

- B. Operate under currently valid articles of incorporation and by-laws; a copy of each being submitted with the application;
- C. Hold and maintain a currently valid designation by the Internal Revenue Service (I.R.S.) as a § 501(C)(3) organization, and be eligible to receive tax deductible contributions under Section 170 of the Internal Revenue Code; a copy of the I.R.S. designation letter being submitted with the application;
- D. Submit a duplicate copy of its I.R.S. Form 990 for its most recently completed fiscal year; or if not required by I.R.S. to file a form 990, a copy of its audited financial statement as prepared by a certified public accountant; or if an audited statement has not been prepared, a copy of its financial report for its most recent fiscal year as approved by its board of directors, signed and certified by its chief executive officer;
- E. Submit a copy of its current operating budget signed and certified by its chief executive officer;
- F. Demonstrate that it has provided, as its principal function, health or human services directly to the residents of the State of Maryland or to those in need of such services overseas for a period of not less than [1 year] 2 YEARS immediately preceding the calendar year of the Campaign [and that it has operated with a budget of not less than \$5,000 during this period]. Agencies providing services overseas must provide evidence of financial support from Maryland residents within the past five years;
- G. Certify that it will use funds from the Campaign solely for the direct provision of health or human services including reasonable administrative costs of these programs;
- H. Have a majority of its governing body serving without compensation; and
- I. Make available to the public upon request its annual financial report.

Section 4.

- A. An agency approved for participation in the Campaign may continue to participate in the Campaign for a period of 3 years without renewing its application unless the agency fails to comply with the provisions of this Order or the Secretary of State's criteria, instructions and procedures.