take and successfully pass the Bowie State University *English Proficiency Examination*. Transfer students who completed their English composition requirements at another institution must take the Bowie State University *English Proficiency Examination* during their first semester of enrollment at the University. The Social Work curriculum consists of the General Education and Institutional Requirement courses, Social Work content courses, and courses from the related social science disciplines. The Social Work content phase of the curriculum consists of those areas of core knowledge that form the foundation of professional preparation. The program places great emphasis on its field instruction practicum courses that provide students with the necessary opportunities to translate theory-based learning into practice. Exceptions to, or substitutions for, the following major requirements are considered only through a formal process of program/department recommendations. To receive a BS in Social Work, the student must complete 120 semester hours.

COURSE REQUIREMENTS (Option 1: Spanish)

CORE COURSES (37 semester hours)			Sem. Hrs.
SOWK	200	Introduction to the Profession of Social Work	3
SOWK	201	Social Welfare Policy I	3
SOWK	202	Social Welfare Policy II	3
SOWK	300	Stages of Development	3
SOWK	301	Human Behavior and the Social Environment	3
SOWK	302	Social Work Research	3
SOWK	400	Social Work Methods I	3
SOWK	401	Social Work Methods II	3
SOWK	402	Field Instruction I (and Seminar)	5
SOWK	403	Field Instruction II (and Seminar)	5
SOWK	404	Social and Ethical Issues Seminar	3

CORE ELECTIVES (9 semester hours of the following)

SOWK	303	Poverty: Myths and Realities	3
SOWK	305	Social Work with Children	3
SOWK	306	Social Work with Black Families	3
SOWK	307	Social Work in the Health Field	3
SOWK	308	Realities of Aging	3
SOWK	309	Social Work and Addictions	3
SOWK	310	Law and Social Work	3
SOWK	311	Social Work in Corrections	3
SOWK	405	Social Work with Small Groups	3
SOWK	406	Social Work with Communities	3
SOWK	407	Male-Female Relationships	3
SOWK	499	Selected Readings	3

RELATED REQUIREMENTS (36 semester hours)

ENGL	361	Technical and Report Writing	3
ENGL	210	Intro to English Grammar	3
GOVT	283	Urban Politics & Political Analysis	3
PSYC	204	Elementary Statistics in Psychology or	
SOCI	309	Sociology	3
PSYC	410	Group Dynamics	3
SOCI	310	Race/Ethnic Relations	3
SOCI	407	Rural Sociology	3
SOCI	409	Urban Problems	3
SPAN	101	First Year Spanish I	3
SPAN	102	First Year Spanish II	3
SPAN	201	Second Year Spanish I	3
ECON	211	Macroeconomics	3
SOCI	101	Introduction to Sociology	3

GENERAL EDUCATION REQUIREMENTS**English Composition** (6 semester hours)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

Arts and Humanities (6 semester hours)

COMM	101	Oral Communication	3
PHIL	—	Philosophy Elective	3

Social Sciences (6 semester hours)

PSYC	101	Introduction to Psychology	3
HIST	114	African-American History to 1865 or	
HIST	115	African American History since 1865	3

Sciences (7-8 semester hours)

BIOL	101	Biological Science	4
—	—	Science Elective (Lab. recommended)	3/4

Mathematics (3 semester hours)

MATH	116	Introduction to Mathematical Ideas	3
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Technology (3 semester hours)

COSC	110	Computer Literacy and Applications or	3
COSC	111/112	Computing Prin. And Tech./Comp. Sci. I	3/4

Institutional Requirements (6 semester hours)

FRSE	101	Freshman Seminar	3
HEED	102	Life and Health	3

Free General Education Electives (0 semester hours)

Note: Social work majors are required to complete 3 specific courses (9 credit hours) under related requirements.

SOCIAL WORK**SAMPLE PROGRAM**
(OPTION 1 - SPANISH)**FRESHMAN YEAR**

First Semester			Sem. Hrs.
BIOL	101	Biological Science	4
COMM	101	Oral Communication	3
ENGL	101	Expository Writing	3
FRSE	101	Freshman Seminar	3
SOCI	101	Introduction to Sociology	3
			16

Second Semester

COSC	110	Computer Literacy & Application	3
ENGL	102	Argument and Research	3
MATH	116	Introduction to Mathematical Ideas	3
PSYC	101	General Psychology	3
SOWK	200	Introduction to the Profession of Social Work	3
			15

SOPHOMORE YEAR

First Semester			
ENGL	210	Introduction to English Grammar or	3
ENGL	361	Technical and Support Writing	3
HEED	102	Health & Wellness Elective	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
PHIL	101	Introduction to Philosophy	3
_____	_____	Science Elective	3
			15

Second Semester

ECON	211	Principles of Macroeconomics	3
GOVT	283	Urban Politics & Policy Analysis	3
SOCI	409	Urban Problems	3
SOWK	300	Stages of Development	3

SPAN	101	First Year Spanish I	3
			15

JUNIOR YEAR

First Semester

SOWK	201	Social Welfare Policy I	3
SOWK	301	Human Behavior and the Social Environment	3
PSYC	204	Elementary Statistics in Psychology or	
SOCI	309	Sociology	3
SOCI	310	Race/Ethnic Relations	3
SPAN	102	First Year Spanish II	3
			15

Second Semester

SOWK	202	Social Welfare Policy II	3
SOWK	302	Social Work Research	3
SOWK	400	Social Work Methods I	3
SOCI	407	Rural Sociology	3
SPAN	201	Second Year Spanish I	3
			15

SENIOR YEAR

First Semester

PSYC	410	Group Dynamics	3
SOWK	401	Social Work Methods II	3
SOWK	402	Field Instruction I and Seminar	5
SOWK	—	Social Work Elective	3
			14

Second Semester

SOWK	403	Field Instruction II and Seminar	5
SOWK	404	Social and Ethical Issues	3
SOWK	—	Social Work Elective	3
SOWK	—	Social Work Elective	3
			14

COURSE REQUIREMENTS (Option 2: Sign Language)

Sem. Hrs.

CORE COURSES (37 semester hours)

SOWK	200	Introduction to the Profession of Social Work	3
SOWK	201	Social Welfare Policy I	3
SOWK	202	Social Welfare Policy II	3
SOWK	300	Stages of Development	3
SOWK	301	Human Behavior and the Social Environment	3
SOWK	302	Social Work Research	3
SOWK	400	Social Work Methods I	3
SOWK	401	Social Work Methods II	3
SOWK	402	Field Instruction I (and Seminar)	5
SOWK	403	Field Instruction II (and Seminar)	5
SOWK	404	Social and Ethical Issues Seminar	3

CORE ELECTIVES (9 semester hours of the following)

SOWK	303	Poverty: Myths and Realities	3
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SOWK	305	Social Work with Children	3
SOWK	306	Social Work with Black Families	3
SOWK	307	Social Work in the Health Field	3
SOWK	308	Realities of Aging	3
SOWK	309	Social Work and Addictions	3
SOWK	310	Law and Social Work	3
SOWK	311	Social Work in Corrections	3
SOWK	405	Social Work with Small Groups	3
SOWK	406	Social Work with Communities	3
SOWK	407	Male-Female Relationships	3
SOWK	499	Selected Readings	3

RELATED REQUIREMENTS (36 semester hours)

ENGL	210	Intro to English Grammar	3
GOVT	283	Urban Politics & Political Analysis	3
PEDO	350	Sign Language I	3
PEDO	351	Sign Language II	3
PSYC	204	Elementary Statistics in Psychology or	
SOCI	309	Sociology	3
PSYC	410	Group Dynamics	3
SOCI	310	Race/Ethnic Relations	3
SOCI	407	Rural Sociology	3
SOCI	409	Urban Problems	3
ECON	211	Macroeconomics	3
SOCI	101	Introduction to Sociology	3
—	—	Free general elective	3

GENERAL EDUCATION AND INSTITUTIONAL REQUIREMENTS

English Composition (6 semester hours)

ENGL	101	Expository Writing	3
ENGL	102	Argument and Research	3

Arts and Humanities (6 semester hours)

COMM	101	Oral Communications	3
PHIL	—	Philosophy Elective	3

Social Sciences (6 semester hours)

PSYC	101	Introduction to Psychology	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3

Sciences (7-8 semester hours)

BIOL	101	Biological Science	4
—	—	Science Elective (Lab. recommended)	3/4

Mathematics (3 semester hours)

MATH	116	Introduction to Mathematical Ideas	3
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Technology (3 semester hours)

COSC	110	Computer Literacy and Applications or
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COSC	111/112	Computing Prin. and Tech./ Comp. Sci. I	3/4
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Institutional Requirements (6 semester hours)

FRSE	101	Freshman Seminar	3
HEED	102	Life and Health or	3
IDIS	210	Contemporary Health Issues for Women	

Free General Education Electives (9 semester hours)

Note: Social work majors satisfy this requirement using general education courses listed under related requirements.

Any remaining semester hours needed to make the total at least 120 should be chosen by the students in consultation with his/her advisor.

SOCIAL WORK

SAMPLE PROGRAM
(OPTION 2 - SIGN LANGUAGE)

FRESHMAN YEAR			Sem. Hrs.
First Semester			
BIOL	101	Biological Science	4
COMM	101	Oral Communication	3
ENGL	101	Composition & Literature I	3
FRSE	101	Freshman Seminar	3
SOCI	101	Introduction to Sociology	3
			16

Second Semester

COSC	110	Computer Literacy & Application	3
ENGL	102	Composition and Literature II	3
MATH	116	Introduction to Math Ideas	3
PSYC	101	General Psychology	3
SOWK	200	Intro to Profession of SOWK	3
			15

SOPHOMORE YEAR

First Semester			
ENGL	210	Intro to English Grammar	3
HEED	102	Health & Wellness Elective	3
HIST	114	African-American History to 1865 or	
HIST	115	African-American History since 1865	3
PHIL	101	Introduction to Philosophy	3
_____	_____	Science Elective	3
			15

Second Semester

ECON	211	Principles of Macroeconomics	3
GOVT	283	Urban Politics & Policy Analysis	3

SOCI	409	Urban Problems	3
SOWK	300	Stages of Development	3
—	—	Free General Education Elective	3
			15

JUNIOR YEAR

First Semester

SOWK	201	Social Welfare Policy I	3
SOWK	301	Human Behavior & Soc. Environ	3
PSYC	204	Elementary Statistics in Psychology or	
SOCI	309	Sociology	3
SOCI	310	Race/Ethnic Relations	3
PEDO	350	Sign Language I	3
			15

Second Semester

SOWK	202	Social Welfare Policy II	3
SOWK	302	Social Work Research	3
SOWK	400	Social Work Methods I	3
SOCI	407	Rural Sociology	3
PEDO	351	Sign Language II	3
			15

SENIOR YEAR

First Semester

PSYC	410	Group Dynamics	3
SOWK	401	Social Work Methods II	3
SOWK	402	Field Instruction I & Seminar	5
SOWK	—	Social Work Elective	3
			14

Second Semester

SOWK	403	Field Instruction II Seminar	5
SOWK	404	Social and Ethical Issues	3
SOWK	—	Social Work Elective	3
SOWK	—	Social Work Elective	3
			14

ACCT: ACCOUNTING COURSE DESCRIPTIONS**ACCT 211 PRINCIPALS OF ACCOUNTING I (Fall, Spring, Summer) 3 CREDITS**

Prerequisite(s): BUAD 100, BUAD 101; MGMT 101. This course focuses on accounting principles, conventions, and concepts underlying financial reporting. Emphasis is placed on the accumulation of financial data, the processes of organizing it for presentation, and its use by managers for decision-making.

ACCT 212 PRINCIPALS OF ACCOUNTING II (Fall, Spring, Summer) 3 CREDITS

Prerequisite(s): BUAD 100, BUAD 101; MGMT 101. This course focuses on accounting principles, conventions, and concepts underlying financial reporting. Emphasis is placed on the accumulation of financial data, the processes of organizing it for presentation, and its use by managers for decision-making.

ACCT 311 INTER ACCOUNTING I (Fall, Spring) 3 CREDITS

Prerequisite(s): ACCT 211, 212. These courses are a comprehensive study of the current accounting theories supporting the generally accepted accounting principles. The focus will be on problem solutions relating to the classification and evaluation of all accounts associated with the various types of accounting systems and their proper inclusion in the published financial statements, including a review and an understanding of all pronouncements, concepts, and principles relating to the accounting process.

ACCT 312 INTER ACCOUNTING II (Fall, Spring) 3 CREDITS

Prerequisite(s): ACCT 311. These courses are a comprehensive study of the current accounting theories supporting the generally accepted accounting principles. The focus will be on problem solutions relating to the classification and evaluation of all accounts associated with the various types of accounting systems and their proper inclusion in the published financial statements, including a review and an understanding of all pronouncements, concepts, and principles relating to the accounting process.

ACCT 313 COST ACCOUNTING (Fall, Spring, Summer) 3 CREDITS

Prerequisite(s): ACCT 212. This course is a study of the fundamental procedure of cost accounting, including cost definition, classification, and allocation, as related specifically to inventory valuation considerations associated with job order costing and processing costing, as well as such related areas as joint-product and by-product costing and the treatment of waste and spoilage.

ACCT 315 INCOME TAX ACCOUNTING (Fall, Spring, Summer) 3 CREDITS

Prerequisite(s): ACCT 212. This course is a study of the important provisions of the federal tax laws, using illustrations, selected problems, and the preparation of returns.

ACCT 316 CORP & PARTNERSHIP ACCT (Fall, Spring) 3 CREDITS

Prerequisite(s): ACCT 212. This course focuses on those special tax provisions which are unique to corporations and partnerships. Also included are evaluations of potential tax consequences associated with managerial decisions.

ACCT 411 ADVANCED ACCOUNTING I (Fall) 3 CREDITS

Prerequisite(s): ACCT 311 and ACCT 411. These courses emphasizes advanced accounting theory applied to specialized problems in partnerships, ventures, consignments, installment sales, insurance reports; the application of mathematics to accounting problems; home, office, and branch accounting; parent and subsidiary accounting; and foreign exchange.

ACCT 412 ADVANCED ACCOUNTING II (Fall, Spring) 3 CREDITS

Prerequisite(s): ACCT 311 and ACCT 411. These courses emphasizes advanced accounting theory applied to specialized problems in partnerships, ventures, consignments, installment sales, insurance reports; the application of mathematics to accounting problems; home, office, and branch accounting; parent and subsidiary accounting; and foreign exchange.

ACCT 413 GVT & INSTITUTIONAL ACCT (Fall, Spring) 3 CREDITS

Prerequisite(s): ACCT 311. This course emphasizes the concept and use of funds in accounting for nonprofit institutions. The basis of accounting for municipal and other governmental units, with emphasis on fund accounts, and the related budgetary and encumbrance procedures, also will be discussed.

ACCT 416 MANAGERIAL ACCOUNTING (Spring, Summer) 3 CREDITS

Prerequisite(s): ACCT 212. This course is a study of the cost relationships associated with a broad range of managerial decision-making. Concepts included relate to break-even contribution margin (direct US absorption accounting, variance analysis budgeting, including capital budgeting considerations, relevant costs, inventory planning and control, transfer costing) and linear programming techniques.

ACCT 417 ACCOUNTING SYSTEMS (Fall, Spring) 3 CREDITS

Prerequisite(s): ACCT 311 and BUIS 260. This course explores systems fundamentals relating to the design requirements to accommodate the flow of accounting information associated with an economic transaction. Consideration is given to such accounting fundamentals as internal controls and adequacy of information needed to complete the requirements of validation, recognition, valuation, and matching. Attention is also given to the part played by the accounting system as an integral part of the management information system.

ACCT 418 AUDITING (Spring, Summer) 3 CREDITS

Prerequisite(s): ACCT 311. This course emphasizes factors involved in the design and installation of accounting systems: the organization, volume and types of transactions, charts of accounts, accounting manuals, the reporting system, techniques of report writing will be discussed.

ANTH: ANTHROPOLOGY COURSE DESCRIPTIONS**ANTH 102 INTRODUCTION TO ANTHROPOLOGY (Fall, Spring) 3 CREDITS**

This course is a study of human evolution, racial origins, fossil man, prehistoric cultures, problems of race, nationality, language, and growth and spread of religion and culture.

ANTH 301 PEOPLES AND CULTURES OF AFRICA (Fall Only) 3 CREDITS

This course is a study of Africa, including its ethnic and tribal divisions and its cultural behavior, with attention given to the similarities and differences in structure and function of cultural elements.

ANTH 302 PEOPLES OF THE WORLD (Spring Only) 3 CREDITS

This course is a cross-cultural description and analysis of cultural and social institutions. The cultures of a representative number of groups will be studied in terms of their implications for present-day society. Biological and cultural facts about living races are reviewed and analyzed.

ANTH 304 LANGUAGE AND CULTURE (Periodically) 3 CREDITS

Prerequisite: Upper Division Status. This course is a study of language, its nature, its structure, and its cultural setting as a system of human communication and interaction through which man understands man and develops a view of the world.

ANTH 305 ANTHROPOLOGICAL THEORY (Periodically)	3 CREDITS
<i>Prerequisite(s): Upper Division Status.</i> This course reviews various schools of thought, contributions of scholars, and major concepts that have developed into systematic theory; techniques and methods as related to archaeology, cultural and social anthropology; selected theoretical and methodological problems.	
ANTH 405 URBAN ANTHROPOLOGY (Periodically)	3 CREDITS
This course is designed to familiarize students with the scope of urban anthropology through use of the comparative, cross-cultural perspective. Topics include the nature, roles, functions, and cultures of cities, as well as the urbanization process and the urban problems that currently face our society.	
 ART: ART COURSE DESCRIPTIONS	
ART 100 ART FUNDAMENTALS	3 CREDITS
<i>Prerequisite(s): Non Art Majors Only.</i> This course is a study of the spatial arts from the point of view of balance, proportion, rhythm, and harmony. Students will experiment with materials such as plastics, cloth, paper, paint, and dye.	
ART 101 2 CREDITS-D DESIGN	3 CREDITS
This course is a study of visual organization. Theories of spatial organization and designing in various materials will be studied. An introduction to the elements and principles of art and design. This course is required for all Art & Computer Graphic (VCDMA) students.	
ART 102 3 CREDITS-DESIGN II	3 CREDITS
<i>Prerequisite(s): ART 101.</i> This course will emphasize the innovative use of various materials and techniques in two and three-dimensional design. A continuation of concepts using the elements and principles of art and design. This course is required for all Art & Computer Graphic (VCDMA) students.	
ART 103 CRAFTS	3 CREDITS
This course will provide experiences in fundamental principles of design and the manipulation of two and three dimensional art forms.	
ART 110 INTRO TO DRAWING	3 CREDITS
This course provides the fundamentals in the practice of drawing in various media, development of artistic discrimination and drawing skills. This course is required for all Art & Computer Graphic (VCDMA) students.	
ART 111 LIFE DRAWING	3 CREDITS
This course is a study of the costumed and nude figure. This course is required for all Art & Computer Graphic students.	
ART 198 COOP - ART	4 CREDITS
ART 201 CERAMICS (HAND BUILDING)	3 CREDITS
This course provides studio experience in hand forming processes and decorative techniques. Encounters surveying the ceramic arts. This course is required for all Art concentration students.	
ART 202 CERAMICS (WHEEL THROWING)	3 CREDITS
This course provides studio practice in wheel throwing techniques and design, kiln firing, and elementary clay and glaze technology. This course is required for all Art concentration students.	
ART 210 PRINTMAKING I	3 CREDITS
This course provides an exploration of woodcut, lithographic, and serigraphic techniques. This course is required for all Art concentration students.	
ART 211 PRINTMAKING II	3 CREDITS
This course provides an in-depth study of etching and lithographic techniques. Traditional and experimental processes will be explored.	
ART 230 INTRO TO COMP GRAPHICS	3 CREDITS
This is a survey course and introduction to computer basics and computer graphics. It will consist of a study of the basic elements and principles of design, traditional art/design techniques and an introduction to basic paint-oriented (raster) design software.	
ART 231 VISUAL LITERACY	3 CREDITS
This course is an introduction to visual literacy, color theory and basic typography. Students are guided through projects that apply effective visual problem solving for art & design, with an emphasis on typography, print and presentation. Students learn to apply the elements and principles design in both traditional (hand/paper) and digital design.	
ART 250 PHOTOGRAPHY I	3 CREDITS
This course is a study of the basic principles of the photographic process, including the proper use and maintenance of the camera and related equipment and the techniques of lighting, developing, printing, and mounting.	
ART 251 PHOTOGRAPHY II	3 CREDITS
This course is a continuation of ART 250. Special emphasis is placed on advanced techniques and artistic merits of photographic imaging.	
ART 270 FASHION NETWORK	3 CREDITS
This course introduces students to fashion design, Students will learn the basics of fashion illustration, as well as the fundamental principles of the fashion network: Design, Production, Marketing/Sales and Communication.	
ART 298 COOP-ART	4 CREDITS
ART 299 ART SURVEY	3 CREDITS
<i>Prerequisite(s): ENGL 102.</i> Great epochs of art will be studied. Emphasis will be placed on art as a humanistic study and as a record of human experience.	
ART 301 ART HISTORY I	3 CREDITS
<i>Prerequisite(s): ENGL 102.</i> This course is a survey of architecture, the decorative arts, sculpture, and painting from ancient through medieval times and the relation of art to the society and culture of each period. This course is required for all Art & Computer Graphic (VCDMA) students.	

ART	302	ART HISTORY II	3 CREDITS
<i>Prerequisite(s): ENGL 102. This course explores the nature of the Renaissance, European, and American art from the fifteenth century to the present time, and is a continuation of the relationship of art to the society and culture of each period. This course is required for all Art & Computer Graphic (VCDMA) students.</i>			
ART	310	PORTRAIT & FIGURE SCULPT	3 CREDITS
<i>Armature construction and practical experience in creating basic forms in metal, clay, plaster, wood, and stone will be provided.</i>			
ART	311	SCULPTURE (SUBTRACTIVE)	3 CREDITS
<i>Prerequisite(s): ART 102 and ART 110. * No Prerequisite(s) for Non-Art Majors. This course is a continuation of Art 310 with emphasis given to the development of individual projects. This course is required for Art concentration students.</i>			
ART	320	INTRO TO PAINTING	3 CREDITS
<i>This course provides creative experiences in paint media. Emphasis will be placed on pictorial organization and various techniques.</i>			
ART	321	EXPERIMENTAL PAINTING & DIG TEX	3 CREDITS
<i>Prerequisite(s): ART 320 & 330. This course is a continuation of Art 320 with emphasis on using Photoshop to create digital paintings, collages, assemblage and mixed media projects. Painting on textiles will be given specific focus and attention.</i>			
ART	340	INTRO TO VISUAL COMMUNICATIONS	3 CREDITS
<i>Prerequisite(s): ART Majors: ART 101 or ART 110/111 and ART 331. This course is an introduction to decision-making in the production of Visual Communication. This course blends technology with creativity to give depth in the understanding of spatial organization, image/color selection, and service bureau interfacing. Focus on techniques using vector and raster software and the elements and principles of art & design. This course is required in the Computer Graphics (VCDMA) concentration.</i>			
ART	341	ADV VIS COMM ILL & DES TECH	3 CREDITS
<i>Prerequisite(s): ART 340. This course is an introduction to advanced decision-making in the production of Visual Communication. This course expands upon prior knowledge of technology and established creativity and imaging capabilities to solve advanced problems in page layout and service bureau interfacing. This course is an elective in the Computer Graphics (VCDMA) concentration.</i>			
ART	342	NEW MEDIA: INSTALLATION & PUB	3 CREDITS
<i>This course encourages students to use skills and knowledge acquired in traditional art and computer graphics foundation courses. It also allows students and opportunity to combine the concepts of mixed (multi) media, digital, installation and public art. It further encourages students to explore creative uses of technology as a tool in fine art production. This course allows students to further develop skills in working in spatial environments. Students will work on a variety of lessons and activities and independently throughout the semester on one major public art of installation project, model and/or presentation.</i>			
ART	352	DIGITAL PHOTOGRAPHY	3 CREDITS
<i>The course introduces students to the concepts and techniques necessary to create, edit, and store color photographic images using digital technology. units on color theory, image-editing, printing options and digital image storage will also be covered. Art 352 also focuses on personal exploration using technology as a creative medium for visual expression.</i>			
ART	360	DIGITAL CINEMATOGRAPHY I	3 CREDITS
<i>Prerequisite(s): Junior Standing, ART MAJORS: ART 340 and ART 350; NON ART MAJORS: ART 331. This course is a study of the principles of digital video/cinema including the use, operation, basic digital video editing, as well as the developing narratives and scripts for short video projects and excursions.</i>			
ART	361	DIGITAL CINEMATOGRAPHY II	3 CREDITS
<i>Prerequisite(s): Junior Standing. ART MAJORS: ART 360. This course is a continuation of ART 360; emphasis is on special digital video & compositing techniques, as students will develop a short digital video project over the course of the semester.</i>			
ART	396	2 CREDITS-D ANIMATION I	3 CREDITS
<i>Prerequisite(s): ART 340; NON-VCDMA/ART MAJORS: ART 340; MUSC 410. This course is an introduction to animation using state-of-the-art software and hardware for motion graphics. It provides a study of animation principles & techniques in producing two-dimensional digital animations.</i>			
ART	397	2D DIGITAL ANIMATION II	3 CREDITS
<i>Prerequisite(s): ART 496. As a continuation of ART 496 this course allows students to develop skills in two dimensional digital animation production, character animation motion and title graphics and advanced animation principles. Students will work on a variety of lessons throughout the semester and on an extended animated production.</i>			
ART	398	COOP - ART	6 CREDITS
ART	402	CERAMICS III	3 CREDITS
<i>This course is a study of the composition and computation of ceramic glazes and clay bodies and includes laboratory practice in the development of aesthetic qualities in glazes and clay bodies. This course is an elective in the Art concentration.</i>			
ART	404	HISTORY OF MODERN ART	3 CREDITS
<i>This course is a study of painting, architecture, and sculpture since the French Revolution.</i>			
ART	405	AFRICAN AMERICAN ART HISTORY	3 CREDITS
<i>This course is a study of African-American art from colonial times to the present.</i>			
ART	408	VISUAL CULTURE	3 CREDITS
<i>A visual study and critical discourse on the aesthetics of contemporary art and theory as it intersects with urban culture, and artistic movements such as hip-hop (and others). This course explores the aesthetics, philosophies and foundations of contemporary Black culture, by focusing on technology, music, spoken word and visual expressions rooted within the culture.</i>			
ART	450	MULTI WKSHP: WEB DES & DIG MED	3 CREDITS
<i>Prerequisite(s): ALL: Junior Standing; ART MAJORS: ART 340 & ART 350 or 360; (Music Tech Majors: MUSC 411; NON ART MAJORS: ART 340. This course is designed to give the student an opportunity to explore the creative possibilities in multimedia; including interactive, web design and presentation graphics media. This course is required in the Computer Graphics (VCDMA) concentration.</i>			

ART 470	SELF PROMOTION & MKGT FOR THE	3 CREDITS
<i>Prerequisite(s): Permission only.</i> The course focuses on developing and expanding the students' use of technology components, skills and practices such as: the integration of video, print design and online media to create proper marketing materials to promote the student's future chosen careers in the visual and/or performing arts.		
ART 480	THE ART OF SML BRONZE CAST	3 CREDITS
This course is designed for both beginning and advanced level students in the exploration of the process and the world history of bronze casting. Students will investigate one or more cultures known historically for their bronze casting and integrate those styles into their own art work. During the semester, students will participate in all aspects of the bronze casting process: creating the artwork, investing, wax burnout, bronze pouring, chasing, finishing, patination, and presentation. This course is an elective in the Art concentration.		
ART 490	MUSEUM, GALLERY & STUDIO SEM	3 CREDITS
<i>Prerequisite(s): Senior Art Majors Only or Permission of Instructor.</i> Professional Orientation: the students will be exposed to the problems of the artist in dealing with the public: marketing, displaying and sound business practices; gallery and museum relations; goals, purposes and operations of art museums and galleries. Visitations to museums and galleries in Baltimore, Washington, DC, New York, and/or other major art centers will be scheduled. This course is required for all Art concentration students.		
ART 491	INTERN IN ART, VISUAL COMM & M	2 CREDITS
<i>Prerequisite(s): Junior/Senior Standing; ART 450 (for COMPUTER GRAPHICS concentration); ART 490 (for ART concentration).</i> All students need at least 24 credits in studio (art or computer graphics) area of major and area of concentration. This internship course is intended to help students in Art & Computer Graphics make their way into the professional art, design/multimedia and visual communications world. The class serves as a bridge between students both professionals in the various art/design industries and students. This course is for all Art & Computer Graphic (VCDMA) students.		
ART 495	ADV DIG IMAG: TOP IN DESIGN &	3 CREDITS
<i>Prerequisite(s): Junior Standing, ART MAJORS: ART 450 & 350 or 360; NON ART MAJORS: 340.</i> This is an advanced course in digital imaging and visual communication design. It is designed to provide an in-depth study of design principles, including working with clients, creative briefs and strategies for advertisement and visual marketing. Product and packaging design will also be covered. This course is required in the Computer Graphics (VCDMA) concentration.		
ART 498	GALLERY SEMINAR & SENIOR THES	3 CREDITS
<i>Prerequisite(s): Art Majors Only. Junior or Senior Standing.</i> The care, handling, preparation, identification, arranging, exhibiting, and associated problems and responsibilities of gallery work will be explored. Students will develop effective strategies for marketing and promoting ones' work through a portfolio (slides, physical, website and CD-ROM/DVD). The course includes a formal display of student's artwork through an exhibition and professional portfolio. Students must demonstrate a cross section of comprehensive work and must submit a minimum of 20 pieces for faculty review prior to exhibition. Successful completion of course will require students to participate in all aspects of gallery presentation. This course is required for all Art & Computer Graphic students (VCDMA).		
ART 499	INDEPENDENT STUDY	3 CREDITS
<i>Prerequisite(s): Fine Arts Majors and Minors & Permission only.</i> Advanced study for Fine Arts majors who desire further study in a particular area. May be repeated for a maximum of 6 credits semester hours. The student must have a GPA of 2 credits.0 or better in their major. Consent of the Instructor and department chairman is required before a student is permitted to register for any independent study course. <i>Prerequisite(s): Fine Arts Majors and Minors & Permission only.</i> Advanced study for Fine Arts majors who desire further study in a particular area. This course is an elective in the Art & Computer Graphics (VCDMA) concentration.		
ART: ART & VISUAL COMMUNICATON AND DIGITAL MEDIA ARTS (VCDMA) COURSE DESCRIPTIONS		
ART 100	ART FUNDAMENTALS (NON-ART MAJORS ONLY)	3 CREDITS
This course is a study of the spatial arts from the point of view of balance, proportion, rhythm, and harmony. Students will experiment with materials such as plastics, cloth, paper, paint, and dye.		
ART 101	2D-DESIGN	3 CREDITS
This course is a study of visual organization. Theories of spatial organization and designing in various materials will be studied.		
ART 102	3D-DESIGN	3 CREDITS
<i>Prerequisite(s): ART 101.</i> This course will emphasize the innovative use of various materials and techniques in two- and three-dimensional design.		
ART 103	CRAFTS	3 CREDITS
This course will provide experiences in fundamental principles of design and the manipulation of two- and three-dimensional art forms.		
ART 110	INTRODUCTION TO DRAWING	3 CREDITS
This course provides the fundamentals in the practice of drawing in various media, development of artistic discrimination, and drawing skills.		
ART 111	LIFE DRAWING	3 CREDITS
This course is a study of the costumed and nude figure.		
ART 201	CERAMICS (HAND BUILDING)	3 CREDITS
This course provides studio experience in hand forming processes and decorative techniques. Encounters surveying the ceramic arts.		
ART 202	CERAMICS (WHEEL THROWING)	3 CREDITS
This course provides studio practice in wheel throwing techniques and design, kiln firing, and elementary clay and glaze technology.		
ART 210	PRINTMAKING I	3 CREDITS
This course provides an exploration of woodcut, lithographic, and serigraphic techniques.		
ART 211	PRINTMAKING II	3 CREDITS
This course provides an in-depth study of etching and lithographic techniques. Traditional and experimental processes will be explored.		
ART 299	ART SURVEY (NON-ART MAJORS ONLY)	3 CREDITS
(formerly ART 300) <i>Prerequisite(s): ENGL 102.</i> Great epochs of art will be studied. Emphasis will be placed on art as a humanistic study and as a record of human experience.		

ART 301	ART HISTORY (PREHISTORIC THROUGH GOTHIC)	3 CREDITS
<i>Prerequisite(s): ENGL 102. This course is a survey of architecture, the decorative arts, sculpture, and painting from ancient through medieval times and the relation of art to the society and culture of each period.</i>		
ART 302	ART HISTORY (RENAISSANCE THROUGH ROMANTIC)	3 CREDITS
<i>Prerequisite(s): ENGL 102. This course explores the nature of the Renaissance, European, and American art from the fifteenth century to the present time, and is a continuation of the relationship of art to the society and culture of each period.</i>		
ART 310	PORTRAIT AND FIGURE SCULPTURE	3 CREDITS
<i>Armature construction and practical experience in creating basic forms in metal, clay, plaster, wood, and stone will be provided.</i>		
ART 311	SCULPTURE (CARVING)	3 CREDITS
<i>This course is a continuation of ART 310 with emphasis given to the development of individual projects. No Prerequisite(s) for non-art majors. Art majors must complete ART 102 and ART 110/111.</i>		
ART 320	INTRODUCTION TO PAINTING	3 CREDITS
<i>This course provides creative experiences in paint media. Emphasis will be placed on pictorial organization and various techniques.</i>		
ART 321	EXPERIMENTAL PAINTING (DIGITAL TEXTILES)	3 CREDITS
<i>Prerequisite(s): ART 320 and 330. Formerly Experimental Painting. This course is a continuation of Art 320 with emphasis on using Photoshop to create digital paintings, collages, assemblage, and mixed-media projects. Painting on textiles will be given specific focus and attention.</i>		
ART 230	INTRODUCTION TO COMPUTER GRAPHICS	3 CREDITS
<i>(formerly ART 330) Prerequisite(s): ART MAJORS: ART 101 and 102 (or ART 310/311). This is a survey course and introduction to computer basics and computer graphics. It will consist of a study of the basic elements and principles of design, traditional art/design techniques, and an introduction to basic paint-oriented (raster) design software.</i>		
ART 231	VISUAL LITERACY: ELEMENTS OF DESIGN, COLOR, AND TYPOGRAPHY	3 CREDITS
<i>(formerly ART 331) Prerequisite(s): ART MAJORS: ART 330. NON MAJORS: 330 (or COSC 112) As a continuation of ART 330, this course is an introduction to visual literacy, color theory, and basic typography. Students are guided through projects that apply effective visual problem solving for art and design with an emphasis on print and presentation. Students learn to apply the elements and principles design in both traditional (hand/paper) and digital design. This course further develops students' skills and ability to use object-oriented graphics and incorporate these with other raster graphics and software tools and art techniques.</i>		
ART 340	INTRODUCTION TO VISUAL COMMUNICATION	3 CREDITS
<i>Prerequisite(s): ART MAJORS: ART 101 or ART 110/111 and ART 331; MUSC 312. NON-MAJORS: ART 331. Formerly Introduction to Desktop Publishing. This course is an introduction to decision-making in the production of visual communication. This course blends technology with creativity to give depth in the understanding of imaging techniques, image/color selection, and print service bureau interfacing. Focus on the successful application of elements and principles of art/design and raster based graphics.</i>		
ART 341	ADVANCED VISUAL COMMUNICATION: ILLUSTRATION AND DESIGN TECHNIQUES	3 CREDITS
<i>Prerequisite(s): ART 340. Formerly Advanced Desktop Publishing. This course is an introduction to advanced decision-making in the production of visual communication. This course expands upon prior knowledge of technology and established creativity and imaging capabilities to solve advanced problems in page layout and print service bureau interfacing. Special focus on vector based graphics, advanced typography, and color theory will be covered.</i>		
ART 342	NEW MEDIA: INSTALLATION AND PUBLIC ART	3 CREDITS
<i>Prerequisite(s): ART MAJORS: Art 310 (or 311), Art 320 and Art 330 (or 340). NON MAJORS: Art 340. This course encourages students to use skills and knowledge acquired in traditional art and computer graphics foundation courses. It also allows students an opportunity to combine the concepts of mixed (multi) media, digital, installation, and public art. It further encourages students to explore creative uses of technology as a tool in fine art production. This course allows students to further develop skills in working in spatial environments. Students will work independently on a variety of lessons and activities throughout the semester on one major public art or installation project, model, and/or presentation.</i>		
ART 250	PHOTOGRAPHY I	3 CREDITS
<i>(formerly ART 350) This course is a study of the basic principles of the photographic process, including the proper use and maintenance of the camera and related equipment and the techniques of lighting, developing, printing, and mounting.</i>		
ART 351	PHOTOGRAPHY II	3 CREDITS
<i>This course is a continuation of ART 350. Special emphasis is placed on the artistic merits of photographic imaging.</i>		
ART 352	DIGITAL PHOTOGRAPHY	3 CREDITS
<i>Prerequisite(s): ART 350. The course introduces students to the concepts and techniques necessary to create, edit, and store color photographic images using digital technology. Units on color theory, image-editing, printing options, and digital image storage will also be covered. ART 352 also focuses on personal exploration using technology as a creative medium for visual expression.</i>		
ART 360	DIGITAL CINEMATOGRAPHY I:	3 CREDITS
<i>MAJORS: Prerequisite(s): ART 340 or MUSC 312. Others: By Permission of Instructor. (Formerly Cinematography I). This course is a study of the principles of digital video/cinema including the use, operation, basic digital video editing, as well as the developing narratives and scripts for short video projects and exercises.</i>		
ART 361	DIGITAL CINEMATOGRAPHY II: ADVANCED DIGITAL VIDEO EDITING AND COMPOSITING TECHNIQUES	3 CREDITS
<i>Prerequisite(s): Junior Standing, ART 360. Formerly Cinematography II. This course is a continuation of ART 360. Emphasis is on special digital video and compositing techniques, as students will develop a short digital video project over the course of the semester.</i>		
ART 370	FASHION NETWORK	3 CREDITS
<i>This course introduces students to fashion design, Students will learn the basics of fashion illustration, as well as the fundamental principles of the fashion network: Design, Production, Marketing/Sales and Communication</i>		

ART	396	2D DIGITAL ANIMATION I: INTRODUCTION TO	3 CREDITS
<i>Prerequisite(s): ART 340; MUSC (MUSC 410); NON-MAJORS: By Permission of Instructor. (formerly ART 496). This course is an introduction to animation using state-of-the-art software and hardware for motion graphics. It provides a study of animation principles as well as techniques in producing two-dimensional digital animations.</i>			
ART	397	2D DIGITAL ANIMATION II: ADVANCED ANIMATION &	3 CREDITS
<i>(formerly ART 497) Prerequisite(s): ART 396. As a continuation of Art 396, this course allows students to develop skills in two-dimensional digital animation production, character animation, motion graphics, and advanced animation principles. Students will work on a variety of lessons throughout the semester and on an extended animated production.</i>			
ART	402	CERAMICS III (MINI SEMESTER)	3 CREDITS
<i>This course is a study of the composition and computation of ceramic glazes and clay bodies and includes laboratory practice in the development of aesthetic qualities in glazes and clay bodies.</i>			
ART	404	HISTORY OF MODERN ART (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): ENGL 102. This course is a study of painting, architecture, and sculpture since the French Revolution.</i>			
ART	405	AFRICAN AMERICAN ART HISTORY	3 CREDITS
<i>Prerequisite(s): ENGL 102. This course is a study of African American art from colonial times to the present.</i>			
ART	408	VISUAL CULTURE: CONTEMPORARY ISSUES	3 CREDITS
<i>IN ART, AESTHETICS, AND CULTURE</i>			
<i>Prerequisite(s): ENGL 102. A visual study and critical discourse on the aesthetics of contemporary art and theory as it intersects with urban culture and artistic movements such as hip-hop. This course explores the aesthetics, philosophies, and foundations of hip-hop by focusing on musical, poetic (spoken word), and visual expressions rooted within the culture. Visual and performance artists who have been influenced by and who incorporate hip-hop into their work will also be studied. Students will also study the relationship between hip-hop to visual art, multimedia, video/film, as well as with other cultures, and the political, social, and historical movements in African American history.</i>			
ART	450	MULTIMEDIA WORKSHOP: WEB DESIGN AND	3 CREDITS
<i>Prerequisite(s): ALL: Junior Standing; ART MAJORS: ART 340; MUSIC: MUSC 410; NON-MAJORS: By Permission of Instructor. This course is designed to give the student an opportunity to explore the creative possibilities in multimedia including interactive, web design, and presentation graphics media.</i>			
ART	470	SELF PROMOTION & MARKETING FOR THE ARTS	3 CREDITS
<i>Prerequisite(s): Advanced Standing and by Permission of Instructor only. The course focuses on developing and expanding the students' use of technology components, skills, and practices, such as the integration of video, print design, and online media to create proper marketing materials to promote the students' future chosen careers in the visual and/or performing arts.</i>			
ART	480	THE ART OF SMALL BRONZE CASTING (MINI SEMESTER)	3 CREDITS
<i>This course is designed for both beginning and advanced level students in the exploration of the process and the world history of bronze casting. Students will investigate one or more cultures known historically for their bronze casting and integrate those styles into their own artwork. During the semester, students will participate in all aspects of the bronze casting process: creating the artwork, investing, wax burnout, bronze pouring, chasing, finishing, patination, and presentation.</i>			
ART	490	MUSEUM, GALLERY, AND STUDIO SEMINAR	3 CREDITS
<i>Prerequisite(s): Senior Art Majors Only or Permission of Instructor. Professional Orientation: the students will be exposed to the problems of the artist in dealing with the public: marketing, displaying, and sound business practices; gallery and museum relations; and goals, purposes, and operations of art museums and galleries. Visitations to museums and galleries in Baltimore; Washington, DC; New York; and/or other major art centers will be scheduled.</i>			
ART	491	INTERNSHIP IN ART AND VISUAL COMMUNICATION	3 CREDITS
<i>Prerequisite(s): By Permission of Instructor, and at least 24 credit hours in area of concentration/major. This advanced internship and apprenticeship course is intended to help students in art and VCDMA (computer graphics) make their way into the professional art, design/multimedia, and visual communications world. The class serves as a bridge between students both professionals in the various art/design industries and students.</i>			
ART	495	ADVANCED DIGITAL IMAGING: TOPICS IN DESIGN	3 CREDITS
<i>Prerequisite(s): Junior Standing, ART MAJORS: 450; NON-MAJORS: 340. Formerly Advanced Computer Imaging. This is an advanced course in digital imaging and visual communication design. It is designed to provide an in-depth study of design principles, including working with clients, creative briefs, and strategies for advertisement and visual marketing. Product and packaging design will also be covered.</i>			
ART	496	3D ANIMATION & MODELING I	3 CREDITS
<i>Prerequisite(s): Majors: Art 396; Non-Majors: Permission by instructor. This course is an overview of 3D computer animation & modeling. Through in-class lectures, assignments and homework, students will be instructed on how to use 3D software for basic modeling, rendering, lighting, scripting and setup for animation. Different methods of conceptualizing characters will be discussed and illustrated. There will also be instruction in using a bitmap based paint and illustration application to create textures, compositing and simulation.</i>			
ART	498	GALLERY SEMINAR AND SENIOR THESIS	3 CREDITS
<i>Prerequisite(s): Art Majors and Permission Only. Senior Standing. Formerly Gallery Seminar. Students must have completed a series of upper-level and advanced art or computer graphics courses (300-400) prior to signing up for this course. It is also expected that students can demonstrate a mastery of technical and creative skills and a professional and cumulative body of artwork. The care, handling, preparation, identification, arranging, exhibiting, and associated problems and responsibilities of gallery work will be explored. Students will develop effective strategies for marketing and promoting one's work through a portfolio (slides, physical, website, and CD-ROM/DVD). The course includes a formal display of students' artwork through an exhibition and professional portfolio. Students must demonstrate a cross section of comprehensive work and must submit a minimum of 20 pieces for faculty review prior to exhibition. Successful completion of course will require students to participate in all aspects of gallery presentation.</i>			
ART	499	INDEPENDENT STUDY (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): Fine Arts Majors and Minors and Permission only. Advanced study for fine arts majors who desire further study in a particular area. May be repeated for a maximum of 6 semester hours. The student must have taken two or more courses in the area in which he/she elects to do independent study and should have an average of 2.5 or better in that area. Consent of the instructor and department chairman is required before a student is permitted to register for any independent study course.</i>			

BIOL: BIOLOGY COURSE DESCRIPTIONS

BIOL 101	BIOLOGICAL SCIENCE (Fall, Winter, Spring, Summer)	4 CREDITS
This course is a study of the methods by which biological knowledge is acquired and tested and includes the general characteristics of living matter and a survey of the animal and plant kingdoms, with emphasis on the evolutionary sequences and study of the important vital systems. Major credit not given. (NOTE: May be taken for honors credit.)		
BIOL 102	INTRODUCTORY BIOLOGY(Fall, Spring, Summer Periodically)	4 CREDITS
This course is designed to introduce the concepts of cellular and molecular biology, basic chemistry, the chemistry of life, and genetics.		
BIOL 103	GENERAL ZOOLOGY(Fall, Spring, Summer Periodically)	4 CREDITS
This course is a study of the principles of vertebrate and invertebrate zoology, with stress upon the development of phyla in the animal kingdom, their embryonic development, and gross and microscopic anatomy.		
BIOL 105	GENERAL BOTANY (Fall, Spring)	4 CREDITS
This course is a study of algae and fungi, with emphasis on structure, function, classification, phylogenetic relationships and ecology. Angiosperms and gymnosperms, with emphasis on structure, function, classification, phylogenetic relationships and ecology, will be explored.		
BIOL 107	INTRODUCTION OF HUMAN BIOLOGY (Summer Periodically)	4 CREDITS
Prerequisite(s): BIOL 102. This course is a study of the biology of human structure and function.		
BIOL 198	COOP BIOLOGY	12 CREDITS
BIOL 202	INDEPENDENT STUDY (Periodically)	2 CREDITS
Prerequisite(s): BIOL 101 or 102. This course is designed solely for non-science majors and especially for Elementary Education majors and includes research into a specified area of biology or physical science encompassing library, laboratory and, if necessary, field experiences.		
BIOL 203	OCEANUS (Fall, Spring)	3 CREDITS
A fully online distance education course accessed through BSU OnLine, this course focuses on the marine environment, basic oceanography, marine biology, climate change and Man's impact on the oceans. This course is not applicable for credit for biology majors. Course is reserved for non-science majors, and designed primarily to accommodate the non-traditional student who is comfortable with self-guided and self-motivated education. There is no face-to-face instruction. Course content is based on INTELECOM's Endless Voyage. No laboratory experience. Students must have full access to the internet to participate.		
BIOL 204	CELL BIOLOGY (Fall Only, Spring Periodically)	4 CREDITS
Prerequisite(s): BIOL 102; CHEM 107/170. This course emphasizes the relationship between the structure and function of cell organelles.		
BIOL 205	BIOLOGY ENVRMNTL. POLLU. (Fall, or Spring Periodically)	3 CREDITS
Prerequisite(s): BIOL 102. This course is a study of the environment as a system, including characteristics and requirements of the living environment of plants, animals and man, and improving the quality of life and the future of mankind.		
BIOL 209	GENERAL GENETICS (Fall, Spring, Summer Periodically)	4 CREDITS
Prerequisite(s): BIOL 102. This course is designed to examine the concepts of inheritance, the basis of inheritance, the molecular aspects of inheritance, the societal impact of inheritance, and modern day scientific approaches to genetics.		
BIOL 298	COOP BIOLOGY	12 CREDITS
BIOL 301	HEREDITY & HUMAN AFFAIRS (Fall, Spring, Summer)	3 CREDITS
This course emphasizes the latest information emanating from the field of medical genetics, with particular reference to the physiological, neurological and morphological disorders, diseases, etc. Lecture only; recommended for non-science majors.		
BIOL 302	HISTOLOGY (Periodically)	4 CREDITS
Prerequisite(s): BIOL 102, 103, 105. This course emphasizes the study of the cytological and histological aspects of living systems.		
BIOL 303	MOLECULAR BIOLOGY (Fall, Spring)	4 CREDITS
Prerequisite(s): BIOL 102, 209; CHEM 202, 220. This course is designed to examine the molecular organization of cells and cellular processes; the synthesis and regulation of DNA, RNA and Protein synthesis; viruses and plasmid DNA molecules, and the concepts and techniques involved in recombinant DNA.		
BIOL 304	BIOLOGY OF DRUG PLANTS (Fall, Spring)	3 CREDITS
Prerequisite(s): BIOL-102. This course is the study of biology of such plants as opium, DMT, marijuana, mescaline, psilocybin, cocaine, Jimsonweed, ergot, strichnine, and digitalis; active principles and the parts used as drugs; diseases and disorders; genetic manifestations; use and misuse of drugs; and effects on human health, including the mental and social well being of man.		
BIOL 306	ANIMAL DEVEL/EMBRYOLOGY (Periodically)	4 CREDITS
Prerequisite(s): BIOL 102. This course introduces the principles, processes, and problems of developmental biology.		
BIOL 307	COMPARATIVE VER ANATOMY (Periodically)	4 CREDITS
Prerequisite(s): BIOL 102, 103. This course provides a comparative study of organ systems of vertebrates, with a descriptive, experimental, and evolutionary approach.		
BIOL 308	COMP. VERTEBRATE ANAT	4 CREDITS
Prerequisite(s): BIOL 102, 103. This course provides a comparative study of organ systems of vertebrates, with a descriptive, experimental, and evolutionary approach.		
BIOL 309	MICROBIOLOGY I (Fall, Spring)	4 CREDITS
Prerequisite(s): BIOL 102 and 209. This course is designed to examine the role, structure, metabolism, genetics, and control of microbes. This course will examine the role of immunity and its relationship to the microbes and pathology. Methods of studying microbes will be the focus of laboratory exercises.		
BIOL 310	MICROBIOLOGY II (Fall, Spring)	4 CREDITS
Prerequisite(s): BIOL 102. This course studies virology, medical parasitology, and mycology.		

