

[his] THE COUNTY ATTORNEYS services [in such office] at any time upon not less than 2 months' written notice, except that, in the case of termination for cause, the termination shall take effect immediately.

(b) The County Attorney shall have been a member of the Maryland Bar for at least 3 years.

(c) The County Attorney shall have [such] THE powers and duties as prescribed by the County Commissioners including: (1) advise the agencies of the County and the County Commissioners, when requested, upon all legal questions arising in the conduct of County business; (2) prepare or revise ordinances and resolutions when requested; (3) give [his] AN opinion upon any legal matter or question submitted to [him] THE COUNTY ATTORNEY by the Commissioners, or upon the interpretation of any County ordinance or resolution when requested by any agency or officer of the County; (4) attend all meetings of the County Commissioners when requested; (5) prepare or approve for execution all contracts or instruments to which the County is a party and shall approve all bonds required to be submitted to the County; (6) prosecute and defend any and all writs or actions at law or in equity to which the County is a party, or may be interested; (7) have charge of all legal services rendered by others on behalf of the County; and (8) appoint such assistants and deputies as are approved by the County Commissioners, who, when approved, may act for [him] THE COUNTY ATTORNEY with [such of these] THE powers as [he] THE COUNTY ATTORNEY may delegate to them.

[3-15B.] 3-304. County Clerk.

(a) The County Commissioners are [hereby] authorized to appoint a County Clerk, who shall receive [such] THE compensation and have [such] THE powers and duties as shall be determined and prescribed by the Commissioners. [He] THE COUNTY CLERK shall be appointed to a term of 4 years which shall begin on July 1 of the year following the general election at which the Board of County Commissioners was elected, and shall be eligible for reappointment at the conclusion of [his] THE COUNTY CLERK'S term of office. The person so appointed shall be a registered voter and taxpayer in Carroll County. After [his] THE COUNTY CLERK'S appointment, [he] THE COUNTY CLERK shall take the oath prescribed in Section 9 of Article I of the Constitution of Maryland. The Commissioners may terminate [his] THE COUNTY CLERK'S services in such office at any time upon not less than 2 months' written notice, except that, in the case of termination for cause, the termination shall take effect immediately.

(b) The County Clerk shall have [such] THE powers and duties as prescribed by the County Commissioners including: (1) seal and attest all contracts and such other documents of the County which require this formality; (2) keep a record of all ordinances and resolutions adopted by the County Commissioners, the minutes of the meetings of the County Commissioners, and [such] other records as required by the County Commissioners; (3) be the custodian of the seal and affix its impression on documents whenever this is required; (4) be the custodian of all documents belonging to the County which are not assigned to the custody of some other officer; and (5) perform such other duties and functions as may be required by the County Commissioners.