



University of Maryland University College

SCHOOL OF UNDERGRADUATE STUDIES

SPRING 2008

SCHEDULE OF CLASSES



**Important
Dates**
See p. 3.

**Planning
Your Degree**
See p. 7.

www.umuc.edu

Welcome from the Dean



I want to extend you a personal welcome to the School of Undergraduate Studies. In this schedule, you will find all the information you need to keep your academic program on track.

Helping you achieve your educational goals is very important to us. We take pride in offering you many options, including a full schedule of on-site and online courses to facilitate your degree progress.

Recently, we have made some enhancements to our academic scheduling to increase your opportunities to achieve your goals. In addition to our online offerings, we now offer courses in emergency management and homeland security at Dorsey Station and Shady Grove. New courses have also been introduced in criminal justice and computer science.

A number of options are available to help you finance your education more easily. These include a convenient monthly payment plan through TuitionPay, as well as numerous financial aid opportunities. Your financial aid options range from loans and grants to more than two dozen scholarship programs that are based on academic performance and financial need. More information on all of these options is available at www.umuc.edu/payoptions.

I encourage you to register for classes early so that you can be sure to get the courses you need, buy your textbooks, and be ready for the first day of class.

Once again, welcome aboard for another term. I wish you every success in your studies.

Sincerely,

GREG VON LEHMEN, PHD
INTERIM VICE PROVOST AND DEAN
SCHOOL OF UNDERGRADUATE STUDIES

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UMUC is committed to ensuring equal access and opportunity for all individuals. See additional policies and procedures on the inside back cover.

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New Payment Option Available

You can now pay your tuition and fees online through MyUMUC via e-check. With e-check, you transfer funds electronically directly from your checking account safely and quickly. Just log on to MyUMUC and click on MyFinances.

Not a Current Student?

Contact an enrollment specialist at **800-888-UMUC** or enroll@umuc.edu.
Apply online at <https://my.umuc.edu>.

SPRING HIGHLIGHTS



Called to Serve

Angela Crockette takes it on faith that she's right where she needs to be. After all, when she landed in the Washington, D.C., area in 2004, she found a university—UMUC—willing to take her credits from the University of Miami. When she was “interested in working for a nonprofit development and aid organization, especially World Vision,” she found that wish answered as well.

Her UMUC coursework helped her win an internship (and then another) at World Vision, a humanitarian organization that works in nearly 100 countries.

The internships “gave me confidence in abilities I didn't know I had,” says the December 2006 graduate, who now works as a program associate for World Vision's food resources team. The internships also pushed her 12 credits closer to her degree, thanks to the Cooperative Education program, which awards college-level credit for on-the-job learning.

Crockette discovered she could enter “a high-stress workplace and take charge,” she says, including creating and managing a \$24 million budget “from scratch” for a new initiative to help field offices better serve children exploited through sexual trade, war, and poverty.

“It's just part of my family—social justice,” says Crockette, who spent seven years in South Africa where her parents, as missionaries, “set up a children's home for street boys,” specifically those who under apartheid “would just be removed from society.”

Crockette expects to be in the Washington, D.C., area long enough to earn a master's degree. Then she hopes the Air Force stations her husband, Ryan, near a World Vision field office. “You really learn a lot in the field,” she says, “plus you're serving beneficiaries directly.”

Can't Find a Course?

If you're having trouble finding a course in finance or writing, make sure you're looking under the right discipline and designator. Courses in finance—such as Investments or Commercial Bank Management—that were formerly designated BMGT are now listed under finance (FINC). Courses in writing—including requirements in introductory and upper-level intensive writing—that were formerly designated COMM or ENGL are now listed under writing (WRTG). In most cases, the course title has not even changed—just the designator and number. You can check the course description to ensure that you are applying the right course to your requirements.

To the Front of the Class



If any faculty member should understand the challenges of UMUC's adult students, it's Evelyn Bata. She began her own academic career here at UMUC, graduating with a specialization in English.

Bata said, “I knew that there was something special about this teaching environment that motivated and enabled me to graduate and to achieve advanced degrees. So, here I am giving back!”

Bata went on to earn her doctorate in counselor education/psychology from University of Maryland, College Park. For three years, she taught courses in counseling, communication, and psychology at UMUC locations from the Azores to Japan, before returning stateside in 2000 to teach psychology and gerontology in Maryland classrooms and online.

At the 2007 UMUC Commencement, Bata's work and example of service—in the classroom, as a member of the UMUC Board of Visitors, and with various community agencies—earned her a Drazek Award for Teaching Excellence.

UNDERGRADUATE PROGRAMS

Whether you're preparing for career advancement, career change, or graduate school, you'll find a degree or certificate program to help you achieve your goal. You may choose from 32 majors, 38 minors, and 46 certificate programs. Most of these programs can be completed entirely online.

Majors

Accounting
Asian studies *
Biotechnology **
Business administration
Communication studies
Computer and information science
Computer information technology
Computer science ♦
Computer studies
Criminal justice
Emergency management ♦
English
Environmental management
Finance
Fire science
General studies *
Gerontology
Global business and public policy
History
Homeland security ♦
Humanities
Human resource management
Information assurance ♦
Information systems management
Investigative forensics ♦
Laboratory management **
Legal studies
Management studies
Marketing
Political science ♦
Psychology
Social science

Minors

Accounting
African American studies ♦
Art ♦
Art history ♦
Asian studies ♦
Biology
Business administration

Business law and public policy
Business supply chain management
Communication studies
Computing
Criminal justice
Customer service management
Economics
Emergency management ♦
English
Environmental management
Finance
Fire science
Forensics
Gerontology
History
Homeland security ♦
Humanities
Human resource management
International business management
Journalism
Marketing
Mathematical sciences ♦
Microbiology ♦
Natural science
Philosophy ♦
Political science ♦
Psychology
Sociology
Speech communication
Strategic and entrepreneurial management
Women's studies

Certificate Programs

Accounting—Introductory
Accounting—Advanced
Bio-Security ♦
Business Project Management
Clinical Mental Health Care ♦
Computer Applications
Computer Graphics and Design ♦
Computer Networking
Correctional Administration ♦

Database Design and Implementation
Database Management
Desktop Publishing ♦
Diversity Awareness ♦
E-Commerce in Small Business ♦
E-Commerce Management
Environmental and Occupational Health
and Safety Management
Financial Management
Health Issues for the Aging Adult
Human Development ♦
Human Resource Management
Information Assurance
Information Management
Internet Technologies
Laboratory Management
Management Foundations
Marketing Communications ♦
Marketing Management
Negotiation and Conflict Management ♦
Object-Oriented Design and Programming
Object-Oriented Programming Using Java ♦
Paralegal Studies
Project Management for IT Professionals
Public Fire-Protection Management
and Administration
Security Management ♦
Security Operations ♦
Software Engineering
Systems Approach to Fire Safety
Technology and Management
Terrorism and Institutions: Prevention
and Response ♦
UNIX System Administration ♦
Visual Basic Programming
Web Design ♦
Web Programming
Women in Business
Workplace Communications
Workplace Spanish

* Not fully available stateside; not available online. Consult an advisor.

** Available only to students with associate's degrees from specific community colleges. Consult an advisor.

♦ Not available online.

IMPORTANT DATES

Note the following important dates and deadlines in your calendar. Visit www.umuc.edu/calendar for up-to-date information. See inside back cover or visit www.umuc.edu/locate for location information.

To meet the needs of busy adult students, UMUC starts undergraduate classes seven times a year. Visit www.umuc.edu/calendar for details.

TERM DATES

SPRING 2008

January session	January 2–22
Standard	January 23–May 8
Session 1	January 23–March 16
Session 2	March 24–May 8
Midspring	March 24–June 28

SUMMER 2008

Standard	May 27–August 17
Session 1	May 27–July 7
Session 2	July 8–August 17

REGISTRATION DATES

MAIL-IN AND FAX-IN REGISTRATION

Standard and session 1	September 18–January 7
Session 2 and midspring	September 18–March 5

ONLINE, ON-SITE, AND PHONE REGISTRATION

September 18–Class start date
Phone registration via IRIS is available daily,
6 a.m.–9 p.m. eastern time.

On-site registration is available during regular office hours at the following locations (see inside back cover for phone numbers):

- Aberdeen Proving Ground
- Adelphi
- Andrews Air Force Base
- Arundel Mills
- Bethesda (National Naval Medical Center)
- Bolling/Anacostia
- Dorsey Station
- Fort Belvoir
- Fort Meade
- Hagerstown
- Marine Corps Base Quantico
- Patuxent Naval Air Station
- Shady Grove
- Southern Maryland Higher Education Center
- Waldorf Center
- Walter Reed Army Medical Center

DEADLINES

TO APPLY FOR FINANCIAL AID

Spring 2008	November 1
Summer 2008	April 1

TO APPLY TO PRIOR LEARNING

Standard	January 9
Midspring	March 10

TO APPLY FOR A DIPLOMA

Spring 2008	February 15
Summer 2008	June 15

TO APPLY FOR CHANGE IN RESIDENCY

Standard and session 1	January 29
Session 2 and midspring	March 30

TO APPLY FOR REINSTATEMENT

Spring 2008	November 15
Summer 2008	April 15

TO REGISTER FOR PROCTORED EXAMS VIA MyUMUC

(required for online courses)

Standard	March 14
Midspring	May 2

TO WITHDRAW FROM CLASS

Two weeks before the class ends

OFFICE CLOSING *

January 21

COMMENCEMENT 2008

May 17

* See Courses by Location for holidays observed at the site where you plan to attend class.

WHERE TO FIND WHAT YOU NEED

On your path to an undergraduate degree or certificate, you'll find UMUC is with you every step of the way. To find the support you need to succeed throughout your program, refer to the following.

Your First Stop

MyUMUC Portal

You can read the latest news at UMUC, keep track of all your records, register for courses, pay your tuition, apply for financial aid, and much more through MyUMUC (<https://my.umuc.edu>). And you can link directly to WebTycho, the UMUC home page, and library services from any page.

Academic Resources

Department of Academic Success

To help you boost your potential, the undergraduate Department of Academic Success can help you link up with other students and mentors in your field. See www.umuc.edu/academicsuccess and click on "Student Clubs" for details.

Library Services

Extensive library resources are available online, 24 hours a day, seven days a week. You can contact a librarian for research assistance by phone (at **800-888-UMUC, ext. 7209**), e-mail (at library@umuc.edu), or online chat. For a complete list of library services, visit www.umuc.edu/library.

Tutoring

If you need extra help in one of your subjects, UMUC can provide a list of possible tutors. Help is also available in some subjects at Adelphi and College Park. See www.umuc.edu/ugtutors for more information.

Writing Assistance

You can receive feedback on your writing assignments from expert advisors and use online writing and research resources through the Effective Writing Center. Find out how at www.umuc.edu/writingcenter.

Computing Information and Resources

Computing Facilities

Many UMUC sites provide computing facilities for the use of students. For more information, visit www.umuc.edu/computerlabs. *Note:* There are fees to print; costs vary by site.

Online Study—Technical Requirements and Assistance

Most UMUC students take at least some of their coursework online. If you haven't tried an online course yet, go to www.umuc.edu/distance. From that page you can click on links to take you to WEBT 101, which provides an orientation to online study and a list of the technical requirements.

If you need technical assistance in accessing your online course, call **800-807-4862** or send an e-mail to webtychosupport@umuc.edu.

Innovative Credit Options

Cooperative Education

You can earn upper-level undergraduate credit for new learning in the workplace related to your academic discipline. To find out how, you can participate in an information session; see www.umuc.edu/coop or call **800-888-UMUC, ext. 7888**. The e-mail address is coop@umuc.edu.

Prior Learning

UMUC provides two ways for you to earn credit for what you already know—Credit by Examination and EXCEL Through Experiential Learning. Details on each method and an orientation to EXCEL are available at www.umuc.edu/priorlearning. You can also call **800-888-UMUC, ext. 7888**. The e-mail address is priorlearning@umuc.edu.

Other Important Information

Class Cancellation

If you're taking classes on-site, you can check to see if your individual site is closed by clicking on "Weather Information" from either the UMUC home page (www.umuc.edu) or the MyUMUC log-in page or by calling **301-985-SNOW**.

Policies

UMUC posts its official policies—from shared governance to transfer credit—online at www.umuc.edu/policy.

Student Advisory Council

As a student, your opinion matters. For information on the Student Advisory Council, see www.umuc.edu/gov/stac.

Student Services

Academic Advising and Graduation Services

Your UMUC advisor can help you stay on track during your degree or certificate program and help you get ready for graduation. You can contact your advisor by e-mail, by

phone at 800-888-UMUC, or in person at many regional sites (see list of service locations on the inside back cover and p. 109 and for more detailed information, visit www.umuc.edu/locate). Contact information and links to related areas are available at www.umuc.edu/ugadvising. For information on specific advising concerns, see the following Web pages:

- Transfer Credit
www.umuc.edu/ugtransfercredit
- Degree Requirements
www.umuc.edu/ugrequirements
- Degree Planning Worksheet
www.umuc.edu/worksheets

You should also go to MyUMUC (see p. 4) to access your degree progress report, request a UMUC transcript, or complete an application for diploma. You may contact Graduation Services at graduationserv@umuc.edu.

Career Services

Career planning assistance for job searching, résumé writing, and improving your interview skills, as well as many other resources, is available through Career Services. To access these services and job listings, visit www.umuc.edu/careerservices. The e-mail address is careerservices@umuc.edu.

Disabled Student Services

If you need accommodations because of a disability, contact Veteran and Disabled Student Affairs by e-mail at vdsa@umuc.edu or by phone at **800-888-UMUC, ext. 7930** (or **301-985-7466 TTY**). Also visit www.umuc.edu/students/dss.html for more information.

Exams and Testing Services

Whether you need to take a placement test for English or math, make up a test in another subject, or register for the final proctored exam for your online course, you'll find information and directions at www.umuc.edu/testing. The e-mail address is exams@umuc.edu.

Financial Aid and Payment Options

Information about financial aid options and how to apply is available at www.umuc.edu/financialaid. You can also learn more about other payment options, including UMUC's monthly payment plan, employer-provided tuition assistance, and Golden ID benefits for seniors; go to www.umuc.edu/payoptions. For more information, call **800-888-UMUC** and select **option 2**.

Military Students

UMUC has a long history of serving the military. For information on programs and services specifically related to military students, see www.umuc.edu/military and www.umuc.edu/milscholarships. Army students should also be sure to register via GoArmyEd (www.GoArmyEd.com). The e-mail address for the UMUC Military Advising Team is military@umuc.edu.

Textbooks

Textbooks and other course materials are available through MBS Direct and the University Book Center/Barnes and Noble in College Park, Maryland. Visit www.umuc.edu/textbooks for more information on how to purchase course materials. You can also contact MBS Direct directly:

MBS DIRECT

2711 West Ash Street

Columbia, MO 65203

Phone: 800-325-3252

(International: 091-573-446-5299)

Fax: 800-499-0143

(International: 091-573-446-5254)

Web: www.umuc.edu/bookstore

Veterans Benefits

Information about U.S. Department of Veterans Affairs educational benefits and how to apply is available at www.umuc.edu/vabenefits. For more information, contact your advisor. Eligibility for Department of Veterans Affairs educational benefits does not delay or defer tuition payment.

Important Contact Information at-a-Glance

Phone

UMUC Main Number 800-888-UMUC

Call 800-888-UMUC to speak with an enrollment specialist, to obtain general information, or to reach a specific office listed below (listen for the prompt and enter the appropriate extension).

UMUC Main Fax Number 301-985-7977

TTY 301-985-7534

Bursar (Student Accounts) option 2

Career Services ext. 6785

Class Cancellations 301-985-SNOW

Cooperative Education ext. 7888

Exams and Testing Services ext. 2600

Financial Aid option 2

Information and Library Services ext. 7209

Interactive Registration and Information System (IRIS) 301-985-7499
or 800-584-9413

Military Advising Team 877-275-8682

Prior Learning ext. 7888

School of Undergraduate Studies ext. 2800

Technical Support for Online Courses 800-807-4862

Veteran and Disabled Student Services ext. 7930
or 301-985-7466 TTY

E-Mail

General information umucinfo@umuc.edu

Bursar (Student Accounts) bursaroffice@umuc.edu

Career Services careerservices@umuc.edu

Cooperative Education coop@umuc.edu

Exams and Testing Services exams@umuc.edu

Financial Aid finaid@umuc.edu

Information and Library Services library@umuc.edu

Military Advising Team military@umuc.edu

Prior Learning priorlearning@umuc.edu

Technical Support for Online Courses webtychosupport@umuc.edu

TIPS FOR SUCCESS

Sometimes the simplest steps can have a big payoff. You can make your path to a UMUC degree smoother just by following these few basic tips.

1. PLAN TO SUCCEED

At UMUC, there's a detailed degree map for each major that can help you plan your education from initial registration to graduation (see p. 7). Many academic programs have courses that must be taken in sequence, and starting your education with a degree planning worksheet in hand—and periodically checking your progress against it—is a simple way to ensure that you don't waste time or money.

2. DON'T OVERDO IT

College-level coursework is challenging and time consuming, so be realistic with your course load. Make sure you consider how your responsibilities, such as career and family life, may affect your study time. When you sign up for a class, expect to spend twice as many hours working on coursework outside the classroom as you do inside the classroom. Special courses like EXCL 301 Learning Analysis and Planning—which grants credit for experiential learning—can be even more time consuming. For help, talk with an advisor and check out recommendations for course load online at www.umuc.edu/students/reglist.html.



3. KNOW WHAT'S EXPECTED OF YOU

Whether you are taking your class online or on-site, you can access your syllabus online through WebTycho a week before class begins. The syllabus describes the purpose of the course, how it will be graded, and the due dates for assignments and examinations. Read it thoroughly and check your own schedule for conflicts.

Let your faculty member know early in the course if you need to reschedule an exam or extend the deadline for an assignment because of work or family responsibilities.

4. COMMUNICATE!

Don't be afraid to ask questions or share your perspective. Faculty members are not only ready and willing to explain assignments or offer suggestions on how to improve your work, they can also serve as mentors, job references, and networking contacts. Classmates can be a source of academic inspiration and professional support as well. At UMUC, good relationships with both faculty members and classmates can pay big dividends.

5. USE YOUR TOOLS

UMUC puts a wealth of superior academic support services at your fingertips—from advising and career planning to extensive library services, tutoring, and writing assistance. The Department of Academic Success (www.umuc.edu/academicssuccess) can also help by connecting you to fellow students (through student clubs and honor societies), experts in your field, tutors, and mentors. Check out Where to Find What You Need in this schedule, and don't hesitate to ask for help. At UMUC, we want to help you succeed.

6. VISIT MyUMUC

Go to MyUMUC—<https://my.umuc.edu>—every day to keep up to date with the latest news and information about the School of Undergraduate Studies.

PLANNING YOUR DEGREE

UMUC provides a simple map to get you where you want to go. The degree planning worksheets can take you every step of the way, from first class to graduation.

What courses fulfill the requirements? When is the best time to take them? Putting together a degree plan can seem like putting together a jigsaw puzzle—6 credits of this, 4 credits of that, 30 or more credits of the major. But UMUC has replaced the puzzle with simple degree planning worksheets that tell you how and when to fulfill all the degree requirements, from the first course to your last, for each major.

Degree planning worksheets are available for every major at www.umuc.edu/worksheets, and a more general one is available for those who haven't yet decided on a major. If you need help deciding on a major, go to www.umuc.edu/majorchoice for some helpful pointers.

STARTING OUT—YOUR DEGREE PROGRESS REPORT

If you haven't already done so, your first step should be to make sure that UMUC receives official transcripts of any other college-level courses you've taken. Once your official transcripts have been received and you have selected a major, your transfer credit will be reviewed in the degree progress report. Your academic advisor can then show you exactly how your transfer credit relates to the requirements listed in the degree planning worksheet and what requirements still remain.

FOLLOWING A CLEAR SEQUENCE

If you're still in the early stages of your college career, you'll find the worksheet helpful in showing you how to build the foundation for further study, starting with basic skills in English composition, math, and library research—the required “first courses”: LIBS 150 Information Literacy and Research Methods, WRITG 101 Introduction to Writing, and either MATH 106 Finite Mathematics or a higher-numbered math course (depending on your major).

Even if you have already completed all the general education requirements, the worksheets can help ensure that you take your remaining coursework in the right sequence so that you fulfill prerequisites and take basic courses before tackling upper-level courses.

FOLLOWING RECOMMENDATIONS

Recommendations can guide you toward the most appropriate choices in some areas of the degree plan—and the recommended courses are widely available, so you won't have trouble finding them when you're ready to take them.

You do not have to take a recommended course; you may choose from the other allowable alternatives. However, if you vary from the recommended courses or the sequence of courses, it could affect other elements of your degree plan. If you choose a lower-level course where an upper-level one is recommended, you may have to take additional upper-level credit elsewhere to

meet the upper-level course minimum. Your advisor can help clarify the consequences of your choices and help make sure that you fulfill all requirements.

If you're going to complete a minor (which is recommended), you should copy the requirements for the minor from the catalog onto your worksheet. Then check each course off on the worksheet as you complete it.

FINDING HELP

The new degree planning worksheets are an excellent tool, but remember to communicate with your advisor regularly. Your advisor can assist you with course selection and help you understand the requirements for your degree. You can reach an undergraduate advisor at ugadvising@umuc.edu or 800-888-UMUC.

GETTING ON TRACK

Degree Planning Worksheets—
there's one for every major
www.umuc.edu/worksheets

How to Choose a Major—
helpful tips
www.umuc.edu/majorchoice

TUITION INFORMATION

One of the key values that drives UMUC is affordability. Not only does UMUC make sure that the tuition rates listed below are competitive, the university also helps you find ways to afford the cost of your education.

Tuition and Fees

Due at Time of Registration

All tuition and fees are due at the time of registration unless you have done one of the following:

- Applied for financial aid to cover tuition and fees for this term
- Enrolled in UMUC's interest-free monthly payment plan (see www.umuc.edu/payoptions for more information)
- Submitted proof of employer-provided tuition assistance

If you Register

Online via MyUMUC	Payment is due with registration or must be submitted by mail the day of registration
By phone via IRIS	IRIS will give you a payment due date
By mail, fax, or in person	Payment must accompany your registration

Payment is expected by the due date. If you have not made full payment or payment arrangements by the due date, your registration may be canceled.

Mandatory Technology Fee

A technology fee of \$5 per unit of credit must be paid at the time of registration. The fee is capped at \$120 per year (which runs summer/fall/spring).

Tuition per Credit

MARYLAND RESIDENTS

Undergraduate	\$230
Graduate	\$389

NONRESIDENTS OF MARYLAND

Undergraduate	\$466
Graduate	\$634

ACTIVE-DUTY MILITARY*

(Regardless of residency)

Undergraduate	\$230
Graduate	\$389

Fees ♦

APPLICATION FOR ADMISSION

(Payable by all new students at first registration)

\$50

COOPERATIVE EDUCATION

Undergraduate tuition rates apply.

Administrative fee	\$75
Job development	\$75

LABORATORY FEE

(Required for enrollment in BIOL 230 and 438)

\$40

PRIOR LEARNING

Course-Challenge Examination/
Professional Project

Undergraduate tuition rates apply. See above.

EXCEL

Undergraduate tuition rates apply for EXCL 301.

Enrollment fee, nonrefundable	\$30
Portfolio evaluation (first evaluation)	\$250
Each additional evaluation	\$125
Posting fee (per credit)	\$90

DIPLOMA/CERTIFICATE

\$50

(Applications for degree diplomas and certificates must be submitted with a nonrefundable fee by the deadline listed on p. 3.)

SHADY GROVE WEEKDAY DAYTIME PROGRAM FEE

\$8.50

(Per unit of credit; required for all weekday daytime classes)

SERVICE CHARGE FOR DISHONORED CHECKS

\$25

TECHNOLOGY FEE

\$5

(Per unit of credit)

TESTING

For all makeup exams, including distance education exams

\$60

(Nonrefundable; to be paid upon requesting a makeup exam)

TRANSCRIPTS

Regular service (per copy)

\$5

Available Methods of Payment

UMUC offers a variety of payment methods. Payments can be made via

- Credit card (using American Express, Discover, MasterCard, or Visa)
- Money order
- Check (made payable to University of Maryland University College)
- E-check
- Cash (in person at Adelphi only)

Registration payments—whether made by cash, check, money order, or credit card—are final and may not be replaced by any type of tuition assistance. The tuition and fees listed

* Spouses of active-duty military personnel are eligible for the Maryland resident tuition rate. Some dependent children and veterans may also be eligible for this rate. View the residency policy at www.usmd.edu/regents/bylaws/SectionVIII/VIII270.html.

♦ Golden ID students are eligible for remission of tuition only. All other fees continue to apply.

are those in effect at the time of publication, but are subject to change.

Delinquent Accounts

In accordance with the Board of Regents and the state of Maryland, if a student fails to pay charges incurred with UMUC within 90 days of the transaction date, UMUC has the authority to deem that account delinquent and transfer it to the State of Maryland Central Collection Unit. Additionally, UMUC has received authorization from the Board of Regents to charge students' delinquent accounts a 17 percent collection fee and/or all attorney and court costs incurred by the university. Once a past due balance with UMUC has been transferred to the State Central Collection Unit, the student's information will be reported to a credit bureau. Requests for services (e.g., transcripts, diplomas, commencement arrangements, transfer credit reviews) will be denied until all debts are paid in full.

Tuition and Fee Changes

Tuition rates are subject to the approval of the University System of Maryland (USM) Board of Regents. They may be changed, or other charges may be included, as a result of the Board of Regents' decisions.

Notwithstanding any other provision of this or any other university publication, the university reserves the right to make changes in tuition, fees, and other charges anytime that such changes are deemed necessary by the university and the USM Board of Regents.

Change in Residency

If you wish to apply for a change to in-state status, you must file a completed USM Petition for Change in Residency Classification for Admission, Tuition, and Charge Differential, along with all required documentation. You must submit the petition by the last day of schedule adjustment for a session (earlier is preferable) for the change to be effective for that session. For the full text of the USM residency policy, visit www.usmd.edu/regents/bylaws/SectionVIII/VIII270.html.

Tuition Refund Policy

The official date used to determine a refund is either the date of the transaction, the date the withdrawal form is filed at the Information Desk at the Student and Faculty Services Center in Adelphi, or the post-marked date on a written request. The official date for federal financial aid recipients is the last date of class attendance as determined by federal regulations. Additional information is available online at www.umuc.edu/financialaid.

Financial aid awards may be canceled or reduced for financial aid recipients who withdraw from classes. Financial aid recipients should check with a financial aid advisor when withdrawing from a course to determine the impact on their awards.

Refund for Class Cancellations

The university refunds 100 percent of tuition and technology and registration fees for classes canceled by the university. The application fee is nonrefundable, even when a class is canceled.

Refund for Student Withdrawals

Tuition is refunded according to the chart at right. Fees are not refunded. *Note:* This policy applies only to students not receiving federal financial aid.

Federal Return of Funds Policy

Students receiving federal financial aid have the responsibility to follow UMUC's withdrawal procedures as outlined in the undergraduate catalog or online at www.umuc.edu/register. The 1998 Reauthorization of the Higher Education Act requires UMUC to calculate a return of Title IV funds on federal financial aid students who withdraw from all classes on or before the 60-percent attendance point in the term. UMUC is required to return to the federal programs any award funds that were unearned based on the percentage of attendance.

Students who stop attending all classes without officially withdrawing will also be subject

to a return of funds calculation at the end of the term, based on the last documented date of attendance as determined by the faculty.

Visit www.umuc.edu/financialaid for further information or refer to the *UMUC Guide to Financial Aid*.

Tuition Refund	Session 1 and Session 2 Classes (6–8 weeks in length)
100%	Withdrawal before the class start date
75%	Withdrawal on and up to six days after the class start date
50%	Withdrawal 7–10 days after the class start date
0%	Withdrawal 11 or more days after the class start date

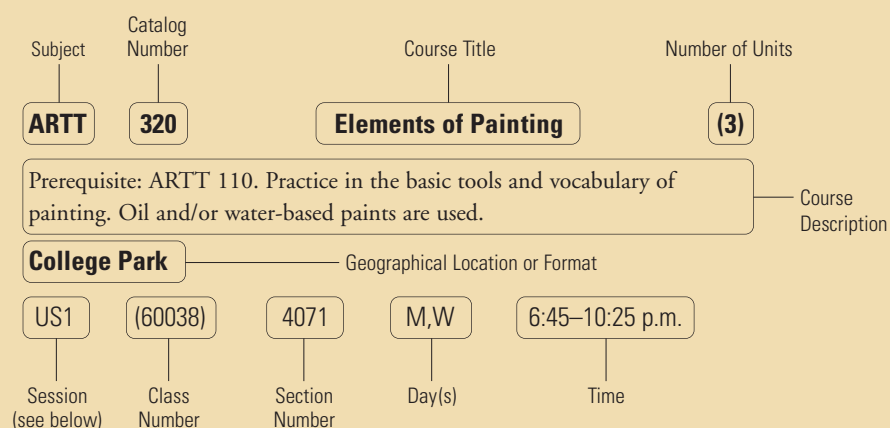
Tuition Refund	Standard and Midterm Classes (10 or more weeks in length)
100%	Withdrawal before the class start date
75%	Withdrawal on and up to 13 days after the class start date
50%	Withdrawal 14–20 days after the class start date
0%	Withdrawal 21 or more days after the class start date

Tuition Refund	Intensive Format Classes
100%	Withdrawal before the class start date
0%	Withdrawal on and after the class start date

COURSE DESCRIPTIONS

In the following section, you will find courses organized alphabetically by discipline. The course descriptions provide a general overview of the course content and the prerequisites for each course and indicate how many credits you may earn.

Key to Course Listing



Updates to Course Information

Changes are sometimes made to course offerings after the schedule goes to press. Be sure to go to MyUMUC to check class availability and find out which course materials are required and (if applicable) your classroom building and number.

Duplicate Credit

Avoid duplicating courses you've already taken—it can be costly. In certain cases, particularly in technical subjects, some lower-level junior community college courses may be similar to beginning upper-level UMUC courses. To protect your investment of educational effort and the value of the degree, UMUC will not award credit for courses that repeat material you have been credited with learning.

If you've earned credit at other colleges, you are responsible for determining whether UMUC courses you plan to take duplicate any credit you earned previously. If you are in doubt, consult a UMUC academic advisor before you register.

Placement Tests

Proctored online placement testing through Accuplacer is required for all admitted students who require lower-level mathematics and writing courses. For more information, go to www.umuc.edu/testing.

Prerequisites

Most courses beyond the introductory level expect that you have acquired basic knowledge in the area before enrolling. These expectations are stated as prerequisites and are listed at the beginning of the course description.

Key to Terms

Standard term (on-site).....	USS
The 12- to 15-week traditional semester for on-site classes	
Standard term (online).....	UST
The 12- to 15-week traditional semester for online classes	
Midspring term (online)	UMS
A 12- to 15-week semester for online classes that begins halfway through the standard term	
Session 1	US1
A six- or seven-week session that runs during the first half of the standard term	
Session 2	US2
A six- or seven-week session that runs during the second half of the standard term	
Intensive format classes meeting during session 1	UN1
Classes that meet for only a few days during the first half of the term (note class meeting dates)	
Intensive format classes meeting during session 2	UN2
Classes that meet for only a few days during the second half of the term (note class meeting dates)	

MyUMUC will automatically alert you if you attempt to register for a class for which you have not met the prerequisites. If you have questions (or believe that you have met prerequisites through experience or other coursework), please contact your advisor.

Mandatory Course Evaluations

UMUC requires all students taking online courses to complete a course evaluation. Your responses are kept confidential. The evaluation notice for online courses will appear on the class screen about 21 days before the end of the term. You will have approximately one week to complete the evaluation until access to the Class Menu will be locked. After you complete the evaluation, access to the classroom will resume.

Accounting

ACCT 220 Principles of Accounting I (3)

An introduction to the basic theory and techniques of contemporary financial accounting. Topics include the accounting cycle and the preparation of financial statements for single-owner business organizations that operate as service companies or merchandisers. Students may receive credit for only one of the following courses: ACCT 220 or BMGT 220.

ONLINE ☑

UMS (20101) 6380
UST (20106) 6980

College Park

US1 (21730)	4071	M,W	7–9:50 p.m.
USS (21731)	4011	M	7–10 p.m.
USS (21732)	4021	Tu	7–10 p.m.
USS (21733)	4031	W	7–9:50 p.m.
USS (21734)	4061	Sa	9 a.m.–12 noon
USS (23500)	4041	Th	7–10 p.m.

ACCT 221 Principles of Accounting II (3)

Prerequisite: ACCT 220. Prerequisite: ACCT 220. Continuation of the study of financial accounting (emphasizing accounting for liabilities, equity, and corporate forms of ownership), followed by an introduction to managerial accounting. Topics include responsibility accounting, budgets, cost control, and standard costing procedures and variances. Emphasis is on management reporting. Students may receive credit for only one of the following courses: ACCT 221, ACCT 301, BMGT 221, MGMT 301, or MGST 301.

ONLINE ☑

UMS (20119) 6380
UST (20122) 6980

College Park

US2 (21735)	4081	M,W	7–10 p.m.
USS (21736)	4011	M	4:10–7:10 p.m.
USS (22024)	4021	Tu	4:10–7:10 p.m.
USS (21737)	4041	Th	7–9:50 p.m.
USS (21738)	4061	Sa	9 a.m.–12 noon

ACCT 301 Accounting for Nonaccounting Managers (3)

(May not be applied toward a major or minor in accounting.) A survey of principles of accounting relevant in making managerial decisions on the basis of accounting information. Topics include internal controls, financial planning and reporting, analysis of financial statements, and elements of managerial cost accounting and budgeting. Students may receive credit for only one of the following courses: ACCT 221, ACCT 301, BMGT 221, MGMT 301, or MGST 301.

ONLINE ☑

UMS (21096) 6380
UST (20131) 6980

ACCT 310 Intermediate Accounting I (3)

(Students should be cautious about enrolling in ACCT 310 or ACCT 311. These are professional courses requiring intensive study and analysis and are not to be undertaken casually. Students who have not taken ACCT 221 within the last two years may have difficulty.) Prerequisites: BMGT 110 (or at least two years of business or management experience) and ACCT 221. A comprehensive analysis of financial accounting topics involved in preparing financial statements and in external reporting. Students may receive credit for only one of the following courses: ACCT 310 or BMGT 310.

ONLINE ☑

UMS (20133) 6380
UST (20134) 6980

College Park

USS (21739)	4021	Tu	7–10 p.m.
USS (21740)	4041	Th	7–9:50 p.m.

Shady Grove/Online Hybrid *

USS (23301) 5161 Sa 9 a.m.–12 noon

ACCT 311 Intermediate Accounting II (3)

(A continuation of ACCT 310. Students should be cautious about enrolling in ACCT 310 or ACCT 311. These are professional courses requiring intensive study and analysis and are not to be undertaken casually. Students who have not taken ACCT 310 within the last two years may have difficulty.) Prerequisite: ACCT 310. A comprehensive analysis of financial accounting topics, including preparation of financial statements and external reports. Students may receive credit for only one of the following courses: ACCT 311 or BMGT 311.

ONLINE ☑

UMS (21097) 6380
UST (20139) 6980

College Park

USS (21741)	4021	Tu	4:10–7:10 p.m.
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College Park/Online Hybrid *

USS (21742)	4062	Sa	1–4 p.m.
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Dorsey Station

USS (23363)	7621	Tu	6:30–9:30 p.m.
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Hagerstown/Online Hybrid *

USS (23245)	4641	Th	6:30–9:20 p.m.
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Shady Grove

USS (23304)	5131	W	6:30–9:20 p.m.
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☑ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

ACCT 321 Cost Accounting (3)

Prerequisites: BMGT 110 (or at least two years of business or management experience) and ACCT 221. A study of the basic concepts of determining, setting, and analyzing costs for purposes of managerial planning and control. Emphasis is on the role of the accountant in the management of organizations and in the analysis of cost behavior, standard costing, budgeting, responsibility accounting, and costs that are relevant for making decisions. Various techniques are used to study cost and managerial accounting concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 321 or BMGT 321.

ONLINE ☐

UMS (20143) 6380
UST (20145) 6980

College Park

USS (21743) 4021 Tu 7–10 p.m.
USS (21744) 4061 Sa 9 a.m.–12 noon

Shady Grove/Online Hybrid *

USS (23302) 5161 Sa 9 a.m.–12 noon

ACCT 323 Taxation of Individuals (3)

Prerequisite: ACCT 220. An introduction to federal taxation of the income of individuals. Examples and problems illustrate tax laws. Computer applications may be used to analyze specific examples. Students may receive credit for only one of the following courses: ACCT 323 or BMGT 323.

ONLINE ☐

UMS (21098) 6380
UST (20149) 6980

College Park

USS (21746) 4041 Th 7–9:50 p.m.

Shady Grove

USS (23300) 5111 M 6:30–9:30 p.m.

ACCT 326 Accounting Information Systems (3)

Prerequisite: ACCT 221. A study of the control aspects of accounting systems. Topics include setting standards; defining and imposing administrative, operational, and security controls; and judging cost-effectiveness of systems. Various techniques are used to study accounting information-systems concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 326, BMGT 320, or BMGT 326.

ONLINE ☐

UMS (20153) 6380
UST (20155) 6980

College Park

USS (21747) 4031 W 7–9:50 p.m.
USS (23034) 4061 Sa 9 a.m.–12 noon

ACCT 328 Accounting Software (3)

Prerequisite: ACCT 221. An introduction to accounting software, focusing on evaluation of the benefits, costs, and risks of specific programs. Topics include payroll, inventory, accounts payable, accounts receivable, job cost, and point-of-sale applications. Popular software packages in the areas of tax and financial statement preparation are introduced. Projects and assignments integrate the principles of accounting information systems with the evaluation of accounting software. Students may receive credit for only one of the following courses: ACCT 328 or ACCT 398A.

ONLINE ☐

UMS (21100) 6380
UST (20159) 6980

College Park

USS (21748) 4021 Tu 7–10 p.m.

ACCT 410 Accounting for Government and Not-for-Profit Organizations (3)

Prerequisite: ACCT 310. An introduction to the theory and practice of accounting and auditing as applied to governmental entities and not-for-profit organizations. Various techniques are used to study fund accounting concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 410 or BMGT 410.

ONLINE ☐

UST (20162) 6980

College Park

USS (21749) 4041 Th 7–9:50 p.m.

ACCT 411 Ethics and Professionalism in Accounting (3)

Prerequisite: ACCT 311. Analysis and discussion of issues relating to ethics and professionalism in accounting. The AICPA Code of Professional Conduct and the reasoning, philosophy, and application of that code are examined.

ONLINE ☐

UMS (21440) 6380
UST (20164) 6980

College Park

USS (21750) 4031 W 7–9:50 p.m.

Waldorf Center/Online Hybrid *

USS (23397) 5021 Tu 6:30–9:30 p.m.

ACCT 417 Taxation of Corporations and Other Entities (3)

Prerequisites: ACCT 311 and 323. Examination of the federal taxation of corporations, partnerships, fiduciaries, and gifts, with information on the tools and techniques of tax research for compliance and planning. Various techniques are used to study tax concepts; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 417 or BMGT 417.

ONLINE ☐

UST (22127) 6380
UST (20166) 6980

College Park

USS (21751) 4011 M 7–10 p.m.

☐ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

ACCT 422 Auditing Theory and Practice (3)

Prerequisite: ACCT 311. Recommended: ACCT 326. A study of the independent accountant's attest function. Topics include generally accepted auditing standards, tests of controls and substantive tests, and report forms and opinions. Various techniques are used to study auditing concepts and practices; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 422 or BMGT 422.

ONLINE

UST (20168) 6980

College Park

USS (21752) 4021 Tu 7–10 p.m.

Dorsey Station

USS (23362) 7611 M 6:30–9:30 p.m.

Hagerstown/Online Hybrid *

USS (23244) 4631 W 6:30–9:20 p.m.

ACCT 424 Advanced Accounting (3)

Prerequisite: ACCT 311. Recommended: ACCT 326. A study of advanced accounting theory, applied to specialized topics and contemporary problems. Emphasis is on consolidated statements and partnership accounting. Various techniques are used to study accounting theory and practice; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 424 or BMGT 424.

ONLINE

UST (20171) 6980

College Park

USS (21754) 4041 Th 7–9:50 p.m.

Shady Grove

USS (23303) 5141 Th 6:30–9:20 p.m.

ACCT 425 International Accounting (3)

Prerequisite: ACCT 311. A study of accounting in a multinational context. Topics include evolving international accounting and reporting standards, problems of foreign exchange and taxation, intercompany transfer pricing, and emerging issues in international accounting. Students may receive credit for only one of the following courses: ACCT 425 or ACCT 498A.

ONLINE

UST (20172) 6980

ACCT 426 Advanced Cost Accounting (3)

Prerequisite: ACCT 321. A study of advanced cost accounting that emphasizes the managerial aspects of internal systems of recordkeeping, performance management, and control. Various techniques are used to study cost and managerial accounting practices and problems; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 426 or BMGT 426.

ONLINE

UST (20174) 6980

ACCT 427 Advanced Auditing (3)

Prerequisite: ACCT 422. An examination and a thorough study of special auditing topics. Topics include statistical sampling, information systems auditing, attestation standards, assurance services, and SEC accounting. Various techniques are used to study auditing theory and practice; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 427 or BMGT 427.

College Park

USS (21936) 4031 W 7–9:50 p.m.

ACCT 436 Internal Auditing (3)

Prerequisite: ACCT 311. An introduction to internal auditing, its rapid growth, and its role in the modern corporation. Topics include internal auditing standards, scope, responsibilities, ethics, controls, techniques, and reporting practices. Consideration is given to the material included in the Certified Internal Auditor examination. Various techniques are used to study internal auditing theory and practice; these may include the use of problem sets, case studies, computer applications, and other materials. Students may receive credit for only one of the following courses: ACCT 436, ACCT 498E, or BMGT 498E.

ONLINE

UST (20175) 6980

ACCT 495 Contemporary Issues in Accounting Practice (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisites: ACCT 311, 321, and 422 and BMGT 364. A study of accounting that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in accounting, business transactions, and financing are considered. Web accounting and business technology, accounting theory, and management techniques are used to research and analyze developing issues in the workplace. Topics include e-commerce, financial derivatives, balanced scorecards, and the changing nature of financial reporting and risk management. Students may receive credit for only one of the following courses: ACCT 495 or ACCT 498C.


ONLINE

UMS (21101) 6380

UST (20179) 6980

College Park

USS (21755) 4011 M 7–10 p.m.

 Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

African American Studies

AASP 201 Introduction to African American Studies (3)

(Fulfills the general education requirement in behavioral and social sciences.) An interdisciplinary study of significant aspects of African American history and culture, emphasizing the development of African American communities from the Middle Passage to the present. Topics include definitions of African American identity, influences and achievements within American culture, and issues confronting African Americans. Students may receive credit for only one of the following courses: AASP 100 or AASP 201.

ONLINE ☑

UST (23478) 6980

College Park

USS (21729) 4021 Tu 7–10 p.m.

Anthropology

ANTH 102 Introduction to Anthropology: Cultural Anthropology (3)

A survey of social and cultural principles inherent in ethnographic descriptions. Students who complete both ANTH 101 and 102 may not receive credit for ANTH 340, BEHS 340, or BEHS 341.

ONLINE ☑

UMS (21403) 6380

UST (21400) 6980

ANTH 343 Physical Anthropology and Archaeology (3)

An interdisciplinary, intermediate-level exploration of contemporary and applied issues in physical anthropology and archaeology. Discussion covers evolution, human biological variation, primate studies, and archaeological frameworks and challenges. Focus is on theory and its application in dealing with concerns in our global society. Students may receive credit for only one of the following courses: ANTH 340, ANTH 343, or BEHS 340.

ONLINE ☑

UST (20182) 6980

ANTH 344 Cultural Anthropology and Linguistics (3)

An interdisciplinary, intermediate-level, exploration of contemporary issues in cultural anthropology and linguistics. Discussion covers variation in human social organization, ethnographic field methods, world views, and relationships amongst cultures, as well as cultural dimensions of language. Focus is on theory and its application in dealing with concerns in our global society. Students may receive credit for only one of the following courses: ANTH 340, ANTH 344, or BEHS 340.

ONLINE ☑

UMS (20183) 6380

UST (20184) 6980

Bolling Air Force Base

US2 (23225) 4281 M,W 6–9 p.m.

ANTH 398F Forensic Anthropology (1)

An introduction to the study of forensic anthropology, designed to provide a basic understanding of the analysis of human skeletal remains and how forensic anthropologists work as part of the medical forensic team. Topics include the investigative methods used in forensic anthropology; standards for forensic anthropological investigations; and methods to determine sex, ancestry, time since death, and personal identification of human remains. Specific examples of forensic anthropology cases are reviewed.

College Park

UN2 (23448) 4085 Sa 9 a.m.–5 p.m.

Class meets March 29 and April 5.

Arabic

ARAB 111 Elementary Arabic I (3)

A basic foundation in listening, speaking, reading, and writing in modern standard Arabic. Arabic culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus is on acquiring the skills necessary to communicate with native Arabic speakers orally and in writing at an elementary level.

College Park

USS (22014) 4061 Sa 9 a.m.–12 noon

ARAB 112 Elementary Arabic II (3)

Prerequisite: ARAB 111. A continuation of the development of basic skills in listening, speaking, reading, and writing in modern standard Arabic. Arabic culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus is on acquiring the skills necessary to communicate with native Arabic speakers orally and in writing at an advanced elementary level. Much of the class is conducted in Arabic.

College Park

USS (21990) 4061 Sa 9 a.m.–12 noon

ARAB 114 Elementary Arabic III (3)

Prerequisite: ARAB 112. Further integrated study of modern standard Arabic. Reading and writing skills are developed.

College Park

USS (23055) 4062 Sa 1–4 p.m.

ARAB 115 Elementary Arabic IV (3)

Prerequisite: ARAB 114. Further integrated study of modern standard Arabic. Reading and writing skills are developed.

College Park

USS (23056) 4062 Sa 1–4 p.m.

Art

ARTT 110 Elements of Drawing I (3)

An introduction to various media and related techniques. Problems for study are based on the figure, still life, and nature.

College Park

US1 (21756) 4075 Sa 9 a.m.–3:45 p.m.
US2 (21757) 4085 Sa 9 a.m.–3:45 p.m.
USS (21758) 4021 Tu 7–10 p.m.

ARTT 210 Elements of Drawing II (3)

Prerequisite: ARTT 100 or ARTT 110. Drawing taught with an emphasis on understanding organic form as related to study of the human figure and pictorial composition. Students may receive credit for only one of the following courses: ARTS 210 or ARTT 210.

College Park

US1 (21759) 4075
US2 (21760) 4085
USS (21761) 4021

ARTT 320 Elements of Painting (3)

Prerequisite: ARTT 110. Practice in the basic tools and vocabulary of painting. Oil and/or water-based paints are used.

College Park

US2 (21763) 4085 Sa 9 a.m.–3:45 p.m.
USS (21764) 4031 W 7–9:50 p.m.

ARTT 350 Elements of Illustration (3)

An introduction to a variety of media and techniques used in illustration, that is, drawing and painting created for reproduction in books, advertisements, art prints, and periodicals.

College Park

USS (23078) 4011 M 7–10 p.m.

ARTT 418 Drawing (3)

Prerequisite: ARTT 210. Creation of original compositions based on the figure and nature, supplemented by problems of personal and expressive drawing. May be repeated to a maximum of 12 credits.

College Park

US1 (21765) 4075 Sa 9 a.m.–3:45 p.m.
US2 (21766) 4085 Sa 9 a.m.–3:45 p.m.
USS (21767) 4021 Tu 7–10 p.m.

ARTT 428 Painting (3)

Prerequisite: ARTT 320. Creation of original compositions based on the figure, nature, and still life, as well as expressive painting. Emphasis is on the development of personal directions. May be repeated to a maximum of 12 credits.

College Park

US2 (21768) 4085 Sa 9 a.m.–3:45 p.m.
USS (21769) 4031 W 7–9:50 p.m.

ARTT 470 Watercolor (3)

An opportunity for further development of painting in watercolors at beginning or advanced levels. May be repeated to a maximum of 6 combined credits in ARTT 470 and ARTT 489B.

College Park

US2 (21770) 4085 Sa 9 a.m.–3:45 p.m.
USS (21771) 4031 W 7–9:50 p.m.

Art History

ARTH 370 History of World Art I (3)

A survey of the development of world visual art in its various forms, examining and comparing the expression of cultural and aesthetic values in different parts of the world from prehistory to 1400, when the European Age of Exploration began and world cultures came into contact.

ONLINE

UMS (20186) 6380
UST (20187) 6980

ARTH 380 Masterpieces of Painting (3)

Analysis of selected masterworks of painting, intended to reveal the creative process, the personality of the artist, and the cultural context. Students may receive credit for only one of the following courses: ARTH 320 or ARTH 380.

College Park

USS (23057) 4041 Th 7–9:50 p.m.

ARTH 488D The Art of China: The UMUC Collection (1)

A gallery study tour of UMUC's Art of China collection, which includes scroll paintings, ceramics, and sculpture dating from the 16th to 20th centuries.

Adelphi

UN1 (23513) 4075 Sa 9 a.m.–5 p.m.
Class meets February 16 and 23.

Asian Studies

ASTD 150 Introduction to Asian Studies I (3)

(The first course in the two-course sequence ASTD 150–160. Fulfills the general education requirements in the arts and humanities or the social sciences.) An interdisciplinary examination of the classical Asian tradition, encompassing a general survey of the region.

ONLINE

UST (21359) 6980

Astronomy

ASTR 100 Introduction to Astronomy (3)

(Not open to students who have taken or are taking any astronomy course numbered 250 or higher. For students not majoring or minoring in a science.) Prerequisite: MATH 012 or higher. A discussion of the major areas of astronomy. Topics include the solar system, stars and stellar evolution, and galaxies. Current topics in astronomy are also discussed. Students may receive credit for only one of the following courses: ASTR 100, ASTR 101, ASTR 120, or GNCS 125.

ONLINE

UMS (20190) 6380
UST (20192) 6980

College Park

USS (21772) 4011 M 7–10 p.m.

COURSE DESCRIPTIONS

Behavioral and Social Science

BEHS 210 Introduction to Social and Behavioral Science (3)

An interdisciplinary introduction to the study of society that addresses the issues of what it is to be a social scientist from a variety of social science perspectives. Empirical and theoretical contributions of the different social science disciplines are used to better understand the nature of society. Survey covers culture, geography, the individual, family, education, stratification in society, government and politics, and economics. Topics also include the scientific method and research methods in the social science disciplines and the current relationships among the different social science disciplines. A historical overview of the development of the social sciences is provided, and an analysis of social phenomena that integrates insights from the social sciences is presented. Students may receive credit for only one of the following: BEHS 201 or BEHS 210.

ONLINE

UMS (20197) 6380
UST (20199) 6980

College Park/Online Hybrid *

USS (21894) 4021 Tu 7–10 p.m.

BEHS 320 Disability Studies (3)

An interdisciplinary study of disability issues that focuses on understanding and evaluating traditional and current interpretations of the meaning of disability. Topics include the construction of images of people with disabilities by people without disabilities; attitudes and actions toward those with disabilities by those without disabilities; approaches taken by major social institutions (e.g., law, education, religion, the arts) toward disability; distinctions between a sociocultural approach to disability and the medical model; and current issues in disability studies.

College Park

USS (23103) 4041 Th 7–9:50 p.m.

BEHS 343 Parenting Today (3)

An overview of critical issues of parenthood in the United States today. Topics include characteristics of effective parenting styles and capable parents, the role of nontraditional parenting techniques, and the social forces that cause changes in parent/child relationships and give rise to varying styles of parenting as developed in the United States. Some cross-cultural comparisons are included.

ONLINE

UMS (20203) 6380
UST (20205) 6980

Waldorf Center

USS (23402) 5031 W 6:30–9:20 p.m.

BEHS 453 Domestic Violence (3)

An examination of the complex phenomenon of domestic violence from a systems perspective that integrates individual, social, political, cultural/ethnic, economic, legal, and medical viewpoints from the past and present. Topics include the physical, emotional, and sexual abuse of children, partners, and the elderly. Discussion also covers response systems and mechanisms to prevent and treat violence. Students may receive credit for only one of the following courses: BEHS 453 or BEHS 454.

ONLINE

UMS (20210) 6380
UST (20211) 6980

Biology

BIOL 101 Concepts of Biology (3)

(For students not majoring in a science.)

An introduction to living things in light of knowledge of physical, chemical, and biological principles. The organization, processes, interdependence, and variety of living organisms are explored. Emphasis is on understanding the impact of biological knowledge on human societies. Consideration is given to current events that involve biological systems. Students may receive credit for only one of the following courses: BIOL 101, BIOL 105, or BSCI 105.

ONLINE

UMS (20214) 6380
UST (20230) 6980

College Park

USS (21773) 4011 M 5:50–8:50 p.m.
USS (21775) 4041 Th 6–8:50 p.m.
USS (21917) 4061 Sa 8:30–11:30 a.m.

BIOL 102 Laboratory in Biology (1)

Purchase of a lab kit and various other common household and food items required for online sections; laboratory activities are to be performed both online and at home. (For students not majoring in a science. Fulfills the laboratory science requirement only with previous or concurrent credit for BIOL 101.) Prerequisite or corequisite: BIOL 101. A laboratory study of the concepts underlying the structure and functioning of living organisms. Laboratory exercises emphasize the scientific method and explore topics such as the chemical foundations of living organisms, pH, cell structure and function, metabolism, DNA structure and function, mechanisms and patterns of inheritance, evolution, classification, and population biology and ecosystems. Students may receive credit for only one of the following courses: BIOL 102, BIOL 105, or BSCI 105.

ONLINE

UMS (20237) 6380
UST (20253) 6980

College Park

USS (21777) 4011 M 9–10 p.m.
USS (21779) 4041 Th 9–10 p.m.
USS (21918) 4061 Sa 11:45 a.m.–12:45 p.m.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

BIOL 103 Introduction to Biology (4)

Purchase of a lab kit and various other common household and food items required for online sections; laboratory activities are to be performed both online and at home. (Fulfills the laboratory science requirement. Not open to students who have completed BIOL 101 or BIOL 102.) An introduction to the concepts underlying the structure and function of living organisms. The organization, chemical foundations, metabolism, genetics, evolution, ecosystems, and interdependence of living organisms are explored. The scientific method is used to emphasize these topics through laboratory activities. Students may receive credit for only one of the following courses: BIOL 101, BIOL 102, BIOL 103, BIOL 105, or BSCI 105.

ONLINE

UMS (22333) 6380
UST (22323) 6980

College Park

USS (23501) 4021 Tu 6:10–10 p.m.
USS (23502) 4031 W 6:25–10 p.m.
USS (23503) 4062 Sa 1–4:50 p.m.