BIOL 311	HUM ANAT & PHYSLGY I (Fall, Spring, Summer)	4 CREDITS
<i>Prerequisite(s): BIOL 102. This course focuses upon the structure and function of the human body, providing detailed systematic information at the cellular, tissue, organ, and organ system levels. Basic information such as anatomical terminology and histology is followed by coverage of the integumentary, skeletal, muscular, and nervous systems. Effects of age, stress, and pathology are included in the discussion.</i>		
BIOL 312	HUM. ANAT. & PHYSIOLOGY (Fall, Spring, Summer)	4 CREDITS
<i>Prerequisite(s): BIOL 311. This course focuses upon the structure and function of the human body, providing detailed systematic information at the cellular, tissue, organ, and organ system levels. This course covers the endocrine, cardiovascular, respiratory, digestive, urinary, and reproductive systems. Effects of age, stress, and pathology are included in the discussion.</i>		
BIOL 398	COOP-BIOLOGY	6 CREDITS
BIOL 402	GENERAL PHYSIOLOGY (Fall, Spring)	4 CREDITS
<i>Prerequisite(s): BIOL 102, 103, CHEM 107/170. This course is a study of chemical, physical properties, and living activities of protoplasm at cellular level and an introduction to the physio-chemical basis of vital processes.</i>		
BIOL 403	BIOLOGY SEMINAR (Fall, Spring)	2 CREDITS
<i>Prerequisite(s): Biology Core Courses and CHEM 107/170, CHE 108/180, CHEM 201/210 and CHEM 202-220. Limited to senior biology majors, this course offers intensive practice in the process of research within the body of peer-reviewed scientific lecture, presentation, synthesis and discussion of selected scientific topics and problems. Course is open only to biology and biology education majors who have successfully completed at least 90 semester hours in the biology sequence.</i>		
BIOL 404	INTRO TO CANCER BIOLOGY (Fall)	3 CREDITS
<i>This courses will provide students with a basic knowledge of the etiology, epidemiology, and sociology of common cancers associated with children, women, and men. Students will be introduced to health disparities associated with cancers.</i>		
BIOL 405	INVESTIGATIONS (Fall, Spring, Summer)	1 CREDIT
<i>Prerequisite(s): Internal/External Research Experience and an Approved Application. This course is designed to give experience in handling biological materials and techniques involved in research investigations.</i>		
BIOL 407	ECOL. OF ENV. ADAPTATION (Periodically)	3 CREDITS
<i>Prerequisite(s): BIOL 102, 103, 105, 209. This course is an analysis of the environmental factors affecting the evolution, adaptation, distribution, and functional processes of plant and animal communities. Considerable emphasis will be placed on ecological concepts.</i>		
BIOL 410	IMMUNOLOGY (Spring Only)	3 CREDITS
<i>Prerequisite(s): BIOL102, 209, 204. BIOL 303 and CHEM 309 (may be taken concurrently) Strongly Recommended. This course is designed to provide students with knowledge of the molecular and cellular nature of the immune system. Upon completion of this course, students will have a basic knowledge of the innate and adaptive immune responses, and the structure and function of lymphocytes, antibodies, T-cell receptors and accessory proteins. Also included are the molecular and cellular aspects of immunity to bacteria and viruses, autoimmunity, allergies, transplantation immunology, and vaccines.</i>		
BIOL 411	ENDOCRINOLOGY (Periodically)	4 CREDITS
<i>Prerequisite(s): BIOL 102, 103, CHEM 108/180. This course is an in-depth study of the human endocrine system and the mechanism of hormone action.</i>		
BIOL 415	PLANT PHYSIOLOGY (Spring Only)	4 CREDITS
<i>Prerequisite(s): BIOL 102, 105, CHEM 108/180. This course is a study of plants as a dynamic organism of metabolic systems which determine the vital responses to the environment and the vital processes of growth, development, reproduction, and perennation. Importance of plants in the flow of energy through the biosphere and the use of modern technology in the chemical evolution of life will be discussed.</i>		
BIOL 421	BIOINFORMATICS (Fall Only)	3 CREDITS
<i>Prerequisite(s): CHEM 309, BIOL 303. This course provides instruction in and practical applications of the tools and techniques employed in Bioinformatics. Included are methods for prediction of protein structure, homology modeling, sequence alignment and database searching, comparative genome analysis and structure-based drug design.</i>		
BIOL 451	FIELD BIOLOGY (Periodically)	3 CREDITS
<i>Prerequisite(s): BIOL 102, 105, 415. This course emphasizes the collection and classification of selected biological materials from different environments.</i>		
BIOL 462	TOPICS IN BIOLOGY (Periodically)	3 CREDITS
<i>Prerequisite(s): Biology Core Courses, CHEM 202/220. This course is designed to explore topics in the field of biology pertinent to human welfare and the exploration of science.</i>		
BUAD: BUSINESS ADMINISTRATION COURSE DESCRIPTIONS		
BUAD 100	BUSINESS MATHEMATICS (Fall, Spring, Summer)	3 CREDITS
<i>This course is designed to develop and strengthen student proficiency in the application of basic mathematics to business activities. This course does not count towards graduation requirements. This course is a Prerequisite(s) for ACCT 211.</i>		
BUAD 101	INTRO. TO BUSINESS	3 CREDITS
<i>This is a survey course designed to acquaint students with the basic functional areas of business enterprises and covers terminology and functional issues facing managers. This course acquaints students with international aspects of business.</i>		
BUAD 130	FUND OF CONTRACTING	3 CREDITS
<i>Prerequisite(s): BUAD 100 and BUAD 101 or Permission of Instructor. This survey course introduces the organization and utilization of the Federal Acquisition Regulation and DOD Supplement to the FAR (DFARS), as well as ethics and basic contract law. Students are also introduced to the fundamentals of contracting. This is an accelerated course that encompasses the entire contracting process from receipt of a purchase request through contract completion, including close-out.</i>		
BUAD 198	COOP-BUAD	12 CREDITS

BUAD 230 FUND OF CONTRACTING II	3 CREDITS
<i>Prerequisite(s): BUAD 130.</i> This course provides essential fundamentals for the student and practice of price, cost, and proposal analysis. Various case scenarios and actual cost analysis are used to illustrate and integrate the various concepts and techniques covered in the course. Topics include the review of contracting environment, use and importance of market research, sources cost price analysis, application of price-related factors in the determination of reasonableness, methods for analyzing direct and indirect costs, methods for performing profit analysis, ethics in contract pricing, and selection of current pricing topics. Contract Pricing is designed to provide entry-level contracting personnel with a solid foundation for practice analysis and negotiation analysis.	
BUAD 298 COOP - BUAD	12 CREDITS
BUAD 330 INTERMEDIATE CONTRACT	3 CREDITS
<i>Prerequisite(s): BUAD 130.</i> This course presents experienced, intermediate-level contracting personnel with an intensive examination of the life cycle phases of contracting, including the pre-award phase of contracting (acquisition planning, solicitation, evaluation, and award), and post award contract administration, plus contracting problem analysis and resolution. Case studies challenge students to apply ethical principles, statutes, regulations, and sound business judgment in the resolution of contract problems. Major course topics include acquisition planning, contracting methods (with an emphasis on formal source selection and noncommercial acquisitions), contract administration (including contract surveillance and quality assurance), financial management, termination, and dispute resolution.	
BUAD 350 BUSINESS LAW I (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): PHIL 103, BUAD 101 or MGMT 101 and MGMT 241.</i> Junior Standing or Permission of Instructor. These courses provide a basic understanding of the principles of business law and their application to commercial activities relating to contracts, agency, torts, property, sales, business organizations, commercial paper, and commercial transactions.	
BUAD 351 BUSINESS LAW II (Fall, Spring)	3 CREDIT
<i>Prerequisite(s): PHIL 103, BUAD 101; MGMT 101 and MGMT 241.</i> Junior Standing or Permission of Instructor. These courses provide a basic understanding of the principles of business law and their application to commercial activities relating to contracts, agency, torts, property, sales, business organizations, commercial paper, and commercial transactions.	
BUAD 352 INTERNATIONAL BUSINESS	3 CREDITS
A study of the basic theories, principles, and practices concerning business activities across national boundaries. Emphasis is placed on managing resources, cultural diversities, international trade and investment, and the role of the multinational enterprise in global resource transfers.	
BUAD 401 ADV ACCOUNTING I	3 CREDITS
<i>Prerequisite(s): ECON 351.</i> This course is a survey and application of research methodology as a tool in decision-making. It emphasizes theory, design, data-gathering, and evaluation.	
BUAD 430 INTER CONTRACT: PRICING	3 CREDITS
<i>Prerequisite(s): BUAD 330.</i> This course reinforces both pricing skills taught in Fundamentals of Contract Pricing I and II. The course develops skills in price analysis, advanced pre-award pricing decisions, and general contract pricing. The course is primarily quantitative in nature, focusing on statistical and economic analysis tools.	
BUAD 450 ISSUES IN BUS ETHICS (Spring Only)	3 CREDITS
<i>Prerequisite(s): Seniors Only.</i> Current issues of ethics in the society as they affect business behavior will be discussed through panel presentation and class participation. Social responsibility of business, environmental issues, human rights and technological progress, business ethics and the evolution of social values exemplify the topics which will be presented from multidisciplinary perspectives by visiting experts, with the instructor moderating the class discussion.	
BUAD 453 GOVERNMENT CONTRACT LAW	3 CREDITS
<i>Prerequisite(s): BUAD 330.</i> This course introduces basic legal principles and sources of contract law as they apply to the Government's acquisition of supplies and services, as well as construction services. Government Contract Law provides an understanding of the impact of Government Contract Law on daily decision-making in acquisition. Court cases and administrative decisions (General Accounting office, Board of Contract Appeals) are discussed with emphasis on how the law affects the Government/Contractor interface and how to avoid legal disputes and maintain business relationships	
BUAD 615 TAX MGMT	3 CREDITS
BUIS: BUSINESS INFORMATION SYSTEMS COURSE DESCRIPTIONS	
BUIS 260 COMPUTER APP IN BUSINESS (Fall, Spring, Mini-Semester)	3 CREDITS
<i>Prerequisite(s): BUAD 101; MGMT 101.</i> This is a survey course of computer applications and of information needs in business. Emphasis will be placed on microcomputer hardware and software applications from the perspective of the individual user. A review will be conducted of the standard productivity software packages available to support a microcomputer-based executive work station. Included are descriptions of and hands-on work, electronic spreadsheets, file and database management systems, graphic packages, accounting, and other common application packages. Emphasis is placed on business software, rather than on program development. Students participate in a series of application practice sessions at an introductory level and use these packages to solve progressively advanced business problems during the semester.	
BUIS 360 INFOR SYSTEMS FOR MGMT (Fall, Spring, Summer)	3 CREDITS
<i>Prerequisite(s): BUIS 260 or Academic Plan is equal to COSC-BS.</i> This course is a survey of the concepts, theory, and techniques of information systems for management. Emphasis is on the role of information itself and on computer-based information systems as aids to the control and operation of the organization. Case studies are used to illuminate the general manager's role in planning, specifying requirements, and evaluating and controlling such systems.	
BUIS 361 ANAL OF BUAD INFO SYSTS (Fall, Spring, Summer)	3 CREDITS
<i>Prerequisite(s): BUIS 260.</i> This course provides students with an understanding of the principles involved in the analysis and design of an information system. Tools, techniques, and information systems development methodologies will be reviewed. In addition, a major project involving the analysis and design of an information system will be required.	
BUIS 362 DATABASE FOR BUSINESS (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): BUIS 260.</i> This course provides an understanding of how data resources can be managed to support decision-making within organizations. It will examine the use, development, and implementation of organizational databases and how the database environment is used to support decision-making. Database design and implementation issues will be addressed from both a logical and physical perspective. In addition, strategic and administrative issues of databases will be considered.	

BUIS 461 TELECOMM FOR BUSINESS (Fall, Spring) 3 CREDITS

Prerequisite(s): BUIS 360. This course provides students with an overview of the principles of telecommunications. It will cover the business applications of telecommunications technology, data-enhancing flow of information within the organization, design of telecommunications systems, and hardware and software analysis of needed specifications for designing telecommunications systems.

BUIS 462 DECISION SUPPORT SYSTS (Spring Only) 3 CREDITS

Prerequisite(s): BUIS 361 and BUIS 362. This course is an introduction to the analysis, design, and application of information systems used in the direct support of managerial decision-making. This course will cover the design and construction of specific management support tools such as Decision Support Systems, Executive Support Systems, Group Decision Support Systems, and Expert Systems. Laboratory work will include construction of prototype support systems and expert systems.

BUIS 463 ELECTRONIC COMMERCE (Spring, Summer) 3 CREDITS

Prerequisite(s): BUIS 360. This course provides students with an understanding of the basic technology of the Internet and the World Wide Web. It also will cover the tools, skills, business concepts, strategic opportunities, and social issues that surround the global information infrastructure and the emergence of electronic commerce.

CHEM: CHEMISTRY COURSE DESCRIPTIONS**CHEM 105 INTRO TO COLLEGE CHEMISTRY (Fall, Spring) 4 CREDITS**

MATH 099 strongly recommended. This course is designed for students who require one or more years of college chemistry but who have either never had high school chemistry.

CHEM 107 GENERAL CHEMISTRY I (LECTURE) (Fall, Spring) 3 CREDITS

Prerequisite(s): MATH 141 or MATH 125. This course focuses on the fundamental principles of chemistry dealing with structure of matter, valence, gases, oxidation, equations, formation of compounds, and solution of problems. Three hours of lecture a week. Conference sessions are optional. Should be taken concurrently with CHEM 170.

CHEM 108 GENERAL CHEMISTRY II (LECTURE) (Fall, Spring) 3 CREDITS

Prerequisite(s): CHEM 107 and CHEM 170 or MATH 141. This course is a continuation of General Chemistry I, CHEM 107; chemical reactions in solutions, chemical thermodynamics, equilibrium, ionic equilibrium, chemical kinetics, electrochemistry, the general theory of acids and bases and nuclear chemistry. Should be taken concurrently with CHEM 180.

CHEM 109 GEN CHEM FOR NON SCI MAJORS (Periodically) 4 CREDITS

This course includes the same general content as CHEM 107-108, but with less emphasis on some of the theoretical concepts. Emphasis is on relating course to modern living.

CHEM 110 GENERAL CHEM (Periodically) 4 CREDITS

MATH 099 strongly recommended. This course includes the same general content as CHEM 107-108, but with emphasis placed on topics relating to the allied health professions.

CHEM 170 GENERAL CHEMISTRY I (LAB) (Fall, Spring) 2 CREDITS

This lab must be taken concurrently with lecture CHEM 107.

CHEM 171 GEN CHEM I REC 1 CREDIT

Prerequisite(s): MATH 125 College Algebra or Equivalent. This course is a co-requisite of CHEM 107/170 and must be taken concurrently with CHEM 107/170. This course will reemphasize concepts and review problems and questions related to concepts.

CHEM 180 GENERAL CHEMISTRY II (LAB) (Fall, Spring) 2 CREDITS

This lab must be taken concurrently with lecture CHEM 108.

CHEM 181 GENERAL CHEM II REC 1 CREDIT

Prerequisite(s): CHEM 107/170/171, MATH 125 College Algebra or Equivalent. This course is a co-requisite of CHEM 108/180 and must be taken concurrently with CHEM 108/180. This course will reemphasize concepts, review problems and questions related to concepts.

CHEM 200 ORGANIC CHEMISTRY 4 CREDITS

This course is a study of structure, reactions, mechanisms, preparation, and properties of the compounds of carbon. Laboratory work involves synthesis of typical organic compounds and organic qualitative analysis, with special emphasis on those topics relating to the allied health professions.

CHEM 201 ORGANIC CHEMISTRY I (LECTURE) (Fall, Spring) 3 CREDITS

Prerequisite(s): CHEM 107/170, 108/180. This course is a study of structure, reactions, mechanisms, preparation, and properties of the compounds of carbon. Laboratory work involves synthesis of typical organic compounds and organic qualitative analysis. Three hours of lecture a week.

CHEM 202 ORGANIC CHEMISTRY II (LECTURE) (Fall, Spring) 3 CREDITS

Prerequisite(s): CHEM 201 and CHEM 210. This course is a study of structure, reactions, mechanisms, preparation of aromatic and non-aromatic compounds, and the elucidation of organic structures by the use of nuclear magnetic resonance spectroscopy, infrared spectroscopy, and mass spectrometry. Laboratory work involves the synthesis of typical organic compounds and organic qualitative analysis. Three hours of lecture per week.

CHEM 210 ORGANIC CHEMISTRY I (LAB) (Fall, Spring) 2 CREDITS

This lab must be taken concurrently with lecture CHEM 201.

CHEM 220 ORGANIC CHEMISTRY II (LAB) (Fall, Spring) 2 CREDITS

This lab must be taken concurrently with lecture CHEM 202.

CHEM 301 QUANTITATIVE ANALYSIS (LEC) 3 CREDITS

Prerequisite(s): CHEM 107/170. Lecture and laboratory. This course will focus on the fundamental theory and practice of volumetric, gravimetric, and instrumental methods of analysis. The student is trained in chemical calculations as applied to quantitative analysis. Three hours of lecture a week.

CHEM 302	INSTRUMENTAL ANALYSIS	4 CREDITS
<i>Prerequisite(s): CHEM 201/210, 202/220. This course focuses on the basic theory, technique, and application of various instrumental method of analysis. Two hours of conference and six hours of laboratory a week.</i>		
CHEM 309	BIOCHEMISTRY I (LEC) (Fall and Spring)	3 CREDITS
<i>Prerequisite(s): CHEM 202 and CHEM 220. This course is a study of structure and function of proteins and carbohydrates. Topics include role and importance of water in biochemical reactions; introduction to structural and thermodynamic elements of enzymology and biochemical pathways; structure and function of allosteric proteins with a particular emphasis on hemoglobin; and carbohydrate metabolism, citric acid cycle, and oxidative phosphorylation.</i>		
CHEM 311	QUANTITATIVE ANAL (LAB)	2 CREDITS
<i>This lab must be taken concurrently with lecture CHEM 301. This course is a three-hour laboratory.</i>		
CHEM 320	INSTRUMENT ANALYSIS	2 CREDITS
CHEM 401	PHYSICAL CHEMISTRY I (LEC) (Periodically)	3 CREDITS
<i>Prerequisite(s): PHYS 272, and MATH 300. This course is an introduction to atomic and molecular structure and elementary thermodynamics. Three hours of lecture a week. (This course may be offered without corequisite laboratory.)</i>		
CHEM 402	PHYSICAL CHEMISTRY II (LEC) (Periodically)	3 CREDITS
<i>Prerequisite(s): CHEM 401 and CHEM 410. This course is a continuation of Physical Chemistry II, CHEM 401, including chemical kinetics and photochemistry. (This course may be offered without the corequisite laboratory.)</i>		
CHEM 405	SEMINAR IN CHEMISTRY (Periodically)	2 CREDITS
<i>Prerequisite(s): Senior Standing Only. This course is a discussion of advanced topics in inorganic, organic, analytical, physical chemistry, and biochemistry.</i>		
CHEM 406	RESEARCH IN CHEMISTRY	1 CREDIT
<i>This course is an introduction to the literature of chemistry and the techniques of research.</i>		
CHEM 410	PHYSICAL CHEMISTRY I (LAB) (Periodically)	2 CREDITS
<i>This lab must be taken concurrently with lecture CHEM 401. This course is a three-hour laboratory.</i>		
CHEM 412	BIOCHEMISTRY II (Spring)	3 CREDITS
<i>Prerequisite(s): CHEM 201/210, 202/220, 309. This course is a study of structure of lipids and steroids, metabolism of lipids, glycogen, amino acids, gluconeogenesis, and the structure and function of muscle proteins, biological membranes, and membrane proteins.</i>		
COMM: COMMUNICATUION COURSE DESCRIPTIONS		
COMM 101	ORAL COMMUNICATIONS (Fall, Spring)	3 CREDITS
<i>This course is designed to give theory and practice in the basic oral skills necessary for effective communication. It is intended that this course will correlate with the other courses offered in communication skills in order to increase the student's articulation. (NOTE: May be taken for honor's credit).</i>		
COMM 103	PUBLIC SPEAKING (Fall, Spring)	3 CREDITS
<i>This course is a study of the basic principles and types of speeches, with practice in composition and delivery of speeches.</i>		
COMM 104	VOICE & DICTION (Fall, Spring)	3 CREDITS
<i>This course is designed to critically scrutinize and improve student articulation, pronunciation, and voice quality.</i>		
COMM 198	COOP-COMM	12 CREDITS
COMM 203	ORAL INTERPRETATION	3 CREDITS
<i>A study of the analysis, appreciation, and oral communication of poetry, plays, and short stories.</i>		
COMM 204	GROUP DISCUSSION	3 CREDITS
<i>A study of group processes and the skills of communication for analytical thinking and problem-solving in the group situation.</i>		
COMM 206	ADVANCED PUBLIC SEAKING	3 CREDITS
<i>A study of the principles, types, and techniques of public address, with emphasis on extemporaneous speaking.</i>		
COMM 207	RHETORIC OF BLACK AMER	3 CREDITS
<i>Critical and analytical investigation of the origins, context, topics, and audiences of the rhetoric of Black America.</i>		
COMM 215	INTRO TO NEWS WRITING (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): ENGL 101 and ENGL 102. This course explores the technique of news writing and news gathering, constant practice in the writing of news stories and emphasizes policy, principles, and concepts basic to the field.</i>		
COMM 216	ADVANCED NEWSPAPER WRITING (Spring Only)	3 CREDITS
<i>Prerequisite(s): COMM 215. This course is a review of journalism concepts and principles with an expanded survey of news room policy and related problems, role of mass media in shaping public opinion, and emphasizes the responsibility and ethical principles of journalism</i>		
COMM 217	COPY EDITING	3 CREDITS
COMM 218	ADVANCED COPY EDITING	3 CREDITS
COMM 219	HISTORY OF JOURNALISM	3 CREDITS
<i>This course is a study of journalism in the United States from colonial times to the present, with special attention on the present and to the newspaper's relation to</i>		
COMM 240	INTRO TO MASS COMM (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): COMM 101 or 30 Semester Hours/Co-requisite COMM 215. This course explores theories and principles of mass communication with emphasis on effects of the mass media (print, electronic, and books), the media as institution, and their various roles in contemporary society.</i>		

COMM 242	SURVEY OF EMERGING MEDIA (Spring Only)	3 CREDITS
This course will explore new Media and its impact on traditional media models, by discussing how society has reacted to the various historical creations of new media: from the printing press, to television, to the World Wide Web, to blogging. In addition, questions of how new media shape industry structure, management, advertising and production, and culture issues will be addressed.		
COMM 248	INTRO TO BROADCAST NEWS (Fall, Spring)	3 CREDITS
This is a basic course in writing and announcing for the electronic media (both educational and commercial mass media). It is a study of voice projection, diction, timing, poise, interviews, commercials, and narration. In addition, the course introduces students to basic script writing and program design.		
COMM 298	COOP-COMM	12 CREDITS
COMM 304	BUS & PROFESSIONAL COMM	3 CREDITS
This course is a study of theory and practice in communication forms used in business and professional situations. Study of the interaction of group dynamics, decision making, problem solving, and leadership will be included.		
COMM 320	NEWS EDITING (Spring Only)	3 CREDITS
<i>Prerequisite(s): COMM 215.</i> This course enables students to work in actual newsroom conditions to explore the general principles of newspaper make-up, writing headlines and leads, news writing, building feature stories and broadcast news, reporting skills, editorial policy, and judgements in processing materials for publication.		
COMM 321	THE MAGAZINE ARTICLE (Fall Only)	3 CREDITS
This course is a study of the modern magazine article with constant practice in writing all kinds of magazine material. The role of the magazine in society with review of the specialty magazine story and feature placement; magazine photography, advertising, and writing for publication and pay will be discussed.		
COMM 322	ANNOUNCING	3 CREDITS
This course is a study and use of announcing techniques under professional direction, including mike techniques, fundamentals of voice projection, diction, timing, pronunciation, poise, interviews, commercials, and narration.		
COMM 323	WRIT FOR ELEC MEDIA	3 CREDITS
<i>Prerequisite(s): COMM 215.</i> This is a basic course in writing for the electronic media (educational and commercial) and is a laboratory in program design and writing skills.		
COMM 324	PUBLIC RELATIONS (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): COMM 240.</i> This course is a study of the fundamental concepts and skills in the public relations field. Students will learn the definition, nature, scope, and warranty of public relations activity. Tasks and responsibilities such as the number of theoretical foundations (including among others, communication theory, inter-organizational theory, decision-making and management theory and conflict-resolution theory) will be addressed.		
COMM 325	BROADCST AD & SALES MGMT (Spring Only)	3 CREDITS
A study of the development of commercial aspects of journalism, including the techniques and application of modern commercial methods used in the media.		
COMM 330	INTRO TO ADVERTISING	3 CREDITS
COMM 331	TV PRODUCTION (Fall, Spring)	3 CREDITS
This course is a studio production of information to be used in an instructional environment, intended particularly for students planning a career in industry, government, or education where television as a communication channel would be effective. Students will plan, produce, and evaluate the effectiveness of instructional information projects. Innovative application of televised materials relevant to the student's chosen profession is encouraged. (Limited to 15 students).		
COMM 332	PUB DESIGN AND PROD (Fall Only)	3 CREDITS
<i>Prerequisite(s): COMM 101.</i> This course is an introduction to electronic publishing, using microcomputers. Students learn how to design and produce magazines, newsletters, newspapers, and flyers of professional quality. This course introduces students to the fundamentals of graphic manipulation, text editing, layout, and printing.		
COMM 333	TELECOMM MANAGEMENT (Fall Only)	3 CREDITS
This course is designed to expose students to emergent telecommunications administrative and policy issues. This course will also provide students with knowledge of strategies and applications of telecommunications in management.		
COMM 334	PUBLICITY TECHNIQUES (Fall Only)	3 CREDITS
<i>Prerequisite(s): COMM 240.</i> This course is an analysis of the various publicity skills and techniques that cover several closely associated areas such as publicity mechanism used in the field of public relations and advertising. Students are familiarized with the various publicity types and theories.		
COMM 336	ADVERTISING COPYWRITING (Spring Only)	3 CREDITS
This course is a studio production of information to be used in an instructional environment, intended particularly for students planning a career in industry, government, or education where television as a communication channel would be effective. Students will plan, produce, and evaluate the effectiveness of instructional information projects. Innovative application of televised materials relevant to the student's chosen profession is encouraged. (Limited to 15 students).		
COMM 341	MEDIA ETHICS (Fall, Spring)	3 CREDITS
The course deals with ethical problems that communications practitioners face in the performance of their professional duties. It explores a wide range of issues dealing with matters such as truth, fairness, and objectivity, invasion of privacy, conflicts of interests, violence and pornography, and perceived biases of the media.		
COMM 350	ONLINE JOURNALISM (Spring Only)	3 CREDITS
<i>Prerequisite(s): COMM 215.</i> The course deals with ethical problems that communications practitioners face in the performance of their professional duties. It explores a wide range of issues dealing with matters such as truth, fairness, and objectivity, invasion of privacy, conflicts of interests, violence and pornography, and perceived biases of the media.		
COMM 351	PHOTOJOURNALISM	3 CREDITS
<i>Prerequisite(s): ART 360.</i> This course is an analysis of the role of photography in mass communications with emphasis on the photographic essay. It includes developing and printing black and white still photographs for communications media.		

COMM 398	COOP-COMM	6 CREDITS
COMM 402	INTERPERSONAL COMM	3 CREDITS
This is an experiential course designed to enable students to become aware of and examine their communication barriers and to improve their communication on all levels of relationships and in varying situations.		
COMM 403	INTERCULTURAL COMM (Spring Only)	3 CREDITS
This course is a consideration of the role that culture, gender, race and class play in human communication. It includes a review of current theories, structures, relations and interactions within varying culture settings.		
COMM 404	ORGANIZATIONAL COMM (Spring Only)	3 CREDITS
This course explores theory and research on communication problems, patterns, practices in business, government, and professional organizations. The relation of communication to administration and human relations is discussed.		
COMM 419	PUBLIC OPINION (Spring Only)	3 CREDITS
<i>Prerequisite(s): COMM 324.</i> This course explores the foundations of the dimension of public opinion and how opinion polls structure political and organizational opinion. It also explores the conceptualization of how attitude, values, and opinions structure political and business arenas.ÿ		
COMM 420	PUBLIC RELATIONS WRITING (Fall Only)	3 CREDITS
<i>Prerequisite(s): COMM 324.</i> This course explores the structure and format of various public relations writing. Skills and techniques that cover several closely associated areas such as writing for public relations, copy dissemination, media use, and media network design also are discussed. These techniques range across internal and external (print, electronic and radio) media. Students will learn the various differences between		
COMM 421	BROADCAST PROG I (Fall, Spring)	3 CREDITS
This course enables research into problems and theories of programming for air, including formats. It enables constant student practice and guidance in techniques of preparation of program schedules, radio-TV traffic, block programming, and innovations as well as issues in broadcast program practice.		
COMM 422	BROADCAST PROG II	3 CREDITS
<i>Prerequisite(s): COMM 421.</i> This course enables direct involvement in coordinating programs as they are aired. The role of program directors in on-the-air situations and preparation of weekly schedules for radio and television will be discussed.		
COMM 423	BROADCST LAW POL & ADMIN (Fall, Spring)	3 CREDITS
This course explores the structure and function of the law in its relationship to the mass media and the relevance of this relationship to the problem of coverage, libel, and Freedom of Information Acts.		
COMM 424	ADVANCED PUBLIC RELATIONS (Spring Only)	3 CREDITS
This course analyzes the detailed ramifications of various subdivisions and levels of operation found within the framework of public relations administration. These include such activity sectors as marketing, public affairs, publicity and media/community relations, financial and shareholder relations, consumer relations, employee relations, fundraising, and membership development.		
COMM 425	RADIO PRODUCTION I (Fall, Spring)	3 CREDITS
Students learn the practical aspects of radio production, editing, studio technology, and scripting.		
COMM 426	RADIO PRODUCTION II (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): COMM 425.</i> This is a lecture laboratory course for writing, research, persuasive communication, and the production of programs utilizing Radio Production I Skills.		
COMM 428	TELEVISION/FILM DOC PRODUCTION (Spring Only)	3 CREDITS
This course provides students with the basic and fundamental principles of documentary television and film productions. Emphasis would be on the process of this type of production from conception and writing to on-screen presentation. The first part of the course will be devoted to lecture on the history and purpose of documentaries. The second part will be hands-on experience using camera, sound and light in the studio production.		
COMM 429	VIDEO EDITING (Fall Only)	3 CREDITS
This course will acquaint the students on the basics of video editing using television and film production editing software like final Cut Pro4 and Avid. The principles of operating state-of-the-art TV/Film production equipment will be covered in this course.		
COMM 430	COMMUNICATIONS RESEARCH (Fall Only)	3 CREDITS
<i>Prerequisite(s): COMM 101.</i> This course is an introduction to the literature, concepts, problems, responsibilities, methods, techniques, and results of research in communications. Special attention will be given to progress in the field as it relates to needs assessments, acquisition of funds, and program evaluation.		
COMM 433	INFO SYSTS AND TELECOMM (Spring Only)	3 CREDITS
This course analyzes the advances in telecommunications and their impact on individuals and institutions. Special attention will be given to the diversity and complexities in telecommunication systems and how they will affect and shape future society values, goals, and lifestyles.		
COMM 434	INDEPENDENT STUDY	3 CREDITS
This course provides a practical view and analysis of the professional field of communications through various professional activities, personal observations, and participation. The evaluation of the purpose, process, effectiveness, and efficiency of the field is explored.		
COMM 435	INTERNSHIP AND SEMINAR	12 CREDITS
This course provides on-the-job training experience in a professional communications media center (educational TV center, commercial TV center, General Electric, RCA, Commercial credit Corporation, Instructional Media Centers, etc). Students will be required to demonstrate their understanding of the theory of communications media.		
COMM 436	INTERNATIONAL TELECOMMUNICATI (FALL)	3 CREDITS
This course is designed to provide a comprehensive survey of telecommunication systems in the United States and other countries. Telecommunication technologies, global networks, and trans-national data systems will be explored. The role of telecommunications in cultural developments and in political and economic arenas will be studied. These exposures will assist the student in preparation to effectuate appropriate strategies in trans-continental communications.		

COMM 437 PRACTICUM **3 CREDITS**
This course explores the practical view and analysis of the journalistic field through various professional activities, personal observations and participation. It includes an evaluation of the purpose, process, effectiveness and efficiency of the field.

COMM 438 INTERNSHIP IN SEMINAR (FALL, SPRING, SUMMER) **3 CREDITS**
This course provides on-the-job training experience in a professional communications media center (educational TV center, commercial TV center, General Electric, RCA, Commercial credit Corporation, Instructional Media Centers, etc). Students will be required to demonstrate their understanding of the theory of communications media.

COMM 497 METRO LAB NEWS (Fall, Spring) **3 CREDITS**
Prerequisite(s): COMM 331. This course uses lab and field experience to explore reporting techniques, reading, producing and announcing for broadcast.

COSC: COMPUTER SCIENCE COURSE DESCRIPTIONS

COSC 110 COMPUTER LITERACY AND APPLICATIONS (FALL, SPRING) **3 CREDITS**
This course is an introduction to fundamental concepts and applications of computing, designed for students with no prior training in computer use. Topics include: summary of personal and business uses of computers, from micros to mainframes; use of application software for word processing, spreadsheets and database management; survey of computer and communications systems' hardware components; development and use of system and application software; characteristics of high-level programming languages; accessing the Internet; and social issues. This course may be used to satisfy the *General Education Requirement in the Technology category*. (Note: This course does not qualify for computer science or computer technology major credit.)

COSC 111 COMPUTING PRINCIPLES AND TECHNOLOGIES (FALL, SPRING) **3 CREDITS**
This course provides a proficient foundation in general computer science and computer technology concepts. It includes a survey of selected computer topics to provide fluency in information technology as well as emerging and societal issues surrounding information technology. Students are introduced to computer hardware, programming, web page development, software applications and networking models. This course may be used to satisfy the *General Education Requirement in the Technology category*.

COSC 112 COMPUTER SCIENCE I (FALL, SPRING) **4 CREDITS**
Prerequisite(s): None. (Students without programming experience may be advised to take COSC 111 before or concurrently with COSC 112.) This course is a study of the formal syntax and semantics of a programming language. Topics include expressions, assignments, declarations, control structures, arrays, data abstractions, subprograms, user interfaces, error handling, end of file handling, and string handling. Aspects of Software Engineering include top down design, structured programming, and style in programming conducted in a block structured language, such as Pascal, C, or C++. Ethical and social issues include information privacy, data reliability, data security, including wiretapping and encryption and ergonomics. This course may be used to satisfy the *General Education Requirement in the Technology category*.

COSC 113 COMPUTER SCIENCE II (FALL, SPRING) **4 CREDITS**
Prerequisite(s): COSC 112. Prerequisite(s) or taken concurrently: MATH 141 or MATH 150. This course explores the design and analysis of large scale systems of programs. Topics include testing, debugging, documentation, recursion, dynamic storage allocation, LIFO stacks, FIFO queues, trees, linked lists, routed I/O to multiple files, protecting software and other intellectual property, computer crimes, and constitutional and related issues. This course may be used to satisfy the *General Education Requirement in the Technology category*.

COSC 190 INTERMEDIATE COMPUTER PROGRAMMING (FALL, SPRING) **4 CREDITS**
Prerequisite(s): At least one prior computer-programming course using a general purpose language or consent of the instructor. Prerequisite(s) or taken concurrently: MATH 141 or MATH 150. This course presents and implements the formal syntax and semantics of a programming language. Topics include basic operations, control structures, arrays, data abstraction, subprograms, error handling, disk files, recursions, classes, introductory object-oriented programming, pointers, testing, and debugging. Structured programming is stressed. This course covers the content of two courses, COSC 112 and COSC 113, at an accelerated rate in one semester. A block structured language such as C, C++, or Java is used.

COSC 208 DISCRETE STRUCTURES (FALL, SPRING) **3 CREDITS**
Prerequisite(s): COSC 112 or COSC 190 and either MATH 141 or MATH 150. This course is a study of mathematical topics needed for a major in computer science as follows: sets, relations, logic, graphs, mappings, functions, recursion, finite state machines, formal proof techniques, combinatorics, and recurrence relations.

COSC 212 ASSEMBLY LANGUAGE PROGRAMMING (PERIODICALLY) **3 CREDITS**
Prerequisite(s): COSC 113 or COSC 190. This course is a study of computer structure and machine language, assembly language, addressing techniques, macros, file I/O, program segmentation and linkage, data and instruction representation, assembler construction, and interpretive routines.

COSC 214 DATA STRUCTURES AND ALGORITHMS (FALL, SPRING) **4 CREDITS**
Prerequisite(s): COSC 113 or COSC 190. This course explores the definitions and implementations of basic data structures such as stacks, queues, linked lists, binary trees, etc.; internal searching and sorting algorithms; and garbage collection algorithms. Design of sort and search algorithms and introductory analysis associated with the basic data structures, as well as recursive algorithms, are discussed.

COSC 254 COMPUTER ORGANIZATION (FALL, SPRING) **3 CREDITS**
Prerequisite(s): COSC 113 or COSC 190. This course explores the relationships between control units, input-output devices, processors, and storage units. Topics include logic circuits design, coding (e.g., BCD, ASCII), number representation and arithmetic instruction set, register transfer operations, central processor organization, finite state machines, memory organization, I/O, and microprocessors.

COSC 330 SYSTEMS PROGRAMMING I (FALL, SPRING) **3 CREDITS**
Prerequisite(s): COSC 112 or COSC 190. An introduction to UNIX systems programming. Topics include: UNIX shell programming; UNIX kernel and utilities; regular expressions; UNIX commands; development of shell programs to solve system problems; introduction to system calls.

COSC 345/ CTEC 345 FOUNDATIONS OF COMPUTER AND NETWORK SECURITY (SPRING) **3 CREDITS**
Prerequisite(s) or taken concurrently: CTEC 335 or COSC 485. This course will introduce students to the challenges and vulnerabilities in securing a computer networking system. Topics include the in-depth study of network border security, such as firewalls, intrusion detection systems, virtual private networking, penetration testing and network security architecture. This course is designed to develop the fundamental skills needed to analyze the internal and external security threats against a network, and to develop security policies that will protect an organization's information. Students will learn how to evaluate network and Internet security issues and design, and how to implement successful network security policies and strategies. In addition, they will learn how to expose system and network vulnerabilities and defend against them.

