

3-305. RECORDS AND REPORTS.

(A) RECORDS.

(1) EACH EMPLOYER SHALL KEEP EACH RECORD THAT THE COMMISSIONER REQUIRES ON:

- (I) WAGES OF EMPLOYEES;
- (II) JOB CLASSIFICATIONS OF EMPLOYEES; AND
- (III) OTHER CONDITIONS OF EMPLOYMENT.

(2) AN EMPLOYER SHALL KEEP THE RECORDS REQUIRED UNDER THIS SUBSECTION FOR THE PERIOD OF TIME THAT THE COMMISSIONER REQUIRES.

(B) REPORTS.

ON THE BASIS OF THE RECORDS REQUIRED UNDER THIS SECTION, AN EMPLOYER SHALL MAKE EACH REPORT THAT THE COMMISSIONER REQUIRES.

REVISOR'S NOTE: This section is new language derived without substantive change from former Art. 100, § 55E.

In subsections (a) and (b) of this section, the former limitation "subject to this subtitle" is deleted as surplusage, since the use of the defined term "employer" effectively limits the scope of this section to employers who are "subject to this subtitle".

In the introductory language of subsection (a)(1) of this section, the former words "make" and "maintain" are deleted as unnecessary in light of the word "keep" and, as to "make", as overly narrow.

In subsection (a)(1)(iii) of this section, the former word "terms" is deleted as included in the word "conditions". Use of the plural "terms" in former Art. 100, § 55E seemed to indicate that "terms" did not refer only to duration of employment.

Defined terms: "Commissioner" § 3-101
"Employer" § 3-301 "Wage" § 3-301

3-306. COPIES AND POSTING OF SUBTITLE.

(A) COPIES.

ON REQUEST OF AN EMPLOYER, THE COMMISSIONER SHALL PROVIDE WITHOUT CHARGE A COPY OF THIS SUBTITLE TO THE EMPLOYER.

(B) POSTING.