BIOL 160 Human Biology (3)

(Science background not required.) A general introduction to human structure, functions, genetics, evolution, and ecology. The human organism is examined from the basic cellular level and genetics, through organ systems, to interaction with the outside world. Pertinent health topics are also discussed. Students may receive credit for only one of the following courses: BIOL 160 or GNSC 160.

ONLINE

UMS (22348) 6380
UST (22345) 6980

BIOL 181 Life in the Oceans (3)

A study of the major groups of plants and animals in various marine environments, as well as their interactions with each other and the nonliving components of the ocean. The impact of human activity on life in the ocean and the potential uses and misuses of the ocean are discussed. Students may receive credit for only one of the following courses: BIOL 181 or ZOOL 181.

ONLINE

UMS (20259) 6380
UST (20261) 6980

BIOL 301 Human Health and Disease (3)

(For students majoring in both science and nonscience disciplines.) A survey of the mechanisms of disease and their expression in major organ systems of the human body. Topics include infections, cancer, heart disease, lung disease, diabetes, stroke, malnutrition, poisoning by environmental toxins, stress, inflammation, disorders of the immune system, and aging. Emphasis is on prevention of disease through control of risk factors and early detection. Students may receive credit for only one of the following courses: BIOL 301 or BIOL 398H.

Fort Meade

US1 (23250) 4572 Tu,Th 6–8:50 p.m.

BIOL 302 Bacteria, Viruses, and Health (3)

(For students majoring in both science and nonscience disciplines.) An introductory study of the basic structure, genetic and regulatory systems, and life cycles of bacteria and viruses. Students may receive credit for only one of the following courses: BIOL 398G, BSCI 223, MICB 200, or MICB 388A.

Waldorf Center

USS (23401) 5031 W 6:30–9:20 p.m.

BIOL 307 The Biology of Aging (3)

(For students majoring in both science and nonscience disciplines.) An overview of the biological basis of aging. Topics include typical changes that occur in cells, molecules, metabolism, and structure during the aging process. The development and progression of several diseases associated with aging (including cancer, neurodegenerative diseases such as Alzheimer's and Parkinson's disease, osteoporosis, and loss of visual acuity and memory) are discussed with respect to the role of genes, proteins, and environmental influences. Students may receive credit for only one of the following courses: BIOL 307 or BIOL 398V.

College Park

USS (23095) 4041 Th 7–9:50 p.m.

BIOL 320 Forensic Biology (3)

An introduction to the basic principles of biology as applied to the field of forensic science. Topics include the biological features and characteristics of various types of evidentiary materials, as well as the basic principles of chemistry, cell biology, microbiology, and genetics that underlie various types of forensic analysis.

Andrews Air Force Base

US2 (23140) 4182 Tu,Th 6–9 p.m.

BIOL 334 Vaccines and Society (3)

(For students majoring in both science and nonscience disciplines.) An overview of the development and testing of vaccines, the prevention of disease by vaccines, and the role of vaccines in society. The scientific, clinical, and practical aspects of vaccines and vaccination are considered with regard to the immune system. Topics include the use of vaccines in disease prevention, epidemics, emerging infectious agents, and biological terrorism. Topics are considered from a historical perspective, as well as in the context of current vaccine development research. Students may receive credit for only one of the following courses: BIOL 334, BIOL 335, BIOL 398R, GNSC 398H, or MICB 388D.

Dorsey Station

USS (23376) 7611 M 6:30–9:30 p.m.

BIOL 350 Molecular and Cellular Biology (3)

Prerequisite: BIOL 101, BIOL 103, BIOL 105, BIOL 230, BSCI 105, or BSCI 223. An introduction to the basic structure and function of cells, with an emphasis on eukaryotic cell biology. Topics include cell-cycle growth and death; protein structure and metabolism; gene replication, repair, recombination, and expression; RNA processing and metabolism; and molecular transport, traffic, and signaling. The principles and uses of recombinant DNA and genetic engineering technology are also discussed. Students may receive credit for only one of the following courses: BIOL 350 or BIOL 398S.

ONLINE

UMS (21405) 6380
UST (21404) 6980

Shady Grove

USS (23306) 5121 Tu 6:30–9:30 p.m.

COURSE DESCRIPTIONS

BIOL 362 Neurobiology (3)

Prerequisite: BIOL 101, BIOL 103, BIOL 105, or BSCI 105. An in-depth discussion of the biology and development of the nervous system. Topics include neuronal structure and function, communication at the synapse, membrane receptors and intra- and intercellular signaling systems, gene regulation, gross organization of the brain and spinal cord, the processing of sensory information, the programming of motor responses, and higher functions such as learning, memory, cognition, and speech.

ONLINE

UMS (20265) 6380
UST (20266) 6980

BIOL 398J The Role of Nutrition in Cancer and Heart Disease (1)

A study of the relationship between diet and the development of cancer and heart disease at the level of molecules, cells, and genes. Topics include the scientific and epidemiological evidence supporting the roles of various foods, nutrients, antioxidants, fiber, fats, and genetics in the progression or prevention of these two major causes of mortality. Students may receive credit for only one of the following courses: BIOL 398J or GNSC 398F.

Andrews Air Force Base

UNZ (23195) 4185 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.

BIOL 422 Epidemiology of Emerging Infections (3)

Prerequisite: BIOL 230, BIOL 302, BIOL 398G, or BSCI 223. An investigation of factors contributing to the emergence of new infectious diseases and the resurgence of diseases once thought to have been controlled. Disease symptoms, patterns of spread, and possible control measures are examined for new infectious diseases (such as Lyme disease and AIDS and those caused by *E. coli* 0157, the Ebola virus, hantaviruses, and cryptosporidia). Resurgent diseases (such as small pox, anthrax, botulism, bubonic plague, dengue, influenza, tuberculosis, cholera, and malaria) and those caused by flesh-eating bacteria are also discussed. Students may receive credit for only one of the following courses: BIOL 422 or MICB 388E.

ONLINE

UST (22322) 6980

BIOL 435 General Virology with Laboratory (4)

Lab fee required. (Fulfills the laboratory science requirement.) Prerequisite: BIOL 230, BIOL 302, or BSCI 223. Comprehensive survey of viruses and techniques for their investigation. Topics include the physical and chemical nature of viruses, methods of cultivation and assay, modes of replication, characteristics of the major viral groups, and the types of viral diseases. Emphasis is on viral genetics and the oncogenic viruses. Students may receive credit for only one of the following courses: BIOL 434, BIOL 435, MICB 460, or MICB 461.

Shady Grove

USS (23305) 5141 Th 6:30–9:20 p.m.

Business and Management

BMGT 110 Introduction to Business and Management (3)

(For students with little or no business background. Recommended preparation for many other BMGT courses.) A survey of the field of business management. Topics include human relations, technology in business, ethical behavior, the environment, global and economic forces, organization, quality, products and services, functional management, and current issues and developments.

ONLINE

UMS (20268) 6380
UST (21576) 6978

College Park

US1 (22029) 4072	Tu,Th	7–9:50 p.m.
US2 (21782) 4081	M,W	7–10 p.m.
USS (21783) 4011	M	7–10 p.m.
USS (21781) 4021	Tu	7–10 p.m.
USS (22005) 4031	W	4:05–6:55 p.m.
USS (21784) 4041	Th	7–9:50 p.m.
USS (21937) 4062	Sa	1–4 p.m.

BMGT 304 Managing E-Commerce in Organizations (3)

An introduction to the history and design of Internet-based business models (i.e., e-commerce) in organizations. Topics include e-commerce management principles, management of different types of organizations, integration of human and information technology resources, training and development, and use of information systems. Investigation also covers knowledge management strategies; the management of business units to implement technological marketing (or e-marketing); the creation of new roles and responsibilities for managers in the e-commerce environment of organizations; relationships among the Internet, government, and society; and future prospects of e-commerce. Students may receive credit for only one of the following courses: BMGT 304 or BMGT 388M.

ONLINE

UST (20285) 6980

BMGT 305 Knowledge Management (3)

An introduction to the ways in which organizations create, identify, capture, process, and distribute knowledge. Topics include knowledge generation and coordination, knowledge markets, knowledge transfer and skills, and knowledge management principles. Discussion also covers new organizations and intellectual capital; the integration of human resources, training and development, information systems and security, and business units to implement knowledge management strategies; and new roles and responsibilities for knowledge workers. Students may receive credit for only one of the following courses: BMGT 305 or BMGT 388C.

Shady Grove

USS (23275) 5141 Tu,Th 8–9:25 a.m.

BMGT 312 Women in Business (3)

Prerequisite: BMGT 110 or at least two years of business and management experience. An examination of women's evolving roles in the business world and the forces that have created change and opportunities. Discussion explores how organizational theory, human resource practices, industrialization, and information technology have created new paths for professional growth. Students may receive credit for only one of the following courses: BMGT 312, BMGT 398I, or MGMT 398I.

ONLINE

UMS (20286) 6380
UST (20287) 6980

BMGT 313 Women as Entrepreneurs (3)

A study of the qualities that help women excel in business. Topics include the rapid increase in female-owned companies, especially small businesses, and ways women have overcome the barriers they face in starting a business. Discussion also covers the reasons for female exclusion from traditional financing alternatives and current funding options for women. Inspirational real-life examples of women who have achieved success are presented. Students may receive credit for only one of the following courses: BMGT 313 or BMGT 388H.

ONLINE

UMS (20289) 6380
UST (20290) 6980

BMGT 314 Women as Leaders (3)

A study of the opportunities and challenges for women in leadership positions. Focus is on increasing awareness of the unique talents and skills of women and identifying ways to help women change historically self-limiting beliefs. Topics include personal perceptions, traditional stereotypes of femininity, and the evaluation of leadership and coaching skills. Success stories of leading women managers illustrate the key principles. Students may receive credit for only one of the following courses: BMGT 314 or BMGT 388J.

ONLINE

UST (20293) 6980

BMGT 317 Problem Solving for Managers (3)

Presentation of the theoretical and practical aspects of strategies used in solving problems, an activity that takes up much of the manager's day. Approaches evaluated include holistic thinking, the use of analogy, internal brainstorming and other methods of creative thinking, the development of an ability to shift perspectives, the scientific method, the analysis of language, systems analysis, and graphic representations. Case studies illustrate the definition of the problem, the formulation of hypotheses, the collection and analysis of data, and application to improve quality. Students may receive credit for only one of the following courses: BMGT 317 or TMGT 310.

ONLINE

UMS (20295) 6380
UST (20296) 6980

College Park

US2 (23504) 4082 Tu,Th 7–10 p.m.

Waldorf Center

USS (23289) 5041 Th 9–11:50 a.m.

BMGT 324 Introduction to Entrepreneurship: Starting a Small Business (1)

An introduction to entrepreneurship and the concept of starting a small business. Topics include the costs and benefits of operating a small business venture and types of small businesses that can be successfully operated. Special considerations and laws that apply to small business operations are also covered. Students may receive credit for only one of the following courses: BMGT 324, BMGT 398F, MGMT 324, MGMT 398B, or SBUS 398B.

College Park

UPR (23108) 4075 Sa 9 a.m.–5 p.m.
Class meets January 5 and 12.

Shady Grove

UN2 (23272) 5185 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.

BMGT 325 The Small-Business Plan (1)

An introduction to the preparation of a business plan for entry into small business. Topics include locating and using primary and secondary research to prepare a business plan, assessing formats for presenting it, finding sources of assistance in preparing it, writing it, and identifying who should prepare it. Students may receive credit for only one of the following courses: BMGT 325, BMGT 398G, MGMT 325, MGMT 330, MGMT 398C, SBUS 200, or SBUS 398C.

Waldorf Center

UPR (23418) 5075 Sa 9 a.m.–5 p.m.
Class meets January 19 and 26.

COURSE DESCRIPTIONS

BMGT 339 Government and Business Contracting (3)

(Designed for entrepreneurs in the public and private sectors involved in evaluating contracting and grant opportunities in domestic and global environments.) An investigation of the opportunities available for new business development and government and business contracting, as well as the problems involved. Topics include various methods governments and businesses use in determining requirements, choosing the procurement method, evaluating contractors and grant proposals, setting terms and conditions for contracts, awarding contracts, and administering contracts. Both theory and practice are examined with respect to procurement; purchasing procedures; types of contracts; cost and price analysis; and methods of writing proposals, obtaining helpful information, and establishing and maintaining internal controls. Students may receive credit for only one of the following courses: BMGT 339, MGMT 220, or MGMT 339.

ONLINE 📍

UMS (21383) 6380
UST (20299) 6980

Dorsey Station

USS (23558) 7641 Th 6:30–9:20 p.m.

BMGT 361 Health Management (3)

Conceptual and functional analysis and application of management principles and theories for effective leadership in the health care services environment. Focus is on relevant theories of organization and management, leadership, communication, motivation, and decision making; organizational change and strategic planning; human resource administration; and management control systems. Discussion covers the structure of health systems in the United States and in other countries, current policy issues, and advocacy for public health and health care reform. Students may receive credit for only one of the following courses: BMGT 361 or HMGT 320.

ONLINE 📍

UST (20301) 6980

BMGT 364 Management and Organization Theory (3)

Prerequisite: BMGT 110 or at least two years of business and management experience. A study of the development of theories about management and organizations. Processes and functions of management discussed include the communication process, the role of the manager as an organizer and director, the determination of goals, and the allocation of responsibilities. Students may receive credit for only one of the following courses: BMGT 364, TEMN 202, TEMN 300, TMGT 301, or TMGT 302.

ONLINE 📍

UMS (20302) 6380
UST (20307) 6980

Aberdeen Proving Ground

USS (23203) 7021 Tu 6–9 p.m.

College Park

US2 (21786) 4082 Tu,Th 7–10 p.m.
USS (21888) 4021 Tu 7–10 p.m.
USS (21787) 4041 Th 7–9:50 p.m.
USS (21785) 4061 Sa 9 a.m.–12 noon

Dorsey Station/Online Hybrid *

USS (23366) 7631 W 6:30–9:20 p.m.

Fort Belvoir

US1 (23232) 6871 M,W 6–9 p.m.

Fort Meade

US2 (23264) 4581 M,W 6–9:20 p.m.

Shady Grove

US1 (23347) 5172 Tu,Th 6:30–9:20 p.m.
USS (23307) 5111 M 6:30–9:30 p.m.

Southern Maryland Higher Education Center

USS (23216) 6011 M 6:30–9:30 p.m.

Waldorf Center

USS (23400) 5031 W 6:30–9:20 p.m.

BMGT 365 Organizational Leadership (3)

Prerequisite: BMGT 364. An exploration of the challenges to effective leadership and management that the contemporary manager faces in a rapidly changing environment. Focus is on leadership styles and motivational techniques conducive to high performance in various organizational settings with a very diverse workforce. Topics include issues in the design of organizations, the corporate/organizational culture, the design and enrichment of jobs, and communication within organizations. Students may receive credit for only one of the following courses: BMGT 365, MGMT 300, MGST 310, or TEMN 310.

ONLINE 📍

UST (20322) 6980

Bolling Air Force Base

US2 (23221) 4282 Tu,Th 6–9 p.m.

BMGT 366 Managing in the Public Sector (3)

Conceptual and functional analysis and application of management principles and strategies encompassing not-for-profit, state, and nonstate institutional and organizational actors, such as intergovernmental and non-governmental organizations (IGOs and NGOs), in the domestic and global environments. Focus is on the nature and scope of public management. Topics include theoretical, administrative, ethical, and policy models of decision making and accountability; the dynamics of organizational behavior, bureaucratic structures, and processes; core functionalities, strategies, and issues involving public-sector management, planning, leadership, human resources, collective bargaining, communications, and e-government; marketing; public finance; international development projects; and governance. Students may receive credit for only one of the following courses: BMGT 366 or TMGT 305.

ONLINE 📍

UMS (22128) 6380
UST (20324) 6980

College Park

US1 (23505) 4071 M,W 7–9:50 p.m.

📍 Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

BMGT 372 Supply Chain and Logistics Management (3)

Prerequisite: BMGT 364. An examination of logistics and supply chain systems. Focus is on analyzing, designing, and implementing systems. Topics include supply chain management strategy, planning, and operations; the role of e-commerce; and financial factors that influence decisions. Discussion also covers the trade-offs between cost and service and between the purchase and supply of raw materials; the warehousing and control of inventory; industrial packaging; materials handling within warehouses; and the distribution of finished goods to customers required to minimize costs, maximize profits, or increase customer service levels.

ONLINE ☑

UST (23071) 6980

BMGT 375 Procurement Management (3)

Prerequisite: BMGT 364. An overview of the procurement process in industry and its strategic importance in the global marketplace. Topics include the purchasing process, requirements planning, pricing analysis, global competition, distribution, and value analysis. Students may receive credit for only one of the following courses: BMGT 375, MGMT 347, MGMT 375, or TEMN 360.

Fort Meade

US2 (23265) 4582 Tu,Th 6–9:20 p.m.

BMGT 380 Business Law I (3)

(Strongly recommended for students seeking careers as CPAs, lawyers, or managers.) A conceptual and functional analysis and application of legal principles relevant to the conduct and understanding of commercial business transactions in the domestic and global environment. Topics include the legal, ethical, and social environment of business; agencies, partnerships, and other forms of business organizations; and contracts and sales agreements.

ONLINE ☑

UMS (20325) 6380

UST (20327) 6980

Andrews Air Force Base

US2 (23141) 4181 M,W 6–9 p.m.

College Park

US1 (21788) 4075 Sa 9 a.m.–3:45 p.m.

USS (21938) 4031 W 7–9:50 p.m.

USS (21789) 4041 Th 7–9:50 p.m.

Dorsey Station

US2 (23382) 7682 Tu,Th 6:30–9:30 p.m.

Shady Grove

US1 (23348) 5171 M,W 6:30–9:20 p.m.

BMGT 381 Business Law II (3)

(Strongly recommended for students seeking careers as CPAs, lawyers, or managers.) Prerequisite: BMGT 380. Further conceptual and functional analysis and application of legal principles relevant to the conduct and understanding of commercial business transactions in the domestic and global environment. Topics include personal and real property, government regulations affecting employment and marketing, negotiable instruments, debtor/creditor relationships, and bankruptcy and reorganization.

ONLINE ☑

UST (20334) 6980

College Park

US2 (21790) 4085 Sa 8 a.m.–2:45 p.m.

BMGT 388G Effective Business Presentations (1)

An overview of the process of creating and delivering effective business presentations. Focus is on the importance of effective communication in business. Topics include audience analysis, presentation planning, outline development, style alternatives, presentation structure (i.e., the beginning, body, ending, and questions and answers), visual aids, and delivery techniques.

Dorsey Station

UN2 (23391) 7685 Sa 9 a.m.–5 p.m.

Class meets March 1 and 8.

Shady Grove

UN2 (23274) 5185 Sa 9 a.m.–5 p.m.

Class meets April 12 and 19.

BMGT 391 Motivation, Performance, and Productivity (3)

Prerequisite: BMGT 364. An examination of the challenges of motivating employees. Topics include effective principles for job design, theories and practices of successful leadership, the setting of goals and objectives, the development of reward systems, and the attributes of effective managerial communication. The causes and impact of performance problems and methods for measuring management practices are explored. Students may receive credit for only one of the following courses: BMGT 391, BMGT 398S, or HRMN 394.

ONLINE ☑

UMS (20336) 6380

UST (20337) 6980

Bethesda

US2 (23230) 3682 Tu,Th 6–9 p.m.

COURSE DESCRIPTIONS

BMGT 392 Global Business Management (3)

Prerequisite: BMGT 110 or at least two years of business and management experience. Examination and analysis of global business in its historical, theoretical, environmental, and functional dimensions. Focus is on understanding the growing economic interdependence of nations and its impact on managerial and corporate policy decisions that transcend national boundaries. Topics include the nature and scope of international business; the institutional, sociocultural, political, legal, ethical, and economic environments; trade, foreign investment, and development; transnational management (including global operations), strategic planning, human resources, marketing, and finance; and international business diplomacy and conflict resolution. Students may receive credit for only one of the following courses: BMGT 392, MGMT 305, or TMGT 390.

ONLINE

UMS (20340) 6380

UST (20341) 6980

Andrews Air Force Base

US1 (23128) 4171 M,W 6–8:50 p.m.

Arundel Mills

US2 (23207) 7782 Tu,Th 6:30–9:50 p.m.

College Park

US1 (21939) 4072 Tu,Th 7–9:50 p.m.

USS (21791) 4011 M 7–10 p.m.

Shady Grove

US2 (23358) 5181 M,W 6:30–9:30 p.m.

USS (23295) 5141 Tu,Th 11 a.m.–12:25 p.m.

BMGT 393 Real Estate Principles I (3)

(Designed to fulfill the requirements for the Maryland licensing examination to sell real estate.) Recommended: ECON 203. A survey of the principles, definitions, and uses of real estate. Topics include real estate as a business, problems of construction and home ownership, city planning, and public control and ownership of real estate.

College Park

US1 (21792) 4075 Sa 9 a.m.–3:45 p.m.

BMGT 394 Real Estate Principles II (3)

(Designed to fulfill the requirements for the Maryland licensing examination to sell real estate.) Prerequisite: BMGT 393. A continuation of the study of real estate. Topics include principles, definitions, professional issues and problems, construction and ownership problems, and other major aspects of real estate sales. Students may receive credit for only one of the following courses: BMGT 394 or BMGT 398H.

College Park

US2 (21793) 4085 Sa 9 a.m.–3:45 p.m.

Waldorf Center

USS (23398) 5021 Tu 6:30–9:30 p.m.

BMGT 405 Environmental Management and Business (3)

(Formerly BMGT 498E.) Examination and analysis of salient environmental issues and their impact on business management and institutional policies and strategies in both domestic and global settings. Topics include air- and water-quality controls, toxic substances, hazardous waste, energy and natural resources, deforestation, biological diversity, global warming, and ozone depletion. These issues are examined from the perspectives of ecology, ethics, the law, and public policy. The implications of sociopolitical and economic issues (e.g., population, poverty, trade, business growth, sustainable development, and competitiveness) on the environment are also discussed. Students may receive credit for only one of the following courses: BMGT 405, BMGT 498F, or MGMT 498F.

Shady Grove

USS (23308) 5121 Tu 6:30–9:30 p.m.

BMGT 437 International Business Law (3)

(Formerly BMGT 498P.) Prerequisite: BMGT 380. A conceptual and functional analysis and application of transnational legal principles relevant to the conduct and understanding of global business and economic transactions. Topics include the international legal environment and process; transactional dimensions, including business forms and foreign investments; international and regional organizations; international contracts and sales; the regulation of international trade; national and international economic controls; legal aspects of management, marketing, and finance that focus on global issues related to employment, the environment, technology transfer, and trade financing; and dispute resolution. Students may receive credit for only one of the following courses: BMGT 437 or BMGT 498P.

ONLINE

UST (20372) 6980

BMGT 454 The Global Manager and Public Policy (3)

(Formerly BMGT 498O.) Prerequisite: BMGT 392. Examination and analysis of the institutional dimensions of public policy in the international arena and their strategic impact on the decisions of the global manager. Focus is on the conceptual and functional definition and application of global public policy, including the role of nongovernmental organizations (NGOs), in the context of leadership and ethical responsibilities across national borders and cultures; the transnational policy implications of global regimes spanning the relevant areas of business and global governance. Students may receive credit for only one of the following courses: BMGT 454, BMGT 498O, or MGMT 498O.

ONLINE

UST (21639) 6980

BMGT 456 Multinational Management (3)
(Formerly BMGT 498R.) An examination and analysis of multinational management functions and processes (including planning, organizing, leading, and controlling) across national cultures and borders and in globally diverse transnational environments and organizations. Topics include cross-cultural strategic planning, organizational design and structures; cross-cultural leadership, decision making, motivation, communication, and business practices; headquarters-subsidiary control relationships; international staffing, employee relations and human resource management; and cross-national ethics and social responsibility. Students may receive credit for only one of the following courses: BMGT 456 or BMGT 498R.

ONLINE 

UST (20373) 6980

College Park

US2 (23506) 4081 M,W 7–10 p.m.

BMGT 464 Organizational Behavior (3)

Prerequisites: BMGT 110 (or at least two years of business and management experience) and 364. An examination of research and theory on the forces underlying the way members of an organization behave. Topics include the behavior of work groups and supervisors, intergroup relations, employees' goals and attitudes, problems in communication, the circumstances of change in an organization, and the goals and design of an organization.

ONLINE 

UST (20344) 6980

College Park

USS (23105) 4011 M 7–10 p.m.

Dundalk (CCBC)

US2 (23509) 4981 M,W 6:30–9:30 p.m.

BMGT 465 Organization Development and Change (3)

Prerequisite: BMGT 364. An introduction to a method of making organizations and individuals more adaptive and productive. The objective is to help organizations cope with change. Techniques of intervention (such as team building, process consultation, feedback, and conflict resolution) are introduced and explained. Students may receive credit for only one of the following courses: BMGT 465, MGMT 398K, MGMT 465, or TMGT 350.

ONLINE 

UST (20345) 6980

Southern Maryland Higher Education Center

USS (23212) 6031 W 6:30–9:20 p.m.

BMGT 482 Business and Government (3)

Prerequisite: BMGT 110 (or at least two years of business and management experience). A study of the role of government in the modern economy and the intricate relationships between the public and private sectors in the domestic and global environments. Emphasis is on the regulatory and public policy dimensions of government intervention, the promotion of business, corporate responses to government action, and social responsibility and governance issues in the changing domestic and global marketplaces. Students may receive credit for only one of the following courses: BMGT 482 or TMGT 340.

ONLINE 

UMS (20346) 6380

UST (20347) 6980

Bethesda

US1 (23228) 3672 Tu,Th 6–8:50 p.m.

BMGT 484 Managing Teams in Organizations (3)

Prerequisite: BMGT 364. An examination of how and why team development can be effective in organizations and when it is appropriate. Topics include group dynamics, stages of group development, team-building techniques, team goals and leadership, and interpersonal and individual skills to foster cohesion and effective performance. Students may receive credit for only one of the following courses: BMGT 484, BMGT 498H, or MGMT 498H.

Bolling Air Force Base

US2 (23220) 4281 M,W 6–9 p.m.

College Park

USS (21794) 4021 Tu 7–10 p.m.

BMGT 487 Project Management I (3)

(The first course in the two-course series BMGT 487–488.) Prerequisite: BMGT 364. An introduction to project management principles, concepts, and software applications and an exploration of project management applications in introductory project situations. Project management is examined in terms of practical applications and practices. Appropriate organizational structures, such as collegial and matrix types, are described and assessed. Discussion also covers the practical considerations of designing a project management system. Students may receive credit for only one of the following courses: BMGT 487, IFSM 438, or TMGT 430.

ONLINE 

UMS (22129) 6380

UST (20351) 6980

Shady Grove

US1 (23344) 5175 Sa 9 a.m.–3:45 p.m.

COURSE DESCRIPTIONS

BMGT 488 Project Management II (3)

(The second course in the two-course series BMGT 487–488.) Prerequisite: BMGT 487. An exploration of project management applications beyond introductory projects. Emphasis is on the application of project management concepts and software applications. Assignments include designing a project management system from beginning to end. Projects depict real-world situations such as production in research, high-technology manufacturing, and engineering firms; information systems implementations, service business and e-commerce projects, consulting practices. Students may receive credit for only one of the following courses: BMGT 488 or TMGT 430.

ONLINE

UST (20352) 6980

Shady Grove

US2 (23355) 5185 Sa 9 a.m.–3:45 p.m.

BMGT 491 Exploring the Future (3)

Prerequisite: BMGT 364. An examination of how to analyze and develop alternate ways of seeing the future. The interactions of population, technology, political and economic systems, values, and leadership are investigated. Discussion covers techniques futurists use, including scenario construction, trend analysis, the futures wheel, and environmental scanning. Techniques are applied in societal, professional, and personal settings. Students may receive credit for only one of the following courses: BEHS 480, BMGT 491, MGMT 398H, TMGT 401, or TMGT 480.

ONLINE

UST (20353) 6980

BMGT 495 Strategic Management (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisites: BMGT 364, FINC 330 (or BMGT 340), and MRKT 310. A study of strategic management that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in business and management are considered. Focus is on the continuous, systematic process of managerial planning, including environmental scanning and the development of plans and strategies to gain competitive advantage. Tactical and strategic management issues are highlighted by means of case studies, projects, and discussion. Access to spreadsheet software is recommended to analyze case studies and develop strategic planning information, charts, and graphs. Students may receive credit for only one of the following courses: BMGT 495, HMGT 430, MGMT 495, or TMGT 380.

ONLINE

UMS (20354) 6380

UST (20356) 6980

Bolling Air Force Base

US1 (23211) 4271 M,W 6–9 p.m.

College Park

US1 (21795) 4075 Sa 9 a.m.–3:45 p.m.

US2 (21940) 4082 Tu,Th 7–10 p.m.

USS (21796) 4011 M 7–10 p.m.

Dorsey Station

USS (23365) 7621 Tu 6:30–9:30 p.m.

Shady Grove

US1 (23350) 5172 Tu,Th 6:30–9:20 p.m.

Waldorf Center

US2 (23410) 5081 M,W 6:30–9:30 p.m.

BMGT 496 Business Ethics (3)

A study of the relationship of business ethics and social responsibility in both domestic and global settings. Ethical and moral considerations of corporate conduct, social responsibilities, policies, and strategies are explored. Emphasis is on the definition, scope, application, and analysis of ethical values as they relate to issues of public consequence in the context of the functional areas of business at both the domestic and global levels.

ONLINE

UMS (20364) 6380

UST (20366) 6980

College Park

US2 (21797) 4081 M,W 7–10 p.m.

USS (22025) 4011 M 7–10 p.m.

USS (21798) 4031 W 7–9:50 p.m.

USS (21941) 4062 Sa 1–4 p.m.

Dorsey Station

US1 (23379) 7672 Tu,Th 6:30–9:20 p.m.

Patuxent River Naval Air Station

US2 (23227) 5882 Tu,Th 6–9 p.m.

Prince Frederick

USS (23209) 5741 Th 6:30–9:20 p.m.

Prince George's Community College

USS (23234) 6111 M 6:30–9:30 p.m.

Shady Grove

US1 (23349) 5171 M,W 6:30–9:20 p.m.

USS (23309) 5121 Tu 6:30–9:30 p.m.

USS (23294) 5141 Tu,Th 9:30 a.m.–10:55 a.m.

Career Planning

CAPL 398A Career Planning Management (1)

A survey of strategies for managing career change. Strategies focus on identifying and evaluating skills, self-marketing, and tapping into the hidden job market. Topics include résumé development, informational interviewing, salary negotiation, tips for career success, and the complicated federal hiring process.

ONLINE

US1 (23080) 6980

US2 (23082) 6380

College Park

UN2 (21799) 4085 Sa 9 a.m.–5 p.m.

Class meets April 12 and 19.

Shady Grove

UN1 (23282) 5175 Sa 9 a.m.–5 p.m.

Class meets March 1 and 8.

Waldorf Center

UPR (23421) 5075 Sa 9 a.m.–5 p.m.

Class meets January 5 and 12.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

Chinese

CHIN 111 Elementary Chinese I (3)

A basic foundation in listening, speaking, reading, and writing in Mandarin Chinese. Chinese culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus in on acquiring the skills necessary to communicate with native speakers orally and in writing at an elementary level.

College Park

USS 23637) 4031 W 7–9:50 p.m.

Communication Studies

COMM 300 Communication Theory (3)

(Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to the study of communication theory. The basic theories of human communication and their applications in the contexts of interpersonal, small-group, organizational, public, and intra/intercultural communication are analyzed. The relationship between communication theory, research, and practice is explored. Topics range from communication as a way of “knowing” to contemporary issues associated with computer-mediated communication.

ONLINE ☑

UMS (20491) 6380
UST (20493) 6980

College Park

USS (21811) 4021 Tu 7–10 p.m.

Fort Meade

US1 (23251) 4571 M,W 6–9 p.m.

COMM 319A Designing and Delivering Effective Presentations (1)

A simulation of a presentation project from conception, through creation and selection of visual aids, to delivery and evaluation. Focus is on conducting an audience analysis, developing a presentation plan, building a presentation using traditional or multimedia resources, delivering the presentation, and evaluating the results.

Adelphi

UPR (23442) 4071 M,W 7–9:40 p.m.
Class meets January 2, 7, 9, 14, and 16.

COMM 379A Critical Perspectives in Mass Communications (3)

Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An in-depth examination of mass communications theory. Topics include media uses, interaction and impact, and ethical issues surrounding the development and dissemination of mass media. The roles, behavior, messages, and control of mass media producers are examined. Emphasis is on critical thinking and analysis of vital aspects of pervasive elements of popular culture, such as news, advertising, children’s entertainment, and a free press.

Shady Grove

USS (23317) 5121 Tu 6:30–9:30 p.m.

COMM 380 Language in Social Contexts (3)

(Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of the linguistic components of languages, with special emphasis on the English language, its origins, continued development, and use in speaking and writing. Categories of speech and methods of written communication are examined from the perspective of regional and social variation. Discussion covers cultural, gender, and racial variations as well as underlying perspectives and assumptions.

ONLINE ☑

UMS (20499) 6380
UST (20501) 6980

Andrews Air Force Base

US2 (23143) 4182 Tu,Th 6–9 p.m.

COMM 400 Communication and the Law (3)

(No previous study of law required. Fulfills the general education requirement in communications, but is not a writing course.) Prerequisite: JOUR 201 or a 300-level COMM course. An examination of the important legal issues that affect professional communicators. Topics include copyright, intellectual property, fair use, privacy, freedom of information, freedom of speech, and freedom of the press, as well as issues raised by the growth of the Internet, the use of digital technologies, and the creation of media content. Students may receive credit for only one of the following courses: COMM 400 or JOUR 400.

ONLINE ☑

UMS (20505) 6380
UST (20506) 6980

COMM 493 Strategies for Visual Communications (3)

(Fulfills the general education requirement in communications, but is not a writing course. While using desktop publishing programs is necessary to the course, instruction on the software is not provided.) Prerequisite: WRTG 101/101X or ENGL 101/101X. Recommended: A course in desktop publishing. An introduction to graphic design theory that explores the integration of text and graphics in formal and practical design. Topics include organizing information and developing strategic design solutions to enhance communication, applying critical and creative processes to produce and evaluate design.

ONLINE ☑

UMS (21361) 6380
UST (20511) 6980

COURSE DESCRIPTIONS

COMM 495 Seminar in Workplace Communication (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits. Primarily for students planning careers as communication professionals, but useful for managers and other professionals. Fulfills the general education requirement in communications.) Prerequisites: COMM 300 and either WRTG 393, WRTG 394, COMM 393, or COMM 394. Recommended: JOUR 201. A study of workplace communication that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in public relations are considered. Emphasis is on enhancing advanced-level writing skills and developing flexibility in changing writing tone from piece to piece. Topics include how to produce various communications (such as press releases, feature stories, fact sheets, and executive speeches) and the elements of document design.

ONLINE ☐

UST (20513) 6980

Adelphi/Online Hybrid *

USS (23443) 4041 Th 7–9:50 p.m.

Computer and Information Science

CMIS 102 Introduction to Problem Solving and Algorithm Design (3)

A study of techniques for finding solutions to problems through structured programming and step-wise refinement. Topics include principles of programming, the logic of constructing a computer program, and the practical aspects of integrating program modules into a cohesive whole. Algorithms are used to demonstrate programming as an approach to problem solving, and basic features of a modern object-oriented language are illustrated. Students may receive credit for only one of the following courses: CMIS 102, CMIS 102A, or CMSC 101.

ONLINE ☐

UMS (20396) 6380

UST (20399) 6980

Adelphi/Online Hybrid *

US1 (23145) 4075 Sa 9 a.m.–3:45 p.m.

College Park

USS (21806) 4021 Tu 7–10 p.m.

USS (21805) 4031 W 7–9:50 p.m.

CMIS 141 Introductory Programming (3)

(Not open to students who have taken CMIS 340. The first in a sequence of courses in Java.) Prerequisite: CMIS 102 or prior programming experience. Recommended: MATH 107. A study of structured and object-oriented programming using the Java language. Discussion covers the discipline, methodologies, and techniques of software development. Algorithms and simple data structures are developed and implemented in Java; object-oriented concepts are applied. Students may receive credit for only one of the following courses: CMIS 141 or CMIS 141A.

ONLINE ☐

UMS (20405) 6380

UST (20407) 6980

Adelphi/Online Hybrid *

US2 (23149) 4085 Sa 9 a.m.–3:45 p.m.

College Park

USS (21807) 4011 M 7–10 p.m.

CMIS 160 Discrete Mathematics for Computing (3)

(Not open to students who have completed CMSC 150.) Recommended: MATH 107. An introduction to discrete mathematical techniques for solving problems in the field of computing. Basic principles from areas such as sets, relations and functions, logic, proof methods, and recursion are examined. Topics are selected on the basis of their applicability to typical problems in computer languages and systems, databases, networking, and software engineering.

ONLINE ☐

UMS (20413) 6380

UST (20415) 6980

College Park

USS (21808) 4021 Tu 7–10 p.m.

CMIS 170 Introduction to XML (3)

Prerequisite: CMIS 102. A study of the principles and use of Extensible Markup Language (XML). Discussion covers the structure, transformation, presentation, and implementation of XML technologies, including document type definitions (DTDs), Extensible Style Language for Transformation (XSLT), and schemas. Hands-on projects and exercises are provided.

ONLINE ☐

UMS (22134) 6380

UST (22135) 6980

College Park

USS (23507) 4041 Th 7–9:50 p.m.

CMIS 241 Data Structures and Abstraction (3)

Prerequisite: CMIS 141 or CMIS 141A. A study of program design and the implementation of abstract data types in Java. Topics include data structures such as stacks, queues, lists, and trees and algorithms used for sorting and searching.

ONLINE ☐

UMS (20419) 6380

UST (20420) 6980

College Park

USS (21809) 4041 Th 7–9:50 p.m.

☐ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

CMIS 242 Intermediate Programming (3)

Prerequisite: CMIS 141 or CMIS 141A. Further study of the Java programming language. Topics include inheritance, interfaces (such as graphical user interfaces), exceptions, arrays, and collections. Emphasis is on using existing Java classes to build and document applications.

ONLINE

UST (23072) 6980

College Park

USS (23153) 4011 M 7–10 p.m.

CMIS 310 Computer Systems and Architecture (3)

(Not open to students who have completed CMSC 311.) Prerequisite: CMIS 102 or CMIS 102A. A study of the fundamental concepts of computer architecture and factors that influence the performance of a system. Topics include data representation and the design and analysis of combinational and sequential circuits. Focus is on how basic hardware components (multiplexers, decoders, memories, arithmetic-logic units, etc.) are built. Discussion covers hard-wired and microprogrammed design of control units and concepts such as pipelining and memory hierarchy. Students may receive credit for only one of the following courses: CMIS 270, CMIS 310, CMSC 311, or IFSM 310.

ONLINE

UMS (20422) 6380

UST (20423) 6980

College Park

USS (21810) 4031 W 7–9:50 p.m.

CMIS 315 Programming and Application in C++ (3)

Prerequisite: CMIS 102 or CMIS 102A. A one-semester study of the important features of the C++ programming language. Programming projects in C++ are included. Students may receive credit for only one of the following courses: CMIS 240 or CMIS 315.

ONLINE

UST (20426) 6980

CMIS 320 Relational Databases (3)

Prerequisite: CMIS 102 or CMIS 102A. A study of the functions and underlying concepts of relationally organized database systems. Discussion covers data models and their application to database systems. The entity/relationship (E/R) model and Codd's relational theory—including relational algebra, normalization and integrity constraints, and the Structured Query Language (SQL)—are emphasized. Physical design and data administration issues are addressed. Projects include hands-on work with E/R and relational models (using industry standard database software). Students may receive credit for only one of the following courses: CMIS 320 or IFSM 410.

ONLINE

UMS (20427) 6380

UST (20428) 6980

Shady Grove

US1 (23343) 5171 M,W 6:30–9:20 p.m.

CMIS 325 UNIX with Shell Programming (3)

Prerequisite: CMIS 102 or CMIS 102A. A study of the UNIX operating system. Topics include file structures, editors, pattern-matching facilities, shell commands, and shell scripts. Shell programming is presented and practiced to interrelate system components. Projects give practical experience with the system.

ONLINE

UMS (20430) 6380

UST (20431) 6980

College Park

USS (23435) 4011 M 7–10 p.m.

CMIS 330 Software Engineering Principles and Techniques (3)

Prerequisite: CMIS 141, CMIS 141A, CMIS 315, or CMIS 340. A study of the process of software engineering from initial concept through design, development testing, and maintenance to retirement of the product. Development life-cycle models are presented. Topics include issues in configuration management, integration and testing, software quality, quality assurance, security, fault tolerance, project economics, operations, human factors, and organizational structures. Students may receive credit for only one of the following courses: CMIS 330 or CMIS 388A.

ONLINE

UST (20433) 6980

CMIS 340 Programming in Java (3)

Prerequisite: CMIS 102 or CMIS 102A. A one-semester study of the important features of the Java programming language. Topics include an introduction to Java Syntax, class libraries, graphical user interfaces, input and output, threads, and applet programming. Programming projects in Java are included. Not open to students who have taken CMIS 141, CMIS 241, or CMIS 242.

ONLINE

UST (20435) 6980

CMIS 345 Object-Oriented Design and Programming (3)

Prerequisite: CMIS 241 or CMIS 340. An examination of the principles, practices, and applications of programming in an object-oriented environment. Assignments include programming projects in Java that implement techniques of object-oriented design.

ONLINE

UST (21236) 6980

COURSE DESCRIPTIONS

CMIS 355 Database Forms (3)

(Formerly CMIS 398F.) Prerequisite: CMIS 320. A comprehensive study of the design and development of graphical user interface forms for modern relational databases in the client/server environment. Focus is on developing a hierarchy of form applications using both Microsoft Access and Oracle. Topics include the construction of simple forms using drop-and-drag components and advanced features of vendor form-building products. Some Visual Basic and PL/SQL programming is used to provide robust functionality to the forms. Accurate display and processing of data and user friendliness are stressed. Students may receive credit for only one of the following courses: CMIS 355 or CMIS 398F.

College Park

US1 (23438) 4072 Tu,Th 7–9:50 p.m.

CMIS 370 Data Communications (3)

Prerequisite: CMIS 310. Investigation of the effects of communication technology on information systems. Topics include components of communication systems, architectures and protocols of networks, security measures, regulatory issues, and the design of network systems. Discussion also covers issues and applications in local area networks and communication services. Students may receive credit for only one of the following courses: CMIS 370, CMSC 370, or IFSM 450.

ONLINE

UMS (20436) 6380
UST (20437) 6980

CMIS 375 Programming in Perl (3)

Prerequisite: CMIS 102 or CMIS 102A. An introduction to the Perl scripting language. The basic features of Perl (including data and variable types, operators, statements, regular expressions, functions, and input/output) are covered. Additional topics include object-oriented programming and Common Gateway Interface (CGI) programming. Assignments include writing Perl scripts. Students may receive credit for only one of the following courses: CMIS 375 or CMIS 398P.

ONLINE

UST (20439) 6980

College Park

US2 (23439) 4082 Tu,Th 7–10 p.m.

CMIS 415 Advanced UNIX and C (3)

Prerequisites: CMIS 141 (or CMIS 141A, CMIS 315, or CMIS 340) and 325. An investigation of the interaction between the UNIX operating system and the C programming language. The features of UNIX that support C, including library and system calls, UNIX utilities, debuggers, graphics, and file structure, are presented. Assignments include programming projects in C that implement UNIX command features.

ONLINE

UST (20441) 6980

CMIS 420 Advanced Relational Databases (3)

Prerequisite: CMIS 320. A study of advanced logical and physical design features and techniques of relational databases appropriate to the advanced end user, database designer, or database administrator. Topics include object-relational concepts, data modeling, challenge areas, physical design in relation to performance, and relational algebra as a basis of optimizer strategies. Future trends, advanced concurrency control mechanisms, and maintenance issues such as schema restructuring are addressed. Projects include hands-on work (using industry-standard database software) in designing and implementing a small database, creating triggers, loading through forms and utility, querying through interactive and embedded Structured Query Language (SQL), restructuring schema, and analyzing performance. Students may receive credit for only one of the following courses: CMIS 420, IFSM 411, or IFSM 498I.

ONLINE

UST (20442) 6980

Shady Grove

US2 (23354) 5181 M,W 6:30–9:30 p.m.

CMIS 435 Computer Networking (3)

Prerequisite: CMIS 370. An overview of communications topics such as signaling conventions, encoding schemes, and error detection and correction. Emphasis is on routing protocols for messages within various kinds of networks, as well as on methods that network entities use to learn the status of the entire network. Students may receive credit for only one of the following courses: CMIS 435 or CMSC 440.

ONLINE

UST (20444) 6980

College Park

USS (23437) 4062 Sa 1–4 p.m.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

CMIS 440 Advanced Programming in Java (3)

Prerequisite: CMIS 241, CMIS 242, or CMIS 340. An exploration of advanced Java Enterprise Applications. Topics include Java server pages, servlets, Java database connectivity, and Enterprise JavaBeans. Students may receive credit for only one of the following courses: CMIS 440 or CMIS 498A.

ONLINE

UMS (21412) 6380
UST (21413) 6980

CMIS 445 Distributed Systems (3)

Prerequisite: CMIS 141, CMIS 141A, CMIS 315, or CMIS 340. Recommended: CMIS 325. An examination of the concepts and design principles of distributed computer systems. Topics include communications, operating systems, interprocess communications, distributed objects, simple object access protocol (SOAP), Web services, distributed file systems, name services, time services, distributed multimedia systems, security, transactions, and replication (as they relate to the distributed system environment). Discussion also covers standards for distributed object-oriented programming. A distributed programming project in Java illustrates many of the concepts. Students may receive credit for only one of the following courses: CMIS 445 or CMSC 445.

ONLINE

UST (20446) 6980

CMIS 465 Software Verification and Validation (3)

Prerequisite: CMIS 330. A study of tools, methods, and current practices for assessing the quality and correctness of software. Topics include the roles of testing and formal verification, fundamentals and formal models of program verification, planning and documentation for quality assurance, methods of performing technical reviews, strategies of system testing and integration planning, and principles and practices used in conducting tests.

ONLINE

UST (20448) 6980

CMIS 485 Web Database Development (3)

(Formerly CMIS 498B.) Prerequisites: CMIS 320, knowledge of relational database design and SQL, and programming language experience. Recommended: CMIS 340 or CMIS 241. An exploration of an assortment of current Web technologies and programming language options used to interface a relational database to a Web server. Technologies such as CGI/Perl, Active Server Pages, and Java are utilized in the lab. The three-tiered architecture is studied in depth via a number of hands-on activities and projects. Students may receive credit for only one of the following courses: CMIS 485 or CMIS 398B.

ONLINE

UST (21414) 6980

Computer Information Technology

CMIT 261 Introduction to Oracle (3)

Online section requires computer with Windows NT 4.0, 2000, or XP Professional; at least 5 GB of hard disk space; 256 MB RAM; and a CPU processor speed of 350 MHz. (Formerly CMIT 261O.) An introduction to Oracle and Structured Query Language (SQL) The syntax and function of the American National Standards Institute's standard SQL are examined. SQL's data definition language is used to create tables, including constraints, and SQL's data manipulation language is used to insert, update, and delete data. Emphasis is on learning queries, ranging from the simple to the complex. Additional database objects (such as views, sequences, synonyms, aliases, and indexes) and SQL built-in functions are explored. Other topics include using the Oracle SQL command editor and the local system editor and creating simple reports with SQL Loader and SQL Plus. Students may receive credit for only one of the following courses: CMIT 261 or CMIT 261O.

ONLINE

UST (20451) 6980

CMIT 265 Networking Essentials (3)

An introduction to networking technologies for individual workstations, local area networks, wide area networks, and the Internet, with emphasis on the OSI model, security, and networking protocols. A general review of several industry-standard network operating systems is provided. Topics covered should be useful in preparing for the Network+ certification exam. Students may receive credit for only one of the following courses: CMIT 265 or CMIT 265M.

ONLINE

UMS (20452) 6380
UST (20453) 6980

Adelphi

USS (23152) 4011 M 7–10 p.m.

COURSE DESCRIPTIONS

CMIT 320 Network Security (3)

Prerequisite: CMIT 265 with grade of C or better or CompTIA Network+ certification. A study of the fundamental concepts of computer network security and their implementation. Topics include authentication, remote access, Web security, intrusion detection, basic cryptography, physical security, and disaster recovery. Opportunities for hands-on exercises are provided. Course material relates to topics covered on the vendor-neutral CompTIA Security+ Certification examination, which is recognized worldwide as the standard of competency for entry-level network security professionals.

ONLINE

UMS (21181) 6380
UST (21182) 6980

Adelphi

US1 (23428) 4075 Sa 9 a.m.–3:45 p.m.

Adelphi/Online Hybrid *

USS (23426) 4041 Th 7–9:50 p.m.

Shady Grove

USS (23312) 5131 W 6:30–9:20 p.m.

CMIT 350 Interconnecting Cisco Devices (3)

(Designed to help students prepare for the Cisco Certified Network Associate Examination 640-441.) Prerequisite or corequisite: CMIT 265. Presentation of and practice in the concepts and commands required to configure Cisco switches and routers in multiprotocol internetworks. Routing and switching concepts (Layer 2 and Layer 3 technologies) using Cisco switches and Cisco routers are covered. Focus is on developing the skills necessary to install, configure, and operate Cisco routers and switches within LAN and WAN environments. Projects include configuring various protocols, including IP, IPX, RIP, IGRP, and Frame Relay. Students may receive credit for only one of the following courses: CAPP 498E, CMIT 350, or CMIT 499D.

ONLINE

UMS (21179) 6380
UST (21180) 6980

CMIT 364 Windows XP Professional (3)

Prerequisite: CMIT 265. An introduction to Windows XP Professional. Focus is on developing the skills necessary to install, configure, and support Windows XP Professional as a desktop operating system in a generic operating environment. Topics include review of operating systems, administration, security, transmission control protocol/Internet protocol, and troubleshooting Windows XP Professional. Hands-on exercises are included. Students may receive credit for only one of the following courses: CMIT 364 or CMIT 499X.

ONLINE

UST (21528) 6980

CMIT 368 Windows Server 2003 (3)

Prerequisite: CMIT 265. A study of Windows Server 2003 installation and administration. Focus is on developing the skills necessary to install and configure Windows Server 2003. Topics include support, connectivity, creation and management of user accounts, management of access to resources, the NT file system, and configuration and management of disks. Hands-on exercises are included.

ONLINE

UMS (21449) 6380
UST (21447) 6980

Adelphi

US2 (23433) 4086 Su 9 a.m.–3:45 p.m.
USS (23424) 4031 W 7–9:50 p.m.

Dorsey Station

USS (23367) 7621 Tu 6:30–9:30 p.m.

CMIT 374 Exchange Server (3)

(Formerly CMIT 499M.) Prerequisite: CMIT 368. Development of the knowledge and skills needed to update and support a reliable, secure infrastructure for creating, storing, and sharing information using Microsoft Exchange Server in a medium to large (250 to 5000 seats) electronic messaging environment. Hands-on practice is provided. Students may receive credit for only one of the following: CMIT 374 or CMIT 499M.

Adelphi

USS (23089) 4021 Tu 7–10 p.m.

Shady Grove

USS (23315) 5111 M 6:30–9:30 p.m.

CMIT 376 Windows Network Infrastructure (3)

(Formerly CMIT 376M.) Prerequisite: CMIT 368. The development of the knowledge and skills necessary to install, configure, manage, and support the Windows network infrastructure. Topics include automating Internet protocol address assignment using dynamic host configuration protocol, implementing name resolution using domain name service and Windows Internet naming service, setting up and supporting remote access to a network, configuring network security using public key infrastructure, integrating network services, and deploying Windows 2000 Professional using remote installation services. Hands-on exercises are included. Students may receive credit for only one of the following courses: CMIT 376 or CMIT 376M.

ONLINE

UMS (22140) 6380
UST (22141) 6980

Adelphi

USS (23429) 4011 M 7–10 p.m.

Shady Grove/Online Hybrid *

USS (23313) 5161 Sa 9 a.m.–12 noon

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

CMIT 377 Windows Directory Services Infrastructure (3)

Prerequisite: CMIT 368. The development of the knowledge and skills necessary to install, configure, manage, and support the Windows Active Directory service. Topics include understanding the logical and physical structure of Active Directory, configuring the domain name service to support Active Directory, creating and administering user accounts and group resources, controlling Active Directory objects, implementing and using group policy, managing replication of Active Directory, and maintaining and restoring the Active Directory database. Hands-on exercises are included. Students may receive credit for only one of the following courses: CMIT 377 or CMIT 377M.

ONLINE

UMS (21451) 6380
UST (21450) 6980

Adelphi

USS (23431) 4041 Th 7–9:50p.m.

Shady Grove/Online Hybrid *

USS (23314) 5161 Sa 9 a.m.–12 noon

CMIT 391 UNIX/Linux System Administration (3)

Prerequisite: CMIS 325. A study of the UNIX/Linux operating system, combining theory and lab work. Discussion covers document processing, file system administration, and the boot-up/shutdown process. Topics include disk partitioning schemes, software RAID (redundant array of independent disks), and LVM (logical volume manager) configuration. Review also covers user administration, disk quotas, group restrictions, and password aging. Process management and automation are examined through “cron” and “at” commands. Practice in configuring the X Window System and client networking is provided. Network security is addressed through the use of IP tables to construct firewall rules. Students may receive credit for only one of the following courses: CMIS 390, CMIT 391, or CMIS 398U.

Adelphi

UPR (23086) 4011 M–F 8:20 a.m.–5:20 p.m.

Class meets January 14–18.

CMIT 399V Windows Vista (3)

Prerequisite: CMIT 265. Overview of Windows Vista. Focus is on developing the knowledge and skills necessary to perform troubleshooting on client computers within an organization. Topics include the operating system, hardware support, networking, security, and applications. Also covered will be monitoring and maintaining Windows Vista client computers as well as system image and application package deployment. Hands-on exercises are provided.

ONLINE

UST (23481) 6980

CMIT 480 Designing Security for a Windows Network (3)

Prerequisite: CMIT 320 or CMIT 368. The development of the knowledge and skills necessary to design a security framework for small, medium, and enterprise networks using Windows technologies. Topics include providing secure access to local network users, partners, remote users, and remote offices and between private and public networks. Students may receive credit for only one of the following courses: CMIT 480 or CMIT 480M.

ONLINE

UST (21185) 6980

Adelphi

US2 (23430) 4085 Sa 9 a.m.–3:45 p.m.

