- (II) THE INSTITUTION OF A REVOCATION OR SUSPENSION PROCEEDING AGAINST THE LICENSEE BY A GOVERNMENTAL AUTHORITY THAT IS RELATED TO THE LICENSEE'S DEBT MANAGEMENT SERVICES BUSINESS IN ANY STATE;
- (III) A FELONY INDICTMENT OR CONVICTION OF THE LICENSEE, OR ANY OF ITS OFFICERS $\frac{OR}{OR}$, DIRECTORS, $\frac{OR}{OR}$ DEBT MANAGEMENT COUNSELORS, THAT IS RELATED TO THE LICENSEE'S DEBT MANAGEMENT SERVICES BUSINESS:
- (IV) THE COMMENCEMENT OF A CIVIL ACTION BY A CONSUMER AGAINST THE LICENSEE, OR ITS OWNERS, OFFICERS, DIRECTORS, Θ R PRINCIPALS, OR DEBT MANAGEMENT COUNSELORS, THAT IS RELATED TO THE LICENSEE'S DEBT MANAGEMENT SERVICES BUSINESS; AND
- (V) THE FILING OF ANY MATERIAL LITIGATION AGAINST THE LICENSEE, OR ITS OWNERS, OFFICERS, DIRECTORS, $\frac{OR}{OR}$ PRINCIPALS, $\frac{OR}{OR}$ DEBT MANAGEMENT COUNSELORS, THAT IS RELATED TO THE LICENSEE'S DEBT MANAGEMENT SERVICES BUSINESS; $\frac{AND}{OR}$
- (VI) A LIST OF ALL THIRD-PARTY VENDORS AND OTHER SERVICE PROVIDERS THAT THE LICENSEE USED IN PROVIDING DEBT MANAGEMENT SERVICES AT ANY TIME IN THE PRECEDING CALENDAR YEAR.
- (2) THE WRITTEN REPORT REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION SHALL BE SENT TO THE COMMISSIONER BY CERTIFIED MAIL, RETURN RECEIPT REQUESTED, AND INCLUDE DETAILS SUFFICIENT TO IDENTIFY THE EVENT.
- (C) THE COMMISSIONER MAY REQUIRE ANY OTHER REPORTS FROM A LICENSEE THAT THE COMMISSIONER CONSIDERS NECESSARY.
- (D) IF A LICENSEE FAILS TO MAKE ANY REPORT REQUIRED BY THIS SUBTITLE, THE LICENSEE SHALL PAY TO THE COMMISSIONER MAY REQUIRE THE LICENSEE TO PAY \$25 A SURCHARGE NOT EXCEEDING \$50 FOR EACH DAY THAT THE REPORT IS OVERDUE.

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- (A) TO ENABLE THE COMMISSIONER TO DETERMINE COMPLIANCE WITH THIS SUBTITLE, A LICENSEE SHALL MAKE AND PRESERVE THE FOLLOWING BOOKS, ACCOUNTS, AND RECORDS FOR A PERIOD OF AT LEAST 5 3 7 YEARS:
- (1) A GENERAL LEDGER CONTAINING ALL ASSETS, LIABILITY, CAPITAL, INCOME, AND EXPENSE ACCOUNTS;
- (2) EACH DEBT MANAGEMENT SERVICES AGREEMENT BETWEEN THE LICENSEE AND A CONSUMER;
- (3) BOOKS AND RECORDS FOR EACH CONSUMER WITH WHOM THE LICENSEE HAS A DEBT MANAGEMENT SERVICES AGREEMENT; AND
 - (4) BANK STATEMENTS AND BANK RECONCILIATION RECORDS.