

- (i) the activities undertaken to carry out the policy stated in § 5-104 of this article;
- (ii) the extent to which the requirements of § 5-104 of this article have been met; and
- (iii) any impediments to meeting those requirements and the measures taken to remove those impediments; and
- (9) includes all incentive awards conferred under Title 8, Subtitle 2 of this article.]

(3) PROVIDES INFORMATION ABOUT PART-TIME WORK AND, IN THE SECRETARY'S DISCRETION, ALTERNATE WORK SCHEDULES, WORK DAYS, AND WORK LOCATIONS; AND

(4) MAKES ANY RECOMMENDATIONS ABOUT CONDITIONS IN STATE EMPLOYMENT THAT THE SECRETARY CONSIDERS ADVISABLE.

(b) The report required by this section shall be submitted on or before January 1 following the fiscal year to which it applies.

[2-204.] 4-303.

(A) ON THE REQUEST OF A UNIT OF STATE GOVERNMENT, THE SECRETARY, CONSISTENT WITH AVAILABLE RESOURCES, SHALL OFFER ASSISTANCE TO THE UNIT IN PERSONNEL AND EMPLOYEE RELATIONS MATTERS.

[(a)] (B) (1) On request to the Secretary, the Department, CONSISTENT WITH AVAILABLE RESOURCES, shall assist any county or municipal corporation of the State that adopts a merit system for its employees, so that merit systems may be administered throughout [this] THE State without unnecessary expense.

[(b)] (2) The Department shall assist the county or municipal corporation making the request by:

[(1)] (I) helping to test candidates for positions;

[(2)] (II) helping to prepare regulations; and

[(3)] (III) making available the full use of the facilities of the Department.

[(c)] (1) (3) (I) Except as provided in [paragraph (2) of this subsection] SUBPARAGRAPH (II) OF THIS PARAGRAPH, the Department shall provide the assistance required by this subsection without charge.

[(2)] (II) A county or municipal corporation shall reimburse the Department for travel and other expenses that the Department incurs because of the use of departmental facilities by that county or municipal corporation.

[2-205.] 4-304.

(a) On request of the Secretary, all employees and officers of [this] THE State shall assist the Department in all proper ways in carrying out this Division I and the