- (2) AN APPEAL:
- (I) MUST BE FILED WITHIN 15 DAYS AFTER THE EMPLOYEE RECEIVES NOTICE OF THE DISCIPLINARY ACTION; AND
- (II) MAY ONLY BE BASED ON THE GROUNDS THAT THE DISCIPLINARY ACTION IS ILLEGAL OR UNCONSTITUTIONAL.
- (3) THE EMPLOYEE HAS THE BURDEN OF PROOF IN AN APPEAL UNDER THIS SECTION.
- (C) THE HEAD OF THE PRINCIPAL UNIT MAY CONFER WITH THE EMPLOYEE BEFORE MAKING A DECISION.
  - (D) (1) THE HEAD OF THE PRINCIPAL UNIT MAY:
    - (I) UPHOLD THE DISCIPLINARY ACTION; OR
- (II) RESCIND OR MODIFY THE DISCIPLINARY ACTION AND RESTORE TO THE EMPLOYEE ANY LOST TIME, COMPENSATION, STATUS, OR BENEFITS.
- (2) WITHIN 15 DAYS AFTER RECEIVING AN APPEAL, THE HEAD OF THE PRINCIPAL UNIT SHALL ISSUE THE EMPLOYEE A WRITTEN DECISION.
- (3) THE DECISION OF THE HEAD OF THE PRINCIPAL UNIT IS FINAL THE FINAL ADMINISTRATIVE DECISION.

## Subtitle [5.] 2. Layoffs.

## [9-501.] 11-201.

- (a) (1) Except as otherwise provided by law, this subtitle ONLY applies to [all classified service and unclassified service employees] SKILLED SERVICE AND PROFESSIONAL SERVICE EMPLOYEES in the State Personnel Management System.
  - (2) THE PROCEDURES IN THIS SUBTITLE DO NOT APPLY TO:
    - (I) A DISCIPLINARY ACTION UNDER SUBTITLE 1 OF THIS TITLE;
- (II) A TERMINATION OR SEPARATION FROM EMPLOYMENT UNDER SUBTITLE 3 OF THIS TITLE; OR
  - (III) SPECIAL APPOINTEES.
  - [(b) This subtitle does not apply to:
    - (1) unclassified service employees of the Injured Workers' Insurance Fund;
- (2) unclassified service employees of the central collection unit in the Department of Budget and Fiscal Planning;
- (3) unclassified service employees of the Maryland Automobile Insurance Fund; or