

(4) AS APPROVED BY THE EXECUTIVE DIRECTOR AND THE LEGISLATIVE POLICY COMMITTEE, UPGRADE THE INFORMATION SYSTEMS OF THE GENERAL ASSEMBLY AND THE DEPARTMENT; AND

(5) CARRY OUT ANY OTHER FUNCTION REQUIRED BY THE EXECUTIVE DIRECTOR.

2-1233. INFORMATION SYSTEMS PLANNING TEAM.

(A) THERE IS AN INFORMATION SYSTEMS PLANNING TEAM IN THE DEPARTMENT.

(B) THE INFORMATION SYSTEMS PLANNING TEAM CONSISTS OF:

(1) THE EXECUTIVE DIRECTOR;

(2) THE DIRECTOR OF THE OFFICE OF LEGISLATIVE INFORMATION SYSTEMS;

(3) AN APPROPRIATE NUMBER OF DEPARTMENT EMPLOYEES WHO ARE FAMILIAR WITH AND ARE FREQUENT USERS OF THE DEPARTMENT'S INFORMATION SYSTEMS, SELECTED BY THE EXECUTIVE DIRECTOR AND THE DIRECTOR OF THE OFFICE OF POLICY ANALYSIS;

(4) A MEMBER OF THE LIBRARY STAFF;

(5) A REPRESENTATIVE OF THE LEGISLATIVE AUDITOR, SELECTED BY THE EXECUTIVE DIRECTOR AND THE LEGISLATIVE AUDITOR;

(6) A REPRESENTATIVE OF THE STAFF OF THE PRESIDENT OF THE SENATE; AND

(7) A REPRESENTATIVE OF THE STAFF OF THE SPEAKER OF THE HOUSE OF DELEGATES.

(C) THE INFORMATION SYSTEMS PLANNING TEAM SHALL:

(1) RECEIVE AND EVALUATE THE NEEDS OF THE USERS OF THE DEPARTMENT'S INFORMATION SYSTEMS;

(2) DEVELOP AN INTEGRATED PLAN FOR THE INFORMATION SYSTEMS NEEDS OF ALL ASPECTS OF THE DEPARTMENT'S ACTIVITIES;

(3) RECOMMEND PRIORITIES FOR THE INFORMATION SYSTEMS NEEDS OF THE DEPARTMENT'S EMPLOYEES; AND

(4) GENERALLY PLAN FOR AND DEVELOP THE INFORMATION SYSTEMS NEEDS OF THE DEPARTMENT.