COSC 350	PROGRAMMING LANGUAGES (FALL)	3 CREDITS
<i>Prerequisite(s): COSC 214. The comparative study of the fundamentals of several programming languages, including ALGOL, APL, FORTRAN, C, ADA, LISP, PL/I, etc, through their grammar and control structures is provided. Topics include BNF grammar, information binding, recursion, and data structures.</i>		
COSC 352/ CTEC 350	PRINCIPLES AND METHODS OF INTRUSION (FALL) DETECTION AND PREVENTION	3 CREDITS
<i>Prerequisite(s): COSC 345/CTEC 345 or Consent of Instructor. Concepts of intrusion detection, anomaly detection based on machine learning, signature-based detection using pattern matching, automated response to attacks using planning approaches, tracing intruders, predicting behavior of hackers to protect information and infrastructure assets, and security policy languages. Topics will also include: security standards; issues in network security including border protection (firewalls), issues in system security, including user authentication, malicious logic, such as viruses; digital privacy; potential personnel issues and concepts in security planning and auditing.</i>		
COSC 354	COMPUTER ARCHITECTURE (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): COSC 254. This course is a study of principles of digital systems, floating-point arithmetic, communication methods, design of a simple computer, microprogramming on a simple computer, instruction sets, input/output, interrupt driven I/O, programmed output, memories, and addressing. Several well-known system architectures will be studied.</i>		
COSC 370	COMPUTER ETHICS, SOCIAL AND LEGAL ISSUES (SPRING)	3 CREDITS
<i>Prerequisite(s): COSC 214, and ENGL 361 or ENGL 362. This course will examine the major ethical issues surrounding the use of computers and the responsibilities of those who work with computers. Readings will be assigned and will include, but will not be limited to, technical issues in computer science (software development), privacy, security, liability, the digital divide, hacking, intellectual property rights, viruses, proprietary software, worms and other animals, societal awareness, and many of the laws that relate to the preceding list of topics.</i>		
COSC 374	OBJECT-ORIENTED DESIGN (FALL)	3 CREDITS
<i>Prerequisite(s): COSC 214. This course covers the design of object-oriented programs. Specifically, students will study software engineering topics, such as life-cycle management, the use of CASE modeling tools, such as UML diagrams, in requirements specification and system organization, and object-oriented concepts, such as encapsulation, inheritance, and polymorphism. Students will acquire the ability to analyze a problem using object-oriented techniques.</i>		
COSC 375	OBJECT ORIENTED DESIGN AND DEVELOPMENT (PERIODICALLY)	3 CREDITS
<i>Prerequisite(s): COSC 214. This course covers the design and development of object-oriented programs. Specifically, students will study object-oriented design methods, classes, inheritance, polymorphism, and software engineering issues. Students will acquire the ability to analyze a problem using object-oriented techniques. They also will learn a widely used object-oriented language such as JAVA, using a Unix platform.</i>		
COSC 402/ CTEC 402	SOFTWARE AND OPERATING SYSTEM SECURITY (SPRING)	3 CREDITS
<i>Prerequisite(s): COSC 345/CTEC 345. This course will examine security principles and practices important to operating systems and programming. Topics include: OS security architecture; memory security; authentication, including account and password protection mechanisms; assessing OS vulnerabilities; programming security and attacks such as buffer overflow attacks and writing secure code; application interaction; module control; auditing host security, including operational logs; malicious logic including viruses and virus protection; and security applications.</i>		
COSC 414	OPERATING SYSTEMS (SPRING)	3 CREDITS
<i>Prerequisite(s): COSC 214 and COSC 330. This course is a study of batch systems, interactive systems, spooling systems, multiprogramming systems, I/O processors and techniques, intra-system communication, deadlocks, indefinite postponement, microprogramming, parallelism, and pipelining. Dynamic procedure activation, system structure, memory management, process management, and recovery procedures, and case studies of recent operating systems also will be covered.</i>		
COSC 420	DATABASE MANAGEMENT (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): COSC 214. This course is an introduction to concepts, design objectives, tools, and principles database management system software. Descriptors, structures, database system architectures, entities, relationships, and data models. The relational, network and hierarchical database models, normal forms, and canonical data structures will be studied as a basis for logical organization. Relational algebra and calculus, introduction to concurrency, and transaction management are studied.</i>		
COSC 423	AUTOMATA AND COMPUTATION THEORY (PERIODICALLY)	3 CREDITS
<i>Prerequisite(s): COSC 208. This course is a study of finite-state machines, push-down automata, and Turing machines. The Resolution Principle as applied to propositional first-order logic, and aspects of mathematical logic with emphasis on applications to computing machines are discussed.</i>		
COSC 428	DESIGN AND ANALYSIS OF ALGORITHMS (SPRING)	3 CREDITS
<i>Prerequisite(s): COSC 214. This course will include the design and analysis of algorithms. Algorithms that manipulate data structures such as lists, stacks, queues, trees, and graphs are discussed in terms of efficiency and existence. Algorithms for data compression, memory management, and advanced hashing techniques will be studied. Topics also include balancing algorithms, divide-and-conquer algorithms, dynamic programming, the greedy approach, backtracking, branch-and-bound, advanced search/sort techniques, the P=NP problem, parallel algorithms, and newly promoted algorithms will be studied and researched.</i>		
COSC 430	SYSTEMS PROGRAMMING II (SPRING)	3 CREDITS
<i>Prerequisite(s): COSC 330. This course is a study of basic systems software (assemblers, loaders and linkers, macro processors, etc.). Basic constructs of the C/C++ language are reviewed with special emphasis on developing software using C/C++ in UNIX environment. Also covered are UNIX file access primitives: open, creat, close, read, write, copyfile, lseek, fentl; files in multi-user environment: Call umask, commands access, chmod, chown, system calls link, unlink, rename, stat, fstat; directories, file systems and special files; process: fork, exec, wait, waitpid; process attributes; signals and signal handling; inter-process communication techniques; the terminal; sockets; I/O library; and library routines.</i>		
COSC 445/ CTEC 445	FUNDAMENTALS OF CRYPTOGRAPHY AND APPLICATIONS (FALL)	3 CREDITS
<i>Prerequisite(s): COSC 345/CTEC 345 and MATH 240. This course will examine the details of how some of the typical security protection measures work. Topics include: Certificate Authorities (CA), Public Key Infrastructure, Rivest-Shamir-Adleman (RSA) architectures, Data Encryption Standard, Pretty Good Privacy, steganography, and security standards. In addition, key cryptologic terms, concepts, and principles will be defined and explained as well as authentication, access control, non-repudiation, data integrity, and confidentiality issues.</i>		
COSC 461	COMPILERS (SPRING)	3 CREDITS
<i>Prerequisite(s): COSC 214. Grammars, lexical analyses, parsing algorithms, intermediate languages, storage assignment, code generation, global and peep-hole optimization, push-down stacks and run-time organizations are discussed. A significant programming project is required.</i>		

COSC 473 ARTIFICIAL INTELLIGENCE (FALL) 3 CREDITS

Prerequisite(s): COSC 214. This course is an introduction to basic concepts and techniques of artificial intelligence. Topics include: knowledge representation, search strategies, fuzzy and probabilistic reasoning, and theorem proving. Applications of AI languages and the design and construction of Expert Systems are discussed.

COSC 474 MACHINE LEARNING AND DISCOVERY (SPRING) 3 CREDITS

Prerequisite(s): COSC 473. Artificial intelligence techniques for knowledge acquisition by computers. Fundamental problems in machine learning and discovery. Systems that learn from examples, analogies, and solved problems. Systems that discover numerical laws and qualitative relationships. Projects centering on implementation and evaluation.

COSC 480 SENIOR CAPSTONE (SPRING) 3 CREDITS

Prerequisite(s): COSC 350, COSC 354, COSC 414. This is a capstone course which integrates the material covered in core courses, namely Data Structures and Algorithms, Computer Organization, Systems Programming, Programming Languages, Computer Architecture and Operating Systems. The emphasis is on solving problems which require concepts from more than one area. Selected problems integrating the topics covered in these courses will be formulated, discussed, and solved.

COSC 485 DATA COMMUNICATIONS AND NETWORKS (FALL) 3 CREDITS

Prerequisite(s): COSC 214 and COSC 254. This course explores the fundamentals of data communication and computer networking: common carrier implications, tariffs, exchanges, concentrators, multiplexors, and buffering; circuit, message, and packet switching; network architectures and protocols; protocol standards, modeling, and analysis; cost and design; software considerations are emphasized.

COSC 490 SELECTED TOPICS IN COMPUTER SCIENCE (FALL, SPRING) 3 CREDITS

COSC 491

COSC 492

Prerequisite(s): Consent of Instructor. (Note: COSC 492 may be offered for Cooperative Education credits. Check class schedule or contact the Computer Science Department for more information). These courses are presentations of selected modern developments, advanced topics, and problem solving in computer science.

COSC 495 SENIOR SEMINAR IN COMPUTER SCIENCE (FALL) 3 CREDITS

Prerequisite(s): ENGL 361 or ENGL 362 and a minimum of one 400-level COSC course. Students research topics of interest including issues on professional ethics and responsibilities (ACM Code of Ethics and Computer Ethics). Written reports and presentations of complete projects are required.

CRJU: CRIMINAL JUSTICE COURSE DESCRIPTIONS

CRJU 201 INTRO TO LAW ENF & CRJU (Fall, Spring) 3 CREDITS

Prerequisite(s): SOCI 101. This course examines the nature of criminal behavior in society, the functioning of police agencies, the procedures of prosecutors and judges, other correctional bureaucracies, and other forms of social control in a democratic society.

CRJU 314 STRESS MGMT IN CRJU (Fall, Spring) 3 CREDITS

Prerequisite(s): CRJU 201. This course examines the alarming and detrimental problems of stress and burnout experienced by criminal justice/law enforcement personnel. Emphasis is placed on the nature of stress, its causes, its consequences, and the various techniques utilized to manage and control stress at both the individual and group levels.

CRJU 315 VICTIM AND CRIM JUSTICE (Fall, Spring) 3 CREDITS

Prerequisite(s): CRJU 201. This course examines the impact of crime upon a variety of victims, e.g., victims of rape, drunk driving, robbery, and child and spouse abuse. It considers such topics as victim compensation, victim-offender relationship, as well as victimless crimes. This course covers techniques and laws used in dealing with detection, suppression, apprehension, and prosecution of violators. Implications for the individual and society concerning the control of such behaviors are reviewed and evaluated, as well as alternative social policies.

CRJU 316 ADV CRIM PROC & EVIDENCE (Fall, Spring) 3 CREDITS

Prerequisite(s): CRJU 201. This course is a comprehensive examination of the rules of evidence in criminal cases. Through study of US Supreme Court cases and rulings, the following criminal procedure issues are examined: burden of proof, testimonial privileges, exclusionary rule, police searches, admissions and confessions, identification, and physical evidence.

CRJU 317 CORRECTIONS: THE PRISON INDUSTRIAL COMPLEX (Fall, Spring) 3 CREDITS

This course examines how the American penal system developed into a prison industrial complex, reflecting the increased incarceration rates from the 1970's onward, frequently called "the imprisonment binge." Topics to be examined include: race and class bias; trend towards lockdown and supermax facilities; prison labor; prison profits; privatization; prison health care; guard conduct; women in prison; prisoner struggles and rebellions. A component of this course will include "an inside view" provided by incorporating actual prisoner cases, communications and writings into class work.

CRJU 403 CRIMINALISTICS I (Fall, Spring) 3 CREDITS

Prerequisite(s): CRJU 201. This course is structured to serve as an introduction to the scientific methods used in modern-day criminal investigation and detection of and solution to criminal activity. Many of the vital phases of forensic investigation (forensics) are explored by means of lecture, laboratory experiments, and other selected applied assignments. Students learn how to accurately recognize what evidence may exist at a crime scene and what to do with it.

CRJU 404 CRIMINAL LAW: ELEMENTS AND PRINCIPLES (Fall, Spring) 3 CREDITS

Prerequisite(s): CRJU 201 and CRJU 316. This course is a study of the basic concepts underlying criminal law and the essential elements of the offenses comprising the major crime categories, i.e., crimes against people, crimes against property, sex crimes, and victimless crimes. The focus is on legal rather than behavioral aspects.

CRJU 405 CRIMINALISTICS II (Fall) 3 CREDITS

Prerequisite(s): CRJU 201, CRJU 316 and CRJU 403. An Introduction to the complex scientific methods used in modern-day criminalistics with a concentration on biological evidence, determining cause of death, and the analysis of organic/inorganic matter. You will focus on the collection, preservation, and analytical study of biological evidence as it relates to criminal activity. Many of the vital phases of forensic investigation are explored by means of lecture, laboratory experiments, field trips, and other applied assignments. Students will learn how to accurately recognize analytical techniques such as chromatography, spectrophotometry, and other methods that are used to evaluate evidence collected at a crime scene. Each student will also study the reconstruction of mock biological evidence (i.e. body fluids, stain patterns of blood, deoxyribonucleic acid) from crime scene scenarios.

CTEC: COMPUTER TECHNOLOGY COURSE DESCRIPTIONS**CTEC 114 COMPUTING TOOLS AND ENVIRONMENTS (FALL, SPRING)****3 CREDITS**

This course is an introduction to key computing environments in the information technology. These environments vary in computing platforms, user interface, and collection of tools and applications available. This course familiarizes students with basic concepts and functioning of Windows, MS DOS, UNIX operating systems as well as basic Internet tools and helps students gain versatile computer literacy.

CTEC 125 INTRODUCTION TO VISUAL BASIC (FALL, SPRING)**3 CREDITS**

This course enables students to create applications using Visual Basic (VB) programming environment. Tools for creating GUI and the VB programming language will be explored, with emphasis on designing applications to solve problems using good programming techniques. Projects will involve constructing complete executable VB applications, including some which access relational databases. This course may be used to satisfy the *General Education Requirement in the Technology category*. (Note: This course does not qualify for computer science or computer technology major credit.)

CTEC 214 CLIENT OPERATING SYSTEMS (FALL, SPRING)**4 CREDITS**

Prerequisite(s): CTEC 114 or Equivalent. This course familiarizes students with basic concepts and functioning of Network Client operating systems. Topics covered include users, groups and policies, configuration, file systems, TCP/IP, setup, workgroups, domains, OSI models, and internetworking with remote access service.

CTEC 222 UNIX OPERATING SYSTEM (FALL, SPRING)**3 CREDITS**

Prerequisite(s): CTEC 114 or Equivalent. Introduction to UNIX operating system and commands. Topics include: file manipulation; directory structure; operating system performance; editors; UNIX shell scripts programming.

CTEC 225 VISUAL BASIC PROGRAMMING (FALL, SPRING)**3 CREDITS**

Prerequisite(s): COSC 112 or COSC 190. This course enables students to create applications using Visual Basic.NET (VB.NET) programming environment. The emphasis will be on event-based programming. Tools for creating GUI in the VB programming language will be explored, with emphasis on designing applications to solve problems using good programming techniques. Projects will involve constructing complete executable VB.NET applications, including networked applications and database access.

CTEC 226 INTRODUCTION TO DATABASE DEVELOPMENT (FALL, SPRING)**3 CREDITS**

Prerequisite(s): CTEC 114 or equivalent. This course is an introduction to the fundamental skills that a student will need to be successful in developing personal databases. Topics include database modeling, database and database application design, database implementation with a relational model, and multi-user database processing.

CTEC 291 OBJECT-ORIENTED PROGRAMMING IN C++ (PERIODICALLY)**3 CREDITS**

Prerequisite(s): COSC 113 or COSC 190. This course provides extensive coverage of the object-oriented approach including (1) Data abstraction, (2) Inheritance, and (3) Polymorphism. Topics include the relation of OOP to maintainability, reusability, and other aspects of software design and developments. The syntaxes and semantics of C++ constructs which support OOP will be covered.

CTEC 293 INTERNET PROGRAMMING I (FALL, SPRING)**3 CREDITS**

Prerequisite(s): COSC 113 or COSC 190. This course introduces students to Internet Technologies (E-mail, Web Browsers, FTP, Telnet, CGI, and more). Students will develop web pages using the following Internet technologies, HTML, Javascript, and more.

CTEC 294 PC ARCHITECTURES (FALL, SPRING)**3 CREDITS**

Prerequisite(s): CTEC 114 or equivalent. This course is an introduction to microcomputer architectures from a descriptive, functional point of view. Topics include CPU components, the instruction cycle, an overview of machine and assembly language (instruction sets, addressing modes), fundamental numeric and non-numeric data representation, busses, storage systems, and peripheral devices.

CTEC 298 SYMBOLIC COMPUTATIONS (PERIODICALLY)**3 CREDITS**

Prerequisite(s): COSC 113 or COSC 190 and MATH 141 or MATH 150. This course is an introduction to symbolic computations using Mathematical software packages such as Mathematica, Matlab and Maple. Several diverse laboratory based projects serving the interests of students will be conducted. Mathematical level of the project will be consistent with the background of the students.

CTEC 300 DATABASE ARCHITECTURE (FALL, SPRING)**3 CREDITS**

Prerequisite(s): COSC 113 or COSC 190, COSC 208, CTEC 226, and either COSC 330 or CTEC 222. This course provides a broad introduction to data modeling, relational data models, database design and development and management. Topics include mainframe vs. network centric (2-tier, 3-tier) environments, client/server, and distributed architectures. Students develop projects using SQL, PL/SQL, and Developer/2000.

CTEC 302 COMPUTER NETWORKING (FALL, SPRING)**3 CREDITS**

Prerequisite(s): CTEC 214. This course provides a comprehensive introduction to network concepts and their implementation. Topics include basic network types, major network architectures, cables, cards, remote access network/inter-network connectivity, Internet services, LANs and WANs, client/server configuration issues, and troubleshooting.

CTEC 305 SERVER ADMINISTRATION I (FALL)**3 CREDITS**

Prerequisite(s): CTEC 302. This course provides a comprehensive introduction to Windows server implementation and administration in any Windows workgroup or domain environment. Topics include network hardware planning, network installation, data storage, configuring server components, intranets and the Internet, inter-operations with NetWare, Remote Access Service, supporting network clients, and troubleshooting.

CTEC 324 DATABASE APPLICATION DEVELOPMENT (FALL, SPRING)**3 CREDITS**

Prerequisite(s): CTEC 300, COSC 208. This course is an in depth examination of the database application development process. Topics include database queries, software development life cycle, SQL, PL/SQL, PRO C, SQLJ, COBRA, and ODBC standards. Students will develop applications using these database languages.

CTEC 332 INTERNET SCRIPTING LANGUAGES (SPRING)**3 CREDITS**

Prerequisite(s): COSC 330 or CTEC 222. This course provides concepts of shell programming, environment variables, profiling, Bourne Shell, Korn Shell, parameter passing, etc., as well as interfacing with editors such as 'ex' and 'sed'; interfacing with data processing tools such as Awk and Nawk; automation tools such as EXPECT; interfacing with windows tools; introduction to programming in Perl; and applications of scripting for fast prototyping.

CTEC 335 NETWORK PROTOCOLS (TCP/IP) (FALL, SPRING)**3 CREDITS**

Prerequisite(s): CTEC 302. This course provides a comprehensive introduction to TCP/IP concepts and implementation on Windows Servers. Topics include IEP routing, host name resolution, IP address resolution, DHCP, WINS, NetBIOS, SNMP, and troubleshooting.

CTEC	340	MULTIMEDIA APPLICATION DEVELOPMENT (FALL ONLY)	4 CREDITS
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Prerequisite(s): COSC 214. This course is a study of the history, theory, and development of multimedia concepts and analysis of specific media. Students will be required to learn design, evaluation, and layout principles. Students will implement a multimedia project using an authoring system. Copyright issues and other ethical issues will be discussed.

CTEC	345/	FOUNDATIONS OF COMPUTER AND NETWORK	3 CREDITS
COSC	345	SECURITY (SPRING ONLY)	

Prerequisite(s): CTEC 335 or COSC 485. This course will introduce students to the challenges and vulnerabilities in securing a computer networking system. Topics include the in-depth study of network border security, such as firewalls, intrusion detection systems, virtual private networking, penetration testing and network security architecture. This course is designed to develop the fundamental skills needed to analyze the internal and external security threats against a network, and to develop security policies that will protect an organization's information. Students will learn how to evaluate network and Internet security issues and design, and how to implement successful network security policies and strategies. In addition, they will learn how to expose system and network vulnerabilities and defend against them.

CTEC	350/	PRINCIPLES AND METHODS OF INTRUSION	3 CREDITS
COSC	352	DETECTION AND PREVENTION (FALL ONLY)	

Prerequisite(s): COSC 345/CTEC 345 or Consent of Instructor. Concepts of intrusion detection, anomaly detection based on machine learning, signature-based detection using pattern matching, automated response to attacks using planning approaches, tracing intruders, predicting behavior of hackers to protect information and infrastructure assets, and security policy languages. Topics will also include: security standards; issues in network security including border protection (firewalls), issues in system security, including user authentication, malicious logic, such as viruses; digital privacy; potential personnel issues and concepts in security planning and auditing.

CTEC	393	INTERNET PROGRAMMING II (SPRING ONLY)	3 CREDITS
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Prerequisite(s): CTEC 293. This course is a study of advanced programming and scripting languages. Topics covered include: advanced HTML features, Java, Perl, CGI, Intranet, database access via the Web, Web server technology security, and firewalls.

CTEC	396	JAVA PROGRAMMING (FALL ONLY)	3 CREDITS
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Prerequisite(s): CTEC 293. This course is a study of the language Java. This course examines features of the language Java used in object oriented programming, such as inheritance and polymorphism; features involved in control, such as multi-threading: the Java event model and exceptions and features used for graphical user interface construction.

CTEC	402/	SOFTWARE AND OPERATING SYSTEM (SPRING)	3 CREDITS
COSC	402	SECURITY (SPRING)	

Prerequisite(s): CTEC 345/COSC 345. This course will examine security principles and practices important to operating systems and programming. Topics include: OS security architecture; memory security; authentication, including account and password protection mechanisms; assessing OS vulnerabilities; programming security and attacks such as buffer overflow attacks and writing secure code; application interaction; module control; auditing host security, including operational logs; malicious logic including viruses and virus protection; and security applications.

CTEC	405	SERVER ADMINISTRATION II (SPRING)	3 CREDITS
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Prerequisite(s): CTEC 305. This course provides a comprehensive introduction to NT Server implementation and administration in an enterprise computing environment. Topics include planning and installation, user and group management, policies and profiles, diverse client support, multiple protocol support, domain management, NetWare connectivity, Macintosh Support, Internet Information Server, and troubleshooting.

CTEC	410	INTERNET TECHNOLOGY (SPRING)	3 CREDITS
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Prerequisite(s): CTEC 302. This course focuses on the fundamentals of how computers communicate, what is the Internet, how the Internet works, and what the Internet can do for you. Topics include the Internet growth and adaptability, LAN Technology, Internet software, history of the Internet, global Internet and information infrastructure, packet switching, virtual networks, email, FTP, Telnet, and advanced web technologies.

CTEC	415	INTERNET APPLICATIONS I (FALL)	3 CREDITS
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Prerequisite(s): CTEC 393. Concepts behind implementing a successful e-business application will be presented. The principles of control structures, object-based programming, and markup and scripting languages and their use in e-commerce applications will be studied.

CTEC	424	DATABASE ADMINISTRATION (SPRING)	3 CREDITS
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Prerequisite(s): CTEC 300. This course is an in-depth examination of the tasks related to database administration. Students will design, implement, and manage their own database architecture. Emphasis will be on data distribution, security, backup/recovery, monitoring, and performance tuning.

CTEC	425	INTERNET APPLICATIONS II (SPRING)	3 CREDITS
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Prerequisite(s): CTEC 415. This course emphasizes processes and technologies involved in designing, developing, implementing, and testing an e-commerce application. Concepts behind database and web site integration will be featured.

CTEC	426	EXPERT SYSTEMS (PERIODICALLY)	4 CREDITS
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Prerequisite(s): COSC 113 or COSC 190. This course is an introduction to expert system architectures, logical deductions, reasoning with uncertainties, knowledge acquisition and representation, and rule based systems. A language such as LISP or PROLOG and an expert system shell such as CLIPS or OPS-5 will be used to allow students to construct some expert systems in this course.

CTEC	435	UNIX ADMINISTRATION (FALL ONLY)	3 CREDITS
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Prerequisite(s): CTEC 222 or COSC 330. This course is a comprehensive introduction to the administration of a UNIX system. Topics include user management, device management, file system management, network management, booting up, shutting down, and management policies.

CTEC	440	HUMAN FACTORS (SPRING ONLY)	3 CREDITS
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Prerequisite(s): CTEC 340. This course focuses on psychological, physiological, linguistics, and perceptual factors. Advantages and disadvantages of various interaction techniques will be discussed. Students will implement a project using Visual Basic.

CTEC	445/	FUNDAMENTALS OF CRYPTOGRAPHY (FALL ONLY)	3 CREDITS
COSC	445	AND APPLICATIONS	

Prerequisite(s): COSC 345/CTEC 345 and MATH 240. This course will examine the details of how some of the typical security protection measures work. Topics include: Certificate Authorities (CA), Public Key Infrastructure, Rivest-Shamir-Adleman (RSA) architectures, Data Encryption Standard, Pretty Good Privacy, steganography, and security standards. In addition, key cryptologic terms, concepts, and principles will be defined and explained as well as authentication, access control, non-repudiation, data integrity, and confidentiality issues.

CTEC 495 SPECIAL TOPICS IN COMPUTER TECHNOLOGY (FALL, SPRING) **3 CREDITS**
Prerequisite(s): Permission of Instructor. This course is a presentation of selected advanced topics in networks, databases, multimedia, or Internet applications.

DVRD: DEVELOPMENTAL READING COURSE DESCRIPTIONS

DVRE 99 ENGLISH AS A SECOND LANG **3 CREDITS**
Required of all students who have been placed in the course by the University-approved English Placement test. This course is designed for students whose native language is not English and aimed at developing the student's listening, speaking, reading, and writing skills in English.

ECED: EARLY CHILDHOOD EDUCATION COURSE DESCRIPTIONS

ECED 301 THEORY & PRACTICES IN ECED **3 CREDITS**
Prerequisite(s): EDUC 101, EDUC 201. This course is a study of the history and theory of early childhood education. Emphasis is placed on the skills and processes needed for the design and implementation of optimal learning environments and exploration of issues related to societal and cultural influences on young children's education, as well as significant learning theories.

ECED 303 METH TCHG LANG ARTS IN ECED **3 CREDITS**
Prerequisite(s): ECED 301, Praxis 1 credit and Admission to Teacher Education. This course emphasizes the interrelatedness of reading, writing, listening, and speaking and developing appropriate strategies for teaching students in the early grades. It is an exploration and evaluation of the content and materials for teaching the mechanics of writing and speech, oral and written expression, reading for pleasure and information and language enrichment. Practicum III is taken concurrently. Specialty Exam: SPED should be taken with this course.

ECED 305 METH TCHG READING IN ECED **3 CREDITS**
Prerequisite(s): ECED 301, Praxis 1 credit and Admission to Teacher Education. This course emphasizes the development of competencies essential for providing effective reading instruction for children. Students broaden their knowledge and understanding of the reading process, of children and their development and learning, and of the importance of literacy in a modern, technologically oriented society. Students integrate their professional knowledge and understandings with insights gained through actual experiences in schools. Required practicum will be school-based. Practicum III is taken concurrently. Specialty Exam: SPED should be taken with this course.

ECED 306 METH TCHG SCIENCE IN ECED **2 CREDITS**
Prerequisite(s): ECED 301, Praxis 1 credit and Admission to Teacher Education. This course is a study of the curriculum methods, concepts, techniques, and materials in the teaching of general science to children in the early grades. Required practicum will be school-based. Practicum III is taken concurrently. Specialty Exam: SPED should be taken with this course.

ECED 310 METH TCHG SOC STDS IN ECED **2 CREDITS**
Prerequisite(s): EDUC 201, ECED 301, Praxis 1 credit and Admission to Teacher Education. This course is a study of curriculum methods, materials, content, and organization of social studies programs. Practicum III is taken concurrently. Specialty Exam: SPED should be taken with this course.

ECED 314 METH TCHG MATH IN ECED **3 CREDITS**
Prerequisite(s): EDUC 201, ECED 201, Praxis 1 credit and Admission to Teacher Education. This course is designed to provide students with an understanding of the concepts, techniques, and materials in the teaching of mathematics to children in the early grades. Practicum III is taken concurrently. Specialty Exam: SPED should be taken with this course.

ECED 316 PRACTICUM III - YR LONG INTERN **1 CREDIT**
Prerequisite(s): Taken concurrently with ECED 303, 305, 306, 310, 314. This course provides observation of instruction and the learning process in the early grades. Students have an opportunity to develop lesson plans, implement instruction, assess learning, and examine curriculum materials under the supervision of a master teacher. This practicum must be taken with methods courses. Practicum is completed on a Tuesdays and Thursdays for the full day. Praxis 1 credit is required to apply for Student Teaching. This course is Phase 1 credit of the Yearlong Internship.

ECED 320 CREATIVE LRNG EXPNS ECED **3 CREDITS**
Prerequisite(s): ECED 301; EDUC 101, EDUC 201. This course focuses content and techniques that teach students how to promote creativity in young children. Emphasis is placed on curriculum integration and teaching strategies for encouraging and guiding creative expression in art, music, dramatics, physical activities, and play. Methods of integrating creative approaches into the curriculum are examined.

ECED 324 RHYS/GAMES/MUSC IN ECED **1 CREDIT**

ECED 327 CHLD CARE/PARENT INVOLVE **3 CREDITS**
Prerequisite(s): EDUC 101, EDUC 201, and ECED 301. This course is an extensive examination of the rationale, goals, and techniques for developing a positive and supportive relationship with parents, family, and the community and is an exploration and evaluation of programs, methods, and materials for working with parents, auxiliary programs, services, and staff members.

ECED 401 DIRECTED TCH SEM ECED **6 CREDITS**
Prerequisite(s): ECED 301, 305, 306, 310, 314, 316. The student participates in all of the activities of the teacher in the classroom, in the school, and in the community. Beginning with a period of observation and orientation, the students receive assignments of increasing difficulty from the master critic teacher until they are capable of assuming full responsibility for teaching. The placement for this course will be in Grades K - 3 credits. The practical experience is accompanied by a regularly scheduled seminar. The student teacher follows the entire schedule of the school at which the student is placed.

ECON: ECONOMICS COURSE DESCRIPTIONS

ECON 211 PRIN OF MACROECONOMICS (Fall, Spring, Summer, Mini-Semester) 3 CREDITS

Prerequisite(s): MATH 116, 118, 125 or higher or Permission of Department.

This course is a study of the basic macroeconomic concepts, economic institutions, and tools of analysis used in understanding the problems of inflation and unemployment, and the effects of fiscal and monetary policies on economic stability and growth. (NOTE: May be taken for honors credit.)

ECON 212 PRIN OF MICROECONOMICS (Fall, Spring, Summer, Mini-Semester) 3 CREDITS

Prerequisite(s): MATH 116, 118, 125 or higher or Permission of Department.

This course is a study of microeconomics, explaining how the price of a product or a resource is determined under various market structures, how an economy's resources are allocated, and how factor incomes are determined. Current problems in domestic and international economics are explored. (NOTE: May be taken for honors credit.)

ECON 311 INTERMEDIATE MACROECONOMICS (Fall) 3 CREDITS

Prerequisite(s): ECON 211 and ECON 212. This course is an extension of macroeconomic and microeconomic theories to serve as a bond between the principles (level) and the advanced level courses. Macro and micro dimensions of economics will be taught during the first and second semesters, respectively.

ECON 312 INTERMEDIATE MICROECONOMICS (Spring) 3 CREDITS

Prerequisite(s): ECON 211 and ECON 212. This course is an extension of macroeconomic and microeconomic theories to serve as a bond between the principles (elementary level) and the advanced level courses. Macro and micro dimensions of economics will be taught during the first and second semesters, respectively.

ECON-313 ECONOMICS OF SPORTS AND ENTERTAINMENT (Fall) 3 Credits

Prerequisite: ECON-211, ECON 212 or instructor's permission.

Using the tools of microeconomics, this course is divided up into the economic analysis of sports and entertainment. They will begin with examining both professional and collegiate sports issues such as monopoly and monophony market structures, labor market issues including free agency and salary caps, and public policy issues related to stadium financing. The second part examines issues in the entertainment industry. This includes a discussion of the economics of various forms of media including movies, cable, and music. Finally, economic issues of casinos and amusement parks will be examined.

ECON 321 MONEY, BANKING AND FINANCIAL MARKETS (Fall, Spring, Summer) 3 CREDITS

Prerequisite(s): ECON 211. This course is a study of the nature and function of money and credit, with emphasis on the roles played by depository institutions and of the structure of the financial market and the effects of regulatory agencies on the financial market and the money supply.

ECON-331 BUSINESS AND ECONOMICS APPLICATION OF MATHEMATICS (Spring) 3 credits

Prerequisite: ECON-211, ECON 212 or instructor's permission.

This course is designed to introduce students to elementary calculus concepts that are directly related to business and economic theory and application. The goal is for students to learn calculus specifically to solve problems in business, management and the economic sciences. ECON-331 is specially designed for business majors and is not open to students majoring in Computer Science, CTECT, Biology, Mathematics or any Engineering programs. The course presents concepts and skills on limits and continuity; differential and integral calculus with applications from business, economics, and the social.

ECON 341 INTERNATIONAL TRADE AND FINANCE (Fall Only) 3 CREDITS

Prerequisite(s): ECON 211 and ECON 212 or Permission of Department. This course focuses on the theory of international trade, commercial policy and its relation to economic development. Balance of payments, international capital movements, and foreign exchange are examined against the background of current theories and policies.

ECON-343 ECONOMICS OF EDUCATION (Fall Only) 3 credits

Prerequisite: ECON 211 and/or ECON 212.

This course is designed to tackle the complex issues of the economics of education. The average student, in college, devotes a significant amount of time in preparing themselves for 'a better life'. By the time student graduates from college, they would have spent at least 16 years in school. The question then becomes, what is education for? Following that question is did Bowie State University increase earning potential? These are the fundamental questions this course seeks to address. After covering the basic issues, this course then explores the meaning and empirics of educational equity; the black-white achievement gap; the importance and dangers of early education; and the role of the government in providing education.

ECON 351 BUS/ECON STAT I (Fall, Spring, Summer) 3 CREDITS

Prerequisite(s): MATH 125 and Junior Standing. This course focuses on the business and economics applications of descriptive and inferential statistics, including measures of central tendencies, dispersion, probability, regression and correlation analysis, hypothesis testing and parameter estimation.

ECON-353 HEALTH ECONOMICS (Spring) 3 credits

Prerequisites: ECON 211 and ECON 312.

This course explores economic principles and its relationship to the field of health care. It will provide an introduction to the health care system in the U.S. We will discuss some of the key concepts that health economists use to analyze health care markets. Finally, we will apply these concepts to selected current issues in health policy.

ECON 363 ECONOMICS OF DEVELOPING COUNTRIES (Fall Only) 3 CREDITS

Prerequisite(s): ECON 211 and ECON 212 or Permission of Department. This course is an inquiry into the nature, the causes, and the implications of the process of economic development that focuses on raising the economic well-being of nations.

ECON-373 ENVIRONMENTAL AND RESOURCE ECONOMICS (Spring) 3 credits

Prerequisite: ECON-211 and ECON 212 or instructor's permission: This course explores the origins of environmental problems, how to measure the value of environmental amenities, and the efficacy of specific forms of regulation, including mandated technologies, taxes, subsidies, and pollution permit trading. Topics include air and water pollution, climate change, the transition from fossil fuels to renewable energy sources, and sustainable development.

ECON-383 ECONOMICS OF POVERTY AND INCOME DISTRIBUTION (Spring Only) 3 Credits

Prerequisite: ECON-211 and ECON 212 or instructor's permission: This course explores how economics can be used to explain and analyze the concepts, causes and effects of poverty and income inequality on various population groups. It will introduce students to the relevant economic theories of poverty and inequality and use empirical facts to define and measure poverty and inequality and assess the effectiveness of policies aimed at combating poverty and inequality in the United States and the developing world.

ECON-400 SPECIAL TOPICS IN ECONOMICS (Fall, Spring, Summer) 3 credits

To be approved by Department Chair and Instructor. This course will involve a wide spectrum of special topics in economic policy with one selected for each semester in which it is offered. Topics will cover a range of issues of concern to and debated in the society. They will be chosen based on the interests of students in the Business Administration program as a whole and Economics, in particular, and the different instructors' area of specialization. Examples of such topics include Crises in the Financial Market, The Housing Market, Global Warming, Globalization, Trade Policy, Race and Gender Discrimination, Health Care Policy, Social Security, Regulation versus Deregulation, Environmental Policy, Education Policy, Labor and Industrial Organization, among others

ECON-412 INDUSTRIAL ORGANIZATION (Fall) 3 Credits

Prerequisite: ECON-211 and ECON 312

This is an advanced course in undergraduate Industrial Organization. Industrial Organization is essentially a branch of applied Microeconomics, which seeks to understand the causes and effects of various market structures on pricing and product choice. We focus on the behavior of firms in imperfectly competitive markets, which appear to be far more common than the perfectly competitive markets. Topics include price discrimination, oligopolistic competition, network externalities, collusion through contractual arrangements, advertising. Some introductory topic in Game Theory will be introduced

ECON 421 URBAN ECONOMICS (Fall Only) 3 CREDITS

Prerequisite(s): ECON 211 and ECON 212. This course examines the economic base of urban areas and how these bases are related to employment, population, economic growth, and the economic and social structure. This course also is designed to analyze the economic aspects of the most pressing urban problems, including housing, transportation, municipal finance, poverty, urban services, and the environment.

ECON 422 PUBLIC FINANCE AND BUDGETING (Spring Only) 3 CREDITS

Prerequisite(s): ECON 211 and ECON 212. This course is a survey of the welfare implications of government expenditures, revenues and debt systems in view of principles of taxation and the criteria for public expenditures, with special reference to allocation, stabilization, and redistribution functions of the public sector.

ECON 423 MONETARY AND FISCAL POLICY (Spring Only) 3 CREDITS

Prerequisite(s): ECON 321. This course is a study of the Monetarist and Keynesian Models and their applications to monetary and fiscal stabilization policies for the nation's economy.

ECON 448 MANAGERIAL ECONOMICS (Fall Only) 3 CREDITS

Prerequisite(s): ECON 211 and ECON 212. This course is a study of the economic aspects of the managerial decision making process in various market structures, with special emphasis on quantitative analysis.

ECON 483 QUANTITATIVE METHODS DM (Fall, Spring) 3 CREDITS

Prerequisite(s): ECON 351. This course is a study of the quantitative techniques common in decision-making, with emphasis on application. Topics discussed include decision-making and decision analysis, linear programming, transportation and assignment problems, forecasting and time-series analysis, inventory concepts, and mathematical simulation.

ECON 493 ELEMENTS OF ECONOMETRICS (Spring) 3 credits

Prerequisite: ECON-211, ECON 212 and ECON 351

Introduction to Econometrics is a course that will focus on the development and application mathematical and statistical method to estimating the relationship between and testing the validity of economic theory. ECON-451 is an introductory course in Econometrics Methods. Elementary econometric models and techniques will be introduced in this course. Students are expected to acquire the skills necessary to do conduct regression analysis with real economic data. Computer programs such as SPSS, STATA, MINITAB, and Microsoft Excel will be used for running real-world problems.

ECON 498 ECON FOR ADM MGMT 3 (For graduate students only)**EDUC: EDUCATION COURSE DESCRIPTIONS****EDUC 101 INTRO TO EDUCATION****3 CREDITS**

This course provides an overview of American public education, the teaching profession, and contemporary issues that impact on public education. Students must also enroll concurrently in EDUC 102 Practicum I.

EDUC 102	PRACTICUM I	1 CREDIT
This course provides an opportunity for the student to assist with classroom activities in an early childhood, elementary or secondary setting. The practicum is completed on Tuesdays or Thursdays each week and extends for a full day. The practicum must be taken concurrently with EDUC 101.		
EDUC 103	MICROCOMP IN AN EDUC SET	3 CREDITS
This course is an introduction to the use of microcomputers in the classroom. Topics will include how a computer operates, a short history of the development of the computer, the use of prepared software, an examination of existing software, and criteria for assessment of programs.		
EDUC 201	HUMAN GRWTH AND DVMT	3 CREDITS
Prerequisite(s): <i>EDUC 101</i> . This course is a study of the biological, psychological, and social factors that influence the growth and development of the individual from conception to adulthood. Students enrolled in EDUC 201 are required to take Practicum II concurrently.		
EDUC 202	PRACTICUM II	1 CREDIT
This course provides an opportunity for the student to complete a case study on an individual pupil in a public school setting. The practicum is completed on Tuesdays or Thursdays of each week and extends for a full day. The practicum must be taken concurrently with EDUC 201.		
EDUC 210	EDUC OF CHILD IN CONT US	3 CREDITS
This course is a study of current educational issues and practices from a political, social, and urban view that explores contemporary problems in American education.		
EDUC 218	SOC & POL ISSUES OF URB EDUC	3 CREDITS
Prerequisite(s): <i>A course in sociology or government</i> . This course is a study of social and political problems in urban education, particularly the relationship of education to social mobility and residential patterns; problems of desegregation; school decentralization and other forms of school governance; trends in teacher education.		
EDUC 220	TEST CRITERION FOR CERTI	3 CREDITS
This course emphasizes enhancing the student's familiarity and contact with various standardized test formats and their specifications, objectives, instructions, item designs, and scoring formulas, with particular reference to the PRAXIS EXAMS. A testing fee will be assessed each student upon registration for the course. This course is a Prerequisite(s) for all other professional sequence courses. The Praxis Lab is a requirement with this course. The Praxis I is a course requirement.		
EDUC 225	EDUCATION PSYCHOLOGY	3 CREDITS
EDUC 242	LITERATURE FOR CHILDREN	3 CREDITS
Prerequisite(s): <i>EDUC 101, EDUC 201</i> . This course is an orientation to the history, trends, values, and content of children's literature and its importance in the education of young children. Emphasis is on acquiring knowledge of a wide variety of contemporary children's books and strategies for appreciating, teaching, and evaluating.		
EDUC 298	COOP	12 CREDITS
EDUC 298	EDUCATION COOP	12 CREDITS
EDUC 311	MANAGING THE DIVERSE CLSRM	3 CREDITS
Prerequisite(s): <i>EDUC 101, EDUC 201</i> . This course is an exploration of the characteristics and patterns of behavior of students within a diverse classroom. Students will develop strategies for managing an orderly and effective learning environment for students.		
EDUC 312	THE MIDDLE SCHOOL	3 CREDITS
This course explores the pre-adolescent and early adolescent and the endeavors of educational systems to meet his/her needs through the middle school. The unique nature of the eleven to fourteen age group emerging from a variety of psychological and social factors is addressed.		
EDUC 314	ASSESS FOR READING INSTR	3 CREDITS
Prerequisite(s): <i>EDUC 101, EDUC 201, EDUC 316</i> . This course is designed to provide teachers with research-validated strategies and assessment tools that can be used to enhance reading instruction and meet the needs of individual learners. Specifically, teachers will comprehend the many purposes of literary assessment and the tools and techniques required to achieve those different purposes. The dimensions of assessment to include norm-referenced instruments as well as alternative assessments will be utilized to provide an accurate and on-going depiction of the progress of readers.		
EDUC 315	PROCESSES AND ACQUISI OF RDNG	3 CREDITS
This course is designed to assist pre-service teachers in understanding the reading acquisition process. Introduction to language structures including spoken syllables, phonemes, graphemes and morphemes is included in this course. Participants will be introduced to current scientific research.		
EDUC 316	FOUNDATIONS OF EDUCATION	3 CREDITS
Prerequisite(s): <i>EDUC 101, EDUC 201</i> . The major historical, social, and philosophical concepts that undergird present educational philosophy, objectives, forms, and practices are explored in this course. Emphasis is also placed on discussion of the administration of the organization and the financing of public education laws dealing with American education and values and the teaching of values in a school setting. Admission to Teacher Education is a course requirement.		
EDUC 320	INSTRUC TECH FOR THE CLASSROOM	1 CREDIT
Prerequisite(s): <i>EDUC 201, ENGL 102, COSC 110, SPED 403</i> . This course provides strategies, resources, tools and organizational concepts for using technology to facilitate classroom learning and school administrative functions.		
EDUC 398	COOP-EDUC	6 CREDITS
EDUC 402	ASSESSMENT & MEASUREMENT	3 CREDITS
Prerequisite(s): <i>EDUC 101, EDUC 201</i> . This course is a study of the construction, validation, and use of tests for diagnosing levels of achievement and measuring educational outcomes. It is an introduction to the use, administration, and interpretation of standardized tests and performance-based assessments.		
EDUC 403	FUND OF SIGN LANG COMM	3 CREDITS
This course is designed to facilitate communication between hearing and deaf persons in the workplace, community settings, and other everyday situations and provides an overview of deafness and the deaf community and the use of sign language as a formidable tool of communication. Special attention is given to the use of a combination of traditional American signs, finger spelling, and other body dynamics that play an important role in conveying meaning. This course will not satisfy state certification special education requirements.		

EDUC 404 AD FUND OF SIGN LANG COM	3 CREDITS
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This course is a continuation of the basic course, Fundamentals of Sign Language Communication. Primary focus is on increasing facility in finger spelling, receiving and sending signs. Special emphasis is placed on developing basic skills in learning the pattern of grammatical structure in the idiomatic language of signs in order to help students progress from formal sign language and finger spelling to manual communication as it is used in the deaf community. This course will not satisfy state certification special education requirements.

