

(2) APPLICANTS SHALL SERVE PERSONALLY OR BY CERTIFIED MAIL APPROPRIATE LOCAL OFFICIALS.

(3) APPLICANTS SHALL PROVIDE THE DEPARTMENT WITH CERTIFICATION THAT NOTICE HAS BEEN SERVED ON ALL CONTIGUOUS PROPERTY OWNERS AND APPROPRIATE LOCAL OFFICIALS.

(4) UPON SUBSTANTIAL COMPLETION OF AN APPLICATION THE DEPARTMENT SHALL DRAFT A PUBLIC NOTICE THAT INCLUDES:

(I) THE NAME AND ADDRESS OF THE APPLICANT;

(II) A DESCRIPTION OF THE LOCATION AND NATURE OF THE ACTIVITY FOR WHICH APPLICATION HAS BEEN MADE;

(III) THE NAME, ADDRESS, AND TELEPHONE NUMBER OF THE OFFICE WITHIN THE DEPARTMENT FROM WHICH INFORMATION ABOUT THE APPLICATION MAY BE OBTAINED;

(IV) A STATEMENT THAT ANY FURTHER NOTICES ABOUT ACTIONS ON THE APPLICATION WILL BE PROVIDED ONLY BY MAIL TO THOSE PERSONS ON A MAILING LIST OF INTERESTED PERSONS;

(V) A DESCRIPTION OF HOW PERSONS MAY SUBMIT INFORMATION OR COMMENTS ABOUT THE APPLICATION, REQUEST A PUBLIC INFORMATIONAL HEARING, OR REQUEST TO BE INCLUDED ON THE MAILING LIST OF INTERESTED PERSONS; AND

(VI) A DEADLINE FOR THE CLOSE OF THE PUBLIC COMMENT PERIOD BY WHICH INFORMATION, COMMENTS, OR REQUESTS MUST BE RECEIVED BY THE DEPARTMENT.

(5) THE DEPARTMENT SHALL PREPARE A PUBLIC NOTICE TO BE PUBLISHED FOR AT LEAST 1 BUSINESS DAY IN A NEWSPAPER OF GENERAL CIRCULATION IN THE AREA WHERE THE PROPOSED ACTIVITY WOULD OCCUR. AT ITS DISCRETION, THE DEPARTMENT SHALL:

(I) PUBLISH THE PUBLIC NOTICE; OR

(II) DIRECT THE APPLICANT TO PUBLISH THE PUBLIC NOTICE.

(6) THE APPLICANT SHALL BEAR THE COST OF THE NEWSPAPER NOTICE.

(7) THE DEPARTMENT SHALL MAIL PUBLIC NOTICES TO A GENERAL SUBSCRIPTION MAILING LIST.

(8) COMMENTS ON AN APPLICATION OR REQUESTS FOR A PUBLIC INFORMATIONAL HEARING MUST BE FORWARDED IN WRITING TO THE DEPARTMENT PRIOR TO THE CLOSE OF THE PUBLIC COMMENT PERIOD SPECIFIED IN THE PUBLIC NOTICE.