

WITHIN THE TIME SPECIFIED IN § 10-206 OF THIS SUBTITLE, THE GRIEVANT MAY INITIATE A GRIEVANCE PROCEEDING BY SIGNING PERSONALLY AND FILING A WRITTEN GRIEVANCE WITH THE APPOINTING AUTHORITY.

(B) CONFERENCE.

WITHIN 10 DAYS AFTER THE GRIEVANCE IS RECEIVED, THE APPOINTING AUTHORITY SHALL HOLD A CONFERENCE WITH THE GRIEVANT.

(C) DECISION.

THE APPOINTING AUTHORITY SHALL ISSUE A WRITTEN DECISION TO THE GRIEVANT WITHIN 15 DAYS AFTER THE CONFERENCE.

REVISOR'S NOTE: This section is new language derived without substantive change from the third and fourth sentences of former Art. 64A, § 54(a)(1).

In this section and throughout this subtitle, the term "grievant" is substituted for the former terms "aggrieved employee", "employee", and "aggrieved" for clarity.

Also in this section, the former references to "representative[s]" of the grievant and appointing authority are deleted as unnecessary here in light of § 10-204 of this subtitle, which generally allows for representation "at any time". However, in subsection (a) of this section, the requirement that the grievance be "sign[ed] personally" by the grievant is added to indicate that the general rule of representation does not extend to the signing of the initial complaint.

In subsection (b) of this section, the former term "appeal" is deleted because this section concerns the initial step of the grievance procedure.

Defined terms: "Appointing authority" § 1-101  
"Grievance" § 10-101

10-208. STEP TWO: APPEAL TO ADMINISTRATIVE HEAD.

(A) IN GENERAL.

(1) WITHIN 10 DAYS AFTER RECEIVING A DECISION UNDER § 10-207 OF THIS SUBTITLE, A GRIEVANT MAY APPEAL THE DECISION TO THE HEAD OF THE GRIEVANT'S PRINCIPAL DEPARTMENT OR OTHER INDEPENDENT UNIT.

(2) THE APPEAL SHALL BE IN WRITING AND SIGNED BY THE GRIEVANT OR GRIEVANT'S REPRESENTATIVE.

(B) CONFERENCE.

WITHIN 10 DAYS AFTER THE APPEAL IS RECEIVED, THE DEPARTMENT OR UNIT HEAD SHALL HOLD A CONFERENCE WITH THE GRIEVANT.

(C) DECISION.