CMIT 491 Advanced UNIX/Linux System Administration (3)

Prerequisite: CMIT 391. A review of DNS (domain name system) servers and the Apache Web server. An introduction to LDAP (light-weight directory access protocol) directory queries and authentication is provided. The administration and configuration of server-side programming tools (such as CGI, mod_perl, PHP, JSP, Jakarta Tomcat, and Java SDK) are demonstrated via extensive lab work. SAMBA, FTP, Telnet, and SQUID proxy servers are configured. SMTP (simple mail transfer protocol) theory is discussed and implemented via sendmail and postfix e-mail systems. E-mail protocols such as IMAP and POP are configured; spam filtering techniques are discussed. Students may receive credit for only one of the following courses: CMIS 490, CMIT 491, or CMIS 498U.

Adelphi

USS (23088) 4021 Tu 7–10 p.m.

CMIT 499S Advanced Network Security (3)

Prerequisites: CompTIA Network+ certification (or CMIT 265 or equivalent knowledge) and CompTIA Security+ certification (or CMIT 320 or equivalent knowledge). A comprehensive study of information security. Course material is based on the vendor-neutral (ISC)² Certified Information System Security Professional (CISSP) Certification Exam, which is the capstone standard of competency for experienced security professionals.

Adelphi

USS (23423) 4031 W 7–9:50 p.m.

 Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

Computer Science

CMSC 101 Introductory Computer Science (3)

A study of fundamental programming concepts and constructs within an abstract (language-independent) framework. Topics include basic and structured data types, variables, and the structure of expressions. Pseudocode is used to explore the syntax and semantics of structured programming statements, functions, and the use of parameters. Programming assignments include the creation, compilation, and execution of computer programs in a modern programming language that implements these abstract concepts. The history of computing and computing ethics are also discussed. Students may receive credit for only one of the following courses: CMIS 102, CMIS 102A, or CMSC 101.

ONLINE

UMS (21178) 6380
UST (20457) 6980

CMSC 130 Computer Science I (3)

(For students majoring in computer science. Taking CMSC 130 and 230 in consecutive terms is recommended.) Prerequisite: CMSC 101 or equivalent experience. Recommended: CMSC 150. A study of fundamental concepts that underlie object-oriented programming. Topics include the study and use of primitive and object data types and the process of creating well-designed computer programs to solve specified problems. Programming projects in Java are included.

ONLINE

UST (20458) 6980

CMSC 150 Introduction to Discrete Structures (3)

Prerequisite or corequisite: MATH 140. A survey of fundamental mathematical concepts involved in computer science. Functions, relations, finite and infinite sets, and propositional logic are explored. Proof techniques presented are those used for modeling and solving problems in computer science. Combinations, permutations, graphs, and trees are introduced, along with selected applications. Students may receive credit for only one of the following courses: CMSC 150 or CMSC 250.

ONLINE

UMS (22190) 6380
UST (20459) 6980

CMSC 230 Computer Science II (3)

(For students majoring in computer science. Taking CMSC 130 and 230 in consecutive terms is recommended.) Prerequisites: CMSC 130 and 150. A study of the fundamental data structures in computer science. Topics include linked lists, stacks, queues, arrays, dictionaries, vectors, and trees. Algorithms that perform sorting and searching are discussed and analyzed. Programming projects in Java are included.

ONLINE

UST (20460) 6980

CMSC 311 Computer Organization (3)

Prerequisite: CMSC 130. A study of the organization of memory, input/output, and central processing units, including instruction sets, register transfer operations, control microprogramming, data representation, and arithmetic algorithms. Assembly language and digital logic circuit design are introduced. Students may receive credit for only one of the following courses: CMIS 270, CMIS 310, CMSC 311, or IFSM 310.

ONLINE

UST (20461) 6980

CMSC 330 Advanced Programming Languages (3)

Prerequisite: CMSC 230 or CMSC 305. A comparative study of programming languages. Topics covered include the syntax and semantics of programming languages, and run-time support required for various programming languages. Programming projects using selected languages are required.

ONLINE

UST (21445) 6980

CMSC 335 Object-Oriented and Concurrent Programming (3)

Prerequisite: CMSC 230 or CMSC 305. A study of object-oriented and concurrent programming using features of Java. Concepts of object-oriented programming (such as composition, classification, and polymorphism) are explored. Topics include the principles of concurrent programming (such as task synchronization, race conditions, deadlock, and threads). Programming projects are implemented in Java. Students may receive credit for only one of the following courses: CMSC 300 or CMSC 335.

ONLINE

UST (21109) 6980

CMSC 415 UML and Design Patterns (3)

(Designed for software engineers, systems analysts, designers, and programmers.) Prerequisite: CMSC 335. A comprehensive study of fundamental concepts of object-oriented analysis and design focusing on Unified Modeling Language (UML) and its application to the system architectural design using selected patterns as guiding models. Activities include creation of detailed object models, in conjunction with UML views and design from system requirements, using use-case models and proven patterns to refine analysis and design models. Emphasis is on expansion of the analysis into a design that is ready for implementation, with artifacts that are testable, and that exhibits scalability to easily evolve in response to changes in a given problem domain.

Shady Grove

USS (23316) 5121 Tu 6:30–9:30 p.m.

CMSC 420 Advanced Data Structures and Analysis (3)

Prerequisite: CMSC 230. A study of data structures (including lists and trees) in terms of their descriptions, properties, and storage allocations. Algorithms are used to manipulate structures. Applications are drawn from the areas of information retrieval, symbolic manipulation, and operating systems.

ONLINE

UST (23634) 6980

CMSC 425 Building Applications for Mobile Devices (3)

Prerequisites: CMSC 311 (or CMIS 310) and 230 (or CMIS 241 or CMIS 242). A hands-on, project-based introduction to the development of applications for wireless devices such as mobile phones. Integrated development environments and tools from leading companies in the industry are used to design, develop, and test wireless solutions for video gaming, wireless messaging, multimedia, and other business applications.

College Park

USS (23514) 4011 M 7–10 p.m.

CMSC 480 Advanced Programming in Java (3)

Prerequisite: CMSC 335. An examination of the principles, techniques, and applications of programming in Java in the Internet environment. Topics include threads, packages, interfaces, and exceptions. Java applets are created and incorporated into Web pages. Visual development tools are reviewed. Students may receive credit for only one of the following courses: CMIS 498J, CMSC 480, or CMSC 498J.

ONLINE

UST (23636) 6980

CMSC 495 Current Trends and Projects in Computer Science (3)

(Intended as a final, capstone course to be taken in a student's last 9 credits) Prerequisites: CMSC 330 and 335. An overview of computer science with emphasis on integration of concepts, practical application, and critical thinking. Analysis covers innovative and emerging issues in computer science. Projects use techniques and approaches previously studied; they may focus on software design and architecture, systems and application security, mobile applications, database design and implementation, concurrent programming, signal processing, algorithm performance optimization, or current issues. Assignments include working in teams throughout the analysis, design, development, implementation, testing, and documentation phases of the projects.

ONLINE

UST (23074) 6980

Computer Studies

CMST 103 Application Software (3)

An introduction to microcomputers and application (enterprise) software. Hands-on experience with software packages (including word processing, spreadsheets, and databases) is provided. Focus is on concepts, features, and business applications of those facilities. Students who have received credit for CMST 100B, CMST 100E, or CMST 100G may not receive credit for CMST 103. Students may receive credit for only one of the following courses: CAPP 103 or CMST 103.

ONLINE

UMS (20464) 6380
UST (20465) 6980

CMST 303 Advanced Application Software (3)

Prerequisite: CMST 103, IFSM 201, or extensive experience with application software including word processing, spreadsheets, and databases. A presentation of application software packages that includes advanced features of word processing, spreadsheets, database management, and electronic information exchange for business applications. Presentation software is introduced. Students may receive credit for only one of the following courses: CAPP 303 or CMST 303.

ONLINE

UMS (22213) 6380
UST (20467) 6980

Dorsey Station

UN1 (23389) 7671 M–F 8:20 a.m.–5:20 p.m.
Class meets February 4–8.

Shady Grove

UPR (23255) 5171 M–F 8 a.m.–5:20 p.m.
Class meets January 14–18.

Waldorf Center

UN2 (23416) 5081 M–F 8 a.m.–6:40 p.m.
Class meets March 31–April 4.

CMST 306 Introduction to Visual Basic .NET Programming (3)

Prerequisite: CMIS 102 or CMIS 102A. A structured approach to developing programs using the Visual Basic .NET programming language. Hands-on experience in implementing features of this visual interface for program design is provided. Assignments include programming projects in Visual Basic .NET.

ONLINE

UMS (20468) 6380
UST (20469) 6980

Dorsey Station

UPR (23386) 7671 M–F 8:20 a.m.–5:20 p.m.
Class meets January 7–11.

COURSE DESCRIPTIONS

CMST 310 Electronic Publishing (3)

Prerequisite: CMST 103 or IFSM 201. An introduction to concepts and methods of electronic publishing. Highlights include the design and layout of a publication, the choice of computer hardware and software, the integration of computer graphics, the drafting and editing of a publication, and methods of interfacing with high-level printing equipment to produce a final document. Students may receive credit for only one of the following courses: CAPP 310, CAPP 398B, or CMST 310.

ONLINE ☑

UMS (20471) 6380
UST (20472) 6980

Adelphi

UN2 (23124) 4081 M-F 8:20 a.m.–5:20 p.m.
Class meets March 17–21.

Waldorf Center

UPR (23414) 5071 M-F 8 a.m.–6:40 p.m.
Class meets January 14–18.

CMST 311 Advanced Electronic Publishing (3)

Prerequisite: CMST 310. A project-oriented study of the advanced concepts and methods of electronic (desktop) publishing. Emphasis is on effective transfer of electronic files to service bureaus and printers. Features essential to multimedia presentations are integrated with techniques for capturing and editing photos to produce business publications. Students learn to publish printed documents on a Web site. Students may receive credit for only one of the following courses: CAPP 311 or CMST 311.

ONLINE ☑

UST (20474) 6980

CMST 340 Computer Applications in Management (3)

Prerequisite: CMIS 102, CMIS 102A, CMST 103, or IFSM 201. An overview of computer-based information-system concepts and operations and how these capabilities are applied by management to improve the work processes of business, government, and academic organizations. Topics include management planning at the strategic, tactical, and operational levels necessary to effect continuous improvements. The interchange of electronic information and the application of various computing tools such as spreadsheet programs are introduced. Students may receive credit for only one of the following courses: CAPP 340, CMIS 350, or CMST 340.

ONLINE ☑

UST (20475) 6980

CMST 385 Internet and Web Design (3)

Prerequisite: CMIS 102, CMIS 102A, CMST 103, or IFSM 201. A study of HTML and Web page design, including Internet security measures and social, ethical, and legal issues related to the growth of the Internet. Topics include basic principles and protocols of the Internet, configuration and use of graphical Web browsers, application programs such as e-mail, searching and retrieving information on the World Wide Web, and the use of portals. Assignments include designing and publishing a Web page. Students may receive credit for only one of the following courses: CAPP 385 or CMST 385.

ONLINE ☑

UMS (20477) 6380
UST (20478) 6980

Waldorf Center

UN1 (23415) 5071 M-F 8 a.m.–6:40 p.m.
Class meets February 18–22.

CMST 386 Advanced Internet and Web Design (3)

Prerequisite: CMST 385. A study of modern methods for the design of Web sites. Focus is on Web page design, including features such as cascading style sheets and programming using JavaScript and PHP. Discussion covers the movement toward XML and how to write XHTML-compliant Web pages. Assignments include publishing World Wide Web Consortium–validated Web pages. Students may receive credit for only one of the following courses: CAPP 386 or CMST 386.

ONLINE ☑

UST (20483) 6980

Adelphi

UN1 (23126) 4071 M-F 8:20 a.m.–5:20 p.m.
Class meets March 3–7.

CMST 416 Advanced Visual Basic .NET Programming (3)

Prerequisite: CMST 306. An investigation of advanced Visual Basic .NET programming concepts, tools, and methods. Emphasis is on application design and development. Practical opportunities to design and develop complete applications integrating multiple features of the Visual Basic .NET programming language are provided.

ONLINE ☑

UST (20485) 6980

CMST 430 Web Site Management (3)

Prerequisite: CMST 386. An in-depth survey of Web site maintenance for small businesses. Topics include Web tools, including scripting, servers, editors, image manipulation tools, utilities, and traffic analysis. Focus is on Internet security and e-commerce issues. Students may receive credit for only one of the following courses: CAPP 498C or CMST 430.

ONLINE ☑

UST (20486) 6980

☑ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

CMST 450 Web Design with XML (3)

Prerequisite: CMST 386. An in-depth survey of the design and delivery of professional Web content. Focus is on using comprehensive tools and the latest technologies such as XML to enhance the Web presence of a business. Topics include multimedia and interactivity, online commerce, and Internet security issues. Assignments include a comprehensive project. Students may receive credit for only one of the following courses: CAPP 498D or CMST 450.

ONLINE

UST (20487) 6980

Cooperative Education

Cooperative Education (Co-op) extends education beyond the classroom by offering you an ideal opportunity to enhance job performance while earning upper-level college credit toward a bachelor's degree. Applying academic theory in the workplace not only benefits your learning process but also your competitive edge.

You may earn college credit for new learning in any position related to your field of study. This includes paid or unpaid positions, current or new employment, internships, and community service work. You may enroll in Co-op at any time during the year, and you can participate in Co-op regardless of where you live or work.

Co-op courses are provided under the appropriate discipline and are numbered 486A (for 3 credits) or 486B (for 6 credits). These courses are available online. Individual course descriptions are listed in the undergraduate catalog. If you are seeking a first bachelor's degree, you may earn up to 15 credits through Co-op; if you are seeking a second bachelor's degree, you may earn up to 9 credits.

Course content is determined by the nature of the position and by a learning contract developed by the student, the employer, and a faculty sponsor.

For more information, visit the Co-op Web page at www.umuc.edu/coop; call 800-888-UMUC, ext. 7888; or send an e-mail to coop@umuc.edu.

COOP 486A or 486B Cooperative Education (3 or 6)

Prerequisite: Formal admission to Co-op program (see information above). Specially structured, personalized courses that provide opportunities to earn upper-level credit for new learning gained through on-the-job experience. Academic theory is integrated with workplace learning. Content is determined by the nature of the position and by a learning contract developed by the student, the employer, and a faculty sponsor.

Criminology/Criminal Justice

CCJS 100 Introduction to Criminal Justice (3)

(Fulfills the general education requirement in behavioral and social sciences.) An introduction to the administration of criminal justice in a democratic society, emphasizing the history and theories of law enforcement. Discussion covers the principles of organization and administration in law enforcement, including specific activities and functions (such as research and planning, public relations, personnel and training, inspection and control, and formulation and direction of policy). Students may receive credit for only one of the following courses: CCJS 100 or CJUS 100.

ONLINE

UMS (20374) 6380

UST (20376) 6980

College Park

US1 (21800) 4072 Tu,Th 7-9:50 p.m.

USS (22027) 4031 W 7-9:50 p.m.

CCJS 105 Introduction to Criminology (3)

(Fulfills the general education requirement in behavioral and social sciences.) An overview of criminal behavior and the methods of studying it. Topics include causation; typologies of criminal acts and offenders; the practices and effects of punishments, correction, and incapacitation; and the prevention of crime. Students may receive credit for only one of the following courses: CCJS 105 or CRIM 220.

ONLINE

UMS (23063) 6380

College Park

UN1 (21803) 4051 F 7-10 p.m.
Sa 9 a.m.-5 p.m.

Class meets February 1-23.

US2 (21801) 4082 Tu,Th 7-10 p.m.

CCJS 230 Criminal Law in Action (3)

Recommended: CCJS 100 or CCJS 105. An exploration of law as a method of social control. The nature, sources, and types of criminal law are studied in relation to its history and theories. Topics include behavioral and legal aspects of criminal acts and the classification and analysis of selected criminal offenses. Students may receive credit for only one of the following courses: CCJS 230 or CJUS 230.

ONLINE

UMS (20380) 6380

UST (20382) 6980

College Park

USS (21804) 4021 Tu 7-10 p.m.

CCJS 234 Criminal Procedure and Evidence (3)

Prerequisite: CCJS 100 or CCJS 105. Recommended: CCJS 230. A study of the general principles and theories of criminal procedure. Topics include due process, arrest, search and seizure, and the evaluation of evidence and proof. Recent developments in the field are discussed. Students may receive credit for only one of the following courses: CCJS 234, CJUS 234, LGST 320, or PLGL 320.

ONLINE

UMS (21387) 6380

UST (21384) 6980

College Park

USS (21891) 4041 Th 7-9:50 p.m.

COURSE DESCRIPTIONS

CCJS 320 Introduction to Criminalistics (3)

Prerequisite: CCJS 100 or CCJS 105. An introduction to modern methods used in detecting, investigating, and solving crimes. The practical analysis of evidence in a criminal investigation laboratory is covered. Topics include photography, fingerprints, and other impressions; ballistics, documents and handwriting, glass, and hair; drug analysis; and lie detection. Students may receive credit for only one of the following courses: CCJS 320 or CJUS 320.

ONLINE

UMS (21220) 6380
UST (21217) 6980

Fort Meade/Online Hybrid *

US2 (23266) 4581 M,W 6–9:20 p.m.

CCJS 340 Law-Enforcement Administration (3)

Prerequisite: CCJS 100 or CCJS 105. An introduction to concepts of organization and management as they relate to law enforcement. Topics include principles of structure, process, policy and procedure, communication and authority, division of work and organizational controls, the human element in the organization, and informal interaction in the context of bureaucracy. Students may receive credit for only one of the following courses: CCJS 340 or CJUS 340.

ONLINE

UMS (20385) 6380
UST (20386) 6980

CCJS 341 Criminal Investigation (3)

An introduction to the concepts and methodologies used by criminal investigators to prevent and suppress crime and aid in the apprehension of criminal suspects. Topics include crime scene search and recording; collection and preservation of physical evidence; use of scientific aids, modus operandi, and sources of information; interview and interrogation; follow-up; and case preparation. Emphasis is on leadership and management to enhance investigative efforts.

Waldorf Center

US2 (23413) 5082 Tu,Th 6:30–9:30 p.m.

CCJS 350 Juvenile Delinquency (3)

(Fulfills the general education requirement in behavioral and social sciences.) Prerequisite: CCJS 100 or CCJS 105. An examination of juvenile delinquency in relation to the general problem of crime. Topics include factors underlying juvenile delinquency, prevention of criminal acts by youths, and the treatment of delinquents. Students may receive credit for only one of the following courses: CCJS 350 or CRIM 450.

ONLINE

UMS (20388) 6380
UST (20389) 6980

College Park

USS (23135) 4011 M 7–10 p.m.

CCJS 351 Issues in Criminal Justice (6)

Prerequisite: CCJS 100 or CCJS 105. An interdisciplinary exploration of criminal justice. Topics include theories of the causes of crime; requisites of criminal liability; defenses; the rights guaranteed by the Fourth, Fifth, and Sixth Amendments to the U.S. Constitution; undercover investigation; special issues in juvenile justice; and the highly controversial issues of capital punishment and victimization. Students may receive credit for only one of the following courses: BEHS 351 or CCJS 351.

ONLINE

UMS (20391) 6380
UST (20392) 6980

CCJS 352 Drugs and Crime (3)

Prerequisite: CCJS 100 or CCJS 105. An analysis of the role of criminal justice in controlling the use and abuse of drugs. Students may receive credit for only one of the following courses: CCJS 352 or CJUS 352.

Fort Meade

US1 (23480) 4571 M,W 6–9 p.m.

CCJS 357 Industrial and Retail Security Administration (3)

Recommended: CCJS 100 or CCJS 105. An exploration of the origins of contemporary private security systems. The organization and management of protective units (industrial and retail) are examined. Students may receive credit for only one of the following courses: CCJS 357 or CJUS 360.

Andrews Air Force Base

US1 (23129) 4171 M,W 6–8:50 p.m.

CCJS 360 Victimology (3)

(Fulfills the general education requirement in behavioral and social sciences.) Prerequisite: CCJS 100 or CCJS 105. An overview of the history and theory of victimology in which patterns of victimization are analyzed, with emphasis on types of victims and of crimes. The interaction between victims of crime and the system of criminal justice is considered in terms of the role of the victim and the services that the victim is offered. Students may receive credit for only one of the following courses: CCJS 360 or CRIM 360.

ONLINE

UST (23533) 6980

Bolling Air Force Base

US1 (23215) 4272 Tu,Th 6–8:50 p.m.

CCJS 412 The Intelligence Cycle (3)

An exploration of the collection, evaluation, collation, analysis, and dissemination processes in the intelligence cycle. A wide array of intelligence software tools, including Analyst's Notebook and Pen-Link, are introduced. Topics include developing intelligence products.

College Park

USS (23137) 4031 W 7–9:50 p.m.

CCJS 420 Medical and Legal Investigations of Death (3)

Prerequisite: CCJS 100 or CCJS 105. Recommended: CCJS 320. An intensive look at medical and legal investigations into causes of death. Topics include the difference between the medical (or pathological) and legal (or criminal) components of investigations into causes of death, medical and investigative terminology, and the impact of ethics on prosecutions and convictions. Case studies illustrate practical applications of various forms of forensic styles and parameters.

Andrews AFB/Online Hybrid *

US2 (23142) 4181 M,W 6–9 p.m.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

CCJS 421 Computer Forensics (3)

Prerequisites: CCJS 100 (or CCJS 105) and IFSM 201. A study of the investigation of computer crime from both a legal and technical perspective. Intrusion detection techniques are examined. Case studies are used to develop an understanding of what happens when computer systems are compromised. Focus is on acquiring the skills to efficiently and effectively collect all of the available data in connection with a computer crime. Topics include developing and executing investigative and data collection plans, collecting data from a variety of computer and network hardware components, conducting appropriate analyses, and writing forensic reports.

College Park

USS (23097) 4021 Tu 7–10 p.m.

CCJS 425 Forensics Lab (3)

Prerequisites: CCJS 100 (or CCJS 105) and 420. A hands-on investigation of the laboratory methods used in detecting, investigating, and solving crimes. The practical analysis of evidence in a criminal investigation laboratory is covered. Topics include fingerprints, and other impressions; documents and handwriting, footwear impressions, blood pattern analysis, and forensic anthropology.

College Park

USS (23098) 4021 Tu 7–10 p.m.

CCJS 430 Legal and Ethical Issues in Security Management (3)

Recommended: CCJS 100 (or CCJS 105) and 445. An examination of current problems facing the security professional. Topics include legal liabilities, compliance issues, and ethical standards of organizations. Students may receive credit for only one of the following courses: CCJS 430 or CCJS 498F.

ONLINE

UMS (21168) 6380
UST (21169) 6980

CCJS 431 Legal and Ethical Issues in Corrections (3)

Prerequisite: CCJS 100 or CCJS 105. Recommended: CCJS 497. An examination of problems associated with managing staff and inmates in correctional communities. Topics include constitutional rights of inmates, inmate litigation and case law, workplace ethics and principles, and employee rights and protections.

Dorsey Station

USS (23515) 7631 W 6:30–9:20 p.m.

CCJS 434 Reentry and Transition Issues in Corrections (3)

An examination of current programmatic and offender supervision philosophies within community correction programs, jail and prison reentry programs, parole and probation agencies, and pretrial supervision environments. Discussion covers comprehensive case management approaches intended to assist offenders while being supervised in the community. Topics include the unique reentry characteristics and social service needs facing criminal offenders when they are close to release.

Shady Grove

USS (23311) 5121 Tu 6:30–9:30 p.m.

CCJS 445 Introduction to Security Management (3)

Recommended: CCJS 100 or CCJS 105. A study of the concepts, principles, and methods of organizing and administering security management and loss-prevention activities in industry, business, and government. Emphasis is on both private and governmental protection of assets, personnel, and facilities. Students may receive credit for only one of the following courses: CCJS 445 or CCJS 498G.

ONLINE

UMS (20394) 6380
UST (20395) 6980

Laurel College Center

USS (23248) 5441 Th 6:30–9:20 p.m.

CCJS 461 Psychology of Criminal Behavior (3)

(Fulfills the general education requirement in behavioral and social sciences.) Prerequisite: CCJS 100 or CCJS 105. An overview of the biological, environmental, and psychological factors that underlie criminal behavior. Characteristics of criminal behavior are reviewed. The influence of biophysiology and stress on the commission of various crimes is examined. Topics include patterns of maladjustment, disorders of the personality, psychoses, the connection between aggression and violent crime, sexual deviations and crimes that are sexually motivated, and the abuse of alcohol and drugs. Students may receive credit for only one of the following courses: CCJS 461 or CRIM 455.

ONLINE

UMS (23532) 6380
UST (23530) 6980

Hagerstown

USS (23254) 4631 W 6:30–9:20 p.m.

Prince George's Community College

USS (23237) 6131 W 6:30–9:20 p.m.

CCJS 496 Computer Crime and Security (3)

Recommended: CCJS 100 (or CCJS 105) and IFSM 201. An examination of crimes involving the use of computers. Topics include federal and state laws and investigative and preventive methods used to secure computers. Case studies emphasize security. Students may receive credit for only one of the following courses: CCJS 496 or CCJS 498C.

Shady Grove

USS (23512) 5161 Sa 9 a.m.–12 noon

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

CCJS 497 Correctional Administration (3)

Prerequisite: CCJS 100 or CCJS 105. An introduction to concepts of organization and management as they relate to the field of corrections. Topics include the history of corrections, institutional structure and classification, policy and procedures, communication and authority, division of work, inmate discipline and due process, organizational culture, security, technology changes, and relationships with other components of the criminal justice system. Students may receive credit for only one of the following courses: CCJS 497 or CCJS 498D.

ONLINE

UMS (22338) 6380
UST (22337) 6980

Waldorf Center

USS (23403) 5011 M 6:30–9:30 p.m.

Economics

ECON 201 Principles of Macroeconomics (3)

An introduction to the problems of unemployment, inflation, and economic growth. Emphasis is on the roles of monetary policy and fiscal policy in determining macroeconomic policy. The efficacy of controlling wages and prices is analyzed. Students may receive credit for only one of the following courses: ECON 201 or ECON 205.

ONLINE

UMS (20515) 6380
UST (20522) 6980

College Park

US1 (21812) 4072 Tu,Th 7–9:50 p.m.
USS (21814) 4011 M 7–10 p.m.
USS (21815) 4021 Tu 7–10 p.m.
USS (21813) 4031 W 7–9:50 p.m.

ECON 203 Principles of Microeconomics (3)

Analysis of the principles underlying the behavior of individual consumers and business firms. Topics include problems of international trade and finance, distribution of income, policies for eliminating poverty and discrimination, problems of environmental pollution, and effects of various market structures on economic activity.

ONLINE

UMS (20534) 6380
UST (20536) 6980

College Park

US2 (21816) 4082 Tu,Th 7–10 p.m.
USS (21919) 4021 Tu 4:10–7:10 p.m.
USS (21818) 4031 W 7–9:50 p.m.
USS (21817) 4041 Th 7–9:50 p.m.

ECON 306 Intermediate Microeconomic Theory (3)

Prerequisite: ECON 203. Analysis of the principles underlying the behavior of individual consumers and business firms. Theories of marketing systems, distribution, and the roles of externalities are covered. Students may receive credit for only one of the following courses: ECON 306 or ECON 403.

ONLINE

UST (20542) 6980

ECON 430 Money and Banking (3)

Prerequisites: ECON 201 and 203. An examination of the structure of financial institutions and their role in providing money and near-money. Institutions, processes, and correlations analyzed include the functions of the Federal Reserve System, the techniques of central banks, the control of the supply of financial assets as a mechanism of stabilization policy, and the relationship of money and credit to economic activity and prices. Students may receive credit for only one of the following courses: ECON 430 or ECON 431.

ONLINE

UMS (22276) 6380
UST (21232) 6980

ECON 440 International Economics (3)

Prerequisites: ECON 201 and 203. A description of international trade and an analysis of international transactions, exchange rates, and balance of payments. Policies of protection, devaluation, and exchange-rate stabilization and their consequences are also analyzed. Students may receive credit for only one of the following courses: BEHS 440, ECON 440, or ECON 441.

College Park

USS (23434) 4011 M 7–10 p.m.

Educational Principles

EDCP 100 Principles and Strategies of Successful Learning (3)

An introduction to knowledge and strategies designed to promote success in the university environment. Focus is on developing the study, interpersonal, and self-management skills and attitudes needed to achieve academic objectives. Topics include the university's mission, resources, and requirements. A series of self-assessments serve as tools to identify values and goals for individual life planning and educational success.

ONLINE

UMS (21225) 6380
UST (21615) 6980

College Park

US1 (22001) 4071 M,W 7–9:50 p.m.
US2 (22002) 4081 M,W 7–10 p.m.
US2 (22003) 4082 Tu,Th 7–10 p.m.
USS (21893) 4011 M 7–10 p.m.
USS (21969) 4021 Tu 7–10 p.m.
USS (21993) 4031 W 4:10–7 p.m.
USS (22000) 4041 Th 7–9:50 p.m.
USS (23122) 4061 Sa 9 a.m.–12 noon

EDCP 103 Fundamentals of Writing and Grammar (3)

(Does not fulfill the general education requirement in communications. Recommended as preparation for WRTG 101 or upper-level writing courses.) A review of basic writing skills. Topics include parts of speech; proper use of subordinate clauses, independent clauses, and phrases; the writing process; strategies for developing academic paragraphs and essays; and strategies for developing writing and editing skills in grammar, punctuation, and mechanics. Frequent opportunities to practice and refine skills are provided. Students may receive credit for only one of the following courses: EDCP 103, EDCP 103X, or ENGL 100.

ONLINE

UMS (21189) 6380
UST (21190) 6980

College Park

US1 (23120) 4072 Tu,Th 7–9:50 p.m.
US2 (23121) 4082 Tu,Th 7–10 p.m.
USS (21819) 4021 Tu 7–10 p.m.
USS (21820) 4041 Th 7–9:50 p.m.

Emergency Management

EMGT 302 Concepts of Emergency Management (3)

An introduction to emergency management at the global, national, regional, state, and local levels. Topics include preparedness, mitigation, response, and recovery. The history of emergency management is reviewed, and its future in government and industry is discussed.

ONLINE

UMS (22317) 6380
UST (22318) 6980

Dorsey Station

USS (23369) 7621 Tu 6:30–9:30 p.m.

Shady Grove

USS (23318) 5131 W 6:30–9:20 p.m.

EMGT 304 Emergency Response Preparedness and Planning (3)

A study of the planning process and format and response procedures for disasters and emergency events. Topics include risk assessment, modeling, hazard analysis, vulnerability assessment, and response capability assessment. Discussion also covers the evaluation of plans and the use of exercises to improve and implement plans.

ONLINE

UMS (22320) 6380
UST (22321) 6980

Dorsey Station

USS (23368) 7641 Th 6:30–9:20 p.m.

EMGT 306 Political and Policy Issues in Emergency Management (3)

Prerequisite: EMGT 302 or EMGT 304. An examination of the legal and regulatory principles, policies, and issues that affect emergency management. Emphasis is on how emergency management policy and legislation is developed and maintained on international, national, regional, state, and local levels.

ONLINE

UST (23067) 6980

English

ENGL 240 Introduction to Fiction, Poetry, and Drama (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to fiction, poetry, drama, film, and the literary essay, with an emphasis on developing critical reading and writing skills. Study may be organized either by genre or by theme. Writers covered vary from semester to semester. Films may be included. Students may receive credit for only one of the following courses: ENGL 240 or ENGL 340.

ONLINE

UMS (20543) 6380
UST (20544) 6980

ENGL 294 Introduction to Creative Writing (3)

(Fulfills the general education requirements in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introductory survey and practical study of key areas of creative writing: formal poetry, free verse, creative nonfiction, short story, and drama or screenplay. Emphasis is on reading and thinking critically and analytically from a writer's perspective as a means to better understand the craft. Discussion may cover publishing. Peer review of manuscripts may be included.

ONLINE

UMS (21365) 6380
UST (21362) 6980

College Park

USS (23445) 4011 M 7–10 p.m.

ENGL 303 Critical Approaches to Literature (3)

(Fulfills the general education requirement in communications. Designed as a foundation for other upper-level literature courses.) Prerequisite: WRTG 101/101X or ENGL 101/101X. A study of the techniques of literary analysis, emphasizing close reading of texts. The goal is to better understand and appreciate literature and to be able to formulate concepts and express them in well-written, coherent prose. Assignments include composing a total of 6,000 words (approximately 25 pages).

ONLINE

UMS (20547) 6380
UST (20549) 6980

College Park

USS (21821) 4021 Tu 7–10 p.m.

ENGL 311 17th- and 18th-Century British Literature (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. A study of the culture of 17th- and 18th-century Britain seen through detailed study of selected major texts. Readings cover drama, poetry, political writings, and early novels by men and women. Authors may include Donne, Milton, Jonson, Swift, Pope, Montagu, and Wollstonecraft.

ONLINE

UST (20555) 6980

COURSE DESCRIPTIONS

ENGL 312 Romantic to Modern British Literature (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. A study of representative authors and works in British literature from the early 19th century to the present, with emphasis on the novel. Some poetry and drama are also covered. The works of representative writers (such as Jane Austen, Charles Dickens, Thomas Hardy, P. D. James, and others) are explored.

Shady Grove

USS (23319) 5141 Th 6:30–9:20 p.m.

ENGL 345 Modern Poetry (3)

(Not open to students who have already completed ENGL 446.) Prerequisite: WRTG 101/101X or ENGL 101/101X. A survey of British and American poetry from Yeats and Robinson to the present. Special emphasis is on Yeats, Pound, Eliot, Williams, Roethke, and Lowell.

ONLINE

UMS (21367) 6380
UST (20557) 6980

ENGL 354 American Women Writers Since 1900 (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of the contributions of major American women writers since 1900 in the novel, short story, drama, and poetry.

ONLINE

UMS (21187) 6380
UST (20560) 6980

ENGL 358 British Women Writers Since 1900 (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of the contributions of major British women writers since 1900 in the novel, short story, drama, and poetry.

ONLINE

UST (20562) 6980

ENGL 363 African American Authors to 1900 (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of the development, diversity, and quantity of African American literature, focusing on works composed before 1900. A broad range of African American writers is studied through some of their important but lesser-known works. Readings may include the writings of Phillis Wheatley, Frances Harper, Maria W. Stewart, David Walker, Frederick Douglass, William Wells Brown, Charles Chesnutt, and Paul Laurence Dunbar.

ONLINE

UST (20563) 6980

ENGL 364 African American Authors Since 1900 (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of the development and diversity of African American literatures since 1900. Readings may include works by James Weldon Johnson, Zora Neale Hurston, Richard Wright, James Baldwin, Ann Petry, Paule Marshall, Toni Morrison, Alice Walker and other African American authors. Students may receive credit for only one of the following courses: ENGL 364 or HUMN 364.

ONLINE

UMS (20564) 6380
UST (20565) 6980

ENGL 406 Shakespeare: Power and Justice (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An intensive study of Shakespeare's dramatic masterpieces as illustrations of the concepts of power and justice both in a historically specific social and cultural context and as timeless concerns reflecting the human condition. Students may receive credit for only one of the following courses: ENGL 406 or HUMN 440.

ONLINE

UMS (21188) 6380
UST (20567) 6980

ENGL 419 Major British Writers After 1800 (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. In depth study of one or two major British writers from the period after 1800.

College Park

USS (23446) 4031 W 7–9:50 p.m.

ENGL 425 Modern British Literature (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of representative authors and works in the development of British literature from the late 19th century to post–World War II, with special emphasis on writers from the 1920s through the 1940s.

ONLINE

UST (20569) 6980

ENGL 433 American Literature: 1914 to the Present (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. A study of representative works—selected from drama, fiction, and poetry—that reflect significant trends in literary techniques and themes as well as shifts in cultural values.

ONLINE

UST (20570) 6980

ENGL 441 The Novel in America Since 1914 (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. A survey of the American novel since World War I. Cultural and philosophical contexts and technical developments in the genre are discussed. Authors studied may include Ernest Hemingway, Willa Cather, William Faulkner, Anne Tyler, and Toni Morrison.

ONLINE

UMS (20571) 6380
UST (20572) 6980

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

ENGL 454 Modern World Drama (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An examination of 20th-century theatre, with an emphasis on the social, cultural, and historical context of drama. Special attention is given to drama from around the globe. The works of major playwrights, such as Ibsen, Strindberg, Chekhov, Shaw, O'Neill, Miller, Williams, Brecht, Pirandello, Hansberry, Orton, Ionesco, Beckett, Pinter, Fugard, Albee, Stoppard, or Shepard, are studied.

ONLINE

UMS (21370) 6380
UST (21369) 6980

ENGL 481 The Art of Narration (3)

Prerequisite: WRTG 101/101X or ENGL 101/101X. An overview of the scope, power, and techniques of narration, the oldest and most versatile form of writing. Topics include the applicability of narration to historic, dramatic, and business purposes. Focus is on identifying, analyzing, and practicing the following skills: freewriting, developing structure, delineating episodes, subdividing steps, improving pacing, writing purposeful sentences, controlling time, creating substance, heightening authenticity with voice, and providing interpretation. Students may receive credit for only one of the following courses: ENGL 479E or ENGL 481.

ONLINE

UST (23482) 6980

Environmental Management

ENMT 301 Environment and Ecosystems Management (3)

Prerequisite: NSCI 100. An overview of the scientific principles governing ecosystems, particularly as they relate to the environmental consequences of resource development and industrial processes. Earth's ecosphere, atmosphere, hydrosphere, and lithosphere are examined with special reference to environmental impacts and issues. Discussion covers the current state of the environment and the history of the environmental movement. The historical development of environmental management issues and approaches is introduced. Principles of environmental management at local, regional, and global levels are also covered.

ONLINE

UMS (20573) 6380
UST (20574) 6980

ENMT 303 Environmental Regulations and Policy (3)

(Formerly ENMT 493.) Prerequisite: ENMT 301. An analytical survey of principles of constitutional and administrative law that are fundamental to environmental and health and safety management. Focus is on acquiring basic knowledge of federal legislation (including CWA, CAA, SDWA, RCRA/HSCA, CERCLA/SARA, FIFRA, TSCA, FDA, DOT, and OSHA), and becoming familiar with the use of the *Federal Register* and the *Code of Federal Regulations*. The relationship between regulations and public policy at local, state, and federal levels is discussed. Review also covers the social contract and its sanctions, as expressed in law and litigation at local, state, national, and international levels. Students may receive credit for only one of the following courses: ENMT 303 or ENMT 493.

ONLINE

UMS (20576) 6380
UST (20577) 6980

ENMT 305 Hazardous Materials Toxicology (3)

Prerequisite: ENMT 301. An introduction to the human body, how it functions, and how normal body functions are altered by exposure or contact with hazardous materials. Basic principles of toxicology are used to examine human health effects associated with exposure to hazardous chemicals in the community and in work environments. Topics include the kinetics and dynamics of toxins; dermal, ocular, and systematic toxicology; practical aspects of occupational toxicology; the regulatory agencies (FDA and EPA); the data required to make regulatory decisions; and the process of risk assessment.

ONLINE

UST (20578) 6980

ENMT 310 Emergency Planning and Operations Management (3)

Prerequisite: ENMT 301. A review of human-made and natural hazards and emergency-preparedness laws. The relationships between industrial processes and hazardous materials are covered. Focus is on developing the skills needed to work safely in a hazardous environment and prepare hazardous materials for transportation, processing, and disposal. Topics include elements of hazardous materials emergency planning, such as direction and control of emergency response and remediation. Review also covers preparation of emergency plans, methodology of disaster response, and performance of emergency operations. Practical exercises demonstrate how to prepare for and respond to emergencies.

ONLINE

UST (20579) 6980

COURSE DESCRIPTIONS

ENMT 315 Environmental Audits and Permits (3)

Prerequisite: ENMT 301. A study of the principles of environmental impact assessment and an in-depth look at various laws, regulations, and methods of performing due diligence audits. Topics include the regulatory requirements of NEPA, EIS reports, types of audits, ISO 14000 environmental systems standards, ASTM audit procedures, Department of Health and Safety audits, common law privileges, and self-regulation and business transfer statutes. Strategies and methodology for obtaining environmental permits and compliance are also reviewed.

ONLINE

UST (21128) 6980

ENMT 321 Environmental Health (3)

Prerequisite: ENMT 301. A study of the effects of environmental hazards on human health, particularly those hazards created or influenced by human activities. Topics include chemical pollution of the air, soil, and water; and the effects of physical environmental hazards such as radiation and noise pollution on the well being of humans. Discussion covers the control of environmental health hazards through hazard management.

ONLINE

UST (21129) 6980

ENMT 322 Occupational Health and Safety (3)

Prerequisite: ENMT 301. A study of the principles of health and safety management in the workplace. Topics include recognition, evaluation and control of occupational hazards and the methods used to evaluate and control these hazards. The strategies used by industrial hygienists and safety professionals to prevent or minimize exposure to occupational hazards are explored. Discussion also covers the role of regulatory processes in occupational health and safety management.

ONLINE

UST (21408) 6980

ENMT 340 Environmental Technology (3)

Prerequisite: ENMT 301. An introduction to technology for multimedia (i.e., air, water, land) environmental management, control, and remediation. Survey covers existing, modified, new, and emerging technologies. Case studies of real-world environmental challenges demonstrate the evaluation and selection of the appropriate technology for specific uses. Factors in making technology application decisions, such as technical integrity, cost effectiveness, and environmental soundness, are explained.

ONLINE

UST (20580) 6980

ENMT 380 Air Quality Management (3)

Prerequisite: ENMT 301. An overview of air quality management principles and strategy. Focus is on the atmosphere, pollutants and sources, dispersion, effects, regulations, air pollution control technology and management, indoor air quality pollution, and noise control. Indoor air pollution topics include the study of sick buildings, causes and risk factors, diagnostic protocols, contamination measurement, and problem mitigation.

ONLINE

UST (20581) 6980

ENMT 405 Pollution Prevention Strategies (3)

Prerequisite: ENMT 301. An overview of alternative environmental strategies to minimize, reduce, and prevent pollution. Topics include source reduction, recovery, reuse, recycling, and conservation; material substitution; process modifications; quality assurance, quality control, and good housekeeping; waste minimization; zero discharge; and pollution prevention, processing, treatment, and disposal. Emphasis is on pollution prevention techniques, practices, and case studies. Review also covers economic analysis and regulatory compliance related to these strategies.

ONLINE

UST (20582) 6980

ENMT 495 Global Environmental Management Issues (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.)

Prerequisite: ENMT 301. A study of global environmental management that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in global environmental management are considered. An overview of the fundamental elements of an integrated environmental management program is provided. Topics include economic development and environmental pollution, remediation, and conservation within a multifaceted scientific, legal, political, and global context. Discussion covers national and international events concerning environmental issues. Case studies and an advanced management project apply principles and concepts to environmental perspectives, experiences, research issues, and new paradigms of design.

ONLINE

UST (20583) 6980

Experiential Learning

Offered through the Prior Learning program, EXCEL Through Experiential Learning offers the opportunity for you to gain academic credit for college-level learning acquired through employment, volunteer or political activities, or other life experiences. In EXCL 301, you prepare a written portfolio describing and documenting your college-level learning for review by faculty experts. An online orientation and application are required; both may be accessed online (www.umuc.edu/priorlearning).

An application fee (currently \$30) is assessed at registration. To be eligible for admission into the EXCEL program, successful completion of a college-level writing course or placement at the WRTG 101 level on the English placement test is required. (*Note:* Credit for WRTG 101 and required upper-level writing courses can be awarded through portfolio evaluation.) You must also be a degree-seeking student in good standing (2.0 GPA). Because EXCL 301 is demanding and writing-intensive, it is strongly suggested that you take no other classes while enrolled in this course.

You may earn up to 30 credits toward a bachelor's degree through Prior Learning, with a maximum of 15 credits applied toward your major or minor. EXCL 301 is graded on an S/D/F basis; credits awarded through EXCEL are graded S and therefore cannot be applied to honors. (*Note:* You must complete 15 credits earning a letter grade of A, B, C, or D at UMUC to fulfill graduation requirements.)

Consult your advisor to determine if EXCEL is right for you, or visit www.umuc.edu/priorlearning for more information, including technical requirements.

Note: See Important Dates for the deadline to apply for EXCL 301 for spring 2008.

EXCL 301 Learning Analysis and Planning (3)

Prerequisite: Formal admission to the program. (Students should visit www.umuc.edu/priorlearning or contact priorlearning@umuc.edu for more information.) Instruction in the preparation of a portfolio documenting college-level learning gained through life experiences. Focus is on defining goals, documenting learning gained through experience, and providing an analysis of applied and theoretical understanding of college-level content. Faculty evaluators assess completed portfolios for a possible award of credit.

ONLINE

UMS (20584) 6380

UST (20585) 6980

College Park

USS (21822) 4061 Sa 9 a.m.–12 noon

Dorsey Station

USS (23370) 7611 M 6:30–9:30 p.m.

Finance

FINC 310 Entrepreneurship and New Venture Planning (3)

(Formerly BMGT 330.) Recommended: BMGT 364. An overview of entrepreneurship and planning new business ventures for prospective entrepreneurs and managers. Topics include developing entrepreneurial ideas and innovations; strategic planning; marketing research, analysis, and planning; advertising, promotion, and sales; financial planning and financing; operations and services planning; human resources planning and management; analysis of risk; information management strategy and the Internet; legal aspects of new venture formation; and global venturing. Entrepreneurial theory, profiles and roles of entrepreneurs, business life cycles, entrepreneurial behavior, use of computer software to aid in planning, and entrepreneurial management and technology issues are explored. Discussion and group activities focus on development of a business plan, the factors that should be considered, and the entrepreneur's role in developing and operating a new business. Students may receive credit for only one of the following courses: BMGT 330, FINC 310, MGMT 330, or SBUS 200.

ONLINE

UST (22294) 6980

Andrews Air Force Base

USS (23127) 4111 M 6–9 p.m.

COURSE DESCRIPTIONS

FINC 311 Managing New Ventures (3)

(Formerly BMGT 334.) Recommended: FINC 310 or BMGT 330. An exploration of the start-up and development of business ventures using an integrated approach to entrepreneurship, growth, and management. Topics include opportunities at different stages, legal structure, production of goods and services, marketing strategies, access to capital and capital formation, policy formation, and development of a management philosophy. Exploration also covers how entrepreneurs make decisions—on growth of the venture, organizational structure, information systems, software and hardware use, hiring key employees, and building of corporate culture. Problems and pitfalls to avoid, implementation and periodic review of the business plan, global issues, cultural diversity, and the use of new technologies are considered. Students may receive credit for only one of the following courses: BMGT 334, FINC 311, or MGMT 334.

College Park

USS (23116) 4021 Tu 7–10 p.m.

FINC 321 Fundamentals of Building Wealth (3)

(Formerly BMGT 342. For students majoring in both business and nonbusiness disciplines.) A practical overview of personal finance management and creation of wealth that blends financial theory and applications. The development of personal financial management skills (e.g., budgeting income and expenditures and planning for financial security and retirement) is encouraged, while an understanding of elements of the U.S. financial structure (including savings and investment alternatives, financing and credit sources, the role of insurance in protecting income and assets, and federal income tax issues) is provided. Students may receive credit for only one of the following courses: BMGT 342, BMGT 388N, or FINC 321.

ONLINE

UMS (22297) 6380

UST (22298) 6980

Fort Meade

US2 (23268) 4582 Tu,Th 6–9:20 p.m.

Waldorf Center

USS (23288) 5021 Tu 9 a.m.–12 noon

FINC 322 Personal Financial Management (1)

(Formerly BMGT 388F. For students specializing in both business and nonbusiness disciplines.) A practical overview of personal finance management that blends financial theory and applications. The development of personal financial management skills is encouraged (e.g., budgeting income and expenditures, planning for financial security and retirement), while an understanding of elements of the U.S. financial structure (such as savings and investment alternatives, financing and credit sources, the role of insurance in protecting income and assets, and federal income tax issues) is provided. Students may receive credit for only one of the following courses: BMGT 388F or FINC 322.

Dorsey Station

UN2 (23390) 7685 Sa 9 a.m.–5 p.m.

Class meets April 12 and 19.

Shady Grove

UN1 (23256) 5175 Sa 9 a.m.–5 p.m.

Class meets February 16 and 23.

FINC 330 Business Finance (3)

(Formerly BMGT 340.) Prerequisites: ACCT 221 and STAT 230. An overview of the theory, principles, and practices of financial management in a business environment. Topics include financial analysis and financial risk, characteristics and valuations of securities, capital investment analysis and decision making, the capital structure of the firm, financial leverage, and international finance. Emphasis is on the application of financial theory and methods for solving the problems of financial policy that managers face. Students may receive credit for only one of the following courses: BMGT 340, FINC 330, MGMT 398D, or TMGT 320.

ONLINE

UMS (22302) 6380

UST (22305) 6980

College Park

US1 (23113) 4071 M,W 7–9:50 p.m.

USS (23109) 4011 M 7–10 p.m.

USS (23110) 4031 W 7–9:50 p.m.

USS (23112) 4061 Sa 9 a.m.–12 noon

Fort Belvoir

US2 (23236) 6881 M,W 6–9 p.m.

Fort Meade

US1 (23252) 4572 Tu,Th 6–8:50 p.m.

Shady Grove

US2 (23199) 5182 Tu,Th 6:30–9:30 p.m.

USS (23321) 5121 Tu 6:30–9:30 p.m.

Waldorf Center

US1 (23406) 5071 M,W 6:30–9:20 p.m.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

FINC 331 Finance for the Nonfinancial Manager (3)

(Formerly BMGT 341. May be used as either a stand-alone survey course in finance or an introduction to higher-level finance courses for those who wish to pursue the subject further. May not be substituted for FINC 330.) An introduction to the financial fundamentals needed by functional experts and upwardly mobile managers in human resources, marketing, production, and general management. Focus is on preparing to assume higher-level corporate positions or undertaking entrepreneurial activities that require a basic knowledge of finance. The world of finance and its argot and operations are presented in a simple, step-by-step manner. Topics include financial statements and forecasting, capital budgeting, project evaluation, working capital management, and international financial management. Emphasis is on practical applications more than theory. Students may receive credit for only one of the following: BMGT 341 or FINC 331.

ONLINE 
UST (22316) 6980

FINC 340 Investments (3)

(Formerly BMGT 343.) Prerequisite: FINC 330 or BMGT 340. An introduction to financial investments. Topics include securities and securities markets; the risks of investments, as well as returns and constraints on investments; portfolio policies; and institutional investment policies. Students may receive credit for only one of the following: BMGT 343 or FINC 340.

ONLINE 
UMS (22282) 6380
UST (22285) 6980

College Park

USS (23114) 4031 W 7–9:50 p.m.

Shady Grove

USS (23320) 5141 Th 6:30–9:20 p.m.

FINC 351 Risk Management (3)

(Formerly BMGT 346.) Prerequisites: ACCT 221 and STAT 230. A study focusing on recognizing and evaluating the pure risks facing organizations. Guides for risk-management decisions concerning the retention, control, and transfer of risk (including insurance) are discussed. Students may receive credit for only one of the following: BMGT 346 or FINC 351.

ONLINE 
UMS (22286) 6380
UST (22287) 6980

FINC 410 Managing Entrepreneurial Ventures (3)

(Formerly BMGT 436.) Prerequisite: FINC 310 or BMGT 330. An exploration of entrepreneurial management and strategies in various competitive situations and stages of development. Topics include the development of partnerships, joint ventures, strategic alliances, and licensing. Issues regarding management, financing, marketing, production, administration, human resources, and growth of the business are analyzed. Discussion covers strategies and tactics using environmental scanning, analysis, and planning and decision making (including reviewing relevant options and opportunities, forecasting demand and sales, estimating costs, and developing pro forma financial statements) by entrepreneurs. Potential business opportunities are assessed using exercises, case studies, and research related to new technologies, innovation, competition, economic and social change, governmental regulation and laws, major product and service features, organizational and human resource issues, information management, global issues, financial management, marketing, operations, and customer service. Students may receive credit for only one of the following courses: BMGT 436, BMGT 461, FINC 410, or MGMT 461.

College Park

USS (23117) 4011 M 7–10 p.m.

FINC 430 Financial Management (3)

(Formerly BMGT 440.) Prerequisite: FINC 330 or BMGT 340. Analysis and discussion of the financial decisions of national and multinational corporations, based on case studies and reading. Financial principles and concepts are applied to solve financial problems and make financial and corporate policy at the executive level. Topics include assessment of the financial health of the organization, short- and long-term financial management, project and company valuation, cost of capital, risk analysis, investment decisions, and capital markets. Students may receive credit for only one of the following: BMGT 440 or FINC 430.

ONLINE 
UST (22288) 6980

College Park

USS (23115) 4041 Th 7–9:50 p.m.

FINC 440 Security Analysis and Valuation (3)

(Formerly BMGT 443.) Prerequisite: FINC 340 or BMGT 343. A study of concepts, methods, models, and empirical findings. Theory is applied to the analysis, valuation, and selection of securities, especially common stock. Students may receive credit for only one of the following: BMGT 443 or FINC 440.

ONLINE 
UST (22290) 6980

FINC 460 International Finance (3)

(Formerly BMGT 446.) Prerequisite: FINC 330 or BMGT 340. Analysis and discussion of financial management issues from the perspective of the multinational firm. Topics include the organization and functions of foreign exchange and international capital markets, international capital budgeting, financing foreign trade, and designing a global financing strategy. Emphasis is on how to manage financial exchange and political risks while maximizing benefits from global opportunities faced by the firm. Students may receive credit for only one of the following: BMGT 446 or FINC 460.

ONLINE 
UST (22291) 6980

COURSE DESCRIPTIONS

Fire Science

FSCN 302 Advanced Fire Administration (3)

A presentation of modern management and planning techniques that apply to organizing a fire department. Procedures explored include those for evaluation and control of budgeting, personnel, communications, and planning. The traditional and evolving roles of the fire department in protection, prevention, and community service are discussed.

ONLINE

UST (20588) 6980

FSCN 303 Analytic Approaches to Public Fire Protection (3)

Prerequisite: FSCN 302. A presentation of techniques of operations research and systems analysis as they apply to problems in fire protection. Discussion covers techniques such as cost/benefit analysis, methods for locating fire stations, and the use of statistical analysis. Techniques for collecting data on fires and for managing information are explained.

ONLINE

UST (20589) 6980

FSCN 304 Fire-Personnel Management (3)

Prerequisite: FSCN 302. An examination of personnel practices, management procedures, collective bargaining, binding arbitration, and applicable legislative and administrative procedures. Topics include promotion, personnel development, career and incentive systems, validation of physical requirements, and managerial and supervisory procedures.

