

(b) In addition to any duties set forth elsewhere, the Board:

- (1) shall administer this title;
- (2) shall adopt a seal;
- (3) shall keep a record of its proceedings; and

(4) on or before September 30 of each year, shall submit to the Governor a report on the transactions of the Board during the previous fiscal year.

(c) The Board shall keep a record that, for each application for a license, shows:

- (1) the applicant's:
  - (i) name;
  - (ii) age;
  - (iii) residence;
  - (iv) place of business; and
  - (v) educational and other qualifications;
- (2) the date of the application;
- (3) whether the applicant was required to take an examination;
- (4) the action of the Board on the application;
- (5) the reason for the action; and
- (6) any other information the Board considers necessary.

(d) The Board shall:

(1) keep a list of all licensed foresters that shows the name and place of business of each licensee;

- (2) provide a copy of the list:
  - (i) on request, to any member of the public; and
  - (ii) every 2 years, on or before March 31, to:
    1. each licensee; and
    2. the Secretary of State.

(E) (1) WITH THE ADVICE OF THE ESTABLISHED FORESTRY ASSOCIATIONS, THE BOARD SHALL ADOPT, BY REGULATION, A CODE OF ETHICS FOR PRACTICING FORESTRY.

(2) THE BOARD SHALL DISTRIBUTE A COPY OF THE CODE OF ETHICS:

- (I) TO EACH APPLICANT FOR A LICENSE; AND