

(iv) define the categories of records in the report of the Records Management Division under [§ 1-304] § 10-634 of this article; and

(2) have a seal.

(b) The State Archivist shall submit to the Governor and, subject to [Article 40, § 51 of the Code] § 2-1312 OF THIS ARTICLE, to the General Assembly an annual report on the activities of the Archives and the Commission during the preceding fiscal year.

[1-109.] 9-1009.

(b) The Archives shall index or provide other finding aids for:

(1) the historical records acquired under [§ 1-110] § 9-1010 of this subtitle; and

(2) the land records in its custody under [§ 1-111] § 9-1011 of this subtitle.

[1-201.] 10-604.

(a) In this PART II OF THIS subtitle the following words have the meanings indicated.

(b) "Department" means a principal department of the Executive Branch of the State government.

(c) "Division" means the Records Management Division of the Department of General Services.

(d) "Form" means a document that has a standard format for the systematic and repetitive collection, maintenance, or transmission of information.

(e) "Independent unit" means a unit of the State government that is not in a department.

(f) "Plan" means a forms management plan for a department or independent unit.

[1-301.] 10-631.

(a) In this PART IV OF THIS subtitle the following words have the meanings indicated.

(b) "Division" means the Records Management Division of the Department of General Services.

(c) "Program" means a program for the management of the records of a unit of the State government.