ONLINE

UST (20590) 6980

FSCN 305 Fire-Prevention Organization and Management (3)

An examination of prevention as the primary community-based strategy for fire protection. Topics include community risk reduction, codes and standards, inspections and plans review, incident investigation, fire-prevention research, and the relationship of master planning to fire prevention. The cultural, economic, governmental, nongovernmental, and departmental influences on fire prevention are also explored. Emphasis is on applying the principles studied to anticipate problems and develop strategies for fire prevention.

ONLINE

UST (20591) 6980

FSCN 306 Fire Investigation and Analysis (3)

An examination of the technical, investigative, legal, and social aspects of fire, including the principles of fire detection and analysis, environmental and psychological factors of arson, legal considerations, intervention, and mitigation strategies.

ONLINE

UST (20592) 6980

FSCN 401 Disaster and Fire Defense Planning (3)

Prerequisite: FSCN 302. A study of the concept and principles of assessing community risk and then developing regional and cooperative procedures and plans of response. The relationship of structural, climatic, and topological variables to group fires, conflagrations, and natural disasters is analyzed. Other aspects introduced include pre- and postoccurrence factors, such as organization, communications, planning, coordination, and command and logistics.

ONLINE

UST (20593) 6980

FSCN 402 Fire-Related Human Behavior (3)

Explanation of the dynamics of human behavior in fire incidents. Emphasis is on the functions and implementation of prevention practices, programs, codes, and ordinances. The concepts of risk, personal invulnerability, role, and group dynamics are examined in relation to design aspects of buildings and mitigation of the effects of fire on modern society. Discussion deals with proper ways of conducting postfire interviews, and emphasizes the psychological effects of communications during emergencies.

ONLINE

UST (21453) 6980

FSCN 403 Managerial Issues in Hazardous Materials (3)

Prerequisite: FSCN 302. The development of the knowledge and skills necessary to safely and effectively manage a hazardous materials emergency. Topics include health and safety concerns, political issues, regulations, site management and control, hazard and risk evaluation, information management, response objectives, special tactical problems, decontamination, and termination activities. Federal regulations such as OSHA 1910.120 and NFPA 472 (Standard on Professional Competency of Responders to Hazardous Materials Incidents) are addressed.

ONLINE

UST (20594) 6980

FSCN 411 Fire Protection Structure and Systems (3)

Presentation of design principles involved in protecting buildings and other structures from fire. Empirical tests and prediction procedures are explained. Practices in designing systems for detecting, controlling, and suppressing fires, as well as the basic hydraulic design of sprinkler and water-spray systems are presented. Recent innovations in the field are reviewed.

ONLINE

UMS (22277) 6380

FSCN 412 Political and Legal Foundations of Fire Protection (3)

Prerequisite: FSCN 302. A consideration of the legal basis for the police powers of the government in connection with public safety. The responsibility, legal limitations, and liability of fire-prevention organizations and personnel are examined. Judicial decisions are reviewed, with a focus on the implications of product-liability cases in the field of fire prevention.

ONLINE

UST (20596) 6980

FSCN 415 Application of Fire Research (3)

Prerequisite: FSCN 303. A practical, up-to-date review of fire research and its application. The transfer of research and its implications for fire prevention and protection programs are addressed. The focus is on both national and international studies, and on maintaining awareness of ongoing research developments.

ONLINE

UST (21454) 6980

FSCN 495 Fire Service Leadership (3)

Prerequisites: FSCN 302, 304, and 412. A study of theories and techniques of leadership and their application to fire service. Discussion covers the definition of leadership and the evolution of leadership theories and techniques. Current participative, supportive, charismatic, and coaching approaches to leadership are examined and supported by case studies. Topics include globalization, technology, proactive leadership, ethical leadership, systems thinking, leader/follower relationships, and tools to evaluate personal leadership styles and techniques. Assignments include a leadership plan to handle a real-life fire service challenge.

ONLINE

UST (23065) 6980

Geology

GEOL 100 Physical Geology (3)

A study of the principles of dynamic and structural geology. The rocks and minerals composing Earth, the movement within it, and its surface features and the agents that form them are surveyed. Students may receive credit for only one of the following courses: GEOL 100 or GEOL 101.

College Park

USS (23094) 4011 M 7–10 p.m.

German

GERM 111 Elementary German I (3)

Video programs, Windows 98, sound card, microphone, and CD-ROM required. A basic foundation in listening, speaking, reading, and writing in German. German culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus is on acquiring the skills necessary to communicate with native German speakers orally and in writing at an elementary level. Students may receive credit for only one of the following courses: GERM 101 or GERM 111.

ONLINE

UST (20599) 6980

GERM 112 Elementary German II (3)

Video programs, Windows 98, sound card, microphone, and CD-ROM required. Prerequisite: GERM 111. A continuation of the development of basic skills in listening, speaking, reading, and writing in German. German culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus is on acquiring the skills necessary to communicate with native German speakers orally and in writing at an advanced elementary level. Much of the class is conducted in German. Students may receive credit for only one of the following courses: GERM 102 or GERM 112.

ONLINE

UST (20601) 6980

Gerontology

GERO 100 Introduction to Gerontology (3)

(Fulfills the general education requirement in behavioral and social sciences.) An overview of the processes of aging and the way aging is defined chronologically, functionally, biologically, sociologically, and psychologically. The physical, psychological, cultural, and social aspects of aging are examined. Topics include the demography of aging and its implications for society, social structure and processes (such as patterns of family and social roles), work and retirement, health care and housing, and the implications of an aging society for policy. Students may receive credit for only one of the following courses: GERO 100 or GERO 210.

ONLINE

UMS (20602) 6380

UST (20603) 6980

GERO 220 Psychological Aspects of Aging (3)

(Fulfills the general education requirement in behavioral and social sciences.) Prerequisite: GERO 100. A review of normal and pathological changes associated with the process of aging. Topics include sensory, perceptual, and psychomotor processes; mental ability, drives, motives, and emotions; intelligence, memory, and cognitive functions; depression; neurological changes; Alzheimer's disease and related dementias; stress; life review processes; personality and adjustment; suicide; bereavement; and treatment modes. Emphasis is on the normal aging process, pathological changes in the elderly (according to current research), and understanding the difference between the two.

College Park

USS (21970) 4011 M 7–10 p.m.

COURSE DESCRIPTIONS

GERO 302 Health and Aging (3)

Prerequisite: GERO 100. An exploration of the physiological processes of aging that covers normal aging and chronic illness. Topics include biological processes and theories of aging, bodily changes normally associated with aging, long-term and health care systems, and related medical terminology. Review also covers substance abuse, environmental factors affecting aging, and ways of promoting health, preventing disease, and assessing health risks.

ONLINE

UST (20605) 6980

GERO 306 Programs, Services, and Policies (3)

Prerequisite: GERO 100. An overview of programs and policies designed to enable older adults to obtain necessary services, enhance their health, improve or maintain their economic well-being, and provide support to families of the aging. Trends in aging programs, services, and policies are discussed. Topics include work, retirement, and income maintenance (employment concerns, pensions, Social Security, and Supplementary Security Income); delivery and regulation of health care (long-term care, home care, Medicare, and Medicaid); and social or community services (adult day care, in-home services, senior centers, nutrition and food programs, information and referrals, advocacy, elder abuse protection, and transportation) that promote well-being in older adults. Students may receive credit for only one of the following courses: GERO 304 or GERO 306.

ONLINE

UST (21155) 6980

GERO 311 Women and Aging (3)

Recommended: GERO 100. An exploration of issues important to women in midlife and later adulthood. Topics include changes in identity, marriage and family, work, health, social relationships, and economic well-being. The impact of social class and ethnicity or culture on women's well-being in midlife and later adulthood is examined. The impact of policy and services on women's development and quality of life and life planning for midlife and aging women are also discussed. Students may receive credit for only one of the following courses: GERO 311 or GERO 497E.

ONLINE

UST (20606) 6980

GERO 327 Ethnicity and Aging (3)

Prerequisite: GERO 100. An examination of the increasing heterogeneity of the aging population in the United States. Topics include theory and research related to ethnicity and aging, the resources and needs of older adults in different ethnic groups (Hispanic, African American, Asian, and Native American), the impact of ethnicity and culture on the aging family, social support and caregiving, health, and social relationships. Discussion also covers how social, health care, and government agencies can effectively meet the needs of older adults in ethnic communities.

ONLINE

UST (20607) 6980

GERO 331 Sociology of Aging (3)

Prerequisite: GERO 100. An examination of the social forces that impinge on the aging process from a number of theoretical perspectives found in sociology and social gerontology. Topics include the social ramifications of an aging population, sociological and social gerontological explanations of the aging process, interactions between the aging process and the larger social structure, cross-cultural similarities and differences in the aging experience, and current social policies toward aging and their implications for the future.

ONLINE

UMS (20608) 6380

GERO 495C Alzheimer's Disease: Current Issues, Perspectives, and Research (1)

A theoretical and practical approach to the study of Alzheimer's disease, covering its etiology and establishing its place among the chronic dementias. Topics include medical ethics, legal issues, caregiving, anticipatory grieving, support groups for both patients and caregivers, and community networks. Students may receive credit for only one of the following courses: GERO 495C or HLTH 498U.

Waldorf Center

UN1 (23419) 5075 Sa 9 a.m.–5 p.m.

Class meets February 16 and 23.

GERO 495D Adaption to Sensory Changes and Aging (1)

A review of age differences in sensory processes. Topics include physical changes and the social and psychological implications of these sensory impairments, prosthetic devices and other human factors concepts, and strategies to improve communication with family and friends.

College Park

UN1 (23449) 4075 Sa 9 a.m.–5 p.m.

Class meets February 2 and 9.

GERO 495G Common Clinical Conditions of Older Patients (1)

(Geared toward a nonmedical, lay audience.) A review of both emergent and nonemergent medical conditions that commonly afflict elderly populations. Case histories are presented as examples. Conditions discussed include pain, bleeding, infection, incontinence, feeding problems, confusion, and falls and fractures.

Dorsey Station

UPR (23466) 7675 Sa 9 a.m.–5 p.m.
Class meets January 5 and 12.

GERO 495H Illness and Aging (1)

A broad overview of topics relating to illness and wellness in elderly people. Topics include avoidable illness, principles of drug therapy, unique aspects of illness presentation, aging organ systems, biology of aging, epidemiology, and demographics.

College Park

UN2 (23450) 4085 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.

GERO 495K Geriatric Nutrition (1)

A survey of the nutritional problems of the elderly, their causes, pathophysiology, prevention, and control. Topics include the role of nutrients in the etiology of various illnesses associated with aging (i.e., anemia, osteoporosis, gastrointestinal tract disorders, cancer, cardiovascular diseases, maturity onset diabetes, crippling arthritis, stroke, Alzheimer's disease, cataracts, tooth loss, and vision loss). Other topics deal with the effects of aging on appetite, nutrition, and exercise. Nutritional assessment of the elderly (including interactions of nutrients and drugs), the influence of different cultures on nutrition, and community resources are also discussed.

College Park

UN2 (23451) 4085 Sa 9 a.m.–5 p.m.
Class meets April 26 and May 3.

GERO 497N Vocational Planning in Gerontology (1)

A review of the various vocational pathways in gerontology. Topics include suggested plans of study, professional affiliations, and market demands.

Shady Grove

UPR (23277) 5175 Sa 9 a.m.–5 p.m.
Class meets January 19 and 26

Government and Politics

GVPT 100 Introduction to Political Science (3)

A survey of the basic principles of political science. Topics include the relationship of political science to the other social sciences; the concepts of modern democracy, political ideology, and political socialization; the function of public opinion, mass media, interest groups, and political parties; the basic institutions of government and the separation of powers; and the role of international relations and globalization.

ONLINE

UMS (21395) 6380
UST (21392) 6980

College Park

UN1 (23119) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.

Class meets February 1–23.

US2 (21823) 4081 M,W 7–10 p.m.

GVPT 101 Introduction to Political Theory (3)

An introduction to political philosophy. Discussion covers the classic contrast between the philosophies of Plato and Machiavelli concerning the problem of justice and power and the philosophical foundations of liberalism, socialism, and conservatism. Other topics include the political ideas of John Locke, Thomas Hobbes, Jean-Jacques Rousseau, John Stuart Mills, Karl Marx, and Edmund Burke.

ONLINE

UMS (22278) 6380
UST (22279) 6980

College Park

US1 (21927) 4071 M,W 7–9:50 p.m.

GVPT 170 American Government (3)

A comprehensive study of government in the United States, including the basic principles of American government and political culture and a cross-cultural examination of institutions, processes, and public policies.

ONLINE

UMS (20609) 6380
UST (20611) 6980

College Park

UN2 (23107) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.

Class meets April 4–26.

USS (21928) 4041 Th 7–9:50 p.m.

GVPT 199C International Terrorism (1)

An examination of the origins, theories, methods, dangers, and possible future of international terrorism. The serious nature of terrorism today and how prepared government should be to control it are addressed. Topics include the definition of terrorism; reasons for growth; terrorist groups and their grievances; supporters of terrorism; questions of moral or philosophical justification; and protection against kidnappings, skyjackings and bombings. Students may receive credit for only one of the following courses: GVPT 199C or GVPT 401D.

College Park

UN1 (23484) 4075 Sa 9 a.m.–5 p.m.
Class meets February 16 and 23.

GVPT 200 International Political Relations (3)

A study of the major factors underlying international relations, the methods of conducting foreign relations, the foreign policies of the major powers, and the means of avoiding or alleviating international conflicts. Students may receive credit for only one of the following courses: GVPT 200 or GVPT 300.

ONLINE

UMS (23083) 6380

COURSE DESCRIPTIONS

GVPT 399B The Legislative Process and Lobbying Techniques (3)

An introduction to the organization and functioning of Congress. Topics include basic rules and procedures and the influence of lobbyists. How a bill becomes law and techniques of lobbying are discussed.

College Park

USS (23003) 4021 Tu 7–10 p.m.

GVPT 3990 Seminar in National Security (1)

An overview of the different components of U.S. national security, including policy and organization. Internal and external factors affecting national security are covered.

Andrews Air Force Base

UN2 (23485) 4185 Sa 9 a.m.–5 p.m.

Class meets April 26 and May 3.

GVPT 400 Business and Politics (3)

Recommended: GVPT 100. A study of the inner workings of key political, social, and economic institutions in American society and their effect on individuals, business, and government. Topics include central issues facing contemporary society; the powers of government and business; government regulations affecting business, the consumer, the workplace, and the environment; and business and government in the world economy.

Waldorf Center

USS (23396) 5041 Th 6:30–9:20 p.m.

GVPT 401 Problems of World Politics (3)

Recommended: GVPT 100. A study of governmental problems of international scope. Topics include causes of war, problems of neutrality, and propaganda. Assignments include reports on readings from current literature.

Andrews Air Force Base

US2 (23144) 4182 Tu,Th 6–9 p.m.

GVPT 403 Law, Morality, and War (3)

Recommended: GVPT 100. An exploration of the complex theoretical and practical connections between the existence of law, the conduct of war, and the status of morality regarding the violence of war in international relations and politics. Discussion covers the legal and moral problems posed by contemporary warfare: the meaning of constitutional and international law in the context of the resolution of disputes; the failure of law in mediating conflict; the necessity of military intervention to ameliorate or end conflicts; and the tension between those who would punish war crimes and those hoping to reconcile adversaries.

Hagerstown

USS (23246) 4611 M 6:30–9:30 p.m.

GVPT 406 Global Terrorism (3)

(Formerly GVPT 401A.) An examination of the development of global terrorism and its impact on modern civilization, particularly the threat of terrorism upon the international community since the attacks of September 11, 2001. Topics include the definition of terrorism; the historical antecedents of modern terrorism; the motivations, organizations, and support networks of terrorists; and the linkages of state terrorism to global terrorism. Survey includes Europe, Latin America, and the Middle East. Students may receive credit for only one of the following courses: GVPT 401A or GVPT 406.

ONLINE

UMS (23488) 6380

UST (23486) 6980

Shady Grove

USS (23322) 5111 M 6:30–9:30 p.m.

GVPT 408 Counterterrorism (3)

(Formerly GVPT 399H.) An examination of the prevention, detection, handling, and investigation of terrorist attacks. Focus is on the interlocking nature of effective security procedures and investigative techniques and methodologies used before, during, and after real or abortive terrorist incidents. Topics include the role of the media, both in covering and in investigating terrorist events, and the emerging constitutional and sociopolitical dilemmas for democracies, such as the threats to privacy and individual rights posed by the emergence of highly sophisticated terrorist tactics. Students may receive credit for only one of the following: GVPT 399H or GVPT 408.

Dorsey Station

USS (23371) 7631 W 6:30–9:20 p.m.

GVPT 434 Race Relations and Public Law (3)

A political and legal examination of rights protected by the Constitution as they affect racial minorities. The constitutional powers of the federal courts, the executive branch, and Congress to define, protect, and extend those rights are probed.

Fort Meade

US2 (23269) 4581 M,W 6–9:20 p.m.

GVPT 444 American Political Theory (3)

Recommended: GVPT 100 or GVPT 170. A study of the development and growth of American political concepts from the colonial period to the present.

Bethesda

US1 (23229) 3671 M,W 6–9 p.m.

GVPT 454 Contemporary African Politics (3)

A comprehensive examination of the African political issues that animate current world politics. Topics include civil war, human rights, AIDS, colonialism, self-determination, the New International Economic Order, the Nonaligned Movement, tradition, and modernization. Emphasis is on the role of an emerging Africa in world affairs.

Dundalk (CCBC)

USS (23483) 4921 Tu 6:30–9:30 p.m.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

GVPT 457 American Foreign Relations (3)

Recommended: GVPT 100. A study of the principles and machinery of American foreign relations. Emphasis is on the conduct of the U.S. Department of State and the Foreign Service. Analysis of the major foreign policies of the United States is provided.

ONLINE ☑

UST (23627) 6980

History

HIST 115 World History I (3)

A survey of Western and non-Western civilizations and cultures from earliest times to 1500. Emphasis is on the political, social, and cultural developments of the major civilizations and on the interactions between those civilizations.

ONLINE ☑

UMS (20614) 6380

UST (20616) 6980

College Park

USS (21949) 4011 M 7–10 p.m.

HIST 116 World History II (3)

A survey of Western and non-Western civilizations and cultures from 1500 to the present. Emphasis is on the political, social, and cultural developments of the major civilizations; the interactions between those civilizations; and the development of a global community since 1500.

ONLINE ☑

UST (20623) 6980

HIST 141 Western Civilization I (3)

A survey of the history of Western civilization from antiquity through the Reformation. The political, social, and intellectual developments that formed the values and institutions of the Western world are examined.

ONLINE ☑

UMS (21489) 6380

UST (21487) 6980

HIST 142 Western Civilization II (3)

A survey of the history of Western civilization from the Reformation to modern times.

ONLINE ☑

UMS (21212) 6380

UST (21213) 6980

College Park

USS (23004) 4031 W 7–9:50 p.m.

HIST 156 History of the United States to 1865 (3)

A survey of the United States from colonial times to the end of the Civil War. The establishment and development of national institutions are traced. Students may receive credit for only one of the following courses: HIST 156 or HUMN 119.

ONLINE ☑

UMS (20625) 6380

UST (20627) 6980

HIST 157 History of the United States Since 1865 (3)

A survey of economic, intellectual, political, and social developments since the Civil War. The rise of industry and the emergence of the United States as a world power are emphasized. Students may receive credit for only one of the following courses: HIST 157 or HUMN 120.

ONLINE ☑

UMS (20630) 6380

UST (20631) 6980

College Park

USS (22004) 4011 M 7–10 p.m.

USS (21976) 4062 Sa 1–4 p.m.

HIST 219T The PLO: Past, Present, and Future (1)

An introduction to the history of the Palestine Liberation Organization (PLO). Topics include the circumstances that led to the formation of the PLO, as well as its goals, strategies, and tactics. The prospects for its survival and future are discussed. Students may receive credit for only one of the following courses: HIST 219T or HIST 319T.

College Park

UPR (23101) 4075 Sa 9 a.m.–5 p.m.

Class meets January 5 and 12.

HIST 219U Arab-Israeli Conflict (1)

An examination of the historical, military, and political aspects of Arab-Israeli tensions and efforts to establish peace—from the establishment of modern Israel to the present. Students may receive credit for only one of the following courses: HIST 219 or HIST 319U.

College Park

UN1 (23102) 4075 Sa 9 a.m.–5 p.m.

Class meets March 1 and 8.

HIST 284 East Asian Civilization I (3)

An interdisciplinary survey of the development of East Asian cultures. All facets of East Asian traditional life are examined from a historical perspective.

College Park

USS (23005) 4021 Tu 7–10 p.m.

HIST 309 Introduction to Historical Writing (3)

Recommended: 12 credits in history. A study of the methods and problems of historical research and presentation. Assignments include a major research paper.

ONLINE ☑

UMS (20634) 6380

UST (20636) 6980

HIST 316I History of the Holy Land (1)

An exploration of the political and religious history of the Holy Land (Israel/Palestine) from prehistoric times to the creation of the state of Israel. Focus is on the Jewish, Christian, and Muslim epochs, as expressed through their scriptures, related writings, and architectural monuments. The major archeological and religious sites are studied with respect to their architectural, religious, and historical importance. Discussion also covers the historical background of the religious communities presently found in the Holy Land. Assignments include advanced reading and research. Students may receive credit for only one of the following courses: HIST 216I or HIST 316I.

Shady Grove

UN1 (23276) 5175 Sa 9 a.m.–5 p.m.

Class meets February 2 and 9.

COURSE DESCRIPTIONS

HIST 317M Model Organization of American States (3)

Prerequisite: GPA of 3.2 or higher, completion of 60 credits, and permission of faculty member (contact rbromber@umuc.edu).

An intensive multidisciplinary study of the history, diplomacy, economics, culture, and current events of Colombia, designed as preparation for participating in the model Organization of American States international competition in Washington, D.C.

College Park

USS (22035) 4031 W 7–9:50 p.m.

HIST 317N African Americans in the Civil War (1)

An exploration of the role of African Americans in the American Civil War. Topics include the racial prejudice they faced, their participation in the Union's armed forces, their involvement in the Confederate war effort, and the start of the buffalo soldier tradition on the frontier. Assignments include intensive reading, writing, and research.

Dorsey

UN2 (23602) 7685 Sa 9 a.m.–5 p.m.
Class meets April 26–May 3.

HIST 318R Antietam (1)

A study of the Maryland campaign of the American Civil War. Focus is on the 1862 Battle of Antietam and its impact within the context of the war. Assignments include advanced reading and research. Students may receive credit for only one of the following courses: HIST 218R or HIST 318R.

Fort Belvoir

UN2 (23601) 6885 Sa 9 a.m.–5 p.m.
Class meets March 29–April 5.

HIST 319B History of Violence in America (3)

A survey of violence in the United States, with an emphasis on the late 19th century and the 20th century. Theories of conflict and its causes provide a framework for discussing political violence, both past and present. Racial violence in the 20th century is examined. Other topics include violence and organized crime, domestic terrorism, violent crimes, student protest, and labor violence. Assignments include advanced reading and research.

Andrews Air Force Base

US1 (23130) 4171 M,W 6–8:50 p.m.

HIST 319H Civil Rights: Martin Luther King Jr. (1)

A survey of the civil-rights movement from 1954 to 1968 as viewed through the career of Dr. King, its principal leader and spokesman. Assignments include advanced reading and research.

Waldorf Center

UN2 (23422) 5085 Sa 9 a.m.–5 p.m.
Class meets April 12 and 19.

HIST 319L History of Drug Use in America (3)

A survey of the longstanding problem of drugs. Practices of drug use from pre-Columbian times to the present are considered. Emphasis is on the role of the alcoholic in American history and the origins of modern attitudes toward drugs.

Bethesda

US2 (23231) 3681 M,W 6–9 p.m.

HIST 336 Europe in the 19th Century: 1815 to 1919 (3)

A study of the political, economic, social, and cultural development of Europe from the Congress of Vienna to World War I.

ONLINE

UST (20639) 6980

HIST 337 Europe's Bloodiest Century (3)

An investigation of the political, economic, and cultural development of Europe since 1914, with special emphasis on the factors involved in the two world wars and their worldwide effects and significance.

ONLINE

UMS (21210) 6380
UST (20641) 6980

HIST 353 Latin America: From Moctezuma to Bolivar (3)

A survey of Latin America from late pre-Columbian civilizations through European incursion and the wars of independence. Topics include cultural collisions, political formation, and the end of Iberian domination.

Shady Grove

USS (23323) 5141 Th 6:30–9:20 p.m.

HIST 361 America in the Revolutionary Era: 1763 to 1815 (3)

A consideration of the background and direction of the American Revolution and the early development of the nation through the War of 1812. Emphasis is on how the Revolution shaped American political and social development, including the creation of a new government under the Constitution and the challenges facing the new nation.

College Park

USS (23006) 4011 M 7–10 p.m.

HIST 364 Emergence of Modern America: 1900 to 1945 (3)

A study of the emergence of modern American institutions and identities in the years 1900–45. Topics include the presidencies of McKinley, Roosevelt, Taft, and Wilson; the world wars; the Great Depression; and the period of the New Deal. Special consideration is also given to emerging issues such as the role of women and African Americans, corporate enterprises, and the welfare state.

ONLINE

UMS (22118) 6380
UST (20643) 6980

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

HIST 365 Recent America: 1945 to the Present (3)

A survey of U.S. history from the presidencies of Truman and Eisenhower to the present. Topics include 1960s' radicalism, the Cold War, Vietnam, Watergate, and changes in American society.

ONLINE

UMS (20645) 6380
UST (20646) 6980

Bolling Air Force Base

US2 (23223) 4281 M,W 6–9 p.m.

HIST 376 Women and the Family in America to 1870 (3)

An examination of the diverse experiences of different groups of women from the colonial era through 1870. Three main themes are developed: the impact of race and class on women's lives, changes and continuity in the division of labor on the basis of gender, and the shifting definition of the family. Emphasis is on the relationship between ideals and realities in women's lives and alterations in their status within the family and society at large. Students may receive credit for only one of the following courses: HIST 376 or HUMN 366.

ONLINE

UMS (22119) 6380
UST (20648) 6980

HIST 377 Women in America Since 1870 (3)

An examination of the changing role of women in working-class and middle-class families. Topics include the effects of industrialization on women's economic activities and status and women's involvement in political and social struggles, including those for women's rights, birth control, and civil rights. Students may receive credit for only one of the following courses: HIST 211, HIST 367, or HIST 377.

ONLINE

UST (20649) 6980

HIST 460 African American Life: 1500 to 1865 (3)

An examination of African American communities in the Western Hemisphere from 1500 to 1865. Topics include the origins of African American communities in the Western Hemisphere and the resulting diversity of experiences and cultures. Emphasis is on African American communities in North America, especially the evolution of those communities and their cultures.

ONLINE

UMS (23491) 6380
UST (23489) 6980

HIST 461 African American Life Since 1865 (3)

An examination of African Americans in the United States since the abolition of slavery. Emphasis is on 20th-century developments, including the migration from farm to city, the growth of the civil rights movement, and the race question as a national problem.

ONLINE

UMS (20650) 6380
UST (20651) 6980

HIST 462 The U.S. Civil War (3)

A study of the U.S. Civil War. Topics include causes of the war; sectional politics and secession; resources and strategies of the Confederacy and the Union; the changing character of the war; emancipation and its consequences; the economic, social, and political conditions of the home front; and the wartime origins of Reconstruction.

ONLINE

UMS (20654) 6380
UST (20655) 6980

Waldorf Center

USS (23292) 5011 M 6:30–9:30 p.m.

HIST 463 U.S. Military History Since 1865 (3)

An examination of the evolution of the U.S. armed forces since the Civil War. Topics include the role of the armed forces in U.S. diplomatic relations, the social and economic impact of war and peace, and the changing image of the military in American culture. Students may receive credit for only one of the following courses: HIST 419N or HIST 463.

Fort Meade

US1 (23257) 4572 Tu,Th 6–8:50 p.m.

HIST 476 Historic Preservation (3)

A study of the theory and techniques of historic preservation. Topics include the principles of acquisition, stabilization, restoration, and conversion of structures or sites into interpretive or public facilities. Assignments include field trips and reports.

Fort Meade

US2 (23270) 4582 Tu,Th 6–9:20 p.m.

HIST 481 History of Modern China (3)

A study of the history of modern China from 1644 to the present. Focus is on the process of change, as China moved from its perceived position of the center of the civilized world to that of a nation-state in a complex international environment.

ONLINE

UST (20657) 6980

HIST 483 History of Japan Since 1800 (3)

A survey of Japan's renewed contact with the Western world and its emergence between 1800 and 1931 as a modern state, an industrial society, and world power. Japan's road to war, the period of occupation, and the era of recovery are covered, from 1931 to the present.

ONLINE

UMS (21211) 6380
UST (20659) 6980

COURSE DESCRIPTIONS

Homeland Security

HMLS 302 Introduction to Homeland Security (3)

An introduction to the public- and private-sector dimensions of the theory and practice of homeland security at the national, regional, state, and local levels. An overview of the administrative, legislative, and operational elements of homeland security programs and processes (including a review of homeland security history, policies, and programs) is provided. Topics include the threat of terrorism and countermeasures, including intelligence, investigation, and policy that support U.S. homeland security objectives.

ONLINE

UMS (22122) 6380

UST (22120) 6980

Dorsey Station

USS (23373) 7631 W 4–6:50 p.m.

Shady Grove

USS (23324) 5141 Th 6:30–9:20 p.m.

HMLS 304 Strategic Planning in Homeland Security (3)

Prerequisite HMLS 302. An examination of the fundamentals of strategic planning necessary for the maintenance of domestic security and the operation of the homeland security organization in both the public and private sectors. Topics include organizational priorities, planning documents, policy development, financial operations, and the evaluation process. Discussion also covers the risk management framework that analyzes threat, risk, vulnerability, probability, and impact as parameters for decision making and resource allocation.

ONLINE

UMS (22125) 6380

UST (22123) 6980

Shady Grove

USS (23325) 5121 Tu 6:30–9:30 p.m.

HMLS 406 Legal and Political Issues of Homeland Security (3)

Prerequisite HMLS 302. A study of the legal aspects of current government regulations on intelligence operations, identity management, information dissemination, infrastructure protection, business community security concerns, and ethical issues. The development of public policy in homeland security is examined on local, regional, national, and international levels. Topics include surveillance, personal identity verification, personal privacy and redress, federal legislation passed in the aftermath of the terrorist attacks, the rights of foreign nationals, the rights of U.S. citizens, the governmental infrastructure for decisions concerning legal rights, and the difficulties of prosecuting terrorist suspects (such as jurisdictional issues, rules of evidence, and prosecution strategies).

ONLINE

UST (23068) 6980

HMLS 408 Infrastructure Security Issues (3)

An examination of infrastructure protection at international, national, regional, state, and local levels. Topics include what constitutes critical infrastructure, including both cyber and physical infrastructure, and the development of vulnerability assessments in both the public and private sectors. An overview of U.S. homeland security policy as it relates to the protection of critical infrastructures and key assets (including the roles of the federal, state, and local governments and the private sector in the security of these resources) is provided. Focus is on risk reduction and protection of critical infrastructures utilizing available resources and partnerships between the public and private sectors.

Dorsey Station

USS (23372) 7611 M 6:30–9:30 p.m.

Humanities

HUMN 102 Classical Foundations (3)

A study of aspects of the ancient Greco-Roman world (such as myth and religion, war and conquest, government and politics, social organization, and leisure activities) through examination of the words and actions of the protagonists. Original sources of history, philosophy, poetry, and drama are consulted. Focus is on individuals who contributed to the shaping of classical civilization. Students may receive credit for only one of the following courses: CLAS 100 or HUMN 102.

ONLINE

UMS (21375) 6380

UST (21372) 6980

HUMN 204 Film and American Culture Studies (3)

Exploration of the American film from a historical perspective, illustrating the motion picture's role as an institutional phenomenon, as a form of communication, and as a source of cross-cultural study. Students may receive credit for only one of the following courses: AMST 204 or HUMN 204.

College Park

UN2 (23441) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.

Class meets April 4–26.

HUMN 311 Workplace Ethics (3)

Examination and discussion of normative ethical theory; moral reasoning; and the larger economic, social, political, and legal framework of the workplace within which ethical issues arise. Discussion covers workplace issues such as discrimination, harassment, the quality of work life, professional rights and responsibilities, and specific cases exemplifying these issues. Possible examples include cases in the areas of hiring, privacy, intellectual property, whistle-blowing versus loyalty, health care, ethics in advertising, consumerism in relation to product liability, economic globalization, and the common environment. Students may receive credit for only one of the following courses: HUMN 310 or HUMN 311.

ONLINE

UMS (20705) 6380
UST (20707) 6980

Shady Grove

US2 (23206) 5182 Tu,Th 6:30–9:30 p.m.

HUMN 334 Understanding Movies (3)

An analysis of one of the most important means of artistic expression of the 20th century. The goal is to acquire a deeper understanding of the aesthetic qualities of film by considering the stylistic elements of film as it has evolved throughout the century and weighing the special relationship between cinema and literature. Students may receive credit for only one of the following courses: HUMN 334 or HUMN 498D.

College Park

USS (21944) 4021 Tu 7–10 p.m.

HUMN 336 Ideas Shaping the 21st Century (3)

An overview of predominating ideas and philosophies that may govern and alter humanity and this planet in the early 21st century. Ideas and ways of living are evaluated insofar as they reveal the nature of intelligence and at the same time determine the uses of this planet. Topics include the rise of science, religions, and technoscience; the development of systems of communication; prevailing perceptions of justice and human relationships; and “quality of life” as expressed in architecture and the arts.

ONLINE

UST (20714) 6980

HUMN 350 The Religious Quest (6)

A comparative exploration of aspects of several religions, emphasizing specific forms of expression and practice. Focus is on the major faiths of the world in terms of numbers of adherents: Hinduism, Buddhism, Judaism, Christianity, Islam, and religions of China and Japan. An interdisciplinary approach is used to examine the religions in their historical, social, literary, artistic, philosophical, and theological aspects.

ONLINE

UMS (20716) 6380
UST (20717) 6980

HUMN 351 Myth and Culture (3)

A presentation of reflections on the interrelations of myth, religion, and culture in which myths are evaluated as embodiments of ethnic and universal ideas. Religion is analyzed within American and non-American cultures. Ideas and symbols from mythology that provide background for literature, music, and art are introduced.

ONLINE

UMS (20720) 6380
UST (20722) 6980

Waldorf Center

US1 (23408) 5072 Tu,Th 6:30–9:20 p.m.

HUMN 375 Social History of Washington, D.C. (3)

A study of the uniqueness of Washington, D.C., through its artistic, architectural, cultural, social, political, and economic history. Washington is examined as a center of power and decision making, as well as the domicile of some of the nation's least empowered citizens; as a home to monuments, museums, and statuary commemorating visionary leaders, as well as a seedbed of avant-garde artistic movements; and as an urban center built upon limited industrial growth. Students may receive credit for only one of the following courses: HIST 351, HUMN 375, or HUMN 498C.

College Park

USS (23014) 4061 Sa 9 a.m.–12 noon

COURSE DESCRIPTIONS

Human Resource Management

HRMN 300 Human Resource Management (3)

A basic study of human resource management. Topics include human resource planning and the recruitment, selection, development, compensation, and appraisal of employees. Scientific management and unionism are explored insofar as these historical developments affect the various personnel functions. Students may receive credit for only one of the following courses: BMGT 360, HRMN 300, or TMGT 360.

ONLINE @

UMS (20661) 6380
UST (20665) 6980

Andrews Air Force Base

US2 (23146) 4182 Tu,Th 6–9 p.m.

College Park

US1 (21826) 4071 M,W 7–9:50 p.m.
USS (21825) 4021 Tu 7–10 p.m.
USS (21824) 4031 W 7–9:50 p.m.
USS (23012) 4062 Sa 1–4 p.m.

Dorsey Station

USS (23385) 7631 W 12 noon–2:50 p.m.

Dundalk (CCBC)

US1 (23197) 4971 M,W 6:30–9:20 p.m.

Frederick (NCI at Fort Detrick)

USS (23537) 7811 M 6:30–9:30 p.m.

Patuxent River Naval Air Station

US1 (23224) 5872 Tu,Th 6–8:50 p.m.

Shady Grove

US2 (23198) 5181 M,W 6:30–9:30 p.m.
USS (23297) 5141 Tu,Th 8–9:25 a.m.
USS (23327) 5142 Th 6:30–9:20 p.m.

HRMN 302 Organizational Communication (3)

A study of the structure of communication in organizations. Problems, issues, and techniques of organizational communication are analyzed through case histories, exercises, and projects. The examination of theory and examples is intended to improve managerial effectiveness in communication and negotiation. Students may receive credit for only one of the following courses: BMGT 398N, HRMN 302, MGMT 320, MGST 315, or TEMN 315.

ONLINE @

UMS (20675) 6380
UST (20677) 6980

Fort Belvoir

US1 (23233) 6872 Tu,Th 6–8:50 p.m.

Laurel College Center

USS (23243) 5411 M 6:30–9:30 p.m.

Shady Grove Center

UPR (23267) 5151 F 6:30–9:30 p.m.
Sa 9 a.m.–5 p.m.

Class meets January 4–26.

HRMN 362 Labor Relations (3)

A study of the development and methods of organized groups in industry, with reference to the settlement of labor disputes. Labor unions and employer associations involved in arbitration, mediation, and conciliation are analyzed from an economic as well as a legal standpoint. Topics include collective bargaining, trade agreements, strikes, boycotts, lockouts, company unions, employee representation, and injunctions. Students may receive credit for only one of the following courses: BMGT 362 or HRMN 362.

ONLINE @

UMS (20682) 6380
UST (20683) 6980

College Park

USS (21828) 4061 Sa 9 a.m.–12 noon

Shady Grove

USS (23326) 5111 M 6:30–9:30 p.m.

Waldorf Center

US1 (23407) 5072 Tu,Th 6:30–9:20 p.m.

HRMN 363 Negotiation Strategies (3)

An introduction to methods and processes of negotiation and collective bargaining. Negotiating strategies related to selected products, services, and management issues are explored. Students may receive credit for only one of the following courses: BMGT 398W, HRMN 363, or MGMT 398W.

ONLINE @

UST (21106) 6980

HRMN 365 Conflict Management in Organizations (3)

An introduction to processes observed in and management of conflict within organizations. Topics include general models of conflict, methods of managing conflict, and issues related to disagreements in organizational contexts. Students may receive credit for only one of the following courses: BMGT 398X, HRMN 365, or MGMT 398X.

ONLINE @

UMS (21233) 6380
UST (20685) 6980

Andrews Air Force Base

UN1 (23131) 4151 F 6–9 p.m.
Sa 9 a.m.–5 p.m.

Class meets February 29–March 29.

College Park

US2 (23013) 4082 Tu,Th 7–10 p.m.

Dorsey Station

US1 (23378) 7671 M,W 6:30–9:20 p.m.

HRMN 367 Organizational Culture (3)

Prerequisite: BMGT 364. An examination of the nature, definitions, theories, and aspects of organizational culture. Analysis covers patterns of behavior and their relationship to organizational culture, especially the impact of the organization's business on employee behavior and culture. Topics include the role of nationality, gender, and race within organizational culture; implications of addressing organizational challenges; theory versus practice; and the relative roles of the individual, groups, and the organization in a cultural context. Students may receive credit for only one of the following courses: BMGT 398T or HRMN 367.

ONLINE ☺

UST (20688) 6980

Shady Grove

USS (23329) 5121 Tu 6:30–9:30 p.m.

Waldorf Center

USS (23291) 5011 M 6:30–9:30 p.m.

HRMN 390 Contemporary Compensation Management (3)

An exploration of alternative compensation philosophies. Topics include strategies of employee compensation, incentives to productivity, employee motivation, and performance appraisal. Strategies such as incentive cash and/or stock compensation programs, employee ownership, and non-monetary rewards are discussed and evaluated in varying situations. Discussion also covers techniques for identifying and classifying critical job components and observable standards and measures, setting compensation for job performance, and developing an executive compensation program. The interrelationship between compensation, motivation, performance appraisal, and performance within the organization is examined. Students may receive credit for only one of the following courses: BMGT 388L or HRMN 390.

ONLINE ☺

UST (21104) 6980

Andrews Air Force Base

US1 (23132) 4172 Tu,Th 6–8:50 p.m.

HRMN 392 Stress Management in Organizations (1)

An exploration of the changing nature of work and stress in organizations, due to a business emphasis on productivity and personal and family demands. Focus is on the causes of stress and methods of managing stress in organizational settings. Topics include interactions, performance objectives, social structure, job characteristics, and other factors causing stress in organizations. Consideration is given to political climate, pressure to achieve, interpersonal conflict, and time pressures. Discussion covers practical approaches to reduce stress at work. Students may receive credit for only one of the following courses: BMGT 398Y, HRMN 392, MGMT 398Y, or MGST 398H.

Andrews Air Force Base

UPR (23151) 4175 Sa 9 a.m.–5 p.m.

Class meets January 19 and 26.

College Park

UN2 (21914) 4085 Sa 9 a.m.–5 p.m.

Class meets March 29 and April 5.

Waldorf Center

UN2 (23417) 5085 Sa 9 a.m.–5 p.m.

Class meets April 26 and May 3.

HRMN 400 Human Resource Management: Analysis and Problems (3)

Prerequisite: HRMN 300. A study of the role of human resource management in the strategic planning and operation of organizations, performance appraisal systems, and compensation and labor/management issues. The influence of federal regulations (including equal opportunity, sexual harassment, discrimination, and other employee-related regulations) is analyzed. The critical evaluation of human resource problems is supported with a review of research findings, readings, discussions, case studies, and applicable federal regulations. Students may receive credit for only one of the following courses: BMGT 460, HRMN 400, or TMGT 360.

ONLINE ☺

UMS (21105) 6380

UST (20690) 6980

Bolling Air Force Base

US1 (23213) 4272 Tu,Th 6–8:50 p.m.

College Park

USS (21829) 4011 M 7–10 p.m.

Dorsey Station

US2 (23381) 7681 M,W 6:30–9:30 p.m.

HRMN 406 Employee Training and Development (3)

An examination of employee training and human resource development in various organizations. Topics include the development, administration, and evaluation of training programs; employee development; career development; and organizational change. Issues in employee development (including assessment of employee competencies, opportunities for learning and growth, and the roles of managers in employee development) are explored. Students may receive credit for only one of the following courses: BMGT 498I, HRMN 406, or MGMT 498I.

ONLINE ☺

UMS (20693) 6380

UST (20694) 6980

College Park

UN2 (22013) 4051 F 7–10 p.m.

Sa 9 a.m.–5 p.m.

Class meets April 4–26.

Fort Meade

US1 (23259) 4572 Tu,Th 6–8:50 p.m.

HRMN 408 Employment Law for Business (3)

Recommended: BMGT 380. A conceptual and functional analysis of the legal framework and principles of industrial and employment relations, with special emphasis on discrimination in the workplace in the domestic and global environment. Topics include discrimination based on race, sex, age, and disability; testing and performance appraisal; wrongful discharge; labor/management issues; and employee benefits. Salient transnational employment issues are also explored. Students may receive credit for only one of the following courses: BMGT 468, BMGT 498G, HRMN 408, or MGMT 498G.

ONLINE ☺

UMS (20696) 6380

UST (20697) 6980

College Park

US1 (21831) 4072 Tu,Th 7–9:50 p.m.

Shady Grove Center

USS (23328) 5131 W 6:30–9:20 p.m.

Waldorf Center

US2 (23411) 5082 Tu,Th 6:30–9:30 p.m.

COURSE DESCRIPTIONS

HRMN 495 Contemporary Issues in Human Resource Management Practice (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisite: HRMN 400. A study of human resource management that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in human resource management are considered. Students may receive credit for only one of the following courses: BMGT 388K, HRMN 494, or HRMN 495.

ONLINE 
UST (21508) 6980

Information Systems Management

IFSM 201 Introduction to Computer-Based Systems (3)

(Course activities require access to a standard office productivity package, i.e., word processing, spreadsheet, database, and presentation software.) An overview of computer information systems in which hardware, software, procedures, systems, and human resources are explored in relation to their integration and application in business and other segments of society. Students may receive credit for only one of the following courses: BMGT 301, CAPP 101, CAPP 300, CMST 300, IFSM 201, or TMGT 201.


ONLINE 
UMS (20728) 6380
UST (20746) 6960

Adelphi
US2 (23016) 4082 Tu,Th 7–10 p.m.

College Park
US2 (21832) 4081 M,W 7–10 p.m.
US2 (23016) 4082 Tu,Th 7–10 p.m.
USS (21833) 4011 M 6–9 p.m.
USS (22009) 4012 M 7–10 p.m.
USS (21834) 4021 Tu 4–7 p.m.
USS (23563) 4023 Tu,Th 8–9:30 a.m.
USS (23015) 4022 Tu 7–10 p.m.
USS (21835) 4031 W 7–9:50 p.m.
USS (21836) 4041 Th 6–8:50 p.m.
USS (21916) 4042 Th 7–9:50 p.m.
USS (23561) 4051 F 7–10 p.m.
USS (21837) 4061 Sa 9 a.m.–12 noon
USS (22008) 4062 Sa 1–4 p.m.

IFSM 300 Information Systems in Organizations (3)

(Course activities require access to Microsoft Office Professional.) Prerequisites: IFSM 201 and basic knowledge of office productivity software. An overview of information systems and how they provide value in organizations by supporting organizational (or business) objectives. Discussion covers human aspects of computing, types of computer systems, and general theory of systems and their relationship to the overall organization.

ONLINE 
UMS (20756) 6380
UST (20773) 6970

College Park
USS (21839) 4031 W 7–9:50 p.m.
USS (21840) 4041 Th 7–9:50 p.m.
USS (21841) 4061 Sa 9 a.m.–12 noon
USS2 (21838) 4082 Tu,Th 7–10 p.m.

Dorsey Station
USS (23374) 7611 M 6:30–9:30 p.m.


Laurel College Center
USS (23239) 5421 Tu 6:30–9:30 p.m.

Shady Grove
US1 (23345) 5172 Tu,Th 6:30–9:20 p.m.
USS (23298) 5131 M,W 9:30–10:55 a.m.

Waldorf Center
USS (23394) 5041 Th 6:30–9:20 p.m.

IFSM 302 Workplace Productivity (3)

Recommended: IFSM 201. A survey of techniques for improving the productivity of practices and procedures in the workplace. Teaming (e.g., encouraging employees' participation in group activities, brainstorming, and making meetings more effective) and problem solving (e.g., simplifying work; charting work-flow processes; diagramming causes and effects; and using Pareto analysis, histograms, and total quality management) are the two major approaches emphasized.

ONLINE 
UMS (20781) 6380
UST (20782) 6980

College Park
UN1 (23017) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.

Class meets February 29–March 29.

Hagerstown
USS (23253) 4621 Tu 6:30–9:30 p.m.

IFSM 303 Human Factors in Information Systems (3)

Recommended: IFSM 201. A general survey of the application of human factors to the design and use of information systems. Topics include the history, evolution, and current state of the human/computer interface. The contributions of psychology, engineering, and physiology to the development of ergonomics are described.


ONLINE 
UMS (20785) 6380
UST (20786) 6980

Fort Meade
US1 (23260) 4571 M,W 6–9 p.m.

Waldorf Center
USS (23286) 5021 Tu 9 a.m.–12 noon

IFSM 304 Ethics in the Information Age (3)

Recommended: IFSM 201. An introduction to information systems as used to provide information for decision making in a democratic society. Discussion covers the philosophy, techniques, and ethical considerations involved in evaluating information systems.

ONLINE 
UMS 20788) 6380
UST (20790) 6980

Aberdeen Proving Ground
USS (23204) 7031 W 6–8:50 p.m.

College Park
UPR (22010) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.

Class meets January 4–26.

USS (21842) 4011 M 7–10 p.m.
USS (21922) 4021 Tu 7–10 p.m.

Fort Belvoir
US2 (23235) 6882 Tu,Th 6–9 p.m.

Shady Grove
USS (23330) 5121 Tu 6:30–9:30 p.m.

Waldorf Center
US1 (23405) 5071 M,W 6:30–9:20 p.m.

IFSM 310 Software and Hardware Concepts (3)

Prerequisite: CMIS 102 or CMIS 102A. A survey of computer systems. Emphasis is on the interrelationships of hardware architecture, system software, and application software. Topics include the architectures of processors and storage systems and implications for system software design. Discussion also covers the effects of the design of hardware and system software on the development of application programs in a business environment. Students may receive credit for only one of the following courses: CMIS 270, CMIS 310, CMSC 311, or IFSM 310.

ONLINE

UMS (20797) 6380
UST (20799) 6980

Andrews Air Force Base

US2 (23147) 4181 M,W 6–9 p.m.

Bolling Air Force Base

US1 (23210) 4272 Tu,Th 6–8:50 p.m.

Hagerstown

USS (23249) 4611 M 6:30–9:30 p.m.

IFSM 350 Wireless Telecommunications (3)

Prerequisite: IFSM 201. An analysis of technical and managerial perspectives on basic concepts and applications in wireless telecommunication systems. The implications of the regulatory environment and communications standards on transmission of voice and data are examined. Other topics include an overview of second generation (2G), third generation (3G), and global systems of mobile (GSM) wireless communications; code-division multiple access (CDMA); and trends in wireless communication. Students may receive credit for only one of the following courses: IFSM 350 or IFSM 398W.

Shady Grove

USS (23299) 5131 M,W 8–9:25 a.m.

IFSM 410 Database Concepts (3)

Prerequisites: CMIS 102 (or CMIS 102A) and IFSM 300. An introduction to the design and management of database systems in a business environment. Topics include the role of databases in organizations, the management of information as a critical business resource, types and functions of database management systems, conceptual data modeling and entity/relationship and semantic data models, and the fundamental principles of relational and object-oriented database design. The implementation and maintenance of database management systems and the role of the database administrator are discussed. Students may receive credit for only one of the following courses: CMIS 320 or IFSM 410.

ONLINE

UMS (20803) 6380
UST (20804) 6980

College Park

USS (21890) 4031 W 7–9:50 p.m.

Shady Grove

US2 (23356) 5182 Tu,Th 6:30–9:30 p.m.

IFSM 411 SQL (3)

Prerequisite: IFSM 410 or CMIS 320. In-depth practice using Structured Query Language (SQL), the most common database manipulation language. Business-related case studies illustrate the various uses of SQL. Discussion covers the underlying theory of relations (including relational operators, keys, and entity and referential integrity). Students may receive credit for only one of the following courses: CMIS 420, IFSM 411, or IFSM 498I.

ONLINE

UST (20807) 6980

IFSM 420 Advanced Database Concepts (3)

Prerequisite: IFSM 411 or CMIS 320. Investigation and application of advanced database concepts, including database administration, database technology, and the selection and acquisition of database management systems. An intensive practicum in data modeling and system development in a database environment is provided. An overview of future trends in data management is also included.

ONLINE

UST (20808) 6980

IFSM 430 Information Systems and Security (3)

Prerequisite: IFSM 300. A survey covering aspects of establishing and maintaining a practical information security program. The security aspects and implications of databases, telecommunication systems, and software are examined, along with techniques used to assess risks and discover abuses of systems.

ONLINE

UMS (20809) 6380
UST (20810) 6980

Arundel Mills

US1 (23205) 7772 Tu,Th 6:30–9:20 p.m.

Shady Grove

USS (23331) 5131 W 6:30–9:20 p.m.

IFSM 431 Policy Planning for Security Architects (3)

Prerequisites: IFSM 300 and an upper-level writing course (such as WRTG 393 or COMM 393). A study of various aspects of information assurance (IA) policy planning in an organizational context. Topics include the impact of current legislation and government regulations directing the focus of policy formulation. Key analysis procedures, such as security requirements analysis and risk assessments, are examined to determine their role in policy formation. Projects include generating an information security program for an organization.

ONLINE

UST (20814) 6980

Shady Grove/Online Hybrid *

US1 (23346) 5171 M,W 6:30–9:20 p.m.

COURSE DESCRIPTIONS

IFSM 432 Disaster Recovery Planning (3)

Prerequisite: IFSM 300. Recommended: IFSM 430. A study of disaster recovery and emergency planning as applied to the information-systems function in corporations. Topics include security risk evaluation and management, creation of threat profiles, continuity of operations planning, contingency planning, and incident reporting. A self-directed approach/tool for the conduct of information security risk evaluation is introduced. Projects include developing a security protection strategy and plan. Students may receive credit for only one of the following courses: IFSM 432 or IFSM 498N.

ONLINE

UMS (20815) 6380
UST (20816) 6980

Waldorf Center

US2 (23409) 5081 M,W 6:30–9:30 p.m.

IFSM 433 Information Security Needs Assessment and Planning (3)

Prerequisite: IFSM 300. Recommended: IFSM 430. In-depth practice in gathering security requirements to generate a security plan. Topics include the collection and analysis of functional security requirements, risk analysis, requirements traceability matrices and the collection of metrics, the investigation of physical security, operational procedures and legal issues related to information security, and the identification of education and training requirements. Projects include generating a site security plan based on site-specific or case-study requirements.

ONLINE

UST (20817) 6980

Dorsey Station

US1 (23377) 7671 M,W 6:30–9:20 p.m.

Shady Grove/Online Hybrid *

US2 (23357) 5181 M,W 6:30–9:30 p.m.

IFSM 435 Information Security and E-Commerce (3)

Prerequisite: IFSM 300. An introduction to the four essential elements of safe electronic commerce: the data transaction, the server, the client, and the host network. Topics include encryption, firewalls, transaction security, securing Web commerce, and Web security risk management. Students may receive credit for only one of the following courses: IFSM 435 or IFSM 498H.

Andrews Air Force Base

US1 (23133) 4171 M,W 6–8:50 p.m.

IFSM 438 Project Management (3)

Prerequisite: IFSM 300. An exposition of planning, scheduling, and controlling a system project during its life cycle. Topics include the use of project-management techniques such as PERT (Project Evaluation and Review Technique) and Gantt charts and other techniques of planning, scheduling, and controlling projects. Demonstrations and exercises in using project-management software are provided. Students may receive credit for only one of the following courses: IFSM 438 or TMGT 430.

ONLINE

UMS (20818) 6380
UST (20819) 6980

College Park

USS (21845) 4011 M 7–10 p.m.

Prince Frederick

USS (23208) 5721 Tu 6:30–9:30 p.m.

IFSM 450 Telecommunication Systems in Management (3)

Prerequisites: IFSM 300 and 310. An analysis of technical and managerial perspectives on basic concepts and applications in telecommunication systems. An overview of data communication protocols and standards; local area networks, wide area networks, and inter-networks; and trends in telecommunications is provided. The implications of the regulatory environment and communications standards on transmission of voice, data, and image are examined. Students may receive credit for only one of the following courses: CMIS 370, CMSC 370, or IFSM 450.

ONLINE

UST (20823) 6980

Bolling Air Force Base


US2 (23217) 4282 Tu,Th 6–9 p.m.

