(III) THE NUMBER AND NATURE OF COMPLAINTS FILED WITH THE BOARD, INCLUDING A DISCUSSION OF COMPLAINTS CONCERNING THE REASONABLENESS OF THE NOTICE PROVIDED FOR MEETINGS;

(IV) THE IMPACT ON STATE AND LOCAL GOVERNMENTS OF THE PROVISIONS OF \$ 10–502(H)(2) OF THIS ARTICLE, INCLUDING A DISCUSSION OF HOW THE AFFECTED ENTITIES HAVE ADHERED TO THE REQUIREMENTS OF THIS SUBTITLE; AND

 $\frac{\text{(III)}}{\text{($V$)}}$  Any recommendations for improvements to the provisions of this subtitle.

10-502.5.

- (A) ANY PERSON MAY FILE A WRITTEN COMPLAINT WITH THE BOARD SEEKING A WRITTEN OPINION FROM THE BOARD ON THE APPLICATION OF THE PROVISIONS OF THIS SUBTITLE TO THE ACTION OF A PUBLIC BODY COVERED BY THIS SUBTITLE.
  - (B) THE COMPLAINT SHALL:
    - (1) BE SIGNED BY THE PERSON MAKING THE COMPLAINT; AND
- (2) IDENTIFY THE PUBLIC BODY, SPECIFY THE ACTION OF THE PUBLIC BODY, THE DATE OF THE ACTION, AND THE CIRCUMSTANCES OF THE ACTION.
- (C) (1) ON RECEIPT OF THE WRITTEN COMPLAINT, THE BOARD SHALL PROMPTLY SEND THE COMPLAINT TO THE PUBLIC BODY IDENTIFIED IN THE COMPLAINT AND REQUEST THAT A RESPONSE TO THE COMPLAINT BE SENT TO THE BOARD.
- (2) THE PUBLIC BODY SHALL FILE A WRITTEN RESPONSE TO THE COMPLAINT WITHIN 10 15 WORKING 30 DAYS OF ITS RECEIPT OF THE COMPLAINT.
- (3) IF AFTER  $30\ 45$  DAYS, THE PUBLIC BODY HAS NOT FILED A WRITTEN RESPONSE, THE BOARD SHALL DECIDE THE CASE ON THE FACTS BEFORE IT.
  - (D) THE BOARD SHALL:
    - (1) REVIEW THE COMPLAINT AND ANY RESPONSE; AND
- (2) IF THE INFORMATION IN THE COMPLAINT AND RESPONSE IS SUFFICIENT TO PERMIT A DETERMINATION, ISSUE A WRITTEN OPINION AS TO WHETHER A VIOLATION OF THE PROVISIONS OF THIS SUBTITLE HAS OCCURRED OR WILL OCCUR NOT LATER THAN 30 DAYS AFTER RECEIVING THE RESPONSE.