

(1) Give the child sexual offender written notice of the registration requirements of this section; and

(2) Obtain a statement signed by the child sexual offender acknowledging the receipt of the written notice.

(g) (1) Registration shall consist of a statement signed by a child sexual offender which shall include:

(i) The child sexual offender's name, address, and place of employment;

(ii) A description of the crime for which the child sexual offender was convicted, granted probation before judgment, or found not criminally responsible;

(iii) The date that the child sexual offender was convicted, granted probation before judgment, or found not criminally responsible;

(iv) The jurisdiction in which the child sexual offender was convicted, granted probation before judgment, or found not criminally responsible;

(v) A list of any aliases that have been used by the child sexual offender; and

(vi) The child sexual offender's Social Security number.

(2) The local law enforcement agency shall obtain a photograph and fingerprints of the child sexual offender and include copies of the photograph and fingerprints in the registration statement.

(3) (i) As soon as possible and in no event later than 3 working days after registration is completed, the local law enforcement agency shall send a copy of the registration statement to the Department of Public Safety and Correctional Services.

(ii) The Department of Public Safety and Correctional Services shall maintain a central registry of child sexual offenders.

(iii) The Department of Public Safety and Correctional Services shall reimburse the local law enforcement agencies for the cost of processing the registration statements of child sexual offenders, including the taking of fingerprints and photographs.

(4) (i) Subject to subparagraph (ii) of this paragraph, upon written request to a local law enforcement agency, the agency shall send a copy of a registration statement to the person who submitted the request.

(ii) A request for a copy of a registration statement under subparagraph (i) of this paragraph shall contain:

1. The name and address of the person submitting the request;

and

2. The reason for requesting the information.