EDUC 449 INDEPENDENT STUDY IN EDUCATION	3 CREDITS
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This course provides individualized reading or research under the direct guidance of an instructor. A description of the program will be developed jointly by the instructor and the student and approved by the chair of the Department. Independent Study may not be used as a substitute for the general education requirements. The Department requires a cumulative average of 3 credits.5 to admit a student for Independent Study.

ELED: ELEMENTARY EDUCATION COURSE DESCRIPTIONS

ELED 301 THEORY & PRACTICE ELED	3 CREDITS
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Prerequisite(s): EDUC 101, 201, English Proficiency Examination, Registration for Praxis I. This course is a study of the theory and teaching techniques appropriate for elementary school children. Attention is given to recent research on effective teaching; planning, implementing, and evaluating lessons; motivating and organizing for effective instruction; and techniques for meeting the needs of diverse school populations. Performance-based assessment is applied.

ELED 303 METH TCHG LANG ARTS ELED	3 CREDITS
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Prerequisite(s): ELED 301 and Praxis I. This course is a study of the language arts curriculum (listening, speaking, reading, and writing) and strategies for teaching the language arts. Examination of theories and philosophies related to literacy learning, as well as curriculum and classroom environments that allow children to emerge more fully into literacy will be conducted. Practicum III is taken concurrently Praxis II should be taken with this course.

ELED 304 METH TCHG READING ELED	3 CREDITS
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Prerequisite(s): ELED 301, and Praxis I. This course provides prospective teachers competencies and other attributes essential for delivering effective reading instruction for children in elementary schools. Students broaden their knowledge and understanding of the process of reading and the importance of literacy in a modern, technologically oriented society. Students integrate their professional knowledge through actual experiences in the schools. Practicum III is taken concurrently. Praxis II should be taken with this course.

ELED 306 METH TCHG SCIENCE ELED	3 CREDITS
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Prerequisite(s): ELED 301, and Praxis I. Concepts and techniques of teaching general science in the elementary school will be explored. Emphasis is placed on planning activities for the direct observation of phenomena in the classroom. Practicum III is taken concurrently. Praxis II should be taken with this course.

ELED 310 METH TCHG SOC STDS ELED	3 CREDITS
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Prerequisite(s): ELED 301, and Praxis I. This course is a study of concepts underlying the several social studies and the techniques and materials useful for understanding this content. Practicum III is taken concurrently. Praxis II should be taken with this course.

ELED 314 METH TCHG MATH ELED	3 CREDITS
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Prerequisite(s): ELED 301, and Praxis I. This course explores the content and methods of teaching mathematical concepts and arithmetical skills. Practicum III is taken concurrently. Praxis II should be taken with this course.

ELED 316 YEAR LONG INTERNSHIP PHRASE I	1 CREDIT
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This course will enable observation of model lessons in an elementary classroom, examination of curriculum materials, and teaching of selected lessons under the supervision of a master teacher. The practicum is completed on a Tuesday or Thursday for the full day. This practicum must be taken with methods courses. Praxis I required to apply for Student Teaching. Application is made for Student Teaching during this course.

ELED 398 COOP-ELED	6 CREDITS
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ELED 401 DIR TCHG SEMINAR ELED	12 CREDITS
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Prerequisite(s): ELED 301, all Methods courses Praxis II completed to apply. This is a semester-long course in which the student participates in all of the activities of the teacher in the classroom, in the school, and in the community. Beginning with a period of observation and orientation, the student receives assignments of increasing difficulty from the cooperating teacher until he/she is capable of assuming full responsibility for teaching. The semester is divided into an eight-week assignment in the intermediate and an eight-week assignment in the primary grades. The practical experience is accompanied by a regularly scheduled seminar. The student teacher follows the entire schedule of the school at which the student is placed.

ELED 410 DIAG & REMEDIAL READING	3 CREDITS
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Prerequisite(s): A course in reading methods, EDUC 101, Praxis I. This course is a study of the important principles of diagnosis and remediation in reading, with appropriate emphasis on major causes of reading problems. Emphasis is placed on formal and informal procedures for diagnosing and remediating reading problems.

ENGL: ENGLISH COURSE DESCRIPTIONS

DVRE 099 ENGLISH AS A SECOND LANGUAGE (Periodically)	3 CREDITS
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Required of all students who have been placed in the course by the University-approved English Placement Test. This course is designed for students whose native language is not English and aimed at developing the student's listening, speaking, reading, and writing skills in English.

ENGL 100 ENGLISH USAGE AND MECHANICS (Fall, Spring)	3 CREDITS
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Required of all students who have been placed in the course by the University-approved English Placement Test. This course is an intensive study of fundamental usage, mechanics, vocabulary development, and paragraph essay development, including the use of the Learner's Log to reinforce written expression and to intensify language skills development. These skills will be reinforced via computer-assisted instruction.

ENGL 101 EXPOSITORY WRITING (Fall, Spring)	3 CREDITS
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Prerequisite: Placement by the University-approved Placement Test. Expository Writing teaches the rhetorical, analytical, and comprehension skills necessary for academic success. The students are instructed to emulate the rhetorical strategies of professional writers. They use the word processor for writing and editing their essays. Throughout this course, students are given opportunities to develop oral communication

skills and to continue their growth as readers and writers through exposure to interdisciplinary readings, ranging from the natural and social sciences to the humanities. (NOTE: May be taken for honors credit.)

ENGL 102 ARGUMENT AND RESEARCH (Fall, Spring)

3 CREDITS

Prerequisite: ENGL 101 with a Final Course Grade of "C" or Higher. Argument and Research builds on the skills developed in Expository Writing (ENGL 101), focusing on analysis, synthesis and evaluation, logical thinking, the techniques of argument, writing about literature, and preparation of the documented essay. (NOTE: May be taken for honors credit.)

ENGL 210 INTRODUCTION TO ENGLISH GRAMMAR (Spring)

3 CREDITS

Prerequisite: ENGL 102. This course is an introduction to the study of standard English grammar and its usage. The focus will be on lexical categories (parts of speech) with the goal of understanding how words from different lexical categories work together to form phrases, clauses, and sentences. The course will also explore how the basic English sentence can be transformed into other forms (such as questions, passive constructions, and compound and complex sentences) for rhetorical effectiveness.

ENGL 211 LITERATURES OF THE WORLD (Fall and Spring)

3 CREDITS

Prerequisite: ENGL 102. This course introduces students to the world's major civilizations from ancient to modern. Focusing on the ethos of diverse cultures, students observe the ways a multiplicity of storytellers comment on their perception of themselves and their stories.

ENGL 212 THE AFRICAN AMERICAN LITERARY IMAGINATION (Fall)

3 CREDITS

Prerequisite: ENGL 102. This course explores how Africans in America have represented group and individual identities, aspirations and frustrations, and triumphs and defeats through the medium of writing. Focusing on selected texts from the enslavement era to contemporary literature, students will explore and analyze the trajectory of freedom, the resonance of culture, imaginations of Africa, and the politics of race.

ENGL 213 CINEMA OF AFRICA AND THE AFRICAN DIASPORA (Spring)

3 CREDITS

Prerequisite: ENGL 102. The course will begin with the examination of the philosophical and cultural ideas represented in films of Africans in America. It will also focus on political, social, and traditional forces that shape the lives of Black people in the Caribbean, South America, and Continental Africa.

ENGL 236 INTRODUCTION TO LITERATURE (Fall)

3 CREDITS

Prerequisite: ENGL 102. This course is an introduction to the major literary genres (such as poetry, drama, the novel, the short story, autobiography, etc.), literary terms and critical concepts, and literary research tools and techniques.

ENGL 250 INTRODUCTION TO FILM (Periodically)

3 CREDITS

Prerequisite: ENGL 102. This course is an introduction to the historical, technical, and aesthetic development of film.

ENGL 253 POPULAR CULTURE (Periodically)

3 CREDITS

Prerequisite: ENGL 102. This course will examine and analyze popular culture and its representation in different media ranging from such diverse examples as hip-hop music to sci-fi cinema. Specifically, manifestations of popular culture in literature, film, television, music, and advertising will be assessed, as will the growing role of technology in the creation and understanding of culture. In addition, this course will assess the rhetorical situation of the examined texts, and analyze those texts through the application of traditional rhetorical and literary methods.

ENGL 255 ADVANCED COMPOSITION (Periodically)

3 CREDITS

Prerequisite: ENGL 102. This course builds on the competencies developed in ENGL 101-102, stressing greater awareness of vocabulary, logic, rhetoric, and grammar. Through interdisciplinary readings, this course assists the students in communicating their ideas with simplicity and clarity.

ENGL 256 INTRODUCTION TO CREATIVE WRITING (Fall)

3 CREDITS

Prerequisite: ENGL 102. This course is an introductory experience in the writing of short stories and poetry, with attention given to techniques and forms. Students' work will be submitted for workshop criticism by the instructor and peers, but emphasis will be on published works as models.

ENGL 257 CREATIVE WRITING II: FICTION (Alternate Spring Semesters)

3 CREDITS

Prerequisites: ENGL 102 and ENGL 256 or Permission of Instructor. This course emphasizes the development of skills in writing in the genre of fiction, both short fiction and novel chapters. It is conducted primarily as a workshop to critique students' original work, with an emphasis on technique and for and close examination of published texts as models. Students read and respond to their peers' original creative work in terms of technique and form, with close examination of published texts as models. Voice and style will be introduced.

ENGL 258 CREATIVE WRITING II: POETRY (Alternate Spring Semesters)

3 CREDITS

Prerequisites: ENGL 102 and ENGL 256 or Permission of Instructor. This course emphasizes the development of skills in writing in the genre of poetry, both traditional and experimental. It is conducted primarily as a workshop to critique students' original work, with an emphasis on technique and form and with close examination of published texts as models. Voice and style will be introduced.

ENGL 259 CREATIVE WRITING II: DRAMA (Alternate Fall Semesters)

3 CREDITS

Prerequisites: ENGL 102 and ENGL 256 or Permission of Instructor. This course emphasizes the development of skills in writing in the genre of drama, both the short play and the full-length drama. It is conducted primarily as a workshop to critique students' original work, with an emphasis on technique and form and close examination of published texts as models. Voice and style will be introduced.

ENGL 260 CREATIVE WRITING II: NON-FICTION PROSE (Alternate Fall Semesters)

3 CREDITS

Prerequisites: ENGL 102 and ENGL 256 or Permission of Instructor. This course emphasizes the development of skills in writing in the genre of non-fiction prose, more recently referred to as "creative non-fiction." It is conducted as a workshop to critique students' original creative work, with an emphasis on technique and form and close examination of published texts as models. Voice and style will be introduced.

ENGL 301 ENGLISH LITERATURE I (Fall)

3 CREDITS

Prerequisite: ENGL 102 and ENGL 236. This course is a study of the literature of England, with emphasis on the masterpieces of that country's early literary periods: Old English, Middle English, English Renaissance, and the Restoration and Eighteenth Century.

ENGL 302 ENGLISH LITERATURE II (Spring)

3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course is a study of the literature of England, with an emphasis on the masterpieces of the Romantic, Victorian, and Twentieth-Century periods.

ENGL 303 SPECIAL TOPICS IN BRITISH LITERATURE (Periodically) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course is a study of British literature focusing upon special topics beyond the traditional categories of period and genre. Possible topics may include, but are not limited to, the following: medieval romance; the picaresque novel; gothic literature; literature, obscenity, and the law; fairy tales and fantasy literature; utopian literature; post-colonial literature; and literature and the other arts.

ENGL 316 AMERICAN LITERATURE I (Fall) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course is a study of American writers and writings from colonial times to the mid-nineteenth century. Selected works will be examined in historical context and in their relationship to the political, social, and intellectual milieu in which they were produced.

ENGL 317 AMERICAN LITERATURE II (Spring) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course is a study of American writers and writings, from the rise of Realism to the present. This course includes considerations of the development of the American writer as reflected in American literature and the study of literary trends within the specified period.

ENGL 318 AMERICAN FICTION SINCE 1945 (Periodically) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course is an examination of the leading novelists and the major trends in American fiction since World War II.

ENGL 319 SPECIAL TOPICS IN AMERICAN LITERATURE (Periodically) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course is a study of American literature focusing upon special topics beyond the traditional categories of period and genre. Possible topics may include, but are not limited to, the following: Native American literature; Asian American literature; Chicano/a American Literature; travel literature; Cold War literature; American autobiography; literature of specific geographic locations such as Washington, D.C., New York, or the Pacific Rim; and literature and the other arts.

ENGL 324 AFRICAN AMERICAN LITERATURE I TO 1926 (Fall) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course traces the development of the African American literary tradition from the end of the eighteenth century to the mid of the Harlem Renaissance in 1926. It will cover a variety of genres, including slave narratives, poetry, personal correspondence, essays, short stories, autobiographies, and novels. It will examine many literary conventions and innovations, including tropes such as the "talking book" and the "tragic mulatto," and techniques such as written vernacular and jazz poetry.

ENGL 325 AFRICAN AMERICAN LITERATURE II, 1926 TO THE PRESENT (Spring) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course traces the development of the African American literary tradition from the Harlem Renaissance to the present. It will examine the ways that modern and contemporary African American writers have explored political, social, and aesthetic issues in a variety of genres: essays, poetry, fictionalized autobiography, novels, plays, etc. Among the many topics we will consider are: the "New Negro," migration from the rural south to the urban north and west, the emergence of the Black Arts Movement, and the current "renaissance" in African American arts and letters.

ENGL 326 LITERATURE OF THE CARIBBEAN (Alternate Fall Semesters) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course is an introductory survey of Caribbean literature from 1929 to the present, including short stories, poetry, drama, essays, and the novel. Consideration is given to the developing Caribbean national consciousness and political independence as reflected in the literature of the Caribbean.

ENGL 327 AFRICAN LITERARY EXPRESSION (Alternate Fall Semesters) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course is a survey of selected poetry, short fiction, and novels of contemporary writers of West Africa and East Africa. Consideration also will be given to the oral and narrative traditions in Africa and their contributions to modern African literature.

ENGL 328 LITERATURE OF THE EAST (Alternate Fall Semesters) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course provides an exploration of selected masterpieces of the literature of China, Japan, and India.

ENGL 329 THE AFRICAN AMERICAN SHORT STORY (Alternate Spring Semesters) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course provides an in-depth exploration of selected major African American short Story writers, such as Chesnutt, Hughes, Baldwin, Wright, Kelley, Petry, Bontemps, etc.

ENGL 330 AFRICAN AMERICAN POETRY AND POETICS (Periodically) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course provides an in-depth exploration of selected African American poets and their impact on American culture. Poets studied might include Phyllis Wheatley, Claude McKay, Langston Hughes, Gwendolyn Brooks, and Amiri Baraka. The course also seeks to enlarge and complicate our sense of African American and African diasporic poetics by looking at poets who rarely show up in the literature curriculum including Melvin B. Tolson, Bob Kaufman, Stephen Jonas, Kamau Brathwaite, Harryette Mullen, and Tracie Morris.

ENGL 331 THE AFRICAN AMERICAN VERNACULAR TRADITION (Periodically) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course is a study of the African American Vernacular Tradition from the period of enslavement to the present. Possible topics may include, but are not limited to, the following: spirituals, ballads, tales, speeches, sermons, work songs, blues, jazz, spoken word and rap songs. This course will also examine the ways in which the vernacular tradition informs the African American literary canon, including writing by Sterling Brown, Langston Hughes, Zora Neale Hurston, Etheridge Knight, Amiri Baraka, and Paule Marshall.

ENGL 337 LITERATURE FOR ADOLESCENTS (Spring) 3 CREDITS

Prerequisites: ENGL 102, ENGL 236, EDUC 101, and passing scores on PRAXIS I. This course emphasizes readings in major genres, current and classic; determines reading levels for appropriate selection of classroom literature; explores interests and needs of adolescents; identifies sources of literary material for adolescents; and emphasizes techniques for and improving skills in the reading of various types of prose and poetry.

ENGL 340 MODERN DRAMA (Alternate Spring Semesters) 3 CREDITS

Prerequisites: ENGL 102 and ENGL 236. This course considers trends in the theatre through analysis of representative plays by playwrights from Ibsen to the present. Analyses of developments in society and in the theatre as shaping forces in drama are conducted.

ENGL 345 INTRODUCTION TO GENERAL LINGUISTICS I (Fall) 3 CREDITS

Prerequisite: ENGL 102. This course is an introduction to trends in contemporary linguistic theory, language acquisition, and dialects, with special emphasis on phonetics, phonology, morphology, syntax, and semantics.

ENGL 346	INTRODUCTION TO GENERAL LINGUISTICS II (Alternate Spring Semesters)	3 CREDITS
<i>Prerequisite: ENGL 345. This course focuses on the most important syntactic rules of English and how these rules interact in the formation of individual sentences. Close attention will be given to analyzing English sentences.</i>		
ENGL 353	SPECIAL TOPICS IN WOMEN'S STUDIES (Periodically)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236. This course is a study of literature written by and about women, focusing upon special topics beyond the traditional categories of period and genre. Possible topics may include, but are not limited to, the following: contemporary women writers, women of the postcolonial world, images of women in Renaissance literature, and mothers and daughters in 20th-century American fiction.</i>		
ENGL 357	CREATIVE WRITING III: FICTION (Alternate Fall Semesters)	3 CREDITS
<i>Prerequisites: ENGL 102 and Junior Status, with at Least One Course in the ENGL 257-260 Series or Permission of Creative Writing Instructor. This course provides advanced practice in the techniques of writing fiction. It is conducted primarily as a workshop to critique students' original creative work, emphasizing the relationship between content (including technique and form) and style and published work as models.</i>		
ENGL 358	CREATIVE WRITING III: POETRY (Alternate Fall Semesters)	3 CREDITS
<i>Prerequisites: ENGL 102 and Junior Status, with at Least One Course in the ENGL 257-260 Series or Permission of Creative Writing Instructor. This course provides advanced practice in the techniques of writing poetry. It is conducted primarily as a workshop to critique students' original creative work, emphasizing the relationship between content (including technique and form) and style, with close reading of published works as models.</i>		
ENGL 359	CREATIVE WRITING III: DRAMA (Alternate Spring Semesters)	3 CREDITS
<i>Prerequisites: ENGL 102 and Junior Status, with at Least One Course in the ENGL 257-260 Series or Permission of Creative Writing Instructor. This course provides advanced practice in the techniques of writing drama. It is conducted primarily as a workshop to critique students' original creative work, emphasizing the relationship between content (including technique and form) and style, with close reading of published work as models.</i>		
ENGL 360	CREATIVE WRITING III: NON-FICTION (Alternate Spring Semesters)	3 CREDITS
<i>Prerequisites: ENGL 102 and Junior Status, with at Least One Course in the ENGL 257-260 Series or Permission of Creative Writing Instructor. This course provides advanced practice in the techniques of writing non-fiction prose, most recently referred to as "creative non-fiction." It is conducted primarily as a workshop to critique students' original creative work, emphasizing the relationship between content (including technique and form) and style, with close reading of published work as models.</i>		
ENGL 361	TECHNICAL AND PROFESSIONAL WRITING I (Fall, Spring)	3 CREDITS
<i>Prerequisite: Completion of ENGL 102. This course is a study of the particular requirements of technical and report writing, coupled with a review and refinement of basic grammar and composition skills, designed to prepare students for career-related assignments using sophisticated software packages.</i>		
ENGL 362	ADVANCED TECHNICAL WRITING II (Fall, Spring)	3 CREDITS
<i>Prerequisite: Completion of ENGL 102. Recommendation by Computer Science Department. This course covers advanced skills of technical and report writing. Included will be the use of specialized terminology, proofreading, editing, long report/manual writing, job orientation, and sophisticated software applications.</i>		
ENGL 370	SPECIAL TOPICS IN CARIBBEAN LITERATURE (Periodically)	3 CREDITS
<i>Prerequisite: ENGL 102 and ENGL 236. This course is a study of Caribbean literature focusing upon special topics outside the traditional spheres of period and genre. Possible topics may include, but are not limited to, the following: the lyrics of calypso; Caribbean 'yard' literature; Caribbean autobiographical literature; Caribbean folk literature; Caribbean poetry; Negritude writers of the Caribbean; the literature of colonization.</i>		
ENGL 401	HISTORY OF THE ENGLISH NOVEL (Periodically)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236. This course is an intensive study of the development of the English novel, from Richardson and Fielding to the present.</i>		
ENGL 402	THE ROMANTIC PERIOD IN ENGLISH LITERATURE (Alternate Spring Semesters)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236. This course alternates with 403. It is a study of the Romantic Movement through close examination of the chief works of writers such as Wordsworth, Coleridge, Keats, Shelley, and Byron.</i>		
ENGL 403	VICTORIAN LITERATURE (Alternate Fall Semesters)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236. This course alternates with 402. It is a study of selected writers of prose and poetry during the nineteenth century: Mill, Carlyle, Arnold, Huxley, Ruskin, Pater, Tennyson, Browning.</i>		
ENGL 404	ENGLISH PROSE AND POETRY IN THE RENAISSANCE (Periodically)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236. This course explores representative works of the Renaissance, with special attention to More, Sidney, Eliot, Ascham, Lyly, and Bacon. Consideration is given to the social and intellectual environment of the period, as well as to the development of literary techniques.</i>		
ENGL 405	ENGLISH LITERATURE OF THE 17TH CENTURY (Alternate Spring Semesters)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236. This course alternates with ENGL 406. It is an examination of the major poetic movements and the major writers of the period: Metaphysical poetry, the work of Jonson and Herrick, Cavalier poetry, the baroque poets, and the poetry of Milton and Dryden.</i>		
ENGL 406	RESTORATION AND EIGHTEENTH CENTURY LITERATURE (Periodically)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236. This course alternates with 405 and is a study of the literature of England, from the Restoration of Charles II (1666) to the publication of <i>The Lyrical Ballads</i> (1798). Focus is on the most important trends and developments in representative works of this period, including the political, cultural, and intellectual background of the age.</i>		
ENGL 407	SHAKESPEARE'S COMEDIES AND HISTORIES (Periodically)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236. This course examines Shakespeare's early comedies and histories, including some attention to Shakespeare's historical sources and his use of dramatic technique, imagery, and language.</i>		
ENGL 408	SHAKESPEARE'S PROBLEM PLAYS, TRAGEDIES, AND ROMANCES (Fall)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236. This course examines some of Shakespeare's problem plays, tragedies, and romances and Elizabethan literary, social, and theatrical traditions. Consideration also will be given to Shakespeare's development as a dramatist and his use of dramatic technique, imagery, and language, particularly as they affect modern interpretation and stage production.</i>		

ENGL 409 CHAUCER (Periodically)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236.</i> This course is a study of Chaucer's main texts in relation to fourteenth century literature and society.	
ENGL 416 20TH CENTURY AMERICAN LITERATURE (Periodically)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236.</i> This course is an in-depth exploration of the developments in American poetry, prose, and drama from 1900 to the present. Focus is on old trends, such as realism, naturalism, and existentialism, and on current trends.	
ENGL 417 CONTEMPORARY AMERICAN LITERATURE (Spring)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236.</i> This course provides an analysis of the major trends in current literature—poetry, fiction, drama—with special emphasis on works written during the past decade, the Jewish and African American schools of fiction, the absurd drama, and experimental poetry.	
ENGL 418 MAJOR AMERICAN WRITERS ((Periodically))	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236.</i> This course provides an intensive study of major American writers, from Poe to the present. This course will focus on no more than six authors in any given semester to permit analysis of background, characteristic themes, style, and critical response.	
ENGL 424 NEO-SLAVE NARRATIVES (Spring)	3 CREDITS
<i>Prerequisites: ENGL 324 or ENGL 325</i> This course studies fictionalized and poetic treatment of the traditional slave narrative as rendered by contemporary African American writers such as Toni Morrison, Ishmael Reed, Octavia Butler, Charles Johnson, Edward P. Jones, Robert Hayden, Margaret Walker, Ernest Gaines and Lalita Tademy.	
ENGL 425 SEMINAR IN AFRICAN AMERICAN LITERATURE (Alternate Spring Semesters)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236; ENGL 324 or ENGL 325.</i> This course is an examination of novels and collections of short fiction by major contemporary African American novelists, such as Toni Morrison, Gloria Naylor, Ernest Gaines, etc.	
ENGL 436 MODERN EUROPEAN NOVEL (Alternate Fall Semesters)	3 CREDITS
<i>Prerequisites: ENGL 102 and ENGL 236.</i> This course is an examination of major novelists of Britain and the continent, with emphasis on the development of the novel from nineteenth-century realism and naturalism to stream-of-consciousness, existentialism, surrealism.	
ENGL 437 LITERARY CRITICISM AND THEORY (Spring)	3 CREDITS
<i>Prerequisite: Senior Standing and Permission of Chair.</i> This course is an examination of theories of literature and practical judgments of literary works. Attention will be given to major critics, from Plato through Derrida: classicism, neo-classicism, romanticism, Victorian criticism, and twentieth-century criticism, including new criticism, structuralism, reception theory, marxist political criticism, psychoanalytic criticism, feminist criticism, and deconstruction.	
ENGL 438 SEMINAR FOR MAJORS (Spring)	3 CREDITS
<i>Prerequisite: Permission of Chair.</i> This course is an intensive review of the field of English designed to prepare majors and minors for graduate study and professional careers. The course will include individual readings and research, a major paper to be presented at the senior symposium, and the comprehensive senior examination.	
ENGL 445 ADVANCED GRAMMAR (Spring)	3 CREDITS
<i>Prerequisite: ENGL 102.</i> This course is a practical focus on language form and usage. It is an intensive study of American English grammar, drawing upon contributions from traditional language scholarship and from more recent communicative approaches to grammar study.	
ENGL 446 HISTORY OF THE ENGLISH LANGUAGE (Alternate Fall Semesters)	3 CREDITS
<i>Prerequisite: Junior or Senior Standing.</i> This course is a study of the origin and development of the English language. Some attention is given to the development of the English vocabulary, semantics, and social, regional and functional varieties of English usage.	
ENGL 455 ADVANCED CREATIVE WRITING I (Fall Every Three Years)	3 CREDITS
<i>Prerequisites: ENGL 256 and ENGL 257.</i> This course allows the more advanced student the opportunity to develop greater skills in writing fiction, poetry, plays, or nonfiction prose. It is conducted primarily as a workshop. Advanced Creative Writing I provides extensive analyses of students' works in progress.	
ENGL 456 ADVANCED CREATIVE WRITING II (Spring Every Three Years)	3 CREDITS
<i>Prerequisite: ENGL 455 or Permission of Instructor.</i> This course is an independent study in creative writing designed for the serious student writer who will work closely with a faculty member to produce a novella, a group of short stories, a collection of poetry, a play, or a significant work of creative nonfiction.	
ENGL 461 EFFECTIVE ADMINISTRATIVE WRITING I (Periodically)	3 CREDITS
<i>Prerequisites: ENGL 361 and ENGL 362.</i> This course provides specialized training in the area of grantsmanship and salesmanship.	
ENGL 462 EFFECTIVE ADMINISTRATIVE WRITING II (Periodically)	3 CREDITS
<i>Prerequisite: ENGL 461.</i> This course emphasizes the preparation of technical articles, proposals, abstracts, formal reports, etc., for individual portfolio.	
ENGL 463 INTERNSHIP IN TECHNICAL AND ADMINISTRATIVE WRITING (Periodically)	3 CREDITS
<i>Prerequisite: ENGL 462:</i> This course is a field experience in technical and administrative writing, supplemented by seminars to reinforce required job skills. Partial credit for suitable work experience is granted.	
ENGL 464 DOCUMENT DESIGN AND DESKTOP PUBLISHING (Periodically)	3 CREDITS
<i>Prerequisites: Working knowledge of at least one word processing system, ENGL 101 and 102, and ENGL 361 or Permission of Instructor.</i> This course will introduce basic desktop publishing elements including file formats, color, and pre-press terminology. Students will discover what equipment and software is recommended for creating newsletters, brochures, and manuals as well as use of peripherals needed for desktop design such as laser printers and scanners. In addition, students also learn the design concepts necessary to create effective visual communications. NOTE: Strong computing skills and additional lab time are highly recommended.	
ENGL 466 TECHNICAL EDITING (Periodically)	3 CREDITS
<i>Prerequisites: Working knowledge of at least one word processing system, ENGL 101 and 102, and ENGL 361 or Permission of Instructor.</i> This course is an intensive study of and practicum for editing and designing complex documents such as technical manuals, proposals, and research reports. The course will provide students with the skills necessary for editing these documents as it applies to invention, arrangement, style, and delivery. Students will examine strategies for document management and explore the theoretical justifications for making editing decisions.	

ENGL 470 METHODS OF TEACHING ENGLISH (Fall) 3 CREDITS

Prerequisite: Permission of Chair Based on PRAXIS results. This course is a study of the objectives, methods, and materials in teaching English in the secondary school.

ENGL 498 TEACHING A SECOND LANGUAGE (Periodically) 3 CREDITS

Prerequisite: Permission of Instructor. This course is a study of the new techniques and procedures for teaching a second language. Problems of teaching the language and the culture, traditional methods, audio-oral, and cognitive approaches will be discussed.

FINA: FINANCE COURSE DESCRIPTIONS**FINA 222 PERSONAL FINANCE (Spring Only) 3 CREDITS**

Prerequisite(s): BUAD 101; MGMT 101 or Permission of Instructor. This course focuses on the development and management of family income and the critical analysis of the potential benefits and associated cost of a particular financial decision. This course also emphasizes both short- and long-term financial goals. Issues to be examined include, but are not limited to, the development of a personal budget, efficient use of financial institutions and credits, strategy for financing both consumer expenditures and consumer durables, and, finally, building a financial future in terms of an efficient financial investment portfolio.

FINA 320 PRINCIPALS OF FINANCE (Fall, Spring) 3 CREDITS

Prerequisite(s): ACCT 212, ECON 211, ECON 212. This course is an introduction to the principles, concepts, and techniques of business finance. This course focuses on the fundamentals of financial analysis, management of current assets, capital budgeting, capital structure, and external financing.

FINA 323 SMALL BUSINESS FINANCE (Fall Only) 3 CREDITS

Prerequisite(s): FINA 320. This course examines the financial management requirements facing small and entrepreneurial firms. Topics related to financial analysis, financial planning and strategy, obtaining and deploying funds, and selected issues of concern to small business owners/managers and entrepreneurs will be discussed.

FINA 329 COMMERCIAL BANKING 3 CREDITS

This course analyzes the problems and policies concerning structure, organization and management, deposits, cash and liquidity management, lending, investing, trust services, international banking, and capital structure of commercial banks.

FINA 421 CORP FINANCE (Spring Only) 3 CREDITS

Prerequisite(s): FINA 320. This course examines the roles and functions of the financial manager. This course develops financial policies, skills, and techniques as they apply to financial problem-solving. This course will be supplemented by extensive readings and application of skills and techniques to selected problem situations faced by financial officers.

FINA 422 INVESTMENTS (Spring Only) 3 CREDITS

Prerequisite(s): FINA 320. This course is a study of the principles and techniques used in the analysis, selection, and management of securities investments. This course examines the relationship between risk and return, factors influencing securities valuation, and the development of appropriate investment objectives.

FINA 424 COMMERCIAL BANKING (Fall Only) 3 CREDITS

Prerequisite(s): FINA 320 and ECON 321. This course analyzes the problems and policies concerning structure, organization and management, deposits, cash and liquidity management, lending, investing, trust services, international banking, and capital structure of commercial banks.

FREN: FRENCH COURSE DESCRIPTIONS**FREN 101 FIRST-YEAR FRENCH I (Fall, Spring) 3 CREDITS**

Designed for beginners, this classroom/laboratory course provides an introduction to the basic language skills (comprehension, speaking, reading, and writing), with emphasis on audio-lingual and writing skills. Laboratory work required.

FREN 102 FIRST-YEAR FRENCH II (Fall, Spring) 3 CREDITS

Prerequisite: FREN 101. This course is a continuation of FREN 101, with additional drill in the Language Laboratory and increasing attention in class to the relationship between speaking and writing. Laboratory work required.

FREN 201 SECOND -YEAR FRENCH I (Fall) 3 CREDITS

Prerequisite: FREN 102. This course provides continued development of skills in listening, speaking, reading and writing, with oral discussion and continued presentation of grammar and syntax. Laboratory work required.

FREN 202 SECOND-YEAR FRENCH II (Spring) 3 CREDITS

Prerequisite: FREN 201. This course focuses on intensive reading of texts dealing with literature and culture, with emphasis on speaking and writing along with vocabulary expansion. Laboratory work required.

FREN 301 FRENCH CONVERSATION (Periodically) 3 CREDITS

Prerequisite: FREN 202. This course is designed to develop aural/oral proficiency in French through a variety of classroom and laboratory learning experiences.

FREN 302 FRENCH CONVERSATION (Periodically) 3 CREDITS

Prerequisite: FREN 301. This course is a continuation of FREN 301. Emphasis is placed on the development of aural/oral proficiency through discussion of contemporary events.

FREN 303 INTRODUCTION TO FRENCH LITERATURE (Periodically) 3 CREDITS

Prerequisite: FREN 302. This course focuses on French literature from the Middle Ages to 1800. This course consists of reading and analysis of representative texts of the major authors.

FREN 304 INTRODUCTION TO FRENCH LITERATURE (Periodically) 3 CREDITS

Prerequisite: FREN 303. This course is a continuation of FREN 303 and presents French Literature from 1800 to the present.

FREN 305 FRENCH PHONETICS (Periodically) 3 CREDITS

Prerequisite: FREN 302. This course is an intensive study of French pronunciation and diction. Practice in discriminating French phonemes and allophones and in transcribing in phonetic symbols is provided. Recitation of poems and rhythmic prose.

FREN 322 FRANCOPHONE AFRICAN AND CARIBBEAN WOMEN WRITERS (Periodically) 3 CREDITS

Prerequisites: French 201 and 202. This course is a study of the literature and cultural traditions of the French-speaking world outside of France, including Sub-Saharan Africa and the Caribbean. The study will focus on the following genres of postcolonial Francophone literature written by women: novels, short stories, legends, poetry, and drama.

FREN 326 FRANCOPHONE CULTURES AND LITERATURES (Periodically) 3 CREDITS

Prerequisite: FREN 302. This course is a comprehensive study of the origin and development of the cultures of the French-speaking world, including Louisiana, Haiti, Martinique, Guadeloupe, Quebec, Senegal, and the Bight of Benin. The study includes the literatures of these and other French-speaking areas.

FREN 327 FRENCH CULTURE AND CIVILIZATION (Periodically) 3 CREDITS

Prerequisite: FREN 302. This course is a comprehensive study of the origin and development of France and her place in history, with emphasis on her social, economic, intellectual, artistic, and cultural contributions.

FREN 340 FRENCH FOR BUSINESS (Periodically) 3 CREDITS

Prerequisite: French 202 or Equivalent. This course is designed to prepare business professionals to communicate effectively with French-speaking people and to enable students to embark on a career in international business by introducing them to the conventions and vocabulary of French-speaking business enterprises. This course prepares students for the certification of the Paris Chamber of Commerce.

FRSE 101 FRESHMAN SEMINAR 3 CREDITS

Freshman Seminar is designed to assist students' pursuit of academic excellence and their successful social and academic transition into Bowie State University. It consists of exploring Bowie State's history and, through engaging experiential and cultural activities, developing critical thinking skills for firm foundations that lead to higher education success. This course is required of all new students and transfer students with fewer than 12 credits transferable semester hours.

GEOG: GEOGRAPHY COURSE DESCRIPTIONS

GEOG 101 ELEMENTS OF GEOGRAPHY (FALL, SPRING, SUMMER) 3 CREDITS

This course is an introductory course which provides a description of what exists at the surface of the earth and an explanation of how and why physical processes have acted to produce these varying phenomena. In addition, the four organizing traditions that have emerged through the long history of geographical thought (earth-science, culture-environment, location, and area analysis) will be considered. The map and computer are used as analytical tools.

GEOG 102 ELEMENTS OF GEOGRAPHY (SPRING ONLY) 3 CREDITS

This course is a continuation of Geography I. Emphasis is placed on location and area analysis in terms of human occupancy of the earth and the uniformity and differences that are recognized spatially on the earth's surface.

GEOG 110 INTERNATIONAL GEOGRAPHY (SPRING ONLY) 3 CREDITS

This course is a study of both the human elements and the physical elements within specific areas. Emphasis is placed on understanding of the realities of contrasts in wealth and poverty among nations.

GEOG 211 ECONOMIC GEOGRAPHY (OFFERED EVERY TWO YEARS) 3 CREDITS

This course is a consideration of people's systems of livelihood, the distribution of these activities, explanations for the distributions, and the utilization of cultural and natural resources for economic gain.

GEOG 215 POLITICAL GEOGRAPHY (OFFERED EVERY TWO YEARS) 3 CREDITS

This course is an introduction to the basic concepts of Political Geography and, specifically, how geography/location affects the struggle for power at the national and international levels.

GEOG 220 GEOGRAPHY OF AFRICA (EVERY TWO YEARS) 2 CREDITS

This course is a general regional survey course which focuses on individual countries, with emphasis on political and sociological issues and the presentation of contemporary development prospects within a broad geographic framework.

GEOG 300 ENVIRONMENTAL MANAGEMENT (EVERY TWO YEARS) 3 CREDITS

Prerequisite(s): GEOG 101, GEOG 102, or Permission of Instructor. This course is a discussion of selected problems that affect the natural environment--maintenance of renewable resources; conservation of non-renewable resources; reducing the effects of natural disasters; alleviating chronic damage; abating pollution by man; and coping with natural pollution.

GEOG 496 INDEPENDENT STUDY GEOGRAPHY 3 CREDITS

Prerequisite(s): 9 Hours of Geography or Permission of Instructor. This course is an individualized course of independent study designed to allow the advanced student of geography to pursue a specialized topic or research project under supervision. An adequately documented report of publication quality will terminate the study.

GOVT: GOVERNMENT COURSE DESCRIPTIONS

GOVT 130 INTRODUCTION TO POLITICAL SCIENCE (FALL, SPRING) 3 CREDITS

This course is an introduction to the basic concepts, theories, and perennial issues of the discipline. (This course is waived for students who transfer into the University with nine or more semester hours in the discipline.)

GOVT 140 INTRODUCTION TO COMPARATIVE POLITICS (SPRING EVERY TWO YEARS) 3 CREDITS

This course is an introduction to the comparative study of how different polities approach problems of government and governing. The focus will be on comparing and contrasting developed and developing societies.

GOVT 145 SCOPE AND METHODS OF SOCIAL SCIENCE (FALL ONLY) 3 CREDITS

This course is designed to provide students with an understanding of the basic concepts, principles, and research methods employed in social science.

GOVT 150 INTRODUCTION TO PUBLIC POLICY (FALL ONLY) 3 CREDITS

This course is an introduction to the study of public policy and the models political scientists use to describe and explain political life.

GOVT 215	POLITICAL GEOGRAPHY (SPRING EVERY TWO YEARS)	3 CREDITS
This course is an introduction to the basic concepts of political geography and, specifically, how geography/location affects the struggle for power at the national and international levels.		
GOVT 231	US NATIONAL GOVERNMENT (FALL ONLY)	3 CREDITS
This course is a study of both the structure of the national government and the process of power and influence in the political system.		
GOVT 232	US STATE AND LOCAL GOVERNMENT (SPRING ONLY)	3 CREDITS
This course is an examination of the constitutional basis, organization, and functions of state and local governments, including their political processes and intergovernmental relations.		
GOVT 235	LEGAL RIGHTS AND REMEDIES (FALL, SPRING)	3 CREDITS
This course explores the broad legal rights and responsibilities of individuals and raises questions about the nature of remedy as a judicial concept in the United States.		
GOVT 240	BLACK POLITICS IN THE UNITED STATES (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): GOVT 130 or Permission of Instructor.</i> This course provides an overview of Black leadership, as well as a comprehensive analysis of the socio-economic factors that shape Black politics in the United States.		
GOVT 250	GOVERNMENT AND POLITICS OF AFRICA (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): GOVT 130 or Permission of Instructor.</i> This course is a study of the government and politics of selected nations of Africa. Though emphasis will be placed on sub-Saharan Africa, the dominant themes will include pre- and post-colonial economic and political organization, political participation and ideologies, and nationalism.		
GOVT 251	AFRICA IN WORLD POLITICS (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): GOVT 130 or Permission of Instructor.</i> This course is an analysis of Africa's international relations, with a particular focus on interactions with Europe, Asia, and the United States in the post-Cold War years.		
GOVT 283	URBAN POLITICS AND POLICY ANALYSIS (FALL, SPRING)	3 CREDITS
This course is an analysis of the politics and governments of urban areas with a focus on how those governments generate and allocate resources in an attempt to cope with human problems in their polities.		
GOVT 300	WOMEN AND POLITICS	3 CREDITS
This course is an exploration of historical and contemporary women's political issues and the ways in which women have sought to address those issues within the political arena. The course examines different theoretical and methodological frameworks used to explain women's socio-political status, their issues, as well as their mobilization and empowerment through the political process.		
GOVT 301	INTERNATIONAL ORGANIZATIONS (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): GOVT 242.</i> This course is a study of those global institutions that keep order in an otherwise anarchic community of nations. The functions and operation of the United Nations and its subsidiary bodies are given great significance.		
GOVT 315	EARLY POLITICAL PHILOSOPHY(FALL ONLY)	3 CREDITS
<i>Prerequisite(s): GOVT 130 and Permission of Instructor.</i> This course is a study of classical political philosophy from antiquity to the eighteenth century, with emphasis on ideas of justice, equality, freedom, government, and governing in the human polity.		
GOVT 316	MODERN POLITICAL PHILOSOPHY (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): GOVT 315 and Permission of Instructor.</i> This course provides directed reading of the recurring and dominant themes in political thought, with stress on modern political ideologies, feminism, exploitation, and leadership.		
GOVT 317	US CONSTITUTIONAL LAW AND HISTORY I (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): Junior Standing.</i> This course is an examination of selected US Supreme Court decisions to discover the general principles of the US constitutional system. Special reference will be made to the role of the judiciary with topics such as judicial review, federalism, separation of powers, and the development and exercise of national powers.		
GOVT 318	US CONSTITUTIONAL LAW AND HISTORY II (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): GOVT 317.</i> This course is a study of the development of political and civil liberties in contemporary American society, including first amendment freedoms of speech, press, association, and religion; aspects of the right to privacy; administration of criminal justice; and the fifth and fourteenth amendments' prohibitions of race and sex discrimination.		
GOVT 319	LAW AND POLITICS (Fall Every Two Years)	3 CREDITS
<i>Prerequisite(s): GOVT 317, GOVT 318, or Permission of Instructor.</i> This course is an examination of the relationship between law and the political order, with a focus on the use of the legal procedure for political ends in different countries.		
GOVT 320	INTERNATIONAL LAW (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): GOVT 242.</i> This course is a study of the development, sources, and role of law in the community of nations, with an emphasis on the interplay of international politics and law among nations.		
GOVT 321	GOVERNMENT AND POLITICS OF WESTERN EUROPE	3 CREDITS
<i>Prerequisite(s): GOVT 130, GOVT 140 or Permission of Instructor.</i> This course focuses on the government and politics of Western Europe since WW II. Emphasis will be on a comparative analysis of types of governments, political ideologies, leadership, and common concerns.		
GOVT 325	GOVERNMENT AND POLITICS OF EASTERN EUROPE	3 CREDITS
<i>Prerequisite(s): GOVT 130, GOVT 140, or Permission of Instructor.</i> This course is a comparative study of the government and politics of Eastern European states since 1917. Though the Russian Republic will be a primary focus, its relations with other states in the region will be examined, particularly since the collapse of communism.		
GOVT 327	GOVERNMENT AND POLITICS OF THE MIDDLE EAST	3 CREDITS
<i>Prerequisite(s): GOVT 130, GOVT 140, or Permission of Instructor.</i> This course is a comparative study of the major governments and political issues in selected Middle Eastern states. Emphasis will be on the region's peoples, political conflicts, and leadership patterns.		
GOVT 330	THEORIES OF COMPARATIVE POLITICS	3 CREDITS
<i>Prerequisite(s): GOVT 130 and GOVT 140.</i> This course is a study of the major approaches to the field of comparative politics. Specifically, it will be an analysis of the major political issues in a comparative perspective through a review of the major schools of thought and concepts of political change, evolution, or revolution.		