IFSM 454 Information System Security Mechanisms (3)

Prerequisite: IFSM 450. Recommended: IFSM 430. A hands-on technical examination of six areas of security vital to any organization: authentication, authorization and access control, confidentiality, availability, data integrity (encryption), and nonrepudiation. Topics include firewalls, intrusion detection systems (IDSs), vulnerability software, Public-Key Infrastructure (PKI), IP security (IPSec), virtual private networks (VPNs), and Web server lockdown procedures. Review also covers the types of attacks often launched on the Internet and how they are performed. Projects include demonstrations of network software used to gain information about a network, perform attacks, and/or prevent attacks.

ONLINE

UST (20825) 6980

 Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

IFSM 457 Cyberterrorism (3)

(Formerly IFSM 497C.) Prerequisite: IFSM 300. An overview of the issues surrounding cyberterrorism, including low-level threats (attacks that vandalize Web pages or launch denial of service), middle-tier threats (online fraud and industrial espionage by companies, organized crime, and nation states), and high-end threats from nation states and terrorist groups. Socioeconomic motivations and the “hacker mentality” are explored. Review also covers common network and security loopholes, the concept of social engineering and its impact on IT security, existing government regulations, and the National IT Security Plan. Students may receive credit for only one of the following courses: IFSM 457 or IFSM 497C.

Fort Meade

US2 (23271) 4581 M,W 6–9:20 p.m.

Southern Maryland Higher Education Center

USS (23219) 6041 Th 6:30–9:20 p.m.

IFSM 459 Security Issues and Emerging Technologies (3)

Prerequisite: IFSM 450. Recommended: IFSM 430. A detailed overview of various emerging network technologies such as wireless networks based on IEEE 802.11 standards, Mobile Ad Hoc Networks (MANET), and wireless packet data networks like GPRS and CDMA 2000. Discussion covers the various applications based on these technologies (such as wireless and mobile Internet access, voice over IP, location-based services, etc.) and the security issues involved in supporting these applications. Existing solutions and mechanisms for addressing the security requirements for these applications are examined, and the impact of the solutions on the quality of service is analyzed. The emerging security standards and best practices for these new technologies are also described, along with their salient strengths and weaknesses.

ONLINE

UST (21175) 6980

IFSM 461 Systems Analysis and Design (3)

Prerequisite: IFSM 300. A study of the methods used in analyzing needs for information and in specifying requirements for an application system. Implementation of the operational system, integration of computer technology, and aspects of organizational behavior in the design support system are examined. Topics include the concept of the system life cycle, the iterative nature of the processes of analysis and design, and the methodology for developing a logical specification and physical design for an operational system. Students may receive credit for only one of the following courses: IFSM 436, IFSM 460, or IFSM 461.

ONLINE

UMS (20826) 6380

UST (20827) 6980

College Park

USS (21846) 4011 M 7–10 p.m.

Waldorf Center

USS (23285) 5041 Th 9–11:50 a.m.

IFSM 485 Trends and Projects in Information Assurance (3)

(Intended as a final, capstone course to be taken in a student’s last 15 credits.) Prerequisites: IFSM 430 and 450. A project-oriented capstone study of all elements that constitute information systems assurance. Focus is on applying the practices, policies, operational procedures and technology required to protect the data and infrastructure utilized by information systems in organizations. Topics include present and future implementation requirements for maintaining information integrity and security.

ONLINE

UST (23494) 6980

Japanese

JAPN 111 Elementary Japanese I (3)

Video programs, Windows 98, sound card, microphone, and CD-ROM required. (Assumes no prior knowledge of Japanese.) An elementary study of Japanese. Emphasis begins with oral communication skills and leads to balanced proficiency in the four communication skills of listening, speaking, reading, and writing. Topics include basic structures, vocabulary, pronunciation, and writing, as well as elements of culture, history, and geography. Authentic text from native speakers is used as much as possible.

ONLINE

UMS (21202) 6380

UST (21203) 6980

JAPN 112 Elementary Japanese II (3)

Video programs, Windows 98, sound card, microphone, and CD-ROM required. Prerequisite: JAPN 111. Continued basic study of Japanese, emphasizing oral communication and leading to a balanced development of proficiency in the four communication skills of listening, speaking, reading, and writing. Basic structures, vocabulary, pronunciation, and writing are practiced along with continued familiarity with culture, history, and geography. Oral and written authentic text from native speakers is used as much as possible.

ONLINE

UST (21376) 6980

COURSE DESCRIPTIONS

Journalism

JOUR 201 Writing for the Mass Media (3)
(Fulfills the general education requirement in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to writing news and feature articles for print, broadcast, and online media. Emphasis is on writing—from mechanics (grammar, spelling, punctuation, and journalism style) to content (accuracy, completeness, audience, and readability)—and reporting.

ONLINE 

UMS (20832) 6380
UST (20834) 6980

JOUR 202 Editing for the Mass Media (3)
Prerequisite: JOUR 201. Presentation of the basic editing skills that apply to all mass media. Hands-on practice in copyediting, fact checking, headline writing, photo selection, and page layout is provided. Students may receive credit for only one of the following courses: JOUR 202 or JOUR 310.

ONLINE 

UST (20838) 6980

JOUR 330 Public Relations Theory (3)
Prerequisite: JOUR 201. A study of the historical development and contemporary status of public relations in business, government, associations, and other organizations. Communication theory and social science methodology are studied as they apply to the research, planning, communication, and evaluation aspects of the public relations process.

ONLINE 

UST (20840) 6980

JOUR 331 Public Relations Techniques (3)
Prerequisite: JOUR 330. A review of the techniques of public relations. Emphasis is on news releases, publications and printed materials, speeches, special events, and audiovisual media. Techniques are applied in laboratory and field projects. Students may receive credit for only one of the following courses: BMGT 398U or JOUR 331.

ONLINE 

UST (20841) 6980

JOUR 350 Photojournalism in the Digital Age (3)

(Students are required to use their own digital camera.) An exploration of techniques and trends in photojournalism. Practice in the fundamentals of photography (exposure, basic lighting techniques, portraiture and composition, and scanning and digitally toning photos using Photoshop) is provided. The history of photojournalism is surveyed, focusing on the recent development of webzines and online newspapers. Assignments include developing a mini portfolio of short photo essays and a final story project to be published on the course Web site.

Adelphi

USS (23021) 4031 W 7–9:50 p.m.

JOUR 371 Magazine Article and Feature Writing (3)

Prerequisite: JOUR 201. A study of various types of feature articles, particularly in the magazine market. Analysis covers the medium and its specialized audiences. Practice in researching and writing the feature article and in evaluating freelance markets is provided.

College Park

USS (23444) 4041 Th 7–9:50 p.m.

Legal Studies

LGST 101 Introduction to Law (3)

A survey of the U.S. legal system and the role of the paralegal in the legal environment. Topics include the organization and powers of federal and state lawmaking institutions, court procedures, and the analysis of statutory provisions and judicial opinions. Students may receive credit for only one of the following courses: LGST 101 or PLGL 101.

ONLINE 

UMS (20844) 6380
UST (20846) 6980

College Park

USS (21847) 4041 Th 7–9:50 p.m.

LGST 200 Techniques of Legal Research (3)

Prerequisite or corequisite: LGST 101. An introduction to the book-based methods used to locate relevant, mandatory, and current rules and interpretations. Topics include the analysis, publication, and citation of judicial opinions, statutory provisions, and administrative law and the features and use of secondary sources, digests, and citators. Computer-assisted research systems are introduced, but assignments require legal research in a physical library with a hard-copy law collection. Students may receive credit for only one of the following courses: LGST 200 or PLGL 200.

ONLINE 

UMS (20850) 6380
UST (20851) 6980

College Park

USS (21848) 4021 Tu 7–10 p.m.

LGST 201 Legal Writing (3)

Prerequisite: LGST 200. An introduction to the principles of writing clearly and effectively in the legal environment. Emphasis is on types of documents that paralegals may be called upon to draft, including intake memos, legal synthesis and office memos, and client letters. Students may receive credit for only one of the following courses: LGST 201 or PLGL 201.

ONLINE 

UMS (20854) 6380
UST (20855) 6980

LGST 204 Legal Ethics (3)


A survey of basic principles relating to the ethical practice of law. Rules and guidelines governing the ethical conduct of lawyers and nonlawyers are covered, as are law office management principles relevant to ethical requirements. Students may receive credit for only one of the following courses: LGST 204 or PLGL 204.

ONLINE 

UMS (20858) 6380
UST (20859) 6980

College Park

USS (21850) 4041 Th 7–9:50 p.m.

 Go to www.umuc.edu/distance for technology requirements before registering for online sections.

LGST 312 Torts (3)

Prerequisite: LGST 201. A study of the causes of action, defenses, and remedies in the major categories of tort law, as well as tort-litigation procedures and writings for which a paralegal may be responsible. Topics include intentional torts, negligence, strict liability, damages, and civil procedures. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 312 or PLGL 312.

ONLINE

UST (20861) 6980

LGST 314 Workers' Compensation Law (1)

A thorough study of the Maryland Workers' Compensation Act and the practice of workers' compensation law in Maryland. Practical aspects of the workers' compensation system (including jurisdiction, employer/employee relationships, injuries covered by the Act, defenses, compensation benefits, vocational rehabilitation, and appeals) are covered. Students may receive credit for only one of the following courses: LGST 314 or PLGL 398H.

College Park

UPR (23520) 4075 Sa,Su 9 a.m.–5 p.m.
Class meets January 12–13.

LGST 315 Domestic Relations (3)

Prerequisite: LGST 201. A study of the various legal aspects of family law. Emphasis is on the processes, procedures, and writings a paralegal may handle. Topics include divorce, separation, and annulment; child custody and visitation; and alimony, child support, disposition of property, and legal rights of children. Relevant aspects of civil procedures, enforcement, and the modification of orders and agreements are covered. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: FMCD 487, LGST 315, or PLGL 315.

ONLINE

UST (20863) 6980

College Park

USS (23519) 4041 Th 7–9:50 p.m.

LGST 316 Estates and Probate (3)

Prerequisite: LGST 201. A study of the legal concepts entailed in drafting and preparing simple wills and administering estates in Maryland, as well as the processes, procedures, and writings for which a paralegal may be responsible. Topics include preliminary and practical considerations of administering an estate; the appraisal of estate assets and probate inventory; inheritance taxes; claims against the estate; management of debts, accounting, and distribution considerations; the drafting and execution of wills; and guardianships. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 316, PLGL 216, or PLGL 316.

Waldorf Center

USS (23527) 5021 Tu 6:30–9:30 p.m.

LGST 320 Criminal Law and Procedures (3)

Prerequisite: LGST 201. A study of the substantive and procedural aspects of the criminal justice system, particularly those aspects related to the work of a paralegal. Topics include crimes and defenses, penalties, and court procedures. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: CJUS 234, LGST 320, or PLGL 320.

ONLINE

UMS (21399) 6380
UST (21397) 6980

College Park

USS (23516) 4011 M 7–10 p.m.

LGST 325 Litigation (3)

Prerequisite: LGST 201. An examination of the process of civil litigation and the responsibilities commonly assigned to paralegals. Topics include investigation and interviewing, preparation of pleadings and motions, discovery, the conduct of the trial, and post-trial activity. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 325 or PLGL 325.

ONLINE

UST (20866) 6980

LGST 327 Alternative Dispute Resolution (3)

An overview of the various processes and techniques to settle disputes without court adjudication. Topics include negotiation, mediation, and arbitration. Students may receive credit for only one of the following courses: LGST 327, PLGL 327, or PLGL 398G.

Waldorf Center

USS (23528) 5031 W 6:30–9:20 p.m.

LGST 330 Administrative Law (3)

Prerequisite: LGST 201. An overview of the functions and procedures of federal and state administrative agencies, as well as preparation of writings pertinent to administrative law practice. Topics include rulemaking, adjudication, the use and control of agency discretion, and disclosure of information. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 330 or PLGL 330.

ONLINE

UST (20868) 6980

LGST 335 Elder Law (3)

Prerequisite: LGST 201. An overview of legal issues that are increasingly relevant as the older population increases. Topics include health care, public entitlements, and legal and financial decision making. Emphasis is on the role of the paralegal in those areas. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 335, PLGL 335, or PLGL 398E.

ONLINE

UST (20870) 6980

LGST 340 Contract Law (3)

Prerequisite: LGST 201. A comprehensive study of the major areas of contract law that paralegals are most likely to encounter. Topics include formation, interpretation and enforcement, discharge, and breach and remedies for breach. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 340 or PLGL 340.

ONLINE

UST (20871) 6980

COURSE DESCRIPTIONS

LGST 343 Real Estate Transactions (3)

Prerequisite: LGST 201. A study of the essentials of real estate law. Emphasis is on settlement procedures in Maryland, especially the processes, procedures, and writings for which a paralegal may be responsible. Topics include real estate contracts, types and sources of mortgage financing, title work, and closing and settlement. Discussion also covers easements and covenants, and condos, PUDs, and co-ops. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 343 or PLGL 343.

College Park

USS (23517) 4021 Tu 7–10 p.m.

LGST 345 Landlord Tenant Law (1)

A nuts-and-bolts study of landlord/tenant issues. Focus is on the rights and obligations of landlords in rental properties and the rights of tenants and how to assert those rights. Topics include lease provisions and eviction processes and how to defend against eviction. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 345 or PLGL 398K.

Shady Grove

UN2 (23524) 5185 Sa,Su 9 a.m.–5 p.m.
Class meets April 5–6.

LGST 360 Computer Application in the Legal Environment (3)

(Course activities require access to a standard office productivity package, i.e., word processing, spreadsheet, database, and presentation software.) Prerequisite: IFSM 201. An overview of uses of computer software in the legal environment. The concepts and theory of computer operations are explained in the context of needs analysis for law firms. Emphasis is on applications such as text processing, database management, electronic spreadsheets, timekeeping, docket control, and litigation support. Students may receive credit for only one of the following courses: CAPP 343, LGST 360, or PLGL 360.

ONLINE

UMS (20872) 6380
UST (20873) 6980

LGST 398B Public Housing (1)

A thorough review of federal and state law pertaining to public housing to prepare the paralegal to represent individuals in public housing cases, including admission and eligibility requirements, preferences and admissions, rent computation procedures, lease requirements, repair requirements, security deposits, rent increases, recertification of income, and termination proceedings. Practical aspects are covered including procedures in formal and informal hearings.

Waldorf Center

UPR (23529) 5075 Sa,Su 9 a.m.–5 p.m.
Class meets January 19–20.

LGST 398C Social Security Cases (1)

A thorough review of the pertinent Social Security regulations, case law, and procedure for Social Security Disability (SSD) and Supplemental Security Income (SSI) cases to prepare the paralegal to represent individuals at Social Security Administration hearings. Practical aspects, including cross-examining vocational experts, analyzing medical records, preparing witness and client direct examination and opening statements and closing arguments, and evaluating hypothetical client cases, are covered.

College Park

UN1 (23521) 4075 Sa,Su 9 a.m.–5 p.m.
Class meets February 9–10.

LGST 398D Drug and Alcohol Cases in Maryland (1)

A hands-on survey of the statutes, regulations, and case law governing the sentencing, commitment, and treatment of drug and alcohol offenders in Maryland, including those with dual diagnoses. Procedures and forms are discussed and illustrated.

College Park

UN1 (23522) 4075 Sa,Su 9 a.m.–5 p.m.
Class meets March 8–9.

LGST 398F Civil Litigation Filings in Federal Court (1)

A study of the rules and practical aspects of civil trial filings in federal court and specifically the United States District Court for the District of Maryland. Topics include review of the federal court system; applicable rules of federal civil procedure, including those pertaining to federal court jurisdiction; determining whether federal or local court rules apply; preparation and filing of complaints, motions, discovery, and other pleadings; and service of process. Focus is on learning how to assist attorneys with preparing and filing pleadings, including complaints, discovery, answers, and motions (such as those for postponement of trial). Discussion covers practical considerations, including location of courts, courthouse etiquette, copy requirements, obtaining copies of documents from court, and organization of trial folders.

Shady Grove

UN1 (23525) 5175 Sa,Su 9 a.m.–5 p.m.
Class meets January 26–27.

LGST 398G Civil Litigation Filings in Maryland State Courts (1)

A study of the rules and practical aspects of civil trial filings in Maryland district and circuit courts. Topics include the applicable Maryland rules of civil procedure, including those pertaining to jurisdiction of district and circuit courts; the filing of complaints, motions, and other pleadings; and service of process. Focus is on learning how to assist attorneys with preparing and filing pleadings, including complaints, discovery, answers, and motions (such as those for postponement of trial). Discussion covers practical considerations, including location of courts, courthouse etiquette, copy requirements, obtaining copies of documents from court, and organization of trial folders.

College Park

UN2 (23523) 4085 Sa,Su 9 a.m.–5 p.m.
Class meets April 26–27.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

LGST 398J Elder Guardianships in Maryland (1)

A thorough review of the statutes and regulations pertaining to elder guardianships in Maryland and the student's role in assisting attorneys in representing elderly clients and/or their families. Topics include the guardianship process, qualifications of the petitioner for guardianship, postpetition procedures, obtaining emergency guardianships, obtaining medical records of the alleged disabled, and avoiding guardianships with advance directives. Discussion also covers guardianship of person and property, eligibility for guardianship, appointment of counsel for the alleged disabled, and guardian reporting and oversight. Procedure and forms, including petitions and show cause orders, are illustrated.

Shady Grove

UN1 (23526) 5175 Sa,Su 9 a.m.–5 p.m.
Class meets February 23–24.

LGST 400 Advanced Legal Research and Analysis (3)

Prerequisite: LGST 200. A focused look at identifying legal issues and supportive primary and secondary legal authority using a variety of tools in Lexis, Westlaw, and the Internet. Students learn to develop research strategies to perform complex legal research and extensive legal analysis. Students may receive credit for only one of the following courses: LGST 400 or PLGL 400.

ONLINE

UMS (22132) 6380
UST (20875) 6980

LGST 401 Advanced Legal Writing (3)

Prerequisites: LGST 201 and 204. A thorough grounding in the principles and techniques of drafting sophisticated legal memoranda that paralegals may be called upon to prepare. Kinds of writings that are covered include complex office and advocacy memoranda, as well as selected parts of appellate briefs. Assignments include legal research. Students may receive credit for only one of the following courses: LGST 401 or PLGL 401.

ONLINE

UST (20876) 6980

LGST 411 Consumer Protection Law (3)

Prerequisite: LGST 201. A general overview of consumer protection law and the roles of federal, state, and local agencies. Topics include warranties, the regulation of consumer credit, restrictions on advertising, and credit reporting. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 411 or PLGL 411.

ONLINE

UST (20878) 6980

LGST 415 Intellectual Property (3)

Prerequisite: LGST 201. An overview of patents, trademarks, and copyright law. Emphasis is on the role of the paralegal in application, maintenance, research, and litigation processes. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 415, PLGL 398D, or PLGL 415.

ONLINE

UMS (21527) 6380
UST (20879) 6980

LGST 420 Immigration Law (3)

Prerequisite: LGST 201. An overview of the laws, agencies, and procedures involved in U.S. immigration law and the role of paralegals in immigration practice. Topics include sources and administration of immigration law and research and preparation of various immigration documents. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 420, PLGL 398F, or PLGL 420.

College Park

USS (23518) 4031 W 7–9:50 p.m.

LGST 450 Bankruptcy Law (3)

Prerequisite: LGST 201. A study of the bankruptcy code, the related rules of procedure, and the role of the paralegal in assisting attorneys in bankruptcy practice. Techniques detailed include how to identify and gather relevant data and how to draft and file appropriate documents. Assignments include legal research and written analysis. Students may receive credit for only one of the following courses: LGST 450 or PLGL 450.

ONLINE

UST (22133) 6380
UST (20880) 6980

Library Skills and Information Literacy

LIBS 150 Information Literacy and Research Methods(1)

An introduction to the research process and methods for retrieving information in a library or through online sources. Development of a research topic and the creation of effective strategies for finding relevant information are discussed and practiced. The following information literacy skills are emphasized: understanding the research process; selecting appropriate print and electronic sources to answer research questions; effectively using Web search engines and UMUC Information and Library Services' electronic resources to find information; and evaluating, organizing, and correctly citing the information found. Credit for LIBS 150 may not be earned through challenge exam or portfolio credit. Students may receive credit for only one of the following courses: COMP 111, LIBS 100, or LIBS 150.

ONLINE

UPR (21643) 6910
Class meets January 6–February 23.
US1 (20903) 6960
Class meets January 23–March 16.
US2 (20883) 6380
Class meets March 24–May 8.

Adelphi/Online Hybrid *

UPR (23023) 4011 M 6:30–8:30 p.m.
Class meets January 7–21.
UPR (23022) 4021 Tu 6:30–8:30 p.m.
Class meets January 8–22.
UPR (23024) 4075 Sa 10 a.m.–12 noon
Class meets January 5–19.

☑ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

Marketing

MRKT 310 Marketing Principles and Organization (3)

An introduction to the field of marketing, intended to develop a general understanding and appreciation of the forces, institutions, and methods involved in marketing a variety of goods and services. Topics include segmentation, target marketing, positioning, developing new products, pricing, distributing and promoting goods and services, and sales and marketing management. Students may receive credit for only one of the following courses: BMGT 350, MGMT 322, MRKT 310, or TMGT 322.

ONLINE ☑

UMS (20921) 6380
UST (20925) 6980

Andrews Air Force Base

US1 (23134) 4172 Tu,Th 6–8:50 p.m.

College Park

US1 (21867) 4072 Tu,Th 7–9:50 p.m.
US2 (21885) 4085 Sa 9 a.m.–3:45 p.m.
USS (21868) 4011 M 7–10 p.m.
USS (22026) 4021 Tu 7–10 p.m.

Fort Meade

US1 (23261) 4571 M,W 6–9 p.m.

Laurel College Center

USS (23241) 5431 W 6:30–9:20 p.m.

Shady Grove

US2 (23200) 5182 Tu,Th 6:30–9:30 p.m.
USS (23333) 5132 W 6:30–9:20 p.m.

Shady Grove/Online Hybrid *

USS (23293) 5131 M,W 8–9:25 a.m.

Waldorf Center

USS (23395) 5041 Th 6:30–9:20 p.m.

MRKT 354 Integrated Marketing Communications (3)

Prerequisite: MRKT 310. An in-depth study of promotional activities such as advertising, personal selling, sales promotions, and direct marketing (including use of the Internet). Emphasis is on strategic planning of promotional activities to communicate with customers to achieve marketing objectives. The relationship of integrated marketing communications to other elements of promotional activities is also explored. Students may receive credit for only one of the following courses: BMGT 354 or MRKT 354.

ONLINE ☑

UST (20937) 6980

Waldorf Center

USS (23399) 5021 Tu 6:30–9:30 p.m.

MRKT 395 Customer Relationship Management (3)

Prerequisite: MRKT 310. A study of customer services accompanying a core product and service products themselves. Problems and issues related to the service mix, service-level decisions, the formulation of service policies, customer service management, the development of customer service staff, training, and evaluation are analyzed. Discussion covers customer information, customer surveys and suggestions, the handling of complaints and adjustments, techniques for dealing with difficult and angry customers, dissemination of information, credit services, maintenance, technical service, and the development of new programs. Students may receive credit for only one of the following courses: BMGT 395, BMGT 398A, MGMT 395, MGMT 398A, or MRKT 395.

ONLINE ☑

UST (20938) 6980

Andrews Air Force Base

US2 (23148) 4182 Tu,Th 6–9 p.m.

MRKT 410 Consumer Behavior (3)

Prerequisite: MRKT 310. An overview of the increasing importance of American consumers in the marketing system and the importance of understanding them. Discussion covers the foundations of consumer behavior (such as economic, social, psychological, and cultural factors). Consumers are analyzed in marketing situations as buyers and users of products and services and in relation to the various social and marketing factors that affect their behavior. The influence of well-directed communications is also considered. Students may receive credit for only one of the following courses: BMGT 451, CNEC 437, or MRKT 410.

ONLINE ☑

UMS (20939) 6380
UST (20940) 6980

College Park

USS (21887) 4031 W 7–9:50 p.m.

MRKT 412 Marketing Research Applications (3)

Prerequisites: STAT 230 (or BMGT 230) and MRKT 310. A study of the specialized field of marketing research as it is used to identify market needs, profile target markets, test promotional efforts, and measure the effectiveness of marketing plans. Procedures for planning survey projects, designing statistical samples, tabulating data, and preparing reports are covered. Emphasis is on managing the marketing research function. Students may receive credit for only one of the following courses: BMGT 452 or MRKT 412.

ONLINE ☑

UST (20941) 6980

Shady Grove

USS (23332) 5111 M 6:30–9:30 p.m.

☑ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

MRKT 454 Global Marketing (3)

Prerequisite: MRKT 310. An in-depth study of marketing principles as they relate to the global marketplace. Emphasis is on understanding the influence of internationalization on the U.S. economy, the competitive pressures on the intensifying global markets, and the development of marketing plans tailored to reach international and global markets. Topics include the political, economic, legal, regulatory, and sociocultural trends affecting international marketing; the dynamic environments in which global marketing strategies are formulated; and the challenge of implementing marketing programs leading to competitive advantage.

ONLINE ☑

UMS (20942) 6380
UST (20943) 6980

Shady Grove/Online Hybrid *

USS (23284) 5161 Sa 9 a.m.–12 noon

MRKT 456 Advertising (3)

Prerequisite: MRKT 310. An exploration of the role of advertising in the American economy. Analysis covers the effects of advertising on economic and social life; the methods and techniques that advertising practitioners use; the role of newspapers, magazines, and other media in developing an advertising campaign; modern methods of research to improve the effectiveness of advertising; and the organization of the advertising business. Students may receive credit for only one of the following courses: BMGT 456 or MRKT 456.

College Park

USS (23026) 4041 Th 7–9:50 p.m.

MRKT 457 E-Marketing (3)

Prerequisite: MRKT 310. An exploration of how the use of Web-based computer applications and databases can enhance the marketing process and create relationships with customers. Topics include the use of the Internet in developing marketing strategy, conducting market research, and making marketing-mix decisions. Emphasis is on the Internet as a national and global marketing communications tool. Discussion also covers creative Web site design techniques to measure advertising effectiveness. Students may receive credit for only one of the following courses: BMGT 398O, BMGT 398R, MGMT 398O, MGMT 398R, or MRKT 457.

ONLINE ☑

UST (23070) 6980

Shady Grove

USS (23334) 5131 W 6:30–9:20 p.m.

MRKT 475 Sales Management (3)

Prerequisite: MRKT 310. An overview of the role of the sales manager, both at headquarters and in the field, in managing people, resources, and functions of marketing. The problems of organizing, forecasting, planning, communicating, evaluating, and controlling sales are analyzed. Quantitative techniques and pertinent concepts of behavioral science are applied to the management of the sales effort and sales force. Students may receive credit for only one of the following courses: BMGT 455 or MRKT 475.

ONLINE ☑

UST (20944) 6980

MRKT 495 Marketing Policies and Strategies (3)

(Intended as a final, capstone course to be taken in a student's last 15 credits.) Prerequisites: MRKT 310 and one other marketing course. A study of marketing that integrates knowledge gained through previous coursework and experience and builds on that conceptual foundation through integrative analysis, practical application, and critical thinking. Emerging issues in marketing are considered. Focus is on the use of appropriate decision models and the analysis of consumers and markets. Students may receive credit for only one of the following courses: BMGT 457 or MRKT 495.

ONLINE ☑

UST (20947) 6980

Mathematics

MATH 009 Introductory Algebra (3)

(Not open to students who have already successfully completed a higher-level mathematics course. Does not apply toward degree requirements. Yields institutional credit only.) A comprehensive review of fractions, percentages, operations with signed numbers, and geometric formulas. Basic algebraic topics include exponents, polynomials, and linear equations. Students may receive credit for only one of the following courses: MATH 009, MATH 009M, or MATH 100.

ONLINE ☑

UMS (21131) 6380
UST (21134) 6980

College Park

US1 (21900) 4072 Tu,Th 7–9:50 p.m.
US2 (21852) 4081 M,W 7–10 p.m.
USS (23546) 4011 M 4–7 p.m.
USS (21853) 4041 Th 7–9:50 p.m.
USS (21854) 4061 Sa 9 a.m.–12 noon

☑ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

MATH 012 Intermediate Algebra (3)

(Not open to students who have already successfully completed a higher-level mathematics course. Does not apply toward degree requirements. Yields institutional credit only.) Prerequisite: MATH 009 or an appropriate result on the placement test. A study of problem-solving techniques in intermediate-level algebra. Emphasis is on numbers and algebraic properties, graphing skills, and applications drawn from a variety of areas (such as statistics, computing, and discrete mathematics). Topics include polynomials; factoring; exponents and their notation; linear, quadratic, and other equations; and inequalities. Students may receive credit for only one of the following courses: MATH 012, MATH 101, MATH 101M, MATH 102, MATH 102M, MATH 199A, or MATH 199M.

ONLINE ☑

UMS (21111) 6380
UST (21110) 6980

College Park

US1 (21857)	4071	M,W	7–9:50 p.m.
US2 (21902)	4082	Tu,Th	7–10 p.m.
USS (21855)	4011	M	7–10 p.m.
USS (21856)	4021	Tu	7–10 p.m.
USS (21858)	4061	Sa	9 a.m.–12 noon

MATH 106 Finite Mathematics (3)

(Not intended for students planning to take MATH 107, higher-numbered mathematics courses, or STAT 200.) Prerequisite: MATH 012 or an appropriate result on the placement test. A survey of selected topics from contemporary mathematics to introduce mathematical thinking. Applications and projects of other disciplines are covered. Topics include problem solving, finance, probability and statistics, linear models, set theory, and logic. Other topics may include sequences and series, geometry, and game theory.

ONLINE ☑

UMS (22138) 6380
UST (22136) 6980

College Park

USS (23025)	4021	Tu	7–10 p.m.
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MATH 107 College Algebra (3)

(The first course in the two-course series MATH 107–108. An alternative to MATH 115 Pre-Calculus.) Prerequisite: MATH 012 or an appropriate result on the placement test. An introduction to equations, inequalities, and absolute values and a study of functions and their properties, including the development of graphing skills with polynomial, rational, exponential, and logarithmic functions. Applications are also covered. Students may receive credit for only one of the following courses: MATH 107 or MATH 115.

ONLINE ☑

UMS (20912) 6380
UST (20914) 6980

College Park

US1 (21901)	4071	M,W	7–9:50 p.m.
US2 (22012)	4081	M,W	7–10 p.m.
USS (21859)	4011	M	7–10 p.m.
USS (21860)	4021	Tu	4:10–7:10 p.m.
USS (21861)	4031	W	4:05–6:55 p.m.
USS (21862)	4041	Th	7–9:50 p.m.
USS (21863)	4061	Sa	9 a.m.–12 noon

MATH 108 Trigonometry and Analytical Geometry (3)

(The second course in the two-course series MATH 107–108. An alternative to MATH 115 Pre-Calculus.) Prerequisite: MATH 107 or an appropriate result on the placement test. An introduction to trigonometric functions, identities, and equations and their applications. Analytical geometry and conic sections are covered. Additional topics may include matrices, determinants, sequences, and series. Students may receive credit for only one of the following courses: MATH 108 or MATH 115.

ONLINE ☑

UST (21419) 6980

MATH 140 Calculus I (4)

Prerequisite: MATH 108, MATH 115, or an appropriate result on the placement test. An introduction to calculus. Topics include functions, the sketching of graphs of functions, limits, continuity, derivatives and applications of the derivative, definite and indefinite integrals, and calculation of area. Students may receive credit for only one of the following courses: MATH 130, MATH 131, MATH 140, or MATH 220.

ONLINE ☑

UMS (21141) 6380
UST (20919) 6980

College Park

USS (21864)	4031	W	6:15–9:50 p.m.
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MATH 141 Calculus II (4)

(A continuation of MATH 140.) Prerequisite: MATH 140. A study of integration and functions, with application, and coverage of other topics. Focus is on techniques of integration, improper integrals, and applications of integration (such as volumes, work, arc length, and moments); inverse, exponential, and logarithmic functions; and sequences and series. Students may receive credit for only one of the following courses: MATH 131, MATH 132, MATH 141, or MATH 221.

ONLINE ☑

UST (20920) 6980

College Park

USS (21865)	4041	Th	6:15–9:50 p.m.
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MATH 240 Introduction to Linear Algebra (4)

Prerequisite: MATH 141 or MATH 132. An explanation of the basic concepts of linear algebra. Topics include vector spaces, applications to line and plane geometry, linear equations, and matrices, as well as linear transformations, changes of basis, diagonalization, similar matrices, Jordan canonical forms, eigenvalues, determinants, and quadratic forms. Students may receive credit for only one of the following courses: MATH 240, MATH 400, or MATH 461.

ONLINE ☑

UST (21866) 6980

Music

MUSC 140 Music Fundamentals I (3)

An introduction to music theory. Notation, scales, intervals, triads, rhythm, form, and basic aural skills are covered. Students may receive credit for only one of the following courses: HUMN 140 or MUSC 140.

College Park

USS (23027) 4021 Tu 7–10 p.m.

MUSC 210 The Impact of Music on Life (3)

A study of music as a part of culture. Materials are drawn from traditions throughout the world to illustrate issues of historical and contemporary significance, including the impact of race, class, and gender on the study of music. Students may receive credit for only one of the following courses: HUMN 211 or MUSC 210.

ONLINE

UMS (22145) 6380
UST (22142) 6980

Natural Science

NSCI 100 Introduction to Physical Science (3)

(For students not majoring in a science.) Prerequisite: MATH 012 or higher. An introduction to the basic principles of physics, chemistry, astronomy, geology, oceanography, and meteorology. Discussion covers the development of scientific thinking, the scientific method, the relationships among the various physical sciences, and the role of the physical sciences in interpreting the natural world. Students may receive credit for only one of the following courses: GNSC 100 or NSCI 100.

ONLINE

UMS (20948) 6380
UST (20951) 6980

College Park

USS (21896) 4031 W 6–8:50 p.m.
USS (21921) 4041 Th 6–8:50 p.m.
USS (21897) 4061 Sa 8:30–11:30 a.m.

NSCI 101 Physical Science Laboratory (1)

(For students not majoring or minoring in a science. Fulfills the laboratory science requirement only with previous or concurrent credit for NSCI 100.) Prerequisite: MATH 012 or higher. Prerequisite or corequisite: NSCI 100. A laboratory study of the basic principles of physics and chemistry that illustrates how they apply to everyday life as well as to the fields of astronomy, geology, oceanography, and meteorology. Assignments include experiments, observations, and exercises.

ONLINE

UMS (20959) 6380
UST (20961) 6980

College Park

USS (21898) 4031 W 9–10 p.m.
USS (21920) 4041 Th 9–10 p.m.
USS (21899) 4061 Sa 11:40 a.m.–12:40 p.m.

NSCI 170 Concepts of Meteorology (3)

(For students not majoring or minoring in a science.) Prerequisite: MATH 012 or higher. An introduction to the basic principles of atmospheric science. Topics include the effect of different weather elements (such as temperature, pressure, winds, and humidity) on weather patterns and climate. Additional topics include weather phenomena such as El Niño, thunderstorms, tornadoes, and hurricanes, as well as the impact of humans on Earth's atmosphere (with respect to global warming, pollution, and the depletion of the ozone layer). Students may receive credit for only one of the following courses: GNSC 170, GNSC 398D, or NSCI 170.

ONLINE

UMS (20967) 6380
UST (20968) 6980

NSCI 171 Laboratory in Meteorology (1)

(For students not majoring or minoring in a science. Fulfills the laboratory science requirement only with previous or concurrent credit for NSCI 170 or GNSC 170.) Prerequisite: MATH 012 or higher. Prerequisite or corequisite: NSCI 170. An introduction to the basic concepts of meteorology. Focus is on the observation, measurement, and analysis of weather data, including the interpretation of weather patterns and conditions found on weather maps, satellite images, radar imagery, and atmosphere diagrams. Students may receive credit for only one of the following courses: GNSC 171 or NSCI 171.

ONLINE

UMS (20971) 6380
UST (20972) 6980

NSCI 362 Environmental Change and Sustainability (3)

A multidisciplinary study of the relationship between the global environment and human adaptations to it. Emphasis is on the concept of sustainability as it applies to human adaptations and interactions with the environment. Current scientific research is used to explore the scientific, social, and global implications of environmental issues such as global warming, population growth, energy resources, biodiversity, and the genetic modification of organisms. The environment as “global commons” and individual responsibility in environmental sustainability are stressed. Students may receive credit for only one of the following courses: BEHS 361, GNSC 361, HUMN 360, NSCI 361, or NSCI 362.

ONLINE

UMS (21124) 6380
UST (21125) 6980

COURSE DESCRIPTIONS

NSCI 363 The Science of Global Warming and Climate Change (3)

(For students not majoring or minoring in a science.) Prerequisite: MATH 012 or higher. A comprehensive introduction to the study of global warming, including the processes of climate change and climate stability. Focus is on the physical and chemical basis of global climate modeling. Topics include the physical and chemical properties of greenhouse gases, the effects of temperature and energy on climate, the carbon cycle, fossil fuels, and the factors involved in forecasting future climate patterns. Past trends and predictions of climate change are also examined.

Shady Grove

US2 (23201) 5181 M,W 6:30–9:30 p.m.

Philosophy

PHIL 100 Introduction to Philosophy (3)

An introduction to the literature, problems, and methods of philosophy. The subject is approached either by studying some of the main figures in philosophic thought or by considering some central, recurring problems of philosophy. Students may receive credit for only one of the following courses: HUMN 125 or PHIL 100.

College Park

USS (23085) 4021 Tu 7–10 p.m.

PHIL 140 Contemporary Moral Issues (3)

An exploration of how philosophical analysis can be a foundation for thinking clearly about moral issues. Problems analyzed include such widely debated issues as abortion, euthanasia, the death penalty, homosexuality, pornography, reverse discrimination, business ethics, sexual equality, and economic equity. Students may receive credit for only one of the following courses: HUMN 300 or PHIL 140.

ONLINE

UMS (20974) 6380
UST (20978) 6980

College Park

US2 (21942) 4082 Tu,Th 7–10 p.m.
USS (22023) 4011 M 7–10 p.m.
USS (21915) 4041 Th 7–9:50 p.m.

PHIL 342 Moral Problems in Medicine (3)

A critical exploration of the dimensions of decisions in health-related contexts. Readings are drawn from philosophical, medical, and other sources. Students may receive credit for only one of the following courses: HUMN 342 or PHIL 342.

Shady Grove

US1 (23353) 5171 M,W 6:30–9:20 p.m.

Psychology

PSYC 100 Introduction to Psychology (3)

A survey of the basic principles, research concepts, and problems in psychological science. The biological, cognitive, and social perspectives of human thought and behavior are addressed. Topics include neuroscience, sensation and perception, learning and conditioning, memory, motivation, language and intelligence, personality and social behavior, and psychopathology and therapy. Applications of psychology are also presented. Students may receive credit for only one of the following courses: BEHS 101 or PSYC 100.

ONLINE

UMS (20986) 6380
UST (20991) 6980

College Park

US1 (23030) 4072 Tu,Th 7–9:50 p.m.
US2 (21870) 4081 M,W 7–10 p.m.
USS (21871) 4011 M 7–10 p.m.
USS (21872) 4031 W 7–9:50 p.m.

PSYC 101 Psychology of Adjustment (3)

(Formerly PSYC 235.) A study of theory and research on the psychology of personal adjustment in everyday life. Emphasis is on self-concept, emotions, self-control, interpersonal relations, and stress. Students may receive credit for only one of the following courses: PSYC 101 or PSYC 235.

ONLINE

UMS (21119) 6380
UST (21423) 6980

PSYC 301 Biological Basis of Behavior (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200). An introduction to the anatomical structures and physiological processes that determine behavior. Topics include the acquisition and processing of sensory information, the neural control of movement, and the biological bases of complex behaviors (such as sleep, learning, memory, sex, language, and addiction), as well as the basic functioning of the nervous system.

ONLINE

UMS (21006) 6380
UST (21008) 6980

College Park

USS (21892) 4011 M 7–10 p.m.

PSYC 305 Research Methods in Psychology (3)

Prerequisites: PSYC 100 and STAT 225 (or PSYC 200). A research methods survey course providing the fundamentals of research design and behavior, scientific writing using APA style, evaluation of research literature, and ethical issues in research. Students will actively engage in asking research questions, formulating research hypotheses, designing and conducting a simulated research study, and presenting results.

ONLINE

UMS (21012) 6380
UST (21014) 6980

College Park

USS (21873) 4021 Tu 7–10 p.m.

PSYC 306A APA Writing Style for Psychology (1)

Prerequisite: PSYC 100. An introduction to the effective use and application of APA style for research projects, technical papers, and expository writing in the psychological and behavioral sciences.

College Park

UPR (23452) 4075 Sa 9 a.m.–5 p.m.
Class meets January 19 and 26.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

PSYC 307D Improving Memory and Thinking (1)

(Formerly PSYC 309D.) Prerequisite: PSYC 100. A presentation of methods of improving memory and thinking as outcomes of basic theory and research. Assignments include workshop activities and critical review of relevant research.

College Park

UN2 (23090) 4085 Sa 9 a.m.–5 p.m.
Class meets April 12 and 19.

PSYC 307G Parapsychology (1)

Prerequisite: PSYC 100. An introduction to parapsychology and experimental methods used in that field. Topics include the history of parapsychology, superstition and science, ESP in the laboratory, evidence for life after death, and reincarnation. Rival explanations for phenomena are considered critically.

Andrews Air Force Base

UN1 (23196) 4175 Sa 9 a.m.–5 p.m.
Class meets February 16 and 23.

PSYC 307H Sleep and Dreams (1)

Prerequisite: PSYC 100. An introduction to the clinical, cultural, and research aspects of sleep and dreams. Topics include historical and theoretical approaches to sleep and dreams, sleep deprivation and disorders, biological rhythms, typical dreams, and dream interpretation.

Shady Grove

UN2 (23278) 5185 Sa 9 a.m.–5 p.m.
Class meets April 26 and May 3.

PSYC 308H Psychology of Motivating People at Work (1)

(Formerly PSYC 309H.) Prerequisite: PSYC 100. An examination of successful strategies for motivating people in work settings. Basic theories of work motivation are covered. Focus is on identifying managerial and personal motivational strategies in organizations through review of relevant research and case studies.

Waldorf Center

UN2 (23420) 5085 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.

PSYC 308Q Psychology of Religion (1)

(Formerly PSYC 309Q.) Prerequisite: PSYC 100. An examination of the relationship of modern psychology and traditional religion in finding meaning in human reality and providing concepts and techniques for the ordering of the interior life. Topics include attitudes toward anxiety, issues of guilt, existential trust, the nature of suffering and evil, and the image of God and the function of belief.

College Park

UN1 (23453) 4075 Sa 9 a.m.–5 p.m.
Class meets March 1 and 8.

PSYC 309K Managing Interpersonal Stress and Conflict (1)

Prerequisite: PSYC 100. Prerequisite: PSYC 100. An exploration of the nature and causes of stress and techniques for its management. Discussion covers psychological processes that cause interpersonal conflict and those that can bring about its reduction, as well as interpersonal and group factors, such as cooperation and negotiation.

Shady Grove

UPR (23280) 5175 Sa 9 a.m.–5 p.m.
Class meets January 5 and 12.

PSYC 309X Ethics in Mental Health and Psychological Treatment (1)

Prerequisite: PSYC 100. A general introduction to ethical considerations in the diagnosis and treatment of psychologically impaired persons. Topics include confidentiality, dual relationships, credentialing, recordkeeping, informed consent, and legal concerns.

Dorsey Station

UN1 (23392) 7675 Sa 9 a.m.–5 p.m.
Class meets February 2 and 9.

PSYC 310 Sensation and Perception (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 301. A survey of theories and historical and contemporary research on how the auditory, visual, gustatory, olfactory, kinesthetic, and touch senses acquire information and how psychological, anatomical, physiological, and environmental factors help us perceive the world.

ONLINE

UMS (21019) 6380
UST (21020) 6980

Waldorf Center

USS (23404) 5031 W 6:30–9:20 p.m.

PSYC 321 Social Psychology (3)

(Formerly PSYC 221.) Prerequisite: PSYC 100. An examination of the influence of social factors on individual and interpersonal behavior. Topics include conformity, attitudinal change, personal perception, interpersonal attraction, and group behavior. Students may receive credit for only one of the following courses: BEHS 221, BEHS 421, BEHS 450, PSYC 221, or PSYC 321.

ONLINE

UMS (21001) 6380
UST (21002) 6980

PSYC 332 Psychology of Human Sexuality (3)

Prerequisite: PSYC 100. A survey of historical and contemporary psychological views on a wide variety of sexual behaviors. Topics include theory and research on the interrelationship of life-span psychological development, psychological functioning, interpersonal processes, and sexual behaviors. Political and social issues involved in current sexual norms and practices are also discussed. Students may receive credit for only one of the following courses: BEHS 363, HLTH 377, or PSYC 332.

ONLINE

UMS (21024) 6380
UST (21025) 6980

Dorsey Station

US1 (23380) 7672 Tu,Th 6:30–9:20 p.m.

COURSE DESCRIPTIONS

PSYC 338 Psychology of Gender (3)

Prerequisite: PSYC 100. A survey of the biological, lifespan development, socialization, personality attributes, mental health factors, and special considerations associated with gender.

College Park

USS (23092) 4041 Th 7–9:50 p.m.

PSYC 341 Introduction to Memory and Cognition (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An introduction to basic models, methods of research, and findings in the fields of memory, problem solving, and language. Applications as well as theory are explored.

ONLINE

UMS (21028) 6380
UST (21029) 6980

Dorsey Station

US2 (23384) 7682 Tu,Th 6:30–9:30 p.m.

PSYC 353 Adult Psychopathology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An examination of mental disorders among adults. Topics include the identification and diagnosis of specific disorders as well as their etiology and treatment. Students may receive credit for only one of the following courses: PSYC 331, PSYC 353, or PSYC 431.

ONLINE

UMS (21032) 6380
UST (21033) 6980

PSYC 354 Cross-Cultural Psychology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An exploration of cultural components of theory and research in the fields of personality, social psychology, and community psychology. The interplay of individual, ethnic, and cultural factors in psychosocial growth and well-being, as well as in cross-cultural and cross-ethnic communication, is stressed. Counseling and psychotherapeutic interactions are discussed.

ONLINE

UMS (21036) 6380
UST (21037) 6980

Shady Grove

USS (23335) 5121 Tu 6:30–9:30 p.m.

PSYC 355 Child Psychology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. A survey of research and theory focusing on psychological development, from conception through childhood. Physiological, conceptual, and behavioral changes are addressed, with attention to the social and biological context in which individuals develop. Students may receive credit for only one of the following courses: PSYC 333, PSYC 355, or PSYC 433.

ONLINE

UMS (21040) 6380
UST (21041) 6980

PSYC 357 Psychology of Adulthood and Aging (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. An overview of the development of physiological, intellectual, and interpersonal social functioning from early adulthood through the aging years. The dual theme is that of stability and change. Discussion covers theory and research, and their implications.

ONLINE

UST (21045) 6980

PSYC 361 Survey of Industrial and Organizational Psychology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. A general survey of the field of industrial/organizational psychology. Topics include entry into the organization (recruitment, selection, training, socialization); organizational psychology (motivation, attitudes, leadership); and productivity in the workplace (quality of work, performance appraisals, absenteeism, turnover). The role that the larger environment plays in influencing behavior and attitudes on the job is also considered.

ONLINE

UST (21047) 6980

College Park

USS (23093) 4061 Sa 9 a.m.–12 noon

PSYC 370 Foundations of Forensic Psychology (3)

Prerequisite: PSYC 100. Recommended: STAT 225 (or PSYC 200) and PSYC 305. A survey of psychological research and theory related to behavior in the criminal trial process. Topics include jury selection, criminal profiling, eyewitness testimony, prediction of violent behavior, and mental competency of the accused.

College Park

USS (23091) 4031 W 7–9:50 p.m.

PSYC 386 Psychology of Stress (3)

Prerequisite: PSYC 100. An examination of the forces that define and determine the stress response. Stress is studied as the product of the interactions of one's social structure, occupational status, and psychological and physiological levels of well-being. The psychological perspective is brought to bear on the stresses produced by work organizations, political climate, definitions of achievement, socioeconomic pressures, and the conflicts of those circumstances with ethical and moral values. Practical applications discussed include the constructive use of stress management techniques and the relationship between stress and illness. Students may receive credit for only one of the following courses: BEHS 463, HLTH 285, or PSYC 386.

ONLINE

UMS (21048) 6380
UST (21049) 6980

PSYC 415 History of Psychology (3)

Prerequisites: PSYC 100 and two upper-level psychology courses. A study of the origins of psychology in philosophy and biology and the development of psychology as a science in the 19th and 20th centuries. Current theoretical perspectives and experiments are considered in relation to the enduring problems of psychology, as well as the roles of culture, science, and technology in the development of psychological ideas.

ONLINE

UST (21051) 6980

Fort Meade

US1 (23262) 4571 M,W 6–9 p.m.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

PSYC 424 Psychology of Persuasion (3)

Prerequisites: PSYC 100 and 221. Recommended: STAT 225 (or PSYC 200) and PSYC 305. A study of the effect of social communication on behavior and attitudes. Theory and research concerning social influence and change of attitude are examined.

Hagerstown

USS (23247) 4621 Tu 6:30–9:30 p.m.

PSYC 432 Introduction to Counseling Psychology (3)

Prerequisite: PSYC 100. A survey and critical analysis of research and intervention strategies developed and used by counseling psychologists. Historical as well as current trends in content and methodology are examined.

Shady Grove

USS (23336) 5141 Th 6:30–9:20 p.m.

PSYC 435 Personality Theories (3)

Prerequisite: PSYC 100. A study of major theories and perspectives on personality, including trait, psychodynamic, behavioristic, and humanistic theories. Methods of personality research and relevant findings are also introduced and applied to real-world settings.

ONLINE

UMS (21052) 6380
UST (21053) 6980

PSYC 436 Introduction to Clinical Psychology (3)

Prerequisite: PSYC 100. A survey of diagnostic and therapeutic strategies employed by clinical psychologists. The scientist-practitioner model is emphasized through the critical analysis of theories and empirical research that provide the foundation for determining effective treatments of mental disorders.

ONLINE

UMS (21056) 6380
UST (21057) 6980

PSYC 451 Principles of Psychological Assessment (3)

Prerequisites: PSYC 100 and STAT 225 (or PSYC 200). Recommended: PSYC 305. An examination of basic concepts and theories of psychological assessment, including test development. Social, legal, cultural, and ethical considerations in psychological testing are also discussed.

ONLINE

UST (21631) 6980

Sociology

SOCY 100 Introduction to Sociology (3)

An introduction to the fundamental concepts and principles of sociology. Topics include the study of cultures, patterns of social values, social institutions, stratification, and social change. Students may receive credit for only one of the following courses: BEHS 102 or SOCY 100.

ONLINE

UMS (21060) 6380
UST (21063) 6980

College Park

US2 (21895) 4081 M,W 7–10 p.m.
USS (22006) 4011 M 7–10 p.m.
USS (22028) 4041 Th 7–9:50 p.m.

SOCY 313 The Individual and Society (3)

Prerequisite: SOCY 100. An examination of changing concepts of the interaction between the individual and society. Analysis employs the framework of classical functional, conflict, and social constructivist theories, as well as considering the context of rapidly changing communication technology and globalization. Topics include the construction of social order; the role of trust in social interaction; and work, power, social organization, and the social self. Selected readings are taken from the sociologies of work, gender, postmodernism, globalization, and human rights. Persistent social problems, such as poverty and social inequality, are analyzed. Students may receive credit for only one of the following courses: BEHS 312, SOCY 311, or SOCY 313.

ONLINE

UMS (21160) 6380
UST (21161) 6980

SOCY 325 The Sociology of Gender (3)

Prerequisite: SOCY 100. An inquiry into the institutional bases of gender roles and gender inequality, cultural perspectives on gender, gender socialization, feminism, and gender-role change. Emphasis is on contemporary American society.

ONLINE

UMS (21156) 6380
UST (21157) 6980

SOCY 410 Social Demography (3)

Prerequisite: SOCY 100. A study of social demography. Topics include types of demographic analysis, demographic data, population characteristics, migration, mortality, fertility, population theories, world population growth, and population policy.

College Park

USS (23447) 4011 M 7–10 p.m.

SOCY 423 Ethnic Minorities (3)

Prerequisite: SOCY 100. An exposition of basic social processes in the relations of ethnic groups, immigrant groups, African Americans, and Native Americans in the United States and of ethnic minorities in Europe.

ONLINE

UMS (21430) 6380
UST (21428) 6980

Andrews Air Force Base

US1 (23136) 4172 Tu,Th 6–8:50 p.m.

SOCY 424 Sociology of Race Relations (3)

Prerequisite: SOCY 100. An analysis of race-related issues, focusing mainly on American society. Topics include the historical emergence, development, and institutionalization of racism; the effects of racism on its victims; and conflicts that are racially based.

ONLINE

UMS (23077) 6380
UST (23075) 6980

SOCY 426 Sociology of Religion (3)

A survey of the varieties and origins of religious experience and religious institutions. The role of religion in social life is explored.

Fort Meade

US2 (23492) 4581 M,W 6–9:20 p.m.

COURSE DESCRIPTIONS

Spanish

SPAN 111 Elementary Spanish I (3)

Video programs, Windows 98, sound card, microphone, and CD-ROM required for online sections. A basic foundation in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus is on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an elementary level. Students may receive credit for only one of the following courses: SPAN 101 or SPAN 111.

ONLINE

UMS (21192) 6380
UST (21195) 6980

College Park

USS (21909) 4011	M	7–10 p.m.
USS (21910) 4021	Tu	7–10 p.m.
USS (21943) 4031	W	7–9:50 p.m.
USS (21911) 4041	Th	7–9:50 p.m.
USS (21912) 4061	Sa	9 a.m.–12 noon

SPAN 112 Elementary Spanish II (3)

Video programs, Windows 98, sound card, microphone, and CD-ROM required for online section. Prerequisite: SPAN 111. A continuation of the development of basic skills in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and writing. Focus is on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an advanced elementary level. Much of the class is conducted in Spanish. Students may receive credit for only one of the following courses: SPAN 102 or SPAN 112.

ONLINE

UST (21205) 6980

College Park

USS (21913) 4011	M	7–10 p.m.
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SPAN 211 Intermediate Spanish I (3)

Video programs, Windows 98, sound card, microphone, and CD-ROM required. Prerequisite: SPAN 112. Further development of skills in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and composition. Focus is on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an intermediate level. Class is conducted primarily in Spanish. Students may receive credit for only one of the following courses: SPAN 201, SPAN 114, or SPAN 211.

