

(3) submits to the Board a renewal application on the form that the Board provides.

(d) (1) The Board shall renew the license of and issue a renewal certificate to each licensee who meets the requirements of this section.

(2) The Board shall include on each renewal certificate that the Board issues:

(i) the date on which the current license expires; and

(ii) the signatures of the chairman and secretary of the Board, under seal of the Board.

(E) THE SECRETARY MAY DETERMINE THAT LICENSES ISSUED UNDER THIS SUBTITLE SHALL EXPIRE ON A STAGGERED BASIS.

Article - Business Regulation

9A-309.

(a) Unless the license is renewed for a 2-year term as provided in this section, a license expires on the first October 1 that comes:

(1) after the effective date of the license; and

(2) in an odd-numbered year.

(b) Before the license expires, the licensee may renew it for an additional 2-year term, if the licensee:

(1) otherwise is entitled to be granted a license;

(2) pays to the Board a renewal fee established by the Board; and

(3) submits:

(i) proof of insurance as provided by § 9A-402 of this title; and

(ii) a renewal application in the form that the Board provides.

(c) The Board shall renew the license of and issue a renewal certificate to each licensee who meets the requirements of this section.

(d) (1) At the time of renewal, a licensee who holds a valid heating, ventilation, air-conditioning, and refrigeration contractor license may apply to the Board for inactive status, during which time the licensee may not provide heating, ventilation, air-conditioning, or refrigeration services in the State.

(2) If an individual wishes to renew a license on inactive status, the individual shall meet the requirements of items (b)(1), (b)(2), and (b)(3)(ii) of this section.

(3) To return to active status the licensee must meet the renewal requirements of subsection (b) of this section.