

18-3A-07.

(a) Unless a registration is renewed for a 2-year term as provided in this section, the registration expires on April 1 of the first odd-numbered year after the effective date of the registration.

(b) At least 1 month before a registration expires, the Secretary shall mail to the registrant, at the last known address of the registrant:

(1) a renewal application form; and

(2) a notice that states:

(i) the date on which the current registration expires;

(ii) the date by which the Secretary must receive the renewal application for the renewal to be issued and mailed before the registration expires; and

(iii) the amount of the renewal fee.

(c) Before the registration expires, the registrant periodically may renew it for an additional 2-year term, if the registrant:

(1) otherwise is entitled to be registered;

(2) pays to the Secretary a renewal fee that is the higher of \$15 or an amount the Secretary determines based on actual processing costs;

(3) pays the cost of any background checks; [and]

(4) IF A NATIONAL CRIMINAL RECORDS CHECK IS REQUIRED, PAYS TO THE SECRETARY OR TO THE LICENSED SECURITY SYSTEMS AGENCY WHICH EMPLOYS OR INTENDS TO EMPLOY THE REGISTRANT AS A SECURITY SYSTEMS TECHNICIAN, FOR FORWARDING TO THE SECRETARY, THE MANDATORY PROCESSING FEE REQUIRED BY THE FEDERAL BUREAU OF INVESTIGATION FOR THE RECORDS CHECK; AND

[(4)] (5) submits to the Secretary:

(i) a renewal application on the form that the Secretary provides;

(ii) a set of legible fingerprints of the registrant on forms approved by the Criminal Justice Information System Central Repository and the Director of the Federal Bureau of Investigation; and

(iii) satisfactory evidence of compliance with any other requirements under this section for renewal of registration.

(d) Except as provided in subsection (e) of this section, the Secretary shall conduct a [State and] national criminal records check for each registrant who applies for a renewal of registration.