GOVT 338	US FOREIGN POLICY (SPRING EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): GOVT 242 or Permission of Instructor.</i> This course is an analysis of the individuals, institutions, and factors that have affected the conduct of US foreign policy since the founding of the Republic. The focus will be on historical trends and future issues of concern.		
GOVT 342	INTERNATIONAL RELATIONS (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): GOVT 130 and GOVT 140.</i> This course is an examination of the concepts and themes of international politics as well as the basic factors that motivate and guide interactions in international society.		
GOVT 348	US LEGISLATIVE PROCESS (SPRING EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): GOVT 130, GOVT 231, or Permission of Instructor.</i> This course is a comparative analysis of legislatures in national and state governments with an emphasis on rules and procedures, party leadership, relationship to the executive, interest groups, and legislative behavior.		
GOVT 351	US POLITICAL PARTIES (FALL EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): GOVT 231.</i> This course is a study of the growth, structure, and function of political organizations in the US. However, the focus will be on the place of the dominant party system in the US polity.		
GOVT 355	POLITICAL BEHAVIOR (FALL EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): Junior Standing.</i> This course is an overview of factors that influence political participation in a polity. An application of the scientific method to the study of public opinion and attitudes as well as voting behavior in the US will be stressed.		
GOVT 360	FIELDWORK IN POLITICAL SCIENCE (FALL, SPRING)	6 CREDITS
<i>Prerequisite(s): Junior or Senior Only.</i> This course explores internships in legislative and administrative agencies or projects utilizing the political process to bring about social change. This course requires a field placement and a weekly evaluative seminar.		
GOVT 391	RESEARCH METHODS IN POLITICAL SCIENCE (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): COSC 110; PSYC 204 or SOCI 309.</i> This course is an analysis of the nature and problems of research in political science with consideration given to the acquisition of skills in qualitative and quantitative analysis.		
GOVT 400	BLACK POLITICAL THOUGHT (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): Junior or Senior Only.</i> This course is a review of the major Black thinkers who have made significant contributions to political thought. The focus will be on how they address the enduring problems of race and class, equality and justice, and unity and conflict in the human polity.		
GOVT 460	ADVANCED FIELDWORK IN POLITICAL SCIENCE (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): GOVT 360.</i> This course is essentially a continuation of GOVT 360.		
GOVT 462	CAPSTONE SEMINAR IN POLITICAL SCIENCE (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): Graduating Senior.</i> This course is a review of the major concepts, themes, and methods of the discipline so as to be better prepared for the departmental comprehensive examination.		
GOVT 463	CAPSTONE SEMINAR IN POLITICAL SCIENCE II (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): Graduating Senior.</i> This course is a review of some of the major philosophical and political questions to enable the successful completion of a senior thesis paper.		
GOVT 482	HONORS SEMINAR IN POLITICS (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): Senior Standing and Permission of Instructor.</i> This course is an intensive study of selected issues in political science, such as government and governance, war, cooperation and interdependence, the environment, poverty, and hunger.		
GOVT 483	INDEPENDENT STUDY IN POLITICAL SCIENCE (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): Junior or Senior Standing.</i> This course is an advanced research project, guided readings, and/or paper undertaken with the approval of the department.		

HEED: HEALTH EDUCATION COURSE DESCRIPTIONS

HEED 102	LIFE AND HEALTH (FALL, SPRING, SUMMER, MINISEMESTER)	3 CREDITS
<i>This course explores scientific and philosophical applications of knowledge related to various health practices which affect student lives in society today. Emphasis is placed on areas of nutrition, mental and emotional health, human sexuality, drugs, diseases, physical fitness, and consumer health. It is designed to help students live healthy and satisfying lives. Opportunity will be provided for students to improve their knowledge of basic health and fitness concepts and principles in order to develop a personal health and fitness model to be utilized for their entire lives. This course is an institutional requirement for all students. (NOTE: May be taken for honors credit.)</i>		
HEED 200	FUNDAMENTALS OF SEX EDUCATION (FALL, ODD YEAR)	3 CREDITS
<i>Emphasis is placed on the biological and psychosocial aspects of human sexuality and the understanding of human sexual behavior at various growth stages and the principles and values which enable humans to function in today's society.</i>		
HEED 422	DRUGS AND NARCOTICS (SUMMER)	2 CREDITS
<i>Emphasis is placed on the use and misuse of drugs and narcotics and the health problems involved and the acquiring of knowledge of the origin and development of drugs and narcotics, their purposes, shortcomings, dangers, and signs of misuse.</i>		
HEED 454	INDEPENDENT STUDY IN HEALTH EDUCATION	1-3 CREDITS
<i>Prerequisite(s): Permission of department coordinator.</i>		

HIST: HISTORY COURSE DESCRIPTIONS

HIST 110	WORLD CIVILIZATION TO 1500 (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): None.</i> This course is a survey of world history from earliest times until the early modern period. It traces the economic, political, social, and cultural development of the civilizations of the world.		
HIST 111	WORLD CIVILIZATION SINCE 1500 (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): ENGL 101.</i> This course is a survey of world history from the early modern period to the present. It traces the economic, political, social, and cultural development of the major civilizations of the world.		

HIST 114	AFRICAN-AMERICAN HISTORY TO 1865 (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): ENGL 101. This course is a history of Black American life from its African background to the end of the Civil War.</i>		
HIST 115	AFRICAN-AMERICAN HISTORY SINCE 1865 (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): ENGL 101. This course is an analysis of the role of Black American life from the Civil War to the present.</i>		
HIST 201	UNITED STATES HISTORY TO 1865 (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): None. This course is a survey, primarily of the social, political, and economic developments, from the "age of discovery" to the "era of the Civil War." The nature of constitutionalism and a survey of the major intellectual and cultural trends in American society during the first 100 years are discussed.</i>		
HIST 202	UNITED STATES HISTORY SINCE 1865 (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): ENGL 101. This course focuses primarily on the social, political and economic nature of the nation from the Civil War to the present. Emphasis is on such issues as the evolution and development of corporate capitalism and the emergence of the "welfare state."</i>		
HIST 204	BLACK WOMEN'S HISTORY: COLONIAL TIMES	3 CREDITS
<i>This course examines Black women's lives from the colonial period to the present. It highlights their activities and contributions within the family, workforce and the Black community. Special emphasis will be placed on the roles of Black women in slavery, in the feminist and civil rights movements, and in the creation of the cultural arts and sciences.</i>		
HIST 205	INTRODUCTION TO WOMEN'S STUDIES	3 CREDITS
<i>This course explores the ways in which womanhood or gender shapes the experiences of women and how race, class, ethnicity, and kinship separate women from each other.</i>		
HIST 260	HISTORY HONORS COLLOQUIUM (FALL, SPRING)	3 CREDITS
<i>Prerequisite(s): ENGL 101. This course is an in-depth study of historical movements and issues.</i>		
HIST 300	COLONIAL AMERICA TO THE REVOLUTION	3 CREDITS
<i>Prerequisite(s): HIST 201. This course is an examination of the development of the seaboard colonies, the administration by the British Empire, and the struggle between France and Great Britain for control of North America. Emphasis is on the causes of the American rebellion and the struggle for independence, the government, economy, and society under the Articles of Confederation, and the development of the Constitution.</i>		
HIST 304	THE ANTEBELLUM SOUTH 1800-1860 (FALL EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): HIST 201. This course is a political, economic, and social examination of the American South between 1800-1860.</i>		
HIST 305	CIVIL WAR AND RECONSTRUCTION	3 CREDITS
<i>Prerequisite(s): HIST 201 and HIST 202. This course is an intensive examination of the causes and results of the Civil War as well as an account of the economic, social, and political forces helping to shape the Reconstruction period.</i>		
HIST 306	AMERICAN BUSINESS AND URBAN HISTORY-1877-1920	3 CREDITS
<i>Prerequisite(s): HIST 202. This course is an analysis of America's evolution into a mature industrial society and how industrialization affected immigration, urbanization, domestic reforms, segregation, culture and society, and it concludes with America's participation in World War I.</i>		
HIST 307	CONTEMPORARY AMERICA SINCE WORLD WAR II	3 CREDITS
<i>Prerequisite(s): HIST 202. This course is a continuation of United States history since World War II, with special emphasis on the Cold War, the Civil Rights movement, the urban revolts, the Great Society and its problems, recent cultural changes, and America's role in world affairs.</i>		
HIST 317	RENAISSANCE AND REFORMATION (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): HIST 110 or HIST 111 or Permission of Instructor. This course is a study of the political, economic, social, and cultural changes in Western Europe between 1350 and 1650.</i>		
HIST 320	EUROPE FROM 1815 TO 1914 (FALL EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): HIST 111 or Permission of Instructor. This course is a study of the political, economic, social, and cultural developments in Europe from the end of the Napoleonic Wars to the outbreak of World War I.</i>		
HIST 321	ECONOMIC HISTORY OF EUROPE (EVERY THREE YEARS)	3 CREDITS
<i>Prerequisite(s): HIST 110 and HIST 111. This course is an analysis of the economic institutions of Europe from the manorial system of the Middle Ages to the corporate enterprises of today.</i>		
HIST 322	20TH CENTURY EUROPE (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): HIST 111 or Permission of Instructor. This course considers World War I, the Versailles Peace Settlement, domestic and international developments, World War II, the Cold War, the end of European empires, the Welfare State and its problems, the European Union, and the fall of Communism and its aftermath.</i>		
HIST 328	SOVIET UNION AND RUSSIA IN THE TWENTIETH CENTURY (Every Two Years)	3 CREDITS
<i>Prerequisite(s): HIST 111 or Permission of Instructor. This course focuses on the rise, the establishment, and the fall of the Soviet Union.</i>		
HIST 331	THE FRENCH REVOLUTION AND NAPOLEON (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): HIST 111 or Permission of Instructor. This course is a study of the causes, course, events, and aftermath of the French Revolution and Napoleonic Wars.</i>		
HIST 337	THE HISTORY OF BRITAIN TO 1688 (EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): HIST 110. This course is a survey of the development of Britain since the Roman Occupation to the Revolution of 1688, with an emphasis on English history after the Norman Conquest. Consideration is given to the origins of medieval institutions and their development through the Tudor-Stuart Era.</i>		
HIST 338	THE HISTORY OF BRITAIN SINCE 1688 (EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): HIST 111. Following sequentially HIST 337, this course is a survey of British history since 1688 with a concentration on political, socio-economic and cultural developments since 1832. An important theme of this course is the fashioning of modern Britain into the United Kingdom.</i>		

HIST 340 CULTURE AND HISTORY OF LATIN AMERICA	3 CREDITS
<i>Prerequisite(s): HIST 110, HIST 111, or Permission of Instructor.</i> This course is a historic, cultural, and geographic approach to the study of Central America, the Caribbean, and South America.	
HIST 350 WOMEN IN AMERICAN SOCIETY	3 CREDITS
Women in American Society examines women's roles from re-colonial times to the present.	
HIST 360 SURVEY OF AFRICAN CIVILIZATIONS TO 1500 (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): HIST 110.</i> This course is an introductory survey of African history to 1500. Emphasis is on the evolution of the peoples and nations, their civilizations, and the rise and fall of indigenous states.	
HIST 361 SURVEY OF AFRICAN CIVILIZATIONS SINCE 1500 (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): HIST 111.</i> This course is a continuation of HIST 360 and is a survey of the evolution of African nations.	
HIST 362 HISTORY OF EAST AND SOUTHERN AFRICA	3 CREDITS
<i>Prerequisite(s): HIST 111 or Permission of Instructor.</i> This course focuses on the breakdown of colonial rule, the rise of African nationalism, and the independence movement in East and Southern Africa in the 20th century.	
HIST 380 SPECIAL TOPICS IN WOMEN'S STUDIES	3 CREDITS
This is an interdisciplinary course designed to examine selected issues, subject areas, and themes within the academic field of Women's Studies which are not covered in-depth in the core courses. The specific topics of the course will vary. Special topics may include, but are not limited to, the following: "Women of Africa and the African Diaspora", "Women and the Law", "Women and Religion", Gender and Global Issues" and "Third World Women".	
HIST 390 METHODS OF TEACHING HISTORY (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): ENGL 101.</i> This course focuses on the methods and techniques for the presentation of historical materials, with primary emphasis on the preparations, motivations, and procedures in testing and evaluation as they relate to history. History majors seeking certification must take his course, along with EDUC 304, <i>Methods of Teaching</i> .	
HIST 400 AMERICAN INTELLECTUAL HISTORY (FALL EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): HIST 201 and HIST 202.</i> This course is a survey of the history of ideas from the Colonial Era to the Civil War. Consideration is given to the major socio-economic, political, and literary issues of the period. Such topics as the Puritan Dilemma, the Rights of Man, transcendentalism, romanticism, abolitionism, and communitarianism will be discussed. This course also will cover the evolution and development of the history of ideas from the Civil War to the present.	
HIST 402 DIPLOMATIC HISTORY OF THE US (SPRING EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): HIST 201 and HIST 202.</i> This course focuses on the relations of the United States with the world, with emphasis on the economic, political, and ideological elements determining policy.	
HIST 404 DIPLOMATIC HISTORY OF EUROPE (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): HIST 110 and HIST 111 or Permission of Instructor.</i> This course is a study of international relations within Europe and relations of Europe with the rest of the world, including the political, economic, and ideological phenomena affecting and determining policy from 1870 to the present.	
HIST 420 EUROPEAN INTELLECTUAL HISTORY	3 CREDITS
<i>Prerequisite(s): HIST 110 and HIST 111 or Permission of Professor.</i> This course is a survey of the history of ideas from the early modern period (Renaissance and Reformation) to the postmodern period (late 20 th century).	
HIST 441 THE MILITARY EXPERIENCE IN AMERICA	3 CREDITS
<i>Prerequisite(s): HIST 201 and HIST 202.</i> This course is a study of the role and influence of the Military in the development of the United States from the early Republic to the present.	
HIST 460 FIELDWORK IN HISTORICAL MANAGEMENT	6 CREDITS
<i>Prerequisite(s): ENGL 101.</i> This course is an internship in historical agencies and museums and requires a field placement and weekly evaluative meetings.	
HIST 461 IMPERIALISM IN AFRICA (SPRING EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): HIST 111.</i> This course is a detailed study of the rise and fall of colonial rule in Africa since 1860.	
HIST 496 INDEPENDENT STUDY IN HISTORY (SPECIAL PERMISSION)	3 CREDITS
<i>Prerequisite(s): Permission of Instructor.</i> This is an individualized course of independent study designed to allow the advanced student of history to pursue a specialized topic or research project under supervision. An adequately documented report of publication quality will terminate the study.	
HIST 497 SENIOR SEMINAR I (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): All history survey courses and five upper level history courses from the three Sub-Fields and Permission of Instructor.</i> The primary objective of this course is to prepare students to take the comprehensive examination in history.	
HIST 498 SENIOR SEMINAR II (SPRING ONLY)	3 CREDITS
<i>Prerequisite(s): All history survey courses and six upper level history courses from the three Sub-Fields and Permission of Instructor.</i> The primary objective of this course is for the student to research and write a thesis paper that is based on primary and secondary sources. A secondary objective is for the student to understand the nature of historical study and the philosophy of history.	

HUMA: HUMANITIES COURSE DESCRIPTIONS

HUMA 201 CULTURE AND HUMANITIES	3 CREDITS
While introducing the study of humanities, this course explores the concept of culture and humanity as seen through arts and story. Students will determine a practical understanding of culture, including pop culture, as they develop skills in critically examining the fine and performing arts, film, literature, myth and folklore.	

IDIS:	COURSE DESCRIPTIONS		
IDIS	201	INTERNSHIP	2 CREDITS
IDIS	202	INTERNSHIP	2 CREDITS
IDIS	210	CONT HLTH ISS FOR WOMEN	3 CREDITS
This lecture course examines selected women's health issues. Special emphasis is placed on physical and psychological changes that occur throughout a woman's cycle, with special consideration given to diverse populations. Students gain a better understanding of preventive health practices, common health concerns, and resources available to address these concerns. This course is open to anyone interested in the health of women in America. Non-nursing majors only.			
IDIS	211	CYBERSPACE, THE INDIV & SOC	3 CREDITS
Cyberspace is the name given to the space' where humans and modern information/communications technology interact. This course explores the personal cultural and societal implications of cyberspace computer mediated communications (CMC) and the Internet. It examines contemporary technological advances comparing and contrasting them with the effects of previous technologies such as the printing press telephone radio and television. It presents current work in sociology psychology communications political science popular culture and information and computer science in order to help students gain an understanding of the impact that advanced information/communication technologies have on society: education business religion civic engagement health care government commerce and international relations. Students taking this course should have a basic understanding of how to access readings communicate and conduct research online.			
IDIS	301	INTERNSHIP	2 CREDITS
IDIS	402	INTERNSHIP	2 CREDITS
IDIS	405	INTER HLTH AND CULT OF THE DIA	4 CREDITS
IDIS	450	ALTER INTER FOR HLTH/WEL	3 CREDITS
This is a survey course designed to examine relationships among the human body, mind, behavior and health status. Various modes for interventions with human coping, health promotion, and modes for wellness maintenance will be explored as alternatives to more traditional approaches to the human health dilemma. Emphasis is given to increasing students' level of knowledge about alternative intervention practices and to selected practical applications.			
IDIS	460	TRANSCULT HLTH+WELLNESS	3 CREDITS
This course is designed to increase students' knowledge level and professional awareness concerning health and wellness practices in a multi-cultural society. Theoretical models and data collection guides are used to explore the ways and conditions under which individuals define their health status. Cultural factors that may influence illness behaviors and health promotion activities are examined.			
IDIS	470	ETHICAL ISSUES IN HEALTH CARE	3 CREDITS
This lecture/discussion course is designed to introduce students to the basic concepts, theories, principles, and critical thinking processes relevant to health care ethics. Content will focus on ethical issues commonly encountered in daily practice in health care and in health care delivery systems. Important ethical issues in health care and health care delivery will be reviewed and analyzed. The pivotal role of the health care practitioner in the quality of day-to-day delivery of care and the changing health care system will be addressed from an ethical perspective.			
IDIS	491	HONORS THESIS SEM	1 CREDIT
<i>Prerequisite(s): Written Approval of Honors Program Director.</i> This course enables intensive reading and research under the direction of a faculty mentor, leading to the writing and defense of an honors thesis and reading and constructive criticism of other students' thesis. Theses successfully completed are deposited in the Thurgood Marshall Library. This course is intended for students who will also use the thesis to complete a major research requirement of another course. Seniors in good standing in the Honors Program may write a thesis in any discipline, provided that they can obtain the agreement of a faculty mentor in that discipline. Seniors who are members of the honor society in a particular discipline must write a thesis in that discipline. No student may receive credit for this course and for IDIS 493. Permission is granted only to students who have already obtained the agreement of a faculty mentor and who submit a preliminary proposal at the time they request entrance to the seminar.			
IDIS	493	HONORS THESIS AND SEM	3 CREDITS
<i>Prerequisite(s): Same as IDIS 491.</i> This course enables intensive reading and research under the direction of a faculty mentor, leading to the writing and defense of an honors thesis and reading and constructive criticism of other students' theses. Theses successfully completed are deposited in the Thurgood Marshall Library. No student may receive credit for this course and IDIS 491. <i>Restriction:</i> Students in this course will not be permitted to use the thesis to satisfy the research requirements of other courses; students who wish to use the thesis in conjunction with other courses should register for IDIS 491 and receive only one credit.			
KSWH:	SWAHILI COURSE DESCRIPTION		
KSWH	101	ELEMENTARY KISWAHILI	3 CREDITS
This course will help students acquire the ability to speak, read, write, and listen to Modern Standard Swahili at the elementary level. It will also prepare students to learn any language of Bantu origin. Lab is required.			
MATH:	MATHEMATICS COURSE DESCRIPTIONS		
MATH	99	TRANSITION TO COLLEGE MATH	4 CREDITS
<i>Prerequisite(s): Open to all students who need it or who have been so placed by the University-approved Mathematics Placement Test.</i> Transition to College Mathematics is appropriate for students who need a review of intermediate algebra (Algebra I & II) as indicated by a University-administered placement test. In addition, this course is intended to help students develop effective learning skills in the area of mathematics. Extensive use of graphing calculators and computers should be expected. Transition to College Mathematics does not carry University credit.			
MATH	115	MATH FOR ELEM SCH TEACH	4 CREDITS
<i>Prerequisite(s): DVMT 090 or MATH 099 or direct placement by way of the University-approved Mathematics Placement Test or by way of transfer credit.</i> This course, in elementary mathematics, is designed for the prospective elementary school teacher. The main emphasis is on mathematical thinking and problem solving. Topics include: Problem solving strategies, mathematical reasoning, elementary set theory, properties of integers, rational and real number systems.			

MATH 116	INTRO TO MATHEMATICAL IDEAS	3 CREDITS
<i>Prerequisite(s): DVMT 090 or MATH 099, or direct placement by way of the University-approved Mathematics Placement Test or by way of transfer credit.</i> Proceeding from a liberal arts perspective, we sample the elementary principles and methods of five distinct areas of mathematics: logic, set theory, probability, statistics, and geometry.		
MATH 118	FINITE MATHEMATICS	3 CREDITS
<i>Prerequisite(s): DVMT 090 or MATH 099 or direct placement by way of the University-approved Mathematics Placement test or by way of transfer credit.</i> This course comprises an elementary treatment of the following topics: functions and their graphs, linear and quadratic functions, elementary set theory, systems of equations; matrices, linear inequalities, linear programming, permutations and combinations, elementary probability, and statistics. The use of graphing calculator/computer should be expected.		
MATH 125	COLLEGE ALGEBRA	3 CREDITS
<i>Prerequisite(s): DVMT 090 or MATH 099 or direct placement by way of the University-approved Mathematics Placement Test or by way of transfer credit.</i> This course is meant to serve as a general education elective in mathematics for students majoring in fields other than mathematics, science, engineering, computer science and computer technology. Proceeding from a general education perspective, this course explores applications of polynomial, rational, algebraic, exponential, and logarithmic functions. Extensive use of graphing calculators and computers should be expected.		
MATH 126	Precalculus	4 CREDITS
<i>Prerequisite(s): MATH 125 or Placement by way of the University-approved Mathematics Placement Test or by way of transfer credit.</i> Topics in trigonometry include: sine and cosine laws, inverse trigonometric functions, trigonometric equations, graphs of trigonometric functions and their inverses and applications. In addition, this course covers polar coordinates and sequences and series. Extensive use of graphing calculator/computer should be expected. This course will not be offered after the Fall Semester of 2005. Students must take MATH 142 instead.		
MATH 140	ELEMENTS OF STATISTICS	3 CREDITS
<i>Prerequisite(s): MATH 099 or direct placement by way of the University-approved Mathematics Placement Test or by way of transfer credit.</i> This course offers an introductory treatment of basic concepts of statistics and their applications in various fields. This course will not be offered after the Fall Semester of 2005.		
MATH 141	Precalculus I	3 CREDITS
<i>Prerequisite(s): MATH 099 or direct placement by way of the University-approved Mathematics Placement Test or by way of transfer credit.</i> This course is designed to meet the needs of students whose major requires Calculus. In preparing the student for calculus and other courses in science and mathematics, this course explores the algebraic, graphical and numerical properties of linear, polynomial, rational, exponential and logarithmic functions. Additional topics include the binomial theorem and sequences and series. Extensive use of a graphing calculator should be expected. This course is not recommended as a general education mathematics elective for majors in fields other than mathematics, science, engineering, computer science, and computer technology.		
MATH 142	Precalculus II	3 CREDITS
<i>Prerequisite(s): MATH 141 or direct placement by way of the University-approved Mathematics Placement Test or by way of transfer credit.</i> This course is the second in a two-semester sequence, MATH 141 Precalculus I and MATH 142 Precalculus II. It is designed for students whose major requires a Calculus course. MATH 142 continues the students' preparation for Calculus by exploring trigonometry, including fundamental definitions and identities, functions of sums and differences of angles, sine and cosine laws, inverse trigonometric functions, trigonometric equations, graphs of trigonometric functions and their inverses. This course is not recommended as a general education mathematics elective for majors in fields other than mathematics, science, engineering, computer science, and computer technology.		
MATH 150	HONORS PRECALCULUS	4 CREDITS
<i>Prerequisite(s): Honors status or special written permission from the Chair of the Department of Mathematics.</i> This course explores the properties of linear, polynomial, rational, exponential, logarithmic, trigonometric and inverse trigonometric functions. Additional topics include the binomial theorem and sequences and series. Although use of the graphing calculator should be expected, the main focus will be on the analysis of ideas. Students cannot receive credit for either Math 141 or Math 142 after successfully completing Math 150.		
MATH 198	COOP-MATH	12 CREDITS
MATH 205	SOFTWARE AND TECH FOR MATH	3 CREDITS
<i>Prerequisite(s): MATH 141 or direct placement by way of the University-approved Mathematics Placement Test or by way of transfer credit.</i> This course presents appropriate uses of graphing calculators, software packages and internet resources for the mathematics classroom.		
MATH 210	ELEMENTARY GEOMETRY	3 CREDITS
<i>Prerequisite(s): DVMT 090 or MATH 099 or 125 or direct placement by way of the University-approved Mathematics Placement Test or by way of transfer credit.</i> This course covers the fundamentals of logical reasoning and the elements of geometry (Euclidean plane and solid, coordinate, Non-Euclidean). Topics include points, lines, planes, polygons, measurements, and transformations. The use of graphing calculator/computer should be expected.		
MATH 215	ELEMENTS OF CALCULUS	4 CREDITS
<i>Prerequisite(s): MATH 141 or MATH 125 or equivalent transfer credit.</i> This course offers a treatment of the elements of calculus appropriate for students majoring in the social and life sciences, computer technology and business. (Not open to students majoring in Computer Science, Mathematics or the Dual Degree Mathematics/Engineering Program). The use of graphing calculator/computer should be expected.		
MATH 225	CALCULUS I	4 CREDITS
<i>Prerequisite(s): MATH 126 or MATH 142 or MATH 150 equivalent transfer credit.</i> This is the first of a two-course sequence in the study of the Calculus of one variable, concentrating on methods and applications of differentiation. Topics include: limits and continuity of real functions of one variable, differentiation and anti-differentiation of the standard elementary functions, the chain rule, Rolle's Theorem, the Mean Value Theorem, simple applications to optimization problems, graphing techniques, and an introduction to integration. Extensive use of graphing calculator/computer should be expected.		
MATH 226	CALCULUS II	4 CREDITS
<i>Prerequisite(s): MATH 225 or equivalent transfer credit.</i> This course provides the sequel to Calculus I. We concentrate on methods and applications of integration, and series summation. Topics include: various techniques of integration, including exact and approximate techniques, applications to problems involving work and solids of revolution, and an introduction to power series, including Taylor and MacLaurin series. Extensive use of graphing calculator/computer should be expected.		
MATH 228	LINEAR ALGEBRA	3 CREDITS
<i>Prerequisite(s): MATH 226.</i> Through this course, the student learns the basic concepts of linear algebra including vector spaces, linear systems, matrices, determinants, linear transformations, eigenvectors and eigenvalues and the theory of quadratic forms. Extensive use of graphing calculator/computer should be expected.		

MATH 232	MULTIVARIABLE CALCULUS	4 CREDITS
<i>Prerequisite(s): MATH 226 and MATH 228.</i> Through this course we extend the basic notions of Calculus I and Calculus II to the realm of multivariable functions. From a study of the fundamental properties of vectors in 3 credits-space, we, we progress to vector-valued functions, vector fields, partial derivatives, line integrals, surface integrals, flux integrals, and finally to the three famous theorems of Green, Stokes, and Gauss. Use of graphing calculator/computer should be expected.		
MATH 240	INTRO PROBABILITY & STAT	3 CREDITS
<i>Prerequisite(s): MATH 141 or equivalent transfer credit.</i> This course aims to develop the basic statistical skills pertinent to a wide range of applications. The range of applications encompasses such diverse areas as the Social Sciences, the Life Sciences, Business, Agriculture, and Education. Topics include: random variables, data distributions, descriptive statistics, discrete and continuous probability models, statistical inference, hypothesis testing, and correlation and regression. Use of graphing calculator/computer and/or online delivery of course content should be expected.		
MATH 252	COMPUTATIONAL METHODS	3 CREDITS
<i>Prerequisite(s): COSC 112 and MATH 228.</i> The computer is used to solve problems such as solution of a single algebraic equation; numerical quadrature; matrix operations; solution of large systems of linear equations; least squares techniques. Use of graphing calculator/computer should be expected.		
MATH 265	INTRO TO ENGINEERING DES	3 CREDITS
<i>Prerequisite(s): MATH 225 or equivalent transfer credit.</i> This course is designed to lay a strong foundation in the engineering sciences upon which the student will later develop a professional program during the upper division years. The curriculum includes instruction in basic engineering principles, lessons in team organization, evaluation of design concepts, and the use of various software packages. The student is expected to participate in a team assigned to design and develop a prototype of a product.		
MATH 298	COOP-MATH	12 CREDITS
MATH 300	DIFFERENTIAL EQUATIONS	3 CREDITS
<i>Prerequisite(s): MATH 226 and MATH 228.</i> This course comprises an introduction to the basic concepts, theory, methods, and applications of ordinary differential equations. The course covers the following topics: elementary methods for solving first order differential equations, second order differential equations, Laplace transform method for solving higher order linear equations with constant coefficients and systems, the matrix method for solving linear systems with constant coefficients, eigenvalues and eigenvectors of matrices and their use for solving differential equations, series solutions method for solving second order linear differential equations, and numerical methods. Use of graphing calculator/computer should be expected.		
MATH 305	PRELDE TO ADVANCED MATH	3 CREDITS
<i>Prerequisite(s): MATH 226 and MATH 228.</i> This course bridges the gap in logical precision between 200-level courses and more sophisticated courses such as abstract algebra and advanced calculus. After an excursion through the basic elements of logic and set theory, including methods of proof and disproof, the course proceeds to a rigorous treatment of the preliminary concepts of abstract algebra and real analysis. Topics include: relations, functions, groups and subgroups, Archimedean field axioms, and some fundamental results of point set topology pertaining to the real number line.		
MATH 310	INTRO TO GEOMETRIES	3 CREDITS
<i>Prerequisite(s): MATH 225.</i> This course develops the elements of Euclidean and non-Euclidean geometries through a logically systematic postulate approach. Use of graphing calculator/computer should be expected.		
MATH 320	INTRO TO NUMBER THEORY	3 CREDITS
<i>Prerequisite(s): MATH 305.</i> Elementary Number Theory concerns the study of the arithmetic structure of the system of natural numbers. A sampling of topics includes: the Chinese Remainder Theorem, multiplicative functions, the Mobius Inversion Formula, primitive roots, the Law of Quadratic Reciprocity, algorithms for solving linear and quadratic congruences, introduction to Diophantine equations, and some applications to cryptography. The use of graphing calculator/computer should be expected.		
MATH 342	MATHEMATICAL PROBABILITY	3 CREDITS
<i>Prerequisite(s): MATH 232.</i> This course provides an intermediate level introduction to probability theory. Topics include: discrete and continuous probability distributions, moments, expected values, characteristic functions, and the Central Limit Theorem. The use of graphing calculator/computer should be expected.		
MATH 344	MATH STATISTICS	3 CREDITS
<i>Prerequisite(s): MATH 342.</i> This course provides an intermediate level treatment of frequency distributions, statistical measures, sampling techniques, hypothesis testing, analysis of variance and regression and correlation analyses. The use of graphing calculator/computer should be expected.		
MATH 350	PRAXIS II MATHEMATICS	3 CREDITS
The main purpose of this course is to prepare students for the PRAXIS II mathematics content exam required by the state of Maryland for teacher certification in the teaching specialty of secondary mathematics. The material covered in this course ranges from topics in basic arithmetic, elementary algebra, geometry and trigonometry to topics in calculus, linear algebra, discrete mathematics, computer algorithms and the principles of mathematical modeling.		
MATH 398	COOP-MATH	6 CREDITS
MATH 400	PARTIAL DIFFERENTIAL EQS	3 CREDITS
<i>Prerequisite(s): MATH 232 and MATH 300.</i> Solutions of second order partial differential equations using Fourier and Laplace transforms. Topics include classification of linear second order equations, Fourier series, generalized Fourier series, the Sturm-Liouville problem, heat equation, wave equation, LaPlace's Equation, Dirichlet problem, Fourier integral, and Fourier transform. The use of graphing calculator/computer should be expected.		
MATH 410	HISTORY OF MATHEMATICS	3 CREDITS
<i>Prerequisite(s): MATH 226 and MATH 320.</i> This course traces the development of mathematics from around 1900 B.C. to around 1900 A.D. Special attention is given to the period of the Greeks (600 B.C.-200 A.D.), the period of the development of calculus (17th century), and the period of the institution of the modern style of rigor (19th century).		
MATH 414	METH FOR TEACH SEC SCH MATH	3 CREDITS
<i>Prerequisite(s): MATH 310 and successful completion of EDUC 220 and SCED 302.</i> Mathematics 414 provides the Mathematics Education Major with experience and first hand information on the best practices, approaches, materials, and content supported by effective schools, expert opinion and research in mathematics education in the secondary schools. This course also includes a nine (9) day practicum in the Prince George's Public School System, TBA by the instructor and based on the students' schedules. This course helps to prepare the student for the student teaching experience.		

MATH 420 ABSTRACT ALGEBRA I	3 CREDITS
<i>Prerequisite(s): MATH 305 and MATH 320.</i> This sequence of two courses offers a rigorous introduction to modern abstract algebra. Topics include groups, rings, fields, integral domains and the homomorphisms that operate between them.	
MATH 421 ABSTRACT ALGEBRA II	3 CREDITS
<i>Prerequisite(s): MATH 305 and MATH 320.</i> This sequence of two courses offers a rigorous introduction to modern abstract algebra. Topics include groups, rings, fields, integral domains and the homomorphisms that operate between them.	
MATH 428 ADVANCED LINEAR ALGEBRA	3 CREDITS
<i>Prerequisite(s): MATH 232 and MATH 305.</i> Proceeding from a rigorous perspective, we examine the properties of finite dimensional vector spaces over arbitrary fields and the linear transformations that operate between them.	
MATH 430 ADVANCED CALCULUS I	3 CREDITS
<i>Prerequisite(s): MATH 232 and MATH 305.</i> This course include a rigorous treatment of the elements of point set topology, sequences and series, continuity, differentiability, Riemann-Stieltjes integration, function sequences, and, time permitting, some special functions and Fourier series.	
MATH 431 ADVANCED CALCULUS II	3 CREDITS
<i>Prerequisite(s): MATH 232 and MATH 305.</i> This course includes a rigorous treatment of the elements of point set topology, sequences and series, continuity, differentiability, Riemann-Stieltjes integration, function sequences, and, time permitting, some special functions and Fourier series.	
MATH 440 INTRO TO OPTIMIZATION THEORY	3 CREDITS
<i>Prerequisite(s): MATH 228 and MATH 232.</i> This course offers an introduction to convex analysis, unconstrained optimization in n-dimensional Euclidean space, convex programming and duality. Analysis of two nonlinear algorithms will be studied: Newton's method and the method of steepest descent.	
MATH 450 OVERVIEW OF COLLEGE MATH	3 CREDITS
<i>Prerequisite(s): MATH 226, 228, 240, 305 and 320.</i> This course consists of a sequence of distinct modules, each devoted to the treatment of a specific fundamental result, principle, or theme in college level mathematics, providing a grand synthesis of the entire undergraduate mathematics curriculum. Topics include: the Fundamental Theorem of Algebra, the Fundamental Theorem of Arithmetic, the Fundamental Theorem of Calculus, the Central Limit Theorem, the Principals of Mathematical Induction, the Five Famous Formulas of College Mathematics, and some famous proofs by contradiction.	
MATH 460 NUMERICAL ANALYSIS I	3 CREDITS
<i>Prerequisite(s): MATH 228, MATH 232, MATH 252 and MATH 300.</i> Elements of the theory and application of numerical analysis using computers; solution of linear and nonlinear systems of equations; computation of eigenvalues and eigenvectors; basic approximation theory; interpolation techniques; numerical quadrature; solution of ordinary and partial differential equations. Extensive use of graphing calculator/computer should be expected.	
MATH 461 NUMERICAL ANALYSIS II	3 CREDITS
<i>Prerequisite(s): MATH 228, MATH 232, MATH 252 and MATH 300.</i> Elements of the theory and application of numerical analysis using computers; solution of linear and nonlinear systems of equations; computation of eigenvalues and eigenvectors; basic approximation theory; interpolation techniques; numerical quadrature; solution of ordinary and partial differential equations will be discussed. Extensive use of graphing calculator/computer should be expected.	
MATH 470 COMPLEX ANALYSIS	3 CREDITS
<i>Prerequisite(s): MATH 232.</i> This course provides an introduction to the theory and applications of functions of a complex variable. Topics include: complex numbers, analytic and harmonic functions, elementary functions, Cauchy-Riemann equations, contour integration, Cauchy-Goursat theorem, Cauchy's integral formula, series and the residue calculus.	
MATH 485 GENERAL TOPOLOGY	3 CREDITS
<i>Prerequisite(s): MATH 305.</i> This course develops the fundamental concepts of general topology. Topics include topological spaces, continuity, homeomorphism, identification topology, quotient spaces, separation axioms, countability axioms, compactness, connectedness, local connectedness, path components, and metrizable spaces.	
MATH 490 SELECTED TOPICS IN MATHEMATICS	3 CREDITS
<i>Prerequisite(s): Written consent of the Instructor.</i> Selected modern developments in pure or applied mathematics are presented.	
MATH 491 SELECTED TOPICS IN MATH	3 CREDITS
<i>Prerequisite(s): Consent of the Instructor.</i> These courses focus on the presentation of selected modern developments in pure or applied mathematics.	
MATH 492 SELECTED TOPICS	3 CREDITS
<i>Prerequisite(s): Consent of the Instructor.</i> These courses focus on the presentation of selected modern developments in pure or applied mathematics.	
MATH 493 INTRO OPTIM THEORY	3 CREDITS
<i>Prerequisite(s): Consent of the Instructor.</i> These courses focus on the presentation of selected modern developments in pure or applied mathematics.	
MATH 494 SELECTED TOPICS IN MATH	3 CREDITS
<i>Prerequisite(s): Written consent of the Instructor.</i> Selected modern developments in pure or applied mathematics are presented.	
MATH 495 ADVANCED PROB SEMINAR	1 CREDIT
<i>Prerequisite(s): MATH 228 or Consent of the Instructor.</i> Solving problems from previous Putnam Competitions is the principal activity of these courses. The problems are drawn from the entire spectrum of mathematical inquiry including Algebra, Analysis, Geometry, Number Theory, Logic, Combinatorics, and Probability. Enrollees are expected to participate as members or alternate members of the BSU Team in the William Lowell Putnam Competition, held annually in December.	

MATH 496	PUTNAM MATH	1 CREDIT
<i>Prerequisite(s): MATH 228 or Consent of the Instructor.</i> Solving problems from previous Putnam Competitions is the principal activity of these courses. The problems are drawn from the entire spectrum of mathematical inquiry including Algebra, Analysis, Geometry, Number Theory, Logic, Combinatorics, and Probability. Enrollees are expected to participate as members or alternate members of the BSU Team in the William Lowell Putnam Competition, held annually in December.		
MATH 497	ADVANCED PROB SEM	1 CREDIT
<i>Prerequisite(s): MATH 228 or Consent of the Instructor.</i> Solving problems from previous Putnam Competitions is the principal activity of these courses. The problems are drawn from the entire spectrum of mathematical inquiry including Algebra, Analysis, Geometry, Number Theory, Logic, Combinatorics, and Probability. Enrollees are expected to participate as members or alternate members of the BSU Team in the William Lowell Putnam Competition, held annually in December.		
MATH 499	SENIOR SEMINAR	2 CREDITS
<i>Prerequisite(s): Senior status as a mathematics major and written consent of the instructor.</i> Students research topics of interest and complete projects under the supervision of a faculty member. Written reports and presentations required. The use of graphing calculator/computer should be expected.		
MCOM: MASS COMMUNICATIONS COURSE DESCRIPTIONS		
MCOM 215	INTRO TO JOURN I	3 CREDITS
MCOM 330	VISUAL ARTS COMM	3 CREDITS
MGMT: MANAGEMENT COURSE DESCRIPTIONS		
MGMT 101	INTRODUCTION TO BUSINESS (FORMERLY BUAD 101) (Fall, Spring, Summer)	3 CREDITS
This is a survey course designed to acquaint students with the basic functional areas of business enterprises and covers terminology and functional issues facing managers. This course acquaints students with international aspects of business.		
MGMT 130	FUNDAMENTALS OF CONTRACTING (Fall, Summer)	3 CREDITS
This survey course introduces the organization and utilization of the Federal Acquisition Regulation and DOD Supplement to the FAR (DFARS), as well as ethics and basic contract law. Students are also introduced to the fundamentals of contracting. This is an accelerated course that encompasses the entire contracting process from receipt of a purchase request through contract completion, including close-out.		
MGMT 230	FUND OF CONTRACTING II (Spring, Summer)	3 CREDITS
<i>Prerequisite(s): MGMT 130 or Permission of Department.</i> This course provides essential fundamentals for the student and practice of price, cost, and proposal analysis. Various case scenarios and actual cost analysis are used to illustrate and integrate the various concepts and techniques covered in the course. Topics include the review of contracting environment, use and importance of market research, sources cost price analysis, application of price-related factors in the determination of reasonableness, methods for analyzing direct and indirect costs, methods for performing profit analysis, ethics in contract pricing, and selection of current pricing topics. Contract Pricing is designed to provide entry-level contracting personnel with a solid foundation for practice analysis and negotiation analysis.		
MGMT 241	PRINCIPALS OF MANAGEMENT (Fall, Spring, Summer)	3 CREDITS
<i>Prerequisite(s): BUAD 101; MGMT 101.</i> This course is a study of the principles, processes, and practices of organizational management. This course examines the basic tasks of the modern manager, including planning, organizing, leading, controlling, staffing, and decision-making.		
MGMT 330	INTERMEDIATE CONTRACTING	3 CREDITS
<i>Prerequisite(s): MGMT 130 or Permission of Department.</i> This course presents experienced, intermediate-level contracting personnel with an intensive examination of the life cycle phases of contracting, including the pre-award phase of contracting (acquisition planning, solicitation, evaluation, and award), and post award contract administration, plus contracting problem analysis and resolution. Case studies challenge students to apply ethical principles, statutes, regulations, and sound business judgment in the resolution of contract problems. Major course topics include acquisition planning, contracting methods (with an emphasis on formal source selection and noncommercial acquisitions), contract administration (including contract surveillance and quality assurance), financial management, termination, and dispute resolution.		
MGMT 343	PRINCIPALS OF SUPERVSN/LDSHIP	3 CREDITS
This course is an examination of the supervisory functions of leadership, emphasizing the tasks, roles, and practices requisite for first-line effectiveness. Topics include motivation of people, organization of work, performance appraisal and counseling, and decision-making.		
MGMT 344	ORGANIZATIONAL BEHAVIOR (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): MGMT 241.</i> This course focuses on the managerial analysis of human behavior in organizations, with special emphasis on organizational theory and application to case studies and real situations. Topics include motivation, perception, communication, leadership, power and negotiations, group behavior, organizational culture and change.		
MGMT 345	PRIN OF SUPER & LEADSHP (Spring Only)	3 CREDITS
<i>Prerequisite(s): MGMT 241.</i> This course is an examination of the supervisory functions of leadership, emphasizing the tasks, roles, and practices requisite for first-line effectiveness. Topics include motivation of people, organization of work, performance appraisal and counseling, and decision-making.		
MGMT 346	MGMT OF NON-PROFIT ORG (Spring Only)	3 CREDITS
<i>Prerequisite(s): MGMT 241.</i> This course is a survey of the organizational objectives and the socio-economic environment of non-profit organizations; it critically evaluates the applicability of private sector efficiency criteria to such organizations and examines the scope and application of management principles to community-based non-profit organizations.		
MGMT 347	MANAGEMENT PROBLEMS (Fall Only)	3 CREDITS
<i>Prerequisite(s): MGMT 241.</i> This course focuses on managerial decision processes. Students seek to apply skills, learning, principles, and techniques to organizational situations through case analyses. Readings and class discussion supplement analyses.		
MGMT 352	INTERNATIONAL BUSINESS	3 CREDITS
<i>Prerequisite(s): MGMT 241; MKTG 231; ECON 211, ECON 212. Junior Standing.</i> This course is an examination of the nature and scope of international business and the diverse environments in which international business managers must operate. An overview of the theories of international trade and economic development is presented to provide a basic understanding of the differences between the former international firm and the present day multinational enterprise. Managerial aspects of organizational structure, strategy, culture, human		

resources, and leadership are emphasized. A worldview perspective of transactional managerial challenges in terms of access to markets, new markets, specialized resources, and new sources of information is provided.

MGMT 371 LABOR RELATIO & LAW (Fall Only)

3 CREDITS

Prerequisite(s): MGMT 241. This course is a study of the history and the law pertaining to the operations of organized labor, the dynamics of labor-management relationships, and the effect of the labor-management relationship on the workplace and the economy. This course also includes collective bargaining, labor-management cooperation, labor productivity, and global competition.

