

(D) ONE COPY OF THE COMPLETED FORM SHALL BE RETAINED BY THE RECIPIENT OF THE COMPLAINT AND A COPY GIVEN TO THE COMPLAINANT. A COPY SHALL BE SENT WITHIN 48 HOURS TO THE INTERNAL INVESTIGATIVE DIVISION AND THE SECRETARY OF THE BOARD.

(E) THE SECRETARY OF THE BOARD SHALL ASSIGN A CONSECUTIVE NUMBER TO EACH COMPLAINT, AND WITHIN 48 HOURS, SHALL SEND A COPY TO EACH MEMBER OF THE BOARD. THE SECRETARY SHALL ALSO MAINTAIN ON FILE A RECORD OF EACH COMPLAINT.

16-45.

(A) THE INTERNAL INVESTIGATIVE DIVISION SHALL MAKE A COMPREHENSIVE INVESTIGATION OF EACH COMPLAINT AND SUBMIT ITS INTERNAL INVESTIGATIVE DIVISION REPORT RELATING TO THE INCIDENT ALLEGED TO THE BOARD WITHIN 90 DAYS FROM THE DATE OF THE COMPLAINT.

(B) FOR GOOD CAUSE SHOWN, THE BOARD MAY EXTEND THE TIME ALLOWED TO COMPLETE THE REPORT REQUIRED UNDER SUBSECTION (A) OF THIS SECTION.

16-46.

(A) (1) THE BOARD SHALL REVIEW ALL COMPLAINTS ALLEGING POLICE MISCONDUCT DESCRIBED IN § 16-42(A)(1) OF THIS SUBHEADING.

(2) THE BOARD MAY INVESTIGATE, SIMULTANEOUSLY WITH THE INTERNAL INVESTIGATIVE DIVISION, EACH COMPLAINT IT DEEMS APPROPRIATE AND REPORT ITS FINDINGS TO THE INTERNAL INVESTIGATIVE DIVISION.

(B) (1) THE BOARD MAY ISSUE A SUBPOENA, SIGNED BY THE CHAIRMAN OF THE BOARD, TO COMPEL:

(I) THE ATTENDANCE AND TESTIMONY OF A WITNESS OTHER THAN THE ACCUSED OFFICER; AND

(II) THE PRODUCTION OF ANY BOOK, RECORD, OR OTHER DOCUMENT.

(2) IF A PERSON FAILS TO COMPLY WITH A SUBPOENA ISSUED UNDER THIS SUBSECTION, ON PETITION OF THE BOARD, A COURT OF COMPETENT JURISDICTION MAY COMPEL COMPLIANCE WITH THE SUBPOENA.

(3) A POLICE OFFICER MAY SUBMIT A WITNESS LIST TO THE BOARD 10 DAYS OR MORE BEFORE THE BOARD TAKES TESTIMONY.

(4) THE CHAIRMAN OR THE SECRETARY OF THE BOARD MAY ADMINISTER OATHS IN CONNECTION WITH ANY PROCEEDING OF THE BOARD.

(5) THE POLICE OFFICER OR THE POLICE OFFICER'S REPRESENTATIVE SHALL HAVE THE RIGHT TO QUESTION WITNESSES WHO TESTIFY ABOUT THE COMPLAINT.

(6) ALL WITNESS TESTIMONY SHALL BE RECORDED.