

(7) PUBLIC INFORMATION SERVICES ABOUT LEGISLATIVE ACTIVITIES;

(8) DOCUMENT PREPARATION AND PUBLICATION SERVICES;

(9) LEGISLATIVE INFORMATION SYSTEMS MAINTENANCE, DEVELOPMENT, AND SUPPORT; AND

(10) ADMINISTRATIVE SUPPORT SERVICES FOR THE DEPARTMENT AND, WHERE APPROPRIATE, FOR THE GENERAL ASSEMBLY RELATING TO FINANCE, PERSONNEL, DISTRIBUTION, TELECOMMUNICATIONS, PRINTING AND COPYING, SUPPLIES, HOUSEKEEPING, AND MAINTENANCE.

2-1208. Use of staff and facilities.

(a) The staff and facilities of the Department shall be available to prepare fiscal, LEGAL, AND POLICY reports for and otherwise help:

(1) any standing committee;

(2) any statutory committee;

(3) any special committee of the Legislative Policy Committee; and

(4) with the consent of the [Legislative Policy Committee] PRESIDENT AND THE SPEAKER, any joint legislative and executive body that the Governor appoints.

(b) The EXECUTIVE Director shall assign, to the staff of the Department or to a special research or consulting agency, the preparation of any fiscal, LEGAL, OR POLICY report that the Legislative Policy Committee or a standing committee requests.

2-1209. Reserved.

2-1210. Reserved.

PART III. OFFICE OF THE EXECUTIVE DIRECTOR.

2-1211. DEFINITION.

AS USED IN THIS PART III, "OFFICE" MEANS THE OFFICE OF THE EXECUTIVE DIRECTOR.

2-1212. OFFICE OF THE EXECUTIVE DIRECTOR.

(A) THERE IS AN OFFICE OF THE EXECUTIVE DIRECTOR IN THE DEPARTMENT.

(B) THE HEAD OF THE OFFICE IS THE EXECUTIVE DIRECTOR.

2-1213. SAME - STAFF.

(A) THE OFFICE SHALL HAVE THE STAFF DETERMINED BY THE EXECUTIVE DIRECTOR AND AS PROVIDED IN THE STATE BUDGET.

(B) EXCEPT AS OTHERWISE PROVIDED IN THIS SUBTITLE, THE STAFF OF THE OFFICE IS SUBJECT TO THE GUIDELINES AS PROVIDED IN § 2-1205 OF THIS SUBTITLE.