MGMT 401 APPLIED RESEARCH METHODS (Spring Only)

3 CREDITS

Prerequisite(s): ECON 351. This course is a survey and application of research methodology as a tool in decision-making. It emphasizes theory, design, data-gathering, and evaluation.

MGMT 410 THE BUSINESS OF MUSIC

3 CREDITS

Workshop/seminar course, which considers issues, concepts and strategies for entry and participation in music and entertainment as a business. Course examines the structure, dynamics, economics and relations among performers and artists, agents and representatives, intermediaries and producers, venues, media and other industry participants. It also considers markets, revenue/royalty flows, distribution and critical issues of law and public policy.

MGMT 430 INTERMEDIATE CONTRACT PRICING (Spring Only)

3 CREDITS

Prerequisite(s): MGMT 330. This course reinforces both pricing skills taught in Fundamentals of Contract Pricing I credit and II. The course develops skills in price analysis, advanced pre-award pricing decisions, and general contract pricing. The course is primarily quantitative in nature, focusing on statistical and economic analysis tools.

MGMT 440 BUSINESS STRATEGY & POL (Fall, Spring)

3 CREDITS

This course examines processes by which organizations, especially profit-seeking businesses, scan and adapt to their environments. Issues to be examined include the planning function, development of goals and objectives, assessment of requisite organizational competences, appropriate structure, and related issues of strategy, policy and competitive posture.

MGMT 441 ENTREP & NEW ENTERPRISES (Fall Only)

3 CREDITS

Prerequisite(s): MGMT 241. This course focuses on the development and management of new enterprises. It concentrates on practice, entrepreneurship and its Prerequisite(s), and skills-building. It includes topics such as new venture financing, business planning, deal structuring and negotiations, and the transformation from entrepreneur to business person.

MGMT 442 SMALL BUS OPER AND MGMT (Spring Only)

3 CREDITS

Prerequisite(s): FINA 320, MKTG 231, MGMT 241. Senior Standing. This course examines the problems, issues, and opportunities of operating and managing small businesses. Functional topics as they relate to entrepreneurship are included. Issues of scale dis-economics, insufficiency of resources, market niche, venture financing, and business planning are addressed.

MGMT 446 MANAGEMENT SEMINAR (Offered Occasionally)

3 CREDITS

Prerequisite(s): ECON 211, ECON 212; FINA 320; MGMT 241, MGMT 344. Senior Standing and 3 credits.0 Cumulative Average or Permission of Instructor. A management course in which the topics covered center around a theme related to some significant issues in the management of organizations. The theme is selected by the instructor. Course includes reading assignments, discussions, experiential activities, and other appropriate learning techniques. Seminar participants produce a seminar research paper on a topic related to the theme.

MGMT 449 BUS STRATEGY AND POLICY

3 CREDITS

Prerequisite(s): FINA 320, MGMT 241, ECON 211, ECON 212. Senior Standing. This course examines processes by which organizations, especially profit-seeking businesses, scan and adapt to their environments. Issues to be examined include the planning function, development of goals and objectives, assessment of requisite organizational competences, appropriate structure, and related issues of strategy, policy, and competitive posture. (This is a capstone course.)

MGMT 453 GOVERNMENT CONTRACT LAW

3 CREDITS

Prerequisite(s): MGMT 330. This course introduces basic legal principles and sources of contract law as they apply to the Government's acquisition of supplies and services, as well as construction services. Government Contract Law provides an understanding of the impact of Government Contract Law on daily decision-making in acquisition. Court cases and administrative decisions (General Accounting office, Board of Contract Appeals) are discussed with emphasis on how the law affects the Government Contractor interface and how to avoid legal disputes and maintain business relationships.

MGMT 471 HUMAN RESOURCE MGMT (Fall Only)

3 CREDITS

Prerequisite(s): MGMT 344. This course analyzes the selection, development, utilization, assessment, and reward of the work force to accomplish employee and organizational goals. This course examines recruitment, selection, reduction in force, performance evaluation, training and development, compensation, organizational change, and legal constraints.

MGMT 472 CONFLICT MANAGEMENT (Fall Only)

3 CREDITS

Prerequisite(s): MGMT 344. This course is a study of the underlying factors contributing to personal and organizational conflicts, with emphasis on methods of preventing, managing, and resolving conflict at each level of the business environment. This course includes reading and research assignments, case studies, class discussion, and experiential activities.

MGMT 480 PRODUCTION AND OPER MGMT (Fall, Spring)

3 CREDITS

Prerequisite(s): MGMT 241 and ECON 351. This course is an examination of the processes and techniques of decision-making widely used in the context of production and operations planning, analysis and control. Topics studied include design and development of products; resource allocation; scheduling and utilization of people, materials and equipment; and quality and quantity control of processes, using techniques such as linear programming, critical-path analysis, time-series analysis, and network scheduling.

MGMT 490 ISSUES IN BUAD ETHICS

3 CREDITS

Seniors Only. Current issues of ethics in the society as they affect business behavior will be discussed through panel presentation and class participation. Social responsibility of business, environmental issues, human rights and technological progress, business ethics and the evolution of social values exemplify the topics which will be presented from multi-disciplinary perspectives by visiting experts, with the instructor moderating the class discussion.

MISC: MILITARY SCIENCE COURSE DESCRIPTIONS**MISC 101 LEADERSHIP & DEVELOP I****1 CREDIT**

Introduction to various leadership styles and their effects on organizations. The study of the United States Army as a profession and the historical growth and development of the Army, stressing the magnitude of management implications; the significance of military courtesy, disciplines, customs and traditions of the service; development of leadership abilities through practical exercises and physical fitness.

MISC 102 LEADERSHIP & DEVELOP II**1 CREDIT**

Introduction to various leadership styles and their effects on organizations. The study of the United States Army as a profession and the historical growth and development of the Army, stressing the magnitude of management implications; the significance of military courtesy, disciplines, customs and traditions of the service; development of leadership abilities through practical exercises and physical fitness.

MISC 105 LEADERSHIP LAB I**1 CREDIT**

Prerequisite(s): None. The course provides an opportunity for the student to practice skills, knowledge, and techniques relating to the management of people. The disciplines required as a member of a military team on the drill field are not directed to a marching and maneuver as the ultimate objectives. They are designed to develop in the potential leader an appreciation and mastery of the art of command, poise, physical and mental alertness and responsiveness to military direction. This laboratory allows the student to apply the principles of human relations, leadership and the techniques of communications to develop poise, confidence and command and directional control. These are essential to the craft of military science.

MISC 106 LEADERSHIP LAB I**1 CREDIT**

Prerequisite(s): None. The course provides an opportunity for the student to practice skills, knowledge, and techniques relating to the management of people. The disciplines required as a member of a military team on the drill field are not directed to a marching and maneuver as the ultimate objectives. They are designed to develop in the potential leader an appreciation and mastery of the art of command, poise, physical and mental alertness and responsiveness to military direction. This laboratory allows the student to apply the principles of human relations, leadership and the techniques of communications to develop poise, confidence and command and directional control. These are essential to the craft of military science.

MISC 201 LEADERSHIP & DEVELOP III**2 CREDITS**

Focus on the operations of the basic military team, including military geography and the use of maps and aerial photographs; the functions duties, and responsibilities of junior leaders; and continuing development of leadership through practical exercises. The leadership laboratory is included in the course instruction.

MISC 202 LEADERSHIP & DEVELOP IV**2 CREDITS**

Introduction to the principles of leadership, developing a personal leadership style, map reading; the functions, duties and responsibilities of junior leaders; and continuing development of leadership through practical exercises. The course also includes problem solving, effective time management, physical fitness and team building.

MISC 205 LEADERSHIP LAB II**1 CREDIT**

Prerequisite(s): Must have completed MISC 105/106 or received placement credit as determined by the Professor of Military Science. The course provides an opportunity for the student to practice skills, knowledge, and techniques relating to the management of people. The disciplines required as a member of a military team on the drill field are not directed to a marching and maneuver as the ultimate objectives. They are designed to develop in the potential leader an appreciation and mastery of the art of command, poise, physical and mental alertness and responsiveness to military direction. This laboratory allows the student to apply the principles of human relations, leadership and the techniques of communications to develop poise, confidence and command and directional control. These are essential to the craft of military science.

MISC 206 LEADERSHIP LAB II**1 CREDIT**

Prerequisite(s): Must have completed MISC 105/106 or received placement credit as determined by the Professor of Military Science. The course provides an opportunity for the student to practice skills, knowledge, and techniques relating to the management of people. The disciplines required as a member of a military team on the drill field are not directed to a marching and maneuver as the ultimate objectives. They are designed to develop in the potential leader an appreciation and mastery of the art of command, poise, physical and mental alertness and responsiveness to military direction. This laboratory allows the student to apply the principles of human relations, leadership and the techniques of communications to develop poise, confidence, command and directional control. These are essential to the craft of military science.

MISC 301 LEADERSHIP & MGMT I**3 CREDITS**

Emphasis on the following, through case studies in leadership and management; delegation of authority and responsibility, span of control, planning, coordinating, and decision making; development of the ability to express oneself clearly, with emphasis on the military problems, the evaluation of situations and preparation and delivery of logical solutions; directing and coordinating the efforts of individuals and small units in the execution of defensive and offensive tactical missions, including military geography, weapons systems, communications systems, intelligence gathering capabilities and the role of the various branches of the Army.

MISC 302 LDRSHP AND MGMT II**3 CREDITS**

Emphasis on the following, through case studies in leadership and management; delegation of authority and responsibility, span of control, planning, coordinating, and decision making; development of the ability to express oneself clearly, with emphasis on the military problems, the evaluation of situations and preparation and delivery of logical solutions; directing and coordinating the efforts of individuals and small units in the execution of defensive and offensive tactical missions, including military geography, weapons systems, communications systems, intelligence gathering capabilities and the role of the various branches of the Army.

MISC 305 LEADERSHIP LAB III**1 CREDIT**

The course provides an opportunity for the student to practice skills, knowledge, and techniques relating to the management of people. The disciplines required as a member of a military team on the drill field are not directed to a marching and maneuver as the ultimate objectives. They are designed to develop in the potential leader an appreciation and mastery of the art of command, poise, physical and mental alertness and responsiveness to military direction. This laboratory allows the student to apply the principles of human relations, leadership and the techniques of communications to develop poise, confidence and command and directional control. These are essential to the craft of military science.

MISC 306 LEADERSHIP LAB III**1 CREDIT**

The course provides an opportunity for the student to practice skills, knowledge, and techniques relating to the management of people. The disciplines required as a member of a military team on the drill field are not directed to a marching and maneuver as the ultimate objectives. They are designed to develop in the potential leader an appreciation and mastery of the art of command, poise, physical and mental alertness and responsiveness to military direction. This laboratory allows the student to apply the principles of human relations, leadership and the techniques of communications to develop poise, confidence and command and directional control. These are essential to the craft of military science.

MISC 401 LEADERSHIP & MGMT III **3 CREDITS**

This course extends the examination of ethical dilemmas in leadership when organizational goals conflict with personal welfare; the development of policy and standard procedures in organizations; communicative arts and oral presentation; planning for the unexpected in organizations under stress; developing alternate course of action; how to delegate and supervise subordinate leaders; introduction to the backward planning process; further studies in assessment of organizational cohesion and developing strategies to improve organizational climate; effective after-action reviews (AARs) of past organizational training.

MISC 402 LEADERSHIP & MGMT IV **3 CREDITS**

This course extends the examination of ethical dilemmas in leadership-when organizational goals conflict with personal welfare; the development of policy and standard procedures in organizations; communicative arts and oral presentation; planning for the unexpected in organizations under stress; developing alternate course of action; how to delegate and supervise subordinate leaders; introduction to the backward planning process; further studies in assessment of organizational cohesion and developing strategies to improve organizational climate; effective after-action reviews (AARs) of past organizational training.

MISC 405 LEADERSHIP LAB IV **1 CREDIT**

The course provides an opportunity for the student to practice skills, knowledge, and techniques relating to the management of people. The disciplines required as a member of a military team on the drill field are not directed to a marching and maneuver as the ultimate objectives. They are designed to develop in the potential leader an appreciation and mastery of the art of command, poise, physical and mental alertness and responsiveness to military direction. This laboratory allows the student to apply the principles of human relations, leadership and the techniques of communications to develop poise, confidence, command and directional control. These are essential to the craft of military science.

MISC 406 LEADERSHIP LAB IV **1 CREDIT**

The course provides an opportunity for the student of practice skills, knowledge, and techniques relating to the management of people. The disciplines required as a member of military team on the drill field are not directed to a marching and maneuver as the ultimate objectives. They are designed to develop in the potential leader an appreciation and mastery of the art of command, poise, physical and mental alertness and responsiveness to military direction. This laboratory allows the student to apply the principles of human relations, leadership and the techniques of communications to develop poise, confidence , command and directional control. These are essential to the craft of military science.

MKTG: MARKETING COURSE DESCRIPTIONS

MKTG 231 PRINCIPALS OF MARKETING (Fall, Spring) **3 CREDITS**

Prerequisite(s): BUAD 101. This course is an introduction to the field of marketing and the issues of marketing management. Areas of study include consumer behavior, social responsibility of marketers, marketing of goods and services, industrial marketing, and logistics of distribution, pricing, product-planning and development, promotion, the selling function, and government regulations.

MKTG 330 CONSUMER BEHAVIOR (Fall, Spring) **3 CREDITS**

Prerequisite(s): MKTG 231, ECON 212. This course is an analysis of the consumer in marketing situations as a buyer and user of products and services and in relation to the various individual and marketing factors affecting his or her behavior. Topics include the basic foundations underlying consumer behavior, such as economic, social, psychological, and cultural factors. The influence of marketing communications is also considered.

MKTG 334 SALESMANSHIP (Fall, Spring) **3 CREDITS**

Prerequisite(s): MKTG 231 or Permission of Instructor. This course is designed to acquaint the student with the problems that face the salesman in each phase of the business cycle. The focus is on the principles of salesmanship, in general. A detailed study of retail selling, house-to-house salesmanship, laying out territories, and sales force management.)

MKTG 335 RETAILING (Fall Only) **3 CREDITS**

Prerequisite(s): MKTG 231 or Permission of Instructor. This course is an exploration of the role of retailing in the marketing of consumer goods and services. Course examines the dynamics, structure, and processes of retailing and the implications for retail marketers.

MKTG 337 ADVERTISING (Fall, Spring) **3 CREDITS**

This course focuses on the principles of advertising and a study of advertising. Special problems of small business concerns, including appropriations and planning, will be discussed. Students prepare individual advertising campaigns for a new product or service to be presented both orally and in writing.

MKTG 430 MARKETING RESEARCH (Fall Only) **3 CREDITS**

Prerequisite(s): MKTG 330, ECON 351 and Senior Standing. This course focuses on the development of an understanding of marketing research methodology. Emphasis is placed on the application of marketing research to practical situations and on the relation of marketing research to management decisions.

MKTG 431 INTERNATIONAL MARKETING (Fall and Summer) **3 CREDITS**

Prerequisite(s): MKTG 231, BUAD 351, ECON 341 or Permission of Instructor. This course is an in-depth study of an inquiry into the nature and structure of marketing in a variety of environments. Emphasis is placed on formulation of policies and decision-making under the complex and dynamic conditions of international business.

MKTG 432 PROCUREMENT MANAGEMENT (Spring Only) **3 CREDITS**

Prerequisite(s): MKTG 231. This course focuses on purchasing and materials management principles and practices; organization and functions in materials management; determination of requirements, source selection, buying practices, policies; and ethics applicable to public administration.

MKTG 438 MARKETING STRATEGY (Fall and Spring) **3 CREDITS**

Prerequisite(s): MKTG 430. This course focuses on the application of marketing principles to specific marketing problems through case analysis, lectures, and reviews of current articles.

MUSA: APPLIED MUSIC COURSE DESCRIPTIONS**MUSA 101,102,201,202,301,302,401,402 APPLIED PIANO**

(Fall, Spring)

2 Credits each

Prerequisite: Permission or Audition by Instructor. This course is a study of the basic principles of piano playing, including scales, arpeggios, and etudes.

MUSA (Sec. 001 & 002) 103,104,203,204,303,304,403,404 JAZZ ENS./BIG BAND (001)

(Fall, Spring)

1 Credit each

The BSU Jazz Ensemble is a select group of approximately 20 musicians who make up a fully instrumented "big band." Emphasis is placed upon the study of diverse jazz styles and literature, ensemble performance, and improvisation. Students will have the opportunity to arrange and compose music for performance and recording. Membership is by audition or invitation and is open to all BSU students.

(002)

The BSU "Big Band" is comprised of approximately 20 entry-level aspiring jazz musicians who make up a fully instrumented "big band." Emphasis is placed upon the study of early styles of Jazz, Blues, Swing, Dixieland, etc., through "Bee Bop" with emphasis on improvisation and ensemble performance. Membership is by audition or invitation and is open to all BSU students.

MUSA 105,106,205,206,305,306,405,406 UNIVERSITY CHOIR

(Fall, Spring)

1 Credit each

These courses provide a study and performance of classical, popular, folk, spirituals, and theater choral music. Open to all Bowie State University students through audition.

MUSA (Sec. 001 & 002) 107,108,207,208,307,308,407,408 CONCERT BAND /WIND ENS. (001)

(Fall, Spring)

1 Credit each

The Concert Band is made up of approximately sixty instrumentalists that perform representative works in all styles from classical to contemporary. Membership is by audition or invitation and is open to all BSU students. The concert band typically performs in formal concert attire, which consists of tuxedos for the gentlemen and gowns for the ladies.

(002)

The Wind Ensemble is made up of approximately sixty instrumentalists that perform representative works in all styles from classical to contemporary. Membership is by audition only and is open to all BSU students. The wind ensemble typically performs in formal concert attire, which consists of tuxedos for the gentlemen and gowns for the ladies.

MUSA 109,110,209,210,309,310,409,410 SEMINAR

(Fall, Spring)

0 Credit

Prerequisite: Fine Arts Music Concentrations Majors. Fine Arts Music Concentration Majors are expected to participate on at least seven seminars and receive a satisfactory grade. All music students are required to attend each scheduled seminar (two per semester).

MUSA 111,112,211,212,311,312,411,412 RECITAL

(Fall, Spring)

0 Credit

Prerequisite: Fine Arts Music Concentrations Majors. Fine Arts Music Concentration Majors are expected to participate on at least seven seminars and receive a satisfactory grade. All music students are required to attend each scheduled seminar (two per semester).

MUSA 113,114,213,214,313,314,413,414 APPLIED GUITAR

(Fall, Spring)

2 Credits each

Prerequisite: Open to all students through audition or permission of instructor. Course provides study and instruction for classical, popular and contemporary literature for guitar, scales, chord progressions and improvisation.

MUSA 115,116,215,216,315,316,415,416 APPLIED PERCUSSION

(Fall, Spring)

2 Credits each

Prerequisite: Open to all students through audition. These courses provide individual instruction in techniques, musicianship, and repertoire for classical, contemporary, popular, show and theatre literature.

MUSA 119,120,219,220,319,320,419,420 MARCHING BAND

(Fall, Spring)

1 Credit each

These courses, which are presented in laboratory style, provide an opportunity for students to learn discipline, responsibility, and social awareness, with the ultimate goal being "performance". This goal is accomplished through rehearsal and performance of standard and contemporary repertoire, with emphasis given to sight-reading, interpretation, musicianship, improvisation, memorization, and choreographed physical movement.

MUSA 121, 122, 221,222,321,322,421,422 VOICE MINOR

(Fall, Spring)

1 Credit each

Prerequisite: Audition or Permission of Instructor. These courses provide individual instruction in technique, musicianship and repertoire through solo and group performance.

MUSA 123,124,223,224,324,325,423,425 GUITAR CLASS

(Fall, Spring)

1 Credit each

Prerequisite: Open to all students through audition or permission of instructor. Course provides study and instruction for classical, popular and contemporary literature for guitar, scales, chord progressions and improvisation.

MUSA: APPLIED MUSIC COURSE DESCRIPTIONS (Cont.)**MUSA 125, 126, 225, 226, 256, 325, 326,425,426 APPLIED VOICE**

(Fall, Spring)

2 Credits each

Prerequisite: Permission or Audition by Instructor. This course provides a study and instruction in the principles of breathing, phonetics, diction, scales, arpeggios and vocalism using selected styles and periods of music.

MUSA 127,128,227,228,327,328,427,428 PIANO MINOR

(Fall, Spring)

1 Credit each

Prerequisite: Fine Arts Music Concentration Only; audition required. This course is the study of scales, chords, arpeggios, transposition, and harmonization for students with rudimental background in piano.

MUSA 129,130,229,230,329,330,429,430 BRASS ENSEMBLE	(Fall, Spring)	1 Credit each
These courses are an ensemble that performs contemporary and standard brass music, with emphasis given to sight reading, interpretation, and musicianship. Open to all Bowie State University students through audition.		
MUSA 135,136,235,236,335,336,435,436 PERCUSSION ENSEMBLE	(Fall, Spring)	1 Credit each
These courses provide a study and performance of standard and contemporary percussion ensemble literature.		
MUSA 137,138,237,238,337,338,437,438 WOODWIND ENSEMBLE	(Fall, Spring)	1 Credit each
These courses provide a study and performance of intermediate and advanced woodwind literature, both traditional and contemporary. Open to all Bowie State University students through audition.		
MUSA 143,144,243,244,343,344,443,444 GOSPEL CHOIR	(Fall, Spring)	1 Credit each
<i>Prerequisite: Permission or Audition by Instructor.</i> This course provides a study and performance of traditional, modern and contemporary gospel, anthems and spirituals.		
MUSA 145,146,245,246,345,346,445,446 APPLIED BASS	(Fall, Spring)	2 Credits each
<i>Prerequisite: Permission or Audition by Instructor.</i> This course provides a study and performance of traditional, modern and contemporary gospel, anthems and spirituals.		
MUSA 153,154,253,254,353,354,453,454 APPLIED TRUMPET	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 155,156,255,256,355,356,455,456 APPLIED SAXOPHONE	(Fall, Spring)	2 Credits each
<i>Prerequisite: Permission or Audition by Instructor.</i> This course provides a study of scales, arpeggios, and selected solos in classical, contemporary, jazz and popular literature.		
MUSA 157,158,257,258,357,358,457,458 APPLIED OBOE	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 159,160,259,260,359,360,459,460 APPLIED BASSOON	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 163,164,263,264,363,364,463,464 APPLIED TROMBONE	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 165,166,265,266,365,366,465,466 APPLIED EUPHONIUM	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 167,168,267,268,367,368,467,468 WOODWIND CLASS	(Fall, Spring)	1 Credit
This course provides small group instruction in technique, musicianship, and repertoire through group and solo performance.		
MUSA 169,170,269,270,369,370,469,470 BRASSWIND CLASS	(Fall, Spring)	1 Credit
This course provides small group instruction in technique, musicianship, and repertoire through group and solo performance.		
MUSA 171,172,271,272,371,372,471,472 APPLIED FLUTE	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 173,174,273,274,373,374,473,474 APPLIED TUBA	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 175,176,275,276,375,376,475,476 APPLIED CLARINET	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 177,178,277,278,377,378,477,478 APPLIED FRENCH HORN	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 179,180,279,280,379,380,479,480 APPLIED VIOLIN	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA: APPLIED MUSIC COURSE DESCRIPTIONS (Cont.)		
MUSA 181,182,281,282,381,382,481,482 APPLIED VIOLA	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 183,184,283,284,383,384,483,484 APPLIED CELLO	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		
MUSA 185,186,285,286,385,386,485,486 APPLIED INSTRUMENTAL	(Fall, Spring)	2 Credits each
This course is a study of scales, arpeggios, and selected etudes and solos in all styles.		

MUSA 191,192,291,292,391,392,491,492 CLASS PIANO (Fall, Spring) 2 Credits each
Prerequisite: Audition or Permission of Instructor. This course provides group instruction in technique, musicianship, and repertoire designed to develop general keyboard facility with chords, scales, sight-reading, harmonization, transposing, and improvising. Open to all students with no previous instruction.

MUSA 195,196,295,296,395,396,495,496 VOICE CLASS (Fall, Spring) 2 Credits each
This course provides group instruction in technique of musicianship and repertoire through solo and group performance.

MUSC: MUSIC CONCENTRATION COURSE DESCRIPTIONS

MUSC 100 DEVELOPMENTAL MUSIC THEORY (Fall Only) 0 Credits
Fine Arts Majors Only. This course is a study of the physics of musical sounds, conventions of notation, fundamental musical grammar, melodic construction, cadences, and simple melodies harmonized with block chords.

MUSC 101 FUNDAMENTALS OF MUSIC (Fall, Spring) 3 Credits
This course is a study of functional musical skills. Designed for the general student, this course provides instruction and drill in reading music, sight singing, recorder playing, and keyboard harmony.

MUSC 102 JAZZ WORKSHOP (Fall, Spring) 3 Credits
This course is a study of functional musical skills. Emphasis is placed upon the study of diverse jazz styles and literature, ensemble performance, and improvisation.

MUSC 110 INTRODUCTION TO ELECTRONIC MUSIC (Fall, Spring) 3 Credits
Prerequisite/s: Required for all Fine Arts Majors. Prior knowledge of music fundamentals will assist in the understanding of course materials. Open to all BSU students. Introduction lab design to learn software programs used to sequence and notate music. Comprehension of MIDI (Musical Instrumental Digital Interface) music is developed through application of digital and electric music devices interfaced with the computer using step-time and real-time applications.

MUSC 111 KEYBOARD TECHNOLOGY 1 (Fall, Spring) 2 Credits
Prerequisite/s: MUSC 110: This course is designed to develop knowledge of keyboards and synthesizers, through the use of MIDI. Students learn how to sequence, using cord symbols, pre-recorded music examples and sheet music.

MUSC 112 KEYBOARD TECHNOLOGY II (Fall, Spring) 3 Credits
Prerequisite: MUSC 111: Continuation of MUSC 111. Preparation of music using analog instrument and synthesized sounds. Creating drum tracks for various styles of music.

MUSC 145 MUSIC HISTORY TO 1810 (Fall Only) 3 Credits
Fine Arts Majors only. This course is a study of the history of music from the early Christian Era through the music of Early Beethoven.

MUSC 146 MUSIC HISTORY SINCE 1810 (Spring Only) 3 Credits
Fine Arts Majors Only. This course is a study of the history of music from the middle period of Beethoven to the present time.

MUSC 155 BASIC MUSIC THEORY (THEORY I) (Fall Only) 3 Credits
Fine Arts Majors Only. This course is a study of the physics of musical sounds, conventions of notation, fundamental musical grammar, melodic construction, cadences, and simple melodies harmonized with block chords.

MUSC 156 INTERMEDIATE MUSIC THEORY (THEORY II) (Spring Only) 3 Credits
Fine Arts Majors Only. This course is a study of functional harmony using figured bass, inversions, seventh chords, secondary function, non-chord, and embellishing tones. A study of the intermediate forms; keyboard drill will include harmonization's from simple figured bass and popular music chord symbols and the development of variety in accompaniment patterns.

MUSC 157 SIGHT-SINGING (Fall, Spring) 2 Credits
This course is a systematic applied study of sight-singing with tonic Sol-Fa and Solfege syllables designed to develop the interval and rhythmic aspects of the art through solo and group performance.

MUSC 165 STRING METHODS I (Fall Only) 1 Credit
This course provides an introduction to string methods and pedagogy, including solo and group performance. Emphasis is on methods of teaching and routine maintenance of the instruments.

MUSC: MUSIC CONCENTRATION COURSE DESCRIPTIONS (Cont.)

MUSC 166 STRING METHODS II (Spring Only) 1 Credit
This course provides an in depth study of string methods and pedagogy, including solo and group performance on various instruments in the string family. Emphasis is on methods of teaching and routine maintenance of the instruments.

MUSC 195 ORGAN (Fall, Spring) 1 Credit each
Prerequisite: Audition or Permission of Instructor. This course provides instruction in technique, musicianship, and repertoire designed to develop facility on the organ including chords, scales, sight-reading, harmonization, transposition, and improvisation.

MUSC 211	KEYBOARD & COMPUTER SEQUENCING	(Fall, Spring)	3 Credits
<i>Prerequisite/s: MUSC 110. Use Cakewalk Home Studio, Master Tracks Pro Audio and Power Tracks Audio to develop computer sequences in step-time and real-time formats. Prepare sequences and drum tracks from Midi to Wave files for recording on CDs.</i>			
MUSC 212	COMPUTER NOTATIONS	(Fall, Spring)	3 Credits
<i>Prerequisite/s: MUSC 110, MUSC 155. Sibelius notation software is used to prepare lead sheets, small and large ensemble compositions for performance. Learn about other popular notation software packages for both the PC and MAC platforms.</i>			
MUSC 245	VOCAL LITERATURE I	(Fall Only)	2 Credits
<i>Fine Arts Majors, Vocal Majors and Minors. This course is a study of Vocal Literature designed to strengthen the singer's knowledge of Italian, German, French, Spanish, and English repertoire, with a practical application through performance of the literature.</i>			
MUSC 246	VOCAL LITERATURE II	(Spring Only)	2 Credits
<i>Prerequisite/s: MUSC 245. Fine Arts Majors, Vocal Majors and Minors. This course is a continuation of the study of Vocal Literature designed to strengthen the singer's knowledge of Italian, German, French, Spanish, and English repertoire, with a practical application through performance of the literature.</i>			
MUSC 247	BAND AND ORCHESTRA LITERATURE	(Spring Only)	2 Credits
<i>This course is a study of representative works written for band and orchestra in all styles from classical to contemporary.</i>			
MUSC 255	ADVANCED MUSIC THEORY (THEORY III)	(Fall Only)	3 Credits
<i>Prerequisite/s: MUSC 156. This advanced music theory course will provide students with a professional command of the mechanics of contemporary music. Students will be able to recognize, understand, and describe the basic materials and processes of music that are heard or presented in a score. This will be accomplished by addressing fundamental aural, analytical, and compositional skills using both listening and written exercises.</i>			
MUSC 256	CONTEMPORARY MUSIC THEORY (THEORY IV)	(Spring Only)	3 Credits
<i>Fine Arts Majors only. This course is a study of 20th Century music idioms including extensions of tertian harmony, the twelve-tone system, jazz harmony and aleatoric techniques. Keyboard drill will include modulation and transposition to all keys as well as further development of score reading and harmonization skills.</i>			
MUSC 265-266	WOODWIND CLASS METHODS	(Fall, Spring)	1 Credit each
<i>Prerequisite: Junior Level Standing mandatory. These courses provide an introduction to playing strings, woodwinds, brass and percussion instruments through solo and group performance. Emphasis is on methods of teaching and routine maintenance of the instruments.</i>			
MUSC 301	DICTION AND VOCAL LITERATURE I	(Fall Only)	2 Credits
<i>Fine Arts Majors, Vocal Majors and Minors. This course is a study of diction and Vocal Literature designed to strengthen the singer's knowledge of Italian, German, French, Spanish, and English diction, through the fundamental use of the International Phonetic Alphabet (IPA), with practical application through the study and performance of vocal literature.</i>			
MUSC 302	INTRODUCTION TO MUSIC	(Fall, Spring)	3 Credits
<i>This course is an exploration of representative music literature for various media from all periods with emphasis upon the functions of the various forms. It fuses music, art and history, and the development of aural perceptions through class and extra-class listening.</i>			
MUSC 304	DICTION AND VOCAL LITERATURE II	(Spring Only)	2 Credits
<i>Fine Arts Majors, Vocal Majors and Minors Only. This course is a study of the technical aspects of vocal music and in depth survey of historical and current musical literature emphasizing English and French.</i>			
MUSC 306-307	INSTRUMENTAL METHODS	(Fall, Spring)	3 Credits each
<i>Prerequisite: Junior Level Standing mandatory. These courses provide an introduction to playing strings, woodwinds, brass and percussion instruments through solo and group performance. Emphasis is on methods of teaching and routine maintenance of the instruments.</i>			
MUSC 311	ELECTRONIC COMPOSITION AND ARRANGING I	(Fall Only)	2 Credits
<i>Prerequisite: MUSC 211, MUSC 156. This course is designed to create compositions for all types of ensembles used in commercial song and jingle writing. Chord symbols and chord progressions are employed to develop composition for live and electronic performance. Project-based curriculum using the electronic music keyboard and MIDI.</i>			
MUSC 312	ELECTRONIC COMPOSITION AND ARRANGING II	(Spring Only)	3 Credits
<i>Prerequisite: MUSC 311, MUSC 156. Continuation of MUSC 311. Song and jingle writing for large ensembles using orchestral and big and big band instrument combinations. Project-based curriculum using electronic music keyboard and MIDI.</i>			
MUSC: MUSIC CONCENTRATION COURSE DESCRIPTIONS (Cont.)			
MUSC 345	BLACK AMERICAN MUSIC	(Fall, Spring)	3 Credits
<i>Prerequisite for MUSC 345 is ENGL 101. This course is a study of the history of Black American Music from 1819 to the present. Designed for the general student.</i>			
MUSC 355	COUNTERPOINT	(Fall Only)	2 Credits
<i>Prerequisite/s: MUSC 156. In this course the student will study and write music in which two or more melodic lines, that display an individual and differentiated melodic contour and rhythmic profile, sound together.</i>			

MUSC 356 FORM & ANALYSIS	(Spring Only)	2 Credits
<i>Prerequisite/s: MUSC 156.</i> In this course the student will study the principles of voice-leading and chord progression for chromatic harmony, including Neapolitan 6th and Augmented 6th chords. The student will analyze and make interpretive decisions about major musical forms and be able to identify and articulate formal elements in music of the common practice period with sensitivity to large-scale shape, form, motif relationships, harmonic organization, proportion, the musical function of different parts, and their expressive and cultural implications.		
MUSC 367 ELEMENTARY SCHOOL METHODS	(Fall Only)	3 Credits
<i>Prerequisites: EDUC 101, EDUC 201, English Proficiency Examination, Praxis, and admission to Music Teacher Education.</i> This course is a study of the history and theory of early childhood music education. Emphasis is placed on the skills and processes needed for the design and implementation of optimal learning environments and exploration of issues related to societal and cultural influences on young children's education, as well as significant learning theories.		
MUSC 368 SECONDARY SCHOOL METHODS	(Spring Only)	3 Credits
<i>Prerequisites: EDUC 101, EDUC 201, English Proficiency Examination, Praxis, and admission to Music Teacher Education.</i> This is an integrated methods course of practices and processes related to teaching music in the secondary school. The course has two eight-week segments. First eight weeks: General methods for all secondary students. Second eight weeks: Specific methods in the content area (i.e. Vocal/General or Instrumental/Keyboard).		
MUSC 375 KODALY, ORFF, & DALCROZE METHODS	(Fall Only)	3 Credits
<i>Prerequisites: EDUC 101, EDUC 201, English Proficiency Examination, Praxis, and admission to Music Teacher Education.</i> In this course the student will study the teaching methods of Zoltan Kodály, Carl Orff and Jacques-Emile Dalcroze which has as a basis teaching young children about music by engaging their mind and body through a mixture of singing, dancing, acting and the use of percussion instruments (i.e. xylophones, metallophones, glockenspiels).		
MUSC 376 VOCAL/GENERAL MUSIC METHODS	(Fall Only)	3 Credits
<i>Prerequisites: EDUC 101, EDUC 201, English Proficiency Examination, Praxis, and admission to Music Teacher Education.</i> This course is designed to present Music Teacher Education majors with appropriate music teaching methods and materials for effective K-12 general and vocal music teaching.		
MUSC 377 BEGINNING (Vocal & Instr.) CONDUCTING	(Fall Only)	2 Credits
<i>Prerequisite/s: MUSC 245 or 247.</i> This course will cover the fundamentals of aural and rehearsal skills, score analysis and baton technique. The student will learn conducting patterns as applied to elements of music such as tone, balance, diction, phrasing, and interpretation. The students will be introduced to selected concert band and choral literature up to and including grade V material.		
MUSC 378 ADVANCED (Vocal & Instr.) CONDUCTING	(Spring Only)	2 Credits
<i>Prerequisite/s: MUSC 377.</i> This course will cover the study of selected wind, choral, and choral/orchestral literature at the most advanced levels for both small and large instrumental and choral ensembles. An intensive development of baton and rehearsal techniques and score preparation. The course will include the rehearsal and performance of major works from wind, choral, and choral/orchestral literature.		
MUSC 408/ART 470 SELF PROMOTION/MARKETING	(Fall, Spring)	3 Credits
<i>Prerequisite(s): Required business course for all MUTE students.</i> Learn about contracts, marketing, management, and industry knowledge about the arts.		
MUSC 410 MULTIMEDIA RECORDING AND PRODUCTION I (Lab/Lecture)	(Fall Only)	2 Credits
<i>Prerequisite/s: MUSC 156 and/or Permission of Instructor.</i> Training in the use of the analog 4-track recorder, multi-track Hard Disk recorder, microphone selection, and recording techniques for home studios. Using Power Point and websites to create business plans. Introduction to Pro Tools production software/hardware.		
MUSC 411 MULTIMEDIA RECORDING AND PRODUCTION II (Lab/Lecture)	(Spring Only)	3 Credits
<i>Prerequisite/s: MUSC 410 and Senior Standing.</i> Course uses Pro Tools exclusively to prepare for Senior Project.		
MUSC 455 VOCAL-INSTRUMENTAL ARRANGING	(Fall, Spring)	2 Credits
This course is a study of the techniques of writing for a variety of vocal instrumental ensembles of all age groups, accompanied and a cappella. The student will prepare at least six (6) complete arrangements suitable for duplication and performance by ensembles from Easy to Advanced levels.		
MUSC 456 ORCHESTRATION	(Fall, Spring)	2 Credits
<i>Prerequisite/s: MUSC 156.</i> Orchestration students will learn the characteristics and idiomatic writing techniques for each orchestral instrument family: strings, brass, woodwinds, and percussion, as well as approaches for writing for full orchestra. The course allows students to use the Digital Audio Workstation (DAW) program of their choice, including Digital Performer, Logic, Cubase, SONAR, or Pro Tools.		
MUSC: MUSIC CONCENTRATION COURSE DESCRIPTIONS (Cont.)		
MUSC 457 JAZZ STUDIES	(Fall, Spring)	3 Credits
<i>Prerequisite/s: MUSC 102 and 156.</i> Both a practical and theoretical course, Jazz Studies will include a detailed study of chord/scale relationships, ear training modes, scales and chords, transcription exercises, basic blues forms and AABA forms, re-harmonization and scale theory of the major modes, whole tone and diminished scale. Aural and theoretical analysis of transcribed solos is included and students will also be expected to memorize and improvise over a number of jazz standards, including blues, modal compositions and ii-V7-I tunes, using these theoretical concepts. The student will also be given a basic knowledge of Jazz history from 1945 to the present with required listening and reading assignments outside of class. Areas covered include stylistic analysis of contemporary jazz, major representative artists and the influence of preceding styles on subsequent ones.		

MUSC 465 PERCUSSION CLASS METHODS (Spring Only) 3 Credits
Prerequisite: Junior Level Standing Mandatory. Students will learn fundamental concepts of percussion equipment and its organization, performance skills, and pedagogical skills applicable in K-12 school music programs. Course topics include organization of the school percussion program, teaching rhythm, equipment selection and maintenance, sound production concepts, fundamental instrumental techniques, and pedagogical techniques and methods of private and group instruction. Instruments studied include concert snare drum, marching percussion, keyboard percussion, orchestral accessories, Latin percussion, timpani, and jazz drum set. Study the organizational skills and information required to develop a quality percussion program, including instrument purchasing, maintenance, inventory, storage, and transport.

MUSC 468 ELEMENTARY & SECONDARY STUDENT TEACHING (Fall, Spring) 12 Credits
Prerequisite(s): Senior Level Standing in Music Teacher Education, completion of all methods courses and Praxis II. In this course the student participates in all of the activities of the teacher in the classroom, in the school, and in the community. Beginning with a period of observation and orientation, the student receives assignments of increasing difficulty from the cooperating teacher until he/she is capable of assuming full responsibility for teaching. The semester is divided into an eight-week assignment in the intermediate and an eight-week assignment in the primary grades. The practical experience is accompanied by a regularly scheduled seminar. The student teacher follows the entire schedule of the school at which the student is placed.

NURS: NURSING COURSE DESCRIPTIONS

IDIS 210 Women's Health Issues 3 Credits
This lecture course examines selected women's health issues. Special emphasis is placed on physical and psychological changes that occur throughout a woman's cycle, with special consideration given to diverse populations. Students gain a better understanding of preventive health practices, common health concerns, and resources available to address these concerns. This course is open to anyone interested in the health of women in America. Non-nursing majors only
Lecture

IDIS 450 Alternative Interventions for Health and Wellness 3 Credits
This is a survey course designed to examine relationships among the human, body, mind, behavior, and health states. Various modes for interventions with human coping, health promotion, and wellness maintenance will be explored as alternatives or complements to more traditional approaches to the human health dilemma. Emphasis is given to increasing students' level of knowledge about alternative intervention practices and to selected practical applications.
Lecture

IDIS 460 Transcultural Health and Wellness 3 Credits
The course content is designed to increase students' knowledge level and professional awareness concerning health and wellness practices in a transcultural society. Theoretical models and data collection guides are used to explore the ways and conditions under which individuals define their health status and implement health practices. Cultural factors that may influence illness behaviors and health promotion activities are examined.
Lecture

IDIS 470 Ethical Issues in Health Care 3 Credits
This lecture/discussion course is designed to introduce students to the basic concepts, theories, principles, and critical thinking processes relevant to health care ethics. Content will focus on ethical issues commonly encountered in daily practice in health care and in health care delivery systems. Important ethical issues in health care and health care delivery will be reviewed and analyzed. The pivotal role of the health care practitioner in the quality of day-to-day delivery of care and the changing health care system will be addressed from an ethical perspective.
Lecture

NURS 101 Professional Nursing Perspectives 2 Credits
The content of this course is designed to introduce students to the profession of nursing. Historical aspects of nursing and the health care delivery system will be discussed. Content will also focus on the concepts needed to form therapeutic nursing relationships with clients. Concepts related to the discipline of nursing will be introduced as the foundation for continued study.
Prerequisites: Completion of Math 125/141 and Engl 101 with a grade of "C" or better
Lecture

NURS 201 Foundation of Nursing Practice I 3 Credits
This course introduces the student to the scientific principles of foundational concepts, theory and technical skills. Concepts that frame the curricula are introduced: caring behaviors, communication, culturally congruent care, ethical frame work, legal aspects, critical thinking, leadership, research and professional nursing role. Using simulated labs, computer programs and videotapes, the student will develop and master selected psychomotor skills.
Prerequisites: Admission to the Baccalaureate Nursing Program, NURS 101, BIO 311, CHEM 107
Lecture/Laboratory

NURS 203 Foundation of Nursing Practice II 4 Credits
This course builds on the concepts and principles presented in Foundation of Nursing Practice I. There will be a continued focus on the application of the nursing process, and the ongoing development of competencies in providing care for individuals using basic nursing skills in the clinical settings. Learning opportunities are provided in the classroom, and the skills laboratory, to enable students to apply skills and theory. In addition, therapeutic communication techniques in nurse client interactions are developed. Students are introduced to research and

evidence-based practice in clinical practice.
Prerequisites: BIOL 310, BIOL 312, NURS 201
Lecture/Clinical

NURS 215 Nutrition in Health and Disease 3 Credits

This lecture course provides students with content related to principles of nutrition; therapeutic nutrition of specific clinical disorders and current consumer nutrition related issues.

Prerequisites: CHEM 107 General Chemistry

Lecture

NURS 302 Health Assessment 3 Credits

This course is designed to expand the student's interpersonal, cognitive, and psychomotor skills when defining parameters of wellness. The focus is assessment of the physiological, psychosocial, developmental, cultural, and spiritual well-being.

Lecture/Laboratory

NURS 308 Pharmacology 3 Credits

This course is designed to introduce the nursing student to the basic principles of drug therapy and drug classifications, focusing on adverse reactions and contraindications, therapeutic indications and nursing implications. It explores the role of the nurse in drug management, with consideration of social, economic, and technological changes.

Prerequisites: Completion of NURS 203 and NURS 302 with a grade of "C" or better.

Lecture

NURS 315 Pathophysiology 3 Credits

This course builds on Anatomy and Physiology I and II to discuss the affect of diseases on the body. Principles of bodily responses are explored so that the student has working knowledge of alterations in the physiological changes leading to illness and disease. This course serves as the basis for understanding adult health/illness and for developing nursing interventions and strategies. Functional changes associated with or resulting from disease or injury are discussed. The content is designed to enhance the knowledge and understanding of cellular function so that the student can correlate pathophysiology to clinical manifestations, and the related diagnostic tests and treatment.

Prerequisites: Completion of BIOL 311 and BIOL 312 with a grade of "C" or better.

