

32; 1963 Code, sec. 10; 1910, ch. 76 (p. 1130); 1969, ch. 370, sec. 3; 1977 Code, sec. 8; 1988, ch. .)

2-103. SATURDAY HOURS.

THE COUNTY COMMISSIONERS MAY CLOSE THEIR OFFICE ON SATURDAYS. (1963 Code, sec. 12; 1957, ch. 763; 1963, ch. 429, sec. 33A; 1977 Code, sec. 10; 1988, ch. .)

SUBTITLE 2. COUNTY ADMINISTRATOR AND CLERK

2-201. CLERK; APPOINTMENT, COMPENSATION, OATH.

(A) APPOINTMENT AND TERM. THE COUNTY COMMISSIONERS MAY APPOINT A CLERK TO THEIR BOARD. THE CLERK'S TERM OF OFFICE IS FOR 2 YEARS AND BEGINS ON THE FIRST DAY OF JULY FOLLOWING THE CLERK'S APPOINTMENT AND QUALIFICATION. IF THE CLERK DIES, RESIGNS, IS INCOMPETENT, OR IS OTHERWISE DISQUALIFIED, THE BOARD SHALL FILL THE VACANCY FOR THE PERIOD OF THE UNEXPIRED TERM.

(B) SALARY. THE CLERK'S ANNUAL SALARY SHALL BE SET BY THE COUNTY COMMISSIONERS.

(C) OATH. BEFORE ENTERING UPON THE CLERK'S OFFICIAL DUTIES, THE CLERK SHALL TAKE AND SUBSCRIBE THE FOLLOWING OATH OR AFFIRMATION BEFORE ONE OF THE COUNTY COMMISSIONERS, ANY ONE OF WHOM MAY ADMINISTER IT: "I DO SWEAR OR AFFIRM SOLEMNLY THAT AS CLERK TO THE COUNTY COMMISSIONERS, I WILL HONESTLY AND FAITHFULLY, TO THE BEST OF MY SKILL AND JUDGMENT, EXECUTE THE DUTIES PERTAINING TO THE OFFICE WHICH I AM ABOUT TO ASSUME, WITHOUT FAVOR, PARTIALITY OR PREJUDICE, SO HELP ME GOD." (P.L.L., 1860, Art. 19, sec. 41; 1888, Art. 20, sec. 42; 1930, sec. 33; 1963 Code, sec. 11; 1892, ch. 346, sec. 42; 1894, ch. 579, sec. 42; 1947, ch. 894, sec. 33; 1951, ch. 340; 1977 Code, sec. 9; 1988, ch. .)

2-202. CLERK TO COMMISSIONERS.

(A) APPOINTMENT. (1) BEFORE JULY 1 IN EVERY ODD YEAR, THE COUNTY COMMISSIONERS SHALL APPOINT A CLERK. UNLESS SOONER REMOVED FOR CAUSE, THE CLERK SHALL HOLD OFFICE FOR A TERM OF 2 YEARS.

(2) THE COUNTY COMMISSIONERS SHALL SET THE CLERK'S ANNUAL SALARY.

(3) THE CLERK SHALL PERFORM ALL DUTIES REQUIRED OF HIM BY LAW OR WHICH MAY BE REQUIRED OF HIM BY ANY ORDER OF THE COUNTY COMMISSIONERS.

(B) DUTIES. (1) THE CLERK SHALL MAKE COMPLETE AND ACCURATE MINUTES OF ALL TRANSACTIONS AND PROCEEDINGS OF THE COUNTY COMMISSIONERS AND OF ALL ORDERS PASSED BY THEM, AND RECORD THOSE