

(II) INCLUDE A COPY OF THE PROPOSED DECISION AND ORDER;

(III) STATE THE REASONS WHY THE PERSON BELIEVES THAT THE PROPOSED DECISION IS WRONG; AND

(IV) SEND A COPY OF THE REQUEST AND ACCOMPANYING MATERIALS TO ALL OTHER PARTIES IN THE CASE.

(3) IF A REQUEST IS SUBMITTED TO THE LIQUOR BOARD, THE PROPOSED DECISION OF THE HEARING BOARD IS STAYED.

(4) AFTER A REQUEST FOR A HEARING IS SUBMITTED TO THE LIQUOR BOARD, ANY OTHER PARTY TO THE PROCEEDING MAY SUBMIT TO THE LIQUOR BOARD A RESPONSE STATING WHY THE PROPOSED DECISION BY THE HEARING BOARD SHOULD BE UPHELD.

(L) AFTER THE PERIOD TO FILE A RESPONSE ENDS, THE LIQUOR BOARD SHALL:

(1) SCHEDULE A PUBLIC MEETING TO DECIDE WHETHER TO HEAR THE CASE; AND

(2) NOTIFY THE PARTIES OF THE MEETING DATE.

(M) THE PROPOSED DECISION OF THE HEARING BOARD BECOMES FINAL IF:

(1) NO REQUEST FOR A HEARING IS SUBMITTED TO THE LIQUOR BOARD WITHIN THE TIME ALLOTTED FOR A REQUEST; OR

(2) THE LIQUOR BOARD DECIDES NOT TO HEAR THE CASE.

(N) (1) AFTER DECIDING TO HEAR A CASE, THE LIQUOR BOARD SHALL:

(I) SCHEDULE A HEARING DE NOVO AT WHICH THE LIQUOR BOARD MAY HEAR WITNESSES; AND

(II) NOTIFY THE PARTIES OF THE HEARING DATE.

(2) AFTER THE CLOSE OF THE HEARING RECORD, THE LIQUOR BOARD SHALL ISSUE TO THE PARTIES A FINAL DECISION.

(O) THE HEARING BOARD SHALL GIVE THE LIQUOR BOARD REGULAR AND PROMPT NOTICE OF THE FILING OF:

(1) EACH APPLICATION FOR AN ALCOHOLIC BEVERAGE LICENSE OR CHANGE IN LICENSE; AND

(2) EACH PETITION ALLEGING THAT A VIOLATION OF AN ALCOHOLIC BEVERAGE LAW OR REGULATION HAS OCCURRED.

(P) BY GIVING NOTICE TO THE HEARING BOARD AND THE APPLICANT OR THE AFFECTED LICENSEE, THE LIQUOR BOARD MAY:

(1) ASSUME INITIAL JURISDICTION OF ANY MATTER BEFORE THE HEARING BOARD; AND