ONLINE

UST (21215) 6980

SPAN 212 Intermediate Spanish II (3)

Video programs, Windows 98, sound card, microphone, and CD-ROM required for online section. (Serves as preparation for upper-level courses in Spanish language, culture, and literature.) Prerequisite: SPAN 211. Improvement of skills in listening, speaking, reading, and writing in Spanish. Spanish culture, history, current events, and geography provide the context for instruction in grammatical structures, vocabulary, pronunciation, and composition. Focus is on acquiring the skills necessary to communicate with native Spanish speakers orally and in writing at an advanced intermediate level. Class is conducted almost entirely in Spanish. Students may receive credit for only one of the following courses: SPAN 115, SPAN 202, or SPAN 212.

ONLINE

UST (21381) 6980

College Park

USS (21947) 4031	W	7–9:50 p.m.
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SPAN 318 Commercial and Workplace Spanish (4)

Video programs, Windows 98, sound card, microphone, and CD-ROM required. Prerequisite: SPAN 211 or equivalent Spanish proficiency. A study of business terminology, vocabulary, formats, and practices. Emphasis is on everyday spoken and written workplace Spanish, using authentic text from native speakers. Written and oral practice is provided in finding and communicating information, especially on commercial topics in business and other workplace situations. Assignments include a project involving specific vocabulary, forms of professional communication, and cultural protocols relevant to the student's workplace or major. Students may receive credit for only one of the following courses: SPAN 315 or SPAN 318.

ONLINE

UST (21069) 6980

Speech Communication

SPCH 100 Foundations of Speech Communication (3)

(Fulfills the prerequisite for all 300- or 400-level speech courses.) An overview of the principles of communication. Verbal and nonverbal language, listening, group dynamics, and public speaking are highlighted. Emphasis is on applying communication principles to contemporary problems and preparing various types of oral discourse. Students may receive credit for only one of the following courses: SPCH 100, SPCH 100X, SPCH 101, SPCH 107, or SPCH 108.

College Park

US2 (21876) 4081	M,W	7–10 p.m.
USS (21879) 4011	M	7–10 p.m.
USS (21877) 4021	Tu	7–10 p.m.
USS (21875) 4031	W	4–6:50 p.m.
USS (21878) 4041	Th	7–9:50 p.m.

SPCH 125 Introduction to Interpersonal Communication (3)

An overview of the concepts of interpersonal communication. Topics include nonverbal communication, perception, listening, the relationship of language to meaning, and feedback.

ONLINE

UMS (23536) 6380
UST (23493) 6980

SPCH 222 Interviewing (3)

A presentation of the principles and practices used in the recognized types of interview. Special attention is given to behavioral objectives and variables in communication as they figure in the process of interviewing. Students may receive credit for only one of the following courses: SPCH 222 or SPCH 422.

College Park

UN1 (22018) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.

Class meets February 29–March 29.

SPCH 324 Communication and Gender (3)

Prerequisite: Any SPCH course or COMM 300. An investigation of how communication influences gender and how gender affects communication. Topics include gender roles, similarities and differences between genders in communication styles, the role gender plays in personal and professional relationships as well as its role in culture and the media.

ONLINE

UMS (22339) 6380
UST (22340) 6980

Shady Grove

USS (23337) 5111 M 6:30–9:30 p.m.

SPCH 397 Organizational Presentations (3)

Prerequisite: SPCH 100, SPCH 100X, SPCH 101, SPCH 107, or SPCH 108. A study of techniques for planning small- and large-group presentations, including audience profiling and needs analysis. Topics include listener patterns and preferences, presentation organization, confidence-building techniques, platform skills, and audio/video technology and presentation software such as PowerPoint.

College Park

US2 (21989) 4081 M,W 7–10 p.m.

SPCH 426 Negotiation and Conflict Management (3)

Prerequisite: Any SPCH course or COMM 300. A study of the role of communication in shaping negotiation and conflict processes and outcomes. Simulation and role play are used to model workplace practices.

ONLINE

UMS (21216) 6380
UST (21070) 6980

Bolling Air Force Base

US1 (23214) 4271 M,W 6–9 p.m.

SPCH 470 Listening (3)

Prerequisite: Any SPCH course or COMM 300. A survey of theories of the listening process. Emphasis is on functional analysis of listening behavior. Students may receive credit only once under this course number.

ONLINE

UMS (21073) 6380
UST (21074) 6980

Waldorf Center

US2 (23412) 5082 Tu,Th 6:30–9:30 p.m.

SPCH 482 Intercultural Communication (3)

Prerequisite: Any SPCH course or COMM 300. An examination of the major variables of communication in an intercultural context. Topics include cultural, racial, and national differences; stereotypes; values; cultural assumptions; and verbal and nonverbal channels.

ONLINE

UMS (21076) 6380
UST (21077) 6980

College Park

UPR (23100) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.

Class meets January 4–26.

Statistics and Probability

STAT 200 Introduction to Statistics (3)

Prerequisite: MATH 103 or MATH 107. An introduction to statistics. Topics include descriptive statistics, methods of sampling, tables, graphs, percentiles, concepts of probability, normal and chi-square distributions, sampling distributions, confidence intervals, hypothesis testing of one and two means, proportions, binomial experiments, sample size calculations, correlation, and regression. Applications in business, social sciences, and other fields are discussed. Students who receive credit for STAT 200 may not receive credit for the following courses: BEHS 202, BEHS 302, BMGT 230, ECON 321, GNST 201, MATH 111, MGMT 316, PSYC 200, SOCY 201, STAT 100, STAT 225, or STAT 230.

ONLINE

UMS (21079) 6380
UST (21081) 6980

College Park

US2 (21880) 4082 Tu,Th 7–10 p.m.
USS (21881) 4011 M 7–10 p.m.
USS (21882) 4021 Tu 4:10–7:10 p.m.
USS (21883) 4041 Th 4–6:50 p.m.
USS (21884) 4062 Sa 1–4 p.m.

STAT 225 Introduction to Statistical Methods in Psychology (3)

Prerequisite: MATH 107 or MATH 115. Recommended: PSYC 100 or introductory social sciences course. An introduction to quantitative methods in the behavioral and social sciences and psychological research. Topics include the measurement of variables, measures of central tendency and dispersion, correlation, statistical inference and probability, hypothesis testing, t-tests, analysis of variance, and chi-squares tests. Students who receive credit for STAT 225 may not receive credit for the following courses: BEHS 202, BEHS 302, BMGT 230, ECON 321, GNST 201, MGMT 316, PSYC 200, SOCY 201, STAT 100, STAT 200, STAT 230.

ONLINE

UMS (21435) 6380
UST (21431) 6980

College Park

USS (21934) 4031 W 7–9:50 p.m.

Go to www.umuc.edu/distance for technology requirements before registering for online sections.

COURSE DESCRIPTIONS

STAT 230 Business Statistics (3)

Prerequisite: MATH 103 or MATH 107. An introduction to the essential concepts of statistics for business and management. Concepts reviewed include descriptive statistics, probability theory, discrete and continuous probability distributions, sampling theory, estimation, hypothesis testing, regression, and decision theory. Discussion also covers the application of these concepts to solving problems in business and management. Students may receive credit for only one of the following courses: BEHS 202, BEHS 302, BMGT 230, ECON 321, GNST 201, MGMT 316, PSYC 200, SOCY 201, STAT 200, STAT 225, or STAT 230.

ONLINE ☑

UMS (21142) 6380
UST (21144) 6980

College Park

US1 (21907) 4072	Tu,Th	7–9:50 p.m.
US2 (21903) 4081	M,W	7–10 p.m.
USS (21906) 4011	M	4–7 p.m.
USS (21905) 4021	Tu	7–10 p.m.
USS (21904) 4061	Sa	9 a.m.–12 noon

Theatre

THET 110 Introduction to the Theatre (3)

An introduction to the people of the theatre: actors, directors, designers, and backstage personnel. Topics include the core and characteristics of a script, theatrical forms and styles, and theatre history. Students may receive credit for only one of the following courses: HUMN 110 or THET 110.

College Park

USS (23032) 4011	M	7–10 p.m.
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Women's Studies

WMST 200 Introduction to Women's Studies: Women and Society (3)

(Fulfills the general education requirement in behavioral and social sciences.) An interdisciplinary study of the status, roles, and experiences of women in contemporary society. Sources from a variety of fields (such as literature, psychology, history, and anthropology) focus on the writings of women themselves.

ONLINE ☑

UST (21382) 6980

Writing

WRTG 101 Introduction to Writing (3)

(Formerly ENGL 101. Students for whom English is not a first language should consider taking WRTG 101X instead.) Prerequisite: Satisfactory performance on a placement test or EDCP 103. Practice in effective writing and clear thinking at all levels, including the sentence and paragraph, with emphasis on the essay and research report. Specific steps reviewed within the writing process include formulating purpose, identifying an audience, and selecting and using research resources and methods of development. Assignments include composing a total of at least 4,500 words (approximately 20 pages). Students may receive credit for only one of the following courses: ENGL 101, ENGL 101X, WRTG 101, or WRTG 101X.

ONLINE ☑

UMS (22161) 6380
UST (22146) 6980

College Park

US2 (23041) 4082	Tu,Th	7–10 p.m.
USS (23035) 4011	M	7–10 p.m.
USS (23036) 4021	Tu	7–10 p.m.
USS (23037) 4031	W	4:10–7 p.m.
USS (23038) 4041	Th	7–9:50 p.m.
USS (23039) 4061	Sa	9 a.m.–12 noon

WRTG 101X Introduction to Writing (3)

(Formerly ENGL 101X. Enrollment restricted to students for whom English is not a first language.) Prerequisite: Satisfactory performance on a placement test or EDCP 103. Practice in effective writing and clear thinking at all levels, including the sentence and paragraph, with emphasis on the essay and research report. Specific steps reviewed within the writing process include formulating purpose, identifying an audience, and selecting and using research resources and methods of development. Assignments include composing a total of at least 4,500 words (approximately 20 pages). Students may receive credit for only one of the following courses: ENGL 101, ENGL 101X, WRTG 101, or WRTG 101X.

ONLINE ☑

UST (22272) 6980

WRTG 288 Standard English Grammar (3)

(Formerly ENGL 281. Fulfills the general education requirement in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X.) An overview of grammatical structures of standard formal and written English. Topics include parts of speech, punctuation, choice and usage of words, sentence patterns, and advanced grammatical issues. Students may receive credit for only one of the following courses: ENGL 281, ENGL 281X, or WRTG 288.

ONLINE ☑

UMS (22171) 6380
UST (22167) 6980

WRTG 289 Introduction to Principles of Text Editing (3)

(Formerly ENGL 278F. Fulfills the general education requirement in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to the practice of editing. Focus is on striving for correctness, consistency, and clarity of style, while writing, evaluating, and rewriting various documents. Students may receive credit for only one of the following courses: ENGL 278F or WRTG 289.

College Park

USS (23508) 4031 W 7–9:50 p.m.

WRTG 291 Expository and Research Writing (3)

(Formerly ENGL 291. Fulfills the general education requirement in communications.) Prerequisites: WRTG 101/101X (or ENGL 101/101X) and LIBS 150. Continued practice in critical reading, thinking, and writing skills. Focus is on analyzing, evaluating, and synthesizing diverse sources and viewpoints to develop persuasive and argumentative writing projects. Assignments include written exercises, two short research essays, and a research paper, resulting in a total of at least 4,500 words (approximately 20 pages). Students may receive credit for only one of the following courses: ENGL 291, ENGL 291H, or WRTG 291.

ONLINE

UMS (22185) 6380
UST (22172) 6980

College Park

USS (23043) 4011 M 7–10 p.m.
USS (23044) 4021 Tu 7–10 p.m.

College Park/Online Hybrid *

US2 (23047) 4082 Tu,Th 7–10 p.m.

WRTG 293 Introduction to Technical and Business Writing(3)

(Formerly COMM 293. Fulfills the general education requirement in communications.) Prerequisites: WRTG 101/101X (or ENGL 101/101X) and LIBS 150. An introduction to the process of technical and business writing. Topics include conducting audience and needs analyses; organizing and writing clear, precise, grammatically correct workplace prose; and producing a variety of routine professional reports and correspondence. Students may receive credit for only one of the following courses: COMM 293, ENGL 293, or WRTG 293.

ONLINE

UMS (22194) 6380
UST (22191) 6980

WRTG 390 Writing for Managers (3)

(Formerly COMM 390. Fulfills the general education requirement in communications.) Prerequisite: WRTG 101/101X or ENGL 101/101X. A practicum in the kinds of writing skills that managers need for the workplace. Communication skills emphasized include planning information, developing reader-based prose, improving personal writing performance and guiding the writing of subordinates, and mastering such writing tasks as strategic plans and performance appraisals. Students may receive credit for only one of the following courses: COMM 390, HUMN 390, or WRTG 390.

ONLINE

UMS (22209) 6380
UST (22197) 6980

College Park

USS (23049) 4041 Th 7–9:50 p.m.

Fort Meade

US2 (23273) 4582 Tu,Th 6–9:20 p.m.

Shady Grove

USS (23296) 5131 M,W 11 a.m.–12:25 p.m.

WRTG 391 Advanced Expository and Research Writing (3)

(Formerly ENGL 391. Students for whom English is a not a first language should consider taking WRTG 391X instead. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: WRTG 101/101X or ENGL 101/101X. Instruction and practice in methods of presenting ideas and factual information clearly and effectively. Emphasis is on developing skills fundamental to academic writing. Published writings are discussed and evaluated. Assignments include composing a total of 6,000 words (approximately 25 pages). Students may receive credit for only one of the following courses: ENGL 391, ENGL 391X, WRTG 391, or WRTG 391X.

ONLINE

UMS (22227) 6380
UST (22215) 6980

Andrews Air Force Base

US2 (23138) 4181 M,W 6–9 p.m.

Bolling Air Force Base

US1 (23467) 4271 M,W 6–9 p.m.

College Park

USS (23051) 4021 Tu 7–10 p.m.

Shady Grove

USS (23338) 5111 M 6:30–9:30 p.m.

☐ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

* Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

COURSE DESCRIPTIONS

WRTG 393 Technical Writing (3)

(Formerly COMM 393. Students for whom English is not a first language should consider taking WRTG 393X instead. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: WRTG 101/101X or ENGL 101/101X. The writing of technical papers and reports. Focus is on building skills in critical thinking, research, and document design. Assignments include composing a total of 6,000 words (approximately 25 pages) in various formats (e.g., the oral presentation, the résumé, correspondence, manuals, procedures, instructions, and different types of reports, including proposal, progress, analytic, and feasibility). Students may receive credit for only one of the following courses: COMM 393, COMM 393X, ENGL 393, ENGL 393X, WRTG 393, or WRTG 393X.

ONLINE ☑

UMS (22242) 6380
UST (22230) 6980

College Park

US1 (23054) 4071 M,W 7–9:50 p.m.
USS (23052) 4011 M 7–10 p.m.
USS (23053) 4021 Tu 7–10 p.m.

Dorsey Station

US2 (23383) 7681 M,W 6:30–9:30 p.m.

Frederick (NCI at Fort Detrick)

USS (23538) 7821 Tu 6:30–9:30 p.m.

Shady Grove

US2 (23499) 5182 Tu,Th 6:30–9:30 p.m.
USS (23339) 5161 Sa 9 a.m.–12 noon

Waldorf Center

USS (23287) 5031 W 9–11:50 a.m.

WRTG 393X Technical Writing (3)

(Formerly COMM 393X. Enrollment restricted to students for whom English is not a first language. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: WRTG 101/101X or ENGL 101/101X. The writing of technical papers and reports. Focus is on building skills in critical thinking, research, and document design. Assignments include composing a total of 6,000 words (approximately 25 pages) in various formats (e.g., the oral presentation, the résumé, correspondence, manuals, procedures, instructions, and different types of reports, including proposal, progress, analytic, and feasibility). Students may receive credit for only one of the following courses: COMM 393, COMM 393X, ENGL 393, ENGL 393X, WRTG 393, or WRTG 393X.

ONLINE ☑

UST (22273) 6980

WRTG 394 Business Writing (3)

(Formerly COMM 394. Students for whom English is not a first language should consider taking WRTG 394X instead. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to professional workplace writing. Topics include context, purpose, audience, style, organization, format, technology, results, and strategies for persuasion when writing typical workplace messages. In addition to shorter assignments, a substantial formal report that incorporates data analysis and support for conclusions or recommendations is required. Assignments include composing a total of 6,000 words (approximately 25 pages). Students may receive credit for only one of the following courses: COMM 394, COMM 394X, ENGL 394, ENGL 394X, WRTG 394, or WRTG 394X.

ONLINE ☑

UMS (22262) 6380
UST (22246) 6980

Andrews Air Force Base

US1 (23150) 4172 Tu,Th 6–8:50 p.m.

Bolling Air Force Base

US2 (23226) 4282 Tu,Th 6–9 p.m.

College Park

US2 (23062) 4082 Tu,Th 7–10 p.m.
USS (23058) 4021 Tu 7–10 p.m.
USS (23059) 4031 W 4–6:50 p.m.
USS (23060) 4041 Th 7–9:50 p.m.
USS (23061) 4062 Sa 1–4 p.m.

Dorsey Station

USS (23375) 7641 Th 6:30–9:20 p.m.

Fort Meade

US1 (23263) 4571 M,W 6–9 p.m.

Shady Grove

US1 (23351) 5172 Tu,Th 6:30–9:20 p.m.
USS (23341) 5131 W 6:30–9:20 p.m.

Southern Maryland Higher Education Center

USS (23222) 6021 Tu 6:30–9:30 p.m.

Waldorf Center

USS (23393) 5011 M 6:30–9:30 p.m.

☑ Go to www.umuc.edu/distance for technology requirements before registering for online sections.

WRTG 394X Business Writing (3)

(Formerly COMM 394X. Enrollment restricted to students for whom English is not a first language. Fulfills the general education requirement in intensive upper-level writing.) Prerequisite: WRTG 101/101X or ENGL 101/101X. An introduction to professional workplace writing. Topics include context, purpose, audience, style, organization, format, technology, results, and strategies for persuasion when writing typical workplace messages. In addition to shorter assignments, a substantial formal report that incorporates data analysis and support for conclusions or recommendations is required. Assignments include composing a total of 6,000 words (approximately 25 pages). Students may receive credit for only one of the following courses: COMM 394, COMM 394X, ENGL 394, ENGL 394X, WRTG 394, or WRTG 394X.

ONLINE

UMS (22275) 6380
UST (22274) 6980

WRTG 489 Advanced Technical Editing (3)

(Formerly COMM 491. Fulfills the general education requirement in communications.) WRTG 393/393X, WRTG 394/394X, COMM 393/393X, or COMM 394/394X. Recommended: WRTG 288 or ENGL 281 or familiarity with grammar. A systematic approach to methods of preparing a document for publication or other disseminations. Discussion addresses the full range of editing levels (copyediting, substantive editing, and document design) and includes an overview of design goals that reflect specific readers and purposes. Students may receive credit for only one of the following courses: COMM 491, ENGL 489B, or WRTG 489.

ONLINE

UST (22268) 6980

WRTG 494 Grant and Proposal Writing (3)


(Formerly COMM 492. Fulfills the general education requirement in communications.) WRTG 393/393X, WRTG 394/394X, COMM 393/393X, or COMM 394/394X. An advanced study of technical writing, focusing on composing competitive proposals in response to Request for Proposals (RFPs) and other funding solicitations from the federal government, community and private sources. Discussion covers stages of the proposal-development process, including researching the funding agency for its mission, target populations, and problems of interest; assessing the RFP to determine evaluation criteria; and assembling the required elements of a successful proposal. Assignments include working in teams to a prepare competitive proposal. Students may receive credit for only one of the following courses: COMM 492, ENGL 489C, or WRTG 494.


ONLINE

UST (22269) 6980

Shady Grove/Online Hybrid

USS (23340) 5141 Th 6:30–9:20 p.m.

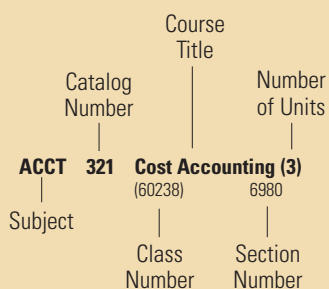
 Go to www.umuc.edu/distance for technology requirements before registering for online sections.

 Hybrid classes meet on-site approximately every other class session. Go to www.umuc.edu/distance for technology requirements.

COURSES OFFERED ONLINE

Online education makes it possible for you to complete your degree or certificate program from any place with Internet access. You can participate in your class day or night—whenever is most convenient for you.

Key to Course Listing



Technical Requirements

To check the most current system requirements for online courses, go to tychousa.umuc.edu/tech/min_tech.html.

Course Materials

Special requirements (e.g., lab kits, video, or special computer requirements) are indicated in the following course list by icon.

Go to tychousa.umuc.edu to check out your course syllabus. If you do not receive an e-mail with class information before the term begins, e-mail textbooks@umuc.edu.

New to Online Study?

If you haven't taken an online course before and want to find out more, go to www.umuc.edu/distance and take a test drive with WEBT 101 Orientation to WebTycho.

Online Classes

January Session (January 2–February 23)

LIBS 150 Information Literacy and Research Methods (1)
(21643) 6910

Standard (January 23–May 8)

AASP 201 Introduction to African American Studies (3)
(23478) 6980

ACCT 220 Principles of Accounting I (3)
(20106) 6980

ACCT 221 Principles of Accounting II (3)
(20122) 6980

ACCT 301 Accounting for Nonaccounting Managers (3)
(20131) 6980

ACCT 310 Intermediate Accounting I (3)
(20134) 6980

ACCT 311 Intermediate Accounting II (3)
(20139) 6980

ACCT 321 Cost Accounting (3)
(20145) 6980

ACCT 323 Taxation of Individuals (3)
(20149) 6980

ACCT 326 Accounting Information Systems (3)
(20155) 6980

ACCT 328 Accounting Software (3)
(20159) 6980

ACCT 410 Accounting for Government and Not-for-Profit Organizations (3)
(20162) 6980

ACCT 411 Ethics and Professionalism in Accounting (3)
(20164) 6980

ACCT 417 Taxation of Corporations and Other Entities (3)
(20166) 6980

ACCT 422 Auditing Theory and Practice (3)
(20168) 6980

ACCT 424 Advanced Accounting (3)
(20171) 6980

ACCT 425 International Accounting (3)
(20172) 6980

ACCT 426 Advanced Cost Accounting (3)
(20174) 6980

ACCT 436 Internal Auditing (3)
(20175) 6980

ACCT 495 Contemporary Issues in Accounting Practice (3)
(20179) 6980

ANTH 102 Introduction to Anthropology: Cultural Anthropology (3)
(21400) 6980

ANTH 343 Physical Anthropology and Archaeology (3)
(20182) 6980

ANTH 344 Cultural Anthropology and Linguistics (3)
(20184) 6980

ARTH 370 History of World Art I (3)
(20187) 6980

ASTD 150 Introduction to Asian Studies I (3)
(21359) 6980

ASTR 100 Introduction to Astronomy (3)
(20192) 6980

BEHS 210 Introduction to Social and Behavioral Science (3)
(20199) 6980

BEHS 343 Parenting Today (3)
(20205) 6980

BEHS 453 Domestic Violence (3)
(20211) 6980

BIOL 101 Concepts of Biology (3) 
(20230) 6980

 Video programs required.

BIOL 102	Laboratory in Biology (1) \$	(20253) 6980
BIOL 103	Introduction to Biology (4) \$	(22323) 6980
BIOL 160	Human Biology (3)	(22345) 6980
BIOL 181	Life in the Oceans (3)	(20261) 6980
BIOL 350	Molecular and Cellular Biology (3)	(21404) 6980
BIOL 362	Neurobiology (3)	(20266) 6980
BIOL 422	Epidemiology of Emerging Infections (3)	(22322) 6980
BMGT 110	Introduction to Business and Management (3)	(21576) 6978
BMGT 304	Managing E-Commerce in Organizations (3)	(20285) 6980
BMGT 312	Women in Business (3)	(20287) 6980
BMGT 313	Women as Entrepreneurs (3)	(20290) 6980
BMGT 314	Women as Leaders (3)	(20293) 6980
BMGT 317	Problem Solving for Managers (3)	(20296) 6980
BMGT 339	Government and Business Contracting (3)	(20299) 6980
BMGT 361	Health Management (3)	(20301) 6980
BMGT 364	Management and Organization Theory (3)	(20307) 6980
BMGT 365	Organizational Leadership (3)	(20322) 6980
BMGT 366	Managing in the Public Sector (3)	(20324) 6980
BMGT 372	Supply Chain and Logistics Management (3)	(23071) 6980
BMGT 380	Business Law I (3)	(20327) 6980
BMGT 381	Business Law II (3)	(20334) 6980
BMGT 391	Motivation, Performance, and Productivity (3)	(20337) 6980
BMGT 392	Global Business Management (3) Ⓞ	(20341) 6980
BMGT 437	International Business Law (3)	(20372) 6980
BMGT 454	The Global Manager and Public Policy (3)	(21639) 6980
BMGT 456	Multinational Management (3)	(20373) 6980
BMGT 464	Organizational Behavior (3)	(20344) 6980
BMGT 465	Organization Development and Change (3)	(20345) 6980
BMGT 482	Business and Government (3)	(20347) 6980
BMGT 487	Project Management I (3)	(20351) 6980
BMGT 488	Project Management II (3)	(20352) 6980
BMGT 491	Exploring the Future (3)	(20353) 6980
BMGT 495	Strategic Management (3)	(20356) 6980
BMGT 496	Business Ethics (3)	(20366) 6980
CCJS 100	Introduction to Criminal Justice (3)	(20376) 6980
CCJS 230	Criminal Law in Action (3)	(20382) 6980
CCJS 234	Criminal Procedure and Evidence (3)	(21384) 6980
CCJS 320	Introduction to Criminalistics (3)	(21217) 6980
CCJS 340	Law-Enforcement Administration (3)	(20386) 6980
CCJS 350	Juvenile Delinquency (3)	(20389) 6980
CCJS 351	Issues in Criminal Justice (6)	(20392) 6980
CCJS 360	Victimology (3)	(23533) 6980
CCJS 430	Legal and Ethical Issues in Security Management (3)	(21169) 6980
CCJS 445	Introduction to Security Management (3)	(20395) 6980
CCJS 461	Psychology of Criminal Behavior (3)	(23530) 6980
CCJS 497	Correctional Administration (3)	(22337) 6980
CMIS 102	Introduction to Problem Solving and Algorithm Design (3)	(20399) 6980
CMIS 141	Introductory Programming (3)	(20407) 6980
CMIS 160	Discrete Mathematics for Computing (3)	(20415) 6980
CMIS 170	Introduction to XML (3)	(22135) 6980
CMIS 241	Data Structures and Abstraction (3)	(20420) 6980
CMIS 242	Intermediate Programming (3)	(23072) 6980
CMIS 310	Computer Systems and Architecture (3)	(20423) 6980
CMIS 315	Programming and Application in C++ (3)	(20426) 6980
CMIS 320	Relational Databases (3)	(20428) 6980
CMIS 325	UNIX with Shell Programming (3)	(20431) 6980
CMIS 330	Software Engineering Principles and Techniques (3)	(20433) 6980
CMIS 340	Programming in Java (3)	(20435) 6980
CMIS 345	Object-Oriented Design and Programming (3)	(21236) 6980
CMIS 370	Data Communications (3)	(20437) 6980
CMIS 375	Programming in Perl (3)	(20439) 6980

\$ Purchase of a lab kit required.

Ⓞ CD-ROM required.


COURSES OFFERED ONLINE


CMIS 415 Advanced UNIX and C (3) (20441) 6980	CMSC 311 Computer Organization (3) (20461) 6980	COMM 493 Strategies for Visual Communications (3) (20511) 6980
CMIS 420 Advanced Relational Databases (3) (20442) 6980	CMSC 330 Advanced Programming Languages (3) (21445) 6980	COMM 495 Seminar in Workplace Communication (3) (20513) 6980
CMIS 435 Computer Networking (3) (20444) 6980	CMSC 335 Object-Oriented and Concurrent Programming (3) (21109) 6980	ECON 201 Principles of Macroeconomics (3) (20522) 6980
CMIS 440 Advanced Programming in Java (3) (21413) 6980	CMSC 420 Advanced Data Structures and Analysis (3) (23634) 6980	ECON 203 Principles of Microeconomics (3) (20536) 6980
CMIS 445 Distributed Systems (3) (20446) 6980	CMSC 480 Advanced Programming in Java (3) (23636) 6980	ECON 306 Intermediate Microeconomic Theory (3) (20542) 6980
CMIS 465 Software Verification and Validation (3) (20448) 6980	CMSC 495 Current Trends and Projects in Computer Science (3) (23074) 6980	ECON 430 Money and Banking (3) (21232) 6980
CMIS 485 Web Database Development (3) (21414) 6980	CMST 103 Application Software (3) (20465) 6980	EDCP 100 Principles and Strategies of Successful Learning (3) (21615) 6960
CMIT 261 Introduction to Oracle (3) 📄 (20451) 6980	CMST 303 Advanced Application Software (3) (20467) 6980	EDCP 103 Fundamentals of Writing and Grammar (3) (21190) 6980
CMIT 265 Networking Essentials (3) (20453) 6980	CMST 306 Introduction to Visual Basic .NET Programming (3) (20469) 6980	EMGT 302 Concepts of Emergency Management (3) (22318) 6980
CMIT 320 Network Security (3) (21182) 6980	CMST 310 Electronic Publishing (3) (20472) 6980	EMGT 304 Emergency Response Preparedness and Planning (3) (22321) 6980
CMIT 350 Interconnecting Cisco Devices (3) (21180) 6980	CMST 311 Advanced Electronic Publishing (3) (20474) 6980	EMGT 306 Political and Policy Issues in Emergency Management (3) (23067) 6980
CMIT 364 Windows XP Professional (3) (21528) 6980	CMST 340 Computer Applications in Management (3) (20475) 6980	ENGL 240 Introduction to Fiction, Poetry, and Drama (3) (20544) 6980
CMIT 368 Windows Server 2003 (3) (21447) 6980	CMST 385 Internet and Web Design (3) (20478) 6980	ENGL 294 Introduction to Creative Writing (3) (21362) 6980
CMIT 376 Windows Network Infrastructure (3) (22141) 6980	CMST 386 Advanced Internet and Web Design (3) (20483) 6980	ENGL 303 Critical Approaches to Literature (3) (20549) 6980
CMIT 377 Windows Directory Services Infrastructure (3) (21450) 6980	CMST 416 Advanced Visual Basic .NET Programming (3) (20485) 6980	ENGL 311 17th- and 18th-Century British Literature (3) (20555) 6980
CMIT 399V Windows Vista (3) (23481) 6980	CMST 430 Web Site Management (3) (20486) 6980	ENGL 345 Modern Poetry (3) (20557) 6980
CMIT 480 Designing Security for a Windows Network (3) (21185) 6980	CMST 450 Web Design with XML (3) (20487) 6980	ENGL 354 American Women Writers Since 1900 (3) (20560) 6980
CMSC 101 Introductory Computer Science (3) (20457) 6980	COMM 300 Communication Theory (3) (20493) 6980	ENGL 358 British Women Writers Since 1900 (3) (20562) 6980
CMSC 130 Computer Science I (3) (20458) 6980	COMM 380 Language in Social Contexts (3) 📄 (20501) 6980	ENGL 363 African American Authors to 1900 (3) (20563) 6980
CMSC 150 Introduction to Discrete Structures (3) (20459) 6980	COMM 400 Communication and the Law (3) (20506) 6980	
CMSC 230 Computer Science II (3) (20460) 6980		

📄 Windows NT 4.0, 2000, or XP Professional; at least 5 GB of hard disk space; 256 MB RAM; and a CPU processor speed of 350 MHz required.
 📄 Video programs required.




ENGL 364	African American Authors Since 1900 (3) (20565) 6980	FINC 321	Fundamentals of Building Wealth (3) (22298) 6980	GERM 112	Elementary German II (3)   (20601) 6980
ENGL 406	Shakespeare: Power and Justice (3) (20567) 6980	FINC 330	Business Finance (3) (22305) 6980	GERO 100	Introduction to Gerontology (3) (20603) 6980
ENGL 425	Modern British Literature (3) (20569) 6980	FINC 331	Finance for the Nonfinancial Manager (3) (22316) 6980	GERO 302	Health and Aging (3) (20605) 6980
ENGL 433	American Literature: 1914 to the Present (3) (20570) 6980	FINC 340	Investments (3) (22285) 6980	GERO 306	Programs, Services, and Policies (3) (21155) 6980
ENGL 441	The Novel in America Since 1914 (3) (20572) 6980	FINC 351	Risk Management (3) (22287) 6980	GERO 311	Women and Aging (3) (20606) 6980
ENGL 454	Modern World Drama (3) (21369) 6980	FINC 430	Financial Management (3) (22288) 6980	GERO 327	Ethnicity and Aging (3) (20607) 6980
ENGL 481	The Art of Narration (3) (23482) 6980	FINC 440	Security Analysis and Valuation (3) (22290) 6980	GVPT 100	Introduction to Political Science (3) (21392) 6980
ENMT 301	Environment and Ecosystems Management (3) (20574) 6980	FINC 460	International Finance (3) (22291) 6980	GVPT 101	Introduction to Political Theory (3) (22279) 6980
ENMT 303	Environmental Regulations and Policy (3) (20577) 6980	FSCN 302	Advanced Fire Administration (3) (20588) 6980	GVPT 170	American Government (3) (20611) 6980
ENMT 305	Hazardous Materials Toxicology (3) (20578) 6980	FSCN 303	Analytic Approaches to Public Fire Protection (3) (20589) 6980	GVPT 406	Global Terrorism (3) (23486) 6980
ENMT 310	Emergency Planning and Operations Management (3) (20579) 6980	FSCN 304	Fire-Personnel Management (3) (20590) 6980	GVPT 457	American Foreign Relations (3) (23627) 6980
ENMT 315	Environmental Audits and Permits (3) (21128) 6980	FSCN 305	Fire-Prevention Organization and Management (3) (20591) 6980	HIST 115	World History I (3) (20616) 6980
ENMT 321	Environmental Health (3) (21129) 6980	FSCN 306	Fire Investigation and Analysis (3) (20592) 6980	HIST 116	World History II (3) (20623) 6980
ENMT 322	Occupational Health and Safety (3) (21408) 6980	FSCN 401	Disaster and Fire Defense Planning (3) (20593) 6980	HIST 141	Western Civilization I (3) (21487) 6980
ENMT 340	Environmental Technology (3) (20580) 6980	FSCN 402	Fire-Related Human Behavior (3) (21453) 6980	HIST 142	Western Civilization II (3) (21213) 6980
ENMT 380	Air Quality Management (3) (20581) 6980	FSCN 403	Managerial Issues in Hazardous Materials (3) (20594) 6980	HIST 156	History of the United States to 1865 (3) (20627) 6980
ENMT 405	Pollution Prevention Strategies (3) (20582) 6980	FSCN 412	Political and Legal Foundations of Fire Protection (3) (20596) 6980	HIST 157	History of the United States Since 1865 (3) (20631) 6980
ENMT 495	Global Environmental Management Issues (3) (20583) 6980	FSCN 415	Application of Fire Research (3) (21454) 6980	HIST 309	Introduction to Historical Writing (3) (20636) 6980
EXCL 301	Learning Analysis and Planning (3) ★ (20585) 6980	FSCN 495	Fire Service Leadership (3) (23065) 6980	HIST 336	Europe in the 19th Century: 1815 to 1919 (3) (20639) 6980
FINC 310	Entrepreneurship and New Venture Planning (3) (22294) 6980	GERM 111	Elementary German I (3)   (20599) 6980	HIST 337	Europe's Bloodiest Century (3) (20641) 6980

★ Before registering for this course, you must be admitted to EXCEL and participate in an orientation session. For information, call 800-888-UMUC, ext. 7888, or send an e-mail to priorlearning@umuc.edu.


 Windows 98 (or higher), a sound card, a microphone, speakers, and occasional synchronous work required.

 Video programs required.

COURSES OFFERED ONLINE

HIST 365	Recent America: 1945 to the Present (3) (20646) 6980	HRMN 408	Employment Law for Business (3) (20697) 6980	IFSM 438	Project Management (3) (20819) 6980
HIST 376	Women and the Family in America to 1870 (3) (20648) 6980	HRMN 495	Contemporary Issues in Human Resource Management Practice (3) (21508) 6980	IFSM 450	Telecommunication Systems in Management (3) (20823) 6980
HIST 377	Women in America Since 1870 (3) (20649) 6980	HUMN 102	Classical Foundations (3) (21372) 6980	IFSM 454	Information System Security Mechanisms (3) (20825) 6980
HIST 460	African American Life: 1500 to 1865 (3) (23489) 6980	HUMN 311	Workplace Ethics (3) (20707) 6980	IFSM 459	Security Issues and Emerging Technologies (3) (21175) 6980
HIST 461	African American Life Since 1865 (3) (20651) 6980	HUMN 336	Ideas Shaping the 21st Century (3) (20714) 6980	IFSM 461	Systems Analysis and Design (3) (20827) 6980
HIST 462	The U.S. Civil War (3) (20655) 6980	HUMN 350	The Religious Quest (6) (20717) 6980	IFSM 485	Trends and Projects in Information Assurance (3) (23494) 6980
HIST 481	History of Modern China (3) (20657) 6980	HUMN 351	Myth and Culture (3) (20722) 6980	JAPN 111	Elementary Japanese I (3)  
HIST 483	History of Japan Since 1800 (3) (20659) 6980	IFSM 201	Introduction to Computer-Based Systems (3) (20746) 6960	JAPN 112	Elementary Japanese II (3)  
HMLS 302	Introduction to Homeland Security (3) (22120) 6980	IFSM 300	Information Systems in Organizations (3) (20773) 6970	JOUR 201	Writing for the Mass Media (3) (20834) 6980
HMLS 304	Strategic Planning in Homeland Security (3) (22123) 6980	IFSM 302	Workplace Productivity (3) (20782) 6980	JOUR 202	Editing for the Mass Media (3) (20838) 6980
HMLS 406	Legal and Political Issues of Homeland Security (3) (23068) 6980	IFSM 303	Human Factors in Information Systems (3) (20786) 6980	JOUR 330	Public Relations Theory (3) (20840) 6980
HRMN 300	Human Resource Management (3) (20665) 6980	IFSM 304	Ethics in the Information Age (3) (20790) 6980	JOUR 331	Public Relations Techniques (3) (20841) 6980
HRMN 302	Organizational Communication (3) (20677) 6980	IFSM 310	Software and Hardware Concepts (3) (20799) 6980	LGST 101	Introduction to Law (3) (20846) 6980
HRMN 362	Labor Relations (3) (20683) 6980	IFSM 410	Database Concepts (3) (20804) 6980	LGST 200	Techniques of Legal Research (3) (20851) 6980
HRMN 363	Negotiation Strategies (3) (21106) 6980	IFSM 411	SQL (3) (20807) 6980	LGST 201	Legal Writing (3) (20855) 6980
HRMN 365	Conflict Management in Organizations (3) (20685) 6980	IFSM 420	Advanced Database Concepts (3) (20808) 6980	LGST 204	Legal Ethics (3) (20859) 6980
HRMN 367	Organizational Culture (3) (20688) 6980	IFSM 430	Information Systems and Security (3) (20810) 6980	LGST 312	Torts (3) (20861) 6980
HRMN 390	Contemporary Compensation Management (3) (21104) 6980	IFSM 431	Policy Planning for Security Architects (3) (20814) 6980	LGST 315	Domestic Relations (3) (20863) 6980
HRMN 400	Human Resource Management: Analysis and Problems (3) (20690) 6980	IFSM 432	Disaster Recovery Planning (3) (20816) 6980	LGST 320	Criminal Law and Procedures (3) (21397) 6980
HRMN 406	Employee Training and Development (3) (20694) 6980	IFSM 433	Information Security Needs Assessment and Planning (3) (20817) 6980	LGST 325	Litigation (3) (20866) 6980

 Windows 98 (or higher), a sound card, a microphone, speakers, and occasional synchronous work required.

 Video programs required.

LGST 335	Elder Law (3) (20870) 6980	MRKT 395	Customer Relationship Management (3) (20938) 6980	PSYC 341	Introduction to Memory and Cognition (3) (21029) 6980
LGST 340	Contract Law (3) (20871) 6980	MRKT 410	Consumer Behavior (3) (20940) 6980	PSYC 353	Adult Psychopathology (3) (21033) 6980
LGST 360	Computer Application in the Legal Environment (3) (20873) 6980	MRKT 412	Marketing Research Applications (3) (20941) 6980	PSYC 354	Cross-Cultural Psychology (3) (21037) 6980
LGST 400	Advanced Legal Research and Analysis (3) (20875) 6980	MRKT 454	Global Marketing (3) (20943) 6980	PSYC 355	Child Psychology (3) (21041) 6980
LGST 401	Advanced Legal Writing (3) (20876) 6980	MRKT 457	E-Marketing (3) (23070) 6980	PSYC 357	Psychology of Adulthood and Aging (3) (21045) 6980
LGST 411	Consumer Protection Law (3) (20878) 6980	MRKT 475	Sales Management (3) (20944) 6980	PSYC 361	Survey of Industrial and Organizational Psychology (3) (21047) 6980
LGST 415	Intellectual Property (3) (20879) 6980	MRKT 495	Marketing Policies and Strategies (3) (20947) 6980	PSYC 386	Psychology of Stress (3) (21049) 6980
LGST 450	Bankruptcy Law (3) (20880) 6980	MUSC 210	The Impact of Music on Life (3) (22142) 6980	PSYC 415	History of Psychology (3) (21051) 6980
LIBS 150	Information Literacy and Research Methods (1) (20903) 6980 <i>Class meets January 23–March 16.</i>	NSCI 100	Introduction to Physical Science (3) (20951) 6980	PSYC 435	Personality Theories (3) (21053) 6980
MATH 009	Introductory Algebra (3) (21134) 6980	NSCI 101	Physical Science Laboratory (1) \$ (20961) 6980	PSYC 436	Introduction to Clinical Psychology (3) (21057) 6980
MATH 012	Intermediate Algebra (3) (21110) 6980	NSCI 170	Concepts of Meteorology (3) 📺 (20968) 6980	PSYC 451	Principles of Psychological Assessment (3) (21631) 6980
MATH 106	Finite Mathematics (3) (22136) 6980	NSCI 171	Laboratory in Meteorology (1) (20972) 6980	SOCY 100	Introduction to Sociology (3) (21063) 6980
MATH 107	College Algebra (3) (20914) 6980	NSCI 362	Environmental Change and Sustainability (3) (21125) 6980	SOCY 313	The Individual and Society (3) (21161) 6980
MATH 108	Trigonometry and Analytical Geometry (3) (21419) 6980	PHIL 140	Contemporary Moral Issues (3) (20978) 6980	SOCY 325	The Sociology of Gender (3) (21157) 6980
MATH 140	Calculus I (4) (20919) 6980	PSYC 100	Introduction to Psychology (3) (20991) 6980	SOCY 423	Ethnic Minorities (3) (21428) 6980
MATH 141	Calculus II (4) (20920) 6980	PSYC 101	Psychology of Adjustment (3) (21423) 6980	SOCY 424	Sociology of Race Relations (3) (23075) 6980
MATH 240	Introduction to Linear Algebra (4) (21866) 6980	PSYC 301	Biological Basis of Behavior (3) (21008) 6980	SPAN 111	Elementary Spanish I (3) 📺 📺 (21195) 6980
MRKT 310	Marketing Principles and Organization (3) (20925) 6980	PSYC 305	Research Methods in Psychology (3) (21014) 6980	SPAN 112	Elementary Spanish II (3) 📺 📺 (21205) 6980
MRKT 354	Integrated Marketing Communications (3) (20937) 6980	PSYC 310	Sensation and Perception (3) (21020) 6980	SPAN 211	Intermediate Spanish I (3) 📺 📺 (21215) 6980
		PSYC 321	Social Psychology (3) (21002) 6980	SPAN 212	Intermediate Spanish II (3) 📺 📺 (21381) 6980
		PSYC 332	Psychology of Human Sexuality (3) (21025) 6980	SPAN 318	Commercial and Workplace Spanish (4) 📺 📺 (21069) 6980

\$ Purchase of a lab kit required.

📺 Video programs required.

📺 Windows 98 (or higher), a sound card, a microphone, speakers, a CD-ROM, and occasional synchronous work required.

COURSES OFFERED ONLINE

SPCH 125 Introduction to Interpersonal Communication (3)
(23493) 6980

SPCH 324 Communication and Gender (3)
(22340) 6980

SPCH 426 Negotiation and Conflict Management (3)
(21070) 6980

SPCH 470 Listening (3)
(21074) 6980

SPCH 482 Intercultural Communication (3)
(21077) 6980

STAT 200 Introduction to Statistics (3)
(21081) 6980

STAT 225 Introduction to Statistical Methods in Psychology (3)
(21431) 6980

STAT 230 Business Statistics (3)
(21144) 6980

WMST 200 Introduction to Women's Studies: Women and Society (3)
(21382) 6980

WRWG 101 Introduction to Writing (3)
(22146) 6980

WRWG 101X Introduction to Writing (3)
(22272) 6980

WRWG 288 Standard English Grammar (3)
(22167) 6980

WRWG 291 Expository and Research Writing (3)
(22172) 6980

WRWG 293 Introduction to Technical and Business Writing (3)
(22191) 6980

WRWG 390 Writing for Managers (3)
(22197) 6980

WRWG 391 Advanced Expository and Research Writing (3)
(22215) 6980

WRWG 393 Technical Writing (3)
(22230) 6980

WRWG 393X Technical Writing (3)
(22273) 6980

WRWG 394 Business Writing (3)
(22246) 6980

WRWG 394X Business Writing (3)
(22274) 6980

WRWG 489 Advanced Technical Editing (3)
(22268) 6980

WRWG 494 Grant and Proposal Writing (3)
(22269) 6980

Midspring (March 24–June 28)

ACCT 220 Principles of Accounting I (3)
(20101) 6380

ACCT 301 Accounting for Nonaccounting Managers (3)
(21096) 6380

ACCT 310 Intermediate Accounting I (3)
(20133) 6380

ACCT 311 Intermediate Accounting II (3)
(21097) 6380

ACCT 321 Cost Accounting (3)
(20143) 6380

ACCT 323 Taxation of Individuals (3)
(21098) 6380

ACCT 326 Accounting Information Systems (3)
(20153) 6380

ACCT 328 Accounting Software (3)
(21100) 6380

ACCT 411 Ethics and Professionalism in Accounting (3)
(21440) 6380

ACCT 417 Taxation of Corporations and Other Entities (3)
(22127) 6380

ACCT 495 Contemporary Issues in Accounting Practice (3)
(21101) 6380

ANTH 102 Introduction to Anthropology: Cultural Anthropology (3)
(21403) 6380

ANTH 344 Cultural Anthropology and Linguistics (3)
(20183) 6380

ARTH 370 History of World Art I (3)
(20186) 6380

ASTR 100 Introduction to Astronomy (3)
(20190) 6380

BEHS 210 Introduction to Social and Behavioral Science (3)
(20197) 6380

BEHS 343 Parenting Today (3)
(20203) 6380

BEHS 453 Domestic Violence (3)
(20210) 6380

BIOL 101 Concepts of Biology (3) 📺
(20214) 6380

BIOL 102 Laboratory in Biology (1) \$
(20237) 6380

BIOL 103 Introduction to Biology (4) \$
(22333) 6380

BIOL 160 Human Biology (3)
(22348) 6380

BIOL 181 Life in the Oceans (3)
(20259) 6380

BIOL 350 Molecular and Cellular Biology (3)
(21405) 6380

BIOL 362 Neurobiology (3)
(20265) 6380

BMGT 110 Introduction to Business and Management (3)
(20268) 6380

BMGT 312 Women in Business (3)
(20286) 6380

BMGT 313 Women as Entrepreneurs (3)
(20289) 6380

BMGT 317 Problem Solving for Managers (3)
(20295) 6380

BMGT 339 Government and Business Contracting (3)
(21383) 6380

BMGT 364 Management and Organization Theory (3)
(20302) 6380

BMGT 366 Managing in the Public Sector (3)
(22128) 6380

BMGT 380 Business Law I (3)
(20325) 6380

BMGT 391 Motivation, Performance, and Productivity (3)
(20336) 6380

BMGT 392 Global Business Management (3) 📀
(20340) 6380

BMGT 482 Business and Government (3)
(20346) 6380

- 📺 Video programs required.
- \$ Purchase of a lab kit required.
- 📀 CD-ROM required.

BMGT 487	Project Management I (3) (22129) 6380	CMIS 310	Computer Systems and Architecture (3) (20422) 6380	ECON 201	Principles of Macroeconomics (3) (20515) 6380
BMGT 495	Strategic Management (3) (20354) 6380	CMIS 320	Relational Databases (3) (20427) 6380	ECON 203	Principles of Microeconomics (3) (20534) 6380
BMGT 496	Business Ethics (3) (20364) 6380	CMIS 325	UNIX with Shell Programming (3) (20430) 6380	ECON 430	Money and Banking (3) (22276) 6380
CCJS 100	Introduction to Criminal Justice (3) (20374) 6380	CMIS 370	Data Communications (3) (20436) 6380	EDCP 100	Principles and Strategies of Successful Learning (3) (21225) 6380
CCJS 105	Introduction to Criminology (3) (23063) 6380	CMIS 440	Advanced Programming in Java (3) (21412) 6380	EDCP 103	Fundamentals of Writing and Grammar (3) (21189) 6380
CCJS 230	Criminal Law in Action (3) (20380) 6380	CMIT 265	Networking Essentials (3) (20452) 6380	EMGT 302	Concepts of Emergency Management (3) (22317) 6380
CCJS 234	Criminal Procedure and Evidence (3) (21387) 6380	CMIT 320	Network Security (3) (21181) 6380	EMGT 304	Emergency Response Preparedness and Planning (3) (22320) 6380
CCJS 320	Introduction to Criminalistics (3) (21220) 6380	CMIT 350	Interconnecting Cisco Devices (3) (21179) 6380	ENGL 240	Introduction to Fiction, Poetry, and Drama (3) (20543) 6380
CCJS 340	Law-Enforcement Administration (3) (20385) 6380	CMIT 368	Windows Server 2003 (3) (21449) 6380	ENGL 294	Introduction to Creative Writing (3) (21365) 6380
CCJS 350	Juvenile Delinquency (3) (20388) 6380	CMIT 376	Windows Network Infrastructure (3) (22140) 6380	ENGL 303	Critical Approaches to Literature (3) (20547) 6380
CCJS 351	Issues in Criminal Justice (6) (20391) 6380	CMIT 377	Windows Directory Services Infrastructure (3) (21451) 6380	ENGL 345	Modern Poetry (3) (21367) 6380
CCJS 430	Legal and Ethical Issues in Security Management (3) (21168) 6380	CMSC 101	Introductory Computer Science (3) (21178) 6380	ENGL 354	American Women Writers Since 1900 (3) (21187) 6380
CCJS 445	Introduction to Security Management (3) (20394) 6380	CMST 103	Application Software (3) (20464) 6380	ENGL 364	African American Authors Since 1900 (3) (20564) 6380
CCJS 461	Psychology of Criminal Behavior (3) (23532) 6380	CMST 303	Advanced Application Software (3) (22213) 6380	ENGL 406	Shakespeare: Power and Justice (3) (21188) 6380
CCJS 497	Correctional Administration (3) (22338) 6380	CMST 306	Introduction to Visual Basic .NET Programming (3) (20468) 6380	ENGL 441	The Novel in America Since 1914 (3) (20571) 6380
CMIS 102	Introduction to Problem Solving and Algorithm Design (3) (20396) 6380	CMST 310	Electronic Publishing (3) (20471) 6380	ENGL 454	Modern World Drama (3) (21370) 6380
CMIS 141	Introductory Programming (3) (20405) 6380	CMST 385	Internet and Web Design (3) (20477) 6380	ENMT 301	Environment and Ecosystems Management (3) (20573) 6380
CMIS 160	Discrete Mathematics for Computing (3) (20413) 6380	COMM 300	Communication Theory (3) (20491) 6380	ENMT 303	Environmental Regulations and Policy (3) (20576) 6380
CMIS 170	Introduction to XML (3) (22134) 6380	COMM 380	Language in Social Contexts (3) 📺 (20499) 6380	EXCL 301	Learning Analysis and Planning (3) ★ (20584) 6380
CMIS 241	Data Structures and Abstraction (3) (20419) 6380	COMM 400	Communication and the Law (3) (20505) 6380		
		COMM 493	Strategies for Visual Communications (3) (21361) 6380		

📺 Video programs required.

★ Before registering for this course, you must be admitted to EXCEL and participate in an orientation session. For information, call 800-888-UMUC, ext. 7888, or send an e-mail to priorlearning@umuc.edu.

COURSES OFFERED ONLINE

FINC 321	Fundamentals of Building Wealth (3) (22297) 6380	HIST 365	Recent America: 1945 to the Present (3) (20645) 6380	IFSM 201	Introduction to Computer-Based Systems (3) (20728) 6380
FINC 330	Business Finance (3) (22302) 6380	HIST 376	Women and the Family in America to 1870 (3) (22119) 6380	IFSM 300	Information Systems in Organizations (3) (20756) 6380
FINC 340	Investments (3) (22282) 6380	HIST 460	African American Life: 1500 to 1865 (3) (23491) 6380	IFSM 302	Workplace Productivity (3) (20781) 6380
FINC 351	Risk Management (3) (22286) 6380	HIST 461	African American Life Since 1865 (3) (20650) 6380	IFSM 303	Human Factors in Information Systems (3) (20785) 6380
FSCN 411	Fire Protection Structure and Systems (3) (22277) 6380	HIST 462	The U.S. Civil War (3) (20654) 6380	IFSM 304	Ethics in the Information Age (3) (20788) 6380
GERO 100	Introduction to Gerontology (3) (20602) 6380	HIST 483	History of Japan Since 1800 (3) (21211) 6380	IFSM 310	Software and Hardware Concepts (3) (20797) 6380
GERO 331	Sociology of Aging (3) (20608) 6380	HMLS 302	Introduction to Homeland Security (3) (22122) 6380	IFSM 410	Database Concepts (3) (20803) 6380
GVPT 100	Introduction to Political Science (3) (21395) 6380	HMLS 304	Strategic Planning in Homeland Security (3) (22125) 6380	IFSM 430	Information Systems and Security (3) (20809) 6380
GVPT 101	Introduction to Political Theory (3) (22278) 6380	HRMN 300	Human Resource Management (3) (20661) 6380	IFSM 432	Disaster Recovery Planning (3) (20815) 6380
GVPT 170	American Government (3) (20609) 6380	HRMN 302	Organizational Communication (3) (20675) 6380	IFSM 438	Project Management (3) (20818) 6380
GVPT 200	International Political Relations (3) (23083) 6380	HRMN 362	Labor Relations (3) (20682) 6380	IFSM 461	Systems Analysis and Design (3) (20826) 6380
GVPT 406	Global Terrorism (3) (23488) 6380	HRMN 365	Conflict Management in Organizations (3) (21233) 6380	JAPN 111	Elementary Japanese I (3) 📺 📽️ (21202) 6380
HIST 115	World History I (3) (20614) 6380	HRMN 400	Human Resource Management: Analysis and Problems (3) (21105) 6380	JOUR 201	Writing for the Mass Media (3) (20832) 6380
HIST 141	Western Civilization I (3) (21489) 6380	HRMN 406	Employee Training and Development (3) (20693) 6380	LGST 101	Introduction to Law (3) (20844) 6380
HIST 142	Western Civilization II (3) (21212) 6380	HRMN 408	Employment Law for Business (3) (20696) 6380	LGST 200	Techniques of Legal Research (3) (20850) 6380
HIST 156	History of the United States to 1865 (3) (20625) 6380	HUMN 102	Classical Foundations (3) (21375) 6380	LGST 201	Legal Writing (3) (20854) 6380
HIST 157	History of the United States Since 1865 (3) (20630) 6380	HUMN 311	Workplace Ethics (3) (20705) 6380	LGST 204	Legal Ethics (3) (20858) 6380
HIST 309	Introduction to Historical Writing (3) (20634) 6380	HUMN 350	The Religious Quest (6) (20716) 6380	LGST 320	Criminal Law and Procedures (3) (21399) 6380
HIST 337	Europe's Bloodiest Century (3) (21210) 6380	HUMN 351	Myth and Culture (3) (20720) 6380	LGST 360	Computer Application in the Legal Environment (3) (20872) 6380
HIST 364	Emergence of Modern America: 1900 to 1945 (3) (22118) 6380			LGST 400	Advanced Legal Research and Analysis (3) (22132) 6380

📺 Windows 98 (or higher), a sound card, a microphone, speakers, and occasional synchronous work required.
 📽️ Video programs required.

