

(C) (1) IN CONTESTING THE FINDING OF A CONVICTION OR A PENDING CHARGE, THE INDIVIDUAL SHALL CONTACT THE OFFICE OF THE SECRETARY, OR A DESIGNEE OF THE SECRETARY, AND A HEARING SHALL BE CONVENED WITHIN 20 WORKDAYS, UNLESS SUBSEQUENTLY WAIVED BY THE ELIGIBLE EMPLOYEE.

(2) THE SECRETARY, OR A DESIGNEE OF THE SECRETARY, SHALL RENDER A DECISION REGARDING THE APPEAL WITHIN 5 WORKDAYS AFTER THE HEARING.

(D) (1) FOR THE PURPOSES OF THIS SUBTITLE, THE RECORD OF A CONVICTION FOR A CRIME OR A COPY OF THE RECORD CERTIFIED BY THE CLERK OF THE COURT OR BY A JUDGE OF THE COURT IN WHICH THE CONVICTION OCCURRED SHALL BE CONCLUSIVE EVIDENCE OF THE CONVICTION.

(2) IN A CASE WHERE A PENDING CHARGE IS RECORDED, DOCUMENTATION PROVIDED BY A COURT TO THE SECRETARY, OR A DESIGNEE OF THE SECRETARY, THAT A PENDING CHARGE FOR A CRIME HAS NOT BEEN FINALLY ADJUDICATED SHALL BE CONCLUSIVE EVIDENCE OF THE PENDING CHARGE.

(E) FAILURE OF THE INDIVIDUAL TO APPEAR AT THE SCHEDULED HEARING SHALL BE CONSIDERED GROUNDS FOR DISMISSAL OF THE APPEAL.

20-307.

(A) (1) THE SECRETARY SHALL ISSUE A LICENSE TO EACH APPLICANT WHO SATISFIES THE REQUIREMENTS OF THIS TITLE AND ANY REGULATIONS ADOPTED UNDER THIS TITLE.

(2) (I) THE SECRETARY SHALL ISSUE A PRIVATE HOME DETENTION MONITORING AGENCY LICENSE CERTIFICATE TO EACH LICENSED AGENCY ~~AND A BRANCH OFFICE CERTIFICATE FOR EACH PROPOSED BRANCH OFFICE.~~

(II) FOR EACH ADDITIONAL OFFICE THE PRIVATE DETENTION MONITORING AGENCY PROPOSES TO OPERATE, THE SECRETARY SHALL ISSUE A BRANCH OFFICE CERTIFICATE.

(B) (1) THE SECRETARY SHALL INCLUDE ON EACH AGENCY LICENSE CERTIFICATE THAT THE SECRETARY ISSUES:

(I) THE FULL NAME OF THE LICENSEE;

(II) THE LOCATION OF THE ~~PRINCIPAL OFFICE~~ PRIVATE HOME DETENTION MONITORING AGENCY AND OF EACH BRANCH OFFICE ~~OF THE LICENSED PRIVATE HOME DETENTION MONITORING AGENCY, IF ANY;~~

(III) THE DATE OF ISSUANCE OF THE LICENSE; AND

(IV) THE DATE ON WHICH THE LICENSE EXPIRES.

(2) THE SECRETARY SHALL INCLUDE ON ~~EACH~~ A BRANCH OFFICE CERTIFICATE:

(I) THE FULL NAME OF THE LICENSEE;