- (3) under a special appointment described in § 6-405 of this article.
- (b) (1) An employee or an employee's representative may file a written appeal of a disciplinary action with the head of the principal unit.

(2) An appeal:

- (i) must be filed within 15 days after the employee receives notice of the disciplinary action; and
- (ii) may only be based on the grounds that the disciplinary action is ARBITRARY, CAPRICIOUS, illegal, or unconstitutional.
- (3) The employee has the burden of proof in an appeal under this section.
- (c) The head of the principal unit may confer with the employee before making a decision.
 - (d) (1) The head of the principal unit may:
 - (i) uphold the disciplinary action; or
- (ii) rescind or modify the disciplinary action and restore to the employee any lost time, compensation, status, or benefits.
- (2) Within 15 days after receiving an appeal, the head of the principal unit shall issue the employee a written decision.
- (3) The decision of the head of the principal unit is the final administrative decision.
- (e) Within 15 days after issuance of a decision to rescind a disciplinary action, the disciplinary action shall be expunged from the employee's personnel records.

11-305.

- (a) This section only applies to an employee who is in a position:
 - (1) under a special appointment;
 - (2) in the management service; or