

15-862.

(A) AN EX PARTE COMMUNICATION BETWEEN AN APPLICANT AND A BOARD MEMBER CONCERNING A PENDING APPLICATION SHALL BE DISCLOSED AS REQUIRED IN THIS SECTION.

(B) AN APPLICANT WHO COMMUNICATES EX PARTE WITH A BOARD MEMBER CONCERNING A PENDING APPLICATION DURING THE PENDENCY OF THE APPLICATION SHALL FILE WITH THE COUNTY MANAGER A SEPARATE DISCLOSURE FOR EACH COMMUNICATION WITHIN THE LATER OF 7 DAYS AFTER THE COMMUNICATION WAS MADE OR RECEIVED.

(C) A BOARD MEMBER WHO COMMUNICATES EX PARTE WITH AN APPLICANT CONCERNING A PENDING APPLICATION DURING THE PENDENCY OF THE APPLICATION SHALL FILE WITH THE COUNTY MANAGER A SEPARATE DISCLOSURE FOR EACH COMMUNICATION WITHIN THE LATER OF 7 DAYS AFTER THE COMMUNICATION WAS MADE OR RECEIVED.

15-863.

AT ANY TIME BEFORE FINAL ACTION ON AN APPLICATION, A PARTY OF RECORD MAY FILE WITH THE COUNTY MANAGER AN AFFIDAVIT INCLUDING COMPETENT EVIDENCE OF:

(1) A CONTRIBUTION BY AN APPLICANT COVERED UNDER § 15-861 OF THIS PART VIII; OR

(2) AN EX PARTE COMMUNICATION COVERED UNDER § 15-862 OF THIS PART VIII.

15-864.

(A) IN THE ENFORCEMENT OF THIS PART VIII, THE COUNTY MANAGER SHALL BE SUBJECT TO THE DIRECTION AND CONTROL OF THE STATE ETHICS COMMISSION OR ITS EXECUTIVE DIRECTOR AND, UNLESS OTHERWISE SPECIFICALLY DIRECTED BY THE ETHICS COMMISSION OR ITS EXECUTIVE DIRECTOR, MAY ONLY:

(1) RECEIVE FILINGS;

(2) MAINTAIN RECORDS;

(3) REPORT VIOLATIONS; AND

(4) PERFORM OTHER MINISTERIAL DUTIES NECESSARY TO ADMINISTER THIS PART VIII.

(B) (1) THE AFFIDAVITS AND DISCLOSURES REQUIRED UNDER THIS PART VIII SHALL BE FILED IN THE APPROPRIATE CASE FILE OF AN APPLICATION.

(2) THE COUNTY MANAGER, AT LEAST TWICE ANNUALLY, SHALL PREPARE A SUMMARY REPORT COMPILING ALL AFFIDAVITS AND DISCLOSURES THAT HAVE BEEN FILED IN THE APPLICATION CASE FILES.