

(VII) AN AUDITOR OF THE DIVISION OF AUDITS OF THE DEPARTMENT OF FISCAL SERVICES; OR

(VIII) THE CLIENTS' RIGHTS COMMITTEE OF THE LICENSEE UNLESS THE INDIVIDUAL WITH DEVELOPMENTAL DISABILITY OBJECTS.

(E) (1) A LICENSEE MAY REQUIRE A PERSON WHO ASKS FOR A COPY OF A RECORD TO PAY A REASONABLE FEE.

(2) THE FEE MAY NOT EXCEED THE COST OF COPYING THE RECORD.

(F) (1) EXCEPT FOR A DISCLOSURE THAT IS MADE TO THE STAFF FOR ITS ROUTINE USE UNDER SUBSECTION (D)(1) OF THIS SECTION, A LICENSEE SHALL KEEP A LIST OF ALL DISCLOSURES OF A RECORD.

(2) THE LIST SHALL STATE:

(I) THE DATE, NATURE, AND PURPOSE OF EACH DISCLOSURE; AND

(II) THE NAME AND ADDRESS OF EACH PERSON TO WHOM THE DISCLOSURE IS MADE.

7-1011.

(A) AN INDIVIDUAL WITH DEVELOPMENTAL DISABILITY OR PERSON WHO IS AUTHORIZED TO ACT ON BEHALF OF THE INDIVIDUAL MAY:

(1) CONTEST A RECORD THAT THE LICENSEE KEEPS ON THE INDIVIDUAL;

(2) ASK FOR AN ADDITION TO OR OTHER CHANGE IN THE RECORD; AND

(3) CONTEST DISCLOSURE OF THE RECORD.

(B) WITHIN 14 DAYS AFTER A LICENSEE RECEIVES A REQUEST TO CHANGE A RECORD, THE LICENSEE SHALL ACKNOWLEDGE RECEIPT OF THE REQUEST.

(C) (1) WITHIN 14 DAYS AFTER A LICENSEE ACKNOWLEDGES RECEIPT OF THE REQUEST, THE LICENSEE SHALL:

(I) MAKE OR REFUSE TO MAKE THE REQUESTED CHANGE; AND

(II) GIVE THE PERSON WHO REQUESTED THE CHANGE WRITTEN NOTICE OF THE LICENSEE'S ACTION.

(2) A NOTICE OF REFUSAL SHALL CONTAIN:

(I) EACH REASON FOR THE REFUSAL; AND