DATA NEEDED BY THE BOARD TO COMPLETE THE REPORTING AND EVALUATION REQUIREMENTS OF THE STEP PROGRAM; AND

(3)   ASSIST IN PROVIDING TECHNICAL ASSISTANCE TO THE LOCAL WORKFORCE INVESTMENT BOARDS.

18–406.

(A)   A LOCAL WORKFORCE INVESTMENT BOARD THAT RECEIVES A GRANT UNDER THE STEP PROGRAM SHALL:

(1)   DEVELOP AN ASSESSMENT PROCESS TO IDENTIFY ELIGIBLE INDIVIDUALS WITH EXISTING JOB SKILLS AT A LEVEL SUFFICIENT TO BENEFIT FROM SKILLS–BASED TRAINING PROGRAMS;

(2)   ENSURE THAT AN ELIGIBLE INDIVIDUAL APPLIES FOR ALL AVAILABLE EDUCATION AND TRAINING SCHOLARSHIPS, GRANTS, OR PROGRAMS PRIOR TO USE OF STEP PROGRAM FUNDS FOR THESE PURPOSES;

(3)   COORDINATE WITH ALL APPLICABLE PUBLIC AND PRIVATE PROGRAMS THAT PROVIDE WRAPAROUND SERVICES TO ELIGIBLE INDIVIDUALS AND ASSIST ELIGIBLE INDIVIDUALS IN APPLYING FOR THESE PROGRAMS PRIOR TO USE OF FUNDS FROM THE STEP PROGRAM FOR THESE PURPOSES;

(4)   PROVIDE FOR THE CREATION OF INDIVIDUAL STEP ACCOUNTS HELD BY THE LOCAL WORKFORCE INVESTMENT BOARD ON BEHALF OF AN ELIGIBLE INDIVIDUAL THAT MAY BE USED BY ELIGIBLE INDIVIDUALS TO PAY FOR SKILLS–BASED TRAINING AND WRAPAROUND SERVICES;

(5)   DEVELOP AND IMPLEMENT AN OUTREACH PROGRAM TO ENSURE THAT ELIGIBLE INDIVIDUALS AND EMPLOYERS OF ELIGIBLE INDIVIDUALS ARE AWARE OF THE OPPORTUNITIES PROVIDED UNDER THE STEP PROGRAM THAT MAY INCLUDE:

(I)   A TOLL–FREE TELEPHONE HOTLINE;

(II)   DISTRIBUTION OF PRINTED MATERIALS;

(III)   MAILINGS AND TELEPHONE CALLS TO FOOD STAMP RECIPIENTS, PARENTS OF CHILDREN ENROLLED IN THE STATE CHILDREN'S HEALTH PROGRAM, INDIVIDUALS THAT RECEIVE FEDERAL AND STATE EARNED INCOME TAX CREDITS, AND FORMER RECIPIENTS OF PUBLIC ASSISTANCE;

(IV)   OUTREACH AND EDUCATION OF PUBLIC ENTITIES AND COMMUNITY–BASED ORGANIZATIONS;

(V)   COORDINATION OF OUTREACH AND MARKETING EFFORTS AMONG LOCAL WORKFORCE INVESTMENT BOARDS THAT RECEIVE STEP PROGRAM GRANTS; AND

(VI)   AN INTERNET WEBSITE WITH INTERNET LINKS BETWEEN THE WEBSITES OF THE DEPARTMENT, *THE BOARD,* THE DEPARTMENT OF HUMAN RESOURCES, THE DEPARTMENT OF BUSINESS AND ECONOMIC DEVELOPMENT, THE