

4-204.

(A) THE SECRETARY MAY:

(1) CLASSIFY POSITIONS IN A UNIT WHEN, IN THE SECRETARY'S JUDGMENT, IT IS NECESSARY TO PRESERVE THE INTEGRITY OF THE CLASSIFICATION SYSTEM; AND

(2) ORDER THE HEAD OF A PRINCIPAL UNIT TO:

(I) TAKE APPROPRIATE ACTION TO PROPERLY CLASSIFY A POSITION OR TAKE OTHER APPROPRIATE ACTION TO COMPLY WITH A POSITION CLASSIFICATION AUDIT; OR

(II) MODIFY THE UNIT'S CLASSIFICATION PRACTICES TO COMPLY WITH THE FINDINGS OF AN OPERATIONAL AUDIT.

(B) (1) THE SECRETARY SHALL DETERMINE THE EFFECTIVE DATES FOR NEWLY CREATED OR MODIFIED CLASSES, POSITION CLASSIFICATION PLANS, AND CLASSIFICATION STANDARDS AND PROCEDURES.

(2) THE SECRETARY SHALL ADOPT REGULATIONS TO PROVIDE FOR EFFECTIVE DATES OF POSITION RECLASSIFICATIONS.

4-205.

IF THERE IS A MATERIAL CHANGE IN THE DUTIES OF A POSITION, THE SECRETARY SHALL ABOLISH THE POSITION AND CREATE A NEW POSITION IN ITS PLACE.

Subtitle [2.] 3. Reports and Assistance.

[2-201.] 4-301.

On or before October 15 of each year, each unit of the executive branch of State government shall submit to the Secretary the information that the Secretary requires on the handling and disposition during the preceding fiscal year of each:

- (1) denial of [increment] A PAY INCREASE;
- (2) disciplinary suspension;
- (3) grievance;
- (4) involuntary demotion; and
- (5) rejection on probation.

[2-202.] 4-302.

(a) The Secretary shall submit to the Governor and, subject to § 2-1312 of the State Government Article, to the General Assembly an annual report for each fiscal year that: