

repair of all road making and road maintaining machinery and equipment owned by the [County] COUNTY. Subject to the approval of the County Commissioners [he], THE ROAD ENGINEER may appoint assistants, [inspectors] INSPECTORS, and clerks [he] THE ROAD ENGINEER considers necessary; and [he] THE ROAD ENGINEER shall fix their salaries.

(c) Bids. When [he] THE ROAD ENGINEER believes any purchase will exceed \$1,000 the [road engineer] ROAD ENGINEER shall first present a requisition to the County Commissioners for their approval and the County Commissioners shall immediately act on it. When they give their written approval, the purchase shall be made by the Road Engineer, after requesting bids whenever in [his] THE ROAD ENGINEER'S judgment the public interest will be better served by [his] THE ROAD ENGINEER'S so doing. The bill for the purchase, together with the requisition approved by the County Commissioners, with a memorandum of any bids received attached to it, shall be immediately presented by the Road Engineer to the County Commissioners for payment. Bills shall be paid promptly with a view of securing the largest possible discount.

(d) Books and papers. Requisitions, receipted [bills] BILLS, and all other original papers and accounts shall be preserved in the office of the County Commissioners and shall be open to the inspection of any taxpayer of Washington County.

(e) Inspections. The Road Engineer shall inspect the roads and bridges of the [County] COUNTY as often as necessary to BECOME thoroughly [familiarize himself] FAMILIAR with the condition and requirements of the [County] COUNTY in general and make such special examinations and reports as the County Commissioners require. [He] THE ROAD ENGINEER may suspend work being done by contract if in [his] THE ROAD ENGINEER'S judgment it is not being done in accordance with the contract. The County Commissioners, when work is done by contract, shall make no payment except upon the written certificate of the Road Engineer that the work has been done in conformity with the contract.

(f) Report. The Road Engineer shall annually, within 90 days after the beginning of each fiscal year, make a written report to the County Commissioners covering the condition of the county roads and bridges and the improvements that have been made in the 12 months ending on the last day of the preceding fiscal year. The report shall contain a concise statement of the amount of money expended from each district fund and from the General Road and Bridge Fund and for what items.

(g) Budget; plats. At least 30 days before the end of each fiscal year the Road Engineer shall submit a written report or budget, supplemented with whatever plats [he] THE ROAD ENGINEER sees fit, to the County Commissioners. The report or budget shall embrace a comprehensive plan of road and bridge work, repair and construction in Washington County for the ensuing fiscal year, showing approximately the General Road and Bridge Fund and other available funds, how they are to be expended and the character of the repairs, and the new construction, and the estimated cost of each item, and what proportion of the road money is for new construction, and what proportion is for maintenance, and repairs, and what proportion is set apart and reserved for salaries, [incidentals] INCIDENTALS, and contingencies. The County Commissioners on or before the first day of the new fiscal year, may reduce or modify any item in the