Lecture

NURS 348 Adult Practice 3 Credits

This course prepares the student to care for adult clients in various settings. Course content includes theories related to health promotion, risk factors, and major acute and chronic health problems of adults. Applying the curriculum concepts (communication, culturally congruent care, research, professional nursing role, leadership, caring behaviors, legal and ethical guidelines, and critical thinking), the student completes holistic assessments and implements therapeutic nursing interventions for adult and older adults in acute and community-based settings.

Prerequisites: Completion of NURS 203, NURS 215, NURS 302, all general education courses of the freshmen and sophomore year of the progression plan with "C" or better.

Lecture

NURS 349 Adult Practice Clinical 2 Credits

This clinical course is taken concurrently with NURS 348. The clinical experiences designed for this course will allow the student to demonstrate understanding of curriculum concepts through application of the nursing process. Students will provide care to adult clients in acute and community settings.

This course must be taken concurrently with NURS 348

Clinical

NURS 350 Nursing Practice: Concepts 3 Credits

This course is designed to introduce the student to concepts and theories that are the foundation of evidenced-based nursing practice. The relationship among theory, research, and practice is discussed. The student is introduced to the conceptual framework for the curriculum (communication, culturally congruent care, research, professional nursing role, caring behaviors, legal and ethical guidelines, and critical thinking). Historical aspects of nursing and the health care delivery system will also be discussed.

Prerequisite: Admission to the RN to BS program

Lecture

NURS 368 Gerontological Nursing 2 Credits

This lecture course is designed to provide students with theoretical content related to the older adult client. It explores the needs of the aging population and implications for the professional nurse. Issues related to the older adult such as demographics, health policy, and ethical practices are explored.

Prerequisites: Completion of all general education and nursing courses of the freshmen and fall sophomore year of the progression plan with a grade of "C" or better.

Lecture

NURS 380 Maternal, Newborn, and Women's Health 3 Credits

This course prepares the student to care for families during the childbearing phase of the life cycle. Students will apply curriculum concepts (client, health continuum, caring behaviors, cultural congruity, ethical framework, and legal framework) to aspects of nursing care for clients

throughout preconception and the childbearing process, as well as the neonatal period up to the first six weeks of infancy. The course also includes content regarding the specific health needs of women throughout the lifespan.

Prerequisites: Completion of NURS308, NURS315, NURS348/459, NURS368 with a grade of "C" or better.

Lecture

NURS 381 Maternal, Newborn, and Women's Health

2 Credits

This clinical course must be taken concurrently with NURS 380. This clinical component focuses on nursing care of clients during the childbearing phase of the life cycle. The student completes holistic assessments and implements therapeutic nursing interventions for women, infants and families in acute care and community based settings. This course must be taken concurrently with NURS 380

Clinical

NURS 385 Psychiatric Mental Health Nursing

3 Credits

This course examines the needs of clients experiencing behavioral health and/or psychiatric-mental health problems and the application process to restore, maintain and/or enhance mastery in life and role functioning. This course applies the Concepts-Based Curriculum Model as designed by the Bowie's State's Department of Nursing. Theories, principles, concepts and skills for promoting client mental health and well-being are stressed.

Prerequisites: NURS 308, NURS 315, NURS 348/349, NURS 368

Lecture

NURS 386 Psychiatric Mental Health Clinical

2 Credits

This clinical course must be taken with NURS 385. This course focuses on the nursing care of clients with psychiatric- mental health and behavioral health needs and the nursing interventions required to restore, maintain, and/or enhance mastery in life and role functioning. Applying varying psychiatric mental health models, the student completes holistic assessments and implements therapeutic nursing interventions for the client in a variety of behavioral health settings.

This course must be taken concurrently with NURS 385

Clinical

NURS 390 Women's Health Issues

3 Credits

This course examines health issues of women in relation to the various roles women play in society. Special emphasis is placed on physical and psychological changes that occur throughout a woman's life cycle. Students are assisted in gaining a better understanding of preventive health practices, common health concerns, and resources to address these concerns.

Lecture

NURS 400 Introduction to Nursing Research

3 Credits

This course introduces students to general principles and concepts related to the research process in nursing practice and theory. Emphasis is given to: the role of the professional nurse as a consumer of research; expanding decision-making through the use of research findings; evaluating the usefulness of research findings for current practice.

Prerequisites: Elementary Statistics

Lecture

NURS 401 Concepts in Family Health

3 Credits

This course is designed to provide students with theoretical content and developmental theory related to family functioning and development. The emphasis is on concepts and theories pertaining to family structure, processes, and function. Stressors influencing family functioning are discussed. Interactive assignments working with families will provide opportunities for students to assess family structure, processes, and functions.

Pre-requisites: (RN students only) Completion of NURS 350, 302, and 368

Lecture

NURS 406 Nursing Practice: Community

3 Credits

This course is designed to provide students with skills necessary to assess and critically analyze at-risk aggregates and global communities. The student will develop skills to identify, prioritize, and plan culturally congruent care, which emphasizes health promotion and illness prevention. This course prepares the student to apply the core concepts of the Department of Nursing while providing care for families, aggregates, and global communities. Selected theories applicable to community and public health nursing practice are emphasized. Community assessment, epidemiology, health belief and health promotion models, health education, stress and crisis, cultural diversity, and major health problems of vulnerable communities are stressed.

Prerequisites: Completion of Junior year nursing courses and NURS 400 with a grade of "C" or better.

Lecture

NURS 409 Clinical Concepts in Community Health

2 Credits

This clinical course must be taken concurrent with NURS 406. It will provide students with opportunities to participate in caring for clients in various health settings as a component of their community health experience. Students will apply knowledge and skills from nursing and public

health sciences to expand their understanding of caring for a community's health. The student will provide professional nursing care for the individual, family, or group in community settings. The student is guided in the nursing process to develop and evaluate primary, secondary, and tertiary prevention intervention strategies that assist the client to attain and maintain optimal health status.

This course must be taken concurrently with NURS 406

Clinical

NURS 410 Care of Complex Clients

3 Credits

This course prepares the student to care for clients experiencing serious or life-threatening illnesses. Course content includes theories related to critical care and selected acute health and terminal problems. Synthesizing the curriculum concepts, the student will evaluate the application of the nursing process when intervening for seriously ill or terminally ill clients.

Prerequisites: Completion of NURS 406/409, 415/416, with a grade of "C" or better.

Lecture

NURS 411 Care of Complex Clients Clinical

2 Credits

This clinical course focuses on the nursing care of critically ill clients. The student will complete holistic assessments, and implement and evaluate therapeutic nursing interventions for critically ill clients in a variety of critical care settings.

This course must be taken concurrently with NURS 410.

Clinical

NURS 412 Transition into Profession Nursing Practice Clinical

2 Credits

The clinical portion of the course provides opportunities for students to implement strategies to solve a management problem. Students will have the opportunity to manage a unit, group of clients/or peers and collaborate as members of the health care team in response to the wealth of ethnic and culturally diverse clients and staff. In addition, students complete an organizational assessment. Various health settings may be utilized within the community to enhance learning. As the culminating course of the curriculum, emphasis is placed on synthesis of curriculum concepts and their applicability to professional nursing practice.

This course must be taken concurrently with NURS 425

Clinical

NURS 415 Nursing Care of the Child and Family

3 Credits

This course provides the student with the knowledge and skills required for the provision of therapeutic and culturally congruent nursing care, to children and their families. Course content includes growth and development of the child and adolescent, the changing family structure and its impact on the child. Students will examine the social, economic, political and environmental factors affecting health promotion and illness prevention. Issues surrounding culture, religion, legal considerations, and ethics are discussed. Relevant nursing research and evidence-based interventions are presented. Prerequisites: Completion of NURS 380/381, NURS 385/386, NURS 400, SOWK 300 with a grade of "C" or better.

Lecture

NURS 416 Nursing Care of the Child and Family Clinical

2 Credits

This clinical course focuses on the nursing care of children and adolescents within the family system. Applying the concepts of caring behaviors, communication, critical thinking, leadership, nursing process, and professional nursing role, students will implement therapeutic nursing interventions specific for selected children and adolescents in acute and community-based health care settings

This course must be taken concurrently with NURS 415.

Clinical

NURS 425 Transition into Professional Nursing Practice

3 Credits

This course is designed to provide students with an overview of content related to leadership and management theories and to examine multiple nursing issues. Emphasis is two fold: (1) it is placed on broadening students' understanding of the role(s) and responsibilities of professional nursing, and on recognizing the need for continuing professional learning and, (2) gaining an understanding of the role of the nurse in managing others in the provision of direct care to the client.

Prerequisite: Completion of NURS 415/416, and NURS 406/409 with a grade of "C" or better.

Lecture

NURS 499 Nursing Comprehensive Exit Examination

0 Credits

This is a Pass/Fail exam that is required for all traditional baccalaureate nursing students. Successful completion of the Comprehensive exam is required to satisfy requirements for graduation.

Prerequisites: Taken Final Semester of Senior Year

Independent Study/Examination

PEDO: PEDOLOGY COURSE DESCRIPTIONS

PEDO 101 INTRO TO CHILD & ADOLESCENT STUDIES (Fall, Spring) 3 CREDITS

This course is an introduction of the theories, practices and trends in the human service profession and specifically how they relate to children and adolescence. The course will examine current events, situations and best practices in regards to children and their families.

PEDO 250 CHILD AND FAMILY LIFE SKILLS (Fall) 3 CREDITS

Prerequisite(s): PEDO 101. The course is designed to explore contemporary issues affecting children, youth and families. Specific topics will include the marital/family system, parent/child interaction, divorce, death of a family member, chronic illness and theoretical approaches to family study. Students will also gather insights into differing lifestyles and how this impacts children and youth.

PEDO 260 CHILD ABUSE & NEGLECT (Fall) 3 CREDITS

Prerequisite(s): PEDO 101. This course will examine historical and contemporary issues affecting the maltreatment of children/adolescents in regards to child abuse and neglect. The course will raise awareness of how society has evolved to address the growing problem of child abuse and neglect. It will enable students to recognize symptoms and signals of child abuse.

PEDO 270 SOCIOLOGICAL ISSUES (Fall) 3 CREDITS

Prerequisite(s): PEDO 101. This course will focus on socialization issues of children as it pertains to violence in the home, poverty, substance abuse, violence in schools, crime, and being a part of a blended family.

PEDO 280 RUNAWAY & HOMELESS YOUTH (Fall) 3 CREDITS

Elective: This course will explore reasons why children/youth runaway or end up homeless and on the streets. It is an interdisciplinary course with strong underpinning from interactionist and conflict theories. Students will examine the emotional, social, psychological and political dimensions of this growing societal problem. Special attention will be given to child sexual abuse and domestic violence issues.

PEDO 282 DOMESTIC & FAMILY VIOLENCE (Spring) 3 CREDITS

Elective: This course will cover the history of domestic and family violence, current theories, the causes of violence in the family, interventions and preventative models to curb family and domestic unrest and the affects of family violence on children and youth.

PEDO 306 INTRODUCTION TO FIELD (Spring) 3 CREDITS

Prerequisite(s): PEDO 101; PEDO 250; PEDO 260; and PEDO 270. The course is designed to enhance students' knowledge of being a change agent, advocate and indirect service provider for children and youth in mental health, medical, k-12th grade educational or preschool settings. In addition this course prepares the student for PEDO 424 & 425, Field and Seminar I & II.

PEDO 314 REG, POL & ADM OF CHILD (Spring) 3 CREDITS

Prerequisite(s): PEDO 101; PEDO 250; PEDO 260; and PEDO 270. The course was developed to expose students to the rigors and decisions of administrators, policymakers and/or entrepreneurs. This course will give the student insights into the management and administration of those human service agencies that service children and youth.

PEDO 350 SIGN LANGUAGE I (Fall) 3 CREDITS

This course teaches the fundamentals of sign language, including those basic concepts and theories necessary for working effectively in programs aimed at providing services to children and youth with serious hearing loss and related problems.

PEDO 351 SIGN LANGUAGE II (Spring) 3 CREDITS

Prerequisite(s): PEDO 350. This course is offered to those students who wish to broaden and continue their usage of sign language.

PEDO 354 LEG AND ETH HUM SERV STANDARDS (Spring) 3 CREDITS

Prerequisite(s): PEDO 101; PEDO 250; PEDO 260; and PEDO 270. This course is developed to focus on the moral and ethical milieu of leadership: the values, theories, strategies, behaviors and skills that provide a framework for principled decisions in human service organizations.

PEDO 360 ART, MUSIC, DANCE & PLAY THERA (Spring) 3 CREDITS

Prerequisite(s): PEDO 101; PEDO 250; PEDO 260; and PEDO 270. Students will be exposed to current trends and techniques that will help children who have been abused as well as help young children develop a sensitivity and appreciation of the fine arts.

PEDO 412 THERAPY WITH CHILDREN ADOL (Fall) 3 CREDITS

Prerequisite(s): PEDO 306; PEDO 314; PEDO 354 and PEDO 360; Co-requisite: PEDO 424. This course is done in association with PEDO 424, Field & Seminar I. The course will provide a foundation for understanding and working with children/adolescents in agency or institutional settings.

PEDO 420 COMMUNITY PEDOLOGY (Spring) 3 CREDITS

Elective: This course has a focus on promoting community change, policies and systems as they relate to children and adolescents. The student will explore the significance of improving communities through policy analysis utilizing the systems approach.

PEDO 424 FIELD AND SEMINAR I (Fall) 6 CREDITS

Prerequisite(s): PEDO 306; PEDO 314; PEDO 354 and PEDO 360; Co-requisite: PEDO 412. The first of a two part practicum/field experience mandatory for fulfillment of the Pedology degree. Students complete twenty (20) hours per week with a community agency or program. The emphasis of this course will focus on the child/adolescent in group settings, i.e., family unit, school. Through the practicum experience the student will begin to integrate classroom theory and discussion as well as apply and shape materials learned to real life situations.

PEDO 425 FIELD AND SEMINAR II (Spring) 6 CREDITS

Prerequisite(s): PEDO 424: Part two of the practicum experience designed to provide real life work experiences through placement in community settings. Students do twenty (20) hours per week applying knowledge gained in the classroom to circumstances faced in their respective agency/program.

PHED: PHYSICAL EDUCATION COURSE DESCRIPTIONS

PHED 103 COND & PHYSICAL FITNESS 1 CREDIT

Designed to introduce students to the concepts relevant to the maintenance of effective physical fitness. The course provides information contained in a sound exercise program which contributes to muscle strength, muscle endurance, flexibility, cardiovascular.

PHED 141 WEIGHT TRAINING 1 CREDIT

A course designed to acquaint students with the proper use of weights for the purpose of developing muscular strength and endurance. Students will be introduced to the Universal weight machine, Nautilus, and free weight equipment.

PHED 190 ELEMENTARY ACTIVITIES	1 CREDIT
Emphasis is placed on determining the unique contribution physical education plays in the total education of the child. Particular attention is placed on progression of activities (K-8) designed to improve the child's perceptual motor, physical, social, emotional, and intellectual development. The course also introduces to the students alternative and indirect teacher-learner approaches which will facilitate individual, master, or basic movement competencies. Potential classroom teachers are also introduced to movement strategies that can facilitate the cognitive learning process.	
PHED 210 FIRST AID, CPR, SAFETY,	3 CREDITS
A course designed to provide students an opportunity to develop skills in standard and emergency first aid procedures and practices. Students are given instruction in cardiopulmonary resuscitation and standard first aid through the multi-media approach.	
PHED 372 COACHING	2 CREDITS
The course is designed to provide young men and women who are preparing to become athletic coaches' insight into the coaching profession. The student will also have an opportunity to study the many facets involved in this field. There will not be any attempt by the professor to present idealized situations or to give a distorted view of a fun-and-games atmosphere in the coaching profession. The course is intended to be as realistic as the professor's biases will allow. Coaching is an exciting life but it is also demanding cutthroat and not without unhappy moments occasionally. No effort is made to discuss the techniques and mechanics of coaching a specific sport. The emphasis is to provide some insight into many of the intangibles of coaching.	
PHED 398 COOP - PHED	4 CREDIT
PHED 402 METHOD/MATERIAL HEALTH	1 CREDIT
 PHIL: PHILOSOPHY COURSE DESCRIPTIONS	
PHIL 101 INTRODUCTION TO PHILOSOPHY (Spring, Fall)	3 CREDITS
<i>Prerequisite(s): ENGL 101.</i> This is a general course designed to introduce students to the theory of knowledge, ethics, and metaphysics through a multicultural survey of the history of philosophy.	
PHIL 103 INTRODUCTION TO THE PRINCIPLES OF REASONING	3 CREDITS
<i>Prerequisite(s): ENGL 101.</i> This course is an introduction to critical thinking skills, including informal fallacies, diagramming arguments, deductive and inductive reasoning, and categorical logic.	
PHIL 200 WOMEN AND PHILOSOPHY	3 CREDITS
Woman and Philosophy will examine the ways that feminist thinking, and women's perspectives more generally, have remapped the philosophical domain, and the ways in which philosophy, as an inherently critical discipline, have influenced our understanding of theoretical and practical problems of gender, race, and class.	
PHIL 203 SYMBOLIC LOGIC (SPRING EVERY TWO TEARS)	3 CREDITS
<i>Prerequisite(s): ENGL 101.</i> This course is an introduction that deals with the principles of reasoning, propositional logic, and fallacies. Emphasis is placed on the proper use of argumentation, deductive and inductive reasoning, and the definition, meanings, and the symbolic translation of terms and sentences.	
PHIL 204 INTRODUCTION TO THE OLD TESTAMENT	3 CREDITS
<i>Prerequisite(s): ENGL 101.</i> This course is a historical and literary study of the Old Testament, with consideration of the beliefs, the ideals, and the relevance to contemporary thought and problems.	
PHIL 206 SURVEY OF WORLD RELIGIONS (FALL EVERY TWO YEARS)	3 CREDITS
This course is a multicultural survey of the religions of the world, including Native American religions, African religions, and religions originating in India, China, Japan, and the Middle East. Students will attain an understanding of different spiritual perspectives toward being in the world and death.	
PHIL 207 RHETORIC OF BLACK AMERICANS (FALL EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): PHIL 101.</i> This course is a critical and analytical investigation of the origins, content, topics, and awareness of the rhetoric of Black Americans. It includes a study of the dominant trends in political thought from the seventeenth century to the present.	
PHIL 208 INTRODUCTION TO THE NEW TESTAMENT (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): ENGL 101.</i> This course provides an introduction to the New Testament. Students will examine the historical context in which Christianity arose. They will examine the gospels, the traditions about Jesus, and the teachings of Jesus. Other genre, such as the major letters of Paul, and the book of Revelation will also be discussed. Students will gain an appreciation for the impact that social context, the theological agenda of the editors, and the intended reader had on the development of New Testament writing.	
PHIL 209 PHILOSOPHY AND THEORY OF BLACK RELIGION (FALL ONLY)	3 CREDITS
This course will examine the genesis of the African-American religious tradition in North-America and the Philosophical world view that informs and sustains it.	
PHIL 300 PHILOSOPHIES OF HUMAN NATURE	3 CREDITS
<i>Prerequisite(s): PHIL 101 or PHIL 103.</i> This course studies a number of different theories of what constitutes being human. This course is interdisciplinary because it includes naturalistic, dialectical, and feminist points of view. It is also multicultural, because it encourages examination of philosophical perspectives from around the world. Among the questions raised are: Do human beings have a (unique) nature? Do human beings have a (singular) destiny? Is there a divine being to which or to whom human beings are related? Will high technology computers be able to have conscious mental states? Are humans animals?	
PHIL 301 PHILOSOPHY OF MIND AND MIND DESIGN (FALL ONLY)	3 CREDITS
<i>Prerequisite(s): Eng. 101 or Phil 101 or 108.</i> This course will critically assess the computational model of mind that has emerged in cognitive science by studying the traditional mind/body problem, the contemporary physicalist critique of Cartesian Dualism, the claims of strong artificial intelligence, and the symbol system hypothesis.	
PHIL 305 ETHICS AND PUBLIC POLICY (SPRING EVERY TWO YEARS)	3 CREDITS
<i>Prerequisite(s): PHIL 101, PHIL 103, or PHIL 203.</i> This course is an introduction to the major trends in ethical theory, including the relativist, consequentialist, virtue, and deontological points of view. Students will apply theory and current public policy debates.	

PHIL	400	INDEPENDENT STUDY IN PHILOSOPHY (SPECIAL PERMISSION ONLY)	3 CREDITS
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Prerequisite(s): PHIL 101. Students will engage in a research project using guided readings. Students are required to complete a term paper and verbally defend the thesis of the paper. The subject must be approved by the department.

PHSC: PHYSICAL SCIENCE COURSE DESCRIPTIONS

PHSC	100	PHYSICAL SCIENCE (Fall, Winter, Spring, Summer)	4 CREDITS
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Prerequisite(s): MATH-099 or DVMT 080 or DVMT 090 or MATH 116 or MATH 125. This is a general science course which includes an introduction to selected topics in physics, chemistry, earth science, and astronomy.

PHSC	101	EARTH SCIENCE I (Fall, Winter, Spring, Summer)	4 CREDITS
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Prerequisite(s): MATH 099, or DVMT 080, or DVMT 090, or MATH 116, or MATH 118 or MATH 125. These courses consist of topics from the fields of astronomy, space exploration, geology, meteorology, oceanography, etc. These courses utilize lecture, demonstrations, student projects, and field experiences.

PHSC	102	EARTH SCIENCE II	4 CREDITS
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Prerequisite(s): MATH-099 or Equivalent. These courses consist of topics from the fields of astronomy, space exploration, geology, meteorology, oceanography, etc. These courses utilize lecture, demonstrations, student projects, and field experiences.

PHSC	111	ASTRONOMY (Periodically)	4 CREDITS
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Prerequisite(s): MATH-099 or equivalent. This course is an introduction to classical and modern astronomy, including the main features of the solar system, the history of the stars and galaxies and a survey of recent discoveries in radio, X-ray, and gravitational astronomy. This course includes a variety of experiments and direct sky observations.

PHSC	202	PHYSICAL SCIENCE	3 CREDITS
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PHSC	210	INTRO TO REMOTE SENSING & APPL	3 CREDITS
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Introduction to Remote Sensing and Applications will provide the student with an opportunity to become familiar with the major applications of remotely-sensed data, the instrumentation used in remote sensing, the aircraft and satellite platforms used, basic analytical techniques for air photographs and digital images and the physics of light interactions with the Earth's surface and atmosphere. Examples of applications will be taken from planetary exploration, space studies, and Earth system science. May be taken concurrently with PHSC 211, Laboratory in remote sensing and Applications. This course and associated lab forms the theoretical foundation for further coursework in advanced digital image analysis and the use of geographic information system technology {GIS} {BIOL 210}.

PHSC	211	LAB IN REMOTE SENSING & APPL	1 CREDIT
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This course is a Laboratory in Remote Sensing and Applications that will provide hands-on experience with manipulation and analysis of remotely-sensed data from a variety of aircraft and satellite platforms and air photographs using computer-based techniques. Examples of manipulation, analysis and applications will be taken primarily from environmental and ecological studies and Earth system science. This laboratory course is the companion to PHSC 210 Introduction to Remote Sensing and Applications and must be taken concurrently.

PHYS: PHYSICS COURSE DESCRIPTIONS

PHYS	201	PHYSICS LAB I (Fall, Spring)	2 CREDITS
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Should be taken concurrently with PHYS 271. Prerequisite(s): MATH 125 or MATH 141. This course is a weekly, four-hour, hands-on laboratory session on statics, kinematics, or thermodynamics.

PHYS	202	PHYSICS LAB II (Fall, Spring)	2 CREDITS
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Should be taken concurrently with PHYS 272. This course is a weekly, four-hour, hands-on laboratory session on electricity, magnetism, or optics.

PHYS	203	PHYSICS LABORATORY III (Periodically)	2 CREDITS
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Should be taken concurrently with PHYS 273. This course is a weekly, four-hour, hands-on laboratory session on modern physics.

PHYS	205	INTRO TO MODERN PHYSICS	3 CREDITS
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Corequisite: PHYS 203. This course is an introduction to modern atomic and nuclear theories.

PHYS	251	PRINCIPALS OF PHYSICS I (Fall, Spring, Summer)	3 CREDITS
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Students may not receive credit toward graduation for both PHYS 251 and PHYS 271. Prerequisite(s): MATH 125 or MATH 141 (Grade C or Higher). Corequisite: PHYS 201. This is a non-calculus course covering statics, dynamics, and thermodynamics.

PHYS	252	PRIN PHYSICS II (Fall, Spring, Summer)	3 CREDITS
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Students may not receive credit towards graduation for both PHYS 252 and PHYS 272. Prerequisite(s): MATH 125 or MATH 141 with a C or Higher. Corequisite PHYS 202. This is a non-calculus course covering electricity, magnetism, and optics.

PHYS	271	GENERAL PHYSICS I (Fall, Spring, Summer)	3 CREDITS
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Should be taken concurrently with PHYS 201. Prerequisite(s): MATH 225 with a C or higher. Corequisite: PHYS 201. This is a calculus-based course covering statics, dynamics, oscillatory motion, and thermodynamics. Students may not receive credit toward graduation for both PHYS 271 and PHYS 251.

PHYS	272	GENERAL PHYSICS II (Fall, Spring, Summer)	3 CREDITS
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Prerequisite(s): PHYS 271. Corequisite: PHYS 202. This is a calculus-based course covering electricity, magnetism and optics. Students may not receive credit towards graduation for both PHYS 272 and PHYS 252.

PHYS	273	INTRO TO PHYSICS III (Periodically)	3 CREDITS
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Prerequisite(s): PHYS 272. Corequisite: PHYS 203. This is a calculus-based course covering modern physics. Students may not receive credit toward graduation for both PHYS 273 and PHYS 205.

PHYS	300	ENGINEERING GRAPHICS (Periodically)	3 CREDITS
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Prerequisite(s): MATH 126. This course covers sketching, orthographic, isometric, and oblique projections; dimensioning; sections; lettering; geometric construction. It provides theory and practical applications in locations of points and lines; slope and bearing of a line; intersection of lines and planes; and intersection of surfaces.

PHYS 301	QUANTUM MECHANICS (Periodically)	4 CREDITS
<i>Prerequisite(s): MATH 300 or Above. This course covers the origin of quantum theory, Schroedinger equation for simple systems, and Harmonic oscillator.</i>		
PHYS 302	NUCLEAR AND PARTICLE PHY (Periodically)	4 CREDITS
<i>Prerequisite(s): PHYS 205 or PHYS 273 or Permission of Instructor. This course covers properties and atomic nuclei, their observation and interpretation; radioactive radiations, scattering, natural and induced disintegration; binding, excitation and structure of nuclei; various nuclear models; and is an introduction to elementary particles and their classification and Isospin, strangeness, and hypercharge.</i>		
PHYS 303	ELECT. AND MAGNETISM (Periodically)	4 CREDITS
<i>Prerequisite(s): PHYS 272 or PHYS 252 and MATH 225. This course covers electric fields and potentials, dielectrics, steady currents, magnetic flux, electromagnetic induction, alternating currents, Maxwell's equations and their applications to electromagnetic waves and wave guides.</i>		
PHYS 305	OPTICS (Periodically)	4 CREDITS
<i>Prerequisite(s): PHYS 252 or PHYS 272 and MATH 226. This course is an intermediate study of physical and geometrical optics.</i>		
PHYS 308	MECHANICS I (STATICS) (Fall)	3 CREDITS
<i>Prerequisite(s): PHYS 252 or PHYS 272 and MATH 226. This course covers concepts of status, including force systems; equilibrium conditions; simple structures; distributed forces; shear force and bending moments.</i>		
PHYS 309	MECH DYNAMICS (Spring)	3 CREDITS
<i>Prerequisite(s): PHYS 308. This course covers concepts of dynamics, including kinematics of particles, velocity and acceleration; Newton's Laws of Motion; momentum; work; energy; dynamics of systems of particles; and kinematics and dynamics of a rigid body.</i>		
PHYS 310	APPLIED PHYSICS	5
<i>This is an algebra-based course covering application of principles of Physics toward the creation of new and modification of existing designs in the fields of Mechanics, Fluid Dynamics, Thermodynamics, Electricity, Magnetism, and Optics. The emphasis is made on intensive computer aided design training strengthened by the requirement of design's theoretical analysis (preferably in the fields of medicine, robotics, or biotechnology). Students may not receive credit toward graduation for both PHYS 310 and PHYS 308 (Mechanics I. Statics), or PHYS 309 (Mechanics II. Dynamics).</i>		
PHYS 401	LINEAR NETWORKS (Periodically)	3 CREDITS
<i>Prerequisite(s): PHYS 205 or PHYS 273 and MATH 300. This course covers signals and waveforms, average value and RMS network concepts; elements and parameters; Kirchhoff's laws; simple networks; energy and power, differential equations of networks and their solutions; phasors and steady-state analysis, measurement impedance concepts, resonance and filtering.</i>		
PSYC: PSYCHOLOGY COURSE DESCRIPTIONS		
PSYC 101	GENERAL PSYCHOLOGY (Fall, Spring)	3 CREDITS
<i>This course is a survey of the basic research and theories in the field of psychology, including principles of learning, developmental and social psychology, psychological measurement, and an overview of personality and mental health. (NOTE: May be taken for honors credit.)</i>		
PSYC 198	COOP-PSYCHOLOGY	12 CREDITS
PSYC 200	INTRODUCTION TO PSYCHOPATHOLOGY (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): PSYC 101. This course is an overview of abnormality throughout history in terms of definition, explanation, and treatment, followed by a contemporary focus on assessment and diagnosis. There is specific study of causes, epidemiology, symptoms, and treatment of the following: anxiety, somatoform, dissociative, bipolar, organic, delusional, and childhood disorders, schizophrenia, phobias.</i>		
PSYC 202	PSYCHOLOGY OF LEARNING (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): PSYC 101. This course examines theory and research in animal and human learning, emphasizing findings from classical (Pavlov) and operant (Skinner) conditioning in terms of the processes of acquisition, extinction, discrimination, and generalization. Demonstrates how these types of learning have been applied to human problems in the form of cognitive-behavioral therapies. In addition, contemporary issues are examined from the perspectives of verbal learning, memory, and biology.</i>		
PSYC 204	STATISTICS I (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): PSYC 101, MATH 125. This course is an introduction to basic descriptive and inferential statistics as they are utilized in psychology and education.</i>		
PSYC 205	EXPERIMENTAL PSYCHOLOGY (Fall, Spring)	4 CREDITS
<i>Prerequisite(s): PSYC 101, PYSC 204. This course is a study of experimental methods and their applications to the field of psychology, with emphasis on developing skills in designing, conducting, and evaluating research.</i>		
PSYC 210	HUMAN SEXUALITY (Fall Only)	3 CREDITS
<i>Prerequisite(s): PSYC 101. This course is designed to assist students in furthering their knowledge of the psychological aspects of sexuality. Topics investigated will include psychosexual development, sexual identity, sexual norms, sexual problems/treatments, and research.</i>		
PSYC 298	COOP-PSYCHOLOGY	12 CREDITS
PSYC 301	APPLIED BEHAVIOR ANALYSIS (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): PSYC 202. This course examines and evaluates techniques of behavior change based upon experimentally derived principles of learning as they are applied in clinical and education settings and in the home.</i>		
PSYC 302	CHILDHOOD AND ADOLESCENCE (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): PSYC 101. This course is a study of physical, cognitive, and social development that occurs in the child's development from birth to adolescence with emphasis on the interaction among the various domains in which development progresses.</i>		
PSYC 304	COGNITIVE PSYCHOLOGY (Fall, Spring)	3 CREDITS
<i>Prerequisite: PSYC 101. This course is designed to acquaint the students with the major explanations, principles, and applications of human cognition. It will include discussions of concept formation, psycholinguistics, memory, problem solving, and cognitive development.</i>		

PSYC 307 PSYCHOLOGY OF PERSONALITY (Fall, Spring) 3 CREDITS

Prerequisite(s): PSYC 101. This course is a study of the theories of personality and an examination of research related to personality functioning. Includes an historical review and critical evaluation of the four basic perspectives (psychoanalytic, dispositional, phenomenological, and behavioral), their relation to different areas of psychology, and their application to everyday experience.

PSYC 308 SOCIAL PSYCHOLOGY (Fall, Spring) 3 CREDITS

Prerequisite(s): PSYC 101. This course is a study of the behavior of individuals as influenced, directly or indirectly by social stimuli. It will examine thinking, emotions, desires, and judgments of individuals as overt behaviors. Students will study a wide range of social stimuli and not adhere to one specific frame of reference. Many social institutions will be included, i.e., socialization, family, church, school, sex, race, facial attractiveness, etc. Students will be exposed to a wide range of social issues as they relate to the individual.

PSYC 309 HISTORY OF PSYCHOLOGY 3 CREDITS

This course explores the history of psychology including the development of major psychological theories, important events, and biographies of influential theorists in the discipline.

PSYC 310 AGING, DEATH AND DYING (Spring Only) 3 CREDIT

This course is a survey of the social, economic, psychological, and biochemical problems involved in understanding and accepting the process of aging and the experiences of the death of loved ones, friends, or acquaintances.

PSYC 311 CROSS CULTURAL PSYCHOLOGY (Fall, Spring) 3 CREDITS

Prerequisite(s): PSYC 101. This course examines the historical, theoretical, and methodological perspectives from which the study of culture and cultural differences emerge. It explores the impact of culture on the psychological development of humans. Specific topics will include how culture influences cognition, personality, social development, and psychopathology.

PSYC 312 SPORTS PSYCHOLOGY (Fall, Spring) 3 CREDITS

This course presents research and applications in the domain of sports psychology. It also will examine the historical background and issues of ethics in its practice.

PSYC 320 PHYSIOLOGICAL PSYCHOLOGY 3 CREDITS

Prerequisite(s): PSYC 101. This course is an investigation into the neurophysiological correlates and systems underlying behavior. The physiological processes involved in sensorimotor activity, motivation, learning and cognition are examined.

PSYC 321 SENSATION AND PERCEPTION (Fall Only) 3 CREDIT

This course will examine research and theories related to our sensory experience of the objects and events in our environment. Each of the senses will be considered from biological and phenomenological perspectives, and the process will be examined by which we derive meaning from sensory activity. Topics will include psychophysics, vision, audition, speech perception, and the chemical senses.

PSYC 330 HEALTH PSYCHOLOGY (Fall Only) 3 CREDITS

This course will introduce students to the growing profession of Health Psychology. Students will be exposed to the relevant background research, theory and practice goals related to the profession of Health Psychology. Students will also gain experience in the assessment and interpretation of health and behavior related measures.

PSYC 398 COOP-PSYCHOLOGY 6 CREDITS

PSYC 401 PSYCHOLOGY OF DRUG USE & ABUSE (Fall Only) 3 CREDITS

This course examines how drugs affect psychological variables such as cognition, emotion, and behavior. The basic physiological mechanisms of pharmacokinetics and neurotransmission are explored. Their relation to the areas of mental health, addictions, and social issues are discussed in detail. Students' personal health and decision-making are stressed within the context of age, gender, social stress, cultural diversity, and public policy. Prevention, treatment, and rehabilitation are considered for each of the several drug classifications.

PSYC 403 INDUSTRIAL ORGANIZATIONAL PSYCHOLOGY (Spring Only) 3 CREDITS

Prerequisite(s): PSYC 202 and PSYC 204. This course is a study of behavior as it occurs in business and the industrial environment. Content areas include the methodology of industrial psychology, personnel psychology, human factors, engineering psychology, human relations, and consumer psychology.

PSYC 404 PSYCHOLOGICAL MEASUREMT (Fall, Spring) 3 CREDITS

Prerequisite(s): PSYC 204 and PSYC 205. This course is a study of individual and group psychological tests in the areas of aptitudes, intelligence, and personality. Emphasis is given to the general principles involved in test construction and utilization.

PSYC 407 FORENSIC PSYCHOLOGY (Fall Only) 3 CREDIT

Prerequisite(s): PSYC 101. This course promotes an understanding of the relationship between psychology and law by showing how psychological research and theory can inform the legal process. It will examine issues related to forensic psychology, witness testimony and the social psychology of the courtroom. Topics will include witness credibility, criminal profiling, insanity and the law, jury selection and competency issues. Additional topics and case studies will include recovered memories, adolescent violence, obtaining information from child witnesses, expert testimony, the polygraph, and psychological factors in eyewitness testimony

PSYC 410 GROUP DYNAMICS (Spring Only) 3 CREDITS

Prerequisite(s): Junior or Senior Standing. This course is an analysis of the role and function of group procedures with special emphasis on the elements of group process and interaction. Attention is given to the relevant research in group procedures. Group procedures are dealt with at both the didactic and experiential levels.

PSYC 412 EDUCATIONAL PSYCHOLOGY (Spring Only) 3 CREDITS

This course is an application of learning processes and theories, individual differences, measurement, motivation, emotions, intelligence, problem solving, thinking and communication in educational settings.

PSYC 421 INDEPENDENT RESEARCH (Spring Only) 3 CREDITS

Prerequisite(s): Permission of Department Chair. This course involves individual planning and execution of a research project under the direction of a faculty member.

PSYC 431 SEMINAR IN PSYCHOLOGY (Fall, Spring) 3 CREDITS

Prerequisite(s): Psychology Major with Senior Standing or Permission of Instructor. A capstone course for graduating psychology majors. This course examines selected topics in the field of psychology. It features student-led presentations and discussions using an array of assigned readings from various sources and focuses on current issues and trends in contemporary psychology.

PSYC 441	PRACTICUM IN PSYCHOLOGY (Fall, Spring)	3 CREDITS
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Prerequisite(s): Junior or Senior Standing and Prior Arrangements with the Practicum Director. This course provides practical experience in settings where students are exposed to applied psychology in such areas as mental health, education, community facilities, and industry. This course requires a field placement, regular reports, readings, and periodic meetings with instructor. Arrangements for practicum should be one semester in advance.

PSYC 442	STATISTICS II (Formerly Data Analysis in Psychology) (Fall, Spring)	3 CREDITS
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Prerequisite(s): PSYC 204 and PSYC 205. A computer-based course, which builds on the skills and techniques learned in the Statistics I and Experimental Psychology courses. Bivariate measures and tests, as well as multivariate techniques are included. Students learn to work with the Statistical Package for the Social Sciences and/or other analytic programs.

PUAD: PUBLIC ADMINISTRATION COURSE DESCRIPTIONS

PUAD 198	COOP-PUAD	12 CREDITS
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PUAD 298	COOP-PUAD	12 CREDITS
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PUAD 301	SURVEY OF PUBLIC ADMINISTRATIO	3 CREDITS
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This introductory course in public administration is aimed at providing an overview of a variety of topics covering the field of public administration. Emphasis is on the theory and practice of the discipline. This course concentrates on the institutional development of American public administration, particularly as it has evolved over time. It covers the period of American public administrative thought development and thought from the 1880's up to the present time.

PUAD 302	RESEARCH METHODS IN PUBLIC ADM	3 CREDITS
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The primary intent of this course is to help students develop the knowledge, skills and abilities associated with the conceptual understanding and professional practice of public administration. The ultimate goal is to have students engage in collaborative, self-directed inquiry aimed at developing their ability to be more analytical. This course will benefit those who wish to increase their awareness of how problems are analyzed and solved in the public sector and provide them with a methodological approach for examining them.

PUAD 303	INTRODUCTION TO GOVERNMENTAL B	3 CREDITS
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This course introduces students to the theory and practice of governmental budgeting. The course reviews the theoretical development of budgeting and the budgeting cycle (or process). Topics to be covered include a variety of budget formats, the role of politics in budgeting, fiscal management, capital budgeting and debt administration, and cutback management. Attention is given to developing the students' analytical and quantitative skill sets through exercises in forecasting, costing, efficiency measures, and analyses.

PUAD 304	INTRODUCTION TO PUBLIC POLICY	3 CREDITS
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This introductory course is designed to teach undergraduate students the processes associated with public policy development, implementation and evaluation of policy at various levels of the public sector. It begins with a discussion of how a Congressional Bill becomes a public law. The course will answer the following questions: "What is public policy" "How is policy formulated" "When does the public policy process begin and end" "Is it an incremental process".

PUAD 398	COOP - PUAD	6 CREDITS
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PUAD 410	PUB MGMT IN A MULTICULTURAL SO	3 CREDITS
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This course will examine the management challenges and issues related to diversity in the 21st century. Multiculturalism, ethnocentrism, and the changing demographics will be discussed. Developing individual and organizational competencies will be a key focus of the course. Students will examine ways in which cultural and ethnic patterns shape management philosophies and the work ethic. They will also gain insight into how a diverse workforce fosters innovation and creativity in the work environment.

PUAD 411	MEDIA AND PUBLIC AFFAIRS	3 CREDITS
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This course exposes students to the relevance of the media in matters related to public administration and public affairs. Dealing with the news media has long been a fact of life for public officials; but in recent years, the news media have undergone major transformations, calling into question some time-honored ways public officials have dealt with journalists. In the millennium, hundreds of media outlets compete for the reading, listening and viewing audiences as cable television channels proliferate, internet sources multiply, and talk radio explodes. At the same time, fewer media owners operate in this media landscape due to corporate mergers and acquisitions.

PUAD 412	MANAGING STATE AND LOCAL GOVER	3 CREDITS
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This course is an examination of the interrelations among state, municipal, county governments, and school districts. The emphasis will be on how they are organized, structured, staffed and their service delivery formats. Students will also examine the importance of inter-local and inter-governmental relationships in the public how devolution has changed the way in which public programs are funded. Other areas of emphasis will include departmental functions, tax policy, and citizen participation as it relates to state and local governmental activities.

READ: READING COURSE DESCRIPTIONS

READ 100	LITERAL READING COMPREHENSION SKILLS (Fall, Spring)	3 CREDITS
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Required of all students who have been placed in the course by the University-approved Reading Placement Test. This course emphasizes study skills, test-taking strategies, vocabulary development, and literal comprehension skills of main idea and supporting ideas.

READ 101	COLLEGE READING SKILLS (Spring)	3 CREDITS
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This course emphasizes essential college reading skills, with focus on application of reading strategies to textbooks.

SCED: SECONDARY EDUCATION COURSE DESCRIPTIONS

SCED 302	ANALYSIS OF TEACHING	3 CREDITS
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Prerequisite(s): English Proficiency Examination, EDUC 101, EDUC 201, PRAXIS I and admission to Teacher Education. This course provides an overview of the teaching process, basic concepts; techniques of diagnostic and prescriptive teaching; classroom management, instruments for assessing teaching performance; microteaching, disruptive students. NTE:PK must be taken during this course.

