

(1) HAS FILED A LETTER OF INTENT WITH THE BOARD BY OCTOBER 1, 2007;

(2) HAS COMPLETED NOT LESS THAN 8 YEARS' EXPERIENCE IN THE HUMAN SERVICE FIELD WITH AT LEAST 4 YEARS IN A SUPERVISORY OR ADMINISTRATIVE CAPACITY; AND

(3) HAS BY OCTOBER 1, 2007, SUCCESSFULLY PASSED AN EXAMINATION APPROVED BY THE BOARD.

20-307.

(A) THE BOARD SHALL ISSUE A CERTIFICATE TO ANY APPLICANT WHO MEETS THE REQUIREMENTS OF THIS TITLE.

(B) THE BOARD SHALL INCLUDE ON EACH CERTIFICATE THAT THE BOARD ISSUES:

(1) THE FULL NAME OF THE CERTIFICATE HOLDER;

(2) A SERIAL NUMBER; AND

(3) THE SEAL OF THE BOARD.

(C) THE BOARD MAY ISSUE A CERTIFICATE TO REPLACE A LOST, DESTROYED, OR MUTILATED CERTIFICATE IF THE CERTIFICATE HOLDER PAYS THE CERTIFICATE REPLACEMENT FEE SET BY THE BOARD.

20-308.

THE APPLICANT MAY APPEAL A DECISION OF THE BOARD THAT RELATES TO ISSUING OR RENEWING A CERTIFICATE TO THE BOARD OF REVIEW AS PROVIDED IN § 20-315(A) OF THIS SUBTITLE.

20-309.

A CERTIFICATE AUTHORIZES THE INDIVIDUAL TO ADMINISTER A PROGRAM WHILE THE CERTIFICATE IS EFFECTIVE.

20-310.

(A) (1) A CERTIFICATE EXPIRES ON A DATE SET BY THE BOARD, UNLESS THE CERTIFICATE IS RENEWED FOR AN ADDITIONAL TERM AS PROVIDED IN THIS SECTION.

(2) A CERTIFICATE MAY NOT BE RENEWED FOR A TERM LONGER THAN 2 YEARS.

(B) AT LEAST 1 MONTH BEFORE THE CERTIFICATE EXPIRES, THE BOARD SHALL SEND TO THE CERTIFIED PROGRAM ADMINISTRATOR, BY FIRST-CLASS MAIL TO THE LAST KNOWN ADDRESS OF THE CERTIFIED PROGRAM ADMINISTRATOR, A RENEWAL NOTICE THAT STATES:

(1) THE DATE ON WHICH THE CURRENT CERTIFICATE EXPIRES;