

20-308.

THE APPLICANT MAY APPEAL A DECISION OF THE BOARD THAT RELATES TO ISSUING OR RENEWING A CERTIFICATE TO THE BOARD OF REVIEW AS PROVIDED IN § 20-315(A) OF THIS SUBTITLE.

20-309.

A CERTIFICATE AUTHORIZES THE INDIVIDUAL TO ADMINISTER A PROGRAM WHILE THE CERTIFICATE IS EFFECTIVE.

20-310.

(A) (1) A CERTIFICATE EXPIRES ON A DATE SET BY THE BOARD, UNLESS THE CERTIFICATE IS RENEWED FOR AN ADDITIONAL TERM AS PROVIDED IN THIS SECTION.

(2) A CERTIFICATE MAY NOT BE RENEWED FOR A TERM LONGER THAN 2 YEARS.

(B) AT LEAST 1 MONTH BEFORE THE CERTIFICATE EXPIRES, THE BOARD SHALL SEND TO THE CERTIFIED PROGRAM ADMINISTRATOR, BY FIRST-CLASS MAIL TO THE LAST KNOWN ADDRESS OF THE CERTIFIED PROGRAM ADMINISTRATOR, A RENEWAL NOTICE THAT STATES:

(1) THE DATE ON WHICH THE CURRENT CERTIFICATE EXPIRES;

(2) THE DATE BY WHICH THE RENEWAL APPLICATION MUST BE RECEIVED BY THE BOARD FOR THE RENEWAL TO BE ISSUED AND MAILED BEFORE THE CERTIFICATE EXPIRES; AND

(3) THE AMOUNT OF THE RENEWAL FEE.

(C) BEFORE THE CERTIFICATE EXPIRES, THE CERTIFIED PROGRAM ADMINISTRATOR PERIODICALLY MAY RENEW IT FOR AN ADDITIONAL 2-YEAR TERM, IF THE CERTIFIED PROGRAM ADMINISTRATOR:

(1) OTHERWISE IS ENTITLED TO OBTAIN A CERTIFICATE;

(2) PAYS TO THE BOARD A RENEWAL FEE SET BY THE BOARD; AND

(3) SUBMITS TO THE BOARD:

(I) A RENEWAL APPLICATION ON THE FORM THAT THE BOARD REQUIRES; AND

(II) SATISFACTORY EVIDENCE OF COMPLIANCE WITH ANY CONTINUING EDUCATION AND OTHER QUALIFICATIONS AND REQUIREMENTS SET UNDER THIS SECTION FOR CERTIFICATE RENEWAL.

(D) IN ADDITION TO ANY OTHER QUALIFICATIONS AND REQUIREMENTS ESTABLISHED IN CONSULTATION WITH THE SUBCABINET, THE BOARD MAY SET CONTINUING EDUCATION REQUIREMENTS AS A CONDITION FOR THE RENEWAL OF CERTIFICATES UNDER THIS SECTION.