SCED 304	METH TCHNG SECONDARY	3 CREDITS
<i>Prerequisite(s): PRAXIS I. This is an integrated methods course of practices and processes related to teaching in the secondary school. The course has two eight-week segments. First eight weeks: General methods for all secondary students. Second eight weeks: Specific methods in the content area. Practicum III is taken concurrently. NTE: Specialty is taken with this course.</i>		
SCED 305	PRACTICUM III	1 CREDIT
<i>Prerequisite(s): PRAXIS I. This course enables observation of model lessons in an elementary classroom, examination of curriculum materials, and teaching of selected lessons under the supervision of a master teacher. The practicum is completed on a designated day each week and continues for the full day. This practicum must be taken with methods courses. PK is required to apply for Student Teaching. Application is made to Student Teaching.</i>		
SCED 401	DIR TCHNG & SEMINAR SCED	12 CREDITS
<i>Prerequisite(s): Method courses and PRAXIS I required to apply. This is a semester-long course in which the student participates in all of the activities of the teacher in the classroom, in the school, and in the community. Beginning with a period of observation and orientation, the student receives assignments of increasing difficulty from the cooperating teacher until he/she is capable of assuming full responsibility for teaching. The semester is divided into an assignment in the middle and an assignment in the senior grades. The practical experience is accompanied by a regularly scheduled seminar. The student teacher follows the entire schedule of the school at which the student is placed.</i>		
SCED 450	METH TCHG READING SECOND	3 CREDITS
<i>This course is designed to give secondary teachers an understanding of various approaches to teaching reading in subject matter fields. Exploration of recent research in the area, how-to lessons, and an examination of reading philosophy and literature as applicable to the secondary student</i>		
SOCI: SOCIOLOGY COURSE DESCRIPTIONS		
SOCI 101	INTRO TO SOCIOLOGY (Fall, Spring)	3 CREDITS
<i>Note: This course is a Prerequisite(s) for all sociology/criminal justice majors. This course is a survey of basic concepts and formulations in sociology, such as functional, conflict, and interaction perspectives, as they are applied to the study of structure and process in society, from the group to the institutional level.</i>		
SOCI 198	COOP-SOCI	12 CREDITS
SOCI 201	WRITING FOR THE SOCIAL SCIENCE	3 CREDITS
<i>The course allows students to refine their skills in scholarship and writing in the social sciences. Students address the issues of evidence, interpretation, methodology, and critique in social science research as part of a longer project.</i>		
SOCI 203	DEVIANT BEHAVIOR (Spring Only)	3 CREDITS
<i>Prerequisite(s): SOCI 101. This course examines various forms of deviant behavior, including homosexuality, alcoholism, mental illness, drug addiction, rape, child molestation, etc.</i>		
SOCI 211	CYBERSPACE, THE INDIV & SOC	3 CREDITS
<i>Cyberspace is the name given to the space' where humans and modern information/communications technology interact. This course explores the personal cultural and societal implications of cyberspace computer mediated communications (CMC) and the Internet. It examines contemporary technological advances comparing and contrasting them with the effects of previous technologies such as the printing press telephone radio and television. It presents current work in sociology psychology communications political science popular culture and information and computer science in order to help students gain an understanding of the impact that advanced information/communication technologies have on society: education business religion civic engagement health care government commerce and international relations. Students taking this course should have a basic understanding of how to access readings communicate and conduct research online.</i>		
SOCI 232	WORLD POPULATION PROBLEMS	3 CREDITS
<i>A study of the world population problems in broad perspective. Birth rates are analyzed and alternative strategies for population control are reviewed. Special emphasis is placed on large urban areas in Asia, South America, Africa, the Middle East and the United States.</i>		
SOCI 298	COOP-SOCI	12 CREDITS
SOCI 302	JUVENILE DELINQUENCY (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): SOCI 101. This course examines the characteristics of American culture that create the problem of juvenile delinquency and provides students with comprehensive knowledge concerning the control, treatment, and rehabilitation of juvenile delinquents.</i>		
SOCI 304	SEX ROLES MARR & FAMILY (Fall, Spring)	3 CREDITS
<i>This course is a study of male/female roles in society, the processes of courtship and marriage, alternative forms of cohabitation, and the family institution.</i>		
SOCI 305	CRIMINOLOGY (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): SOCI 101. This course is an examination of crime in the United States, the causes of criminal behavior, and problems of rehabilitation as related to crime.</i>		
SOCI 307	SOCIOLOGICAL THEORY (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): Junior Standing (Second Semester). This course is a critical analysis of the development of sociological thought and concepts. Emphasis is on theoretical systems, and includes contemporary theory</i>		
SOCI 309	ELEM STATISTICS IN SOCI (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): SOCI 101. This course is an introduction to techniques used to analyze and interpret data, and includes one-variable distributions, two-variable relationships, and statistical inference.</i>		
SOCI 310	RACE/ETHNIC RELATIONS (Spring Only)	3 CREDITS
<i>This course provides a sociological approach to the understanding of race/ethnic relations in the United States and elsewhere; analyzes various ethnic groups and the problem of assimilation.</i>		
SOCI 398	COOP-SOCI	6 CREDITS
SOCI 400	PRAC IN SOC/CRIM JUS (Fall, Spring)	3 CREDITS
<i>Prerequisite(s): Senior Standing and Prior Arrangements with Practicum Director. This course provides practical experience in settings where students are exposed to applied Sociology/CRJU in such areas as corrections, juvenile services, law enforcement agencies, and mental health,</i>		

education, and community facilities. This course requires a field placement, regular reports, readings, and periodic meetings with the Practicum Director.

SOCI 407 RURAL SOCIOLOGY (Spring Only)

3 CREDITS

This course is an analysis of the rural segment of our society and examines changes of rural society in relationship to the development of urban areas.

SOCI 408 COLLECTIVE BEHAVIOR (Fall Only)

3 CREDITS

This course is a study of the nature and dynamics of group interaction settings in which mobs, crowds, fads, social movements, public opinion, propaganda, and revolutions. Various types of disasters are also included. Special attention is given to current social movements, including revolutions throughout the world.

SOCI 409 URBAN PROBLEMS (Fall, Spring)

3 CREDITS

This course is an overview of the history of and major social problems in the urban community, as well as the impact of public policies on urban life.

SOCI 410 GROUP DYNAMICS

3 CREDITS

SOCI 412 METH OF SOC RESEARCH (Fall, Spring)

3 CREDITS

Prerequisite(s): SOCI 309. This course is a systematic study of the techniques and methods of sociological research, with emphasis on a critical analysis of the selection, formulation, and execution of research projects. Covers various modes of data collection and analysis.

SOCI 413 DATA ANALYSIS IN SOCIOLOGY (Fall, Spring)

3 CREDITS

Prerequisite(s): SOCI 309 and SOCI 412. This is computer-based course which builds on the skills and techniques learned in the elementary statistics and research methods courses. Bivariate and multivariate analysis of data is included. Students learn to work with the Statistical Package for the Social Sciences (SPSS) and/or other analytic programs.

SOWK: SOCIAL WORK COURSE DESCRIPTIONS

SOWK 200 INTRODUCTION TO THE PROFESSION OF SOCIAL WORK (Fall, Spring)

3 CREDITS

This course is designed to furnish the student with a broad understanding of the knowledge, skill, and value base of the profession. The developmental aspects and current trends in social work will be explored.

SOWK 201 SOCIAL WELFARE POLICY I (FALL ONLY)

3 CREDITS

Prerequisite(s): SOWK 200. This course is a study of the historical development of the American social welfare system. Includes an exploration of the values and attitudes of society, as well as the political and the bureaucratic system that channels the operational growth and development of social welfare programs.

SOWK 202 SOCIAL WELFARE POLICY II (SPRING ONLY)

3 CREDITS

Prerequisite(s): SOWK 201. This course provides an assessment of policy as it directly affects service delivery. Examines the responsibilities and roles of a generalist worker in policy development, policy clarification, and change in policy implementation. A conceptual as well as analytic framework is presented for the understanding and analysis of social welfare policy. Further, resource allocation as it relates to policy, planning, and service delivery is presented.

**SOWK 208 INTRODUCTION TO FIELD OBSERVATIONS
AND EXPERIENCES (FALL ONLY)**

3 CREDITS

Prerequisite(s): SOWK 200. This course is designed to offer students an opportunity to enhance their knowledge of their roles as helpers and service-giving instruments. As participant observers, students will gain exposure that will assist them as they prepare for entry in the required field experience courses.

**SOWK 300 STAGES OF DEVELOPMENT (Fall, Spring)
(SPRING ONLY)**

3 CREDITS

Prerequisite(s): EDUC 201. This course is an examination of development as a lifelong process. Theories of development, developmental methodology, and idiographic approaches to adult development are pursued. The course is limited to the period from early adulthood to death, with emphasis on interaction between the changing person and the changing environment.

SOWK 301 HUMAN BEHAVIOR AND THE SOCIAL ENVIRONMENT

3 CREDITS

Prerequisite(s): EDUC 201 and SOWK 300. This course is designed to equip students with a basic understanding of the growth, development, and behavior of the adult individual. Special emphasis is placed on examining growth, behavior, and the environment from a systems perspective.

SOWK 302 SOCIAL WORK RESEARCH (SPRING ONLY)

3 CREDITS

Prerequisite(s): PSYC 204 or SOCI 309. This course is a study of the scientific research method as it specifically relates to social work research and practice. Emphasis is on designs and techniques that are most appropriate for social work research. The course will assist the student in the utilization of research and evaluations for the purpose of making practice decisions. It will prepare the student for analyzing practice and programs in an objective way.

SOWK 303 POVERTY: MYTHS AND REALITIES (FALL ONLY)

3 CREDITS

This course is designed to increase awareness of the many facets of poverty in America and its effects on various segments of society. The effects of social and public policy on the poor are examined, as are myths about poverty and the poor.

SOWK 305 SOCIAL WORK AMONG CHILDREN (Spring)

3 CREDITS

Prerequisite(s): EDUC 201 or PSYC 101, or permission of instructor. This course provides a comprehensive view of the wide variety of child welfare services and programs that exist to meet the needs of children.

SOWK 306 SOCIAL WORK WITH BLACK FAMILIES (FALL, Spring)

3 CREDITS

This course is designed to give students an opportunity to gain knowledge about the Black family in contemporary society and about the impact of social changes on the family system. Attention is focused on sex role expectations, courtship, parenting, and kinship relationship patterns. In addition, methods and points of intervention are examined.

SOWK 307	SOCIAL WORK IN THE HEALTH FIELD (Spring)	3 CREDITS
This course is an examination of the health care crisis in America and the social work profession's attempts to respond. Focuses on the impact of social policy on the availability of health services, as well as on the existing health services. Provides an opportunity for students to acquire general knowledge and understanding of the effects of illness on individual and family functioning and the role of the social worker in the health field.		
SOWK 308	REALITIES OF AGING (FALL Only)	3 CREDITS
This course is designed to expand knowledge and understanding of aging as a part of the life cycle and enable students to function effectively within the framework of service delivery systems for aging persons.		
SOWK 309	SOCIAL WORK AND ADDICTIONS (FALL, Spring)	3 CREDITS
This course provides an opportunity to explore various facets of addictive life styles. Attention is also given to the role of the social worker as well as the social work profession in effecting more meaningful social services. Social attitudes, social policy, and social programs are also areas of concern.		
SOWK 310	LAW AND SOCIAL WORK (Spring Only)	3 CREDITS
This course is an examination of law as a mechanism for citizen protection, an avenue for social change, and a measure of social control, as well as an explanation of the relationship between law and social work.		
SOWK 311	SOCIAL WORK IN CORRECTIONS (Spring Only)	3 CREDITS
This course is designed to systematically explore and analytically view modern trends in corrections, as well as assess the role of the social worker in correctional institutions and outpatient settings.		
SOWK 400	SOCIAL WORK METHODS I (Spring Only)	3 CREDITS
<i>Prerequisite(s): SOWK 202.</i> The initial course of the methods sequence presents a conceptual framework that covers the basic elements of social work practice. Specific attention is given to development of interpersonal skills needed for social work practice and to the understanding of the problem-solving practice model.		
SOWK 401	SOCIAL WORK METHODS II (Fall Only)	3 CREDITS
<i>Prerequisite(s): SOWK 400.</i> This is the second course of the methods sequence. Builds on the conceptual framework that covers the basic elements of social work practice by focusing attention on the intervention, evaluative, and termination phases of the social work process.		
SOWK 402	FIELD INSTRUCTION I (AND SEMINAR) (Fall Only)	5 CREDITS
<i>Prerequisite(s): SOWK 202.</i> A course designed to provide practice experience through placement in a community agency or program. Emphasis placed on understanding the programs and services of the agency, together with interviewing, initial contact with clients, data collection and recording of data; 16 hours per week, two days per week.		
SOWK 403	FIELD INSTRUCTION II (AND SEMINAR) (Spring Only)	5 CREDITS
<i>Prerequisite(s): SOWK 401 and SOWK 402.</i> This course is a continuation of practice experiences in direct service delivery systems, with increased emphasis and demonstration of knowledge, values, and skills in interpersonal relationships, data collection and analysis, termination, and evaluation. Students must complete Field Instruction I prior to enrolling in this course; 16 hours per week, 2 days per week.		
SOWK 404	SOCIAL AND ETHICAL ISSUES SEMINAR (Spring Only)	3 CREDITS
<i>Prerequisite(s): Seniors only or permission of instructor.</i> This course is designed to give the student an opportunity to research, analyze, and discuss current social welfare and social work issues. Strategies for interventions to produce social change are studied.		
SOWK 405	SOCIAL WORK WITH GROUPS (Fall Only)	3 CREDITS
This course is designed to provide the student with the opportunity to gain knowledge of group processes. Various practice models and their appropriate uses in social work practice are examined.		
SOWK 406	SOCIAL WORK WITH COMMUNITIES (Fall Only)	3 CREDITS
This course is designed to furnish the student with a broader knowledge of community systems and planning as a method of intervention. It explores the process of social planning at the community level, with specific attention focused on the role of social work in this helping process.		
SOWK 407	MALE-FEMALE RELATIONSHIPS (Fall, Spring)	3 CREDITS
This is an elective course designed to offer the student an opportunity to study complexities and conflicts that exist in the "battle of the sexes." Attention is focused on the forces that have affected traditional relationships, as well as modern American couples, and the role of human service professions in all areas of the service delivery system.		
SOWK 499	SELECTED READINGS (Spring Only)	3 CREDITS
<i>Prerequisite(s): Senior honor students only.</i> This course is designed for in-depth study of an aspect of the field of social work. The social work response to a current social problem and innovative social work intervention techniques and methodology are among the areas studied.		
 SPAN: SPANISH COURSE DESCRIPTIONS		
SPAN 101	FIRST-YEAR SPANISH I (Fall, Spring)	3 CREDITS
The first level of beginning Spanish courses is designed to develop the four basic language skills-speaking, listening, reading, and writing, with emphasis on oral communication—and to increase awareness of Hispanic culture. Lab is required.		
SPAN 102	FIRST-YEAR SPANISH I (Fall, Spring)	3 CREDITS
<i>Prerequisite: SPAN 101 or Equivalent.</i> The second level in the sequence of beginning Spanish courses is designed to develop the four basic language skills-speaking, listening, reading and writing, with emphasis on oral communication—and an increased awareness of Hispanic culture. Lab is required.		
SPAN 201	SECOND-YEAR SPANISH I (Fall, Spring)	3 CREDITS
<i>Prerequisite: SPAN 102 or Equivalent.</i> The third level in the sequence of beginning Spanish courses is designed to develop the four basic language skills-speaking, listening, reading and writing—with emphasis on oral communication—and an increased awareness of Hispanic culture. Lab is required.		

SPAN 202	SECOND-YEAR SPANISH II (Fall, Spring)	3 CREDITS
<i>Prerequisite: SPAN 201 or Equivalent.</i> The fourth and final level in the sequence of beginning Spanish courses is designed to develop the four basic language skills-speaking, listening, reading and writing-with emphasis on oral communication and to increase awareness of Hispanic culture. This course includes readings on the African contribution to Hispanic culture. Lab is required.		
SPAN 204	SPANISH PHONETICS AND PHONOLOGY (Fall Only)	3 CREDITS
<i>Prerequisite: SPAN 202 or Equivalent.</i> This course is a study of sound patterns in Spanish aimed at improving pronunciation and intonation, avoiding interference from the English language, and developing near-native fluency.		
SPAN 301	CONVERSATION AND COMPOSITION 1 (Fall)	3 CREDITS
<i>Prerequisite: SPAN 202 or Equivalent.</i> This course is a review of grammatical structures, vocabulary building through reading and exercises, and analysis of structure and style. Focus is on writing skills.		
SPAN 302	CONVERSATION AND COMPOSITION II (Fall, Spring)	3 CREDITS
<i>Prerequisite: SPAN 301 or Equivalent.</i> This course is designed to build vocabulary, practice grammatical structures, and develop fluency in the Spanish language.		
SPAN 303	SPANISH FOR SPECIAL PURPOSES (Periodically)	3 CREDITS
<i>Prerequisite: SPAN 202 or Equivalent.</i> This course is designed to equip personnel of various professions (medical, business, law enforcement, etc.) with relevant vocabulary and communication skills. Content varies.		
SPAN 307-308	SPANISH STRUCTURE I and II (Periodically)	3 CREDITS
<i>Prerequisite: SPAN 302 or Equivalent.</i> This course focuses on the phonological system of Spanish, with attention to dialect differences and distribution of high level phonological units. Morphological, syntactic and semantic structure of Spanish, with emphasis on present-day approaches to the analysis of language structure, is explored.		
SPAN 311	SPANISH FOR BUSINESS AND TECHNOLOGY (Periodically)	3 CREDITS
Designed for business administration and communications majors, this course primarily uses the audio-lingual method to acquaint personnel in the business environment with the fundamentals of communication under constraint conditions. It addresses the needs of people in the business world to understand and be understood in spoken and written Spanish. This is a practical course to develop skills in the utilization of Spanish in the business and technological environment, with emphasis on computer and communication technologies.		
SPAN 400	INDEPENDENT STUDY (As Needed)	1-3 CREDITS
<i>Prerequisite: SPAN 202 and/or Permission of Instructor.</i> This course consists of special projects and independent study in Spanish language, literature, and/or culture, under the direction and supervision of a member of the Spanish staff.		
SPAN 401	SPANISH CULTURE AND CIVILIZATION (Periodically)	3 CREDITS
<i>Prerequisites: SPAN 301, 302 or Equivalent.</i> This course is a comprehensive study of the origin and development of Spain and her place in human history, with emphasis on her socioeconomic, artistic, and cultural contributions.		
SPAN 402	SPANISH AMERICAN CULTURE AND CIVILIZATION (Periodically)	3 CREDITS
<i>Prerequisites: SPAN 301, 302 or Equivalent.</i> This course is an exploration of the history of Latin America including Spanish, Portuguese, African and Indian cultural heritage from discovery to the present.		
SPAN 405	ADVANCED LANGUAGE COMPOSITION AND STYLISTICS (Periodically)	3 CREDITS
<i>Prerequisite: SPAN 302 or Equivalent.</i> This course provides instruction in guided composition on the basis of style analysis of Spanish prose models and language. Emphasis is on style and on students' awareness of contemporary forms of expression to enhance the quality of their own composition. Conducted in Spanish.		
SPAN 415	OPEN SEMINAR IN SPANISH LITERATURE AND LANGUAGE (Periodically)	3 CREDITS
<i>Prerequisite: SPAN 302 or Permission of Instructor.</i> This course is an analytical and detailed study of the literary production of a Spanish writer or school or a particular literary genre and its language. The topic is to be announced for every semester. Conducted in Spanish. May be taken more than once.		
SPAN 416	OPEN SEMINAR IN SPANISH AMERICAN LITERATURE (Periodically)	3 CREDITS
<i>Prerequisite: SPAN 302 or Permission of Instructor.</i> This course is an analytical and detailed study of the literary production of a Spanish American writer, school, or a particular literary genre and its language. Topic to be announced for every semester. Conducted in Spanish. May be taken more than once.		
SPAN 430	OPEN SEMINAR IN HISPANIC CULTURE AND LANGUAGE (Periodically)	3 CREDITS
<i>Prerequisite: SPAN 302 or Permission of Instructor.</i> This course is an intensive study of a particular period, problem, or aspect of Hispanic culture and language. Conducted in English. Open to all students. Topic is to be announced for every semester. May be taken more than once.		
SPAN 440	BILINGUAL (SPANISH-ENGLISH) TEACHING IN THE ELEM SCHOOL (As Needed)	3 CREDITS
<i>Prerequisite: SPAN 202 or Equivalent.</i> This course focuses on procedures and problems in teaching specific subject areas in Spanish in the elementary school. The student prepares materials and aids.		

SPED: SPECIAL EDUCATION COURSE DESCRIPTIONS

SPED 401	DIR TEACH AND SEMINAR IN SPED	6 CREDITS
<i>Prerequisite(s): ECED 303, 305, 306, 310, 314, 316.</i> This course provides an extensive experience developing and implementing the instructional plan for exceptional young students. This experience includes selecting appropriate materials, utilizing needed professionals working as a part of an instructional team. This experience is in a special class in a classroom with mainstreamed students. The practical experience is accompanied by a regularly scheduled seminar. The student teacher follows the schedule of the school at which placed.		
SPED 402	EDUCATIONAL TEST	3 CREDITS
SPED 403	ORIENTATION TO SPED	3 CREDITS
<i>Prerequisite(s): EDUC 101, and EDUC 201.</i> This course is an examination of the historical development, legislation, litigation, and current problems that have emerged relative to the education of children. The characteristics of children with disabilities and the principles of effective instruction are addressed as they apply to special education. Professional and parent organizations and local, state, and federal agencies dealing with children are also identified. Periodic visits to preschool sites are required.		

SPED 405	DIAGNOSIS IN SPED	3 CREDITS
<i>Prerequisite(s): SPED 403. This course provides a broad survey of testing (formal and informal) and alternative assessment in which materials and techniques are examined in terms of their relevance to planning curriculum and instructional interventions for exceptional children from culturally diverse backgrounds. Formative, summative, criterion-referenced, performance-based, and normative testing is examined. Students develop competencies in instructional planning for exceptional children based on individualized assessment.</i>		
SPED 406	OBSER & EXPT CHILDREN	2 CREDITS
<i>Prerequisite(s): EDUC 101, EDUC 201; SPED 403. This practicum is designed to provide students with experience in working with and observing exceptional children in a special setting at a public school. This experience provides students with the opportunity to study the various types of exceptionailities and the educational relevance of planning the educational program to meet the individual needs of the mildly and moderately disabled.</i>		
SPED 407	THEORY AND RESEARCH IN SPED	3 CREDITS
<i>Prerequisite(s): SPED 403. This course is a study of alternative definitions, critical characteristics, theories, techniques, and programs for use with mildly and moderately disabled, emotionally disturbed, and learning disabled children. A review of research findings; as well as cross-cultural studies in various exceptionailities. A study of reflexology, neuro-evolutional therapy, sensor motor developmental stages and other theoretically based techniques.</i>		
SPED 409	MGT PRG PLN FOR RETARDED	3 CREDITS
<i>Prerequisite(s): SPED 403. Emphasis is placed on students' development of competence to plan and implement individual, classroom, and school-wide interventions designed to promote appropriate school behavior. Observational methods, behavior promotion, reduction, generalization strategies and interview techniques are reviewed. Collaboration and conferring are emphasized. Applied behavior analysis as well as other non-behavioral approaches will be explored. Discipline and other issues related to management are discussed. Students are required to develop an individual, classroom, and school-wide project(s) that demonstrate their ability to design, implement, and evaluate the effectiveness of their intervention(s). Record-keeping as a visible tool for monitoring student progress will also be employed.</i>		
SPM: SPORTS MANAGEMENT COURSE DESCRIPTIONS		
SPM 101	INTRO TO SPORT MANAGEMENT	3 CREDITS
<i>This course provides an overview of the business of sport, including career opportunities. It will introduce the basic skills and competencies required to successfully manage in the sport management industry. The course will also utilize general management theory and principles which make direct application to the sport management field. Fundamental sport management principles and key skills as well as information on current issues are emphasized.</i>		
SPM 203	ETHICS IN SPORT MANAGEMENT	3 CREDITS
<i>The course is designed to assist students in self evaluating, examining and developing a philosophy, values and moral reasoning skills. The development of a personal philosophy an understanding of social responsibility in the sport management setting are specific goals of this course. Topics covered involve aspects associated with professional ethics, rights and responsibilities, concepts of morality, developing a personal philosophy regarding social responsibility, theories of ethics, establishing a professional code of ethics, personal and management values.</i>		
SPM 210	ROLE OF SPORT IN THE SOCIETY	3 CREDITS
<i>This course provides a study of the sociological aspects of sport, athletics, and recreation in the American culture. It will include a survey of the history of modern sport, other forms of organized activity, and an examination of the social relations within the institution of sport and its role in the reproduction and transformation of society. Topics include but not limited to socialization, stratification, gender relations, race and ethnicity and social change.</i>		
SPM 303	SPORT MARKETING AND PROMOTION	3 CREDITS
<i>This course is designed to provide students with a basic understanding of sports marketing and promotion. The course will introduce the student to basic marketing concepts with application to sport organization, both amateur and professional. Topics will include promotions and public relations, sport consumer behavior, strategic marketing planning, marketing information management, marketing communications, sponsorship, media promotion, data collection and the economic feasibility study.</i>		
SPM 305	FACILITY MANAGEMENT AND DESIGN	3 CREDITS
<i>This course is designed to identify and provide students with an understanding of the unique characteristics of sport related facilities, including planning, design, equipping and managing. One focus of this course is the many aspects of facility management: marketing, services and program day to day operations, documentation, fiscal management and trends. A second focus includes the planning for and design of these facilities. Other areas what will be discussed are event staging, security control and maintenance needs.</i>		
SPM 310	GOVERNANCE IN SPORT	3 CREDITS
<i>Sport at all levels continues to grow in scope recognition and importance in the U.S. and abroad. As the growth continues, governance takes on increased importance at all levels of athletic competition. This course will deal with the growing spread and development of sport throughout the world, as well as how the governing bodies involved affect the structure, organization and delivery of sport. The students will become familiar with these agencies, their authority, organizational structure, and functions.</i>		
SPM 313	INDEP RES/STUDY IN SPORT MGMT	2 CREDITS
<i>The student, in consultation with the instructor, will select a topic or problem that he/she wishes to research in depth. The topic will include current issues in sport management and must be approved and sponsored by a faculty member.</i>		
SPM 315	LEGAL ASPECT OF SPORTS	3 CREDITS
<i>This course will enhance the student's knowledge about the legal system as it pertains to sport laws. A presentation of the basic legal system, its terminology, and principles as applied to professional and amateur sports. Emphasis is on identifying and analyzing legal issues, the ramifications of those issues, and the means of limiting the liability of sport organizations. Basic legal concepts concerning both contract and tort law in sport will provide the student a sound foundation so that the student will be better able to recognize legal liability and delivery of sport.</i>		
SPM 325	FINANCE AND ECONOMICS OF SPORT	3 CREDITS
<i>This course will study how sport organizations develop financial strategies and utilize financial indicators in developing organizational strategic plans. There also will be an analysis of how economic models are used to measure the impact of sport on various economics. Students will learn there are established basic principles of behavior that characterize how people decide what to do. This course will introduce several basic principles of finance and economic behavior and show how they apply to the world of sports. Other issues that will be covered are industrial organization of sports, labor economics, public finance and the economics of amateurism and college sports.</i>		

SPM 405 ORGANIZATION AND ADM OF SPORTS 3 CREDITS

This course will be a study of the application of organizational theory to the understanding and management of sport organizations. Experience has shown the critical factor in promoting excellence in sport management programs has been the quality of the head administrator. The course will also deal with structure and design of sport organizations, sport organization effectiveness, management strategies, environmental influences, power and politics, decision making, organizing, motivation, planning staffing and supervising.

SPM 410 DIVERSITY IN SPORT MANAGEMENT 3 CREDITS

This course provides the student with basic understanding of the developments and trends in the workplace pertaining to age, gender, people of color, sexual orientation, people with differing abilities, educational levels and skill needed by an organization. It will also discuss managing diversity, benefits of diversity, barriers to diversity, strategy for managing diversity, affirmative action and equal opportunity employment.

SPM 451 INTERNSHIP IN SPORT MANAGEMENT 12 CREDITS

Prerequisite(s): Completion of all professional level classes. This course is the Sport Management student's capstone experience. Students will be assigned to an internship site based on their unique educational needs and experience. Internship students will work directly with sport management professionals in one or more work settings. This will be the on the job learning experience in a segment of sport industry with a minimum of 14 weeks, 5 days per week, and 8 hours per day. Supervision will be jointly provided by the cooperating organization and the college departmental staff. Field experience yield the necessity of receiving direction, undertaking responsibility, and demonstrating competence by applying theory learned for course work. It allows the student to complete a partial fulfillment in his/her degree program and will help him/her discover career options and confirm career choices. Students must secure their own internship (based on their concentration) but internship must be approved in writing by the department staff.

THEA: THEATRE COURSE DESCRIPTIONS

THEA 100 ACTING (FOR NON MAJORS) 3 CREDITS

This course introduces students to the craft of acting on and off stage through theatre exercises, improvisations, and scene studies, as it develops an appreciation for acting as an art form.

THEA 101 PLAY PRODUCTION 1-2 CREDITS

Students are offered the opportunity for hands-on experiences in developing departmental theatre productions. This will involve participation in at least one of the many areas in play production including design, acting, dramaturgy, stage managing, stagecraft or other technical crew areas. Students are required to work 15-20 hours for 1 credit and 20-30+ hours for 2 credits. An acting journal or reflective paper is required at the end of the experience. Class and laboratory.

Open to non-majors

THEA 102 PLAY PRODUCTION 1-2 CREDITS

Students are offered the opportunity for hands-on experiences in developing departmental theatre productions. This will involve participation in at least one of the many areas in play production including design, acting, dramaturgy, stage managing, stagecraft or other technical crew areas. Students are required to work 15-20 hours for 1 credit and 20-30+ hours for 2 credits. An acting journal or reflective paper is required at the end of the experience. Class and laboratory

Open to non-majors.

THEA 103 INTRODUCTION TO TECH THEATRE 3 CREDITS

An introductory course to the areas of technical theatre. Special emphasis is on the language, equipment, duties, and vocational opportunities.

THEA 105 INTRODUCTION TO THEATRE 3 CREDITS

A historical, theoretical, and experiential introduction to art of theatre and its many components. Students will survey theatre history and the nature of production and performance, as they develop as themselves as audience members. (**General Education course; open to non-majors**)

THEA 106 ACTING I (BEGINNING ACTING) 3 CREDITS

Foundation course in acting that introduces acting theories and methods, while emphasizing actor voice and body exploration through theatre games, improvisation and exercises.

THEA 107 STAGE MOVEMENT I 2 CREDITS

This course introduces the novice performer to the importance of understanding the movement capabilities inherent in one's body. Presented in a studio environment, the course will focus on developing correct body alignment, core strength, flexibility, efficiency of motion, and coordination. Students will be able to relate the coursework, which will include exercises in Pilates, Yoga, Alexander Technique, and beginning dance vocabulary, to the movements performed in a stage production. **Majors only or instructor permission**

THEA 108 STAGE MOVEMENT II 2 CREDITS

This course is designed to provide understanding of the lifetime skills utilized by theater artists in developing and maintaining strength, flexibility, posture, and muscle tone. Various dance styles also will be explored, including modern, ballet, jazz, and tap to enable the student to function in the theatrical performance area. **Majors only or instructor permission**

THEA 110 PILATES FITNESS 3 CREDITS

Pilates Fitness course is designed for the student wishing to tone, strengthen, and lengthen his/her body through challenging exercises in a studio environment. Pilates exercises will develop core/abdominal strength, promoting correct body alignment and posture. Yoga postures will increase flexibility and strength within the entire body. Students will be given the opportunity to understand the importance of physical fitness for performance and for everyday life.

Majors only or instructor permission

THEA 123 FUNDAMENTALS OF MODERN DANCE	3 CREDITS
This course will include an introduction to basic movement and skills in various modern dance styles. Students will also utilize the combined elements of modern dance technique: body alignment, strength, efficiency of motion, musicality, and dance vocabulary.	
THEA 200 DANCE HISTORY	3 CREDITS
This course of study of dance as a form of communication and as an art form. Students will be given a survey of the theories and styles of dance and their development through history.	
THEA 201 PLAY PRODUCTION	2 CREDITS
In this lab course, majors are offered co-curricular hands-on experiences in developing departmental theatre productions. This will involve participation in at least one of the many areas in play production including design, acting, dramaturgy, stage managing, stagecraft or other technical crew areas. Students are required to work 20-30+ hours. An acting journal or reflective paper is required at the end of the experience. Majors only.	
THEA 202 PLAY PRODUCTION	2 CREDITS
In this lab course, majors are offered co-curricular hands-on experiences in developing departmental theatre productions. This will involve participation in at least one of the many areas in play production including design, acting, dramaturgy, stage managing, stagecraft or other technical crew areas. Students are required to work 20-30+ hours. An acting journal or reflective paper is required at the end of the experience. Majors only.	
THEA 205 BALLET TECHNIQUE	3 CREDITS
Students will be introduced to traditional ballet and center work with an emphasis on body alignment, strength, flexibility and coordination. Students will gain knowledge of ballet terminology and a critical awareness of ballet as a dance art form.	
THEA 206 ACTING II (SCENE STUDY)	3 CREDITS
Emphasis will be placed on assimilation of rehearsal and performance techniques. Ensemble acting will be developed through scene study with two or more participants. Introduction of on camera techniques will be included. Majors only or instructor permission	
THEA 208 SINGING FOR THE STAGE	3 CREDITS
Students will be given the opportunity to develop their vocal instruments for the various singing styles incorporated in musical theatre performance, including, stage projection, microphone techniques, and recording techniques.	
THEA 215 SURVEY OF THEATRICAL MUSIC	3 CREDITS
The history of Broadway musicals will be studied, as the students receive coaching and instruction in developing a familiarity with standards of the theatre. This course is primarily for students whose skills include vocal performance.	
THEA 221 STAGECRAFT I	3 CREDITS
Development and construction of scenic units, use of tools, stage equipment, and materials, as well as exploration into various techniques, conventions, and technologies of technical theater.	
THEA 222 STAGECRAFT II	3 CREDITS
Continuation of Stagecraft I, with exploration into design elements of technical theatre. Pre-requisite THEA 221	
THEA 231 HISTORY OF THE THEATRE I: Greeks to Renaissance	3 CREDITS
An in-depth historical investigation of <i>Greek to Renaissance</i> theatre architecture, playwrights, trends and practices for the purposes of understanding the development of theatre arts. Representative examples of dramatic literature will be read to illustrate those trends. Pre-requisite THEA 105	
THEA 232 HIST OF THE THEATRE II: Renaissance to Modern	3 CREDITS
An in-depth historical investigation of <i>Renaissance to Contemporary</i> theatre architecture, playwrights, trends and practices. Representative examples of dramatic literature will be read to illustrate those trends. Pre-requisite THEA 105	
THEA 241 SOUND IN THE THEATER	3 CREDITS
The student gains experience with sound reproduction equipment such as tape recorders, record players, various kinds of speakers, amplifiers, and mixers for application in theatre and gains recording skills to create sound tracks and sound effects used in theatrical productions. Class and Lab.	
THEA 250 MODERN DANCE INNOVATIONS	3 CREDITS
This course will include an introduction to basic movement and skills in various modern dance styles. Artists who have made an historical impact on the diverse American modern dance form will be presented and studied in this dance technique course. Students will also utilize the combined elements of modern dance technique: body alignment, strength, efficiency of motion, musicality, and dance vocabulary.	
THEA 251 JAZZ DANCE TECHNIQUE	3 CREDITS
This course will teach the fundamentals principles of movement through the stylized technique of jazz dance. The basic exercises and steps used in jazz will be taught during each class period consisting of a warm-up, movement patterns across the floor, and jazz combinations. A critical awareness of jazz dance movement will be achieved through attendance of dance performances and reflecting on one's progress through the course.	

THEA 259 AP DANCE TECHNIQUE **3 CREDITS**

This course will develop the ability and understanding of tap movement techniques which will increase strength, endurance, coordination, muscle memory, balance, locomotive skills, body alignment, posture, rhythmic sensitivity. A critical awareness of tap dance movement will be achieved through attendance of dance performances and reflecting on one's progress through the course.

THEA 261 STAGE MANAGEMENT **2 CREDITS**

This course examines techniques and conventions commonly in use for staging the production, planning, rehearsals, coordinating, technical requirements and professional standards per AEA rule book. This course will incorporate stage manager experience within Theatre or Dance productions.

THEA 263 PLAY ANALYSIS **3 CREDITS**

This course is designed to provide the student with the basic theoretical framework and practical applications necessary for analyzing plays of various periods and genres. The course introduces the student to the influences of various historical figures, such as Aristotle and Stanislavsky, as well offers the student analytical views from the perspective of the actor, director, dramaturg and various types of theatre designers. In addition to the text, students are expected to read and analyze several plays throughout the course.

Pre-requisite THEA 105

THEA 300 CHOREOGRAPHY I **3 CREDITS**

Students will learn the basic principles of dance composition; space, time, dynamics, and movement invention. Students will then examine how to use these principles to produce dance choreography. The elements of choreography; theme, development, repetition, transition, contrast, and continuity will be emphasized in reference to structuring a dance work.

Students will also study Abstraction, Choreographic Styles, and The Relationship of Music to Choreography, Theatrical and Performances Elements. The course will emphasize solo and duet work. Informal showings will present the students' work and a development of critical awareness will be achieved.

THEA 301 PLAY PRODUCTION **2 CREDITS**

In this lab course, majors are offered co-curricular hands-on experiences in developing departmental theatre productions. This will involve participation in at least one of the many areas in play production including design, acting, dramaturgy, stage managing, stagecraft or other technical crew areas. Students are required to work 20-30+ hours. An acting journal or reflective paper is required at the end of the experience. **Majors only.**

THEA 302 PLAY PRODUCTION **2 CREDITS**

In this lab course, majors are offered co-curricular hands-on experiences in developing departmental theatre productions. This will involve participation in at least one of the many areas in play production including design, acting, dramaturgy, stage managing, stagecraft or other technical crew areas. Students are required to work 20-30+ hours. An acting journal or reflective paper is required at the end of the experience. **Majors only.**

THEA 304 CHILDREN'S THEATRE **3 CREDITS**

Theory in selecting, directing and creating plays for young audiences. Course includes script analysis and directing from a text, and developing plays based on children's literature. The course presents approaches to children's theatre in community and educational settings.

THEA 306 ACTING III (Styles and Realism) **3 CREDITS**

This course is continued scene study designed to emphasize the styles of acting in on Greek, Shakespearean, Restoration, and Realism. **Pre-requisite: THEA 206; Majors only or instructor permission**

THEA 307 CREATIVE DRAMATICS **3 CREDITS**

Introduction to theory and practice of creative drama. Focus on the development of imagination and self expression in lesson planning as creative drama is used as a tool across the curriculum.

THEA 310 ACTING FOR THE CAMERA **3 CREDITS**

This course explores acting for film and television. Students are exposed to the technical requirements of screen acting and investigate the challenges of the profession. They gain practical experience by performing for the camera in a variety of projects, including monologues, commercials, one-and two - camera scenes, and a short film. Visual and technical aspects of the nature of film and television theory are investigated.

THEA 320 EXPERIMENTAL THEATRE **3 CREDITS**

This course provides the student with a historical survey of experimental theatre in the western hemisphere, as it introduces salient movements, theatre groups and historical figures, such as Grotowsky, Artaud, and Brook, pertinent to the development and structuring of experimental theatre. Students are expected to develop an experimental theatre piece of their choosing. **Pre-requisite THEA 105**

THEA 321 HIST OF COSTUMING **3 CREDITS**

The historical study of fashion and costumes and their function of costume in theatre productions. Class and Lab.

THEA 322 COSTUME DESIGN I **2 CREDITS**

The study of historical costumes, their function and effort involved in costuming. Construction design and pattern design and a comprehensive study of costume history in important eras. Class and Lab.

THEA 323 COSTUME DESIGN II **2 CREDITS**

A continuation of Costume Design I. Class and Lab.

THEA 331 STAGE MAKE-UP 3 CREDITS

A lab course in stage makeup design and application. Students are required to purchase materials, including stage makeup for the course.

THEA 341 STAGE LIGHTING 3 CREDITS

A beginning lab course in stage lighting that emphasizes the practical aspects of lighting a production. Students learn through exposure to, and working with, the variety of equipment available to meet the lighting demands of any Theatre or Dance production. In addition, there are discussions on electriacity, design, color, special effects and meet the lighting demands of any Theatre or Dance production. Finally, students receive actual experiences as lighting technicians, while operating the equipment and lights for the Departmental productions.

Pre-requisite THEA 221

THEA 361 THEATRE MANAGEMENT 3 CREDITS

Designed to study the tools of theatre management and producing, box office, price and percentages, publicity, promotion, and production costs. Dealing with publishers and agencies. Regional theatre problems are analyzed. Class and Lab.

THEA 362 COMMUNITY THEATRE 2 CREDITS

This is a "Business of the Theatre" course with emphasis on developing and organizing a community theatre. Laboratory includes use of the adults in the community.

THEA 371 TECHNICAL PRODUCTION 3 CREDITS

This course explores, in-depth, the technical problems of mounting a production. Emphasis will be placed on the exploration and use of various materials and methods of stagecraft and lighting. Productions currently being presented at the University will serve as the sources for study. Lab hours, to be arranged, will be required in order to apply techniques and theories discussed in class, as well as to provide additional experience in the areas of stagecraft and lighting. *Pre-requisite THEA 221 or permission of instructor*

THEA 400 PRACTICUM IN DANCE CHOREOGRAPHY and PERFORMING ARTS 3 CREDITS

This course is designed to give the student the opportunity to learn, rehearse, and perform dance works either choreographed by the company director or by a student member. The student will be challenged to bring the choreographer's vision to life through his/her dancing. Students will learn dance technique, performance skills, and choreographic creativity. Students will also develop a critical awareness through viewing professional dance company performances and through critiquing their own work throughout the course.

Pre-requisite THEA 420 or permission of instructor

THEA 401 PLAY PRODUCTION 2 CREDITS

In this lab course, majors are offered co-curricular hands-on experiences in developing departmental theatre productions. This will involve participation in at least one of the many areas in play production including design, acting, dramaturgy, stage managing, stagecraft or other technical crew areas. Students are required to work 20-30+ hours. An acting journal or reflective paper is required at the end of the experience. *Majors only or instructor's permission*

THEA 402 PLAY PRODUCTION 2 CREDITS

In this lab course, majors are offered co-curricular hands-on experiences in developing departmental theatre productions. This will involve participation in at least one of the many areas in play production including design, acting, dramaturgy, stage managing, stagecraft or other technical crew areas. Students are required to work 20-30+ hours. An acting journal or reflective paper is required at the end of the experience. *Majors only or instructor's permission*

THEA 405 SEMINAR IN ACTING 3 CREDITS

This course provides the student with a systematic examination of and practical experience in the principles and methods of scholarly research and writing, as well as show production in theatre arts. The student is expected to select a well defined topic with a specific research question that culminates in a scholarly paper or to exercise their creativity in developing a theatre project that includes some research and culminates in a type of theatrical production or experience. *Majors only or instructor permission*

THEA 406 MUSICAL THEATRE 3 CREDITS

Special Projects for senior level students may include development of an individual or group act or area of specialization.

Majors only or instructor permission

THEA 407 PLAY DIRECTING I 3 CREDITS

Seminar and laboratory in directing plays, analysis of skill and role of the director. Script analysis, casting, staging, space, composition, movement, picturization, rhythm and tempo of actors, and scripts. Special emphasis on directing the one act play. *Pre-requisite THEA 105 or instructor's permission*

THEA 408 PLAY DIRECTING II 3 CREDITS

An advanced directing course designed for period plays, musicals, full-length shows and elective works. A full hours directorial work must be staged by each student. *Pre-requisite THEA 407 or instructor's permission*

THEA 410 AFR AMER PERFORMANCE AND THEATRE 3 CREDITS

Based upon the question of race and gender intersections in performance theories and theatrical practices, this course historically and critically examines African-American theatre within the context of American culture.

THEA 420 CHOREOGRAPHY II 3 CREDITS

This course is designed for the aspiring choreographer to continue his/her studies, learning about the theoretical and creative aspects of choreography for small groups. Principles of dance composition and the elements of choreography will be reviewed and expanded upon by the student. Production of the student's work will be required. **Pre-requisite THEA 300 or permission of instructor**

THEA 421 LAYWRITING I 3 CREDITS

Principals of playwriting are taught through practices; development of techniques required for dramatic scripts include original writing and adaptations with emphasis on play construction, character development, dialogue and mood. Students will work with acting and directing classes to study the play-ability of their scripts.

THEA 422 PLAYWRITING II 2 CREDITS

A laboratory continuation of THEA 421: Playwriting I

THEA 431 SCENE WORKSHOPS 3 CREDITS

This workshop is designed to give seniors intensive experiences in advanced acting, auditioning, movement and technical theatre. Plays, monologue cutting, dance movement, chamber and Reader's theatre productions will be prepared outside of class and presented before audience for showcase constructive criticism. Class and lab. **Majors only or instructor permission**

THEA 432 SCENE WORKSHOPS 3 CREDITS

This workshop is designed to give seniors intensive experiences in advanced acting, auditioning, movement and technical theatre. Plays, monologue cutting, dance movement, chamber and Reader's theatre productions will be prepared outside of class and presented before audience for showcase constructive criticism. Class and lab. **Majors only or instructor permission**

THEA 441 SCENE DESIGN 3 CREDITS

Preparation of sketches based on the principal styles and periods in the theatre; balance, composition, color, and unity of stage settings as applied to a script. Study and practice through the use of various techniques and media stressing line, mass, color. lighting and form. Prerequisite(s): Stagecraft, Lighting, Technical Production. Recommended: ART 101 Design, and ART 102-103 Drawing.

THEA 461 SENIOR SEMINAR I: SCHOLARSHIP 3 CREDITS

This course provides the student with a systematic examination of and practical experience in the advanced principles and methods of scholarly research and writing in theatre arts. The student is expected to select and research individually a specific question or problem, culminating in a paper worthy of a scholarly presentation or to exercise their creativity in developing a theatre project that focuses on theatre as a pedagogical tool. **Majors only or instructor permission**

THEA 462 SENIOR SEMINAR II: PRODUCTION 3 CREDITS

Advanced individual project in acting, directing, design, dramaturgy, or experimental theatre includes some scholarly research and culminates in a type of theatrical production or experience to be viewed in laboratory theatre.

Majors only or instructor permission

THEA 499 INDEPENDENT STUDY 2-3CREDITS

This course is designed to guide students through close scholarly examination of a topic of their choosing. The culminating work may be in the form of a research paper or artistic project. **Majors only or instructor permission**