

(2) [Indicate] INDICATE how interested persons may receive information about the procurement.

(c) On request, the General Selection Board shall give each interested person a comprehensive description of the nature and scope of the professional services to be procured. The using authority making the procurement request shall prepare the description.

[19-209.] 11-175. REQUIREMENTS FOR AWARD; WAIVER.

(a) (1) The recommendation of the General Selection Board for the procurement and award of each contract for architectural and engineering services costing over \$100,000 shall:

(i) Be made on a competitive basis; and

(ii) Include an evaluation of technical proposals and qualifications from two or more persons.

(2) (i) The General Selection Board shall make its recommendation for the procurement and award of all contracts on the basis of negotiation and in accordance with rules and regulations adopted by the General Selection Board.

(ii) The General Selection Board shall negotiate a contract with the most qualified firm at a rate of compensation that the General Selection Board determines is fair, competitive, and reasonable. In making that determination, the General Selection Board shall:

1. Consider the scope and complexity of the professional services required; and

2. Conduct a detailed analysis of the cost of the services.

(iii) If the General Selection Board is unable to negotiate a satisfactory contract with the firm considered to be the most qualified at a price the General Selection Board determines to be fair, competitive, and reasonable, the Board shall terminate any negotiation with that firm. The General Selection Board then shall negotiate with the second most qualified firm in the same manner. If agreement cannot be reached with the second most qualified firm, the General Selection Board shall negotiate with the third most qualified firm.

(iv) If the General Selection Board is unable to negotiate a satisfactory contract with any of the selected firms, the General Selection Board shall:

1. Select additional firms in order of their competence and qualification; and