

- (1) RECEIVE FILINGS OF AFFIDAVITS AND DISCLOSURES;
- (2) MAINTAIN FILED AFFIDAVITS AND DISCLOSURES AS PUBLIC RECORDS AVAILABLE FOR REVIEW BY THE GENERAL PUBLIC DURING NORMAL BUSINESS HOURS;
- (3) REPORT VIOLATIONS TO THE HOWARD COUNTY ETHICS COMMISSION; AND
- (4) PERFORM MINISTERIAL DUTIES NECESSARY TO ADMINISTER THIS PART VII.

(G) (1) AT LEAST TWICE EACH CALENDAR YEAR THE ADMINISTRATIVE ASSISTANT TO THE ZONING BOARD AND THE ADMINISTRATOR OF THE COUNTY COUNCIL SHALL PREPARE A SUMMARY REPORT COMPILING ALL AFFIDAVITS AND DISCLOSURES THAT HAVE BEEN FILED.

(2) THE SUMMARY REPORT SHALL BE A MATTER OF PUBLIC RECORD AND AVAILABLE FOR INSPECTION UPON WRITTEN REQUEST.

15-850.

(A) (1) ANY PERSON WHO KNOWINGLY AND WILLFULLY VIOLATES THE PROVISIONS OF THIS PART VII IS SUBJECT TO A FINE OF NOT MORE THAN \$5,000.

(2) IF THE PERSON IS NOT AN INDIVIDUAL, EACH OFFICER AND PARTNER WHO KNOWINGLY AUTHORIZED OR PARTICIPATED IN THE VIOLATION IS SUBJECT TO THE SAME PENALTY SPECIFIED IN PARAGRAPH (1) OF THIS SUBSECTION.

(B) (1) ANY PERSON WHO IS SUBJECT TO THE PROVISIONS OF THIS PART VII SHALL PRESERVE FOR 3 YEARS FROM THE DATE OF FILING THE APPLICATION ALL ACCOUNTS, BILLS, RECEIPTS, BOOKS, PAPERS, AND DOCUMENTS NECESSARY TO COMPLETE AND SUBSTANTIATE ANY REPORTS, STATEMENTS, OR RECORDS REQUIRED TO BE MADE UNDER THIS PART VII.

(2) THE PAPERS AND DOCUMENTS DESCRIBED IN PARAGRAPH (1) OF THIS SUBSECTION SHALL BE AVAILABLE FOR INSPECTION UPON REQUEST TO THE HOWARD COUNTY ETHICS COMMISSION, AFTER REASONABLE NOTICE.

SECTION 2. AND BE IT FURTHER ENACTED, That if any provision of this Act or the application thereof to any person or circumstance is held invalid for any reason in a court of competent jurisdiction, the invalidity does not affect other provisions or any other application of this Act which can be given effect without the invalid provision or application, and for this purpose the provisions of this Act are declared severable.

SECTION 3. AND BE IT FURTHER ENACTED, That this Act shall be construed only prospectively and may not be applied or interpreted to have any effect on or application to any action or event, including the making of contributions, that occurred before the effective date of this Act.

SECTION 4. AND BE IT FURTHER ENACTED, That this Act shall take effect October 1, 1995.