

IN THIS ARTICLE THE FOLLOWING WORDS HAVE THE MEANINGS INDICATED:

(1) "APPOINTING AUTHORITY" MEANS A PERSON OR GROUP OF PERSONS EMPOWERED BY THE CONSTITUTION, STATUTE, OR EXECUTIVE ORDER TO INITIATE OR HAVING THE POWER TO MAKE APPOINTMENTS AND TO TERMINATE EMPLOYMENT.

(2) "APPOINTMENT" MEANS FILLING A VACANT OR NEWLY CREATED POSITION WITH AN ELIGIBLE CANDIDATE FROM A CERTIFIED ELIGIBLE LIST.

(3) "CERTIFICATION OF ELIGIBLES" MEANS THE REFERRING OF NAMES FROM AN ELIGIBLE LIST TO AN APPOINTING AUTHORITY TO FILL VACANT OR NEWLY CREATED POSITIONS IN THE CLASSIFIED SERVICE.

(4) "CLASS" MEANS A GROUPING OF ONE OR MORE POSITIONS SUFFICIENTLY SIMILAR WITH RESPECT TO DUTIES AND RESPONSIBILITIES THAT THE SAME DESCRIPTIVE TITLE MAY BE USED TO DESIGNATE EACH POSITION IN THAT GROUPING AND THAT THE SAME GENERAL QUALIFICATIONS ARE NEEDED FOR PERFORMANCE OF THE DUTIES, THAT THE SAME TESTS OF FITNESS SHALL BE USED TO SELECT EMPLOYEES, AND THAT THE SAME RATES OF PAY SHALL BE APPLIED TO ALL POSITIONS IN THAT GROUPING.

(5) "CLASSIFICATION AUDIT" MEANS THE STUDY OF THE DUTIES AND RESPONSIBILITIES OF A POSITION FOR THE PURPOSE OF ASSIGNING THE POSITION TO A CLASS.

(6) "CLASSIFIED SERVICE" MEANS ALL POSITIONS FOR WHICH PERSONS ARE SELECTED ON A COMPETITIVE BASIS IN ACCORDANCE WITH §§ 17 AND 18 OF THIS ARTICLE AND FROM WHICH A NONPROBATIONARY EMPLOYEE MAY BE DISMISSED ONLY FOR CAUSE.

(7) "CONTRACTUAL EMPLOYEE" MEANS A PERSON WITH WHOM THE STATE HAS AN EMPLOYER-EMPLOYEE RELATIONSHIP BUT WHOSE EMPLOYMENT IS NOT DEPENDENT UPON A BUDGETED POSITION.

(8) "DEPARTMENT" MEANS THE DEPARTMENT OF PERSONNEL.

(9) "EMERGENCY APPOINTMENT" MEANS THE APPOINTMENT OF A PERSON DURING AN EMERGENCY FOR THE PURPOSE OF PREVENTING THE STOPPAGE OF PUBLIC BUSINESS FOR A PERIOD NOT TO EXCEED 60 DAYS.

(10) "INITIAL APPOINTMENT" MEANS THE FIRST APPOINTMENT OF AN EMPLOYEE TO STATE SERVICE AND DOES NOT INCLUDE REEMPLOYMENT OF A PERSON WHO HAS PREVIOUSLY WORKED FOR THE STATE.

(11) "INVOLUNTARY SEPARATION" MEANS THE LAYOFF OF AN EMPLOYEE INITIATED BY AN APPOINTING AUTHORITY BECAUSE OF LACK OF WORK, REORGANIZATION, OR LACK OF FUNDS.