

(4) Prepare and submit budget estimates of State appropriations necessary for maintenance and operation of the judicial system and make recommendations in respect to it;

(5) Draw any requisition for payment of State money appropriated for maintenance and operation of the judicial system;

(6) Collect statistical and other data and make reports relating to expenditure of State and local public money for maintenance and operation of the judicial system and the offices connected to it;

(7) Obtain reports in accordance with law or rules the Court of Appeals or the Chief Judge adopts on cases and other judicial business in which action is delayed beyond periods of time specified by law or rules of court, and report the information to the Chief Judge;

(8) Formulate and submit to the Chief Judge recommendations for improvement of the judicial system;

(9) Make and publish an annual report of the affairs of [his] THE ADMINISTRATOR'S office;

(10) DESIGN A CITATION FORM FOR CITATIONS TO BE ISSUED UNDER § 3-8A-33 OF THIS ARTICLE AND CITATIONS TO BE ISSUED TO A MINOR UNDER § 10-119 OF THE CRIMINAL LAW ARTICLE; and

[(10)](11) Perform other duties the Chief Judge assigns [to him].

Article - Criminal Law

10-119.

(a) A person who violates §§ 10-113 through 10-118 of this part shall be issued a citation under this section.

(d) (1) Subject to paragraph (2) of this subsection, the form of citation ISSUED TO AN ADULT shall be as prescribed by the ~~{District Court} STATE COURT ADMINISTRATOR~~ and shall be uniform throughout the State.

(2) The citation ISSUED TO AN ADULT shall contain:

- (i) the name and address of the person charged;
- (ii) the statute allegedly violated;
- (iii) the location, date, and time that the violation occurred;
- (iv) the fine that may be imposed;
- (v) a notice stating that prepayment of the fine is not allowed;
- (vi) a notice that the District Court shall promptly send the person charged a summons to appear for trial;
- (vii) the signature of the person issuing the citation; and