LGST 415	Intellectual Property (3) (21527) 6380	PSYC 301	Biological Basis of Behavior (3) (21006) 6380	SPCH 426	Negotiation and Conflict Management (3) (21216) 6380
LGST 450	Bankruptcy Law (3) (22133) 6380	PSYC 305	Research Methods in Psychology (3) (21012) 6380	SPCH 470	Listening (3) (21073) 6380
LIBS 150	Information Literacy and Research Methods (1) (20883) 6380 <i>Class meets March 24–May 8.</i>	PSYC 310	Sensation and Perception (3) (21019) 6380	SPCH 482	Intercultural Communication (3) (21076) 6380
MATH 009	Introductory Algebra (3) (21131) 6380	PSYC 321	Social Psychology (3) (21001) 6380	STAT 200	Introduction to Statistics (3) (21079) 6380
MATH 012	Intermediate Algebra (3) (21111) 6380	PSYC 332	Psychology of Human Sexuality (3) (21024) 6380	STAT 225	Introduction to Statistical Methods in Psychology (3) (21435) 6380
MATH 106	Finite Mathematics (3) (22138) 6380	PSYC 341	Introduction to Memory and Cognition (3) (21028) 6380	STAT 230	Business Statistics (3) (21142) 6380
MATH 107	College Algebra (3) (20912) 6380	PSYC 353	Adult Psychopathology (3) (21032) 6380	WRTG 101	Introduction to Writing (3) (22161) 6380
MATH 140	Calculus I (4) (21141) 6380	PSYC 354	Cross-Cultural Psychology (3) (21036) 6380	WRTG 288	Standard English Grammar (3) (22171) 6380
MRKT 310	Marketing Principles and Organization (3) (20921) 6380	PSYC 355	Child Psychology (3) (21040) 6380	WRTG 291	Expository and Research Writing (3) (22185) 6380
MRKT 410	Consumer Behavior (3) (20939) 6380	PSYC 386	Psychology of Stress (3) (21048) 6380	WRTG 293	Introduction to Technical and Business Writing (3) (22194) 6380
MRKT 454	Global Marketing (3) (20942) 6380	PSYC 435	Personality Theories (3) (21052) 6380	WRTG 390	Writing for Managers (3) (22209) 6380
MUSC 210	The Impact of Music on Life (3) (22145) 6380	PSYC 436	Introduction to Clinical Psychology (3) (21056) 6380	WRTG 391	Advanced Expository and Research Writing (3) (22227) 6380
NSCI 100	Introduction to Physical Science (3) (20948) 6380	SOCY 100	Introduction to Sociology (3) (21060) 6380	WRTG 393	Technical Writing (3) (22242) 6380
NSCI 101	Physical Science Laboratory (1) \$ (20959) 6380	SOCY 313	The Individual and Society (3) (21160) 6380	WRTG 394	Business Writing (3) (22262) 6380 (22275) 6380
NSCI 170	Concepts of Meteorology (3) 📺 (20967) 6380	SOCY 325	The Sociology of Gender (3) (21156) 6380		
NSCI 171	Laboratory in Meteorology (1) (20971) 6380	SOCY 423	Ethnic Minorities (3) (21430) 6380		
NSCI 362	Environmental Change and Sustainability (3) (21124) 6380	SOCY 424	Sociology of Race Relations (3) (23077) 6380		
PHIL 140	Contemporary Moral Issues (3) (20974) 6380	SPAN 111	Elementary Spanish I (3) 📺 🎧 (21192) 6380		
PSYC 100	Introduction to Psychology (3) (20986) 6380	SPCH 125	Introduction to Interpersonal Communication (3) (23536) 6380		
PSYC 101	Psychology of Adjustment (3) (21119) 6380	SPCH 324	Communication and Gender (3) (22339) 6380		

\$ Purchase of a lab kit required.

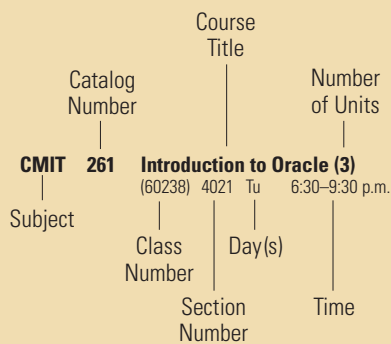
📺 Video programs required.

🎧 Windows 98 (or higher), a sound card, a microphone, speakers, a CD-ROM, and occasional synchronous work required.

COURSES BY LOCATION

If you live or work in the Maryland area, you can find UMUC courses at a site near you. Services are also available at many sites across the United States.

Key to Course Listing



Course Delivery Formats

UMUC provides a number of learning options that are designed to offer you the greatest flexibility in planning your academic schedule. Classroom-based instruction is offered at convenient times and at a number of locations. Hybrid courses that alternate between on-site class meetings and online study are also available at some locations. Online courses use the latest technological advances to enable you to complete course requirements without classroom attendance. Online courses offered for the spring 2008 term are listed on p. 80.

Locations

Course Locations

In the following pages, course listings are provided by location. Within each location, courses are listed by time (weekday, weekend, evening, daytime) and format (hybrid, intensive). Information is also provided on how to find the site and what services are available there.

Military Sites

UMUC classes held at military sites are open to all UMUC students. However, civilian students must complete a civilian waiver and may need to follow other security regulations for site access. See below for details.

CIVILIAN WAIVER

Because of heightened security, civilian students taking UMUC courses or accessing student services on military bases may be required to complete a waiver in accordance with the Family Educational Rights and Privacy Act (FERPA) permitting UMUC to provide personal information (i.e., Social Security number, address, and telephone number) to the military administration. You may find the FERPA waiver form online at www.umuc.edu/waiver.

SECURITY REGULATIONS

Many military installations require a vehicle entry pass if you do not have a military ID or DOD vehicle decal. Call the individual site to determine if you need a vehicle entry pass for admission to the site.

Classroom Assignments

Classroom assignments are available via MyUMUC (<https://my.umuc.edu>) just before the term starts.

Last-Minute Changes

Changes may be made to the course listing after this schedule goes to press. To see if new sections or courses have been added to a site near you, visit MyUMUC.

Classes will be offered at the following sites during spring 2008:

Aberdeen Proving Ground
Adelphi (UMUC headquarters)
Andrews Air Force Base
Arundel Mills (AACC)
Bethesda (National Naval Medical Center)
Bolling/Anacostia
College Park (UMCP Campus)
Dorsey Station
Dundalk (CCBC)
Fort Belvoir
Fort Meade
Frederick (NCI at Fort Detrick)
Hagerstown
Laurel College Center
Patuxent River Naval Air Station
Prince Frederick (CSM)
Prince George's Community College
Shady Grove
Southern Maryland Higher Education Center
Waldorf Center for Higher Education

ABERDEEN PROVING GROUND

Information/Directions

Take I-95 to Exit 85 (Route 22 East). Route 22 leads to the post gate. UMUC's office at Aberdeen Proving Ground is located in Building 4305, room 210. Call 410-272-8269 to verify office hours or request more detailed information. For information on security regulations, see p. 90.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

- BMGT 364 Management and Organization Theory (3)**
(23203) 7021 Tu 6–9 p.m.
- IFSM 304 Ethics in the Information Age (3)**
(23204) 7031 W 6–8:50 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
February 18
March 17–23

Services Available

Advising, computing, placement testing, and some library services are available at Aberdeen Proving Ground. For information on these and other services (textbooks, proctoring), see pp. 4–5.

ADELPHI

Information/Directions

From I-95, take Exit 25B (U.S. Route 1 South). Turn off at Route 193 West (University Boulevard). At Adelphi Road, make a U-turn onto Route 193 East to enter the UMUC parking garage. UMUC's Student and Faculty Services Center and Inn and Conference Center are both accessible from the parking garage. Call 800-888-UMUC for more detailed information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

- CMIT 265 Networking Essentials (3)**
(23152) 4011 M 7–10 p.m.
- CMIT 368 Windows Server 2003 (3)**
(23424) 4031 W 7–9:50 p.m.
- CMIT 374 Exchange Server (3)**
(23089) 4021 Tu 7–10 p.m.
- CMIT 376 Windows Network Infrastructure (3)**
(23429) 4011 M 7–10 p.m.
- CMIT 377 Windows Directory Services Infrastructure (3)**
(23431) 4041 Th 7–9:50 p.m.
- CMIT 491 Advanced UNIX/Linux System Administration (3)**
(23088) 4021 Tu 7–10 p.m.
- CMIT 499S Advanced Network Security (3)**
(23423) 4031 W 7–9:50 p.m.
- JOUR 350 Photojournalism in the Digital Age (3)**
(23021) 4031 W 7–9:50 p.m.

SESSION 2 (MARCH 24–MAY 8)

- IFSM 201 Introduction to Computer-Based Systems (3)**
(23016) 4082 Tu,Th 7–10 p.m.

Weekday Daytime Classes

STANDARD (JANUARY 23–MAY 8)

- IFSM 201 Introduction to Computer-Based Systems (3)**
(23563) 4023 Tu,Th 8–9:30 a.m.

Weekend Evening Class

STANDARD (JANUARY 23–MAY 8)

- IFSM 201 Introduction to Computer-Based Systems (3)**
(23561) 4023 F 7–10 p.m.

Weekend Daytime Classes

SESSION 1 (JANUARY 23–MARCH 16)

- CMIT 320 Network Security (3)**
(23428) 4075 Sa 9 a.m.–3:45 p.m.

SESSION 2 (MARCH 24–MAY 8)

- CMIT 368 Windows Server 2003 (3)**
(23433) 4086 Su 9 a.m.–3:45 p.m.
- CMIT 480 Designing Security for a Windows Network (3)**
(23430) 4085 Sa 9 a.m.–3:45 p.m.

Intensive Format Classes

JANUARY SESSION (JANUARY 2–22)

- CMIT 391 UNIX/Linux System Administration (3)**
(23086) 4011 M–F 8 a.m.–5:20 p.m.
Class meets January 14–18.
- COMM 319A Designing and Delivering Effective Presentations (1)**
(23442) 4071 M,W 7–9:40 p.m.
Class meets January 2, 7, 9, 14, and 16.

SESSION 1 (JANUARY 23–MARCH 23)

- ARTH 488D The Art of China: The UMUC Collection (1)**
(23513) 4075 Sa 9 a.m.–5 p.m.
Class meets February 16 and 23.
- CMST 386 Advanced Internet and Web Design (3)**
(23126) 4071 M–F 8 a.m.–5:20 p.m.
Class meets March 3–7.

SESSION 2 (MARCH 24–MAY 8)

- CMST 310 Electronic Publishing (3)**
(23124) 4081 M–F 8 a.m.–5:20 p.m.
Class meets March 17–21.

COURSES BY LOCATION

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (JANUARY 23–MAY 8)

CMIT 320 Network Security (3)
(23426) 4041 Th 7–9:50 p.m.

COMM 495 Seminar in Workplace Communication (3)
(23443) 4041 Th 7–9:50 p.m.

SESSION 1 (JANUARY 23–MARCH 16)

CMIS 102 Introduction to Problem Solving and Algorithm Design (3)
(23145) 4075 Sa 9 a.m.–3:45 p.m.

SESSION 2 (MARCH 24–MAY 8)

CMIS 141 Introductory Programming (3)
(23149) 4085 Sa 9 a.m.–3:45 p.m.

Intensive Format Class

JANUARY SESSION (JANUARY 2–22)

LIBS 150 Information Literacy and Research Methods (1)
(23023) 4011 M 6:30–8:30 p.m.
Class meets January 7–21.
(23022) 4021 Tu 6:30–8:30 p.m.
Class meets January 8–22.
(23024) 4075 Sa 10 a.m.–12 noon
Class meets January 5–19.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available

Advising, computing, and library services are available at Adelphi. For information on these and other services (textbooks, proctoring), see pp. 4–5.

Parking

If you are taking a course that meets in the Student and Faculty Services Center or the Inn and Conference Center weekdays before 4 p.m., you will be allowed to park free in the adjacent garage. Your teacher will give

you a parking permit and first-day voucher at your first class meeting. You may need to show identification to parking personnel upon leaving the garage.

If you are taking a course that meets in the Student and Faculty Services Center or the Inn and Conference Center weekdays after 4 p.m. or on the weekend, you may park in Lot 1 free of charge.

If you are visiting UMUC offices, parking is available in the adjacent garage at an hourly rate (posted at the entrance). The garage is accessible from either eastbound University Boulevard or from Campus Drive.

ANDREWS AIR FORCE BASE

Information/Directions

Take the Beltway (I-495) to Exit 9 (Andrews A.F.B.), then follow signs to the main gate. From the main gate, turn right onto Perimeter Road and then turn left onto Arkansas Road. The UMUC office is located in the Education Center, Building 1413. Call 301-981-3123/7244 to verify office hours or request more detailed information. For information on security regulations, see p. 90.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

FINC 310 Entrepreneurship and New Venture Planning (3)
(23127) 4111 M 6–9 p.m.

SESSION 1 (JANUARY 23–MARCH 16)

BMGT 392 Global Business Management (3)
(23128) 4171 M,W 6–8:50 p.m.

CCJS 357 Industrial and Retail Security Administration (3)
(23129) 4171 M,W 6–8:50 p.m.

HIST 319B History of Violence in America (3)
(23130) 4171 M,W 6–8:50 p.m.

HRMN 390 Contemporary Compensation Management (3)
(23132) 4172 Tu,Th 6–8:50 p.m.

IFSM 435 Information Security and E-Commerce (3)
(23133) 4171 M,W 6–8:50 p.m.

MRKT 310 Marketing Principles and Organization (3)
(23134) 4172 Tu,Th 6–8:50 p.m.

SOCY 423 Ethnic Minorities (3)
(23136) 4172 Tu,Th 6–8:50 p.m.

WRGT 394 Business Writing (3)
(23150) 4172 Tu,Th 6–8:50 p.m.

SESSION 2 (MARCH 24–MAY 8)

BIOL 320 Forensic Biology (3)
(23140) 4182 Tu,Th 6–9 p.m.

BMGT 380 Business Law I (3)
(23141) 4181 M,W 6–9 p.m.

COMM 380 Language in Social Contexts (3)
(23143) 4182 Tu,Th 6–9 p.m.

GVPT 401 Problems of World Politics (3)
(23144) 4182 Tu,Th 6–9 p.m.

HRMN 300 Human Resource Management (3)
(23146) 4182 Tu,Th 6–9 p.m.

IFSM 310 Software and Hardware Concepts (3)
(23147) 4181 M,W 6–9 p.m.

MRKT 395 Customer Relationship Management (3)
(23148) 4182 Tu,Th 6–9 p.m.

WRGT 391 Advanced Expository and Research Writing (3)
(23138) 4181 M,W 6–9 p.m.

Intensive Format Classes

JANUARY SESSION (JANUARY 2–22)

HRMN 392 Stress Management in Organizations (1)
(23151) 4175 Sa 9 a.m.–5 p.m.
Class meets January 19 and 26.

SESSION 1 (JANUARY 23–MARCH 23)

HRMN 365 Conflict Management in Organizations (3)
(23131) 4151 F 6–9 p.m.
Sa 9 a.m.–5 p.m.
Class meets February 29–March 29.

PSYC 307G Parapsychology (1)
(23196) 4175 Sa 9 a.m.–5 p.m.
Class meets February 16 and 23.

SESSION 2 (MARCH 24–MAY 8)

BIOL 398J The Role of Nutrition in Cancer and Heart Disease (1)
(23195) 4185 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.

GVPT 3990 Seminar in National Security (1)
(23485) 4185 Sa 9 a.m.–5 p.m.
Class meets April 26 and May 3.

Online Hybrid Class

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

SESSION 2 (MARCH 24–MAY 8)

CCJS 420 Medical and Legal Investigations of Death (3)
(23142) 4181 M,W 6–9 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
February 18
March 17–23

Services Available

Advising, computing, and some library services are available at Andrews Air Force Base. For information on these and other services (textbooks, proctoring), see pp. 4–5.

ARUNDEL MILLS

(Anne Arundel Community College)

Information/Directions

From I-95, exit at Route 100E. Then take Exit 10A, Arundel Mills Boulevard. From Route 295 (Baltimore-Washington Parkway), exit at Arundel Mills Boulevard. AACC at Arundel Mills is on the grounds of Arundel Mills Mall, just across the parking lot from the Muvico theatres. The UMUC office is located in room 111A. Call 410-777-1882 for more information.

Weekday Evening Classes

SESSION 1 (JANUARY 23–MARCH 16)

IFSM 430 Information Systems and Security (3)
(23205) 7772 Tu,Th 6:30–9:20 p.m.

SESSION 2 (MARCH 31–MAY 8)

BMGT 392 Global Business Management (3)
(23207) 7782 Tu,Th 6:30–9:50 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 24–30

Services Available

Advising and computer labs are available at Arundel Mills. Call 410-777-1882 for information on student services and office hours. For more information on these and other services (library services, textbooks, proctoring), see pp. 4–5.

Parking

Parking is available adjacent to the facility and at Arundel Mills Mall. A parking pass is required for parking at the facility and may be obtained from the security desk at the entrance to the center. (Passes are valid for the term.) Bus transportation is available to and from Arundel Mills Mall.

BETHESDA

(National Naval Medical Center)

Information/Directions

Take the Beltway (I-495) to Exit 34 south (Route 355, Wisconsin Avenue) toward Bethesda and Washington, D.C. Use the main hospital entrance from Wisconsin Avenue. Follow South Wood Road to Palmer Road South. Turn right on Dunnell Road and continue until the intersection with Jones Bridge Road. The base service station will be on your right with a McDonald's and the Navy Exchange complex. Building 12 sits on the hill above these buildings. Call 301-654-1377 for more information. For information on security regulations, see p. 90.

Weekday Evening Classes

SESSION 1 (JANUARY 23–MARCH 16)

BMGT 482 Business and Government (3)
(23228) 3672 Tu,Th 6–8:50 p.m.

GVPT 444 American Political Theory (3)
(23229) 3671 M,W 6–9 p.m.

SESSION 2 (MARCH 24–MAY 8)

BMGT 391 Motivation, Performance, and Productivity (3)
(23230) 3682 Tu,Th 6–9 p.m.

HIST 319L History of Drug Use in America (3)
(23231) 3681 M,W 6–9 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
February 18
March 17–23

Services Available

For general information on services and facilities (advising, computing, library services, proctoring, textbooks), see pp. 4–5.

BOLLING/ANACOSTIA

Information/Directions

To attend classes at either base/station or to access services at Bolling Air Force Base, take the Baltimore/Washington Parkway (I-295) to Exit 1 and follow the signs to the base. (Classes at Anacostia are accessed through Bolling.) The UMUC office at Bolling Air Force Base is located in the Education Center, Building 11. Call 202-563-3611 to verify office hours or to request more detailed information. For information on security regulations, see p. 90.

Weekday Evening Classes

SESSION 1 JANUARY 23–MARCH 16)

BMGT 495 Strategic Management (3)
(23211) 4271 M,W 6–9 p.m.

CCJS 360 Victimology (3)
(23215) 4272 Tu,Th 6–8:50 p.m.

COURSES BY LOCATION

- HRMN 400 Human Resource Management: Analysis and Problems (3)**
(23213) 4272 Tu,Th 6–8:50 p.m.
- IFSM 310 Software and Hardware Concepts (3)**
(23210) 4272 Tu,Th 6–8:50 p.m.
- SPCH 426 Negotiation and Conflict Management (3)**
(23214) 4271 M,W 6–9 p.m.
- WRTG 391 Advanced Expository and Research Writing (3)**
(23467) 4271 M,W 6–9 p.m.

SESSION 2 (MARCH 24–MAY 8)

- ANTH 344 Cultural Anthropology and Linguistics (3)**
(23225) 4281 M,W 6–9 p.m.
- BMGT 365 Organizational Leadership (3)**
(23221) 4282 Tu,Th 6–9 p.m.
- BMGT 484 Managing Teams in Organizations (3)**
(23220) 4281 M,W 6–9 p.m.
- HIST 365 Recent America: 1945 to the Present (3)**
(23223) 4281 M,W 6–9 p.m.
- IFSM 450 Telecommunication Systems in Management (3)**
(23217) 4282 Tu,Th 6–9 p.m.
- WRTG 394 Business Writing (3)**
(23226) 4282 Tu,Th 6–9 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
February 18
March 17–23

Services Available

Advising and some library services are available at Bolling Air Force Base. For information on these and other services (computing, textbooks, proctoring), see pp. 4–5.

COLLEGE PARK

Information/Directions

From I-95, take Exit 25B (U.S. Route 1 South). Continue on Route 1 until you see University of Maryland, College Park (UMCP), on your right. Call 800-888-UMUC for more detailed information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

- AASP 201 Introduction to African American Studies (3)**
(21729) 4021 Tu 7–10 p.m.
- ACCT 220 Principles of Accounting I (3)**
(21731) 4011 M 7–10 p.m.
(21732) 4021 Tu 7–10 p.m.
(21733) 4031 W 7–9:50 p.m.
- ACCT 221 Principles of Accounting II (3)**
(21736) 4011 M 4:10–7:10 p.m.
(22024) 4021 Tu 4:10–7:10 p.m.
(21737) 4041 Th 7–9:50 p.m.
- ACCT 310 Intermediate Accounting I (3)**
(21739) 4021 Tu 7–10 p.m.
(21740) 4041 Th 7–9:50 p.m.
- ACCT 311 Intermediate Accounting II (3)**
(21741) 4021 Tu 4:10–7:10 p.m.
- ACCT 321 Cost Accounting (3)**
(21743) 4021 Tu 7–10 p.m.
- ACCT 323 Taxation of Individuals (3)**
(21746) 4041 Th 7–9:50 p.m.
- ACCT 326 Accounting Information Systems (3)**
(21747) 4031 W 7–9:50 p.m.
- ACCT 328 Accounting Software (3)**
(21748) 4021 Tu 7–10 p.m.
- ACCT 410 Accounting for Government and Not-for-Profit Organizations (3)**
(21749) 4041 Th 7–9:50 p.m.
- ACCT 411 Ethics and Professionalism in Accounting (3)**
(21750) 4031 W 7–9:50 p.m.
- ACCT 417 Taxation of Corporations and Other Entities (3)**
(21751) 4011 M 7–10 p.m.
- ACCT 422 Auditing Theory and Practice (3)**
(21752) 4021 Tu 7–10 p.m.
- ACCT 424 Advanced Accounting (3)**
(21754) 4041 Th 7–9:50 p.m.
- ACCT 427 Advanced Auditing (3)**
(21936) 4031 W 7–9:50 p.m.

- ACCT 495 Contemporary Issues in Accounting Practice (3)**
(21755) 4011 M 7–10 p.m.
- ARTH 380 Masterpieces of Painting (3)**
(23057) 4041 Th 7–9:50 p.m.
- ARTT 110 Elements of Drawing I (3)**
(21758) 4021 Tu 7–10 p.m.
- ARTT 320 Elements of Painting (3)**
(21764) 4031 W 7–9:50 p.m.
- ARTT 350 Elements of Illustration (3)**
(23078) 4011 M 7–10 p.m.
- ARTT 418 Drawing (3)**
(21767) 4021 Tu 7–10 p.m.
- ARTT 428 Painting (3)**
(21769) 4031 W 7–9:50 p.m.
- ARTT 470 Watercolor (3)**
(21771) 4031 W 7–9:50 p.m.
- ASTR 100 Introduction to Astronomy (3)**
(21772) 4011 M 7–10 p.m.
- BEHS 320 Disability Studies (3)**
(23103) 4041 Th 7–9:50 p.m.
- BIOL 101 Concepts of Biology (3)**
(21773) 4011 M 5:50–8:50 p.m.
(21775) 4041 Th 6–8:50 p.m.
- BIOL 102 Laboratory in Biology (1)**
(21777) 4011 M 9–10 p.m.
(21779) 4041 Th 9–10 p.m.
- BIOL 103 Introduction to Biology (4)**
(23501) 4021 Tu 6:10–10 p.m.
(23502) 4031 W 6:25–10 p.m.
- BIOL 307 The Biology of Aging (3)**
(23095) 4041 Th 7–9:50 p.m.
- BMGT 110 Introduction to Business and Management (3)**
(21783) 4011 M 7–10 p.m.
(21781) 4021 Tu 7–10 p.m.
(22005) 4031 W 4:05–6:55 p.m.
(21784) 4041 Th 7–9:50 p.m.
- BMGT 364 Management and Organization Theory (3)**
(21888) 4021 Tu 7–10 p.m.
(21787) 4041 Th 7–9:50 p.m.
- BMGT 380 Business Law I (3)**
(21938) 4031 W 7–9:50 p.m.
(21789) 4041 Th 7–9:50 p.m.
- BMGT 392 Global Business Management (3)**
(21791) 4011 M 7–10 p.m.
- BMGT 464 Organizational Behavior (3)**
(23105) 4011 M 7–10 p.m.
- BMGT 484 Managing Teams in Organizations (3)**
(21794) 4021 Tu 7–10 p.m.
- BMGT 495 Strategic Management (3)**
(21796) 4011 M 7–10 p.m.

BMGT 496	Business Ethics (3) (22025) 4011 M 7–10 p.m. (21798) 4031 W 7–9:50 p.m.	ECON 440	International Economics (3) (23434) 4011 M 7–10 p.m.	HUMN 334	Understanding Movies (3) (21944) 4021 Tu 7–10 p.m.
CCJS 100	Introduction to Criminal Justice (3) (22027) 4031 W 7–9:50 p.m.	EDCP 100	Principles and Strategies of Successful Learning (3) (21893) 4011 M 7–10 p.m. (21969) 4021 Tu 7–10 p.m. (21993) 4031 W 4:10–7 p.m. (22000) 4041 Th 7–9:50 p.m.	IFSM 201	Introduction to Computer-Based Systems (3) (21833) 4011 M 6–9 p.m. (22009) 4012 M 7–10 p.m. (21834) 4021 Tu 4–7 p.m. (23015) 4022 Tu 7–10 p.m. (21835) 4031 W 7–9:50 p.m. (21836) 4041 Th 6–8:50 p.m. (21916) 4042 Th 7–9:50 p.m.
CCJS 230	Criminal Law in Action (3) (21804) 4021 Tu 7–10 p.m.	EDCP 103	Fundamentals of Writing and Grammar (3) (21819) 4021 Tu 7–10 p.m. (21820) 4041 Th 7–9:50 p.m.	IFSM 300	Information Systems in Organizations (3) (21839) 4031 W 7–9:50 p.m. (21840) 4041 Th 7–9:50 p.m.
CCJS 234	Criminal Procedure and Evidence (3) (21891) 4041 Th 7–9:50 p.m.	ENGL 303	Critical Approaches to Literature (3) (21821) 4021 Tu 7–10 p.m.	IFSM 304	Ethics in the Information Age (3) (21842) 4011 M 7–10 p.m. (21922) 4021 Tu 7–10 p.m.
CCJS 350	Juvenile Delinquency (3) (23135) 4011 M 7–10 p.m.	ENGL 419	Major British Writers After 1800 (3) (23446) 4031 W 7–9:50 p.m.	IFSM 410	Database Concepts (3) (21890) 4031 W 7–9:50 p.m.
CCJS 412	The Intelligence Cycle (3) (23137) 4031 W 7–9:50 p.m.	FINC 311	Managing New Ventures (3) (23116) 4021 Tu 7–10 p.m.	IFSM 438	Project Management (3) (21845) 4011 M 7–10 p.m.
CCJS 421	Computer Forensics (3) (23097) 4021 Tu 7–10 p.m.	FINC 330	Business Finance (3) (23109) 4011 M 7–10 p.m. (23110) 4031 W 7–9:50 p.m.	IFSM 461	Systems Analysis and Design (3) (21846) 4011 M 7–10 p.m.
CCJS 425	Forensics Lab (3) (23098) 4021 Tu 7–10 p.m.	FINC 340	Investments (3) (23114) 4031 W 7–9:50 p.m.	JOUR 371	Magazine Article and Feature Writing (3) (23444) 4041 Th 7–9:50 p.m.
CHIN 111	Elementary Chinese (3) (23637) 4031 W 7–9:50 p.m.	FINC 410	Managing Entrepreneurial Ventures (3) (23117) 4011 M 7–10 p.m.	LGST 101	Introduction to Law (3) (21847) 4041 Th 7–9:50 p.m.
CMIS 102	Introduction to Problem Solving and Algorithm Design (3) (21806) 4021 Tu 7–10 p.m. (21805) 4031 W 7–9:50 p.m.	FINC 430	Financial Management (3) (23115) 4041 Th 7–9:50 p.m.	LGST 200	Techniques of Legal Research (3) (21848) 4021 Tu 7–10 p.m.
CMIS 141	Introductory Programming (3) (21807) 4011 M 7–10 p.m.	GEOL 100	Physical Geology (3) (23094) 4011 M 7–10 p.m.	LGST 204	Legal Ethics (3) (21850) 4041 Th 7–9:50 p.m.
CMIS 160	Discrete Mathematics for Computing (3) (21808) 4021 Tu 7–10 p.m.	GERO 220	Psychological Aspects of Aging (3) (21970) 4011 M 7–10 p.m.	LGST 315	Domestic Relations (3) (23519) 4041 Th 7–9:50 p.m.
CMIS 170	Introduction to XML (3) (23507) 4041 Th 7–9:50 p.m.	GVPT 170	American Government (3) (21928) 4041 Th 7–9:50 p.m.	LGST 320	Criminal Law and Procedures (3) (23516) 4011 M 7–10 p.m.
CMIS 241	Data Structures and Abstraction (3) (21809) 4041 Th 7–9:50 p.m.	GVPT 399B	The Legislative Process and Lobbying Techniques (3) (23003) 4021 Tu 7–10 p.m.	LGST 343	Real Estate Transactions (3) (23517) 4021 Tu 7–10 p.m.
CMIS 242	Intermediate Programming (3) (23153) 4011 M 7–10 p.m.	HIST 115	World History I (3) (21949) 4011 M 7–10 p.m.	LGST 420	Immigration Law (3) (23518) 4031 W 7–9:50 p.m.
CMIS 310	Computer Systems and Architecture (3) (21810) 4031 W 7–9:50 p.m.	HIST 157	History of the United States Since 1865 (3) (22004) 4011 M 7–10 p.m.	MATH 009	Introductory Algebra (3) (23546) 4011 M 4–7 p.m. (21853) 4041 Th 7–9:50 p.m.
CMIS 325	UNIX with Shell Programming (3) (23435) 4011 M 7–10 p.m.	HIST 284	East Asian Civilization I (3) (23005) 4021 Tu 7–10 p.m.	MATH 012	Intermediate Algebra (3) (21855) 4011 M 7–10 p.m. (21856) 4021 Tu 7–10 p.m.
CMSC 425	Building Applications for Mobile Devices (3) (23514) 4011 M 7–10 p.m.	HIST 361	America in the Revolutionary Era: 1763 to 1815 (3) (23006) 4011 M 7–10 p.m.	MATH 106	Finite Mathematics (3) (23025) 4021 Tu 7–10 p.m.
COMM 300	Communication Theory (3) (21811) 4021 Tu 7–10 p.m.	HRMN 300	Human Resource Management (3) (21825) 4021 Tu 7–10 p.m. (21824) 4031 W 7–9:50 p.m.	MATH 107	College Algebra (3) (21859) 4011 M 7–10 p.m. (21860) 4021 Tu 4:10–7:10 p.m. (21861) 4031 W 4:05–6:55 p.m. (21862) 4041 Th 7–9:50 p.m.
ECON 201	Principles of Macroeconomics (3) (21814) 4011 M 7–10 p.m. (21815) 4021 Tu 7–10 p.m. (21813) 4031 W 7–9:50 p.m.	HRMN 400	Human Resource Management: Analysis and Problems (3) (21829) 4011 M 7–10 p.m.		
ECON 203	Principles of Microeconomics (3) (21919) 4021 Tu 4:10–7:10 p.m. (21818) 4031 W 7–9:50 p.m. (21817) 4041 Th 7–9:50 p.m.				

COURSES BY LOCATION

MATH 140 **Calculus I (4)**
(21864) 4031 W 6:15–9:50 p.m.

MATH 141 **Calculus II (4)**
(21865) 4041 Th 6:15–9:50 p.m.

MRKT 310 **Marketing Principles and Organization (3)**
(21868) 4011 M 7–10 p.m.
(22026) 4021 Tu 7–10 p.m.

MRKT 410 **Consumer Behavior (3)**
(21887) 4031 W 7–9:50 p.m.

MRKT 456 **Advertising (3)**
(23026) 4041 Th 7–9:50 p.m.

MUSC 140 **Music Fundamentals I (3)**
(23027) 4021 Tu 7–10 p.m.

NSCI 100 **Introduction to Physical Science (3)**
(21896) 4031 W 6–8:50 p.m.
(21921) 4041 Th 6–8:50 p.m.

NSCI 101 **Physical Science Laboratory (1)**
(21898) 4031 W 9–10 p.m.
(21920) 4041 Th 9–10 p.m.

PHIL 100 **Introduction to Philosophy (3)**
(23085) 4021 Tu 7–10 p.m.

PHIL 140 **Contemporary Moral Issues (3)**
(22023) 4011 M 7–10 p.m.
(21915) 4041 Th 7–9:50 p.m.

PSYC 100 **Introduction to Psychology (3)**
(21871) 4011 M 7–10 p.m.
(21872) 4031 W 7–9:50 p.m.

PSYC 301 **Biological Basis of Behavior (3)**
(21892) 4011 M 7–10 p.m.

PSYC 305 **Research Methods in Psychology (3)**
(21873) 4021 Tu 7–10 p.m.

PSYC 338 **Psychology of Gender (3)**
(23092) 4041 Th 7–9:50 p.m.

PSYC 370 **Foundations of Forensic Psychology (3)**
(23091) 4031 W 7–9:50 p.m.

SOCY 100 **Introduction to Sociology (3)**
(22006) 4011 M 7–10 p.m.

SOCY 410 **Social Demography (3)**
(23447) 4011 M 7–10 p.m.

SPAN 111 **Elementary Spanish I (3)**
(21909) 4011 M 7–10 p.m.
(21910) 4021 Tu 7–10 p.m.
(21943) 4031 W 7–9:50 p.m.
(21911) 4041 Th 7–9:50 p.m.

SPAN 112 **Elementary Spanish II (3)**
(21913) 4011 M 7–10 p.m.

SPAN 212 **Intermediate Spanish II (3)**
(21947) 4031 W 7–9:50 p.m.

SPCH 100 **Foundations of Speech Communication (3)**
(21879) 4011 M 7–10 p.m.
(21877) 4021 Tu 7–10 p.m.
(21875) 4031 W 4–6:50 p.m.
(21878) 4041 Th 7–9:50 p.m.

STAT 200 **Introduction to Statistics (3)**
(21881) 4011 M 7–10 p.m.
(21882) 4021 Tu 4:10–7:10 p.m.
(21883) 4041 Th 4–6:50 p.m.

STAT 225 **Introduction to Statistical Methods in Psychology (3)**
(21934) 4031 W 7–9:50 p.m.

STAT 230 **Business Statistics (3)**
(21906) 4011 M 4–7 p.m.
(21905) 4021 Tu 7–10 p.m.

THET 110 **Introduction to the Theatre (3)**
(23032) 4011 M 7–10 p.m.

WRWG 101 **Introduction to Writing (3)**
(23035) 4011 M 7–10 p.m.
(23036) 4021 Tu 7–10 p.m.
(23037) 4031 W 4:10–7 p.m.
(23038) 4041 Th 7–9:50 p.m.

WRWG 289 **Introduction to Principles of Text Editing (3)**
(23508) 4031 W 7–9:50 p.m.

WRWG 291 **Expository and Research Writing (3)**
(23043) 4011 M 7–10 p.m.
(23044) 4021 Tu 7–10 p.m.

WRWG 390 **Writing for Managers (3)**
(23049) 4041 Th 7–9:50 p.m.

WRWG 391 **Advanced Expository and Research Writing (3)**
(23051) 4021 Tu 7–10 p.m.

WRWG 393 **Technical Writing (3)**
(23052) 4011 M 7–10 p.m.
(23053) 4021 Tu 7–10 p.m.

WRWG 394 **Business Writing (3)**
(23058) 4021 Tu 7–10 p.m.
(23059) 4031 W 4–6:50 p.m.
(23060) 4041 Th 7–9:50 p.m.

SESSION 1 (JANUARY 23–MARCH 16)

ACCT 220 **Principles of Accounting I (3)**
(21730) 4071 M,W 7–9:50 p.m.

BMGT 110 **Introduction to Business and Management (3)**
(22029) 4072 Tu,Th 7–9:50 p.m.

BMGT 366 **Managing in the Public Sector (3)**
(23505) 4071 M,W 7–9:50 p.m.

BMGT 392 **Global Business Management (3)**
(21939) 4072 Tu,Th 7–9:50 p.m.

CCJS 100 **Introduction to Criminal Justice (3)**
(21800) 4072 Tu,Th 7–9:50 p.m.

CMIS 355 **Database Forms (3)**
(23438) 4072 Tu,Th 7–9:50 p.m.

ECON 201 **Principles of Macroeconomics (3)**
(21812) 4072 Tu,Th 7–9:50 p.m.

EDCP 100 **Principles and Strategies of Successful Learning (3)**
(22001) 4071 M,W 7–9:50 p.m.

EDCP 103 **Fundamentals of Writing and Grammar (3)**
(23120) 4072 Tu,Th 7–9:50 p.m.

FINC 330 **Business Finance (3)**
(23113) 4071 M,W 7–9:50 p.m.

GVPT 101 **Introduction to Political Theory (3)**
(21927) 4071 M,W 7–9:50 p.m.

HRMN 300 **Human Resource Management (3)**
(21826) 4071 M,W 7–9:50 p.m.

HRMN 408 **Employment Law for Business (3)**
(21831) 4072 Tu,Th 7–9:50 p.m.

MATH 009 **Introductory Algebra (3)**
(21900) 4072 Tu,Th 7–9:50 p.m.

MATH 012 **Intermediate Algebra (3)**
(21857) 4071 M,W 7–9:50 p.m.

MATH 107 **College Algebra (3)**
(21901) 4071 M,W 7–9:50 p.m.

MRKT 310 **Marketing Principles and Organization (3)**
(21867) 4072 Tu,Th 7–9:50 p.m.

PSYC 100 **Introduction to Psychology (3)**
(23030) 4072 Tu,Th 7–9:50 p.m.

STAT 230 **Business Statistics (3)**
(21907) 4072 Tu,Th 7–9:50 p.m.

WRWG 393 **Technical Writing (3)**
(23054) 4071 M,W 7–9:50 p.m.

SESSION 2 (MARCH 24–MAY 8)

ACCT 221 **Principles of Accounting II (3)**
(21735) 4081 M,W 7–10 p.m.

BMGT 110 **Introduction to Business and Management (3)**
(21782) 4081 M,W 7–10 p.m.

BMGT 317 **Problem Solving for Managers (3)**
(23504) 4082 Tu,Th 7–10 p.m.

BMGT 364 **Management and Organization Theory (3)**
(21786) 4082 Tu,Th 7–10 p.m.

BMGT 456 **Multinational Management (3)**
(23506) 4081 M,W 7–10 p.m.

BMGT 495 **Strategic Management (3)**
(21940) 4082 Tu,Th 7–10 p.m.

BMGT 496 **Business Ethics (3)**
(21797) 4081 M,W 7–10 p.m.

CCJS 105 **Introduction to Criminology (3)**
(21801) 4082 Tu,Th 7–10 p.m.

- CMIS 375 Programming in Perl (3)**
(23439) 4082 Tu,Th 7–10 p.m.
- ECON 203 Principles of Microeconomics (3)**
(21816) 4082 Tu,Th 7–10 p.m.
- EDCP 100 Principles and Strategies of Successful Learning (3)**
(22002) 4081 M,W 7–10 p.m.
(22003) 4082 Tu,Th 7–10 p.m.
- EDCP 103 Fundamentals of Writing and Grammar (3)**
(23121) 4082 Tu,Th 7–10 p.m.
- GVPT 100 Introduction to Political Science (3)**
(21823) 4081 M,W 7–10 p.m.
- HRMN 365 Conflict Management in Organizations (3)**
(23013) 4082 Tu,Th 7–10 p.m.
- IFSM 201 Introduction to Computer-Based Systems (3)**
(21832) 4081 M,W 7–10 p.m.
(23016) 4082 Tu,Th 7–10 p.m.
- MATH 009 Introductory Algebra (3)**
(21852) 4081 M,W 7–10 p.m.
- MATH 012 Intermediate Algebra (3)**
(21902) 4082 Tu,Th 7–10 p.m.
- MATH 107 College Algebra (3)**
(22012) 4081 M,W 7–10 p.m.
- PHIL 140 Contemporary Moral Issues (3)**
(21942) 4082 Tu,Th 7–10 p.m.
- PSYC 100 Introduction to Psychology (3)**
(21870) 4081 M,W 7–10 p.m.
- SOCY 100 Introduction to Sociology (3)**
(21895) 4081 M,W 7–10 p.m.
- SPCH 100 Foundations of Speech Communication (3)**
(21876) 4081 M,W 7–10 p.m.
- SPCH 397 Organizational Presentations (3)**
(21989) 4081 M,W 7–10 p.m.
- STAT 200 Introduction to Statistics (3)**
(21880) 4082 Tu,Th 7–10 p.m.
- STAT 230 Business Statistics (3)**
(21903) 4081 M,W 7–10 p.m.
- WRTG 101 Introduction to Writing (3)**
(23041) 4082 Tu,Th 7–10 p.m.
- WRTG 394 Business Writing (3)**
(23062) 4082 Tu,Th 7–10 p.m.

Weekend Daytime Classes

STANDARD (JANUARY 23–MAY 8)

- ACCT 220 Principles of Accounting I (3)**
(21734) 4061 Sa 9 a.m.–12 noon
- ACCT 321 Cost Accounting (3)**
(21744) 4061 Sa 9 a.m.–12 noon
- ARAB 111 Elementary Arabic I (3)**
(22014) 4061 Sa 9 a.m.–12 noon
- ARAB 112 Elementary Arabic II (3)**
(21990) 4061 Sa 9 a.m.–12 noon
- ARAB 114 Elementary Arabic III (3)**
(23055) 4062 Sa 1–4 p.m.
- ARAB 115 Elementary Arabic IV (3)**
(23056) 4062 Sa 1–4 p.m.
- BIOL 101 Concepts of Biology (3)**
(21917) 4061 Sa 8:30–11:30 a.m.
- BIOL 102 Laboratory in Biology (1)**
(21918) 4061 Sa 11:45 a.m.–12:45 p.m.
- BIOL 103 Introduction to Biology (4)**
(23503) 4062 Sa 1–4:50 p.m.
- BMGT 110 Introduction to Business and Management (3)**
(21937) 4062 Sa 1–4 p.m.
- BMGT 364 Management and Organization Theory (3)**
(21785) 4061 Sa 9 a.m.–12 noon
- BMGT 496 Business Ethics (3)**
(21941) 4062 Sa 1–4 p.m.
- CMIS 435 Computer Networking (3)**
(23437) 4062 Sa 1–4 p.m.
- EDCP 100 Principles and Strategies of Successful Learning (3)**
(23122) 4061 Sa 9 a.m.–12 noon
- EXCL 301 Learning Analysis and Planning (3) ★**
(21822) 4061 Sa 9 a.m.–12 noon
- FINC 330 Business Finance (3)**
(23112) 4061 Sa 9 a.m.–12 noon
- HIST 157 History of the United States Since 1865 (3)**
(21976) 4062 Sa 1–4 p.m.
- HRMN 300 Human Resource Management (3)**
(23012) 4062 Sa 1–4 p.m.
- HRMN 362 Labor Relations (3)**
(21828) 4061 Sa 9 a.m.–12 noon

- HUMN 375 Social History of Washington, D.C. (3)**
(23014) 4061 Sa 9 a.m.–12 noon
- IFSM 201 Introduction to Computer-Based Systems (3)**
(21837) 4061 Sa 9 a.m.–12 noon
(22008) 4062 Sa 1–4 p.m.
- IFSM 300 Information Systems in Organizations (3)**
(21841) 4061 Sa 9 a.m.–12 noon
- MATH 009 Introductory Algebra (3)**
(21854) 4061 Sa 9 a.m.–12 noon
- MATH 012 Intermediate Algebra (3)**
(21858) 4061 Sa 9 a.m.–12 noon
- MATH 107 College Algebra (3)**
(21863) 4061 Sa 9 a.m.–12 noon
- NSCI 100 Introduction to Physical Science (3)**
(21897) 4061 Sa 8:30–11:30 a.m.
- NSCI 101 Physical Science Laboratory (1)**
(21899) 4061 Sa 11:40 a.m.–12:40 p.m.
- PSYC 361 Survey of Industrial and Organizational Psychology (3)**
(23093) 4061 Sa 9 a.m.–12 noon
- SPAN 111 Elementary Spanish I (3)**
(21912) 4061 Sa 9 a.m.–12 noon
- STAT 200 Introduction to Statistics (3)**
(21884) 4062 Sa 1–4 p.m.
- STAT 230 Business Statistics (3)**
(21904) 4061 Sa 9 a.m.–12 noon
- WRTG 101 Introduction to Writing (3)**
(23039) 4061 Sa 9 a.m.–12 noon
- WRTG 394 Business Writing (3)**
(23061) 4062 Sa 1–4 p.m.

SESSION 1 (JANUARY 23–MARCH 16)

- ARTT 110 Elements of Drawing I (3)**
(21756) 4075 Sa 9 a.m.–3:45 p.m.
- ARTT 418 Drawing (3)**
(21765) 4075 Sa 9 a.m.–3:45 p.m.
- BMGT 380 Business Law I (3)**
(21788) 4075 Sa 9 a.m.–3:45 p.m.
- BMGT 393 Real Estate Principles I (3)**
(21792) 4075 Sa 9 a.m.–3:45 p.m.
- BMGT 495 Strategic Management (3)**
(21795) 4075 Sa 9 a.m.–3:45 p.m.

★ Before registering for this course, you must be admitted to EXCEL and participate in an orientation session. For information, call 800-888-UMUC, ext. 7888, or send an e-mail to priorlearning@umuc.edu.

COURSES BY LOCATION

SESSION 2 (MARCH 24–MAY 8)

- ARTT 110 Elements of Drawing I (3)**
(21757) 4085 Sa 9 a.m.–3:45 p.m.
- ARTT 320 Elements of Painting (3)**
(21763) 4085 Sa 9 a.m.–3:45 p.m.
- ARTT 418 Drawing (3)**
(21766) 4085 Sa 9 a.m.–3:45 p.m.
- ARTT 428 Painting (3)**
(21768) 4085 Sa 9 a.m.–3:45 p.m.
- ARTT 470 Watercolor (3)**
(21770) 4085 Sa 9 a.m.–3:45 p.m.
- BMGT 381 Business Law II (3)**
(21790) 4085 Sa 8 a.m.–2:45 p.m.
- BMGT 394 Real Estate Principles II (3)**
(21793) 4085 Sa 9 a.m.–3:45 p.m.
- MRKT 310 Marketing Principles and Organization (3)**
(21885) 4085 Sa 9 a.m.–3:45 p.m.

Intensive Format Classes

JANUARY SESSION (JANUARY 2–22)

- BMGT 324 Introduction to Entrepreneurship: Starting a Small Business (1)**
(23108) 4075 Sa 9 a.m.–5 p.m.
Class meets January 5 and 12.
- HIST 219T The PLO: Past, Present, and Future (1)**
(23101) 4075 Sa 9 a.m.–5 p.m.
Class meets January 5 and 12.
- IFSM 304 Ethics in the Information Age (3)**
(22010) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.
Class meets January 4–26.
- LGST 314 Workers' Compensation Law (1)**
(23520) 4075 Sa,Su 9 a.m.–5 p.m.
Class meets January 12–13.
- PSYC 306A APA Writing Style for Psychology (1)**
(23452) 4075 Sa 9 a.m.–5 p.m.
Class meets January 19 and 26.
- SPCH 482 Intercultural Communication (3)**
(23100) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.
Class meets January 4–26.

SESSION 1 (JANUARY 23–MARCH 23)

- CCJS 105 Introduction to Criminology (3)**
(21803) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.
Class meets February 1–23.
- GERO 495D Adaption to Sensory Changes and Aging (1)**
(23449) 4075 Sa 9 a.m.–5 p.m.
Class meets February 2 and 9.

- GVPT 100 Introduction to Political Science (3)**
(23119) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.
Class meets February 1–23.
- GVPT 199C International Terrorism (1)**
(23484) 4075 Sa 9 a.m.–5 p.m.
Class meets February 16 and 23.
- HIST 219U Arab-Israeli Conflict (1)**
(23102) 4075 Sa 9 a.m.–5 p.m.
Class meets March 1 and 8.
- IFSM 302 Workplace Productivity (3)**
(23017) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.
Class meets February 29–March 29.
- LGST 398C Social Security Cases (1)**
(23521) 4075 Sa,Su 9 a.m.–5 p.m.
Class meets February 9–10.
- LGST 398D Drug and Alcohol Cases in Maryland (1)**
(23522) 4075 Sa,Su 9 a.m.–5 p.m.
Class meets March 8–9.
- PSYC 308Q Psychology of Religion (1)**
(23453) 4075 Sa 9 a.m.–5 p.m.
Class meets March 1 and 8.
- SPCH 222 Interviewing (3)**
(22018) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.
Class meets February 29–March 29.

SESSION 2 (MARCH 24–MAY 8)

- ANTH 398F Forensic Anthropology (1)**
(23448) 4085 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.
- CAPL 398A Career Planning Management (1)**
(21799) 4085 Sa 9 a.m.–5 p.m.
Class meets April 12 and 19.
- GERO 495H Illness and Aging (1)**
(23450) 4085 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.
- GERO 495K Geriatric Nutrition (1)**
(23451) 4085 Sa 9 a.m.–5 p.m.
Class meets April 26 and May 3.
- GVPT 170 American Government (3)**
(23107) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.
Class meets April 4–26.
- HRMN 392 Stress Management in Organizations (1)**
(21914) 4085 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.
- HRMN 406 Employee Training and Development (3)**
(22013) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.
Class meets April 4–26.

UMCP Campus and UMUC Facilities

(See campus map on the following page.)

ANS	Animal Sciences Bldg.	D5
ARC	Architecture Bldg.	C3
ASY	Art–Sociology Bldg.	C3
BPS	Biology/Psychology Bldg. (formerly Zoology/Psychology)	D4
CHE	Chemical Engineering Bldg.	D5
CHM	Chemistry Bldg.	C5
CLB	Classroom Bldg.	C5
COL	Cole Student Activities Bldg.	D3
CSS	Computer and Space Sciences Bldg.	E5
EDU	Benjamin Education Bldg.	D3
EGR	Engineering Classroom Bldg.	C5
GEO	Geology Bldg.	C5
HAR	Harrison Lab	B6
HBK	Hornbake Library	C4
HHP	Health and Human Performance Bldg.	F5
HJP	H. J. Patterson Hall	C4
HZF	Holzappel Hall	C4
ICC	Inn and Conference Center	D2
ITV	Instructional Television Facility	C5
JMP	J. M. Patterson Bldg.	D5
JMZ	Jimenez Foreign Language Hall	C4
JRN	Journalism Bldg.	C3
KEY	Francis Scott Key Hall	B4
LEF	LeFrak Hall	B3
MCB	Microbiology Bldg.	C4
MCK	McKeldin Library	C3
MMH	Marie Mount Hall	B4
MTH	Mathematics Bldg.	C5
PAC	Clarice Smith Performing Arts Center	F3
PHY	Physics Bldg.	C5
PLS	Plant Sciences Bldg.	D5
SFC	UMUC Student and Faculty Services Center	E2
SHM	Shoemaker Bldg.	B4
SHR	Shriver Laboratory	C4
SKN	Skinner Bldg.	B4
SOH	Susquehanna Hall	A3
SSU	Stamp Student Union	D4
SYM	Symons Hall	C4
TLF	Taliaferro Hall	B4
TWS	Tawes Fine Arts Bldg.	C3
TYD	Tydings Hall	B3
WDS	Woods Hall	B4

A B C D E F G H

1 2 3 4 5 6

UMCP Campus and UMUC Facilities



COURSES BY LOCATION

HUMN 204 Film and American Culture Studies (3)
(23441) 4051 F 7–10 p.m.
Sa 9 a.m.–5 p.m.
Class meets April 4–26.

LGST 398G Civil Litigation Filings in Maryland State Courts (1)
(23523) 4085 Sa,Su 9 a.m.–5 p.m.
Class meets April 26–27.

PSYC 307D Improving Memory and Thinking (1)
(23090) 4085 Sa 9 a.m.–5 p.m.
Class meets April 12 and 19.

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (JANUARY 23–MAY 8)

ACCT 220 Principles of Accounting I (3)
(23500) 4041 Th 7–10 p.m.

ACCT 221 Principles of Accounting II (3)
(21738) 4061 Sa 9 a.m.–12 noon

ACCT 311 Intermediate Accounting II (3)
(21742) 4062 Sa 1–4 p.m.

ACCT 326 Accounting Information Systems (3)
(23034) 4061 Sa 9 a.m.–12 noon

BEHS 210 Introduction to Social and Behavioral Science (3)
(21894) 4021 Tu 7–10 p.m.

ENGL 294 Introduction to Creative Writing (3)
(23445) 4011 M 7–10 p.m.

HIST 142 Western Civilization II (3)
(23004) 4031 W 7–9:50 p.m.

HIST 317M Model Organization of American States (3)
(22035) 4031 W 7–9:50 p.m.

IFSM 201 Introduction to Computer-Based Systems (3)
(21836) 4041 Th 6–8:50 p.m.

SOCY 100 Introduction to Sociology (3)
(22028) 4041 Th 7–9:50 p.m.

SESSION 2 (MARCH 24–MAY 8)

IFSM 300 Information Systems in Organizations (3)
(21838) 4082 Tu,Th 7–10 p.m.

WRTG 291 Expository and Research Writing (3)
(23047) 4082 Tu,Th 7–10 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available Nearby

Advising, computing, and some library services are available at Adelphi. For information on these and other services (textbooks, proctoring), see pp. 4–5.

Parking

If you are taking a UMUC course that meets at College Park weekdays after 4 p.m. or anytime on the weekend, you need not register for a UMCP parking permit. During those times, you may park in any unrestricted lot, including Lots 1, 2, 4, 11, and 16. Be sure to pay attention to signs at the entrance to all parking lots for possible restrictions. Please know that when sporting or other events occur at University of Maryland, College Park, parking may be difficult, so allow enough time to find a space in a permissible location. The schedule of events at UMCP can be found online at <http://cgi.umd.edu/calendar/today>.

If you are taking a UMUC course that meets weekdays at College Park before 4 p.m., you may acquire a free parking permit for Lot 4 only by presenting a photocopy of your itemized UMUC bill to the Department of Campus Parking at UMCP. Meters are in effect 7 a.m.–10 p.m., Monday–Friday. For more information, call 301-314-PARK.

If you are visiting UMUC offices at Adelphi, parking is available in the adjacent garage at an hourly rate (posted at the entrance). The garage is accessible from either eastbound University Boulevard or from Campus Drive.

DORSEY STATION

Information/Directions

From I-95 (points north or south), take Route 100 East. Merge onto U.S. Route 1 South/Washington Boulevard via Exit 6A toward Laurel. Turn left onto Route 103/Dorsey Road. Make another left onto Douglas Legum Drive. Turn right at the stop sign; end at 6865 Deerpath Road. Parking is available at the MARC train station parking area.

The UMUC office is located in room 2101. Call 443-459-3500 for more information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

ACCT 311 Intermediate Accounting II (3)
(23363) 7621 Tu 6:30–9:30 p.m.

ACCT 422 Auditing Theory and Practice (3)
(23362) 7611 M 6:30–9:30 p.m.

BIOL 334 Vaccines and Society (3)
(23376) 7611 M 6:30–9:30 p.m.

BMGT 339 Government and Business Contracting (3)
(23558) 7641 Th 6:30–9:20 p.m.

BMGT 495 Strategic Management (3)
(23365) 7621 Tu 6:30–9:30 p.m.

CCJS 431 Legal and Ethical Issues in Corrections (3)
(23515) 7631 W 6:30–9:20 p.m.

CMIT 368 Windows Server 2003 (3)
(23367) 7621 Tu 6:30–9:30 p.m.

EMGT 302 Concepts of Emergency Management (3)
(23369) 7621 Tu 6:30–9:30 p.m.

EMGT 304 Emergency Response Preparedness and Planning (3)
(23368) 7641 Th 6:30–9:20 p.m.

EXCL 301 Learning Analysis and Planning (3) ★
(23370) 7611 M 6:30–9:30 p.m.

GVPT 408 Counterterrorism (3)
(23371) 7631 W 6:30–9:20 p.m.

HMLS 302 Introduction to Homeland Security (3)
(23373) 7631 W 4–6:50 p.m.

HMLS 408 Infrastructure Security Issues (3)
(23372) 7611 M 6:30–9:30 p.m.

★ Before registering for this course, you must be admitted to EXCEL and participate in an orientation session. For information, call 800-888-UMUC, ext. 7888, or send an e-mail to priorlearning@umuc.edu.

IFSM 300 Information Systems in Organizations (3)
(23374) 7611 M 6:30–9:30 p.m.

WRWG 394 Business Writing (3)
(23375) 7641 Th 6:30–9:20 p.m.

SESSION 1 (JANUARY 23–MARCH 16)

BMGT 496 Business Ethics (3)
(23379) 7672 Tu,Th 6:30–9:20 p.m.

HRMN 365 Conflict Management in Organizations (3)
(23378) 7671 M,W 6:30–9:20 p.m.

IFSM 433 Information Security Needs Assessment and Planning (3)
(23377) 7671 M,W 6:30–9:20 p.m.

PSYC 332 Psychology of Human Sexuality (3)
(23380) 7672 Tu,Th 6:30–9:20 p.m.

SESSION 2 (MARCH 24–MAY 8)

BMGT 380 Business Law I (3)
(23382) 7682 Tu,Th 6:30–9:30 p.m.

HRMN 400 Human Resource Management: Analysis and Problems (3)
(23381) 7681 M,W 6:30–9:30 p.m.

PSYC 341 Introduction to Memory and Cognition (3)
(23384) 7682 Tu,Th 6:30–9:30 p.m.

WRWG 393 Technical Writing (3)
(23383) 7681 M,W 6:30–9:30 p.m.

Weekday Daytime Class

STANDARD (JANUARY 23–MAY 8)

HRMN 300 Human Resource Management (3)
(23385) 7631 W 12 noon–2:50 p.m.

Intensive Format Classes

JANUARY SESSION (JANUARY 2–22)

CMST 306 Introduction to Visual Basic .NET Programming (3)
(23386) 7671 M–F 8 a.m.–5:20 p.m.
Class meets January 7–11.

GERO 495G Common Clinical Conditions of Older Patients (1)
(23466) 7675 Sa 9 a.m.–5 p.m.
Class meets January 5 and 12.

SESSION 1 (JANUARY 23–MARCH 23)

CMST 303 Advanced Application Software (3)
(23389) 7671 M–F 8 a.m.–5:20 p.m.
Class meets February 4–8.

PSYC 309X Ethics in Mental Health and Psychological Treatment (1)
(23392) 7675 Sa 9 a.m.–5 p.m.
Class meets February 2 and 9.

SESSION 2 (MARCH 24–MAY 8)

BMGT 388G Effective Business Presentations (1)
(23391) 7685 Sa 9 a.m.–5 p.m.
Class meets March 1 and 8.

FINC 322 Personal Financial Management (1)
(23390) 7685 Sa 9 a.m.–5 p.m.
Class meets April 12 and 19.

HIST 317N African Americans in the Civil War (1)
(23602) 7685 Sa 9 a.m.–5 p.m.
Class meets April 26–May 3.

Online Hybrid Class

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (JANUARY 23–MAY 8)

BMGT 364 Management and Organization Theory (3)
(23366) 7631 W 6:30–9:20 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available

A computer lab is available at Dorsey Station; call 443-459-3500 for hours. For information on this and other services (advising, library services, textbooks, proctoring), see pp. 4–5.

DUNDALK

(Community College of Baltimore County)

Information/Directions

Call 443-459-3500 for detailed information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

GVPT 454 Contemporary African Politics (3)
(23483) 4921 Tu 6:30–9:30 p.m.

SESSION 1 (JANUARY 23–MARCH 16)

HRMN 300 Human Resource Management (3)
(23197) 4971 M,W 6:30–9:20 p.m.

SESSION 2 (MARCH 24–MAY 8)

BMGT 464 Organizational Behavior (3)
(23509) 4981 M,W 6:30–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available Nearby

Advising and some library services are available at Aberdeen Proving Ground. A computer lab is available at Dorsey Station; call 443-459-3500 for hours. For information on these and other services (advising, library services, textbooks, proctoring), see pp. 4–5.

COURSES BY LOCATION

FORT BELVOIR

Information/Directions

The main gate to Fort Belvoir is on Jefferson Davis Highway (U.S. Route 1). The UMUC office at Fort Belvoir is located in the Education Center, Building 1017. Call 703-781-0059 or 703-805-9264 for more detailed information. For information on security regulations, see p. 90.

Weekday Evening Classes

SESSION 1 (JANUARY 23–MARCH 16)

BMGT 364 Management and Organization Theory (3)
(23232) 6871 M,W 6–9 p.m.

HRMN 302 Organizational Communication (3)
(23233) 6872 Tu,Th 6–8:50 p.m.

SESSION 2 (MARCH 24–MAY 8)

FINC 330 Business Finance (3)
(23236) 6881 M,W 6–9 p.m.

IFSM 304 Ethics in the Information Age (3)
(23235) 6882 Tu,Th 6–9 p.m.

Intensive Format Class

SESSION 2 (MARCH 24–MAY 8)

HIST 318R Antietam (1)
(23601) 6885 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.

Holidays

On the following dates, no classes will be held at this site:

January 21
February 18
March 17–23

Services Available

Advising is available at Fort Belvoir; call 703-781-0059 to set up an appointment. For more information on this and other services (computing, library services, proctoring, textbooks), see pp. 4–5.

FORT MEADE

Information/Directions

To attend classes: Take the Baltimore/Washington Parkway (Route 295) to Route 175 East. Follow Route 175 to Meade Middle School.

For student services: The UMUC Fort Meade office is located on Zimborski Avenue in the Education Services Building (Building 8601), room 112. The entrance is at the back of the building. Call 301-621-9882 or 410-551-0431 for more detailed information.

Please note: Fort Meade is currently a closed post; for information on security regulations, see p. 90. Meade Middle School is open to the public and accessible via Route 175.

Weekday Evening Classes

SESSION 1 (JANUARY 23–MARCH 16)

BIOL 301 Human Health and Disease (3)
(23250) 4572 Tu,Th 6–8:50 p.m.

CCJS 352 Drugs and Crime (3)
(23480) 4571 M,W 6–9 p.m.

COMM 300 Communication Theory (3)
(23251) 4571 M,W 6–9 p.m.

FINC 330 Business Finance (3)
(23252) 4572 Tu,Th 6–8:50 p.m.

HIST 463 U.S. Military History Since 1865 (3)
(23257) 4572 Tu,Th 6–8:50 p.m.

HRMN 406 Employee Training and Development (3)
(23259) 4572 Tu,Th 6–8:50 p.m.

IFSM 303 Human Factors in Information Systems (3)
(23260) 4571 M,W 6–9 p.m.

MRKT 310 Marketing Principles and Organization (3)
(23261) 4571 M,W 6–9 p.m.

PSYC 415 History of Psychology (3)
(23262) 4571 M,W 6–9 p.m.

WR TG 394 Business Writing (3)
(23263) 4571 M,W 6–9 p.m.

SESSION 2 (MARCH 31–MAY 8)

BMGT 364 Management and Organization Theory (3)
(23264) 4581 M,W 6–9:20 p.m.

BMGT 375 Procurement Management (3)
(23265) 4582 Tu,Th 6–9:20 p.m.

FINC 321 Fundamentals of Building Wealth (3)
(23268) 4582 Tu,Th 6–9:20 p.m.

GVPT 434 Race Relations and Public Law (3)
(23269) 4581 M,W 6–9:20 p.m.

HIST 476 Historic Preservation (3)
(23270) 4582 Tu,Th 6–9:20 p.m.

IFSM 457 Cyberterrorism (3)
(23271) 4581 M,W 6–9:20 p.m.

SOCY 426 Sociology of Religion (3)
(23492) 4581 M,W 6–9:20 p.m.

WR TG 390 Writing for Managers (3)
(23273) 4582 Tu,Th 6–9:20 p.m.

Online Hybrid Class

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

SESSION 2 (MARCH 31–MAY 8)

CCJS 320 Introduction to Criminalistics (3)
(23266) 4581 M,W 6–9:20 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
February 18
March 24–30

Services Available

Advising is available at Fort Meade. For information on this and other services (computing, library services, textbooks, proctoring), see pp. 4–5.

FREDERICK

(National Cancer Institute at Fort Detrick)

Information/Directions

Take Route 15 to the Fort Detrick/Seventh Street exit and turn right on Seventh Street. From the main (Seventh Street) gate, proceed through security (civilians will need two forms of ID) and turn left at Porter Street. Turn right on Ditto Avenue and then left on Sultan Street. Building 549 will be on your right after you cross Wood Street. For information on security regulations, see p. 90.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

HRMN 300 Human Resource Management (3)
(23537) 7811 M 6:30–9:30 p.m.

WRTG 393 Technical Writing (3)
(23538) 7821 Tu 6:30–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
February 18
March 17–23

Services Available

Advising is available at Fort Detrick on the third Thursday of every month; call 301-619-2854 for an appointment. For information on this and other services (library services, textbooks, proctoring), see pp. 4–5.

HAGERSTOWN

Information/Directions

From I-70, take Exit 32B to Route 40 West. Turn left onto Potomac Street. From I-81, take Exit 6 (Route 40 East) to West Washington Street. Go through Public Square and turn left onto Locust Street. Then turn left onto West Franklin and left again onto Potomac Street. Park in the garage on the right or the lot on the left. The University System of Maryland (USM) at Hagerstown is located at 32 West Washington Street. Call the USM at Hagerstown at 240-527-2711 for more detailed information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

CCJS 461 Psychology of Criminal Behavior (3)
(23254) 4631 W 6:30–9:20 p.m.

GVPT 403 Law, Morality, and War (3)
(23246) 4611 M 6:30–9:30 p.m.

IFSM 302 Workplace Productivity (3)
(23253) 4621 Tu 6:30–9:30 p.m.

IFSM 310 Software and Hardware Concepts (3)
(23249) 4611 M 6:30–9:30 p.m.

PSYC 424 Psychology of Persuasion (3)
(23247) 4621 Tu 6:30–9:30 p.m.

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (JANUARY 23–MAY 8)

ACCT 311 Intermediate Accounting II (3)
(23245) 4641 Th 6:30–9:20 p.m.

ACCT 422 Auditing Theory and Practice (3)
(23244) 4631 W 6:30–9:20 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available

Advising and computing are available at the USM at Hagerstown center; call 240-527-2711 for information about scheduling an appointment. For general information about these and other services (library services, proctoring, textbooks), see pp. 4–5.

LAUREL COLLEGE CENTER

Information/Directions

From I-95, take Exit 33A for Route 198 East/Laurel. Proceed to Fourth Street and turn right. Go to the stop sign and turn left onto Marshall Avenue. Laurel College Center is located in the 10-story office building on the right. Call 410-772-4162 for more detailed information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

CCJS 445 Introduction to Security Management (3)
(23248) 5441 Th 6:30–9:20 p.m.

HRMN 302 Organizational Communication (3)
(23243) 5411 M 6:30–9:30 p.m.

IFSM 300 Information Systems in Organizations (3)
(23239) 5421 Tu 6:30–9:30 p.m.

MRKT 310 Marketing Principles and Organization (3)
(23241) 5431 W 6:30–9:20 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available

A computer lab is available at Laurel College Center; call 410-772-4162 for hours. For general information about this and other services (advising, library services, proctoring, textbooks), see pp. 4–5.

COURSES BY LOCATION

PATUXENT RIVER NAVAL AIR STATION

Information/Directions

From Route 4 or Route 5, take Route 235 South toward Patuxent River. Continue to Great Mills Road and turn left. The UMUC office at Patuxent River is in Frank Knox Building (Building 2189), 21866 Cedar Point Road, just outside Gate 2. Call 301-737-3228 for more detailed information.

Weekday Evening Classes

SESSION 1 (JANUARY 23–MARCH 16)

HRMN 300 Human Resource Management (3)
(23224) 5872 Tu,Th 6–8:50 p.m.

SESSION 2 (MARCH 24–MAY 8)

BMGT 496 Business Ethics (3)
(23227) 5882 Tu,Th 6–9 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
February 18
March 17–23

Services Available

Advising and some library services are available at Patuxent River Naval Air Station. For information on these and other services (computing, textbooks, proctoring), see pp. 4–5.

PRINCE FREDERICK (College of Southern Maryland)

Information/Directions

From Route 4 south, turn left onto Route 231; the Prince Frederick Campus will be on your right. From Route 5 south, exit at Route 231 heading toward Prince Frederick; after about 10 miles, the campus will be on the left. Call 443-550-6000 for more information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

BMGT 496 Business Ethics (3)
(23209) 5741 Th 6:30–9:20 p.m.

IFSM 438 Project Management (3)
(23208) 5721 Tu 6:30–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available

For general information on services (advising, computing, library services, textbooks, proctoring), see pp. 4–5.

PRINCE GEORGE'S COMMUNITY COLLEGE

Information/Directions

Call 301-632-2900 for detailed information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

BMGT 496 Business Ethics (3)
(23234) 6111 M 6:30–9:30 p.m.

CCJS 461 Psychology of Criminal Behavior (3)
(23237) 6131 W 6:30–9:20 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available

Advising is available at Prince George's Community College; call 301-322-0151 for an appointment. For information on this and other services (computing, library services, proctoring, textbooks), see pp. 4–5.

SHADY GROVE

Information/Directions

Take I-270 to Exit 8, Shady Grove Road West. Go 1.5 miles, cross the intersection with Darnestown Road, and turn right onto Gudelsky Way. Immediately turn left onto Gudelsky Drive and follow the road around to the parking area. Call 301-738-6090 for more detailed information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

ACCT 311	Intermediate Accounting II (3) (23304) 5131 W 6:30–9:20 p.m.
ACCT 323	Taxation of Individuals (3) (23300) 5111 M 6:30–9:30 p.m.
ACCT 424	Advanced Accounting (3) (23303) 5141 Th 6:30–9:20 p.m.
BIOL 350	Molecular and Cellular Biology (3) (23306) 5121 Tu 6:30–9:30 p.m.
BIOL 435	General Virology with Laboratory (4) (23305) 5141 Th 6:30–9:20 p.m.
BMGT 364	Management and Organization Theory (3) (23307) 5111 M 6:30–9:30 p.m.
BMGT 405	Environmental Management and Business (3) (23308) 5121 Tu 6:30–9:30 p.m.
BMGT 496	Business Ethics (3) (23309) 5121 Tu 6:30–9:30 p.m.
CCJS 434	Reentry and Transition Issues in Corrections (3) (23311) 5121 Tu 6:30–9:30 p.m.
CMIT 320	Network Security (3) (23312) 5131 W 6:30–9:20 p.m.
CMIT 374	Exchange Server (3) (23315) 5111 M 6:30–9:30 p.m.
CMSC 415	UML and Design Patterns (3) (23316) 5121 Tu 6:30–9:30 p.m.
COMM 379A	Critical Perspectives in Mass Communications (3) (23317) 5121 Tu 6:30–9:30 p.m.
EMGT 302	Concepts of Emergency Management (3) (23318) 5131 W 6:30–9:20 p.m.
ENGL 312	Romantic to Modern British Literature (3) (23319) 5141 Th 6:30–9:20 p.m.

FINC 330	Business Finance (3) (23321) 5121 Tu 6:30–9:30 p.m.
FINC 340	Investments (3) (23320) 5141 Th 6:30–9:20 p.m.
GVPT 406	Global Terrorism (3) (23322) 5111 M 6:30–9:30 p.m.
HIST 353	Latin America: From Moctezuma to Bolivar (3) (23323) 5141 Th 6:30–9:20 p.m.
HMLS 302	Introduction to Homeland Security (3) (23324) 5141 Th 6:30–9:20 p.m.
HMLS 304	Strategic Planning in Homeland Security (3) (23325) 5121 Tu 6:30–9:30 p.m.
HRMN 300	Human Resource Management (3) (23327) 5142 Th 6:30–9:20 p.m.
HRMN 362	Labor Relations (3) (23326) 5111 M 6:30–9:30 p.m.
HRMN 367	Organizational Culture (3) (23329) 5121 Tu 6:30–9:30 p.m.
HRMN 408	Employment Law for Business (3) (23328) 5131 W 6:30–9:20 p.m.
IFSM 304	Ethics in the Information Age (3) (23330) 5121 Tu 6:30–9:30 p.m.
IFSM 430	Information Systems and Security (3) (23331) 5131 W 6:30–9:20 p.m.
MRKT 310	Marketing Principles and Organization (3) (23333) 5132 W 6:30–9:20 p.m.
MRKT 412	Marketing Research Applications (3) (23332) 5111 M 6:30–9:30 p.m.
MRKT 457	E-Marketing (3) (23334) 5131 W 6:30–9:20 p.m.
PSYC 354	Cross-Cultural Psychology (3) (23335) 5121 Tu 6:30–9:30 p.m.
PSYC 432	Introduction to Counseling Psychology (3) (23336) 5141 Th 6:30–9:20 p.m.
SPCH 324	Communication and Gender (3) (23337) 5111 M 6:30–9:30 p.m.
WRGT 391	Advanced Expository and Research Writing (3) (23338) 5111 M 6:30–9:30 p.m.
WRGT 394	Business Writing (3) (23341) 5131 W 6:30–9:20 p.m.

SESSION 1 (JANUARY 23–MARCH 16)

BMGT 364	Management and Organization Theory (3) (23347) 5172 Tu,Th 6:30–9:20 p.m.
BMGT 380	Business Law I (3) (23348) 5171 M,W 6:30–9:20 p.m.

BMGT 495	Strategic Management (3) (23350) 5172 Tu,Th 6:30–9:20 p.m.
BMGT 496	Business Ethics (3) (23349) 5171 M,W 6:30–9:20 p.m.
CMIS 320	Relational Databases (3) (23343) 5171 M,W 6:30–9:20 p.m.
IFSM 300	Information Systems in Organizations (3) (23345) 5172 Tu,Th 6:30–9:20 p.m.
PHIL 342	Moral Problems in Medicine (3) (23353) 5171 M,W 6:30–9:20 p.m.
WRGT 394	Business Writing (3) (23351) 5172 Tu,Th 6:30–9:20 p.m.

SESSION 2 (MARCH 24–MAY 8)

BMGT 392	Global Business Management (3) (23358) 5181 M,W 6:30–9:30 p.m.
CMIS 420	Advanced Relational Databases (3) (23354) 5181 M,W 6:30–9:30 p.m.
FINC 330	Business Finance (3) (23199) 5182 Tu,Th 6:30–9:30 p.m.
HRMN 300	Human Resource Management (3) (23198) 5181 M,W 6:30–9:30 p.m.
HUMN 311	Workplace Ethics (3) (23206) 5182 Tu,Th 6:30–9:30 p.m.
IFSM 410	Database Concepts (3) (23356) 5182 Tu,Th 6:30–9:30 p.m.
MRKT 310	Marketing Principles and Organization (3) (23200) 5182 Tu,Th 6:30–9:30 p.m.
NSCI 363	The Science of Global Warming and Climate Change (3) (23201) 5181 M,W 6:30–9:30 p.m.
WRGT 393	Technical Writing (3) (23499) 5182 Tu,Th 6:30–9:30 p.m.

Weekday Daytime Classes

STANDARD (JANUARY 23–MAY 8)

BMGT 305	Knowledge Management (3) (23275) 5141 Tu,Th 8–9:25 a.m.
BMGT 392	Global Business Management (3) (23295) 5141 Tu,Th 11 a.m.–12:25 p.m.
BMGT 496	Business Ethics (3) (23294) 5141 Tu,Th 9:30–10:55 a.m.
HRMN 300	Human Resource Management (3) (23297) 5141 Tu,Th 8–9:25 a.m.
IFSM 300	Information Systems in Organizations (3) (23298) 5131 M,W 9:30–10:55 a.m.
IFSM 350	Wireless Telecommunications (3) (23299) 5131 M,W 8–9:25 a.m.

COURSES BY LOCATION

WRTG 390 Writing for Managers (3)
(23296) 5131 M,W 11 a.m.–12:25 p.m.

Weekend Daytime Classes

STANDARD (JANUARY 23–MAY 8)

CCJS 496 Computer Crime and Security (3)
(23512) 5161 Sa 9 a.m.–12 noon

WRTG 393 Technical Writing (3)
(23339) 5161 Sa 9 a.m.–12 noon

SESSION I (JANUARY 23–MARCH 16)

BMGT 487 Project Management I (3)
(23344) 5175 Sa 9 a.m.–3:45 p.m.

SESSION II (MARCH 24–MAY 8)

BMGT 488 Project Management II (3)
(23355) 5185 Sa 9 a.m.–3:45 p.m.

Intensive Format Classes

JANUARY SESSION (JANUARY 2–22)

CMST 303 Advanced Application Software (3)
(23255) 5171 M–F 8 a.m.–5:20 p.m.
Class meets January 14–18.

GERO 497N Vocational Planning in Gerontology (1)
(23277) 5175 Sa 9 a.m.–5 p.m.
Class meets January 19 and 26.

HRMN 302 Organizational Communication (3)
(23267) 5151 F 6:30–9:30 p.m.
Sa 9 a.m.–5 p.m.
Class meets January 4–26.

PSYC 309K Managing Interpersonal Stress and Conflict (1)
(23280) 5175 Sa 9 a.m.–5 p.m.
Class meets January 5 and 12.

SESSION 1 (JANUARY 23–MARCH 23)

CAPL 398A Career Planning Management (1)
(23282) 5175 Sa 9 a.m.–5 p.m.
Class meets March 1 and 8.

FINC 322 Personal Financial Management (1)
(23256) 5175 Sa 9 a.m.–5 p.m.
Class meets February 16 and 23.

HIST 316I History of the Holy Land (1)
(23276) 5175 Sa 9 a.m.–5 p.m.
Class meets February 2 and 9.

LGST 398F Civil Litigation Filings in Federal Court (1)
(23525) 5175 Sa,Su 9 a.m.–5 p.m.
Class meets January 26–27.

LGST 398J Elder Guardianships in Maryland (1)
(23526) 5175 Sa,Su 9 a.m.–5 p.m.
Class meets February 23–24.

SESSION 2 (MARCH 24–MAY 8)

BMGT 324 Introduction to Entrepreneurship: Starting a Small Business (1)
(23272) 5185 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.

BMGT 388G Effective Business Presentations (1)
(23274) 5185 Sa 9 a.m.–5 p.m.
Class meets April 12 and 19.

LGST 345 Landlord Tenant Law (1)
(23524) 5185 Sa,Su 9 a.m.–5 p.m.
Class meets April 5–6.

PSYC 307H Sleep and Dreams (1)
(23278) 5185 Sa 9 a.m.–5 p.m.
Class meets April 26 and May 3.

Online Hybrid Classes

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (JANUARY 23–MAY 8)

ACCT 310 Intermediate Accounting I (3)
(23301) 5161 Sa 9 a.m.–12 noon

ACCT 321 Cost Accounting (3)
(23302) 5161 Sa 9 a.m.–12 noon

CMIT 376 Windows Network Infrastructure (3)
(23313) 5161 Sa 9 a.m.–12 noon

CMIT 377 Windows Directory Services Infrastructure (3)
(23314) 5161 Sa 9 a.m.–12 noon

MRKT 310 Marketing Principles and Organization (3)
(23293) 5131 M,W 8–9:25 a.m.

MRKT 454 Global Marketing (3)
(23284) 5161 Sa 9 a.m.–12 noon

WRTG 494 Grant and Proposal Writing (3)
(23340) 5141 Th 6:30–9:20 p.m.

SESSION I (JANUARY 23–MARCH 16)

IFSM 431 Policy Planning for Security Architects (3)
(23346) 5171 M,W 6:30–9:20 p.m.

SESSION II (MARCH 24–MAY 8)

IFSM 433 Information Security Needs Assessment and Planning (3)
(23357) 5181 M,W 6:30–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available

Advising, computing, and library services are available at Shady Grove. For information on these and other services (textbooks, proctoring), see pp. 4–5.

SOUTHERN MARYLAND HIGHER EDUCATION CENTER

Information/Directions

The center is located on Airport Road, off Route 235, adjacent to the St. Mary's County Airport (about six miles north of Patuxent River Naval Air Station). Call 301-737-2500, ext. 215, for additional information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

BMGT 364 Management and Organization Theory (3)
(23216) 6011 M 6:30–9:30 p.m.

BMGT 465 Organization Development and Change (3)
(23212) 6031 W 6:30–9:20 p.m.

IFSM 457 Cyberterrorism (3)
(23219) 6041 Th 6:30–9:20 p.m.

WRTG 394 Business Writing (3)
(23222) 6021 Tu 6:30–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available Nearby

Advising and some library services are available at Patuxent River Naval Air Station. For information on these and other services (computing, textbooks, proctoring), see pp. 4–5.

WALDORF CENTER

Information/Directions

Take Route 5 South to Exit 7B Waldorf; it will soon become Route 301 South. Follow Route 301 into Waldorf, turn left at Leonardtown Road, and make a right onto Old Washington Road (Route 925). The Waldorf Center for Higher Education is on the right in the Hamilton II Centre building. Call 301-632-2900 for more detailed information.

Weekday Evening Classes

STANDARD (JANUARY 23–MAY 8)

- BEHS 343 Parenting Today (3)**
(23402) 5031 W 6:30–9:20 p.m.
- BIOL 302 Bacteria, Viruses, and Health (3)**
(23401) 5031 W 6:30–9:20 p.m.
- BMGT 364 Management and Organization Theory (3)**
(23400) 5031 W 6:30–9:20 p.m.
- BMGT 394 Real Estate Principles II (3)**
(23398) 5021 Tu 6:30–9:30 p.m.
- CCJS 497 Correctional Administration (3)**
(23403) 5011 M 6:30–9:30 p.m.
- GVPT 400 Business and Politics (3)**
(23396) 5041 Th 6:30–9:20 p.m.
- HIST 462 The U.S. Civil War (3)**
(23292) 5011 M 6:30–9:30 p.m.
- HRMN 367 Organizational Culture (3)**
(23291) 5011 M 6:30–9:30 p.m.
- IFSM 300 Information Systems in Organizations (3)**
(23394) 5041 Th 6:30–9:20 p.m.
- LGST 316 Estates and Probate (3)**
(23527) 5021 Tu 6:30–9:30 p.m.
- LGST 327 Alternative Dispute Resolution (3)**
(23528) 5031 W 6:30–9:20 p.m.
- MRKT 310 Marketing Principles and Organization (3)**
(23395) 5041 Th 6:30–9:20 p.m.
- MRKT 354 Integrated Marketing Communications (3)**
(23399) 5021 Tu 6:30–9:30 p.m.
- PSYC 310 Sensation and Perception (3)**
(23404) 5031 W 6:30–9:20 p.m.
- WRTG 394 Business Writing (3)**
(23393) 5011 M 6:30–9:30 p.m.

SESSION 1 (JANUARY 23–MARCH 16)

- FINC 330 Business Finance (3)**
(23406) 5071 M,W 6:30–9:20 p.m.
- HRMN 362 Labor Relations (3)**
(23407) 5072 Tu,Th 6:30–9:20 p.m.
- HUMN 351 Myth and Culture (3)**
(23408) 5072 Tu,Th 6:30–9:20 p.m.
- IFSM 304 Ethics in the Information Age (3)**
(23405) 5071 M,W 6:30–9:20 p.m.

SESSION 2 (OCTOBER 24–DECEMBER 18)

- BMGT 495 Strategic Management (3)**
(23410) 5081 M,W 6:30–9:30 p.m.
- CCJS 341 Criminal Investigation (3)**
(23413) 5082 Tu,Th 6:30–9:30 p.m.
- HRMN 408 Employment Law for Business (3)**
(23411) 5082 Tu,Th 6:30–9:30 p.m.
- IFSM 432 Disaster Recovery Planning (3)**
(23409) 5081 M,W 6:30–9:30 p.m.
- SPCH 470 Listening (3)**
(23412) 5082 Tu,Th 6:30–9:30 p.m.

Weekday Daytime Classes

STANDARD (JANUARY 23–MAY 8)

- BMGT 317 Problem Solving for Managers (3)**
(23289) 5041 Th 9–11:50 a.m.
- FINC 321 Fundamentals of Building Wealth (3)**
(23288) 5021 Tu 9 a.m.–12 noon
- IFSM 303 Human Factors in Information Systems (3)**
(23286) 5021 Tu 9 a.m.–12 noon
- IFSM 461 Systems Analysis and Design (3)**
(23285) 5041 Th 9–11:50 a.m.
- WRTG 393 Technical Writing (3)**
(23287) 5031 W 9–11:50 a.m.

Intensive Format Classes

JANUARY SESSION (JANUARY 2–22)

- BMGT 325 The Small-Business Plan (1)**
(23418) 5075 Sa 9 a.m.–5 p.m.
Class meets January 19 and 26.
- CAPL 398A Career Planning Management (1)**
(23421) 5075 Sa 9 a.m.–5 p.m.
Class meets January 5 and 12.
- CMST 310 Electronic Publishing (3)**
(23414) 5071 M–F 8 a.m.–6:40 p.m.
Class meets January 14–18.
- LGST 398B Public Housing (1)**
(23529) 5075 Sa,Su 9 a.m.–5 p.m.
Class meets January 19–20.

SESSION 1 (JANUARY 23–MARCH 23)

- CMST 385 Internet and Web Design (3)**
(23415) 5071 M–F 8 a.m.–6:40 p.m.
Class meets February 18–22.
- GERO 495C Alzheimer's Disease: Current Issues, Perspectives, and Research (1)**
(23419) 5075 Sa 9 a.m.–5 p.m.
Class meets February 16 and 23.

SESSION 2 (MARCH 24–MAY 8)

- CMST 303 Advanced Application Software (3)**
(23416) 5081 M–F 8 a.m.–6:40 p.m.
Class meets March 31–April 4.
- HIST 319H Civil Rights: Martin Luther King Jr. (1)**
(23422) 5085 Sa 9 a.m.–5 p.m.
Class meets April 12 and 19.
- HRMN 392 Stress Management in Organizations (1)**
(23417) 5085 Sa 9 a.m.–5 p.m.
Class meets April 26 and May 3.
- PSYC 308H Psychology of Motivating People at Work (1)**
(23420) 5085 Sa 9 a.m.–5 p.m.
Class meets March 29 and April 5.

Online Hybrid Class

Note: Hybrid courses are offered with approximately every other session on-site and the remaining sessions online.

STANDARD (JANUARY 23–MAY 8)

- ACCT 411 Ethics and Professionalism in Accounting (3)**
(23397) 5021 Tu 6:30–9:30 p.m.

Holidays

On the following dates, no classes will be held at this site:

January 21
March 17–23

Services Available

Advising, computing, and some library services are available at the Waldorf Center. For information on these and other services (textbooks, proctoring), see pp. 4–5.

COURSES BY LOCATION

The following courses will be offered by the **College of Southern Maryland (CSM) at the Waldorf Center for Higher Education** this spring and are open to students admitted to CSM or to the dual CSM-UMUC alliance program. For information on admission and registration, call 301-632-2900.

STANDARD TERM

ACC	2010	Principles of Accounting I (3)	63321 M 7-9:45 p.m. 62110 W 7-9:45 p.m.
ACC	2015	Automated Accounting Systems (3)	63271 Tu 7-9:45 p.m.
ACC	2020	Principles of Accounting II (3)	61788 Th 7-9:45 p.m.
ART	1030	Introduction to Art Appreciation (3)	61622 M 10 a.m.-12:45 p.m.
BAD	1330	Microcomputer Software Applications for Business (3)	61625 M 7-9:45 p.m.
BAD	2070	Business Law I (3)	63322 Tu 7-9:45 p.m.
BAD	2080	Business Law II (3)	61628 M 7-9:45 p.m.
BAD	2700	Human Resource Management (3)	61629 M 7-9:45 p.m.
BIO	1020	Zoology (3)	61630 M 5:30-8:20 p.m.
COM	1010	Basic Principles of Speech Communication (3)	62245 M,W 10:15-11:40 a.m.
ECN	1015	Introduction to Business in a Market Economy (3)	62270 W 7-9:45 p.m.
ECN	2010	Principles of Economics I (3)	63287 Th 7-9:45 p.m. 62282 W 9-11:50 a.m.
ENG	0900	Introduction to Composition (3)	61904 Th 7-9:45 p.m.
ENG	1010	Composition and Rhetoric (3)	61552 Tu 7-9:45 p.m. 62313 M,W 8:30-9:55 a.m. 62329 M,W 2-3:25 p.m.
ENG	1020	Composition and Literature (3)	61721 Sa 12 noon-2:45 p.m. 63340 M,W 4-5:25 p.m.
ENG	1030	Composition and Nonfiction Prose (3)	61554 Tu 7-9:45 p.m.
ENG	2050	Business and Technical Writing (3)	63341 W 7-9:45 p.m.
ENG	2210	American Literature II (3)	61944 Tu,Th 2-3:25 p.m.
GRY	1050	World Regional Geography (3)	61558 Tu 1-3:45 p.m.

HST	1010	History of Western Civilization to 1300 (3)	63079 M,W 11:45 a.m.-1:10 p.m.
HST	1031	The United States to 1877 (3)	63080 M,W 8:30-9:55 a.m.
ITS	1015	The Information Age: Emerging Technologies (3)	63052 W 7:15-8:40 p.m. 61961 Th 7:15-10 p.m. 62403 M,W 8:30-9:55 a.m.
MTH	0800	Computational Skills/Math Anxiety (3)	63055 M,W 12 noon-1:25 p.m. 63057 M 7:15-9:05 p.m.
MTH	0900	Prealgebra Problem Solving and Basic Geometry (3)	63053 Tu,Th 12 noon-1:25 p.m. 62436 M,W 5:30-6:55 p.m. 62443 M,W 10:15-11:40 a.m. 63054 Sa 10-11:50 a.m.
MTH	1000	Fundamentals of Algebra (3)	61984 Tu,Th 5:30-6:55 p.m. 62447 M,W 12 noon-1:25 p.m. 63059 F 6-7:50 p.m.
MTH	1040	Contemporary Algebra (5)	62456 Tu,Th 10 a.m.-12:30 p.m. 61723 Sa,Su 1-3:45 p.m.
MTH	1080	Intermediate Algebra and Introduction to Trigonometry (4)	61724 Sa,Su 1-2:50 p.m. 63406 M,W 7:15-9:05 p.m. 63407 M,W 10-11:50 a.m.
MTH	1100	College Mathematics I (3)	61706 Su 12:30-3:30 p.m. 63061 M,W 5:30-6:55 p.m.
MTH	1120	College Algebra (3)	62005 Tu,Th 10:15-11:40 a.m. 63309 F 6-7:50 p.m.
MTH	1560	Elementary Calculus (3)	63308 Sa 9 a.m.-12 noon
MTH	2300	Introduction to Statistics (3)	61770 F 6-9 p.m. 61576 Tu 7-10 p.m.
PSY	1010	General Psychology (3)	62056 Th 7:15-10 p.m. 62586 W 1-3:45 p.m.
PSY	2600	Educational Psychology (3)	62063 Tu,Th 4:30-5:55 p.m.
RDG	0800	Analytical Reading and Reasoning (3)	61595 Tu 7-9:45 p.m.
SOC	1010	Introduction to Sociology (3)	64745 M 1-3:45 p.m. 62603 W 7:15-10 p.m.

SOC	2010	Technology and Society (3)	64746 Tu 7:15-10 p.m.
TED	2030	Introduction to Education (3)	62083 Th 7:15-10 p.m. 61690 M 4-6:45 p.m.
WFS	1700	Personalized Health and Fitness (2)	63307 Tu 7:15-9:05 p.m.

MINISESSION I

BAD	2070	Business Law I(3)	63319 Tu,Th 6:30-9:15 p.m.
CJS	2040	Juvenile Delinquency (3)	61356 W 9 a.m.-12 noon
COM	1010	Basic Principles of Speech Communication (3)	61348 Sa 9 a.m.-3 p.m.
ECN	2010	Principles of Economics I (3)	61349 Sa 8:30 a.m.-2:30 p.m.
ENG	1010	Composition and Rhetoric (3)	61351 Sa 9 a.m.-3 p.m.
ITS	1015	The Information Age: Emerging Technologies (3)	61353 Sa 8:30-11:15 a.m.
STU	1010	College Success Skills (3)	61355 Sa 9 a.m.-12 noon

MINISESSION II

BAD	1210	Principles of Management (3)	63359 Tu,Th 6:30-9:15 p.m. 63361 Tu,Th 6:30-9:15 p.m.
CJS	2010	Introduction to Criminal Investigation (3)	61362 W 9 a.m.-12 noon
CJS	2030	Criminal Law (3)	63320 W 8:30 a.m.-12 noon
COM	1250	Introduction to Interpersonal Communication (3)	61365 Sa 9 a.m.-3 p.m.
ECN	2020	Principles of Economics II (3)	61366 Sa 8:30 a.m.-2:30 p.m.
EDU	2101	Assessment for Reading Instruction (3)	61367 Sa 9 a.m.-3 p.m.
ENG	1020	Composition and Literature (3)	61369 Sa 9 a.m.-3 p.m.
ENG	2050	Business and Technical Writing (3)	61370 Sa 9 a.m.-12 noon 61371 Sa 12:30-3:30 p.m. 61372 Sa 8:30-11:15 a.m.

SERVICE-ONLY LOCATIONS

Looking for student services closer to home? In Maryland, representatives visit the state's community colleges regularly. Other sites providing services only are listed below and on the inside back cover.

Student services are available at a number of sites nationwide that do not offer classes on a regular basis or during the spring term. Services and availability of personnel at these sites vary widely. At some sites, a representative may be available for only a few short hours a week; at others, a number of services may be available daily. You are advised to call ahead to determine availability of services and schedule an appointment, if necessary.

Contact information for all sites nationwide that provide services can be found on the inside back cover. Directions and information on available services for sites in the Maryland/national capital area are provided below. You may also find more detailed information about each site online at www.umuc.edu/locate. For general information on services (advising, computing, library services, proctoring, textbooks), see pp. 4–5.

Information on security issues related to military sites is provided on p. 90.

Maryland/National Capital Area Service Locations

Fort Myer

INFORMATION/DIRECTIONS

Take I-395 South to Exit 8A. Follow signs to Fort Myer. Call 703-696-3070 or 202-563-3611 for detailed information.

SERVICES AVAILABLE

A UMUC representative is available on Tuesdays from 10 a.m. to 2 p.m. Advising is available by appointment; please call 202-563-3611 for an appointment.

Henderson Hall, Navy Annex

INFORMATION/DIRECTIONS

Take I-395 South to Exit 8 (Pentagon South Parking). Exit right onto Route 27. Stay in the right lane and take the Route 244 East Columbia Pike Exit. From the exit ramp, turn right onto Columbia Pike. Go one block and make a left onto S. Orme Street. At the end of S. Orme Street, make a left onto Southgate Road and into Gate #1. The UMUC office is in the Lifelong Learning Education Center, Building 29, room 204. Call 703-614-9104 to verify office hours or request more detailed information.

SERVICES AVAILABLE NEARBY

A UMUC representative is available on Fridays from 10 a.m. to noon. Advising is available at Fort Myer (a short walk from Henderson Hall); please call 202-563-3611 for an appointment.

Pentagon

INFORMATION/DIRECTIONS

Take I-395 South to Exit 10A (Pentagon North Parking). All of the Pentagon exits start as soon as you cross the Fourteenth Street Bridge. Call 703-892-5394 for more detailed information.

SERVICES AVAILABLE

A representative is available at the Pentagon on Thursdays from 10 a.m. to 3 p.m. Advising is available; please call 703-892-5394 for an appointment.

Quantico Marine Corps Base

INFORMATION/DIRECTIONS

Take I-95 to Exit 150 (Quantico/Triangle). Take 619 East (Fuller Road) and cross the intersection with Route 1. You will then be at the front gate of the base. Call 703-630-1543 for more detailed information.

SERVICES AVAILABLE

Advising is available at the Marine Corps Base in Quantico; call 703-630-1543 for an appointment.

Walter Reed Army Medical Center

INFORMATION/DIRECTIONS

Call 202-782-3023 for detailed information.

SERVICES AVAILABLE

Advising is available at Walter Reed Army Medical Center; call 202-782-3023 for an appointment.

REGISTRATION INFORMATION

Registering at UMUC is easy, no matter which option you choose. If the class you want is already full, you can put your name on a waiting list. And if you think of better choices later, you can always make adjustments to your schedule until class starts.

Registration

Detailed information on the various ways to register (online via MyUMUC, by phone via IRIS, by mail or fax, or on-site) is available online at www.umuc.edu/register.

A form is provided on the following pages for those who prefer to mail or fax their registration. (*Please note:* Online and phone registrations are confirmed immediately; mail and fax registrations require manual processing.)

You may register by fax or mail if

- You have already been admitted to UMUC as an undergraduate and have registered for courses within the last two years.
- You are enrolled in the UMUC Graduate School.
- You are a new student who meets the UMUC admission criteria and have submitted your Application for Admission (available at <https://my.umuc.edu>) with the \$50 application fee.
- You were previously enrolled at UMUC but have not attended class in more than two years and have submitted your Application for Admission.
- You are transferring from UMUC overseas and have enclosed your Relocation Form (available at www.umuc.edu/relocate).
- You are an undergraduate student enrolled in another University System of Maryland institution and have included a letter of permission from your major department. (*Please note:* If additional information is required, your registration could be delayed; you may find your registration processed more quickly if you present your letter of permission in person at UMUC's Adelphi headquarters or at a regional site.)
- All of your financial aid awards are enclosed or have already been confirmed.

You may not register by fax or mail if you are a financial aid applicant without an award letter or a GSL disclosure statement—unless your own payment accompanies the registration form.

Instructions

1. Complete the registration form, using black ink and printing legibly.
2. If you are currently enrolled as an undergraduate with another institution in the University System of Maryland, be sure to include a letter of permission from your major department along with the registration form.
3. Compute the amount due for tuition and fees. (Refer to p. 8 of this schedule or see www.umuc.edu/tuition.)
4. Be sure to meet the deadlines listed under Important Dates in this schedule.
5. Either fax your registration to 301-985-7364 or mail it to the Registrar's Office—Registration, University of Maryland University College, 3501 University Boulevard East, Adelphi, MD 20783-8075 USA. Fax registrations require that you already be admitted and that you pay by credit card.

UMUC will mail you a statement of your account.

Schedule Adjustment

After your registration has been processed, you may make changes online or through IRIS. To do so, access MyUMUC (<https://my.umuc.edu>) or call 800-584-9413 or 301-985-7499. IRIS is available daily from 6 a.m. to 9 p.m. eastern time. *Note:* Changes in course load may affect financial aid eligibility and VA benefits. Be sure to keep the appropriate office informed of schedule adjustments.

Army Students

To make use of military tuition assistance, Army students must register via www.GoArmyEd.com. For more information, contact your advisor.

The Waiting List

If an on-site class is already full at the time of registration, you have the option of placing your name on a waiting list for the class. For information on how the waiting list works, visit www.umuc.edu/register. To check on class availability and see if new class sections have been added, go to MyUMUC (at <https://my.umuc.edu>).

Withdrawals or Dropped Courses

Official withdrawal from a class must occur no later than 14 days before the final class. For information on how to withdraw from a class, see www.umuc.edu/register.

Please note: UMUC can honor only withdrawal requests actually received. Failure to withdraw in the required manner will result in the forfeiture of any refund and may result in a failing grade.

Stopping payment on checks for registration fees or not paying at registration does not constitute an official withdrawal or relieve you of your financial obligation to UMUC. Never attending or ceasing to attend classes does not constitute a withdrawal.

When and where did you *first* register at any institution of the University System of Maryland?

Date _____ Place _____

When and where did you *last* register at any institution of the University System of Maryland?

Date _____ Place _____

If you have not attended UMUC within the past two years, you are required to submit a new Application for Admission.

I understand that I am responsible for and agree to pay all charges I incur at UMUC and that, if I withdraw, I must do so in accordance with the policies and procedures in the *Schedule of Classes* for the term in which I am enrolling. I understand that if my account becomes delinquent, my requests for services (e.g., transcripts, diploma, transfer credit review) will be denied until all debts are paid, and I will be liable for collection costs. I also understand and agree that if I enroll in courses offered at military sites, my name, Social Security number, and other information may be released for security purposes.

Signature _____ Date _____

Identification number (EmplID) _____

Computing Your Bill

Tuition

(Confirm by multiplying the number of units of credit by the appropriate tuition rate as listed in the Tuition Information section in this schedule.) = _____

Technology fee

(See the Tuition Information section in this schedule.) = _____

Any other applicable fees

(See the Tuition Information section in this schedule.) = _____

Minus amount of financial aid/ tuition assistance

= _____

Account balance/total amount due = _____

(Difference between tuition/fees and amount of financial aid/tuition assistance)

Return this form with payment by mail or fax.

Fax payments (assistance forms and credit card information only) to 301-985-7364. An envelope is provided for payment by mail. Or, you can mail your payment to this address:

Registrar's Office—Registration
University of Maryland University College
3501 University Boulevard East
Adelphi, MD 20783-8075 USA

Form of Payment

Please check all that apply.

- Financial aid**
(Refer to your financial aid award notification.)
- Interest-free, monthly tuition-payment plan**
(See www.umuc.edu/financialaid/payoptions.)
- Tuition assistance or remission of fees**
(Be sure to enclose your tuition assistance or remission-of-fees form.)
- VA Vocational Rehabilitation (Chapter 31) Assistance**
(Be sure to enclose your payment voucher.)
- Check or money order**
(Be sure to write your student identification number on the check. Make the check payable to University of Maryland University College.)
- Credit card**
(Please provide information below.)
 Visa MasterCard American Express Discover

Account number _____

Expiration date _____ Amount _____

Signature _____

Name (please print) _____

Be sure to fill out both sides of this form.

FOR OFFICE USE ONLY

Date _____ Sent to _____ Returned to student date _____ Check Batch # _____

Enrollment Specialist Financial Aid Graduate School VA Office Registrar's Office

UMUC ACROSS THE U.S.

You may be able to access services at a site near you. Services vary widely (and military sites may have security regulations), so call to check on availability. For information on class locations in the Maryland/national capital area, see pp. 90–108.

CALIFORNIA

Coronado Naval Base*	619-995-4127
Point Loma Naval Base*	619-995-4127
San Diego Naval Base*	619-995-4127
Travis Air Force Base*	707-344-6891

DISTRICT OF COLUMBIA

Bolling/Anacostia*	202-563-3611
Walter Reed Army Medical Center*	202-782-3023

FLORIDA

Jacksonville Naval Air Station*	904-610-4361
Mayport Naval Station*	904-610-4361

GEORGIA

Fort Gordon*	706-207-1407
Fort Stewart*	706-207-1407
Kings Bay Naval Submarine Base*	904-610-4361

HAWAII

Camp Smith*	808-223-3741
Honolulu (Coast Guard Integrated Support Command)*	808-223-3741
Kaneohe Bay Marine Corps Base*	808-223-3741
Pearl Harbor Naval Station*	808-223-3741
Schofield Barracks*	808-223-3741
Tripler Army Medical Center*	808-223-3741

MARYLAND

Aberdeen Proving Ground*	410-272-8269
Adelphi (UMUC headquarters)	800-888-UMUC
Alleghany College of Maryland†	240-527-2711
Andrews Air Force Base*	301-981-3123
Anne Arundel Community College†	443-459-3528
Arundel Mills (AACC)†	410-777-1882
Baltimore City Community College†	443-459-3527
Bethesda*	301-654-1377
Carroll Community College†	443-459-3528
Cecil Community College†	443-459-3527
Chesapeake College†	443-459-3528
College of Southern Maryland†	301-632-2900
College Park (UMCP)	800-888-UMUC
(see Adelphi)	
Community College of Baltimore County†	443-459-3500
Dorsey Station	443-459-3500
Fort Detrick*	301-619-2857
Fort Meade*	410-551-0431
Frederick Community College†	301-738-6090
Garrett College†	240-527-2711
Hagerstown (USM)	240-527-2711
Hagerstown Community College†	240-527-2711
Harford Community College†	443-459-3527
Howard Community College†	443-459-3500
Laurel College Center†	410-772-4162
Montgomery College†	301-738-6090
Patuxent River Naval Air Station*	301-737-3228
Prince George's Community College†	301-632-2900

Shady Grove

301-738-6090

Southern Maryland Higher Education Center	301-737-2500 x215
Waldorf Center	301-632-2900
Wor-Wic Community College†	301-459-3528

SOUTH CAROLINA

Fort Jackson*	706-207-1407
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TEXAS

Fort Hood*	254-532-9890
Fort Sam Houston*	210-247-7430
Lackland Air Force Base*	210-247-7430

VIRGINIA

Fort Belvoir*	703-781-0059
Fort Myer*	703-696-3070
Henderson Hall, Navy Annex*	703-614-9104
Langley Air Force Base*	757-646-1530
Little Creek Naval Air Base*	757-646-1530
Norfolk Naval Station*	757-646-1530
Oceana Naval Air Station*	757-646-1530
Pentagon*	703-892-5394
Portsmouth Naval Medical Center*	757-646-1530
Quantico (Marine Corps Base)*	703-630-1543

WASHINGTON

Bremerton Naval Station*	360-626-3593
Everett Naval Station*	360-626-3593
Fort Lewis*	360-626-3593
Kitsap at Bangor Naval Base*	360-626-3593
McChord Air Force Base*	360-626-3593
Whidbey Island Naval Air Station*	360-626-3593

* Site located on a military installation. Open to the general public; call site for access information.

† UMUC representatives visit Maryland community college campuses regularly, but for limited hours.

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Accreditation

University of Maryland University College is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104 (215-662-5606). UMUC is governed by the University System of Maryland Board of Regents and certified by the State Council of Higher Education for Virginia.

University of Maryland University College is a constituent institution of the University System of Maryland.

60 Years
One Mission
1947–2007

University of Maryland
University College (UMUC)
was established in 1947 to
help meet the educational

needs of adult students returning to civilian life—and a competitive job market—in the aftermath of World War II. Those men and women turned to higher education as a steppingstone on the path to brighter futures and broader horizons for themselves and their loved ones. And UMUC delivered.

Today, that focus remains unchanged. UMUC stands alone as both a pioneer and leader in the field of higher education for students whose busy lives dictate that they fit their studies around the competing demands of work, family, and military or community service. The university's ongoing commitment to quality, coupled with its convenient course-delivery formats and practical, cost-effective undergraduate and graduate degree and certificate programs, uniquely position UMUC to serve men and women today who dream of success in the increasingly competitive, global, and technical workplace of the 21st century.

UMUC Offers Scheduling Flexibility

At UMUC, classes start seven times a year. You can choose between a number of term options (standard term, sessions 1 and 2, January session, and midfall and midspring terms) to tackle coursework on a schedule that suits your needs. For more information on upcoming term dates, see p. 3 or visit www.umuc.edu/calendar.



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